

CITY OF WATERTOWN, NEW YORK
AGENDA
Monday, November 18, 2024
7:00 p.m.

This shall serve as notice that the next regularly scheduled meeting of the City Council will be held on Monday, November 18, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF MINUTES

COMMUNICATIONS

PRIVILEGE OF THE FLOOR

PUBLIC HEARING

RESOLUTIONS

- Resolution No. 1 - Supporting Continued and Increased State Aid for Local Governments
- Resolution No. 2 - Accepting the Scope of Service Amendment for Burlington Street Reconstruction Design Services – Aubertine and Currier
- Resolution No. 3 - Accepting Bid for Wastewater Pollution Control Plant (WPCP) Women’s Locker Room & Emergency Generator Relocation Project – Contract #1 General Construction Continental Construction, LLC
- Resolution No. 4 - Accepting Bid for Wastewater Pollution Control Plant (WPCP) Women’s Locker Room & Emergency Generator Relocation Project – Contract #2 Electrical TEL, Inc.
- Resolution No. 5 - Accepting Bid for Wastewater Pollution Control Plant (WPCP) Women’s Locker Room & Emergency Generator Relocation Project – Contract #3 HVAC Hyde-Stone Mechanical Contractors, Inc.

Resolution No. 6 - Accepting Bid for Wastewater Pollution Control Plant (WPCP) Women's Locker Room & Emergency Generator Relocation Project – Contract #4 Plumbing Hyde-Stone Mechanical Contractors, Inc.

Resolution No. 7 - Accepting Bid for Contracted Sewer Repair Services – Powis Contracting, Inc.

ORDINANCES

LOCAL LAW

Proposed Local Law No. 7 of 2024 - A Local Law Adopting Chapter 235 of the Code of City of Watertown, Public Property, Article I: Prohibiting Camping on City Property

Proposed Local Law No. 8 of 2024 - A Local Law Adopting Chapter 235 of the Code of City of Watertown, Public Property, Article II: Prohibiting and Obstructing of Sidewalks, Streets and Other Public Spaces in the City of Watertown

OLD BUSINESS

STAFF REPORTS

1. Sale of Surplus Hydro-electricity – October 2024
2. Sales Tax Revenue – October 2024
3. Board and Commission Appointments

NEW BUSINESS

EXECUTIVE SESSION

The proposed acquisition, sale or lease of real property when publicity would affect the value thereof.

To discuss proposed, pending or current litigation.

To discuss Collective Bargaining.

ADJOURNMENT

NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY, DECEMBER 2, 2024.

Res No. 1

November 18, 2024

To: The Honorable Mayor and City Council
From: Eric F. Wagenaar, City Manager
Subject: Supporting Continued and Increased State Aid for Local Governments

After a 15- year gap in state funding, the 2024-25 Adopted State Budget marked a significant milestone by including a \$50 million increase in unrestricted aid for cities, villages, and towns – referred to as Temporary Municipal Assistance. While this increase may not have resulted in substantial funding for every community, it represents a major step forward and an encouraging beginning to a strong and more meaningful state-local partnership.

It is essential that the State not only maintains the \$50 million in new assistance but also builds upon this critical investment to strengthen our communities and help reduce the property tax burden on our residents.

Attached for Council consideration is a Resolution expressing the City of Watertown's support for the continuation of the \$50 million and additional funding in the 2025-26 state budget and beyond.

RESOLUTION

Page 1 of 2

Supporting Continued and Increased
State Aid for Local Governments

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

YEA	NAY

Introduced by _____

WHEREAS until 2024, cities, villages and towns had not received an increase in unrestricted state aid (AIM funding) in 15 years, significantly impacting their ability to provide essential services to their residents, and

WHEREAS after a prolonged period without financial support, local governments finally received an increase of \$50 million in unrestricted state aid, and

WHEREAS local officials express their gratitude for the \$50 million increase in unrestricted state aid, recognizing it as a positive step towards addressing long-standing funding challenges, and

WHEREAS the State has referred to this new aid as Temporary Municipal Assistance, suggesting that such increase may not continue, jeopardizing the sustainability of crucial municipal programs and services, and

WHEREAS the property tax cap further limits the ability of local governments to properly fund the programs and services their residents need, and

WHEREAS increased and ongoing state aid for local governments is vital for maintaining infrastructure, public safety, housing and other municipal services, and

WHEREAS the challenges of inflation, the increasing costs of labor and supplies, and the end of extraordinary federal aid only accentuate the need for consistent and predictable funding to effectively plan for the future and meet the growing needs of their residents,

NOW, THEREFORE BE IT RESOLVED that the City of Watertown calls upon the Governor and the State Legislature to commit to continuing the additional \$50 million in unrestricted state aid in the 2025-26 State Budget and beyond, and

BE IT FURTHER RESOLVED that the City of Watertown urges state officials to recognize the need for a long-term plan that ensures consistent and predictable increases in financial support for local governments that keep pace with inflation, and

RESOLUTION

Page 2 of 2

Supporting Continued and Increased
State Aid for Local Governments

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

YEA	NAY

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to Governor Kathy Hochul, Senate Majority Leader Andrea Stewart-Cousins, Assembly Speaker Carl Heastie, Senator Mark Walczyk, Assemblymember Scott Gray and the New York State Conference of Mayors (NYCOM).

Seconded by _____

November 12, 2024

TO: The Honorable Mayor and City Council

FROM: Eric F. Wagenaar, City Manager

SUBJECT: Accepting the Scope of Service Amendment For Burlington Street Reconstruction Design Services – Aubertine and Currier

The City of Watertown, following input from the public and City Council identified the Burlington Street Reconstruction as a priority project, with aging infrastructure both above and below ground well past its practical life. As such, the City programmed money for design and construction services respectively into its 2022 and 2023 Community Development Block Grant (CDBG) Annual Action Plans, with American Rescue Plan Act (ARPA) funds supplementing design and future bonding supplementing construction.

At its May 1, 2023 meeting, the City Council accepted a proposal for design services from Aubertine and Currier, PLLC in the amount of \$170,500. This fee included preparing bid specifications for construction as well as front-end documents to accompany the construction drawings.

The City put the project out to bid on April 30, 2024 and received only one bid for construction services, which the City Council rejected on July 1, 2024 upon the recommendation of Engineering and Planning Staff. The City is now preparing to rebid the project in anticipation of more competitive bids based on additional lead time into the next construction season.

Rebidding the project will require amendments to the front-end bid documents, particularly pertaining to specific dates and wage rates, and will require Aubertine and Currier to be available to respond to bidders' Requests for Information (RFIs). In advance of performing this work, Aubertine and Currier has submitted a proposal for Rebidding Services in the amount of \$3,600, a copy of which is attached.

The attached resolution accepts the proposal for additional services not to exceed \$3,600 and authorizes the City Manager to execute it on behalf of the City.

CDBG Entitlement paid for \$50,000 of the original \$170,500 consulting fee, with the remaining \$120,500 coming from the American Rescue Plan Act (ARPA). When the project advances to the construction phase, the City will pay for construction services using a combination of CDBG Entitlement funds and future bonding.

RESOLUTION

Page 1 of 1

Accepting the Scope of Service Amendment For Burlington Street Reconstruction Design Services – Aubertine and Currier, PLLC

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

YEA	NAY

Introduced by _____

WHEREAS the City of Watertown’s Program Year 2022 Annual Action Plan includes Burlington Street Reconstruction – Design as a CDBG project for the 2022 Program Year with the construction phase of the project included in the PY 2023 Annual Action Plan, and

WHEREAS at its meeting on May 1, 2024, the City Council accepted the proposal for Burlington Street Reconstruction Design Services submitted by Aubertine and Currier, PLLC, and

WHEREAS the City published the bid specifications for construction on April 30, 2023 and received one bid, which the City Council rejected at the recommendation of the Engineering and Planning and Community Development Departments, and

WHEREAS the City is preparing to rebid the project for the 2025 construction season and must amend the front-end documents for the bid specifications, and

WHEREAS Aubertine and Currier, PLLC has submitted a proposal for additional services in the amount of \$3,600 for services related to rebidding the project, a copy of which is attached and made part of this Resolution,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby accepts the proposal for additional services received from Aubertine and Currier, PLLC in the amount of \$3,600, and

BE IT FURTHER RESOLVED that the City Manager or their designee of the City of Watertown is hereby authorized and directed to execute the Agreement on behalf of the City of Watertown.

