

CITY OF WATERTOWN

ADOPTED BUDGET

2023-2024



CITY OF WATERTOWN NEW YORK

2023-24 BUDGET

City Council

Jeffrey M. Smith, Mayor

Patrick J. Hickey

Sarah V.C. Pierce

Clifford G. Olney, III

Lisa A. Ruggiero

City Manager

Kenneth A. Mix

City Management Team

City Assessor, Brian S. Phelps

City Clerk, Ann M. Saunders

City Comptroller, James E. Mills

City Engineer, Michael J. Delaney

Executive Secretary to Civil Service, Angela M. Robbins

Fire Chief, Matthew R. Timerman

Human Resources Manager, Matthew D. Roy

Information Technology Manager, David S. Wurzburg

Library Director, Suzanne C. Renzi-Falge

Planning & Community Development Director, Michael A. Lumbis

Police Chief, Charles P. Donoghue

Purchasing Manager, Tina M. Bartlett-Bearup

Superintendent of Parks & Recreation, Scott M. Weller

Superintendent of Public Works, Patrick W. Keenan

Superintendent of Water, Vicky L. Murphy

Transit Director, Kyle E. Meehan

City Attorney, Harris Beach, PLLC

Confidential Secretary to the City Manager, Leta A. Harp



City Profile

Date of Incorporation	1869
Form of Government	Council-Manager
Current Populations Estimate (2020 Census)	24,685
Population Density (per acre)	4.10
Land Area (square miles)	9.4
Annual Unemployment Rate (City) 2021	4.0%
2023 Equalized Full Value of Real Property @ 83%	\$1,995,053,043
Median Household Income (2021)	\$46,051
Miles of Street	103.1
Number of Acres of Parks and Playgrounds	561
Number of Streetlights	2,670
Public Utilities (number of active accounts)	
Water and Sewer	8,288
Bond Rating (General Obligation Bonds):	Moody's Investor Services Aa3
Number of Employees	
Full Time	319
Part Time	72



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April 27, 2023

To: The Honorable Mayor and City Council
From: Kenneth A. Mix, City Manager
Subject: Fiscal Year 2023-24 Proposed Budget

The balancing act we are always trying to accomplish with any budget is to keep costs down, while considering future impacts and providing enough resources to complete all the desired present tasks. This is not easy to do with the conflicting desires to make more improvements while not increasing property taxes.

The General Fund has a healthy cushion due to its current fund balance. The Water Fund and the Sewer Fund, however, do not have the same cushion. With this budget their fund balances will be nearing the minimum needed. Our goal in preparing this budget is to fund general operations with current income. General operations include the people, vehicles and materials needed to fulfill our basic responsibilities. Any excess fund balances should be used for one-time projects and not general operations. Eventually the fund balances will be drawn down to a point where it is no longer prudent to take anymore, as has been done with the Water and Sewer Funds. It would also be good to fund capital projects with cash from current income but that is not possible now.

Think of it as using savings for home improvements, rather than buying groceries. If you don't have enough to buy groceries, you should try to increase your income and not dip into your savings.

General Fund

The General Fund currently has a fund balance of approximately \$20 million. It should have a minimum of \$11 million for cash flow purposes. \$2.0 million has been appropriated to the proposed budget. \$1.1 million is a transfer to the Capital Budget. \$500,000 is transferred to the Tax Stabilization Reserve Fund.

A significant number of positions were added in the Fiscal Year 2022-23 Budget to provide adequate staffing to perform our functions. Changes to staffing in this budget are small. There is a net change of adding 3 positions.

The Safety Officer position is eliminated. A suitable candidate was not found, so we will continue to use the safety consultant. The Executive Secretary to Civil Service is now part of the Human Resources Department, which has improved efficiency.

Two bus drivers were added to cover an additional route when we receive the new bus. About 60% of their cost will be covered by Federal and State funding.

Watertown has an excellent record of planting trees but more needs to be done with maintaining them. There is currently one tree trimmer position that remains vacant because the pay is not high enough. Our plan is to create a four-person tree crew by adding two new trimmer positions and moving the City Arborist from Planning to Public Works to supervise the crew. The crew would also work on vegetation management in Thompson Park and along the river. The details of this change have yet to be worked out, so \$74,123 has been put into contingency to cover six months of the crew's additional cost.

A Facility Maintenance Worker in Parks and Recreation will be upgraded to a Crew Chief in response to the acquisition of the golf course and the shifting of responsibilities due to that acquisition. The Secretary in the fire department has also been upgraded to Senior Account Clerk.

Other than these personnel changes, the proposed General Fund is very similar to the current budget. On the revenue side, sales tax revenue has been plateauing, so no significant increase is expected next year. A small increase in the levy of \$ 335,000 (3.43%) is proposed for the property tax, which equates to a 1.99% increase in the tax rate. It is good practice to have small increases each year to cover increased costs with current income. Costs increase every year, but the average annual tax rate increase for the last 5 years has only been 0.644%. This will be nowhere near enough to keep up with future costs.

Costs go up each year simply because the collective bargaining contracts give employees raises every year. For example, CSEA pay has increased by 13% since 2019. Also, Health insurance will have gone up a combined 19% this year and last, and retirement costs will go up 18.8% this coming year.

Water Fund

We have said for the last couple of years that the health of the Water Fund has been of concern. A water rate increase of 10% is proposed. This catches us up for not having any rate increases for the last five years. Similar rate increases are anticipated to be needed for the next several years. \$567,175 has been appropriated from the fund balance.

Concerning personnel, the Water Department would like to implement a career ladder at the Water Treatment Plant like the one at the Sewage Treatment Plant. \$11,360 has been put in contingency for its implementation during the last 6 months of the year. Also, the Engineering Technician in Water Distribution has been upgraded to a Senior Engineering Technician to entice applicants.

Sewer Fund

The Sewer Fund has had a healthy fund balance and capital projects have been funded with cash. That, however, will come to an end. Some projects are being funded with debt in this budget. A sewer rate increase of 10% is proposed. This catches us up for not having any rate increases for the last five years. Similar rate increases are anticipated to be needed for the next several years. \$497,619 has been appropriated from the fund balance. No personnel changes are proposed in the Sewer Fund.

Capital Budget

As I have stated before, we are working on an unprecedented number of capital projects, mostly driven by ARPA funds, and this will continue for the next two years. This year an emphasis will be placed on fixing our Disinfection By-Product problem and correcting issues with the Western Outfall Trunk Sewer.

Health Insurance Fund

Premiums in the Health Insurance Fund have been increased by 9.53% to offset the increase in medical claims and prescription costs.

Management and City Council Pay

Management salaries have been increased by 3.75%, which is what CSEA employees received. Mayor and City Council Member salaries have been increased by \$3,000 annually starting on January 1, 2024, at the request of Mayor Smith.

City of Watertown

Fiscal Year 2023-24 Budget

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GENERAL FUND

**City of Watertown
Fiscal Year 2023-24 Adopted Budget
Property Tax Rate Calculation**

	<u>FY 2022-23 (1)</u>	<u>FY 2023-24</u>	<u>Change</u>	<u>% Change</u>
Appropriations	\$ 58,247,984	\$ 54,436,090	\$ (3,811,894)	-6.54%
Less Non-Property Tax Levy Revenues	\$ 41,490,956	\$ 42,422,137	\$ 931,181	2.24%
Less Appropriated Fund Balance	\$ 6,926,851	\$ 2,095,077	\$ (4,831,774)	-69.75%
Less Sidewalk Reserve	\$ 27,852	\$ 4,459	\$ (23,393)	-83.99%
Less Debt Reserve	\$ 37,808	\$ 11,400	\$ (26,408)	-69.85%
Less Capital Reserve	\$ -	\$ -	\$ -	#DIV/0!
Real Property Tax Levy	\$ 9,764,517	\$ 9,903,017	\$ 138,500	1.42%
Taxable Assessed Valuation	\$ 1,109,682,875	\$ 1,124,707,504	\$ 15,024,629	1.35%
Tax Rate per \$1,000 of Taxable Assessed Valuation	\$ 8.7871	\$ 8.7871	\$ -	0.00%

(1) Fiscal Year 2022-23 Adopted Budget represents the original budget plus any subsequent budget re-adoptions.

**City of Watertown
Fiscal Year 2023-24 Budget
Constitutional Tax Limit**

Five Year Total Full Valuation	<u>\$ 6,162,364,410</u>
Five Year Average Full Valuation	<u>\$ 1,232,472,882</u>
Constitutional Tax Limit - 2% of 5 Year Average	<u>\$ 24,649,458</u>
Property Tax Levy	\$ 9,903,017
Less Total Exclusions	<u>4,731,179</u>
Tax Levy Subject to Tax Limit	<u>\$ 5,171,838</u>
Percentage of Tax Limit Exhausted	<u>20.98%</u>
Constitutional Tax Margin	<u>\$ 19,477,620</u>

City of Watertown
Fiscal Year 2023-24 Budget
Property Tax Cap Calculation

		<u>FY 2023-24</u>
	Prior Year Adopted Tax Levy	\$ 9,776,138
Multiply By	Tax Base Growth Factor (provided by NYS Dept. of Taxation and Finance)	<u>100.74%</u>
	Subtotal	\$ 9,848,481
Plus	PILOTs Receivable from Prior Year	\$ 119,825
Equals	Subtotal	\$ 9,968,306
Multiply By	Allowable Levy Growth Factor (provided by NYS Office of the State Comptroller)	<u>2.00%</u>
Equals	Subtotal	\$ 10,167,672
Less	PILOTs Receivable for Current Year	\$ (116,800)
Plus	Available Carryover from Prior Year	\$ -
Equals	Tax Levy Limit Before Adjustments / Exclusions	\$ 10,050,872
Less	Costs Incurred from Transfer of Local Government Functions	\$ -
Plus	Savings Realized from Transfer of Local Government Functions	\$ -
Equals	Tax Levy Limit (Adjusted for Transfer of Local Government Functions)	\$ 10,050,872
Plus	Tax Levy Necessary for Expenditures Resulting from Tort Orders / Judgments over 5% of Prior Year Levy	\$ -
Plus	Tax Levy Necessary for Pension Contribution Expenditures Caused by Growth in the Employees Retirement System Average Actuarial Contribution Rate in Excess of 2 Percentage Points	\$ -
Plus	Tax Levy Necessary for Pension Contribution Expenditures Caused by Growth in the Police and Fire Retirement System Average Actuarial Contribution Rate in Excess of 2 Percentage Points	\$ -
Plus	Available Carryover (if any, up to a maximum of 1.5%)	\$ 152,702
Equals	Tax Levy Limit (Adjusted for Transfers and Exclusions)	<u>\$ 10,203,574</u>
	Tax Levy Increase Allowable per Tax Cap Calculation	\$ 427,436
	Percent Tax Levy Increase Allowable per Tax Cap Calculation	4.37%

City of Watertown
Fiscal Year 2023-24 Adopted Budget
General Fund Revenue Summary

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Taxes and Penalties	\$ 23,144,232	\$ 24,592,156	\$ 25,762,825	\$ 25,718,800
Departmental Revenues	4,570,342	8,565,796	7,028,680	\$ 7,685,835
Intergovernmental Revenues	146,945	214,905	218,100	\$ 260,100
Use of Money and Property	75,835	105,626	140,733	\$ 450,560
Licenses and Permits	122,000	155,593	118,550	\$ 169,050
Fines and Other Revenues	235,541	427,515	323,600	\$ 346,500
Interfund Transfers	293,111	593,026	504,258	\$ 546,967
State and Federal Aid	8,026,986	7,205,721	7,389,060	\$ 7,242,446
Real Property Taxes	<u>9,481,984</u>	<u>10,215,097</u>	<u>9,769,667</u>	<u>\$ 9,904,896</u>
Total Revenues	<u>\$ 46,096,976</u>	<u>\$ 52,075,435</u>	<u>\$ 51,255,473</u>	<u>\$ 52,325,154</u>

Appropriated Reserves and Fund Balance

Appropriated Debt Reserve (Sidewalk Program)	34,760	28,774	27,852	4,459
Appropriated Debt Reserve	-	42,924	37,808	11,400
Appropriated Capital Reserve	206,285	(4,926)	-	-
Appropriated Fund Balance	<u>-</u>	<u>-</u>	<u>6,926,851</u>	<u>2,095,077</u>
Total Revenues and Appropriated Reserves/Fund Balance	<u>\$ 46,338,021</u>	<u>\$ 52,142,207</u>	<u>\$ 58,247,984</u>	<u>\$ 54,436,090</u>

Fund Balance

Beginning reserves and fund balance	\$ 12,987,037	\$ 18,630,282
+ Revenues	46,096,976	52,075,435
+ Transfer to debt reserve (sidewalk program)	79,141	-
- Expenses	<u>(40,532,872)</u>	<u>(44,348,185)</u>
Ending reserve and fund balances	\$ 18,630,282	\$ 26,357,532
- Reserve for capital	(10,292)	(15,218)
- Reserve for debt (sidewalk program)	(265,334)	(192,917)
- Reserve for tax stabilization	-	(400,000)
- Reserve for encumbrances	(573,753)	(1,388,257)
- Fund balance appropriated to subsequent fiscal year	<u>(1,506,826)</u>	<u>(6,926,851)</u>
Unreserved un-appropriated fund balance	<u>\$ 16,274,077</u>	<u>\$ 17,434,289</u>

City of Watertown
Fiscal Year 2023-24 Adopted Budget
General Fund Tax and Penalty Revenues

<u>Budget Summary</u>	<u>FY 2020-21</u> <u>Actual</u>	<u>FY 2021-22</u> <u>Actual</u>	<u>FY 2022-23</u> <u>Adopted Budget</u>	<u>FY 2023-24</u> <u>Adopted Budget</u>
A.0000.1080 Federal PILOTs	\$ 53,706	\$ 49,197	\$ 47,500	\$ 40,000
A.0000.1081 Other PILOTs	70,012	69,536	72,325	76,800
A.0000.1090 Interest and Penalties on Real Property Taxes	178,401	166,208	190,000	136,000
A.0000.1110 State Administered Sales and Use Tax	22,201,114	23,628,579	24,776,000	24,785,000
A.0000.1130 Utilities Gross Receipts Tax	285,654	332,801	330,000	360,000
A.0000.1170 Franchises	<u>355,345</u>	<u>345,835</u>	<u>347,000</u>	<u>321,000</u>
Taxes and Penalties	<u>\$ 23,144,232</u>	<u>\$ 24,592,156</u>	<u>\$ 25,762,825</u>	<u>\$ 25,718,800</u>

A.0000.1080 - Federal Payments in Lieu of Taxes - Payments in lieu of taxes paid by the Watertown Housing Authority.

A.0000.1081 - Other Payments in Lieu of Taxes - Payments in lieu of taxes paid on various properties that are exempt from property taxes. They include various apartment projects and properties being financed through the Jefferson County Industrial Development Agency.

A.0000.1090 - Interest and Penalties on Real Property Taxes - Property owners who do not pay their taxes on time are assessed interest and penalties.

A.0000.1110 - State Administered Sales and Use Tax - Per agreement with Jefferson County, the City receives 24% of the four percent county sales tax collected within the County.

A.0000.1130 - Utilities Gross Receipts Tax - Under General Municipal Law the City imposes a 1% tax on the gross receipts of utility company sales for gas, electric and telephone.

A.0000.1170 - Franchises - The City receives 5% of the gross revenue earned by Charter Communications from its subscribers in the City.

City of Watertown
Fiscal Year 2023-24 Adopted Budget
General Fund Departmental Revenues

<u>Budget Summary</u>	<u>FY 2020-21</u> <u>Actual</u>	<u>FY 2021-22</u> <u>Actual</u>	<u>FY 2022-23</u> <u>Adopted Budget</u>	<u>FY 2023-24</u> <u>Adopted Budget</u>
A.0000.1235 Tax Sale Advertising	\$ 13,365	\$ 15,870	\$ 21,000	\$ 20,000
A.0000.1240 Comptroller Fees	9,389	13,012	10,000	10,000
A.0000.1250 Assessor Fees	370	490	250	250
A.0000.1255 Clerk Fees	140,868	143,755	140,000	140,000
A.0000.1260 Civil Service Fees	738	1,040	2,600	1,800
A.0000.1520 Police Fees	748	771	1,000	1,000
A.0000.1570 Demolitions	102	48,711	-	-
A.0000.1710 Public Works Fee	60,323	115,913	95,000	100,000
A.0000.1715 DPW Charges - Fuel	14,247	21,625	28,000	25,000
A.0000.1750 Bus Fares	82,848	87,022	100,000	105,000
A.0000.1751 Bus Advertising	13,818	15,966	18,000	18,000
A.0000.2001 Park and Recreation Charges	21,462	34,727	29,800	36,950
A.0000.2002 Field Use Charges	17,033	35,465	35,250	39,500
A.0000.2012 Recreation Concessions	34,259	175,047	142,000	160,000
A.0000.2025 Stadium Charges	16,581	688	18,350	17,835
A.0000.2026 Pool Fees	-	-	-	25,000
A.0000.2027 Golf Course Fees	-	-	164,150	435,500
A.0000.2030 Arena Fees	1,863	29,128	39,020	31,000
A.0000.2065 Skating Rink Charges	163,926	221,527	213,260	244,000
A.0000.2110 Zoning Fees	4,250	5,500	4,000	5,000
A.0000.2130 Refuse and Garbage Charges	478,257	441,162	465,000	463,000
A.0000.2135 Refuse and Garbage Totes	528,126	553,394	550,000	657,000
A.0000.2150 Sale of Surplus Power	<u>2,967,769</u>	<u>6,604,983</u>	<u>4,952,000</u>	<u>5,150,000</u>
Departmental Revenues	<u>\$ 4,570,342</u>	<u>\$ 8,565,796</u>	<u>\$ 7,028,680</u>	<u>\$ 7,685,835</u>

City of Watertown
Fiscal Year 2023-24 Adopted Budget
General Fund Departmental Revenues

A.0000.1235 - Tax Sale Advertising - Advertising and lien search fees paid by property owners with delinquent taxes.

A.0000.1240 - Comptroller Fees - The revenue derived is received for property tax certifications and searches, processing fee for returned checks and ATM service fees.

A.0000.1250 - Assessor Fees - Fees for copies of property record cards and sales reports.

A.0000.1255 - Clerk Fees - Fees for certified copies of birth certificates, death certificates, marriage licenses, dog licenses and wedding ceremonies.

A.0000.1260 - Civil Service Fees - City share of Civil Service exam fees.

A.0000.1520 - Police Fees - The Police Department charges fees for copies of accident reports and for fingerprinting. A fee is charged to anyone, other than a city police officer, who is receiving formal training at the City's Police Academy.

A.0000.1570 - Demolitions Fees - Demolition costs and fees charged to a property owner when the City has to demolish a structure for Code compliance issues.

A.0000.1710 - Public Works Services - Charges for services such as mowing and refuse clean-up performed by DPW or a third-party, at properties whose owner is in violation of the municipal code.

A.0000.1715 - DPW Charges - Fuel - Charges to the School District for purchase of fuel.

A.0000.1750 - Bus Fares - Passengers riding the City bus system pay a fee each time they ride, or may purchase a book of pass

A.0000.1751 - Bus Advertising - Revenue received from advertising on City buses.

A.0000.2001 - Park and Recreation Charges - The Recreation Department charges various fees for activities such as t-ball, baseball softball, golf and tennis.

A.0000.2002 - Field Use Charges - The Recreation Department charges various fees for the use of the City's athletic fields for sports, community activities and events.

A.0000.2012 - Recreation Concessions - The revenue consists of the Arena concession stand and any other concessions operated at the Fairgrounds complex.

A.0000.2025 - Stadium Charges - Fees associated with leases of or events at the baseball stadium.

A.0000.2026 - Pool Fees - Fees associated with the charges to non-City residents for use of City pools.

