

# City Manager's Status and Information Update

November 22, 2024

Check out our Website!

[City of Watertown, New York – City Manager \(watertown-ny.gov\)](http://www.cityofwatertown-ny.gov)



## Opportunities with Watertown

There are several exciting job opportunities open with the City of Watertown, including:

|                                        |                            |
|----------------------------------------|----------------------------|
| ✓ Assistant to the City Manager        | ✓ Civil Engineer I         |
| ✓ Chief Water Treatment Plant Operator | ✓ Motor Equipment Mechanic |
| ✓ Planner                              | ✓ MEO (Light)              |
| ✓ HR Benefits Specialist               | ✓ Laborer I & II           |

For more opportunities click the QR Code here:



## Civil Service



### JOIN OUR TEAM

**Current Opportunities:**

- Assistant Executive Director (WHA)
- Assistant to the City Manager
- Chief Water Treatment Plant Operator
- Civil Engineer I
- Crew Chief (WHA)
- Facility Maintenance Worker (WHA)
- HR Benefits Specialist
- Laborer I & II
- Motor Equipment Mechanic
- Motor Equipment Operator Light
- Municipal Worker I
- Parks & Recreation Attendant
- Planner
- Police Officer Transfer
- Real Property Tax Service Aide
- Refuse/Recycle MEO
- School Crossing Guard
- Senior Engineering Technician
- Transit Operator (FT / PT)

**Apply through our online portal:**  
[www.watertown-ny.gov](http://www.watertown-ny.gov)  
Select Employment Opportunities



## Promotions

We are pleased to announce the promotion of Aaron Harvill to Water Superintendent, effective December 2nd. Aaron will be stepping into this role following the retirement of Vicky Murphy, who has served the city with dedication for many years. We look forward to Aaron's leadership as he takes on these new responsibilities.

## Retirement

The City of Watertown announces the retirement of Vicky Murphy, who has served as Water Superintendent for over 8 years. We appreciate her contributions to the community during her time in this role.



We wish Vicky all the best in her next chapter and thank her for her years of service!



## Purchasing Department

The City of Watertown's Purchasing Department is responsible for acquiring goods, services and construction projects on behalf of the City. The department ensures that procurement processes are fair, transparent and competitive through a formal bidding process.

The following Bid opportunities are available:

### **RFP #2024-05 Pouring Rights – Municipal Arena**

The City of Watertown is seeking sealed proposals from qualified vendors for Exclusive Non-Alcoholic Beverage, excluding coffee, Pouring Rights as required by the City of Watertown Municipal Arena located at 600 William T. Field Drive, Watertown, NY 13601. The City of Watertown intends to award a

contract for one (1) year, with the option to renew the contract for up to four (4) additional one-year contracts.

Please find below the link to download the Specifications for the RFP referenced above:

<https://prod3.evo.cloud/watertownny/portal/bids/396/>

If you are not already in our Evobid system, you will have to create a log in to our website system to download the specifications. Once you submit your information, you will be notified of any changes on this bid. You will also automatically be invited to view any other project related to your company and have access to our EvoBids platform to view any bids currently open by the City of Watertown.

For additional information, feel free to reach out to the Purchasing Department at 315-785-7749 or visit our website at [City of Watertown - Purchasing Department](#)

## City Council Meetings



Stay updated with the most recent meeting minutes from the November 18, 2024 City Council Meeting:

*[Click Photo for Meeting Minutes](#)*

### **Reminder:**

The City Council meets the 1st and 3rd Monday of each month at 7 PM in the Council Chambers, 3rd Floor, 245 Washington St, Watertown NY. The 2nd Monday of each month is held for Work Sessions, which are open discussions of topics requested by the Mayor and City Council. If there is a holiday on Monday, the Council Meeting or Work Session will take place on the following day, Tuesday. Public is welcome to attend all meetings. City Council Minutes & Agendas are available online and the Meetings and Work Sessions are captured on video by Steve Weed Productions.

The City has recently transitioned to Rumble as the new platform for broadcasting City Council meetings. Residents can view live broadcasts of City Council meetings at [Rumble Livestreams](#). Archived meeting videos can be accessed at [Rumble Channels](#), and those links, organized by meeting, available through the City's website on the [Meeting Dashboard](#) have been updated through 2020.

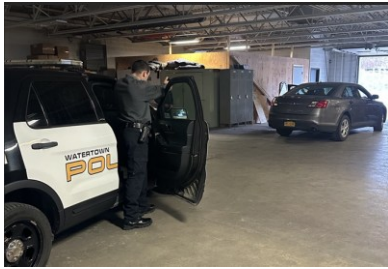
The City Council Meetings for December will be **Monday, December 2<sup>nd</sup>** and **Monday, December 23<sup>rd</sup>**. The City Council Work Session Meeting will be **Monday, December 9<sup>th</sup>**.