Seconded by _____

November 8, 2024

City of Watertown
Attn: Geoff Urda, Senior Planner
City of Watertown
245 Washington St, Room 305B
Watertown, NY 13601
Submitted via email: gurda@watertown-ny.gov

**RE: Rebidding Services Proposal
Burlington Street Reconstruction
City of Watertown, NY**

Dear Mr. Urda:

We are submitting this additional services Proposal for the Rebidding Services associated with the Burlington Street reconstruction project scheduled for construction in 2025. This proposal provides a description of our understanding of the project's services as outlined within the Project Overview, Scope of Services, and corresponding Fee Schedule.

I. PROJECT OVERVIEW

- A. The Civil Engineering and Design associated with the reconstruction of Burlington St were completed on 4/30/2024. The project includes approximately 700' of street reconstruction, including water, sewer and storm utilities and associated infrastructure serving 18 residential lots.
- B. The project is planned for rebidding in December 2024. Bid advertisement is scheduled for early December 2024, with a bid opening in January 2025.
- C. Based upon November 1, 2024 email correspondence from the City, the construction duration is anticipated to be April 2025 thru October 2025, six (6) months (26 weeks). The project Construction Administration and Construction Inspections services are understood to take place during the project construction timeline as follows:
- Bid Opening – 1/22/2025
 - Bid Review and Recommendation for Award – 1/29/2025
 - City Council Authorization to Award – 2/3/2025
 - Contract Signing – 3/3/2025
 - Submittals and Material Procurement – 3/4/2025 – 4/18/2025
 - Construction – 4/21/2025 – 10/17/2025 (26 weeks of construction)
 - Punch List and Contract Closeout – 10/17/2025 – 11/14/2025 (4 weeks)
 - Contract Completion – 11/14/2025



**NYS WBE/DBE Certified
SBA Woman Owned
Small Business (WOSB)**

aubertinecurrier.com

522 Bradley Street
Watertown, New York 13601

Phone: 315.782.2005
Fax: 315.782.1472

Managing Partner
Annette M. Mason, P.E.
Structural Engineer

Partners
Brian A. Jones, AIA.,
LEED AP BD+C
Architect

Matthew R. Morgia, P.E.
Civil Engineer

Jayson J. Jones, P.L.S.
Land Surveyor

Brian M. Krueger, AIA.,
Architect

Jonathan D. Boomhower, P.L.S.
Land Surveyor

II. SCOPE OF SERVICES

Rebidding Services

- A. Revise the 4/30/2024 General Bid Specifications, specifically the twenty-two (22) documents that make up Front End Bid Documents, for December 2024 rebidding of the project. Update dates based upon the timeline noted above. Revise and update funding agency forms, wage rates, and other documents for 2025 bid opening and construction.

- B. Compile and reissue Plans and General Bid Specifications in .pdf format for December Bid Advertisement.

- C. Assist City during the Bidding process. Respond to bidders questions and RFI's. Issue Addenda as necessary.

- D. Review Bids and provide Recommendation for Award.

III. FEE SCHEDULE

The Fees to complete the services described above is as follows:

Rebidding Services \$ 3,600.00

If the scope changes from that outlined above, we could negotiate our fees or perform the additional work on an hourly plus reimbursable basis.

If you have questions or would like to discuss this proposal, please contact me at your earliest convenience. Please sign below to authorize and return a copy to our office.

Sincerely,
Aubertine and Currier Architects, Engineers & Land Surveyors, PLLC

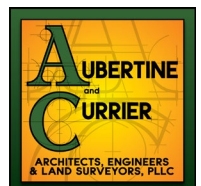


Matthew R. Morgia, PE
Civil Engineer, Partner

Client Authorized Signature

Date

Attachments:
Standard Terms and Conditions



TERMS AND CONDITIONS

Compensation and Retainer Amount as outlined within the proposal.

Services covered by this authorization shall be performed in accordance with Provisions stated as follows:

1. Authorization to Proceed

Signing this form shall be construed as authorization by the CLIENT for the FIRM to proceed with the work.

2. Salary /Costs

The FIRM'S Salary Costs shall be the amount of salaries paid the FIRM's employees for work performed on the CLIENT's project plus a stipulated percentage of such salaries to cover all payroll-related taxes, payments, premiums and benefits.

3. Per Diem Rates

The FIRM's Per Diem Rates are those published in the FIRM's office, which are charged for work performed on the CLIENT's project by the FIRM's employees of the indicated classifications.

4. Direct Expenses

The FIRM'S Direct Expenses shall be those costs incurred on or directly for the CLIENT's project, including but not limited to: necessary transportation costs including mileage at the FIRM's current rate, meals and lodging, laboratory tests & analyzes, computer services, printing and binding charges. Reimbursement for these expenses shall be on the basis of actual charges when furnished by commercial sources and on the basis of standard commercial charges when furnished by the FIRM.

5. Professional Standards

The FIRM shall be responsible, to the level of competency presently maintained by other practicing Professional Architects in the same type of work in the CLIENT's community, for the professional and technical soundness, accuracy and adequacy of all designs, drawings and specifications and other work and materials furnished under this Authorization. The FIRM makes no other warranty, express or implied.

6. Termination

Either the CLIENT or the FIRM may terminate this Authorization by giving seven (7) days written notice to the other party. In such event, the CLIENT shall pay the FIRM in full for all work previously authorized and performed prior to effective date of termination. If no notice of termination is given, relationships and obligations created by this Authorization shall be terminated upon completion of all applicable requirements of this Authorization.

7. Arbitration

All claims, disputes and other matters in question arising out of, or relating to this Authorization or the breach thereof may be decided by Arbitration in accordance with the rules of the American Arbitration Association then applying. Either the CLIENT or the FIRM may initiate a request for such arbitration, but consent of the other party to such procedure shall be mandatory. No arbitration arising out of, or relating to this Authorization may include, by consolidation, joinder, or in any other manner, any additional party not a party to this Authorization.

8. Legal Expense

In the event legal action is brought by the CLIENT or the FIRM against the other to enforce any of the obligations hereunder or arising out of any dispute concerning the terms and conditions hereby created, the losing party shall pay the prevailing party such reasonable amounts for fees, costs and expenses as may be set by the Court.

9. Payment to the FIRM

Invoices will be issued by the FIRM for all work performed under the terms of this agreement. **Invoices are due and payable upon receipt.** Finance charges, computed by a "Periodic Rate" of 2% per month, which is an annual percentage rate of 24%, will be charged on all amounts over 30 days unless otherwise provided by contract.

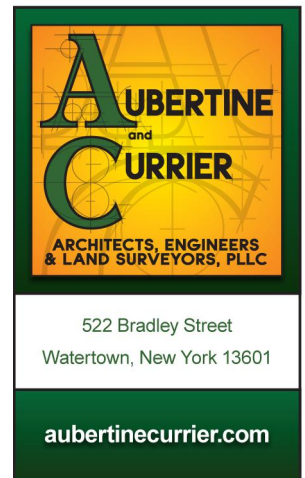
Where A&C acts as a SUBCONSULTANT, Invoices for contracted services will be submitted to CLIENT monthly. CLIENT shall submit to the OWNER for payment on a monthly basis. Payments are due to A&C within 60 days, and shall be paid within 5 days of receipt of payment from the OWNER. Delays in payment over 60 days are subject to finance charges of 2% per month (24% apr) for all unpaid invoices over 30 days past the invoice date.

10. Limitation of Liability

The FIRM'S liability to the CLIENT for any cause or combination of causes is, in the aggregate, limited to an amount no greater than the fee earned under this agreement.