A.0000.2027 - Golf Course Fees - Fees associated with the municipal golf course.

A.0000.2030 - Arena Fees - The Recreation Department charges for rental of the arena for concerts, performances and trade shows.

A.0000.2065 - Skating Rink Charges - This is the charge for the rental of ice time, public skating and miscellaneous revenues related to the ice rink at the Fairgrounds Arena.

A.0000.2110 - Zoning Fees - The Municipal Code provides for fees to be charged for matters brought before the Zoning Board of Appeals.

A.0000.2130 - Refuse and Garbage Charges - This is the revenue derived from the sale of the City's refuse bag stickers.

A.0000.2135 - Refuse and Garbage Totes - This is the revenue derived from the rental of the City's tote bins for refuse and garbage disposal.

A.0000.2150 - Sale of Surplus Power - National Grid purchases all of the excess power the City produces at its hydro-electric power plant under the terms of a 40 year agreement expiring December 31, 2030.

City of Watertown
Fiscal Year 2023-24 Adopted Budget
General Fund Intergovernmental Revenues

<u>Budget Summary</u>	<u>FY 2020-21</u> <u>Actual</u>	<u>FY 2021-22</u> <u>Actual</u>	<u>FY 2022-23</u> <u>Adopted Budget</u>	<u>FY 2023-24</u> <u>Adopted Budget</u>
A.0000.2210 Tax and Assessment Services for Other Governments	\$ 5,179	\$ 26,750	\$ 26,750	\$ 27,500
A.0000.2220 Civil Service Charges for School District	42,820	29,348	28,000	32,000
A.0000.2260 Police Services	93,346	158,807	157,750	195,000
A.0000.2300 Transportation, Other Governments	<u>5,600</u>	<u>-</u>	<u>5,600</u>	<u>5,600</u>
Intergovernmental Revenues	<u>\$ 146,945</u>	<u>\$ 214,905</u>	<u>\$ 218,100</u>	<u>\$ 260,100</u>

A.0000.2210 - Tax and Assessment Services for Other Governments - The Watertown City School District pays the City for the City Assessor's preparation of its tax roll and tax bills and for the City Comptroller's office collection of the payments.

A.0000.2220 - Civil Service Charges for School District - Based upon the ratio of total employees at the City and the School District, the District reimburses the City for its share of operating the Civil Service Department.

A.0000.2260 - Police Services - Jefferson County reimburses the City for expenses incurred by the Police Department (salary, overtime, fuel, maintenance) for participating in the STOP-DWI program. The Watertown City School District reimburses the City for costs related to a School Resource Officer.

A.0000.2300 - Transportation, Other Governments - Revenue received from Jefferson County Office of the Aging for the Citibus system.

City of Watertown
Fiscal Year 2023-24 Adopted Budget
General Fund Use of Money and Property Revenues

<u>Budget Summary</u>	<u>FY 2020-21</u> <u>Actual</u>	<u>FY 2021-22</u> <u>Actual</u>	<u>FY 2022-23</u> <u>Adopted Budget</u>	<u>FY 2023-24</u> <u>Adopted Budget</u>
A.0000.2401 Interest and Earnings	\$ 15,083	\$ 53,339	\$ 110,000	\$ 418,000
A.0000.2410 Rental of Real Property	60,752	17,528	30,733	32,560
A.0000.2421 Leases on Real Property	-	34,759	-	-
Use of Money and Property	<u>\$ 75,835</u>	<u>\$ 105,626</u>	<u>\$ 140,733</u>	<u>\$ 450,560</u>

A.0000.2401 - Interest and Earnings - Revenue derived from the investment of city funds through certificates of deposits, savings accounts and the purchase of government securities.

A.0000.2410 - Rental of Real Property - This account is n longer being used due to Governmental Accounting Standards Board Statement No. 87 - Leases

A.0000.2421 - Leases on Real Property - Revenue is received from the rental of land to the Fairgrounds YMCA and rental of office space at the baseball stadium.

City of Watertown
Fiscal Year 2023-24 Adopted Budget
General Fund License and Permit Revenues

<u>Budget Summary</u>	<u>FY 2020-21</u> <u>Actual</u>	<u>FY 2021-22</u> <u>Actual</u>	<u>FY 2022-23</u> <u>Adopted Budget</u>	<u>FY 2023-24</u> <u>Adopted Budget</u>
A.0000.2501 Business and Occupational Licenses	\$ 12,455	\$ 7,390	\$ 8,000	\$ 7,000
A.0000.2530 Games of Chance Licenses	40	50	50	50
A.0000.2540 Bingo Licenses	-	-	-	1,000
A.0000.2555 Building and Alteration Permits	55,008	109,578	75,000	125,000
A.0000.2560 City Permits	1,797	575	5,000	2,500
A.0000.2590 Other Permits	3,450	3,450	3,500	4,000
A.0000.2591 Storm and Sanitary Sewer Permits	1,500	550	2,000	2,500
A.0000.2592 Vacant Property Registration Fees	<u>47,750</u>	<u>34,000</u>	<u>25,000</u>	<u>27,000</u>
Licenses and Permits	<u>\$ 122,000</u>	<u>\$ 155,593</u>	<u>\$ 118,550</u>	<u>\$ 169,050</u>

A.0000.2501 - Business and Occupational Licenses - The City receives revenue from the sale of plumbing, public street vending, liquidation and private trash hauler licenses.

A.0000.2530 - Games of Chance Licenses - The City's share of the profit and license fee.

A.0000.2540 - Bingo Licenses - The City's share of the profit and license fee.

A.0000.2555 - Building and Alterations Permits - As provided by the Municipal Code the Code Enforcement Officer requires payment for the issuance of permits for new construction and remodeling, etc.

A.0000.2560 - City Permits - The Municipal Code allows the City to charge a fee for curb and pavement cut permits.

A.0000.2590 - Other Permits - The Municipal Code allows for the City to charge for snow dump permits.

A.0000.2591 - Storm and Sanitary Sewer Permits - The administrative fee and connection and disconnect fee for storm and sanitary sewer hook-ups.

A.0000.2592 - Vacant Property Registration Fees - Fees charged to owners of vacant properties.

City of Watertown
Fiscal Year 2023-24 Adopted Budget
General Fund Fines and Other Revenues

<u>Budget Summary</u>	<u>FY 2020-21</u> <u>Actual</u>	<u>FY 2021-22</u> <u>Actual</u>	<u>FY 2022-23</u> <u>Adopted Budget</u>	<u>FY 2023-24</u> <u>Adopted Budget</u>
A.0000.2610 Fines and Forfeited Bail	\$ 63,608	\$ 117,255	\$ 115,000	\$ 105,000
A.0000.2650 Scrap and Excess Material Sale	1,734	1,783	10,000	2,000
A.0000.2660 Sale of Real Property	100	20,880	20,000	20,000
A.0000.2665 Sale of Equipment	74,284	79,322	25,000	50,000
A.0000.2680 Insurance Recoveries	45,819	85,996	40,000	50,000
A.0000.2701 Refund of Prior Year Expenses	1,617	78,052	5,000	5,000
A.0000.2705 Gifts and Donations	28,250	16,838	82,600	83,500
A.0000.2770 Other Unclassified Revenues	983	1,491	1,000	1,000
A.0000.2773 Payment Processing Fees	<u>19,146</u>	<u>25,898</u>	<u>25,000</u>	<u>30,000</u>
Fines and Other Revenue	<u>\$ 235,541</u>	<u>\$ 427,515</u>	<u>\$ 323,600</u>	<u>\$ 346,500</u>

A.0000.2610 - Fines and Forfeited Bail - Revenue from parking tickets and City court fines.

A.0000.2650 - Scrap and Excess Material Sales - Sale of excess scrap and miscellaneous items.

A.0000.2660 - Sale of Real Property - Revenue received from sale of City owned property net of back taxes.

A.0000.2665 - Sale of Equipment - Revenue received from sale of City equipment.

A.0000.2680 - Insurance Recoveries - Insurance proceeds received for damages to City property and vehicles.

A.0000.2701 - Refund of Prior Year Expenses - Refunds received for a prior year expenditure.

A.0000.2705 - Gifts and Donations - Gifts and donations received by the City.

A.0000.2770 - Other Unclassified Revenues - Revenues for which a specific code has not been provided.

A.0000.2773 - Payment Processing Fees - Fees charged in connection with accepting on-line payments for property taxes and trash totes.

City of Watertown
Fiscal Year 2023-24 Adopted Budget
General Fund Interfund Transfer Revenues

<u>Budget Summary</u>	<u>FY 2020-21</u> <u>Actual</u>	<u>FY 2021-22</u> <u>Actual</u>	<u>FY 2022-23</u> <u>Adopted Budget</u>	<u>FY 2023-24</u> <u>Adopted Budget</u>
A.0000.2801 Interfund Services	\$ -	\$ 52,092	\$ 89,258	\$ 75,104
A.0000.2802 Central Printing and Mailing	4,142	6,281	6,000	6,000
A.0000.2803 Central Garage	68,441	102,276	75,000	100,000
A.0000.5031 Interfund Transfers	<u>220,528</u>	<u>432,377</u>	<u>334,000</u>	<u>365,863</u>
Interfund Revenues	<u>\$ 293,111</u>	<u>\$ 593,026</u>	<u>\$ 504,258</u>	<u>\$ 546,967</u>

A.0000.2801 - Interfund Services - Charges to other funds, other than the General Fund, for engineering, GIS and safety services.

A.0000.2802 - Central Printing and Mailing - Charges to funds, other than the General Fund, for postage and office supplies used.

A.0000.2803 - Central Garage - Interfund billing to the Water and Sewer Funds.

A.0000.5031 - Interfund Transfers - Contributions from the Debt Service, Community Development and Tourism Funds.

City of Watertown
Fiscal Year 2023-24 Adopted Budget
General Fund State and Federal Aid Revenues

<u>Budget Summary</u>	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
A.0000.3001 State Aid, Per Capita	\$ 5,627,159	\$ 4,703,208	\$ 4,703,208	\$ 4,703,208
A.0000.3005 State Aid, Mortgage Tax	461,180	533,592	325,000	395,000
A.0000.3088 State Reimbursement, Other	484	-	500	-
A.0000.3089 State Reimbursement, Workers' Compensation	24,020	20,453	23,500	12,000
A.0000.3330 State Reimbursement, Court Security	29,939	23,182	21,000	30,000
A.0000.3331 State Reimbursement, Court Costs	1,752	1,752	1,752	1,752
A.0000.3389 State Reimbursement, Public Safety	-	-	600	8,400
A.0000.3501 State Reimbursement, CHIPS	245,178	213,519	280,000	611,000
A.0000.3589 State Mass Transportation Assistance	259,014	296,439	280,000	335,000
A.0000.3989 State Aid, Home and Community Services	43,608	4,987	-	-
A.0000.4389 Federal Aid, Public Safety	179,600	26,193	611,000	45,455
A.0000.4510 Federal Aid, Highway Safety	523	1,428	5,000	5,000
A.0000.4589 Federal Aid, Transportation Asst.	1,154,529	1,288,091	789,000	875,631
A.0000.4960 Federal Aid, Disaster Assistance	-	92,877	348,500	220,000
State and Federal Aid	<u>\$ 8,026,986</u>	<u>\$ 7,205,721</u>	<u>\$ 7,389,060</u>	<u>\$ 7,242,446</u>

City of Watertown
Fiscal Year 2023-24 Adopted Budget
General Fund State and Federal Aid Revenues

A.0000.3001 - State Aid, Per Capita - General revenue sharing provided to localities by the State of New York.

A.0000.3005 - State Aid, Mortgage Tax - The City receives 1/2% tax for each mortgage recorded on property located within the City.

A.0000.3088 - State Reimbursement, Other - Miscellaneous reimbursements received from NYS for training.

A.0000.3089 - State Reimbursement, Workers' Compensation - The State reimburses the City for certain workers, compensation expenses incurred by the City.

A.0000.3330 - State Reimbursement, Court Security - The City is reimbursed for the space provided to the State Court system.

A.0000.3331 - State Reimbursement, Court Costs - The Court system reimburses the City for telephone expense.

A.0000.3389 - State Reimbursement, Public Safety- Aid for public safety purposes such reimbursement received for EMT certifications.

A.0000.3501 - State Reimbursement, CHIPS - Aid from highway capital program to offset Department of Public Works' costs.

A.0000.3589 - State Mass Transportation Assistance - The City receives operating assistance from the NYS Department of Transportation for the City bus system and para-transit system. Reimbursement is based on number of passengers carried and miles driven.

A.0000.3989 - State Aid, Home and Community Services - Grant proceeds from the New York State Department of State for Brownfield related project costs.

A.0000.4389 - Federal Aid, Public Safety - Grants for bullet proof vests, hiring of firefighters (SAFER), etc.

A.0000.4510 - Federal Aid, Highway Safety - Revenues received from the Police Traffic Services (PTS) program.

A.0000.4589 - Federal Aid, Transportation Assistance - The City receives a lump sum award from the federal government for partial reimbursement of the City bus system and para-transit system costs. The funds are for operating assistance or capital expenditures.

A.0000.4960 - Federal Aid, Disaster Assistance - Revenues derived from aid for emergency disaster assistance (American Recuse Plan Act of 2021).

City of Watertown
Fiscal Year 2023-24 Adopted Budget
General Fund Property Tax Revenues

<u>Budget Summary</u>	<u>FY 2020-21</u> <u>Actual</u>	<u>FY 2021-22</u> <u>Actual</u>	<u>FY 2022-23</u> <u>Adopted Budget</u>	<u>FY 2023-24</u> <u>Adopted Budget</u>
A.0000.1001 Real Property Taxes	\$ 9,770,739	\$ 9,791,947	\$ 9,764,517	\$ 9,903,017
A.0000.1030 Special Assessments	4,931	3,441	5,150	1,879
A.0000.1050 Real Property Tax Reserve	<u>(293,686)</u>	<u>419,709</u>	<u>-</u>	<u>-</u>
Real Property Taxes	<u>\$ 9,481,984</u>	<u>\$ 10,215,097</u>	<u>\$ 9,769,667</u>	<u>\$ 9,904,896</u>

A.0000.1001 - Real Property Taxes - Real property taxes are assessed on all residential, commercial and industrial property located within the City. Under the law, certain properties are tax exempt, ie: school, churches, government buildings.

A.0000.1030 - Special Assessments - Installment interest received on the special assessment sidewalk program.

A.0000.1050 - Real Property Tax Reserve - Deferred tax revenue to be collected at a later date is recorded in this account.

City of Watertown
Fiscal Year 2023-24 Adopted Budget
General Fund Expenditure Summary

<u>Budget Summary</u>	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
	Actual	Actual	Adopted Budget	Adopted Budget
City Council	\$ 78,807	\$ 73,497	\$ 85,514	93,506
Mayor	27,756	28,508	31,902	31,678
City Manager	246,384	248,764	329,739	346,104
City Comptroller	385,308	459,235	586,919	550,875
Purchasing	170,708	163,069	170,388	194,303
Assessment	216,399	212,516	285,057	307,666
Tax Advertising	16,528	18,693	21,000	20,000
Property Acquired	5,792	1,239	1,000	1,000
City Clerk	215,044	221,788	234,188	253,395
Law	226,542	229,771	276,000	525,000
Civil Service	61,523	65,718	71,396	96,443
Human Resources	148,485	163,361	248,196	207,809
Engineering	532,065	508,470	845,776	793,660
Public Works Administration	533,098	438,029	557,455	562,122
Municipal Building	182,988	237,370	329,626	347,796
Central Garage	704,473	751,125	811,934	869,324
Central Printing and Mailing	58,553	62,454	79,450	76,900
Information Technology	653,164	717,554	872,068	966,895
Judgments and Claims	1,182	29,249	43,000	15,000
Real Property Taxes	20,870	26,102	27,000	28,000
Contingency	-	-	1,280,469	380,000
Police	8,856,613	9,644,719	11,015,852	11,702,327
Fire	9,606,546	10,116,705	10,467,480	11,782,391
Animal Control	33,740	159,259	160,000	171,200
Code Enforcement	392,481	486,661	706,696	794,783
Municipal Grounds Maintenance	633,635	674,728	959,408	992,423
Maintenance of Roads	720,316	796,378	1,050,173	1,098,030
Snow Removal	1,124,626	1,218,689	1,461,989	1,530,872
Hydroelectric Production	425,968	492,076	659,101	620,196
Traffic Control and Lighting	842,321	981,713	1,011,445	1,132,062
Bus	1,033,361	1,120,940	1,481,523	1,829,629
Parking Facilities	45,101	14,562	66,180	62,430
Community Action Planning Council	10,000	10,000	10,000	10,000
Publicity	3,282	53,809	5,000	15,000
Social Services Agency	-	-	25,000	-
Parks and Recreation Administration	240,293	251,636	410,203	288,798
Parks and Playgrounds Maintenance	426,529	614,786	831,487	930,435
Athletic Facilities Maintenance	27,794	298,113	393,524	461,935
Recreation Programs and Events	324,480	106,429	122,246	243,716
Pools	148,185	360,947	478,948	517,460
Golf Course	-	-	304,905	589,046
Arena	582,255	883,125	821,784	888,726

City of Watertown
Fiscal Year 2023-24 Adopted Budget
General Fund Expenditure Summary

<u>Budget Summary</u>	<u>FY 2020-21</u> <u>Actual</u>	<u>FY 2021-22</u> <u>Actual</u>	<u>FY 2022-23</u> <u>Adopted Budget</u>	<u>FY 2023-24</u> <u>Adopted Budget</u>
Historian	-	-	-	-
Zoning	\$ 2,377	\$ 4,820	\$ 4,500	\$ 7,000
Planning	298,285	290,015	450,312	\$ 525,586
Storm Sewers	319,368	361,219	498,368	\$ 514,937
Refuse and Recycling	787,638	792,164	937,348	\$ 976,092
Workers' Compensation	87,188	82,515	90,000	\$ 95,000
Unemployment Claims	24,265	-	25,000	\$ 10,000
Health Insurance - Retirees	3,742,100	3,578,497	3,688,367	\$ 4,025,544
Medicare Part B - Retirees	493,594	519,667	570,000	\$ 560,000
Other Employee Benefits	4,290	4,385	4,500	\$ 4,750
General Liability Reserve	40,000	45,000	45,000	\$ 50,000
Transfer to Library Fund	1,252,723	1,527,711	1,532,712	\$ 1,423,918
Transfer to Capital Reserve	-	-	1,600,000	\$ -
Transfer Capital Fund	484,871	1,320,844	5,850,683	\$ 1,167,290
Black River Trust Reserve	17,330	18,550	20,000	\$ 21,000
Transfer to Contingency and Tax Stabilization Reserve	-	-	500,000	\$ 500,000
Debt Service	<u>3,015,648</u>	<u>2,861,011</u>	<u>2,800,173</u>	<u>\$ 2,226,038</u>
Total Expenditures	<u>\$ 40,532,872</u>	<u>\$ 44,348,185</u>	<u>\$ 58,247,984</u>	<u>\$ 54,436,090</u>

City of Watertown

Fiscal Year: FY 2023-24
Department: City Council
Account Code: A1010
Function: General Government Support

The City Council is responsible for fostering public relations; establishing the overall policies of the City; voting on appropriations, ordinances, local laws and resolutions; and adopting the City's annual budget. The Council conducts legislative matters as a body and implements policy decisions through the office of the City Manager.