# Police Department

## Police Academy:

The Black River/St. Lawrence Police Academy Class of 2024-2025 is now in the eleventh week of classes. Over the past two weeks, the recruits have been training in topics such as: Narcan administration, arrest processing, case law, intoxication, animal abuse, physical fitness & wellness, observation & patrol, missing/abducted children & adults, accusatory instruments, standardized response plans for unusual events, narcotics & dangerous drugs, injury & death cases, behavioral observation & suspicious activity recognition, and speed RADAR/LIDAR training. Classroom and practical training will continue through the end of March 2025, followed by 14 weeks of field training that will lead to graduation and certification through the NY State Division of Criminal Justice Services, Bureau for Municipal Police.

Police academy recruits participated in felony vehicle stop training in early November.



Recruits also trained in speed Radar/Lidar operation.



**Promotion:**

Detective Sergeant Joseph Giaquinto was promoted to the rank of Lieutenant and assigned to command the WPD Criminal Investigations Division effective November 15, 2024. Lt. Giaquinto is a 17-year veteran of the department and has previously served as a Patrol Officer, a Detective and most recently as the department's Detective Sergeant.



Det. Lt. Joe Giaquinto (middle) is pictured between recently retired Lt. Chris Thomas and retired Sgt. Jake Bull in a September 2024 photo.

**Community Events:**

The Watertown VFW Post 1400 held its annual Veterans Day Ceremonies at the VFW Post on Bellew Avenue and at the Jefferson County Office Building on November 11th. Members of the Watertown Police Department attended and assisted with traffic control at the VFW ceremony.





Watertown Police Officers Josh Davis (middle) and Diana Chambers (right) pose with a Watertown resident and his giant friend.



Officer Destiny Hull speaks with a citizen in the lobby of the Public Safety Building

Officer Omar McKoy is pictured with one of our local citizens.



**Police Lateral Transfers:**

The Watertown Police Department is continuing to look for **police officer transfers**. NY State certified police officers may apply by visiting the City of Watertown Civil Service website at:

<https://watertown-portal.mycivilservice.com/jobopps>

## Fire Department

### Recruit Academy:

Our recruit academy is charging towards graduation! Last week was the recruit's last burn training. Many actions need to be taken simultaneously to fight a fire and save lives. At this stage of the academy, individual lessons about how to ventilate burning buildings, advance hoselines to confine and extinguish fire, and search techniques all begin to blend together. To be successful, they need to draw on everything they have learned and work together as a team. They continue to do well. Graduation is just around the corner!



The Recruits will be completing their training and graduating on Friday, December 6<sup>th</sup>. They will be ready for duty on December 7<sup>th</sup>.

**WATERTOWN RECRUIT ACADEMY  
2024-2 GRADUATION**

*Friday December 6, 2024*  
**Jefferson Community College**  
**Jules Building Theater**  
*1:00 PM*

# Planning Department

## Thompson Park Bandstand Roof Project:

The Thompson Park Bandstand is substantially complete, and the construction fencing has been removed. The decorative columns are the final piece to the project and are expected to arrive in December. The City is working with Northern New York Community Foundation for the reimbursement of the project.



## Fair Housing Education Sessions:

CNY Fair Housing, the City’s qualified Fair Housing enforcement agency, will host two in-person Fair Housing Education Sessions on Thursday, December 5, 2024 at the Watertown Urban Mission. The first session will be geared towards landlords from 10:00 – 11:30 a.m. and the second session will be geared towards service providers and tenants from 2:00 – 3:30 p.m. Pre-registration will be encouraged, but not required.

Information on how to register can be found on the attached flyers. CNY Fair Housing will be presenting new material from previous years’ classes, which will reflect updates in Fair Housing law with an emphasis on practical application.

**HOUSING RIGHTS**  
TRAINING FOR:  
**LANDLORDS**

Join CNY Fair Housing for a free, immersive workshop that covers your rights and responsibilities as a landlord.

**Urban Mission**  
247 Factory Street  
Watertown, NY 13601

**December 5, 2024**  
**10:00-11:30am**

learn about fair housing rules and regulations, eviction procedures, the Tenant Dignity and Safe Housing Act and other recent housing legislation. This session will include updates in keeping your business in compliance.

**WHAT'S COVERED**

- ✓ Fair Housing Law Updates
- ✓ NYS Compliance
- ✓ Eviction Policy & Procedure
- ✓ Lease Rules & Regulations

SCAN HERE TO REGISTER OR **Register today at**  
[bit.ly/WTRTWNLDLRDS](https://bit.ly/WTRTWNLDLRDS)

Learn more at: [www.cnyfairhousing.org](http://www.cnyfairhousing.org)  
Call: (315) 471-0420 | Email: [tmartin@cnyfairhousing.org](mailto:tmartin@cnyfairhousing.org)

**KNOW YOUR RIGHTS**  
TRAINING FOR:  
**SERVICE PROVIDERS & TENANTS**

Join CNY Fair Housing for a free, immersive workshop that covers your rights and responsibilities as a tenant.