11. Indemnification

- A. Asbestos – For services involving or relating to asbestos as part of this agreement, it is further agreed that the CLIENT shall indemnify and hold harmless the FIRM and their consultants, agents and employees from and against all claims, damages, losses and expenses, direct and indirect, or consequential damages, including but not limited to fees and charges of attorneys and court arbitration costs, arising out of or resulting from the performance of the work by the FIRM, or claims against the FIRM arising from the work of others, related to asbestos activities.
- B. Hazardous Waste – For services involving or related to hazardous waste elements of this agreement, it is further agreed that the CLIENT shall indemnify and hold harmless the FIRM and their consultants, agents and employees from and against all claims,



damages, losses and expenses, direct and indirect, or consequential damages, including but not limited to fees and charges of attorneys and court arbitration costs, arising out of or resulting from the performance of the work by the FIRM, or claims against the FIRM arising from the work of others, related to hazardous waste.

- C. The above indemnification provision extends to claims against the FIRM which arise out of, are related to, or are based upon, the dispersal, discharge, escape, release or saturation of smoke, vapors, soot, fumes, acids, alkalis, toxic chemicals, liquids, gases or any other material, irritant, contaminant or pollutant in or into the atmosphere, or on, onto, upon, in or into the surface or subsurface (a) soil, (b) water or water-courses, (c) objects, or (d) any tangible or intangible matter.
- D. Design professional shall use his/her best efforts to conform the construction document to the requirements of any legislation protecting the disabled, including the Americans With Disabilities Act and regulations there under (collectively "disabled legislation"). However, the standards for design practice under disabled legislation are still evolving. Therefore, the design professionals shall not be responsible if any aspect of the design does not conform to disabled legislation and such interpretation was not generally known to similarly situated professionals when the plans were prepared.

NOTE:

THE CONTRACTOR & CLIENT SHALL REVIEW AND BECOME FAMILIAR WITH ALL DRAWINGS PRIOR TO COMMENCEMENT OF WORK. ANY INCONSISTENCIES FOUND BETWEEN THE DRAWINGS SHALL BE REPORTED TO THE FIRM PRIOR TO THE START OF WORK. THE CONTRACTOR MAY REQUEST ADDITIONAL INFORMATION & DETAILS FROM THE FIRM IF APPROVED BY THE CLIENT. ADDITIONAL TIME WILL BE CHARGED AS PER THE FIRMS STANDARD RATE SCHEDULE.

Additional and non-customary services provided beyond the Scope shall be invoiced for payment in accordance with the above schedule.

Approved for CLIENT

**Accepted for Aubertine and Currier Architects,
Engineers & Land Surveyors PLLC**

By: _____

By: _____

Date: _____

Date: _____

Partner In Charge_____

Res Nos. 3, 4, 5 and 6

November 12, 2024

TO: The Honorable Mayor and City Council

FROM: Tina Bartlett-Bearup, Purchasing Manager

SUBJECT: Accepting Bids for Wastewater Pollution Control Plant (WPCP) Women’s Locker Room & Emergency Generator Relocation Project

The City’s Purchasing Department advertised in the Watertown Daily Times for sealed bids from qualified bidders for the Wastewater Pollution Control Plant (WPCP) Women’s Locker Room & Emergency Generator Relocation Project, per City specifications and publicly opened and read the sealed bids on October 8, 2024, at 11:00 a.m. EST. Invitation to bids were provided to seven (7) plan houses and fifty-eight (58) potential vendors.

The Purchasing Department received fourteen (14) sealed bid submittals, and the bid tabulations are shown below:

Vendor Name, Address and Point of Contact	Continental Construction, LLC	D.C. Building Systems, Inc.	Con Tech Building Systems	Northern Tier Contracting, Inc.	Lawman Heating & Cooling, Inc.
	PO Box 358, 2125 State Hwy 812	1015 Water Street	4524 State Highway 58	329A Scotch Settlement Road	206 Ambrose Street, P.O. Box
	Gouverneur, NY 13642	Watertown, NY 13601	Gouverneur, NY 13642	Gouverneur, NY 13642	Sackets Harbor, NY 13685
	Dave Fairbanks	Robert L. Porter	Tim Reddick	Barry R. Smith	Becky Butler
	dfairbanks@continentalconstructionllc.com	rporter@dc-buildingsystems.com	treddick@contechbuilding.com	smith@ntcnny.com	bbutler@lawmanhc.com
Bid Contract Category			Total Base Bid		
Contract 1 - General Construction	\$191,562.00	\$196,800.00	\$260,000.00	\$304,000.00	\$388,222.00
Contract 2 - Electrical					\$284,500.00
Contract 3 - HVAC					
Contract 4 - Plumbing					

Vendor Name, Address and Point of Contact	TEL, Inc.	S&L Electric, Inc.	Hyde-Stone Mechanical Contractors, Inc.	Ontario HVAC Solutions, Inc.	Black River Plumbing, Heating & AC, Inc.
	4775 State Highway 812	5313 State Highway 56	22962 Cty. Rt. 51	16900 State Route 12F/PO Box 9	PO Box 260, 29642 Co. Rt. 50
	Heuvelton, NY 13654	Colton, NY 13625	Watertown, NY 13601	Dexter, NY 13634	Black River, NY 13612
	Casey Bill	Andrew Van Tassel	Terry Wood	Kyle Lawler	Austin Romeo
	telinc@gmail.com	avantassel@slelectric.com	twood@hyde-stone.com	kyle@ontariohvacsolutions.com	austin.romeo@blackriverphac.com
Bid Contract Category					
Contract 1 - General Construction					
Contract 2 - Electrical	\$260,950.00	\$382,000.00			
Contract 3 - HVAC			\$45,342.00	\$53,260.00	\$59,600.00
Contract 4 - Plumbing			\$40,662.00	\$50,900.00	\$44,900.00

The Purchasing Manager and Water and Engineering Departments in consultation with GHD Consulting Services, Inc. reviewed the responses to ensure compliance with the specifications

and hereby recommend that City Council award the total base bids for the WPCP Women's Locker Room & Emergency Generator Relocation Project as follows:

- **Contract #1 – General Construction:** Continental Construction, LLC as the lowest responsive responsible bidder at a total price of **\$191,562.00**
- **Contract #2 – Electrical:** TEL, Inc. as the lowest responsive responsible bidder at a total price of **\$260,950.00**
- **Contract #3 – HVAC:** Hyde-Stone Mechanical Contractors, Inc. as the lowest responsive responsible bidder at a total price of **\$45,342.00.**
- **Contract #4 – Plumbing:** Hyde-Stone Mechanical Contractors, Inc. as the lowest responsive responsible bidder at a total price of **\$40,662.00.**

Total Project Award Recommendation: \$538,516.00

The WPCP Women's Locker Room & Emergency Generator Relocation Project is funded by a \$200,000 transfer from the FY 2022-23 Sewer Fund to the Capital Projects fund and the remaining balance in the amount of \$338,516.00 is part of a previously approved bond ordinance by City Council on September 18, 2023.

If there are any questions concerning this recommendation, please contact me at your convenience.



CITY OF WATERTOWN, NEW YORK
 CITY HALL
 245 WASHINGTON STREET
 WATERTOWN, NEW YORK 13601-3380

Project: WPCP Women's Locker Room and Emergency Generator Relocation
 Bid / RFP Number: Bid #2024-25
 Opening Date: Tuesday, October 8, 2024 @ 11:00 AM

The following results are bids as presented at the bid opening and do not represent an award.