City of Watertown**Fiscal Year: FY 2023-24****Department: City Council****Account Code: A1010****Function: General Government Support**

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 46,285	\$ 53,256	\$ 53,256	\$ 53,256
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 46,285</u>	<u>\$ 53,256</u>	<u>\$ 53,256</u>	<u>\$ 53,256</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ 3,840	\$ 3,840
420 Insurance	-	-	-	-
430 Contracted Services	24,201	11,102	13,900	13,900
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	480	1,302	1,150	1,150
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	55	40	300	500
465 Equipment < \$5,000	-	-	7,500	15,000
Total Operating Expenses	<u>\$ 24,736</u>	<u>\$ 12,444</u>	<u>\$ 26,690</u>	<u>\$ 34,390</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 4,245	\$ 3,723	\$ 1,492	\$ 1,784
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	3,541	4,074	4,076	4,076
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	<u>\$ 7,786</u>	<u>\$ 7,797</u>	<u>\$ 5,568</u>	<u>\$ 5,860</u>
Department Total	<u><u>\$ 78,807</u></u>	<u><u>\$ 73,497</u></u>	<u><u>\$ 85,514</u></u>	<u><u>\$ 93,506</u></u>

City of Watertown

Fiscal Year:

FY 2023-24

Department:

City Council

Account Code:

A1010

Function:

General Government Support

FY 2023-24 Adopted Budget

Personal Services

A.1010.0110	Salaries		
	Council Members (4), (a)	\$	53,256
	Total Personal Services	\$	<u>53,256</u>

Operating Expenses

A.1010.0410	Utilities		
	Tablet Data Plans	\$	3,840
A.1010.0430	Contracted Services		
	Broadcasting of Meetings	\$	13,400
	Legal Ads	<u>500</u>	\$ 13,900
A.1010.0450	Miscellaneous		
	Travel and Training	500	
	Membership Dues	<u>650</u>	1,150
A.1010.0460	Materials and Supplies		
	Business Cards, Nameplates, Letterhead		500
A.1010.0465	Equipment < \$5,000		
	Audio and Visual Equipment		<u>15,000</u>
	Total Operating Expenses	\$	<u>34,390</u>

Fringe Benefits

A.1010.0810	New York State Employees' Retirement System	\$	1,784
A.1010.0830	Social Security		<u>4,076</u>
	Total Fringe Benefits	\$	<u>5,860</u>

TOTAL BUDGET \$ 93,506

(a) Council Members' salaries would increase from \$13,314 to \$16,314 effective January 1, 2024

City of Watertown

Fiscal Year: FY 2023-24
Department: Mayor
Account Code: A1210
Function: General Government Support

The Mayor presides at all meetings of the City Council. A voting member of the Council, the Mayor provides leadership and promotes teamwork by assisting the Council in establishing policies and coordinating Council activities. The Mayor represents the City at local and State level events and on private and public occasions.

City of Watertown**Fiscal Year: FY 2023-24****Department: Mayor****Account Code: A1210****Function: General Government Support**

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 16,732	\$ 17,753	\$ 17,753	\$ 17,753
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 16,732</u>	<u>\$ 17,753</u>	<u>\$ 17,753</u>	<u>\$ 17,753</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ 960	\$ 960
420 Insurance	-	-	-	-
430 Contracted Services	-	-	-	-
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	6,863	6,559	8,500	8,850
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	-	-	-
465 Equipment < \$5,000	-	-	1,000	-
Total Operating Expenses	<u>\$ 6,863</u>	<u>\$ 6,559</u>	<u>\$ 10,460</u>	<u>\$ 9,810</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 2,881	\$ 2,838	\$ 2,331	\$ 2,757
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	1,280	1,358	1,358	1,358
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	<u>\$ 4,161</u>	<u>\$ 4,196</u>	<u>\$ 3,689</u>	<u>\$ 4,115</u>
Department Total	<u><u>\$ 27,756</u></u>	<u><u>\$ 28,508</u></u>	<u><u>\$ 31,902</u></u>	<u><u>\$ 31,678</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Mayor
Account Code: A1210
Function: General Government Support

FY 2023-24 Adopted Budget

Personal Services

A.1210.0110	Salaries		
	Mayor (a)		\$ 17,753
	Total Personal Services		<u>\$ 17,753</u>

Operating Expenses

A.1210.0410	Utilities		
	Tablet Data Plan		\$ 960
A.1210.0450	Miscellaneous		
	Memberships	\$ 7,000	
	Travel Expenses	500	
	Mayoral Portrait	350	
	Employee and Volunteer Recognitions	<u>1,000</u>	<u>\$ 8,850</u>
	Total Operating Expenses		<u>\$ 9,810</u>

Fringe Benefits

A.1210.0810	NYS Employees' Retirement System		\$ 2,757
A.1210.0830	Social Security		<u>1,358</u>
	Total Fringe Benefits		<u>\$ 4,115</u>

TOTAL BUDGET \$ 31,678

(a) Mayor salary would increase from \$17,753 to \$20,753 effective January 1, 2024

City of Watertown

Fiscal Year: FY 2023-24
Department: City Manager
Account Code: A1230
Function: General Government Support

The City Manager directs and supervises the activities of the City, manages municipal resources for efficient operation of public services, presents plans, reports and analyses to City Council and the Mayor, and maintains the current and projected financial affairs of the City. Appointed by Watertown's City Council, the City Manager serves as the Chief Executive Officer and is responsible for implementing policy and administering City operations. The City Manager's Office includes the City Manager, Confidential Assistant to the City Manager and Confidential Secretary.

City of Watertown**Fiscal Year: FY 2023-24****Department: City Manager****Account Code: A1230****Function: General Government Support**

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 182,953	\$ 193,998	\$ 238,771	\$ 256,061
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 182,953</u>	<u>\$ 193,998</u>	<u>\$ 238,771</u>	<u>\$ 256,061</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 378	\$ 375	\$ 400	\$ 400
420 Insurance	-	-	-	-
430 Contracted Services	2,490	-	20,000	20,000
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	1,263	1,509	4,100	3,700
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	60	-	500	500
465 Equipment < \$5,000	19	1,574	-	1,500
Total Operating Expenses	<u>\$ 4,210</u>	<u>\$ 3,458</u>	<u>\$ 25,000</u>	<u>\$ 26,100</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 22,932	\$ 8,977	\$ 9,005	\$ 12,007
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	13,513	14,275	18,266	19,589
840 Workers' Compensation	-	-	-	-
850 Health Insurance	22,776	28,056	38,697	32,347
Total Fringe Benefits	<u>\$ 59,221</u>	<u>\$ 51,308</u>	<u>\$ 65,968</u>	<u>\$ 63,943</u>
Department Total	<u><u>\$ 246,384</u></u>	<u><u>\$ 248,764</u></u>	<u><u>\$ 329,739</u></u>	<u><u>\$ 346,104</u></u>

City of Watertown

Fiscal Year:

FY 2023-24

Department:

City Manager

Account Code:

A1230

Function:

General Government Support

FY 2023-24 Adopted Budget

Personal Services

A.1230.0110	Salaries		
	City Manager	\$	136,000
	Assistant to the City Manager		69,466
	Confidential Secretary to the City Manager		50,595
			<u>\$ 256,061</u>
	Total Personal Services		<u>\$ 256,061</u>

Operating Expenses

A.1230.0410	Utilities		
	Cell Phone	\$	400
A.1230.0430	Contracted Services		
	Agenda Management Software		20,000
A.1230.0450	Miscellaneous		
	Travel and Training, Seminars	\$	2,000
	Membership/Organizational Dues		1,600
	Shipping		100
			<u>\$ 3,700</u>
A.1230.0460	Materials and Supplies		
	Letterhead, Envelopes, Forms		500
A.1230.0465	Equipment < \$5,000		
	Computer		1,500
			<u>1,500</u>
	Total Operating Expenses		<u>\$ 26,100</u>

Fringe Benefits

A.1230.0810	New York State Employees' Retirement System	\$	12,007
A.1230.0830	Social Security		19,589
A.1230.0850	Health Insurance		32,347
	Total Fringe Benefits		<u>\$ 63,943</u>

TOTAL BUDGET \$ 346,104

City of Watertown

Fiscal Year: FY 2023-24
Department: City Comptroller
Account Code: A1315
Function: General Government Support

The City Comptroller is the Chief Fiscal Officer of the City and custodian of all City funds. The Comptroller's Office is responsible for general accounting functions which include processing of all revenues, accounts payable, payroll and financial reporting to State and Federal agencies. This office oversees investing City funds, borrowing for debt, and the parking violations bureau. The City Comptroller is charged with collection of all City, County and delinquent School property taxes, special assessments, and water and sewer charges. Annually, the Comptroller is required to conduct a Tax Sale to allow for collection of delinquent property taxes. The Comptroller's Office is currently staffed with a total of six employees and is highly utilized by the taxpayers of the City and the public in general.

City of Watertown**Fiscal Year: FY 2023-24****Department: City Comptroller****Account Code: A1315****Function: General Government Support**

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 119,136	\$ 128,372	\$ 194,036	\$ 150,490
120 Clerical	99,932	140,013	147,155	161,386
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	4,634	2,376	3,000	3,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	2,908	2,800	2,800	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 226,610</u>	<u>\$ 273,561</u>	<u>\$ 346,991</u>	<u>\$ 317,676</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	2,547	2,510	2,725	2,900
430 Contracted Services	64,611	75,241	80,475	102,475
440 Fees Non Employees	28,000	25,224	43,040	27,360
450 Miscellaneous	1,306	2,293	5,530	4,125
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	2,062	3,658	3,600	4,000
465 Equipment < \$5,000	804	-	2,525	3,000
Total Operating Expenses	<u>\$ 99,330</u>	<u>\$ 108,926</u>	<u>\$ 137,895</u>	<u>\$ 143,860</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 35,523	\$ 34,827	\$ 36,154	\$ 39,065
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	17,045	20,254	26,544	24,302
840 Workers' Compensation	-	-	-	-
850 Health Insurance	6,800	21,667	39,335	25,972
Total Fringe Benefits	<u>\$ 59,368</u>	<u>\$ 76,748</u>	<u>\$ 102,033</u>	<u>\$ 89,339</u>
Department Total	<u><u>\$ 385,308</u></u>	<u><u>\$ 459,235</u></u>	<u><u>\$ 586,919</u></u>	<u><u>\$ 550,875</u></u>

City of Watertown

Fiscal Year:

FY 2023-24

Department:

City Comptroller

Account Code:

A1315

Function:

General Government Support

FY 2023-24 Adopted Budget

Personal Services

A.1315.0110	Salaries		
	City Comptroller	\$ 105,692	
	Accountant (.57)	<u>44,798</u>	\$ 150,490
A.1315.0120	Clerical		
	Principal Account Clerk (2)	111,543	
	Senior Account Clerk Typist	<u>49,843</u>	161,386
A.1315.0150	Overtime		3,000
A.1315.0175	Health Insurance Buyout		<u>2,800</u>
	Total Personal Services		<u>\$ 317,676</u>

Operating Expenses

A.1315.0420	Insurance		\$ 2,900
A.1315.0430	Contracted Services		
	Office Equipment Maintenance	\$ 250	
	Advertising - Tax/Audit/Debt Notices	750	
	Bankruptcy Search Services	100	
	KVS Financial Software Maintenance	37,750	
	Credit Card Processing Fees	45,000	
	Record Management Services	300	
	Debt Disclosure Filing	1,500	
	Parking Ticket Software Maintenance	15,000	
	Fixed Asset Software Maintenance	<u>1,825</u>	102,475
A.1315.0440	Fees, Non Employees		
	Single Audit	25,760	
	Actuarial Services	<u>1,600</u>	27,360
A.1315.0450	Miscellaneous		
	Travel and Training, Seminars	2,975	
	Dues and Publications	1,100	
	Shipping	<u>50</u>	4,125
A.1315.0460	Materials and Supplies		
	Letterhead, Envelopes	250	
	Checks, 1099s, W-2s	<u>3,750</u>	4,000
A.1315.0465	Equipment < \$5,000		
	Computer	1,500	
	Miscellaneous Office Equipment	<u>1,500</u>	3,000
	Total Operating Expenses		<u>\$ 143,860</u>

City of Watertown

Fiscal Year:

FY 2023-24

Department:

City Comptroller

Account Code:

A1315

Function:

General Government Support

FY 2023-24 Adopted Budget

Fringe Benefits

A.1315.0810	New York State Employees' Retirement System	\$	39,065
A.1315.0830	Social Security		24,302
A.1315.0850	Health Insurance		<u>25,972</u>
	Total Fringe Benefits	\$	<u>89,339</u>
	TOTAL BUDGET	\$	<u><u>550,875</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Purchasing
Account Code: A1345
Function: General Government Support

The Purchasing Manager's primary role is to operate and maintain a Decentralized Purchasing Program with the various City departments in accordance with the rules and guidelines as set forth under New York State General Municipal Law 103. The objective of the department is to support the various services provided by the City's departments as well as to ensure the prudent and economical use of the public's money for the purchase of maximum quality at the most economical cost, and to guard against favoritism, improvidence, fraud and corruption.

City of Watertown

Fiscal Year: FY 2023-24

Department: Purchasing

Account Code: A1345

Function: General Government Support

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 75,188	\$ 73,825	\$ 80,820	\$ 83,851
120 Clerical	39,445	39,168	40,178	43,598
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 114,633</u>	<u>\$ 112,993</u>	<u>\$ 120,998</u>	<u>\$ 127,449</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	-	310	-	300
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	150	150	1,200	1,650
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	23	200	300
465 Equipment < \$5,000	-	168	-	-
Total Operating Expenses	<u>\$ 150</u>	<u>\$ 651</u>	<u>\$ 1,400</u>	<u>\$ 2,250</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 18,791	\$ 19,183	\$ 15,881	\$ 19,787
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	7,880	7,873	9,257	9,750
840 Workers' Compensation	-	-	-	-
850 Health Insurance	29,254	22,369	22,852	35,067
Total Fringe Benefits	<u>\$ 55,925</u>	<u>\$ 49,425</u>	<u>\$ 47,990</u>	<u>\$ 64,604</u>
Department Total	<u><u>\$ 170,708</u></u>	<u><u>\$ 163,069</u></u>	<u><u>\$ 170,388</u></u>	<u><u>\$ 194,303</u></u>

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Purchasing

Account Code:

A1345

Function:

General Government Support

FY 2023-24 Adopted Budget

Personal Services

A.1345.0110	Salaries		
	Purchasing Manager	\$	83,851
A.1345.0120	Clerical		
	Account Clerk Typist		<u>43,598</u>
	Total Personal Services	\$	<u>127,449</u>

Operating Expenses

A.1345.0430	Contracted Services		
	Printing	\$	300
A.1345.0450	Miscellaneous		
	Association Fees	\$	450
	Education/Travel and Training		<u>1,200</u>
			1,650
A.1345.0460	Materials and Supplies		<u>300</u>
	Total Operating Expenses	\$	<u>2,250</u>

Fringe Benefits

A.1345.0810	New York State Employees' Retirement System	\$	19,787
A.1345.0830	Social Security		9,750
A.1345.0850	Health Insurance		<u>35,067</u>
	Total Fringe Benefits	\$	<u>64,604</u>

TOTAL BUDGET \$ 194,303

City of Watertown

Fiscal Year: FY 2023-24
Department: Assessment
Account Code: A1355
Function: General Government Support

The City Assessor's primary function is to provide, on an annual basis, equitable tax rolls. In addition, the department produces over 25,000 City, School and County tax bills annually for all real property located within the City of Watertown. Billing includes the re-levying of delinquent water/sewer, DPW and sidewalk improvement charges. The department maintains inventory and values for over 9,000 parcels with inventory being collected and updated using building permits and periodic area-wide inspections. The department processes approximately 700 property transfers annually, requiring the review of deeds and transfer documents. The department oversees the changes to tax maps required by subdivisions and merges. The department administers over 3,000 escrow accounts and 5,100 real property tax exemptions. The department is comprised of a staff of three, City Assessor, Real Property Appraiser and Real Property Tax Aide.

City of Watertown**Fiscal Year: FY 2023-24****Department: Assessment****Account Code: A1355****Function: General Government Support**

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 71,086	\$ 74,964	\$ 77,820	\$ 82,846
120 Clerical	-	-	-	-
130 Wages	57,108	62,558	103,964	108,739
140 Temporary	-	-	-	-
150 Overtime	279	149	200	250
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	1,500
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 128,473</u>	<u>\$ 137,671</u>	<u>\$ 181,984</u>	<u>\$ 193,335</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	7,400	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,400</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 253	\$ 264	\$ 300	\$ 300
420 Insurance	-	-	-	-
430 Contracted Services	3,604	3,664	3,780	3,820
440 Fees Non Employees	48,449	30,227	35,000	35,000
450 Miscellaneous	5,557	7,568	11,175	11,200
455 Vehicle Expenses	945	1,405	1,800	1,925
460 Materials and Supplies	1,640	2,478	2,530	1,780
465 Equipment < \$5,000	785	1,190	1,000	1,700
Total Operating Expenses	<u>\$ 61,233</u>	<u>\$ 46,796</u>	<u>\$ 55,585</u>	<u>\$ 55,725</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 17,127	\$ 17,787	\$ 18,847	\$ 25,859
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	9,566	10,262	13,922	14,791
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	7,319	17,956
Total Fringe Benefits	<u>\$ 26,693</u>	<u>\$ 28,049</u>	<u>\$ 40,088</u>	<u>\$ 58,606</u>
Department Total	<u><u>\$ 216,399</u></u>	<u><u>\$ 212,516</u></u>	<u><u>\$ 285,057</u></u>	<u><u>\$ 307,666</u></u>

City of Watertown**Fiscal Year:****FY 2023-24****Department:****Assessment****Account Code:****A1355****Function:****General Government Support****Personal Services****FY 2023-24 Adopted Budget**

A.1355.0110	Salaries		
	City Assessor		\$ 82,846
A.1355.0130	Wages		
	Real Property Appraiser	61,683	
	Real Property Tax Services Aide	<u>47,056</u>	108,739
A.1355.0150	Overtime		250
A.1355.0175	Health Insurance Buyout		<u>1,500</u>
	Total Personal Services		<u>\$ 193,335</u>

Operating Expenses

A.1355.0410	Utilities		
	Tablet Data Plan		\$ 300
A.1355.0430	Contracted Services		
	Advertising Expenses	\$ 120	
	Fulcrum	800	
	SDG Link Maintenance	1,100	
	Data Processing Service (RPS)	<u>1,800</u>	\$ 3,820
A.1355.0440	Fees, Non Employees		
	Legal and Appraisals Services		35,000
A.1355.0450	Miscellaneous		
	Professional Organization Dues	500	
	Travel and Training	2,500	
	Postage	<u>8,200</u>	11,200
A.1355.0455	Vehicle Expenses		
	Fuel	250	
	Vehicle Maintenance	600	
	Insurance	<u>1,075</u>	1,925
A.1355.0460	Materials and Supplies		
	Tax Bills and Notices	1,500	
	Office Supplies	<u>280</u>	1,780
A.1355.0465	Equipment < \$5,000		
	Web Cameras and Audio Equipment	200	
	Computer	<u>1,500</u>	<u>1,700</u>
	Total Operating Expenses		<u>\$ 55,725</u>

Fringe Benefits

A.1355.0810	New York State Employees' Retirement System		\$ 25,859
A.1355.0830	Social Security		14,791
A.1355.0850	Health Insurance		<u>17,956</u>
	Total Fringe Benefits		<u>\$ 58,606</u>
	TOTAL BUDGET		<u><u>\$ 307,666</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Miscellaneous
Account Code: A1362, A1380, A1930, A1950, A1990
Function: General Government Support

<u>Budget Summary</u>	<u>FY 2020-21</u> <u>Actual</u>	<u>FY 2021-22</u> <u>Actual</u>	<u>FY 2022-23</u> <u>Adopted Budget</u>	<u>FY 2023-24</u> <u>Adopted Budget</u>
A.1362.0430 Tax Advertising	\$ 16,528	\$ 18,693	\$ 21,000	\$ 20,000
A.1930.0430 Judgments and Claims	1,182	29,249	43,000	15,000
A.1950.0430 Real Property Taxes	20,870	26,102	27,000	28,000
A.1990.0430 Contingency	<u>-</u>	<u>-</u>	<u>1,280,469</u>	<u>380,000</u>
TOTAL BUDGET	<u>\$ 38,580</u>	<u>\$ 74,044</u>	<u>\$ 1,371,469</u>	<u>\$ 443,000</u>

A.1362.0430 - Tax Advertising - Expenses related to Tax Sale procedure including lien searches, filing fees and advertising costs.