**Urban Mission**  
247 Factory Street  
Watertown, NY 13601

**December 5, 2024**  
**2:00-3:30pm**

learn about eviction rights, reporting code violations, fair housing laws and updates on recent legislation like the Tenant Dignity and Safe Housing Act. Know your rights or those you serve to secure and maintain safe housing.

**WHAT'S COVERED**

- ✓ Fair Housing Law Updates
- ✓ Eviction Rights
- ✓ Assistance Animals
- ✓ Tenant/Landlord Disputes

SCAN HERE TO REGISTER OR **Register today at**  
[bit.ly/SPTWrtwn2024](https://bit.ly/SPTWrtwn2024)

Learn more at: [www.cnyfairhousing.org](http://www.cnyfairhousing.org)  
Call: (315) 471-0420 | Email: [tmartin@cnyfairhousing.org](mailto:tmartin@cnyfairhousing.org)



## Engineering

### Fire Station LED Sign:

The stone decoration on the wall base has been installed, and the contractor is waiting for the LED Sign to be delivered.



### Ohio Street Water Main Replacement Project:

The contractor has paved Ohio Street, and a preliminary walkthrough was held 11-21-2024. Only punch list items remain for this project.



### Thompson Park Stone Column and Wall Repair:



The Contractor began installing the new stone on the column on 11-19-2024.

## Department of Public Works

### Getting ready for Winter:

DPW crews removing downtown benches for the year in preparation for snow.



### Electrical:

DPW electricians finished completing all electrical for the Thompson Park Band Stand.



### Golf Course Clean-up:

DPW crews cleaned up several areas throughout the golf course. Previously the area was cleared of undergrowth but the debris was left. DPW used this small project for equipment training on some newer staff.



### Sewer Maintenance:

DPW sewer crew completing a sewer lateral repair on Academy Street.



### Christmas Preparations:

Work is in progress on installing Christmas decorations throughout the City.



New this year in front of the Flower Memorial Library are these Christmas Cut-Out decorations. Be sure to check them out and take photos with your family!!



## Parks and Recreation Department

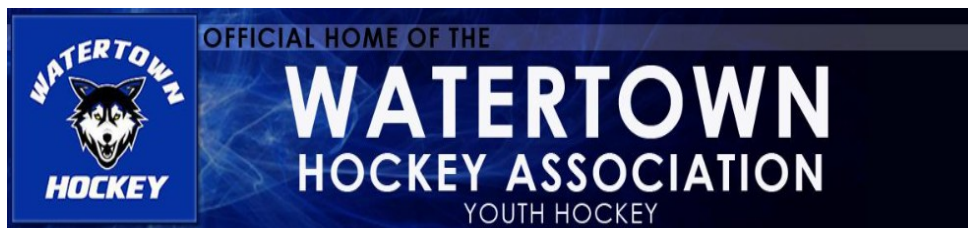
The City of Watertown Tree Lighting and Christmas Parade is scheduled for Friday, December 6<sup>th</sup> at 6:00pm. Courtesy of the Watertown DBA, free hot cocoa will be served! After the parade, stop by the Flower Memorial Library to meet Santa!



Upcoming Watertown Wolves Game:

Friday, November 29<sup>th</sup>

For a full schedule visit [www.watertownwolves.net](http://www.watertownwolves.net)



Watertown Minor Hockey Association will host a 14U tournament November 22<sup>nd</sup> – 24<sup>th</sup>. For more information please visit:

<https://watertownhockeyassociation.sportngin.com/> or  
<https://www.facebook.com/profile.php?id=100064481627971>



## Revised Public Skate Schedule (November 22<sup>nd</sup> – 24<sup>th</sup>):

**Friday: 8:00 – 10:00pm**  
**Saturday: 8:00 – 10:00pm**  
**Sunday: 4:10-6:10pm**  
**Sunday: 8:00-9:20pm (Adult Skate)**

# Roswell P. Flower Memorial Library

## Spice Club

Pick up a take-home kit from Flower Library.

**December - Cinnamon**  
Available 12/2 at 9am.

**January - Ginger**  
Available 1/2 at 10am.

**February - Nutmeg**  
Available 2/1 at 9am.

Each kit includes recipe cards, history of the spice, and a list of cookbooks you can check out from the library.

Miss getting a kit? The list of recipes will be available on our website!

Open to ages 18+.  
Contact Ashley at 315-785-7714.



# ZOMBIE TAG

**NOVEMBER 27 2-3 PM**

**AGES 12-17 WELCOME**  
**FUTURE MAKER SPACE**

Tag meets hide and seek in this fun game.  
Move quietly, find a good spot to hide, and don't get caught!

Questions? Contact Mrs. Britanni: 315-785-7714 or blajuett@ncls.org

## BACK TO DECEMBER: TAYLOR'S VERSION

Let's par-tay at the library with Taylor Swift-themed crafts, activities, and obviously...music!

**Tuesday, December 3rd**  
**6-7:30pm**  
**All Ages & Abilities Welcome!**

Questions? Contact Ashley: 315-785-7714  
Email: 315-785-7714