Vendor Name, Address and Point of Contact	Continental Construction, LLC	D.C. Building Systems, Inc.	Con Tech Building Systems	Northern Tier Contracting, Inc.	Lawman Heating & Cooling, Inc.
	PO Box 358, 2125 State Hwy 812 Gouverneur, NY 13642	1015 Water Street Watertown, NY 13601	4524 State Highway 58 Gouverneur, NY 13642	329A Scotch Settlement Road Gouverneur, NY 13642	206 Ambrose Street, P.O. Box Sackets Harbor, NY 13685
	Dave Fairbanks	Robert L. Porter	Tim Reddick	Barry R. Smith	Becky Butler
	dfairbanks@continentalconstructionllc.com	rporter@dc-buildingsystems.com	treddick@contechbuilding.com	smith@ntcnny.com	bbutler@lawmanhc.com
Bid Contract Category	Total Base Bid				
Contract 1 - General Construction	\$191,562.00	\$196,800.00	\$260,000.00	\$304,000.00	\$388,222.00
Contract 2 - Electrical					\$284,500.00
Contract 3 - HVAC					
Contract 4 - Plumbing					
Addendum Acknowledgement (if any)	Y	Y	Y	Y	Y
Bid Bond or Check (B / C)	B	B	B	B	B
Non-Collusive Bidding Certificate	Y	Y	Y	Y	Y
Certificate of Compliance with the Iran Divestment Act	Y	Y	Y	Y	Y
Sexual Harassment Form	Y	Y	Y	Y	Y
SAM's & NYS Debarred	N	N	N	N	N



CITY OF WATERTOWN, NEW YORK
 CITY HALL
 245 WASHINGTON STREET
 WATERTOWN, NEW YORK 13601-3380

Project: WPCP Women's Locker Room and Emergency Generator Relocation
 Bid / RFP Number: Bid #2024-25
 Opening Date: Tuesday, October 8, 2024 @ 11:00 AM

The following results are bids as presented at the bid opening and do not represent an award.

Vendor Name, Address and Point of Contact	TEL, Inc.	S&L Electric, Inc.	Hyde-Stone Mechanical Contractors, Inc.	Ontario HVAC Solutions, Inc.	Black River Plumbing, Heating & AC, Inc.
	4775 State Highway 812	5313 State Highway 56	22962 Cty. Rt. 51	16900 State Route 12F/ PO Box 9	PO Box 260, 29642 Co. Rt. 50
	Heuvelton, NY 13654	Colton, NY 13625	Watertown, NY 13601	Dexter, NY 13634	Black River, NY 13612
	Casey Bill	Andrew Van Tassel	Terry Wood	Kyle Lawler	Austin Romeo
	telinc@gmail.com	avantassel@slelectric.com	twood@hyde-stone.com	kyle@ontariohvacsolutions.com	austin.romeo@blackriverphac.com
Bid Contract Category					
Contract 1 - General Construction					
Contract 2 - Electrical	\$260,950.00	\$382,000.00			
Contract 3 - HVAC			\$45,342.00	\$53,260.00	\$59,600.00
Contract 4 - Plumbing			\$40,662.00	\$50,900.00	\$44,900.00
Addendum Acknowledgement (if any)	Y	Y	Y	Y	Y
Bid Bond or Check (B / C)	B	B	B	B	B
Non-Collusive Bidding Certificate	Y	Y	Y	Y	Y
Certificate of Compliance with the Iran Divestment Act	Y	Y	Y	Y	Y
Sexual Harassment Form	Y	Y	Y	Y	Y
SAM's & NYS Debarred	N	N	N	N	N

Our ref: 12620016

08 November 2024

Ms. Tina Bartlett-Bearup
Purchasing Manager
245 Washington St., Rm. 206
Watertown, NY 13601

**Recommendation for Award
City of Watertown WPCP
Women's Locker Room and Emergency Generator Relocation Project**

Dear Ms. Bartlett-Bearup

On October 8, 2024, bids were received and opened for the City of Watertown WPCP Women's Locker Room and Emergency Generator Relocation Project. Five bids were received for the General Contract and three bids were received each for the Electrical, HVAC, and Plumbing Contracts.

Continental Construction, LLC was the low bidder for Contract No. 1 – General with a total base bid amount of \$191,562.00. The bidder was contacted by GHD and the bidder indicated they are confident in their bid and are willing to enter into an agreement with the City of Watertown. The bidder has provided the required supporting bidding forms and GHD tabulated the bid proposal received, and no mathematical errors were found.

TEL, Inc. was the low bidder for Contract No. 2 – Electrical with a bid amount of \$260,950.00. The bidder was contacted by GHD, and the bidder indicated they are confident in their bid and are willing to enter into an agreement with the City of Watertown. This bidder has provided the required supporting bidding forms and GHD tabulated the bid proposal received, and no mathematical errors were found.

Hyde-Stone Mechanical Contractors, Inc. was the low bidder for Contract No. 3 – HVAC and for Contract 4 – Plumbing with a bid amount of \$45,342.00 and \$40,662.00, respectively. The bidder was contacted by GHD, and the bidder indicated they are confident in their bids and are willing to enter into agreements with the City of Watertown. The bidder has provided the required supporting bidding forms and GHD tabulated the bid proposals received, and no mathematical errors were found.

We find no cause or reason why the City of Watertown should not award Contract No. 1 – General to Continental Construction, Inc. for the bid amount of \$191,562.00, Contract No. 2 – Electrical to TEL, Inc. for the bid amount of \$260,950.00, and Contract No. 3 – HVAC and Contract No. 4 – Plumbing to Hyde-Stone Mechanical Contractors, Inc. for the bid amounts of \$45,342.00 and \$40,662.00. The following table summarizes the Bid Results as noted above:

Contract	Cost Recommendation for Awards
Contract No. 1 – General	\$ 191,562.00
Contract No. 2 – Electrical	\$ 260,950.00

Contract No. 3 – HVAC	\$ 45,342.00
Contract No. 4 – Plumbing	\$ 40,662.00
TOTAL	\$ 538,516.00

Please note that our evaluation does not include an assessment of the financial/legal status of the above contractors. This evaluation, if deemed prudent, should be completed by the City.

If you have any questions or require additional information, please contact us.

Sincerely,

GHD Consulting Services, Inc.

Regards



Ariel Judd, PE
Project Manager

315-802-0293
ariel.judd@ghd.com

Copy to: Thomas Compo, PE, Watertown
Vicky Murphy, Watertown
Angel French, Watertown
Jason Greene, PE, GHD

RESOLUTION

Page 1 of 1

Accepting Bid for Wastewater Pollution Control Plant (WPCP) Women’s Locker Room & Emergency Generator Relocation Project – Contract #1 General Construction Continental Construction, LLC

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

YEA	NAY

Introduced by _____

WHEREAS the City desires to renovate and expand the existing women’s locker room, demolish the existing generator and replace with a new emergency generator in a new location outside the Control Building located at the Wastewater Treatment Facility at William T. Field Drive, Watertown, NY, and all other associated work, and

WHEREAS the Purchasing Department advertised and received five (5) sealed bids for Contract #1 - General Construction for the Wastewater Pollution Control Plant (WPCP) Women’s Locker Room & Emergency Generator Relocation Project, and

WHEREAS on October 8, 2024, at 11:00 a.m. the bids received were publicly opened and read, and

WHEREAS Purchasing Manager, Tina Bartlett-Bearup reviewed the bids received with the Water and Engineering Departments and in consultation with GHD Consulting Services, Inc. and it is their recommendation that the City Council accept the lowest responsive responsible bid submitted by Continental Construction, LLC,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby accepts the bid received from Continental Construction, LLC in the amount of \$191,562.00, and

BE IT FURTHER RESOLVED that the City Manager or their designee of the City of Watertown is hereby authorized and directed to execute the Agreement on behalf of the City of Watertown.

Seconded by _____

RESOLUTION

Page 1 of 1

Accepting Bid for Wastewater Pollution Control Plant (WPCP) Women’s Locker Room & Emergency Generator Relocation Project – Contract #2 Electrical TEL, Inc.

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

YEA	NAY

Introduced by _____

WHEREAS the City desires to renovate and expand the existing women’s locker room, demolish the existing generator and replace with a new emergency generator in a new location outside the Control Building located at the Wastewater Treatment Facility at William T. Field Drive, Watertown, NY, and all other associated work, and

WHEREAS the Purchasing Department advertised and received three (3) sealed bids for Contract #2 - Electrical for the Wastewater Pollution Control Plant (WPCP) Women’s Locker Room & Emergency Generator Relocation Project, and

WHEREAS on October 8, 2024, at 11:00 a.m. the bids received were publicly opened and read, and

WHEREAS Purchasing Manager, Tina Bartlett-Bearup reviewed the bids received with the Water and Engineering Departments and in consultation with GHD Consulting Services, Inc. and it is their recommendation that the City Council accept the lowest responsive responsible bid submitted by TEL, Inc.,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby accepts the bid received from TEL, Inc. in the amount of \$260,950.00, and

BE IT FURTHER RESOLVED that the City Manager or their designee of the City of Watertown is hereby authorized and directed to execute the Agreement on behalf of the City of Watertown.