A.1930.0430 - Judgments and Claims - Expenses associated with settlements in certiorari cases.

A.1950.0430 - Real Property Taxes - Taxes on City owned property located outside corporate limits of the City.

A.1990.0430 - Contingency - Projected salary and benefit increases for outstanding collective bargaining units, deferred compensation payments and other miscellaneous items.

City of Watertown

Fiscal Year: FY 2023-24
Department: Property Acquired
Account Code: A1364
Function: General Government Support

Charged to this account are expenses incurred in the managing of property taken by foreclosure for delinquent real property taxes and property acquired through donation. Expenses include maintenance, repairs and demolitions.

City of Watertown

Fiscal Year: FY 2023-24

Department: Property Acquired

Account Code: A1364

Function: General Government Support

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	4,680	1,239	500	500
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	909	-	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	203	-	500	500
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	<u>\$ 5,792</u>	<u>\$ 1,239</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Department Total	<u><u>\$ 5,792</u></u>	<u><u>\$ 1,239</u></u>	<u><u>\$ 1,000</u></u>	<u><u>\$ 1,000</u></u>

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Property Acquired

Account Code:

A1364

Function:

General Government Support

Operating Expenses

FY 2023-24 Adopted Budget

A.1364.0430	Contracted Services		
	Auction Notices	\$	250
	Deed Filings		<u>250</u>
			\$ 500
A.1364.0460	Materials and Supplies		<u>500</u>
	Total Operating Expenses		<u>\$ 1,000</u>
	TOTAL BUDGET		<u><u>\$ 1,000</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: City Clerk
Account Code: A1410
Function: General Government Support

As prescribed by City Charter, the City Clerk serves as the custodian of the City Seal, the Registrar of Vital Statistics and the Clerk for the City Council. The City Clerk's Office is responsible for recording all births and deaths which occur within the City limits, issuing various licenses such as marriage, bingo, games of chance, dog, etc., issuing certified copies of various records and disbursing license and permit fees to various government agencies. The office is staffed by the City Clerk and two Deputy Clerks, all of whom are authorized to perform marriages at City Hall. The City Clerk is also the City Historian and is responsible for the material housed in the Historian's Office. The City Clerk prepares and distributes the minutes for the City Council Meetings and periodic revisions of the Municipal Code, as authorized by Council. The City Clerk's Office operates in a highly professional and accurate manner while striving to provide quality service to the citizens of the area, other government agencies and departments within our City government structure.

City of Watertown

Fiscal Year: FY 2023-24

Department: City Clerk

Account Code: A1410

Function: General Government Support

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 143,465	\$ 149,895	\$ 153,279	\$ 164,112
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 143,465</u>	<u>\$ 149,895</u>	<u>\$ 153,279</u>	<u>\$ 164,112</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	5,193	4,644	8,750	8,750
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	514	1,106	2,910	3,110
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	1,478	1,362	1,825	2,100
465 Equipment < \$5,000	785	137	1,200	-
Total Operating Expenses	<u>\$ 7,970</u>	<u>\$ 7,249</u>	<u>\$ 14,685</u>	<u>\$ 13,960</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 19,206	\$ 19,726	\$ 16,796	\$ 21,474
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	9,953	10,468	11,726	12,554
840 Workers' Compensation	-	-	-	-
850 Health Insurance	34,450	34,450	37,702	41,295
Total Fringe Benefits	<u>\$ 63,609</u>	<u>\$ 64,644</u>	<u>\$ 66,224</u>	<u>\$ 75,323</u>
Department Total	<u><u>\$ 215,044</u></u>	<u><u>\$ 221,788</u></u>	<u><u>\$ 234,188</u></u>	<u><u>\$ 253,395</u></u>

City of Watertown

Fiscal Year:

FY 2023-24

Department:

City Clerk

Account Code:

A1410

Function:

General Government Support

FY 2023-24 Adopted Budget

Personal Services

A.1410.0110

Salaries

City Clerk	\$	74,892	
Deputy City Clerk (2)		<u>89,220</u>	<u>\$ 164,112</u>
Total Personal Services			<u>\$ 164,112</u>

Operating Expenses

A.1410.0430

Contracted Services

BAS Clerk Software Fee	\$	2,350	
BAS Online Dog Licensing Software Fee		325	
Online Code Book Updates (E-Code)		1,300	
Copier Maintenance Agreement		650	
Records Management Disposal Services		125	
General Code Supplements		<u>4,000</u>	<u>\$ 8,750</u>

A.1410.0450

Miscellaneous

Education/Staff Training		2,500	
Membership Dues		350	
Notary Renewal		60	
Shipping		<u>200</u>	<u>3,110</u>

A.1410.0460

Materials and Supplies

Historian Supplies		100	
Office Supplies		<u>2,000</u>	<u>2,100</u>
Total Operating Expenses			<u>\$ 13,960</u>

Fringe Benefits

A.1410.0810

New York State Employees' Retirement System \$ 21,474

A.1410.0830

Social Security 12,554

A.1410.0850

Health Insurance 41,295

Total Fringe Benefits \$ 75,323

TOTAL BUDGET \$ 253,395

City of Watertown

Fiscal Year: FY 2023-24
Department: Law
Account Code: A1420
Function: General Government Support

The City Attorney is retained by the City Council to serve as legal advisor to the Mayor, the City Council, City staff, City boards and officers of the City. The City Attorney defends and prosecutes all actions and proceedings brought by or against the City or by or against any of its officers. All contracts, legal documents and instruments are reviewed and/or prepared by the City Attorney. The City Attorney provides interpretation of City Code, State and Federal laws and provides legal opinion as required. The City employs specialized counsel as circumstances require.

City of Watertown

Fiscal Year: FY 2023-24

Department: Law

Account Code: A1420

Function: General Government Support

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	-	-	-	-
440 Fees Non Employees	226,542	229,331	275,000	510,000
450 Miscellaneous	-	440	1,000	15,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	-	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	<u>\$ 226,542</u>	<u>\$ 229,771</u>	<u>\$ 276,000</u>	<u>\$ 525,000</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Department Total	<u><u>\$ 226,542</u></u>	<u><u>\$ 229,771</u></u>	<u><u>\$ 276,000</u></u>	<u><u>\$ 525,000</u></u>

City of Watertown

Fiscal Year: FY 2023-24

Department: Law

Account Code: A1420

Function: General Government Support

FY 2023-24 Adopted Budget

Operating Expenses

A.1420.0440	Fees, Non Employees		
	General Counsel Law Firm	\$	450,000
	Other Law Firms		50,000
	Miscellaneous Legal Support (Arbitrators, Stenographers, etc.)		
			<u>10,000</u>
		\$	510,000
A.1420.0450	Miscellaneous		
	Law Books Subscription		14,000
	Conference		
			<u>1,000</u>
	Total Operating Expenses		
		\$	<u>525,000</u>
	TOTAL BUDGET	\$	<u><u>525,000</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Civil Service
Account Code: A1430
Function: General Government Support

The City of Watertown Civil Service Commission performs legislative, executive, and judicial functions: legislative when establishing rules having the force and effect of law; executive when administering the merit system, determining general policy, and establishing internal procedures; and judicial when considering and resolving appeals of Civil Service Law. The Civil Service Commission serves the City of Watertown, Flower Memorial Library, Watertown City School District, and Watertown Housing Authority with responsibility over 297 competitive, 184 non-competitive, 83 labor, 8 exempt, and 4 unclassified positions (for a total of 576 employees). The department is staffed with a full-time Executive Secretary.

City of Watertown

Fiscal Year: FY 2023-24

Department: Civil Service

Account Code: A1430

Function: General Government Support

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 46,637	\$ 49,702	\$ 52,165	\$ 55,675
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	60	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	200	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 46,637</u>	<u>\$ 49,762</u>	<u>\$ 52,365</u>	<u>\$ 55,675</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	6,454	7,082	7,850	7,850
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	480	694	1,530	4,180
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	132	21	300	300
465 Equipment < \$5,000	-	-	1,000	1,500
Total Operating Expenses	<u>\$ 7,066</u>	<u>\$ 7,797</u>	<u>\$ 10,680</u>	<u>\$ 13,830</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 4,549	\$ 4,654	\$ 4,345	\$ 5,568
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	3,271	3,505	4,006	4,259
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	17,111
Total Fringe Benefits	<u>\$ 7,820</u>	<u>\$ 8,159</u>	<u>\$ 8,351</u>	<u>\$ 26,938</u>
Department Total	<u><u>\$ 61,523</u></u>	<u><u>\$ 65,718</u></u>	<u><u>\$ 71,396</u></u>	<u><u>\$ 96,443</u></u>

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Civil Service

Account Code:

A1430

Function:

General Government Support

FY 2023-24 Adopted Budget

Personal Services

A.1430.0110	Salaries		
	Executive Secretary to Civil Service Commission	\$	55,675
	Total Personal Services	\$	<u>55,675</u>

Operating Expenses

A.1430.0430	Contracted Services		
	Advertising (Public Hearings)	\$	150
	Merchant Fees for Online Applications		2,000
	Software Maintenance Agreement	<u></u>	<u>5,700</u>
		\$	7,850
A.1430.0450	Miscellaneous		
	Membership Dues		200
	Law Book Update		480
	Annual Conference	<u></u>	<u>3,500</u>
			4,180
A.1430.0460	Materials and Supplies		
	Printed Forms, Letterhead		300
A.1430.0465	Equipment < \$5,000		
	Computer	<u></u>	<u>1,500</u>
	Total Operating Expenses	\$	<u>13,830</u>

Fringe Benefits

A.1430.0810	New York State Employees' Retirement System	\$	5,568
A.1430.0830	Social Security		4,259
A.1430.0850	Health Insurance	<u></u>	<u>17,111</u>
	Total Fringe Benefits	\$	<u>26,938</u>

TOTAL BUDGET \$ 96,443

City of Watertown

Fiscal Year: FY 2023-24
Department: Human Resources
Account Code: A1435
Function: General Government Support

The City of Watertown Human Resources Department is responsible for Personnel Administration of the City's roughly 320 full-time employees. This Department facilitates the hiring of new employees, employee discipline, supports contract negotiations, Workers' Compensation, unemployment, civil rights, employee safety, employee leaves, labor relations and oversees the City's Benefits Administrator and Executive Secretary to the Civil Service Commission.

City of Watertown

Fiscal Year: FY 2023-24

Department: Human Resources

Account Code: A1435

Function: General Government Support

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 75,631	\$ 80,573	\$ 154,424	\$ 89,059
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 75,631</u>	<u>\$ 80,573</u>	<u>\$ 154,424</u>	<u>\$ 89,059</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	37,760	43,677	25,840	74,615
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	1,139	2,125	4,400	3,400
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	1,105	1,908	1,350	1,850
465 Equipment < \$5,000	-	1,574	1,200	-
Total Operating Expenses	<u>\$ 40,004</u>	<u>\$ 49,284</u>	<u>\$ 32,790</u>	<u>\$ 79,865</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 11,835	\$ 12,134	\$ 16,363	\$ 13,250
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	5,313	5,668	11,813	6,813
840 Workers' Compensation	-	-	-	-
850 Health Insurance	15,702	15,702	32,806	18,822
Total Fringe Benefits	<u>\$ 32,850</u>	<u>\$ 33,504</u>	<u>\$ 60,982</u>	<u>\$ 38,885</u>
Department Total	<u><u>\$ 148,485</u></u>	<u><u>\$ 163,361</u></u>	<u><u>\$ 248,196</u></u>	<u><u>\$ 207,809</u></u>

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Human Resources

Account Code:

A1435

Function:

General Government Support

FY 2023-24 Adopted Budget

Personal Services

A.1435.0110

Salaries

Human Resources Manager (1 @ .90)

\$ 78,624

Benefits Administrator (1 @ .20)

10,435

\$ 89,059

Total Personal Services

\$ 89,059

Operating Expenses

A.1435.0430

Contracted Services

Safety Consultant

\$ 37,200

Unemployment Services

1,815

Drug Testing Annual Fee

300

Investigation Services

6,000

Background Checks

3,600

Employee Learning Management System

20,000

Federally Mandated Training and Employee Assistance Program

5,700

\$ 74,615

A.1435.0450

Miscellaneous

Membership Dues

400

Travel and Training

3,000

3,400

A.1435.0460

Materials and Supplies

Toner / Postage / Supplies

750

Labor Law Posters

350

ID Card Printer Supplies

750

1,850

Total Operating Expenses

\$ 79,865

Fringe Benefits

A.1435.0810

New York State Employees' Retirement System

\$ 13,250

A.1435.0830

Social Security

6,813

A.1435.0850

Health Insurance

18,822

Total Fringe Benefits

\$ 38,885

TOTAL BUDGET

\$ 207,809

City of Watertown

Fiscal Year: FY 2023-24
Department: Engineering
Account Code: A1440
Function: General Government Support

The City Engineering Department is responsible for providing support to other City departments and the public. Areas include capital design (in-house or outside consultant), project management, property surveys, Planning Board reviews, Zoning and oversight of the Code Enforcement Office. In addition to the City Engineer, the department currently has authorized staffing of one and a half Civil Engineer II's, and four Civil Engineer I's and a Secretary which is shared between the Planning Department and Engineering Department. The Department is postured to respond promptly to inter-departmental needs; maximize in-house design of projects; perform project management work on capital projects; and serve the public as promptly and efficiently as possible.

City of Watertown**Fiscal Year: FY 2023-24****Department: Engineering****Account Code: A1440****Function: General Government Support**

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 282,479	\$ 350,992	\$ 483,855	\$ 508,218
120 Clerical	15,152	16,641	16,298	18,242
130 Wages	(90)	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	1,000	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 297,541</u>	<u>\$ 367,633</u>	<u>\$ 501,153</u>	<u>\$ 526,460</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 884	\$ 900	\$ 1,000	\$ 1,000
420 Insurance	-	-	-	-
430 Contracted Services	71,742	10,445	148,300	58,300
440 Fees Non Employees	21,048	7,071	15,000	15,000
450 Miscellaneous	2,505	2,710	10,500	8,750
455 Vehicle Expenses	2,554	3,262	3,400	6,675
460 Materials and Supplies	1,644	3,810	7,000	13,500
465 Equipment < \$5,000	-	6,188	3,800	3,800
Total Operating Expenses	<u>\$ 100,377</u>	<u>\$ 34,386</u>	<u>\$ 189,000</u>	<u>\$ 107,025</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 53,418	\$ 43,356	\$ 48,888	\$ 55,909
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	21,740	27,236	38,339	40,273
840 Workers' Compensation	21,894	4,972	1,000	250
850 Health Insurance	37,095	30,887	67,396	63,743
Total Fringe Benefits	<u>\$ 134,147</u>	<u>\$ 106,451</u>	<u>\$ 155,623</u>	<u>\$ 160,175</u>
Department Total	<u><u>\$ 532,065</u></u>	<u><u>\$ 508,470</u></u>	<u><u>\$ 845,776</u></u>	<u><u>\$ 793,660</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Engineering
Account Code: A1440
Function: General Government Support

		<u>FY 2023-24 Adopted Budget</u>	
Personal Services			
A.1440.0110	Salaries		
	City Engineer	\$ 104,424	
	Civil Engineer II (1.5)	108,912	
	Civil Engineer I (4 @ 1.0), (1 @ .60)	<u>294,882</u>	\$ 508,218
A.1440.0120	Clerical		
	Secretary (1 @ .5)		<u>18,242</u>
	Total Personal Services		<u>\$ 526,460</u>
Operating Expenses			
A.1440.0410	Utilities		\$ 1,000
A.1440.0430	Contracted Services		
	Equipment Service/Repair	\$ 1,200	
	Software and Tech Support	12,000	
	Monument Survey and Installation	10,000	
	Legal Advertisements	1,000	
	Filing Fees for Deeds/Easements	500	
	Pre-Design Engineering Inspections	25,000	
	Traffic Counts	5,000	
	Accela - AA User License	2,600	
	Equipment Maintenance Agreements	<u>1,000</u>	58,300
A.1440.0440	Fees, Non Employee		
	Surveying Agreement		15,000
A.1440.0450	Miscellaneous		
	Travel	1,000	
	Training and Professional Development	4,000	
	Mileage Reimbursement	1,000	
	Professional Memberships	750	
	Texts/Reference Materials	<u>2,000</u>	8,750
A.1440.0455	Vehicle Expense		
	Insurance	3,175	
	Fuel and Oil	2,500	
	Maintenance/Repairs	<u>1,000</u>	6,675
A.1440.0460	Materials and Supplies		
	CAD/Drafting Supplies	3,000	
	Monument Supplies	8,000	
	Field Supplies	500	
	Office Supplies	<u>2,000</u>	13,500

City of Watertown

Fiscal Year: FY 2023-24
Department: Engineering
Account Code: A1440
Function: General Government Support

FY 2023-24 Adopted Budget

A.1440.0465	Equipment < \$5,000		
	Field Equipment	400	
	Total Station - Miscellaneous Equipment	400	
	Computers	3,000	3,800
	Total Operating Expenses		<u>\$ 107,025</u>
Fringe Benefits			
A.1440.0810	New York State Employees' Retirement System	\$	55,909
A.1440.0830	Social Security		40,273
A.1440.0840	Workers' Compensation		250
A.1440.0850	Health Insurance		63,743
	Total Fringe Benefits	\$	<u>160,175</u>
	TOTAL BUDGET	\$	<u><u>793,660</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Public Works Administration
Account Code: A1490
Function: General Government Support

This account is responsible for the administrative, operational supervision and coordination of a multi-tasked, full service traditional Public Works Department. The office clerical staff provides full accounting, billing, payroll calculations and personnel record keeping for all full-time & temporary employees. In addition, the office administers all of the requests for refuse service including new account set-up and quarterly billing. Administration staff maintains safety compliance, employee training, project management and budgeting functions. There are a total of two full time employees within this account with three other employees splitting time between Central Garage and Refuse services.