Seconded by _____

RESOLUTION

Page 1 of 1

Accepting Bid for Wastewater Pollution Control Plant (WPCP) Women’s Locker Room & Emergency Generator Relocation Project – Contract #3 HVAC Hyde-Stone Mechanical Contractors, Inc.

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

YEA	NAY

Introduced by _____

WHEREAS the City desires to renovate and expand the existing women’s locker room, demolish the existing generator and replace with a new emergency generator in a new location outside the Control Building located at the Wastewater Treatment Facility at William T. Field Drive, Watertown, NY, and all other associated work, and

WHEREAS the Purchasing Department advertised and received three (3) sealed bids for Contract #3 - HVAC for the Wastewater Pollution Control Plant (WPCP) Women’s Locker Room & Emergency Generator Relocation Project, and

WHEREAS on October 8, 2024, at 11:00 a.m. the bids received were publicly opened and read, and

WHEREAS Purchasing Manager, Tina Bartlett-Bearup reviewed the bids received with the Water and Engineering Departments and in consultation with GHD Consulting Services, Inc. and it is their recommendation that the City Council accept the lowest responsive responsible bid submitted by Hyde-Stone Mechanical Contractors, Inc.,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby accepts the bid received from Hyde-Stone Mechanical Contractors, Inc. in the amount of \$45,342.00, and

BE IT FURTHER RESOLVED that the City Manager or their designee of the City of Watertown is hereby authorized and directed to execute the Agreement on behalf of the City of Watertown.

Seconded by _____

RESOLUTION

Page 1 of 1

Accepting Bid for Wastewater Pollution Control Plant (WPCP) Women’s Locker Room & Emergency Generator Relocation Project – Contract #4 Plumbing Hyde-Stone Mechanical Contractors, Inc.

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

YEA	NAY

Introduced by _____

WHEREAS the City desires to renovate and expand the existing women’s locker room, demolish the existing generator and replace with a new emergency generator in a new location outside the Control Building located at the Wastewater Treatment Facility at William T. Field Drive, Watertown, NY, and all other associated work, and

WHEREAS the Purchasing Department advertised and received three (3) sealed bids for Contract #4 - Plumbing for the Wastewater Pollution Control Plant (WPCP) Women’s Locker Room & Emergency Generator Relocation Project, and

WHEREAS on October 8, 2024, at 11:00 a.m. the bids received were publicly opened and read, and

WHEREAS Purchasing Manager, Tina Bartlett-Bearup reviewed the bids received with the Water and Engineering Departments and in consultation with GHD Consulting Services, Inc. and it is their recommendation that the City Council accept the lowest responsive responsible bid submitted by Hyde-Stone Mechanical Contractors, Inc.,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby accepts the bid received from Hyde-Stone Mechanical Contractors, Inc. in the amount of \$40,662.00, and

BE IT FURTHER RESOLVED that the City Manager or their designee of the City of Watertown is hereby authorized and directed to execute the Agreement on behalf of the City of Watertown.

Seconded by _____

November 13, 2024

TO: The Honorable Mayor and City Council

FROM: Tina Bartlett-Bearup, Purchasing Manager

SUBJECT: Accepting Bid for Contracted Sewer Repair Services – Powis Contracting, Inc.

The City’s Purchasing Department advertised in the Watertown Daily Times for sealed bids from qualified bidders for the Contracted Sewer Repair Services, per City specifications and publicly opened and read the sealed bids on October 23, 2024, at 11:00 a.m. EST. Bids were provided to seven (7) plan houses and fifty-eight (58) potential vendors.

The Purchasing Department received four (4) sealed bid submittals, and the bid tabulations are shown below:

Vendor Name, Address and Point of Contact			JL Excavation LLC		Powis Contracting, Inc.		North Country Contractors, LLC		Joseph Stolar Contracting LLC	
			22103 Fabco Rd Ste. #2		9421 Number Three Road		23892 US RTE 11		#97 Schilly Road	
			Watertown, NY 13601		Copenhagen, NY 13626		Calcum, NY 13616		Central Square, NY 13036	
			Tanner Sullivan tanner@jlexcavationllc.com		Hollie Powis powiscontracting1@gmail.com		Daryl P. Zubrzycki daryl@nnc-llc.com		Joseph Stolar josephstolar1949@gmail.com	
Product	Unit	QTY	Per Unit Price	Total	Per Unit Price	Total	Per Unit Price	Total	Per Unit Price	Total
Item 1 - Labor & Equipment	Hourly	72	\$680.00	\$48,960.00	\$1,250.00	\$90,000.00	\$1,250.00	\$90,000.00	\$4,000.00	\$288,000.00
Item 1b - Overtime	Hourly	18	\$840.00	\$15,120.00	\$1,500.00	\$27,000.00	\$1,400.00	\$25,200.00	\$6,000.00	\$108,000.00
Item 2 - Stone	Ton	309	\$30.00	\$9,270.00	\$55.00	\$16,995.00	\$25.00	\$7,725.00	\$50.00	\$15,450.00
Item 3 - 6" SDR-35 PVC Sewer Pipe	Foot	36	\$16.00	\$576.00	\$12.50	\$450.00	\$185.00	\$6,660.00	\$200.00	\$7,200.00
Item 4 - 8" SDR-35 PVC Sewer Pipe	Foot	42	\$30.00	\$1,260.00	\$21.00	\$882.00	\$250.00	\$10,500.00	\$300.00	\$12,600.00
Item 5 - 10" SDR-35 PVC Sewer Pipe	Foot	24	\$80.00	\$2,208.00	\$58.00	\$1,392.00	\$642.00	\$15,408.00	\$400.00	\$9,600.00
Item 6 - 12" SDR-35 PVC Sewer Pipe	Foot	12	\$228.00	\$2,736.00	\$133.00	\$1,596.00	\$870.00	\$10,440.00	\$500.00	\$6,000.00
Item 7 - Manhole & Self Leveling Frame	Vertical Foot	10	\$500.00	\$5,000.00	\$525.00	\$5,250.00	\$500.00	\$5,000.00	\$1,000.00	\$10,000.00
Total Base Bid			\$85,130.00		\$143,565.00		\$170,933.00		\$456,850.00	

The Purchasing Manager and Engineering Department reviewed the responses to ensure compliance with the specifications and hereby recommend that City Council award the bid proposal for the Contracted Sewer Repair Services to Powis Contracting, Inc. as the lowest responsive responsible bidder at the rates listed above.

This is a one-year contract commencing on date of contract signing through June 31, 2025, with the ability to renew for three (3) additional one-year contracts.

If there are any questions concerning this recommendation, please contact me at your convenience.

RESOLUTION

Page 1 of 1

Accepting Bid for Contracted Sewer Repair Services – Powis Contracting, Inc.

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

YEA	NAY

Introduced by _____

WHEREAS the City’s Engineering Department desires to contract with a qualified firm to provide sewer repair services in a variety of identified locations and as needed. Items to include, but are not limited to Labor, Equipment, PVC Pipe & Fittings, Pre-Cast Manholes, Crushed Stone, Road/Sewer Construction Debris Removal, and

WHEREAS the Purchasing Department advertised and received four (4) sealed bids for the contracted sewer repair services, and

WHEREAS on October 23, 2024, at 11:00 a.m. the bids received were publicly opened and read, and

WHEREAS Purchasing Manager, Tina Bartlett-Bearup reviewed the bids received with the Engineering Department and it is their recommendation that the City Council accept the lowest responsive responsible bid submitted by Powis Contracting, Inc., and

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby accepts the bid received from Powis Contracting, Inc. per the pricing schedule proposed, and

BE IT FURTHER RESOLVED that the City Manager of the City Watertown is hereby authorized and directed to execute the Agreement on behalf of the City of Watertown.

Seconded by _____



CITY OF WATERTOWN, NEW YORK

CITY HALL
 245 WASHINGTON STREET
 WATERTOWN, NEW YORK 13601-3380

Project: Contracted Sewer Repair Services
 Bid / RFP Number: Bid #2024-30
 Opening Date: Wednesday October 23, 2024 @ 11:00 AM

The following results are bids as presented at the bid opening and do not represent an award.

Vendor Name, Address and Point of Contact			JL Excavation LLC	Powis Contracting, Inc.	North Country Contractors, LLC	Joseph Stolar Contracting LLC				
			22103 Fabco Rd Ste. #2 Watertown, NY 13601 Tanner Sullivan tanner@jlexcavationllc.com	9421 Number Three Road Copenhagen, NY 13626 Hollie Powis powiscontracting1@gmail.com	23892 US RTE 11 Calcium, NY 13616 Daryl P. Zubrzycki daryl@nnc-llc.com	#97 Schilly Road Central Square, NY 13036 Joseph Stolar josephstolar1949@gmail.com				
Product	Unit	QTY	Per Unit Price	Total	Per Unit Price	Total	Per Unit Price	Total	Per Unit Price	Total
Item 1 - Labor & Equipment	Hourly	72	\$680.00	\$48,960.00	\$1,250.00	\$90,000.00	\$1,250.00	\$90,000.00	\$4,000.00	\$288,000.00
Item 1b - Overtime	Hourly	18	\$840.00	\$15,120.00	\$1,500.00	\$27,000.00	\$1,400.00	\$25,200.00	\$6,000.00	\$108,000.00
Item 2 - Stone	Ton	309	\$30.00	\$9,270.00	\$55.00	\$16,995.00	\$25.00	\$7,725.00	\$50.00	\$15,450.00
Item 3 - 6" SDR-35 PVC Sewer Pipe	Foot	36	\$16.00	\$576.00	\$12.50	\$450.00	\$185.00	\$6,660.00	\$200.00	\$7,200.00
Item 4 - 8" SDR-35 PVC Sewer Pipe	Foot	42	\$30.00	\$1,260.00	\$21.00	\$882.00	\$250.00	\$10,500.00	\$300.00	\$12,600.00
Item 5 - 10" SDR-35 PVC Sewer Pipe	Foot	24	\$92.00	\$2,208.00	\$58.00	\$1,392.00	\$642.00	\$15,408.00	\$400.00	\$9,600.00
Item 6 - 12" SDR-35 PVC Sewer Pipe	Foot	12	\$188.00	\$2,256.00	\$133.00	\$1,596.00	\$870.00	\$10,440.00	\$500.00	\$6,000.00
Item 7 - Manhole & Self Leveling Frame	Vertical Foot	10	\$500.00	\$5,000.00	\$525.00	\$5,250.00	\$500.00	\$5,000.00	\$1,000.00	\$10,000.00
Total Base Bid			\$85,130.00	\$143,565.00	\$170,933.00	\$456,850.00				
Addendum Acknowledgement (if any)			N/A	N/A	N/A	N/A				
Bid Bond or Check (B / C)			N/A	N/A	N/A	N/A				
Non-Collusive Bidding Certificate			Y	Y	Y	Y				
Certificate of Compliance with the Iran Divestment Act			Y	Y	Y	Y				
Sexual Harassment Form			Y	Y	Y	Y				
SAM's & NYS Debarred			N	N	N	N				

Proposed Local Law No. 7 of 2024

November 18, 2024

To: The Honorable Mayor and City Council

From: Eric F. Wagenaar, City Manager

Subject: Proposed Local Law No. 7 of 2024 - A Local Law Adopting Chapter 235 of the Code of City of Watertown, Public Property, Article I: Prohibiting Camping on City Property

Attached is Proposed Local Law No. 7 of 2024, which, if adopted, will enact City Legislation to prohibit all persons from camping on City of Watertown property to promote the general health, safety and the welfare of the residents and inhabitants of the City of Watertown and abate the potential creation of nuisances and unsafe or unsanitary conditions.

Section 10(1)(ii)(a)(12) of the Municipal Home Rule Law grants cities the authority to adopt local laws, provided they do not conflict with the constitution or any general law, in areas concerning the governance, protection, order, safety, health, and welfare of individuals or property within the city.

If City Council wishes to move forward on this proposed Local Law a public hearing will need to be scheduled. Staff recommends that a public hearing be scheduled for 7:15 p.m. on Monday, December 2, 2024.

LOCAL LAW

Page 1 of 3

A Local Law Adopting Chapter 235 of the Code of the City of Watertown, Public Property, Article I: Prohibiting Camping On City Property

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C..

Total

YEA	NAY

Introduced by _____

A local law adopting Chapter 235 of the Code of the City of Watertown, Public Property, Article I: Prohibiting Camping on City Property.

WHEREAS, Section 10(1)(ii)(a)(12) of the Municipal Home Rule Law empowers a city to adopt local laws that are not inconsistent with the constitution or any general law related to the government, protection, order, conduct, safety, health and well-being of persons or property therein; and

WHEREAS, the City Council has determined that it is in the City’s best interest to enact legislation to prohibit all persons from camping on City of Watertown property to promote the general health, safety and the welfare of the residents and inhabitants of the City of Watertown and abate the potential creation of nuisances and unsanitary conditions; and

NOW THEREFORE BE IT ENACTED that the City Council of the City of Watertown, New York, adopts Chapter 235 of the Code of the City of Watertown, entitled “Public Property”, Article I, entitled “Prohibiting Camping on City Property” to be as follows:

§ 235-1 Authority.

This Article is adopted pursuant to the provisions of § 10(1)(ii)(a)(12) of the Municipal Home Rule Law of the State of New York, which grants to local governments the authority to enact local laws regarding the government, protection, order, conduct, safety, health and well-being of persons or property therein which are not inconsistent with the constitution or general state statutes.

§ 235-2 Purpose.

The purpose of this Article is to prohibit all persons from camping on City of Watertown property to promote the general health, safety and the welfare of the residents and inhabitants of the City of Watertown and abate the potential creation of nuisances and unsafe or unsanitary conditions.

§235-3 Definitions.

A. "To Camp" means to set up or to remain in or at a campsite.

LOCAL LAW

Page 2 of 3

A Local Law Adopting Chapter 235 of the Code of the City of Watertown, Public Property, Article I: Prohibiting Camping On City Property

Council Member KIMBALL, Robert O.
 Council Member OLNEY III, Clifford G.
 Council Member RUGGIERO, Lisa A.
 Council Member SHOEN, Benjamin P.
 Mayor PIERCE, Sarah V.C..
 Total

YEA	NAY

B. "Campsite" means any place where bedding, sleeping bag, or other material used for bedding purposes, or any stove or fire is placed, established, or maintained for the purpose of maintaining a temporary place to live, whether or not such place incorporates the use of any tent, lean-to, shack, or any other structure. For purposes of this Article, the term "Campsite" shall not include vehicles.

C. "Camping Materials" include, but are not limited to, tents, huts, awnings, lean-tos, chairs, tarps, portable stoves, campfires, and/or other collections of personal property that are, or reasonably appear to be, arranged and/or used as accommodations to camp whether or not 24 hours have passed.

D. "City Property" means all property, parks, rights of way, parking lots, easements or other land owned, leased, controlled, or managed by the City of Watertown.

E. "Personal Property" means any item that can reasonably be identified as belonging to an individual and that has apparent value or utility.

§ 235-4 Sleeping on Sidewalks, Streets, Alleys, or Within Doorways Prohibited.

A. No person may sleep on public sidewalks, streets, or alleyways at any time as a matter of individual and public safety.

B. No person may sleep in any pedestrian or vehicular entrance to public or private property abutting a public sidewalk.

§235-5 Camping and Fires Prohibited.