City of Watertown**Fiscal Year:****FY 2023-24****Department:****Public Works Administration****Account Code:****A1490****Function:****General Government Support**

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 176,981	\$ 130,502	\$ 212,258	\$ 195,947
120 Clerical	88,161	73,198	76,885	81,957
130 Wages	40,152	4,564	-	-
140 Temporary	-	-	-	-
150 Overtime	2,618	8,086	2,000	4,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 307,912	\$ 216,350	\$ 291,143	\$ 281,904
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ 26,358	\$ 30,385	\$ 27,185	\$ 28,185
420 Insurance	5,170	3,983	4,300	9,200
430 Contracted Services	52,713	61,979	78,020	97,590
440 Fees Non Employees	3,522	3,391	3,000	3,000
450 Miscellaneous	3,025	312	7,400	7,400
455 Vehicle Expenses	2,770	3,683	4,575	4,600
460 Materials and Supplies	18,741	18,519	25,250	22,300
465 Equipment < \$5,000	815	5,057	4,500	10,000
Total Operating Expenses	\$ 113,114	\$ 127,309	\$ 154,230	\$ 182,275
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 51,556	\$ 47,214	\$ 35,729	\$ 34,031
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	22,489	15,713	22,273	21,566
840 Workers' Compensation	(380)	-	1,000	250
850 Health Insurance	38,407	31,443	53,080	42,096
Total Fringe Benefits	\$ 112,072	\$ 94,370	\$ 112,082	\$ 97,943
Department Total	\$ 533,098	\$ 438,029	\$ 557,455	\$ 562,122

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Public Works Administration

Account Code:

A1490

Function:

General Government Support

FY 2023-24 Adopted Budget

Personal Services

A.1490.0110

Salaries

Superintendent of Public Works	\$	105,692	
Asst. Superintendent of Public Works		<u>90,255</u>	\$ 195,947

A.1490.0120

Clerical

Principal Account Clerk		59,700	
Senior Account Clerk Typist (1 @ .15), (1 @ .85)		<u>22,257</u>	81,957

A.1490.0150

Overtime

4,000

Total Personal Services

\$ 281,904

Operating Expenses

A.1490.0410

Utilities

Water/Sewer	\$	1,300	
Electric		8,000	
Natural Gas		14,225	
Westelcom Telephone		3,000	
Tablet Aircard (x3)		960	
Cellular Phone Service		<u>700</u>	\$ 28,185

A.1490.0420

Insurance

9,200

A.1490.0430

Contracted Services

Rug/Mat Rentals		730	
Pest Control		1,560	
Cartegraph Software Maintenance		14,800	
Weather Forecast Service		900	
Elevator Maintenance/Repair		3,000	
Annual Monitoring of Heat Detectors		300	
HVAC/Plumbing Maintenance		6,000	
Sprinkler System Maintenance		2,500	
Internal Sprinkler Pipe Inspection		2,500	
Generator Maintenance		1,000	
Seal Coat Yard/Seal Fuel Pad		4,500	
Overhead Door Preventive Maintenance (21)		7,500	
Window In-fill (521 Newell St.-east side 2nd floor)		10,000	
Additional Office Construction - 557 Newell St		25,000	
Annual Fire Extinguisher Inspections		800	
Fence and Gate Repairs		1,500	
Radio System Upgrade		11,000	
Elevator Inspection		1,200	
Office Equipment Maint./Repair		1,800	
Small Equipment Repairs		<u>1,000</u>	97,590

City of Watertown

Fiscal Year: FY 2023-24
Department: Public Works Administration
Account Code: A1490
Function: General Government Support

		<u>FY 2023-24 Adopted Budget</u>	
A.1490.0440	Fees, Non-Employees		
	CDL Mandated Random Testing		3,000
A.1490.0450	Miscellaneous		
	Subscriptions and Memberships	1,000	
	PESH Training / First Aid	1,000	
	Conference and Special Training/Webinars	5,000	
	Reference Manuals	<u>400</u>	7,400
A.1490.0455	Vehicle Expenses		
	Vehicle Fuel and Lubricants	825	
	Maintenance and Repairs	600	
	Insurance	<u>3,175</u>	4,600
A.1490.0460	Materials and Supplies		
	<u>Public Works Administration:</u>		
	Safety Shoes/Related Equipment	1,500	
	Small Tools and Materials	2,000	
	Building/Grounds Maintenance and Repair Materials	4,000	
	Janitorial/Restroom Supplies	2,000	
	Office Equipment Supplies	500	
	<u>Central Storeroom Materials:</u>		
	Barricade Parts/Batteries	2,500	
	Lumber and Materials	2,000	
	Small Hand Tools/Equipment	1,800	
	Safety Vests, Gloves, etc. (Stock)	4,000	
	Miscellaneous Supplies	<u>2,000</u>	22,300
A.1490.0465	Equipment < \$5,000		
	Office Furniture	3,500	
	Automatic External Defibrillator (2)	5,000	
	Computer	<u>1,500</u>	10,000
	Total Operating Expenses		<u>\$ 182,275</u>
Fringe Benefits			
A.1490.0810	New York State Employees' Retirement System		\$ 34,031
A.1490.0830	Social Security		21,566
A.1490.0840	Workers' Compensation		250
A.1490.0850	Health Insurance		<u>42,096</u>
	Total Fringe Benefits		<u>\$ 97,943</u>
TOTAL BUDGET			<u><u>\$ 562,122</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Municipal Building
Account Code: A1620
Function: General Government Support

The staff of this department is responsible for City Hall, including the leased areas of the building for the City Court facilities, A2486 the NYS Unified Court Administration and the Flower Memorial Library pertaining to cleaning, systems maintenance, grounds upkeep, minor repairs and any renovation projects. They also provide services to the Department of Public Works facility.

City of Watertown

Fiscal Year: FY 2023-24
Department: Municipal Building
Account Code: A1620
Function: General Government Support

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	44,182	59,702	98,040	114,882
140 Temporary	-	-	-	-
150 Overtime	3,818	4,280	5,000	20,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	1,454	1,600	2,800	2,150
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 49,454</u>	<u>\$ 65,582</u>	<u>\$ 105,840</u>	<u>\$ 137,032</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	20,751	-	-
Total Equipment	<u>\$ -</u>	<u>\$ 20,751</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 42,506	\$ 46,845	\$ 44,800	\$ 49,300
420 Insurance	16,935	13,829	14,950	18,000
430 Contracted Services	27,811	41,424	96,000	71,000
440 Fees Non Employees	150	310	-	-
450 Miscellaneous	54	175	-	-
455 Vehicle Expenses	393	497	2,150	1,250
460 Materials and Supplies	23,605	24,102	12,500	12,500
465 Equipment < \$5,000	2,947	4,222	18,700	13,500
Total Operating Expenses	<u>\$ 114,401</u>	<u>\$ 131,404</u>	<u>\$ 189,100</u>	<u>\$ 165,550</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 8,016	\$ 7,271	\$ 10,972	\$ 17,487
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	3,627	4,872	8,098	10,483
840 Workers' Compensation	-	-	100	250
850 Health Insurance	7,490	7,490	15,516	16,994
Total Fringe Benefits	<u>\$ 19,133</u>	<u>\$ 19,633</u>	<u>\$ 34,686</u>	<u>\$ 45,214</u>
Department Total	<u><u>\$ 182,988</u></u>	<u><u>\$ 237,370</u></u>	<u><u>\$ 329,626</u></u>	<u><u>\$ 347,796</u></u>

City of Watertown**Fiscal Year:****FY 2023-24****Department:****Municipal Building****Account Code:****A1620****Function:****General Government Support****FY 2023-24 Adopted Budget****Personal Services**

A.1620.0130

Wages

Custodial and Maintenance Supervisor (1 @
.5)

\$ 30,940

Facilities Maintenance Worker (2 @.50), (1 @ 1.0)

83,942 \$ 114,882

A.1620.0150

Overtime

20,000

A.1620.0175

Health Insurance Buyout

2,150

Total Personal Services

\$ 137,032**Operating Expenses**

A.1620.0410

Utilities

Phone System

\$ 18,500

Water and Sewer

3,250

Electric

19,000

Electric (Town Clock)

550

Natural Gas

8,000

\$ 49,300

A.1620.0420

Insurance

18,000

A.1620.0430

Contracted Services

Stat Contract

1,500

Seimen's Contract

11,500

Buildings and Grounds Repairs

10,000

HVAC Maintenance and Repairs

25,000

Fire Extinguisher Inspections/Service

1,200

Elevator Maintenance

11,000

Town Clock Maintenance

10,000

Generator Contract

800

71,000

A.1620.0455

Vehicle Expenses

Small Engine Repair

250

Gasoline

1,000

1,250

A.1620.0460

Materials and Supplies

Cleaning Supplies, Filters, Mops, Wax, Light Bulbs, Paint

12,500

A.1620.0465

Equipment < \$5,000

Locksets for Accessibility & Security

1,500

Key Cutting Machine

1,000

Cap for Truck

2,800

Bed Tool Storage System

3,200

Fire Resistant Fuel Cabinet

2,000

Maintenance Tools

3,00013,500

Total Operating Expenses

\$ 165,550

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Municipal Building

Account Code:

A1620

Function:

General Government Support

FY 2023-24 Adopted Budget

Fringe Benefits

A.1620.0810	New York State Employees' Retirement System	\$	17,487
A.1620.0830	Social Security		10,483
A.1620.0840	Workers' Compensation		250
A.1620.0850	Health Insurance		<u>16,994</u>
	Total Fringe Benefits	\$	<u>45,214</u>
	TOTAL BUDGET	\$	<u><u>347,796</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Central Garage
Account Code: A1640
Function: General Government Support

This account under the Department of Public Works is responsible for the maintenance and repair of all City owned equipment and fleet rolling stock of approximately 300 units. There are presently seven employees in this department consisting of a Fleet Manager, five Motor Equipment Mechanics, and a Senior Account Clerk/Typist.

City of Watertown**Fiscal Year:****FY 2023-24****Department:****Central Garage****Account Code:****A1640****Function:****General Government Support**

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ -	\$ 58,186	\$ 61,212	\$ 80,012
120 Clerical	46,998	29,236	32,360	36,408
130 Wages	242,772	252,359	255,700	282,880
140 Temporary	-	-	-	-
150 Overtime	2,992	4,444	4,000	6,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	2,908	2,800	2,800	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 295,670</u>	<u>\$ 347,025</u>	<u>\$ 356,072</u>	<u>\$ 408,100</u>
Equipment				
230 Vehicles	\$ 91,218	\$ -	\$ -	\$ -
250 Other	-	-	10,000	-
Total Equipment	<u>\$ 91,218</u>	<u>\$ -</u>	<u>\$ 10,000</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 12,476	\$ 13,401	\$ 12,700	\$ 12,700
420 Insurance	4,954	5,922	6,400	8,150
430 Contracted Services	44,442	62,710	104,164	89,189
440 Fees Non Employees	210	320	300	300
450 Miscellaneous	187	3,367	6,350	8,550
455 Vehicle Expenses	4,540	5,047	6,100	7,525
460 Materials and Supplies	89,988	161,871	139,550	137,550
465 Equipment < \$5,000	17,597	6,602	19,650	21,100
Total Operating Expenses	<u>\$ 174,394</u>	<u>\$ 259,240</u>	<u>\$ 295,214</u>	<u>\$ 285,064</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 43,057	\$ 43,540	\$ 37,100	\$ 50,434
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	21,382	25,292	27,241	31,219
840 Workers' Compensation	-	2,117	250	250
850 Health Insurance	78,752	73,911	86,057	94,257
Total Fringe Benefits	<u>\$ 143,191</u>	<u>\$ 144,860</u>	<u>\$ 150,648</u>	<u>\$ 176,160</u>
Department Total	<u><u>\$ 704,473</u></u>	<u><u>\$ 751,125</u></u>	<u><u>\$ 811,934</u></u>	<u><u>\$ 869,324</u></u>

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Central Garage

Account Code:

A1640

Function:

General Government Support

FY 2023-24 Adopted Budget

Personal Services

A1640.0110	Salaries		
	Fleet Manager	\$	80,012
A.1640.0120	Clerical		
	Senior Account Clerk/Typist (1 @ .85)		36,408
A.1640.0130	Wages		
	Motor Equipment Mechanic (5)		282,880
A.1640.0150	Overtime		6,000
A.1640.0175	Health Insurance Buyout		<u>2,800</u>
	Total Personal Services	\$	<u>408,100</u>

Operating Expenses

A.1640.0410	Utilities		
	Gas	\$	9,000
	Water/Sewer		3,500
	Cell Phone		<u>200</u>
		\$	12,700
A.1640.0420	Insurance		8,150
A.1640.0430	Contracted Services		
	Uniforms/Rug Rental		3,500
	Fuel Dispenser and Sump Pump Testing		1,850
	Part Machine Servicing		4,200
	Annual Sprinkler Inspection		300
	Oil, Filters and Antifreeze Disposal		2,000
	Overhead Door Preventive Maintenance (11)		3,800
	Brake Lathe Maintenance		600
	Shop Air Compressor Maintenance		1,600
	Building Roof Repairs		2,000
	Veeder Root and Leak Detector Testing		1,100
	Heating/Plumbing Maintenance and Repairs		2,500
	HVAC Service Agreement		2,500
	HVAC Duct Cleaning		12,000
	Pest Control		1,200
	Mandown Alarm Monitoring		384
	Fire Alarm Testing		250
	Fire Alarm Monitoring		330
	Car Wash Maintenance		3,000
	Vehicle Lift Annual OSHA Inspection		2,150
	Vehicle Lift Repair		2,200
	Fork Lift Maintenance		1,000
	Pressure Washer Maintenance		1,500

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Central Garage

Account Code:

A1640

Function:

General Government Support

FY 2023-24 Adopted Budget

A.1640.0430	Contracted Services continued:		
	<u>Vehicle Diagnostic Sytem Upgrades:</u>		
	Shop Key Program	2,500	
	Snapon Scanner Update (2)	2,200	
	CUMMINS Insite Program Renewal	900	
	Detroit Diesel	850	
	Ford VCM	850	
	Allison Update	1,000	
	CAT	1,200	
	Fuelmaster System Maintenance Contract	1,175	
	Fleet Maintenance Software (RTA)	5,200	
	Copier Maintenance Contract	350	
	Fuel Farm Maintenance	2,000	
	Replace Steel Door and Frame	3,500	
	Fire Extinguisher Service	250	
	Roof Sealing (plumbing and exhaust vents)	3,000	
	Parts Inventory	1,200	
	Wash Lane Structural Beam Painting	10,000	
	Crane Inspection and Certification (3)	1,300	
	Crane Repairs	1,000	
	Cylinder Rental	750	
		<u>750</u>	89,189
A.1640.0440	Fees, Non Employees		
	Employee Testing		300
A.1640.0450	Miscellaneous		
	Training/PESH	400	
	Fleet Maintenance Software (RTA) Training	3,500	
	Sweeper Training	4,000	
	Repair Manuals	500	
	Licensing/Subscriptions	150	
		<u>150</u>	8,550
A.1640.0455	Vehicle Expenses		
	Equipment Maintenance and Repair	1,000	
	Tires 1-47	1,000	
	Preventive Maintenance	600	
	Gasoline	2,800	
	Insurance	2,125	
		<u>2,125</u>	7,525

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Central Garage

Account Code:

A1640

Function:

General Government Support

FY 2023-24 Adopted Budget

A.1640.0460	Materials and Supplies		
	Safety Shoes and Safety Apparel (7)	2,000	
	NYSI Authorization	150	
	Gas / Diesel / Lubricants (a)	102,000	
	Fuel Additives	3,000	
	Propane (1-127)	600	
	Diesel Exhaust Fluid	4,500	
	Shop Tool Replacements	2,700	
	Welding Gas	750	
	Building / Janitorial / Restroom Supplies	4,250	
	Shop Towels, Hand Soap, etc.	2,000	
	Water Cooler/Delivery	600	
	Misc. Parts for Maintenance/Repair (a)	<u>15,000</u>	137,550
A.1640.0465	Equipment < \$5,000		
	Office Chair	350	
	Laptop for Mechanics	4,000	
	Computer	1,500	
	11' Rolling Ladder	1,750	
	Overhead Exhaust Hoses (2)	5,000	
	Lift Light Replacements (3)	3,000	
	Floor Jack	1,000	
	Parts Shelving	2,000	
	Vehicle Diagnostic Software	<u>2,500</u>	<u>21,100</u>
	Total Operating Expenses		<u>\$ 285,064</u>
Fringe Benefits			
A.1640.0810	New York State Employees' Retirement System	\$	50,434
A.1640.0830	Social Security		31,219
A.1640.0840	Workers' Compensation		250
A.1640.0850	Health Insurance		<u>94,257</u>
	Total Fringe Benefits	<u>\$</u>	<u>176,160</u>
	TOTAL BUDGET	<u>\$</u>	<u>869,324</u>

(a) Expenditure estimates for funds needed to pay current expenses before charged back to Water and Sewer funds and City School District. These billings are reflected in General Fund revenues.

City of Watertown

Fiscal Year: FY 2023-24
Department: Central Printing and Mailing
Account Code: A1670
Function: General Government Support

It is the responsibility of Central Printing and Mailing, which is overseen by the Purchasing Manager, to operate and maintain the copiers, mailing machine and electronic mail scale located in City Hall for use by all City departments. All fees associated with maintenance, copy charges, stationery supplies and postage are charged to this account. This department maintains a centralized inventory of office supplies for use by all of the departments within the City. Through the use of State Contract pricing, blanket order purchasing for this account has minimized the need for departmental inventorying of miscellaneous office supplies thus reducing the overall inventory expense to the City. This account is charged to advise all departments of current postal regulations and to assist each of them in determining the most economic means for mailing their parcels.

City of Watertown

Fiscal Year: FY 2023-24
Department: Central Printing and Mailing
Account Code: A1670
Function: General Government Support

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	15,000	8,000
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 15,000</u>	<u>\$ 8,000</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	4,944	5,058	5,600	5,600
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	28,000	30,000	28,000	29,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	25,609	27,396	30,850	30,000
465 Equipment < \$5,000	-	-	-	4,300
Total Operating Expenses	<u>\$ 58,553</u>	<u>\$ 62,454</u>	<u>\$ 64,450</u>	<u>\$ 68,900</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Department Total	<u><u>\$ 58,553</u></u>	<u><u>\$ 62,454</u></u>	<u><u>\$ 79,450</u></u>	<u><u>\$ 76,900</u></u>

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Central Printing and Mailing

Account Code:

A1670

Function:

General Government Support

FY 2023-24 Adopted Budget

Equipment

A.1670.0250

Other Equipment

Copier - City Hall 2nd Floor

\$ 8,000

Total Equipment

\$ 8,000

Operating Expenses

A.1670.0430

Contracted Services

Postage Meter Rental

\$ 800

Mail Machine Maintenance

1,100

Copier Maintenance and Supplies (2nd Floor)

2,000

Copier Maintenance and Supplies (3rd Floor)

1,700

\$ 5,600

A.1670.0450

Miscellaneous

Postage

29,000

A.1670.0460

Materials and Supplies

Office Supplies

29,000

Postage Machine Supplies (Ink and Tapes)

1,000

30,000

A.1670.0465

Equipment < \$5,000

Mail machine (upgrade required for compliance)

4,000

Mail sorter

300

4,300

Total Operating Expenses

\$ 68,900

TOTAL BUDGET

\$ 76,900

A1670 – Central Printing and Mailing

Fiscal Year 2023-24
Equipment

Color Copier for City Hall 2nd floor \$8,000

This is the purchase of a multi-functional device for the second floor of City Hall to replace the current unit which is nearing the end of its useful life and has within the past months, several service calls to repair/replace aging parts. The device proposed is NEW and provides greater functionality, adds color print as an option, and results in overall lower maintenance agreement costs.



City of Watertown

Fiscal Year: FY 2023-24
Department: Information Technology
Account Code: A1680
Function: General Government Support

The Information Technology Department is responsible for strategic planning, budgeting, operational support, and coordination of technology requirements and uses within and between all departments to achieve the business objectives of City. The department's staff operate the City's data and voice network; manage its servers, workstations, data and software and implement and support GIS information technologies for all departments.