No person may occupy a campsite or build or maintain a fire in or upon any sidewalk, street, alley, lane, public right of way, park, bench, bridge, cemetery or any other City Property unless specifically authorized by (i) a formal declaration of the City Manager in emergency circumstances, or (ii) City Council resolution.

§235-6 Penalties for Offenses.

Any person who violates this Article shall be guilty of a violation and, upon conviction thereof, shall be subject to a fine of not less than \$50 nor more than \$250, or imprisonment

LOCAL LAW

Page 3 of 3

A Local Law Adopting Chapter 235 of the Code of the City of Watertown, Public Property, Article I: Prohibiting Camping On City Property

Council Member KIMBALL, Robert O.

Council Member OLNEY III, Clifford G.

Council Member RUGGIERO, Lisa A.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C..

Total

YEA	NAY

for not more than 15 days, or both. Each day of continued violation is a separate and distinct offense.

§235-7 Severability.

If any clause, sentence, paragraph, subdivision, or part of this Article or the application thereof to any person, individual, firm or corporation, or circumstance, shall be adjudicated by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Article or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

BE IT FURTHER ENACTED that the City Council has considered the provisions of Article 8 of the Environmental Conservation Law (“SEQRA”) and the regulations adopted thereunder at 6 NYCRR Part 617 and finds this Local Law to be a Type II Action as defined therein, therefore, no further review is required under SEQRA; and

BE IT FURTHER ENACTED that this Local Law shall take effect immediately upon filing in the Office of the New York State Secretary of State.

Seconded by _____

Proposed Local Law No. 8 of 2024

November 18, 2024

To: The Honorable Mayor and City Council

From: Eric F. Wagenaar, City Manager

Subject: Proposed Local Law No. 8 of 2024 - A Local Law Adopting Chapter 235 of the Code of City of Watertown, Public Property, Article II: Prohibiting and Obstructing of Sidewalks, Streets and Other Public Spaces in the City of Watertown

Attached is Proposed Local Law No. 8 of 2024, which, if adopted, will enact City Legislation to prohibit all persons from crowding or obstructing streets and sidewalks and other public spaces to promote the general health, safety and the welfare of the residents, inhabitants and visitors of the City of Watertown and abate the potential creation of nuisances.

Section 10(1)(ii)(a)(12) of the Municipal Home Rule Law grants cities the authority to adopt local laws, provided they do not conflict with the constitution or any general law, in areas concerning the governance, protection, order, safety, health, and welfare of individuals or property within the city.

If City Council wishes to move forward on this proposed Local Law a public hearing will need to be scheduled. Staff recommends that a public hearing be scheduled for 7:15 p.m. on Monday, December 2, 2024.

LOCAL LAW

Page 1 of 2

A Local Law Adopting Chapter 235 of the Code of the City of Watertown, Public Property, Article II: Prohibiting the Obstructing of Sidewalks, Streets and Other Public Spaces in the City of Watertown

Council Member KIMBALL, Robert O.
 Council Member OLNEY III, Clifford G.
 Council Member RUGGIERO, Lisa A.
 Council Member SHOEN, Benjamin P.
 Mayor PIERCE, Sarah V.C..
 Total

YEA	NAY

Introduced by _____

A Local Law adopting Chapter 235 of the Code of the City of Watertown, Public Property, Article II: Prohibiting the Obstructing of Sidewalks, Streets and other Public Spaces in the City of Watertown.

WHEREAS, Section 10(1)(ii)(a)(12) of the Municipal Home Rule Law empowers a city to adopt local laws that are not inconsistent with the constitution or any general law related to the government, protection, order, conduct, safety, health and well-being of persons or property therein; and

WHEREAS, the City Council has determined that it is in the City’s best interest to enact legislation to prohibit all persons from crowding or obstructing streets and sidewalks and other public spaces to promote the general health, safety and the welfare of the residents, inhabitants and visitors of the City of Watertown and abate the potential creation of nuisances; and

NOW THEREFORE BE IT ENACTED that the City Council of the City of Watertown, New York, adopts Chapter 235 of the Code of the City of Watertown, entitled “Public Property”, Article II, entitled “Prohibiting the Obstructing of Sidewalks, Streets and other Public Spaces” to be as follows:

§235-8 Authority.

This Article is adopted pursuant to the provisions of § 10(1)(ii)(a)(12) of the Municipal Home Rule Law of the State of New York, which grants to local governments the authority to enact local laws regarding the government, protection, order, conduct, safety, health and well-being of persons or property therein which are not inconsistent with the constitution or general state statutes.

§235-9 Purpose.

The purpose of this Article is to prohibit all persons from obstructing sidewalks, streets and other public spaces in the City of Watertown after being asked to move, to promote the general health, safety and the welfare of the residents, inhabitants and visitors of the City of Watertown and abate the potential creation of nuisances and unsafe conditions.

§ 235-10 No Obstructing.

It is unlawful for a person, alone or in concert with others:

LOCAL LAW

Page 2 of 2

A Local Law Adopting Chapter 235 of the Code of the City of Watertown, Public Property, Article II: Prohibiting the Obstructing of Sidewalks, Streets and Other Public Spaces in the City of Watertown

Council Member KIMBALL, Robert O.
Council Member OLNEY III, Clifford G.
Council Member RUGGIERO, Lisa A.
Council Member SHOEN, Benjamin P.
Mayor PIERCE, Sarah V.C..
Total

YEA	NAY

- (1) To obstruct, impede, interfere, or hinder with:
 - (A) The use of any street, avenue, alley, road, bridge, highway, or sidewalk by pedestrian or vehicular traffic; or
 - (B) The entrance of any public or private building or enclosure by a pedestrian; or
 - (C) The passage through or within any park or cemetery by pedestrian or vehicular traffic; and
- (2) To continue or resume the obstructing, impeding, interfering, or hindering, after being instructed by a law enforcement officer to cease such conduct.

§235-11 Penalties for Offenses.

Any person who violates this Article shall be guilty of a violation and, upon conviction thereof, shall be subject to a fine of not less than \$50 nor more than \$250, or imprisonment for not more than 15 days, or both. Each day of continued violation is a separate and distinct offense.

§235-12 Severability.

If any clause, sentence, paragraph, subdivision, or part of this Article or the application thereof to any person, individual, firm or corporation, or circumstance, shall be adjudicated by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Article or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

BE IT FURTHER ENACTED that the City Council has considered the provisions of Article 8 of the Environmental Conservation Law (“SEQRA”) and the regulations adopted thereunder at 6 NYCRR Part 617 and finds this Local Law to be a Type II Action as defined therein, therefore, no further review is required under SEQRA; and

BE IT FURTHER ENACTED that this Local Law shall take effect immediately upon filing in the Office of the New York State Secretary of State.

Seconded by _____

November 13, 2024

To: The Honorable Mayor and City Council
 From: James E. Mills, City Comptroller
 Subject: Sale of Surplus Hydro-electricity – October 2024

The City has received the monthly hydro-electricity production and consumption data from National Grid. In comparison to last October, the sale of surplus hydro-electric power on an actual-to-actual basis was down \$105,520 or 57.11%. In comparison to the budget projection for the month, revenue was down \$338,519 or 81.03%. The year-to-date actual revenue is up \$1,113,666 or 187.96%, while the year-to-date revenue on a budget basis is up \$710,153 or 71.30%.