City of Watertown**Fiscal Year:****FY 2023-24****Department:****Information Technology****Account Code:****A1680****Function:****General Government Support**

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 137,709	\$ 145,882	\$ 153,311	\$ 162,456
120 Clerical	-	-	-	-
130 Wages	219,955	242,310	258,530	277,857
140 Temporary	-	-	-	-
150 Overtime	261	-	1,000	1,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	3,649	4,954	5,600	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 361,574	\$ 393,146	\$ 418,441	\$ 441,313
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	21,705	15,000	115,000
Total Equipment	\$ -	\$ 21,705	\$ 15,000	\$ 115,000
Operating Expenses				
410 Utilities	\$ 16,952	\$ 17,182	\$ 19,582	\$ 21,426
420 Insurance	19,554	-	20,000	-
430 Contracted Services	134,772	158,838	256,960	208,580
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	5	26	7,000	7,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	346	100	1,000	1,000
465 Equipment < \$5,000	1,730	6,799	6,600	13,600
Total Operating Expenses	\$ 173,359	\$ 182,945	\$ 311,142	\$ 251,606
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 39,229	\$ 40,712	\$ 37,245	\$ 47,895
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	26,624	29,201	32,011	33,760
840 Workers' Compensation	4,219	4,950	2,500	250
850 Health Insurance	48,159	44,895	55,729	77,071
Total Fringe Benefits	\$ 118,231	\$ 119,758	\$ 127,485	\$ 158,976
Department Total	\$ 653,164	\$ 717,554	\$ 872,068	\$ 966,895

City of Watertown

Fiscal Year: FY 2023-24
Department: Information Technology
Account Code: A1680
Function: General Government Support

FY 2023-24 Adopted Budget

Personal Services

A.1680.0110	Salaries		
	Information Technology Manager	\$ 91,980	
	Information Technology Project Manager	<u>70,476</u>	\$ 162,456
A.1680.0130	Wages		
	GIS Coordinator	68,120	
	GIS Technician	49,493	
	Information Technology Specialist (3)	<u>160,244</u>	277,857
A.1680.0150	Overtime		<u>1,000</u>
	Total Personal Services		<u>\$ 441,313</u>

Equipment

A.1680.0250	Other Equipment		
	Servers	\$ 20,000	
	Phone System	<u>95,000</u>	\$ 115,000
	Total Equipment		<u>\$ 115,000</u>

Operating Expenses

A.1680.0410	Utilities		
	Westelcom Data/RPI	\$ 16,921	
	Spectrum Data	3,732	
	Cell phones	<u>773</u>	\$ 21,426
A.1680.0430	Contracted Services		
	<u>Software Maintenance:</u>		
	ESRI (ARCGIS Maintenance and Support)	8,941	
	Hosted E-mail and Office	95,966	
	Website Hosting	2,472	
	Citizen and Staff Alerting Software	10,290	
	Emergency Notification Service	11,010	
	Antimalware Annual Subscription	7,475	
	Patch Management Licenses	2,580	
	E-Mail Security	5,909	
	Digicert SSL Certs	873	
	Firewall Support	4,650	
	Accela - KVS oracle	5,832	
	Accela - User License	2,708	
	Telephone System Maintenance	19,892	
	Fiber Repairs	4,000	
	Technical Support Services	1,000	
	STAT Communications Server RM	340	
	Virtual Meeting Software	2,880	
	Remote Connection Software	1,236	

City of Watertown

Fiscal Year: FY 2023-24
Department: Information Technology
Account Code: A1680
Function: General Government Support

		<u>FY 2023-24 Adopted Budget</u>	
A.1680.0430	Contracted Services continued		
	See Click Fix Software	15,965	
	Electronic Equipment Recycling	100	
	Keeper Software	371	
	PDF Software	876	
	Amazon Web Services	<u>3,214</u>	208,580
A.1680.0450	Miscellaneous		
	Travel and Training		7,000
A.1680.0460	Materials and Supplies		
	Miscellaneous		1,000
A.1680.0465	Equipment < \$5,000		
	Office Furniture	500	
	Computers / Tablets / Printers	3,000	
	Phone Handsets and Equipment	100	
	Switches and Routers	<u>10,000</u>	<u>13,600</u>
	Total Operating Expenses		<u>\$ 251,606</u>
Fringe Benefits			
A.1680.0810	New York State Employees' Retirement System	\$	47,895
A.1680.0830	Social Security		33,760
A.1680.0840	Workers' Compensation		250
A.1680.0850	Health Insurance		<u>77,071</u>
	Total Fringe Benefits	\$	<u>158,976</u>
TOTAL BUDGET			<u>\$ 966,895</u>

A1680 – Information Technology

Fiscal Year 2023-24
Equipment

Servers \$20,000

A percentage of servers are replaced annually. This helps to ensure that we replace aging and end of life hardware and software which is integral to minimizing vulnerability to security threats.



A1680 – Information Technology

Fiscal Year 2023-24
Equipment

Telephone System \$95,000

The City’s phone system is reaching the end of its useful life. Critical to daily operations, it is imperative to have a robust reliable phone system. The proliferation of IP telephony increases the importance of having an up to date system to prevent additional security risks.



City of Watertown

Fiscal Year: FY 2023-24
Department: Police
Account Code: A3120
Function: Public Safety

The City of Watertown Police Department provides 24-hour service to the city through the deterrence of crime, the prosecution of criminals, the safeguarding of citizens, the protection of property and the maintenance of order. The department is staffed with 71 sworn officers and three full-time civilian personnel. It is divided into three main divisions: Patrol, Investigations and Administration. In 2022, the Watertown Police Department received 25,975 calls for service, including 1,590 domestic incidents, 1,005 motor vehicle accidents, 59 drug offenses, 109 burglaries, 117 aggravated assaults, 46 weapons offenses, 95 sex offenses, 74 DWIs and 95 drug overdoses. WPD officers made 1,482 adult arrests, 41 juvenile arrests, 1,955 vehicle stops, and issued 1,547 uniform traffic tickets, and 888 parking tickets (731 tickets and 157 warnings).

City of Watertown**Fiscal Year: FY 2023-24****Department: Police****Account Code: A3120****Function: Public Safety**

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 234,042	\$ 243,129	\$ 250,965	\$ 260,439
120 Clerical	113,478	118,646	127,411	140,087
130 Wages	4,681,719	4,974,659	5,451,999	5,662,250
140 Temporary	37,391	45,765	53,000	53,000
150 Overtime	311,559	449,433	500,000	415,000
155 Holiday Pay	48,099	63,295	62,000	62,000
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	24,760	27,259	28,750	32,083
180 Roll Call Pay	42,375	46,233	45,000	45,000
185 On Call Pay	13,652	13,000	15,000	15,000
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	14,000	17,550	19,000	19,000
Total Personal Services	\$ 5,521,075	\$ 5,998,969	\$ 6,553,125	\$ 6,703,859
Equipment				
230 Vehicles	\$ 241,166	\$ 222,015	\$ 315,000	\$ 415,000
250 Other	19,600	25,460	55,000	50,000
Total Equipment	\$ 260,766	\$ 247,475	\$ 370,000	\$ 465,000
Operating Expenses				
410 Utilities	\$ 18,981	\$ 22,640	\$ 27,900	\$ 27,900
420 Insurance	3,730	3,192	5,500	2,950
430 Contracted Services	219,295	227,499	360,100	364,050
440 Fees Non Employees	4,444	8,936	5,950	20,100
450 Miscellaneous	41,089	38,674	83,000	96,500
455 Vehicle Expenses	209,392	217,552	244,150	243,000
460 Materials and Supplies	48,650	100,519	97,750	187,650
465 Equipment < \$5,000	9,945	72,576	197,000	255,000
Total Operating Expenses	\$ 555,526	\$ 691,588	\$ 1,021,350	\$ 1,197,150
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 10,689	\$ 11,211	\$ 9,026	\$ 12,030
820 NYS Police/Fire Retirement System	1,295,426	1,440,029	1,601,674	1,751,966
830 Social Security	404,529	441,168	501,312	512,844
840 Workers' Compensation	94,778	101,890	97,000	160,000
850 Health Insurance	713,824	712,389	862,365	899,478
Total Fringe Benefits	\$ 2,519,246	\$ 2,706,687	\$ 3,071,377	\$ 3,336,318
Department Total	\$ 8,856,613	\$ 9,644,719	\$ 11,015,852	\$ 11,702,327

City of Watertown

Fiscal Year: FY 2023-24

Department: Police

Account Code: A3120

Function: Public Safety

FY 2023-24 Adopted Budget

Personal Services

A.3120.0110	Salaries		
	Police Chief	\$ 133,235	
	Police Captain	<u>127,204</u>	\$ 260,439
A.3120.0120	Clerical		
	Parking Enforcement Officer/Records Clerk	43,598	
	Parking Enforcement Officer (1 @ .5)	19,790	
	Secretary	43,248	
	Records Clerk	<u>33,451</u>	140,087
A.3120.0130	Wages		
	Police Lieutenant (5)	560,008	
	Police Sergeant (8)	755,006	
	Police Detective (9)	756,751	
	Police Officer (48)	<u>3,590,485</u>	5,662,250
A.3120.0140	Temporary		
	School Crossing Guards		53,000
A.3120.0150	Overtime		415,000
A.3120.0155	Holiday Pay		62,000
A.3120.0175	Health Insurance Buyout		32,083
A.3120.0180	Roll Call Pay		45,000
A.3120.0185	On Call Pay		15,000
A.3120.0195	Clothing/Cleaning Allowance		<u>19,000</u>
	Total Personal Services		<u>\$ 6,703,859</u>

Equipment

A.3120.0230	Motor Vehicles		
	Marked Patrol Car (5)	\$ 320,000	
	Special Response Team Vehicle	<u>95,000</u>	\$ 415,000
A.3120.0250	Other Equipment		
	Shooting Range Safety Upgrades and Propane Generator (1)		<u>50,000</u>
	Total Equipment		<u>\$ 465,000</u>

Operating Expenses

A.3120.0410	Utilities		
	National Grid	\$ 300	
	PSB Phone Charges	3,300	
	Cellular Telephones	6,300	
	Wireless Communication	<u>18,000</u>	\$ 27,900
A.3120.0420	Insurance		2,950

(1) To be funded by the American Rescue Plan Act of 2021

City of Watertown

Fiscal Year: FY 2023-24

Department: Police

Account Code: A3120

Function: Public Safety

FY 2023-24 Adopted Budget

Operating Expenses

A.3120.0430	Contracted Services		
	Software Maintenance	37,500	
	Ambulance Service	3,500	
	Net Motion Security Contract	5,200	
	Live Scan Maintenance/Licensing	4,000	
	AXON Body Worn Cameras and Storage	66,000	
	AXON In-car Video Systems	43,000	
	AXON Body Worn Cameras Call		
	Tagging/Additional Equipment/Licenses	20,000	
	Officer Wellness	8,000	
	Datamaster Maintenance	1,500	
	Lightbar/Radio Maintenance	10,000	
	Advertising	500	
	Towing Service	1,800	
	Public Safety Building Maintenance	150,000	
	Radar Recertification	3,000	
	Portable Toilets	700	
	Taser Maintenance/Insurance	3,000	
	Copier Maintenance	4,600	
	Shred-con	750	
	Laser Printer Maintenance	1,000	364,050
A.3120.0440	Fees, Non Employee		
	Veterinary Care	3,200	
	K9 Boarding	750	
	Range Instructor Hearing Test	1,000	
	New Hires Physicals	5,400	
	New Hires Psychologicals	7,500	
	New Hires Polygraph	1,500	
	Crossing Guard Physicals	750	20,100
A.3120.0450	Miscellaneous		
	Jefferson Community College Rental Fee	6,000	
	Tuition Assistance	5,000	
	Training Schools	25,000	
	Shipping Expenses	500	
	Travel Reimbursements	10,000	
	Investigation Funds	25,000	
	Police Academy	25,000	96,500

City of Watertown

Fiscal Year: FY 2023-24

Department: Police

Account Code: A3120

Function: Public Safety

		<u>FY 2023-24 Adopted Budget</u>	
A.3120.0455	Vehicle Expenses		
	Gasoline	110,000	
	Replacement Tires	20,000	
	Insurance	53,000	
	General and Collision Repairs	50,000	
	Preventive Maintenance	7,000	
	Vehicle Marking Materials	<u>3,000</u>	243,000
A.3120.0460	Materials and Supplies		
	Range Supplies	6,000	
	Service Ammo	10,000	
	Training Ammo	20,000	
	Pepperball Supplies	5,200	
	Quartermaster Program	30,000	
	New Hires - Quartermaster Program	40,000	
	Bulletproof Vests Replacements	10,000	
	Peer Support Team Supplies	2,500	
	Safety Flares	500	
	Identification Materials	5,000	
	K-9 Dog Food	2,400	
	K-9 Supplies	2,000	
	Parking Tickets	1,800	
	General Office Supplies	3,000	
	Printed Forms	2,500	
	Special Response Team (SRT)	15,000	
	Training Supplies	2,000	
	DARE Supplies	4,000	
	Crossing Guard Supplies	750	
	General Police Supplies	5,000	
	Portable Radio Batteries	2,500	
	Pepper Spray Replacement	500	
	Taser Cartridges	3,500	
	Printed Materials/Brochures	3,500	
	Evidence Electronic Storage Supplies	5,000	
	Defensive Tactics Supplies	<u>5,000</u>	187,650
A.3120.0465	Equipment < \$5,000		
	Computers and Printers	22,500	
	In-vehicle Tablet Replacements	15,000	
	Radio Replacements	55,000	
	WiFi Pole Cameras	20,000	

City of Watertown

Fiscal Year: FY 2023-24
Department: Police
Account Code: A3120
Function: Public Safety

		<u>FY 2023-24 Adopted Budget</u>	
A.3120.0465	Equipment < \$5,000 continued		
	School Zone Speed Control Digital Signs	18,000	
	Officer/Vehicle First Aid Supplies	4,000	
	Office Equipment	1,500	
	Weapons - Trade/Replace (15)	8,500	
	Portable Tower Light System	12,000	
	Criminal Investigations Division - workstations	13,000	
	Taser Replacements / Training Equipment	60,000	
	Records Storage Racks Upgrades	9,000	
	Copier Replacement - Patrol	1,500	
	Police Equipment	15,000	255,000
	Total Operating Expenses		<u>\$ 1,197,150</u>
Fringe Benefits			
A.3120.0810	New York State Employees' Retirement System	\$	12,030
A.3120.0820	New York State Police/Fire Retirement System		1,751,966
A.3120.0830	Social Security		512,844
A.3120.0840	Workers' Compensation		160,000
A.3120.0850	Health Insurance		899,478
	Total Fringe Benefits	\$	<u>3,336,318</u>
	TOTAL BUDGET	\$	<u><u>11,702,327</u></u>

A3120 – Police Department

Fiscal Year 2023-24
Equipment

Patrol Vehicle Replacements (5) - \$320,000

To effectively maintain the department's fleet in a cost-effective manner, five (5) high mileage marked patrol cars (100,000 +) will be replaced. The NYS mini-bid process (if available) will be utilized to get the best pricing.



A3120 – Police Department

Fiscal Year 2023-24
Equipment

Special Response Team Van Replacement (1) - \$95,000

To effectively maintain the department's Special Response Team mode of transportation for members and equipment the 2008 Ford F450 van will be replaced. The van's increasing mechanical and environmental repair costs deem this necessary. The NYS mini-bid process (if available) will be utilized to get the best pricing.



A3120 – Police Department

Fiscal Year 2023-24
Equipment

Shooting Range Safety Upgrades - \$55,000

The existing range has not had any safety upgrades to the grounds in over 30 years. This project will remedy safety hazards on the grounds for City employees. The area in front of the shed is the original black top and is very poor condition as well as the walkway to the shooting line. This is creating a safety hazard for Officers attending annual or monthly range training and needs to be replaced with concrete. The black top is heaved, cracked and broken making for unsafe conditions while range is in session.



To be funded by the American Rescue Plan Act of 2021

City of Watertown

Fiscal Year: FY 2023-24
Department: Fire
Account Code: A3410
Function: Public Safety

The City of Watertown Fire Department is an “all-hazards” department providing emergency and non-emergent services for the citizens of Watertown and the larger regional area. The department is staffed with 69 uniformed personnel. These services include fire suppression and investigation, non-transport basic life support first response emergency medical care, hazardous materials, water/ice rescue and many technical rescue services. The department man’s three fire stations – the Massey Street Station houses Engine #1 and Truck #1, reserve apparatus, technical rescue trailers and serves as the department headquarters. The stations on State and Mill Streets house Engine #2 and Engine #3 respectively. The department responds to over 4000 incidents annually. The department has an Insurance Services Office rating of 2, placing it in the top 5% of departments nationally.

City of Watertown

Fiscal Year: FY 2023-24

Department: Fire

Account Code: A3410

Function: Public Safety

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 110,533	\$ 166,913	\$ 232,767	\$ 248,651
120 Clerical	35,015	32,260	35,898	42,079
130 Wages	4,639,753	4,871,270	4,933,755	5,459,023
140 Temporary	-	-	-	-
150 Overtime	1,051,795	1,039,051	777,000	950,000
155 Holiday Pay	188,824	203,559	205,000	229,454
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	42,305	52,584	60,000	50,000
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	18,000	15,900	18,000	31,500
191 Sick Leave Incentive	22,500	15,500	23,000	23,000
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 6,108,725</u>	<u>\$ 6,397,037</u>	<u>\$ 6,285,420</u>	<u>\$ 7,033,707</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ 100,000	\$ 80,000
250 Other Equipment	-	38,188	-	75,000
Total Equipment	<u>\$ -</u>	<u>\$ 38,188</u>	<u>\$ 100,000</u>	<u>\$ 155,000</u>
Operating Expenses				
410 Utilities	\$ 35,736	\$ 36,270	\$ 40,100	\$ 43,310
420 Insurance	12,887	13,435	14,500	25,900
430 Contracted Services	42,010	64,132	117,350	122,715
440 Fees Non Employees	6,362	6,438	17,500	20,600
450 Miscellaneous	24,020	16,571	60,350	41,100
455 Vehicle Expenses	203,551	169,501	149,100	154,500
460 Materials and Supplies	39,180	43,388	61,000	53,250
465 Equipment < \$5,000	64,958	144,440	244,800	190,745
Total Operating Expenses	<u>\$ 428,704</u>	<u>\$ 494,175</u>	<u>\$ 704,700</u>	<u>\$ 652,120</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 3,224	\$ 3,492	\$ 4,712	\$ 6,533
820 NYS Police/Fire Retirement System	1,538,336	1,704,420	1,837,063	2,203,473
830 Social Security	445,099	466,272	480,837	538,077
840 Workers' Compensation	255,970	208,381	75,000	205,000
850 Health Insurance	826,488	804,740	979,748	988,481
Total Fringe Benefits	<u>\$ 3,069,117</u>	<u>\$ 3,187,305</u>	<u>\$ 3,377,360</u>	<u>\$ 3,941,564</u>
Department Total	<u>\$ 9,606,546</u>	<u>\$ 10,116,705</u>	<u>\$ 10,467,480</u>	<u>\$ 11,782,391</u>

City of Watertown**Fiscal Year: FY 2023-24****Department: Fire****Account Code: A3410****Function: Public Safety****FY 2023-24 Adopted Budget****Personal Services**

A.3410.0110	Salaries		
	Fire Chief	\$	127,204
	Deputy Fire Chief		<u>121,447</u>
		\$	248,651
A.3410.0120	Clerical		
	Senior Account Clerk Typist		42,079
A.3410.0130	Wages		
	Battalion Fire Chief (4)		409,172
	Fire Captain (22)		1,868,800
	Firefighter (44) (a)		3,171,051
	Out of Rank		<u>10,000</u>
			5,459,023
A.3410.0150	Overtime		950,000
A.3410.0155	Holiday Pay		229,454
A.3410.0175	Health Insurance Buyout		50,000
A.3410.0190	EMT Incentive		31,500
A.3410.0191	Sick Leave Incentive		<u>23,000</u>
	Total Personal Services	\$	<u>7,033,707</u>

Equipment

A.3410.0230	Motor Vehicles		
	Crew Cab Pickup Truck (8-12)	\$	80,000
A.3410.0250	Other Equipment > \$5,000		
	Station #1 Sign (b)	\$	50,000
	Inflatable Water Rescue Boat		<u>25,000</u>
			75,000
	Total Equipment	\$	<u>155,000</u>

Operating Expenses

A.3410.0410	Utilities		
	Telephone/Mobile Data	\$	9,240
	Westelcom		8,300
	Gas		9,870
	Water and Sewer		7,500
	Electric		<u>8,400</u>
		\$	43,310
A.3410.0420	Insurance		25,900
A.3410.0430	Contracted Services		
	Fire Apparatus Pump and Aerial Testing		11,000
	Ground Ladder / Life Safety Equipment Testing		6,800
	Printing, Copy Machine Service		600
	Hydraulic Rescue Tool Maintenance		2,625

(a) The number of firefighters positions at the start of the fiscal year has been approved by City Council on February 21, 2023 to be 45 to allow for an overhire of a firefighter due to an anticipated retirement in 2023.

(b) The City was awarded a FY2021 Fire Prevention and Safety grant that is providing approximately 95% of the sign cost.

City of Watertown

Fiscal Year: FY 2023-24

Department: Fire

Account Code: A3410

Function: Public Safety

FY 2023-24 Adopted Budget

A.3410.0430	Contracted Services continued:		
	Fire Alarm / Sprinkler Monitoring and Maint.	2,200	
	Miscellaneous Bldg. Repairs	8,400	
	Pest Control	1,890	
	Electric, Plumbing/HVAC Repairs	7,350	
	HVAC Service Contracts	8,400	
	Exhaust System Maintenance	4,200	
	Apparatus Door Maintenance	7,350	
	Compressed Gas Cylinder Leases	250	
	Radio Repair and Service	7,000	
	Portable Radio Software Upgrade	9,000	
	Turnout Gear Repair	2,000	
	Small Equipment Repair	4,000	
	SCBA Equipment Testing and Repair	5,000	
	SCBA Compressor Maintenance and Testing	3,700	
	Software Licensing and Support	24,800	
	Generator Service	3,000	
	Water Rescue Outboard Svc./Repair	<u>3,150</u>	122,715
A.3410.0440	Fees, Non Employee		
	Physicals, OSHA Testing	18,500	
	Physicals, OSHA Testing - New Hires	<u>2,100</u>	20,600
A.3410.0450	Miscellaneous		
	Dues, Memberships	1,150	
	Technical Rescue Training	3,150	
	Tuition	2,500	
	Books and Publications	3,000	
	Shipping	300	
	Travel Reimbursement	12,000	
	Fire Service / EMT Training	7,000	
	Firefighter Training - New Hires	<u>12,000</u>	41,100
A.3410.0455	Vehicle Expenses		
	Fire Apparatus Parts/Repairs	54,600	
	DPW Repairs, Gas, Diesel and Oil	27,000	
	DPW Fuel/Oil	35,500	
	Automobile Parts, Repairs	8,000	
	Tires	8,400	
	Insurance	<u>21,000</u>	154,500
A.3410.0460	Materials and Supplies		
	Office Supplies	3,700	
	Uniforms and Accessories	9,100	

City of Watertown

Fiscal Year: FY 2023-24
Department: Fire
Account Code: A3410
Function: Public Safety

FY 2023-24 Adopted Budget

A.3410.0460	Materials and Supplies continued:		
	Maintenance and Cleaning Supplies	20,400	
	Training Supplies	3,200	
	Fire Extinguisher Supplies	450	
	Medical Supplies / Personal Protective Equipment	7,500	
	Foam	600	
	Small Equipment Parts and Materials	1,500	
	HVAC Filters	500	
	Fire Prevention Bureau Publications / Supplies	<u>6,300</u>	53,250
A.3410.0465	Equipment < \$5,000		
	Turnout Gear	95,000	
	Spare Air Cylinders	6,850	
	Computers (6)	12,000	
	Security Camera Systems	-	
	Boots (10)	11,200	
	Gloves, Face Pieces, Hoods	8,800	
	Fire Helmets (10)	8,000	
	Bail Out Systems	1,500	
	Radio Equipment	7,000	
	Cardiac Defibrillators / Pads	14,545	
	Fire Service Equipment	9,000	
	Fire Investigation Equipment	1,100	
	Technical Rescue Equipment	5,250	
	Hazardous Monitoring Equipment	4,200	
	Station Equipment	4,200	
	Station Appliances	<u>2,100</u>	<u>190,745</u>
	Total Operating Expenses		<u>652,120</u>
Fringe Benefits			
A.3410.0810	New York State Employees' Retirement System	\$	6,533
A.3410.0820	New York State Police/Fire Retirement System		2,203,473
A.3410.0830	Social Security		538,077
A.3410.0840	Workers' Compensation		205,000
A.3410.0850	Health Insurance		<u>988,481</u>
	Total Fringe Benefits	\$	<u>3,941,564</u>
	TOTAL BUDGET	\$	<u>11,782,391</u>

A3410 – Fire Department

Fiscal Year 2023-24
Equipment

Vehicle Replacement (8-12) -

\$80,000

8-12 is a 2008 Chevrolet Tahoe with 66,945 miles at the time of this report. 8-12 served as the Battalion Chief's vehicle until 2017 when it was reassigned as a staff vehicle. The body and frame have extensive rust damage and the frame has been repaired twice to date. 8-12 will be replaced with a 2023 Ford F-250 that will serve as a staff vehicle that will have towing and plowing capabilities.



A3410 – Fire Department

Fiscal Year 2023-24
Equipment

Inflatable Water Rescue Boat - \$25,000

The Fire Department is looking to replace one of its 2005 Zodiac water rescue boats. The average life expectancy of this type of boat is 10-15 years according to the manufacturer. This boat has been used at many emergency scenes. The conditions and make-up of the river is rough on the equipment and as a result the boat has been patched numerous times. The boat is currently leaking along several seams and is not reliable for extended use. The boat will be replaced with a similar inflatable rescue boat.



A3410 – Fire Department

Fiscal Year 2023-24
Equipment

Station #1 Sign -

\$50,000

The Fire Department was awarded a FY2021 Fire Prevention and Safety grant to construct a two-sided informational LED sign and support structure composed of masonry and steel. The costs associated include costs for engineered plans, labor and material costs for construction of the substructure and sign, electrical, lighting, data cabling to the sign as well as software and programming. The actual sign design is yet to be determined.



City of Watertown

Fiscal Year: FY 2023-24
Department: Animal Control
Account Code: A3510
Function: Public Safety

The City has contracted with Jefferson County since April 1, 1999 to provide Dog Control Services. These services include the provision of the following: a dog control officer, as required by New York Agricultural and Markets Law, who will enforce certain sections of Chapter 81 of the City Code; a shelter for seized dogs with a process to care for and make available for adoption; enumeration services; investigation into circumstances of unlicensed dogs; the removal of dog carcasses from public property; and assistance to the City Police on animal cruelty investigations and removal of dogs during drug raids and arrests.

The City has contracted with Loomacres Wildlife Management to conduct crow harassment activities since the winter of 2011-2012. Loomacres visits the City several times each winter to conduct dispersal activities with efforts focused at reducing flock sizes concentrated in one location and directing flocks out of the city. A variety of non-lethal harassment techniques, such as pyrotechnics, lasers, spotlights, distress callers, and other sensory harassments, is used to break up the crow flocks that roost in the City and minimize the nuisance the crows create. During the 2015-2016 hazing season, Loomacres initiated the reinforcement of non-lethal harassment with lethal means.

City of Watertown

Fiscal Year: FY 2023-24
Department: Animal Control
Account Code: A3510
Function: Public Safety

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ -	\$ -
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	33,740	159,259	160,000	171,200
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	-	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	\$ 33,740	\$ 159,259	\$ 160,000	\$ 171,200
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 33,740	\$ 159,259	\$ 160,000	\$ 171,200

City of Watertown

Fiscal Year: FY 2023-24
Department: Animal Control
Account Code: A3510
Function: Public Safety

FY 2023-24 Adopted Budget

Operating Expenses

A.3510.0430

Contracted Services

 Dog Control Services

\$ 163,700

 Crow Dispersal Services

7,500 \$ 171,200

Total Operating Expenses

\$ 171,200

TOTAL BUDGET

\$ 171,200

City of Watertown

Fiscal Year: FY 2023-24
Department: Code Enforcement
Account Code: A3620
Function: Public Safety

Public Safety is the priority of the Bureau of Code Enforcement. Local and State regulations pertaining to life, safety and the general welfare of the public are enforced, as well as zoning laws of the City of Watertown. Code Enforcement unifies supports and works closely with Engineering, Planning, Zoning, Public Works, Water, Parks & Rec, Police and Fire departments in addition to assisting Jefferson County Social Services, NYS Health Department, Community and Private Organizations.

City of Watertown

Fiscal Year: FY 2023-24
Department: Code Enforcement
Account Code: A3620
Function: Public Safety

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 76,278	\$ 69,416	\$ 59,248	\$ 78,291
120 Clerical	34,055	50,434	73,497	81,110
130 Wages	129,935	158,094	226,065	251,891
140 Temporary	7,362	11,665	-	-
150 Overtime	4,869	9,533	5,500	20,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	3,661	5,277	9,900	9,900
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 256,160</u>	<u>\$ 304,419</u>	<u>\$ 374,210</u>	<u>\$ 441,192</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ 60,000	\$ 70,000
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 60,000</u>	<u>\$ 70,000</u>
Operating Expenses				
410 Utilities	\$ 1,865	\$ 2,300	\$ 3,000	\$ 3,000
420 Insurance	-	-	-	-
430 Contracted Services	28,318	83,475	133,900	126,100
440 Fees Non Employees	170	340	-	-
450 Miscellaneous	5,738	3,638	9,600	12,700
455 Vehicle Expenses	7,468	4,672	13,050	6,175
460 Materials and Supplies	1,228	1,872	5,500	4,000
465 Equipment < \$5,000	<u>7,530</u>	<u>3,842</u>	<u>4,500</u>	<u>4,500</u>
Total Operating Expenses	<u>\$ 52,317</u>	<u>\$ 100,139</u>	<u>\$ 169,550</u>	<u>\$ 156,475</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 37,721	\$ 32,336	\$ 34,964	\$ 50,130
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	19,023	22,663	28,626	33,751
840 Workers' Compensation	-	-	100	250
850 Health Insurance	<u>27,260</u>	<u>27,104</u>	<u>39,246</u>	<u>42,985</u>
Total Fringe Benefits	<u>\$ 84,004</u>	<u>\$ 82,103</u>	<u>\$ 102,936</u>	<u>\$ 127,116</u>
Department Total	<u><u>\$ 392,481</u></u>	<u><u>\$ 486,661</u></u>	<u><u>\$ 706,696</u></u>	<u><u>\$ 794,783</u></u>

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Code Enforcement

Account Code:

A3620

Function:

Public Safety

FY 2023-24 Adopted Budget

Personal Services

A.3620.0110	Salaries		
	Code Enforcement Supervisor	\$	78,291
A.3620.0120	Clerical		
	Code Enforcement Aide	\$	44,221
	Secretary		36,889
			<u>81,110</u>
A.3620.0130	Wages		
	Senior Code Enforcement Officer		68,120
	Code Enforcement Officer (3)		183,771
			<u>251,891</u>
A3620.0150	Overtime		20,000
	Total Personal Services	\$	<u>441,192</u>

Equipment

A.3620.0230	Motor Vehicles		
	Mid Size Truck 4wd (2)	\$	70,000
	Total Equipment	\$	<u>70,000</u>

Operating Expenses

A.3620.0410	Utilities		
	Cell Phones and Tablet Data Plans	\$	3,000
A3620.0430	Contracted Services		
	Health Officer	\$	1,200
	Printing		500
	Blight Removal/Demolitions		100,000
	Title Searches		300
	Copier Maintenance and Supplies		500
	Accela - AA User Licenses		18,600
	Private Property Cleanup		4,500
	Tire Disposal		500
			<u>126,100</u>
A.3620.0450	Miscellaneous		
	Travel and Training		7,500
	NFPA Software License		1,600
	Publications		1,500
	Dues		600
	Safety Gear/Supplies		1,500
			<u>12,700</u>
A.3620.0455	Vehicle Expenses		
	Gasoline		2,000
	Insurance		3,175
	Maintenance		1,000
			<u>6,175</u>
A.3620.0460	Materials and Supplies		
	Property Securing Materials		2,500
	Safety Gear/Supplies		1,500
			<u>4,000</u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Code Enforcement
Account Code: A3620
Function: Public Safety

		<u>FY 2023-24 Adopted Budget</u>
A.3620.0465	Equipment < \$5,000	
	Office Workstations (3)	<u>4,500</u>
	 Total Operating Expenses	 \$ <u>156,475</u>
Fringe Benefits		
A.3620.0810	New York State Employees' Retirement System	\$ 50,130
A.3620.0830	Social Security	33,751
A.3620.0840	Workers' Compensation	250
A.3620.0850	Health Insurance	<u>42,985</u>
	Total Fringe Benefits	<u>\$ 127,116</u>
	 TOTAL BUDGET	 <u>\$ 794,783</u>

A3620 – Code Enforcement

Fiscal Year 2023-24
Equipment

Pickup truck (2) - \$70,000

Vehicle CE-1 is a 2017 Ford F-150, a four wheel-drive pickup truck with less than 14,000 miles on the odometer. Because of the needs of the Municipal Building Maintenance Department, we propose turning this vehicle over to them for their expanded maintenance rule throughout the city.

Vehicle CE-2 is a 2012 Ford Fusion, a front wheel-drive four door sedan with less than 33,000 miles on the odometer. We propose turning this vehicle over to the Assessment Department, as their current vehicle needs replacement due to age and mechanical condition.

These vehicles are/were used daily for construction and inspections but have been shared by the three departments. They will be replaced by two four-wheel drive mid-sized trucks. The replacement vehicle will be purchased from the NYSOGS mini-bid process. The pictured vehicle below will be disposed of at auction.



City of Watertown

Fiscal Year: FY 2023-24
Department: Municipal Grounds Maintenance
Account Code: A5010
Function: Transportation

This is an eight-month account, having a total of 11 full time employees. Grounds maintenance tasks performed by this unit consists of mowing, trimming, mulching, litter collection as well as snow and ice control of all City owned parcels which average over 200 locations. This crew is also responsible for the maintenance of over 3,000 street trees and 1,600 park trees located throughout the City of Watertown. Maintenance responsibilities include the annual pruning of over 800 small diameter trees, the removal and trimming of larger diameter trees and the planting, mulching and watering of 200-250 trees each spring. In addition to this maintenance work, the crew performs numerous other tasks, ranging from fountain maintenance, placement of the downtown area holiday decorations and establishing traffic control for various community events. The division routinely supports Code Enforcement operations, responding to requests to secure properties and remove hazardous private trees.

This account also collects yard waste and brush bi-weekly on a seasonal basis. It is estimated that approximately 1,000 tons of yard waste comprised of brush, leaves, and grass clippings are collected annually. Jefferson County Solid Waste has agreed to accept the City's compost at their facility at no charge. Funding is also included for brush processing. In the past there has been a contract with a bio-mass company who would process the City's brush at no cost. Due to the uncertainty of the bio-mass market, funding will continue to be included in the next fiscal year.

City of Watertown**Fiscal Year: FY 2023-24****Department: Municipal Grounds Maintenance****Account Code: A5010****Function: Transportation**

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 36,992	\$ 49,031	\$ 51,050	\$ 45,607
120 Clerical	-	-	-	-
130 Wages	149,466	152,433	255,084	284,917
140 Temporary	18,453	27,483	48,660	52,000
150 Overtime	3,737	6,168	8,000	8,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	2,477	4,757	5,762
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 208,648</u>	<u>\$ 237,592</u>	<u>\$ 367,551</u>	<u>\$ 396,286</u>
Equipment				
230 Vehicles	\$ 48,467	\$ -	\$ -	\$ -
250 Other	-	106,009	17,000	20,000
Total Equipment	<u>\$ 48,467</u>	<u>\$ 106,009</u>	<u>\$ 17,000</u>	<u>\$ 20,000</u>
Operating Expenses				
410 Utilities	\$ 3,222	\$ 2,802	\$ 4,805	\$ 5,170
420 Insurance	4,605	686	1,100	4,250
430 Contracted Services	9,939	86,993	182,201	185,401
440 Fees Non Employees	1,735	1,160	2,900	2,900
450 Miscellaneous	901	12,098	15,250	15,250
455 Vehicle Expenses	82,554	61,914	108,700	98,800
460 Materials and Supplies	31,448	59,742	42,600	85,550
465 Equipment < \$5,000	3,886	2,441	30,000	4,000
Total Operating Expenses	<u>\$ 138,290</u>	<u>\$ 227,836</u>	<u>\$ 387,556</u>	<u>\$ 401,321</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 26,420	\$ 28,540	\$ 33,990	\$ 43,288
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	15,172	17,471	28,116	30,314
840 Workers' Compensation	154,188	18,599	50,000	50,000
850 Health Insurance	42,450	38,681	75,195	51,214
Total Fringe Benefits	<u>\$ 238,230</u>	<u>\$ 103,291</u>	<u>\$ 187,301</u>	<u>\$ 174,816</u>
Department Total	<u><u>\$ 633,635</u></u>	<u><u>\$ 674,728</u></u>	<u><u>\$ 959,408</u></u>	<u><u>\$ 992,423</u></u>

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Municipal Grounds Maintenance

Account Code:

A5010

Function:

Transportation

FY 2023-24 Adopted Budget

Personal Services

A.5010.0110	Salaries		
	Street/Sewer Maintenance Supervisor (1 @ .67)	\$	45,607
A.5010.0130	Wages		
	Crew Chief (1 @ .67)	\$	36,750
	Motor Equipment Operator (Light) / Municipal Worker I (6 @ .67)		164,586
	Tree Trimmer (1 @ .67)		25,376
	Refuse Motor Equipment Operator (2 @ .67)		58,205
			<u>284,917</u>
A.5010.0140	Temporary		52,000
A.5010.0150	Overtime		8,000
A.5010.0175	Health Insurance Buyout		5,762
	Total Personal Services	\$	<u>396,286</u>

Equipment

A.5010.0250	Other Equipment		
	Zero turn mower replacement 1-117		20,000
	Total Equipment	\$	<u>20,000</u>

Operating Expenses

A.5010.0410	Utilities		
	Water/Sewer	\$	1,700
	Monument, Cemetery, Flag and Sign Lighting		1,350
	Clinton and Marble St Park Lighting		700
	Tablet Air Card		320
	Verizon Cell Phone		500
	Veterans' Memorial Walkway Lights		600
			<u>5,170</u>
A.5010.0420	Insurance		4,250
A.5010.0430	Contracted Services		
	GPS Tracking		1,901
	Material Disposal		1,500
	Repairs/Maintenance on Equipment		3,600
	Misc. Building and Grounds Maintenance		1,400
	Kelsey Creek Beaver Control		3,500
	Lift Rental		4,500
	Landscaping Services		50,000
	Tree Pruning		50,000
	Roswell P. Flower Monument Cleaning		30,000
	Brush Grinding/Disposal		10,000
	Miscellaneous Equipment Rental		4,000
	Sewalls Island Monitoring, Sampling and Testing		25,000
			<u>185,401</u>

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Municipal Grounds Maintenance

Account Code:

A5010

Function:

Transportation

		<u>FY 2023-24 Adopted Budget</u>	
A.5010.0440	Fees, Non Employees		
	Employee Testing	1,900	
	Employee Vaccinations	<u>1,000</u>	2,900
A.5010.0450	Miscellaneous		
	Tree Trimmer Training Certification (3)	1,000	
	Pesticide Recertification	450	
	Safety Training/Seminars/PESH	1,800	
	Commercial Driver License (CDL) Training	<u>12,000</u>	15,250
A.5010.0455	Vehicle Expenses		
	Insurance	11,750	
	Vehicle Maintenance and Repairs	40,500	
	Vehicle Radio Repairs	600	
	Routine Preventive Maintenance	4,000	
	Tire Repairs/Replacements	6,000	
	Bucket Truck Certification	2,200	
	Gas and Diesel Fuel	<u>33,750</u>	98,800
A.5010.0460	Materials and Supplies		
	Safety Shoes/Jackets/Related Equipment	2,600	
	Supplies for Private Property Codes Orders	1,000	
	Portable Radio Batteries	500	
	Top Soil, Crusher Run etc.	6,000	
	Ropes and Related Equipment	4,000	
	Annual Tree Replacement Program	15,200	
	Replacement Parts and Supplies for Mowers, Trimmers, Chainsaws, etc.	4,500	
	New Downtown Furniture	5,000	
	Park Furniture Repairs	5,000	
	Flowers, Bulbs, Mulch	1,200	
	Work Zone Safety Devices	1,500	
	Small Hand Tools	1,800	
	Streetscape Bollards (2)	7,000	
	Dogi-Pot Pet Station Supplies	250	
	Holiday Decorations	25,000	
	Miscellaneous Supplies	<u>5,000</u>	85,550
A.5010.0465	Equipment < \$5,000		
	Self Propelled String Trimmer		<u>4,000</u>
	Total Operating Expenses		<u>\$ 401,321</u>

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Municipal Grounds Maintenance

Account Code:

A5010

Function:

Transportation

Fringe Benefits

		<u>FY 2023-24 Adopted Budget</u>
A.5010.0810	New York State Employees' Retirement System	\$ 43,288
A.5010.0830	Social Security	30,314
A.5010.0840	Workers Compensation	50,000
A.5010.0850	Health Insurance	<u>51,214</u>
	Total Fringe Benefits	<u>\$ 174,816</u>
	TOTAL BUDGET	<u><u>\$ 992,423</u></u>

A5010 – Municipal Grounds Maintenance

Fiscal Year 2023-24
Equipment

Zero Turn Mower Replacement (1-117) \$20,000

This request is to replace an existing 2009 zero turn mower utilized by the Municipal Maintenance Division to mow lawn areas throughout the City including the Arsenal St Cemetery, City owned parking facilities, lawns in the downtown area as well as various right of ways throughout the City. The mower will be equipped with a rear discharge deck to minimize potential issues with debris cast from the side of the mower.