	<u>Actual</u> <u>2021-22</u>	<u>Actual</u> <u>2022-23</u>	<u>Actual</u> <u>2023-24</u>	<u>Actual</u> <u>2024-25</u>	<u>Variance</u>	<u>%</u> <u>Inc/(Dec)to</u> <u>Prior Year</u>
July	\$ 673,456	\$ 165,435	\$ 380,883	\$ 793,352	\$ 412,470	108.29%
August	\$ 612,155	\$ 157,460	\$ 26,670	\$ 688,115	\$ 661,445	2,480.11%
September	\$ 307,692	\$ 442,559	\$ 181	\$ 145,453	\$ 145,271	80,176.23%
October	\$ 523,734	\$ 216,702	\$ 184,779	\$ 79,259	\$ (105,520)	(57.11 %)
November	\$ 731,273	\$ 373,674	\$ 682,240	\$	\$	%
December	\$ 702,586	\$ 533,542	\$ 826,789	\$	\$	%
January	\$ 293,374	\$ 522,759	\$ 533,340	\$	\$	%
February	\$ 246,124	\$ 477,279	\$ 626,162	\$	\$	%
March	\$ 661,611	\$ 612,321	\$ 923,928	\$	\$	%
April	\$ 897,945	\$ 872,321	\$ 785,870	\$	\$	%
May	\$ 539,059	\$ 471,237	\$ 446,726	\$	\$	%
June	\$ 418,974	\$ 234,979	\$ 377,657	\$ -	\$ -	-%
YTD	<u>\$6,604,983</u>	<u>\$5,080,268</u>	<u>\$5,795,225</u>	<u>\$1,706,179</u>	<u>\$ 1,113,666</u>	<u>187.96%</u>

	<u>Original</u> <u>Budget</u> <u>2024-25</u>	<u>Actual</u> <u>2024-25</u>	<u>Variance</u>	<u>%</u>	<u>Power</u> <u>Purchased</u> <u>from</u> <u>National</u> <u>Grid</u>
July	\$ 301,806	\$ 793,352	\$ 491,546	162.87%	\$ -
August	\$ 169,037	\$ 688,115	\$ 519,078	307.08%	\$ -
September	\$ 107,405	\$ 145,453	\$ 38,048	35.42%	\$ 6,997
October	\$ 417,778	\$ 79,259	\$ (338,519)	(81.03%)	\$ 21,916
November	\$ 679,078	\$	\$	%	\$ -
December	\$ 509,487	\$	\$	%	\$ -
January	\$ 416,033	\$	\$	%	\$ -
February	\$ 325,869	\$	\$	%	\$ -
March	\$ 575,078	\$	\$	%	\$ -
April	\$ 868,118	\$	\$	%	\$ -
May	\$ 626,173	\$	\$	%	\$ -
June	\$ 379,138	\$ -	\$ -	-%	\$ -
YTD	<u>\$5,375,000</u>	<u>\$1,706,179</u>	<u>\$ 710,153</u>	<u>71.30%</u>	<u>\$ 28,913</u>

November 12, 2024

To: The Honorable Mayor and City Council
 From: James E. Mills, City Comptroller
 Subject: Sales Tax Revenue – October 2024

Sales tax revenue was down \$39,911 or 2.09% compared to last October. In comparison to the budget projection for the month, sales tax was also down \$39,911 or 2.09%. The actual and budget comparisons will match for the first eight months of the current fiscal year as the first eight months of Fiscal Year 2023-24 were used as the basis for the Fiscal year 2024-25 sales tax budget. The year-to-date actual receipts are down \$152,062 or 1.70%, while the year-to-date receipts on a budget basis are down \$152,061 or 1.70%.

	<u>Actual 2021-22</u>	<u>Actual 2022-23</u>	<u>Actual 2023-24</u>	<u>Actual 2024-25</u>	<u>Variance</u>	<u>Monthly % Inc/(Dec)to Prior Year</u>	<u>Quarterly % Inc/(Dec)to Prior Year</u>
July	\$ 1,948,809	\$ 2,035,333	\$ 2,353,567	\$ 2,143,817	\$ (209,750)	(8.91%)	
August	\$ 1,888,806	\$ 2,008,482	\$ 2,186,214	\$ 2,158,407	\$ (27,807)	(1.27%)	
September	\$ 2,725,797	\$ 2,757,376	\$ 2,490,458	\$ 2,615,865	\$ 125,406	5.04%	(1.60%)
October	\$ 1,678,723	\$ 1,847,562	\$ 1,907,106	\$ 1,867,195	\$ (39,911)	(2.09%)	
November	\$ 1,643,509	\$ 1,818,188	\$ 1,904,366	\$	\$	%	
December	\$ 2,374,453	\$ 2,232,223	\$ 2,223,964	\$	\$	%	%
January	\$ 1,649,030	\$ 1,849,036	\$ 1,851,962	\$	\$	%	
February	\$ 1,429,187	\$ 1,643,774	\$ 1,645,921	\$	\$	%	
March	\$ 2,253,672	\$ 2,041,305	\$ 1,899,459	\$	\$	%	%
April	\$ 2,064,386	\$ 1,888,370	\$ 1,908,041	\$	\$	%	
May	\$ 2,023,137	\$ 1,835,982	\$ 1,970,375	\$	\$	%	
June	<u>\$ 1,949,070</u>	<u>\$ 2,566,086</u>	<u>\$ 2,542,299</u>	<u>\$ -</u>	<u>\$ -</u>	<u>%</u>	<u>%</u>
YTD	<u>\$23,628,579</u>	<u>\$ 24,614,716</u>	<u>\$ 24,883,732</u>	<u>\$ 8,785,284</u>	<u>\$ (152,061)</u>	<u>(1.70%)</u>	

	<u>Original Budget 2024-25</u>	<u>Actual 2024-25</u>	<u>Variance</u>	<u>%</u>	<u>%</u>
July	\$ 2,353,567	\$ 2,143,817	\$ (209,750)	(8.91%)	
August	\$ 2,186,214	\$ 2,158,407	\$ (27,807)	(1.27%)	
September	\$ 2,490,458	\$ 2,615,865	\$ 125,406	5.04%	(1.60%)
October	\$ 1,907,106	\$ 1,867,195	\$ (39,911)	(2.09%)	
November	\$ 1,904,366	\$	\$	%	
December	\$ 2,223,964	\$	\$	%	%
January	\$ 1,851,962	\$	\$	%	
February	\$ 1,645,921	\$	\$	%	
March	\$ 1,887,341	\$	\$	%	%
April	\$ 1,831,719	\$	\$	%	
May	\$ 1,780,903	\$	\$	%	
June	<u>\$ 2,491,479</u>	<u>\$ -</u>	<u>\$ -</u>	<u>%</u>	<u>%</u>
YTD	<u>\$ 24,555,000</u>	<u>\$ 8,785,284</u>	<u>\$ (152,061)</u>	<u>(1.70%)</u>	

New York State sales tax distribution methodology: Monthly sales tax payments are prorated to all the jurisdictions using a percentage based on the collections from the prior year. It is important to note that most of the sales tax collections are received as monthly payments. It is not until when sales tax returns are filed in the months of March, June, September, and December that the monthly payment for each business is un-prorated and distributed per the return to the proper jurisdiction. This un-proration and re-distribution is the quarterly reconciliation process that results in how sales tax truly performed for the quarter.

November 18, 2024

To: The Honorable Mayor and City Council
From: Eric F. Wagenaar, City Manager
Subject: Board and Commission Appointments

Below is a listing of upcoming term expirations and vacancies on City Boards and Commissions for City Council Review.

Board or Commission	Appointed By	Term	Name of Member	Term Expires
Board of Assessment Review	Council	5 years	Vacant	09/30/2027
Board of Assessment Review	Council	5 years	Vacant	09/30/2028
Flower Memorial Library Board	Mayor W/Council	11 years	Vacant	12/31/2024
Board of Ethics	Council	1 year	Vacant	12/31/2024
Board of Ethics	Council	1 year	Stephen A. Jennings	12/31/2024
Board of Ethics	Council	1 year	Cary J. Parker	12/31/2024
Board of Ethics	Council	1 year	Yvonne F. Reff	12/31/2024
Board of Ethics	Council	1 year	Suzie Renzi-Falge	12/31/2024
City Constable	Council	1 year	Patrick T. Connell	12/31/2024
Deputy City Constable	Council	1 year	Robert D. Connell	12/31/2024

We have confirmed with each of the listed individuals that they are interested in renewing their appointments.

If the Council agrees, resolutions re-appointing the interested individuals will be prepared for the December 2, 2024 Council Meeting.

In addition, staff is seeking recommendations of community members who may be interested in serving in the vacant positions. Any interested person should forward their letter of interest and resume to the City Manager's Office for further consideration.