City of Watertown

Fiscal Year: FY 2023-24
Department: Maintenance of Roads
Account Code: A5110
Function: Transportation

This is an eight-month account, having a total of 14 budgeted full-time employees responsible for pavement maintenance, overlay and rebuilding of 100 miles of accepted City streets, as well as all associated concrete curbing and sidewalk/crosswalk construction. Funding for street overlay and ramp construction is provided through the Consolidated Highway Improvement Program (CHIPS) administered by NYSDOT.

This account is also responsible for street sweeping which includes the initial removal of the accumulated winter ice control road mix from the City streets, public parking lots and numerous City owned facilities. Following the initial cleanup, scheduled sweeping continues throughout the season with the average street being swept up to seven times, while the downtown business district is serviced weekly. A total of 446 miles of travel ways were swept in 2020.

City of Watertown

Fiscal Year: FY 2023-24
Department: Maintenance of Roads
Account Code: A5110
Function: Transportation

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 46,964	\$ 29,966	\$ 49,469	\$ 52,659
120 Clerical	-	-	-	-
130 Wages	304,708	325,863	396,764	429,052
140 Temporary	-	108	11,000	11,000
150 Overtime	3,731	2,945	3,000	5,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	1,921	2,107	2,881	3,752
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 357,324</u>	<u>\$ 360,989</u>	<u>\$ 463,114</u>	<u>\$ 501,463</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	12,000	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 12,000</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 271	\$ 325	\$ 456	\$ 456
420 Insurance	7,055	1,549	1,400	7,300
430 Contracted Services	5,214	21,772	63,120	63,120
440 Fees Non Employees	1,209	934	1,000	1,000
450 Miscellaneous	537	379	14,075	14,075
455 Vehicle Expenses	87,740	99,408	147,300	147,950
460 Materials and Supplies	52,171	81,823	100,200	100,200
465 Equipment < \$5,000	30	473	3,000	4,500
Total Operating Expenses	<u>\$ 154,227</u>	<u>\$ 206,663</u>	<u>\$ 330,551</u>	<u>\$ 338,601</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 52,575	\$ 53,236	\$ 52,011	\$ 65,761
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	25,916	26,462	35,430	38,365
840 Workers' Compensation	39,711	77,283	55,000	50,000
850 Health Insurance	90,563	71,745	102,067	103,840
Total Fringe Benefits	<u>\$ 208,765</u>	<u>\$ 228,726</u>	<u>\$ 244,508</u>	<u>\$ 257,966</u>
Department Total	<u><u>\$ 720,316</u></u>	<u><u>\$ 796,378</u></u>	<u><u>\$ 1,050,173</u></u>	<u><u>\$ 1,098,030</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Maintenance of Roads
Account Code: A5110
Function: Transportation

FY 2023-24 Adopted Budget

Personal Services

A.5110.0110	Salaries		
	Street/Sewer Maintenance Supervisor (1 @ .67)	\$	52,659
A.5110.0130	Wages		
	Crew Chief (3 @ .67)	\$	106,181
	Motor Equipment Operator (Heavy) (1 @ .67)		36,768
	Motor Equipment Operator (Light) / Municipal Worker I (10 @.67)		286,103
A.5110.0140	Temporary		11,000
A.5110.0150	Overtime		5,000
A.5110.0175	Health Insurance Buyout		3,752
	Total Personal Services	\$	501,463

Operating Expenses

A.5110.0410	Utilities		
	Cell Phone and Aircard	\$	456
A.5110.0420	Insurance		7,300
A.5110.0430	Contracted Services		
	GPS Tracking (6)	\$	2,020
	Bridge Sealing and Maintenance		20,000
	Radio Repairs		600
	Material Disposal		4,000
	Miscellaneous Equipment Repairs		2,000
	Milling Machine Rental		30,000
	Equipment Transport		1,500
	Outside Equipment Rentals		3,000
A.5110.0440	Fees, Non Employees		
	Employee Testing		1,000
A.5110.0450	Miscellaneous		
	Membership Dues		75
	Training/PESH		2,000
	Commercial Driver License (CDL) Training		12,000
A.5110.0455	Vehicle Expenses		
	Maintenance and Repairs		47,000
	Routine Preventive Maintenance		6,000
	Gas and Diesel Fuel		52,200

(b) To be funded by CHIPS

City of Watertown

Fiscal Year: FY 2023-24
Department: Maintenance of Roads
Account Code: A5110
Function: Transportation

		<u>FY 2023-24 Adopted Budget</u>	
A.5110.0455	Vehicle Expenses continued:		
	Tire Replacements	6,000	
	Sweeper/Paver Maintenance	8,000	
	Sweeper Brooms	3,500	
	Insurance	<u>25,250</u>	147,950
A.5110.0460	Materials and Supplies		
	Safety Shoes, Apparel and Related Materials	3,100	
	Small Tools	3,500	
	Blacktop and Related Materials - Road Patch Only	50,000	
	Portable Radio Batteries	600	
	Top Soil, Crusher Run, etc.	5,000	
	Ready-mix Concrete	8,000	
	Materials for Concrete Forms	3,000	
	Milling Machine Bits	1,500	
	ADA Truncated Sidewalk Domes (b)	11,000	
	Concrete Sealant	1,500	
	Roadsaver Sealant (Crack Sealer)	7,000	
	Work Zone Safety Devices	3,000	
	Miscellaneous Supplies	<u>3,000</u>	100,200
A.5110.0465	Equipment < \$5,000		
	Computer	1,500	
	Plate Tamper	<u>3,000</u>	<u>4,500</u>
	Total Operating Expenses		<u>\$ 338,601</u>
Fringe Benefits			
A.5110.0810	New York State Employees' Retirement System	\$ 65,761	
A.5110.0830	Social Security	38,365	
A.5110.0840	Workers Compensation	50,000	
A.5110.0850	Health Insurance	<u>103,840</u>	
	Total Fringe Benefits		<u>\$ 257,966</u>
TOTAL BUDGET			<u><u>\$ 1,098,030</u></u>

(b) To be funded by CHIPS

City of Watertown

Fiscal Year: FY 2023-24
Department: Snow Removal
Account Code: A5142
Function: Transportation

The forty-one (41) employees in this account within the Department of Public Works are responsible for the surface treatment, plowing and snow removal from 100 center line miles of City Streets, Municipal Parking Lots and City Owned Sidewalks, as well as the placement and re-supply of approximately 40 sand barrels located throughout the City. Equipment assigned includes 4 medium duty spreader/plow combination units, 1 medium duty spreader unit, 7 heavy duty wing plows, (5 equipped with spreader units), 2 rotary blowers, 4 utility plows (1 with spreader unit), 2 skid-steer loaders, 1 multi-purpose unit, 1 compact tractor/blower/broom and 4 front-end loaders. Overtime, Contract Hauling, Fuel and Road Salt figures in this account are based upon the 100-year average of 104 inches of snow per year.

City of Watertown**Fiscal Year: FY 2023-24****Department: Snow Removal****Account Code: A5142****Function: Transportation**

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 42,757	\$ 25,173	\$ 50,412	\$ 48,339
120 Clerical	-	-	-	-
130 Wages	426,877	448,180	522,122	583,672
140 Temporary	-	7,628	6,000	8,000
150 Overtime	85,194	108,968	107,000	115,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	3,427	4,396	6,600	6,105
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 558,255</u>	<u>\$ 594,345</u>	<u>\$ 692,134</u>	<u>\$ 761,116</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	14,185	43,000	-
Total Equipment	<u>\$ -</u>	<u>\$ 14,185</u>	<u>\$ 43,000</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 4,099	\$ 5,943	\$ 4,835	\$ 4,835
420 Insurance	7,966	319	7,000	6,775
430 Contracted Services	19,533	34,305	36,335	46,035
440 Fees Non Employees	1,926	312	1,500	1,500
450 Miscellaneous	-	-	-	-
455 Vehicle Expenses	108,877	131,593	207,600	212,700
460 Materials and Supplies	210,859	231,669	206,300	216,500
465 Equipment < \$5,000	4,521	-	-	1,500
Total Operating Expenses	<u>\$ 357,781</u>	<u>\$ 404,141</u>	<u>\$ 463,570</u>	<u>\$ 489,845</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 76,826	\$ 76,074	\$ 74,504	\$ 87,489
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	40,898	43,768	52,946	58,224
840 Workers' Compensation	-	-	1,000	500
850 Health Insurance	90,866	86,176	134,835	133,698
Total Fringe Benefits	<u>\$ 208,590</u>	<u>\$ 206,018</u>	<u>\$ 263,285</u>	<u>\$ 279,911</u>
Department Total	<u><u>\$ 1,124,626</u></u>	<u><u>\$ 1,218,689</u></u>	<u><u>\$ 1,461,989</u></u>	<u><u>\$ 1,530,872</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Snow Removal
Account Code: A5142
Function: Transportation

FY 2023-24 Adopted Budget

Personal Services

A.5142.0110	Salaries		
	Street/Sewer Maintenance Supervisor (2 @.33)	\$	48,339
A.5142.0130	Wages		
	Crew Chief (6 @ .33)	\$	102,206
	Motor Equipment Operator (Heavy) (2 @ .33)		34,989
	Sign Maintenance Worker (2 @ .33)		28,272
	Tree Trimmer (.33)		12,498
	Refuse/Recycle MEO (2 @ .33)		28,667
	Motor Equipment Operator (Light) / Municipal Worker I (25 @ .33)		377,040
			<u>583,672</u>
A.5142.0140	Temporary		8,000
A.5142.0150	Overtime		115,000
A.5142.0175	Health Insurance Buyout		6,105
	Total Personal Services	\$	<u>761,116</u>

Operating Expenses

A.5142.0 410	Utilities		
	Tablet Aircards	\$	480
	Water/Fire Service		288
	Natural Gas		1,575
	Electric		1,500
	Telephone/Alarm System		732
	Cell Phone		260
			<u>4,835</u>
A.5142.0420	Insurance		6,775
A.5142.0430	Contracted Services		
	GPS Tracking (8)		951
	Annual Fire Alarm Monitoring		384
	Overhead Door Preventive Maintenance (4)		800
	Plow / Pusher Repairs		7,500
	Radio Repairs		600
	HVAC Annual Maintenance Inspection		300
	HVAC System Repair		250
	Private Haulers for Snow Removal		35,000
	Small Engine Repair		250
			<u>46,035</u>
A.5142.0440	Fees, Non Employees		
	Post Accident Employee Testing		1,500

City of Watertown

Fiscal Year: FY 2023-24
Department: Snow Removal
Account Code: A5142
Function: Transportation

		<u>FY 2023-24 Adopted Budget</u>	
A.5142.0455	Vehicle Expenses		
	Plow Tires and Wheels	3,000	
	Tire Replacements	6,000	
	Sandblast & Paint Frame 1-19	1,200	
	Tire Chains for Loaders	12,000	
	Service and Repair Pickup Truck Plows	2,500	
	Sander Chains (4)	5,000	
	Rotary Blower Maintenance	4,000	
	Equipment Maintenance and Repair	80,000	
	Gas and Diesel Fuel	71,000	
	Preventive Maintenance	5,500	
	Insurance	<u>22,500</u>	212,700
A.5142.0460	Materials and Supplies		
	Road Salt, Abrasives, and De-icers	185,000	
	Sander Grate Material	3,500	
	Patching Materials	5,000	
	Cutting Edges and Bolts	10,000	
	Plow Frame Paint	800	
	Repair Parts for Snow Pushers	6,000	
	Wing Braces, Slides, Trip Blocks	6,000	
	Miscellaneous Hand Tools/Supplies	<u>200</u>	<u>216,500</u>
A.5142.0465	Equipment < \$5,000		
	Computer		<u>1,500</u>
	Total Operating Expenses		<u>\$ 489,845</u>
Fringe Benefits			
A.5142.0810	New York State Employees' Retirement System	\$	87,489
A.5142.0830	Social Security		58,224
A.5142.0840	Workers Compensation		500
A.5142.0850	Health Insurance		<u>133,698</u>
	Total Fringe Benefits	\$	<u>279,911</u>
	TOTAL BUDGET	\$	<u><u>1,530,872</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Hydroelectric Production
Account Code: A5184
Function: Home and Community Services

This account covers costs associated with daily operation and maintenance of the City's Hydroelectric facility. The operation and maintenance of the hydro plant is a service provided under contract by Ampersand NY Operations Co., LLC (formerly Upstate Testing & Control) which is responsible for the day-to-day operation of the plant in conformance with our FERC permit and maintenance of the generators, switchgear, relays, bypass pumps, computers, monitoring equipment (both in the plant and on the river), and all other facilities required to produce electricity for City use and resale. The goal for this department is to monitor operations to maximize power production from plant within the limits imposed by the requirements of the FERC permit. During Fiscal Year 2021-2022 generation totaled 29,862,588 kwh, which is up from 13,942,596 kwh during Fiscal Year 2020-2021.

City of Watertown**Fiscal Year:****FY 2023-24****Department:****Hydroelectric Production****Account Code:****A5184****Function:****Home and Community Services**

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 32,864	\$ 27,478	\$ 38,305	\$ 39,741
120 Clerical	-	-	-	-
130 Wages	11,334	11,589	11,544	12,497
140 Temporary	-	-	-	-
150 Overtime	81	54	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 44,279	\$ 39,121	\$ 49,849	\$ 52,238
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	17,646	17,850	40,000	15,000
Total Equipment	\$ 17,646	\$ 17,850	\$ 40,000	\$ 15,000
Operating Expenses				
410 Utilities	\$ 1,377	\$ 1,489	\$ 2,000	\$ 2,250
420 Insurance	10,872	12,849	13,900	12,225
430 Contracted Services	297,430	348,574	472,495	418,905
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	700	1,000	1,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	4,016	3,507	5,000	10,000
465 Equipment < \$5,000	3,380	-	28,500	55,000
Total Operating Expenses	\$ 317,075	\$ 367,119	\$ 522,895	\$ 499,380
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 6,763	\$ 6,176	\$ 5,983	\$ 7,420
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	3,262	2,885	3,813	3,997
840 Workers' Compensation	30,926	52,908	30,000	35,000
850 Health Insurance	6,017	6,017	6,561	7,161
Total Fringe Benefits	\$ 46,968	\$ 67,986	\$ 46,357	\$ 53,578
Department Total	\$ 425,968	\$ 492,076	\$ 659,101	\$ 620,196

City of Watertown**Fiscal Year:****FY 2023-24****Department:****Hydroelectric Production****Account Code:****A5184****Function:****Home and Community Services****FY 2023-24 Adopted Budget****Personal Services**

A.5184.0110

Salaries

Water Superintendent (1 @ .10)

\$ 10,569

Civil Engineer I (1 @ .40)

29,172

\$ 39,741

A.5184.0130

Wages

SCADA Technician (1 @ .20)

12,497

Total Personal Services

\$ 52,238**Equipment**

A.5184.0250

Other Equipment

Tractor with Snowblower

\$ 15,000

Total Equipment

\$ 15,000**Operating Expenses**

A.5184.0410

Utilities

Fuel

\$ 250

Telephone

1,500

Electric (Huntington Dam)

500

\$ 2,250

A.5184.0420

Insurance

12,225

A.5184.0430

Contracted Services

Operations and Maintenance

300,000

Additional Services

40,000

Inspection/Testing Substation Breakers

15,000

Building/Plant Repairs

25,000

Engineering

20,000

Fire Extinguisher Inspection

50

Crane Inspection

1,500

Human-Machine Interface (HMI) /

Supervisory Control and Data Acquisition

(SCADA) Maintenance Fee

3,855

FERC License Fee

13,500

418,905

A.5184.0450

Miscellaneous

Training

1,000

A.5184.0460

Materials and Supplies

Spare Parts

5,000

Paints, Sealants and Lights

5,000

10,000

A.5184.0465

Equipment < \$5,000

Safety/Security Equipment

5,000

Relay Replacement

30,000

Spare Cards and Parts

20,00055,000

Total Operating Expenses

\$ 499,380

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Hydroelectric Production

Account Code:

A5184

Function:

Home and Community Services

FY 2023-24 Adopted Budget

Fringe Benefits

A.5184.0810	New York State Employees' Retirement System	\$	7,420
A.5184.0830	Social Security		3,997
A.5184.0840	Workers Compensation		35,000
A.5184.0850	Health Insurance		<u>7,161</u>
	Total Fringe Benefits	\$	<u>53,578</u>
	TOTAL BUDGET	\$	<u><u>620,196</u></u>

A5184 – Hydro-electric Facility

Fiscal Year 2023-24
Equipment

Tractor with snowblower - \$15,000

The hydro plant has had issues with getting the snow removed from the driveway area in a timely fashion, or in a way that keeps the plant safe. Over the past few years, the city has been hit with several severe storms. When this happens the city crews are understandably extremely busy clearing snow from roads and parking lots. However, if the snow starts to melt, the water could run into the plant and cause the plant to short out. With their own snowblower tractor, the hydro crew could clear the snow themselves.



City of Watertown

Fiscal Year: FY 2023-24
Department: Traffic Control and Lighting
Account Code: A5186
Function: Transportation

This account within the Department of Public Works is responsible for the care and maintenance of traffic signage and roadway markings as well as signal devices at the City's 43 controlled intersections. This division consists of three IBEW employees: the Line Crew Chief who is a time served Journeyman Lineman and Wireman as well as an International Municipal Signal Association (IMSA) Level I Traffic Signal Technician, two Line Workers II and two CSEA Sign Maintenance Workers. This division is also assigned the maintenance of the lighting systems at the City owned parking lots, some City Streets, and recreational facilities, including the Fairground's baseball and multipurpose field lighting. In addition, the IBEW employees support all lighting and electrical requirements at City owned facilities.

City of Watertown**Fiscal Year:****FY 2023-24****Department:****Traffic Control and Lighting****Account Code:****A5186****Function:****Transportation**

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	255,609	259,935	265,630	264,132
140 Temporary	3,802	11,620	8,700	10,000
150 Overtime	20,475	24,883	22,000	22,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	1,938	1,292	1,876	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 281,824	\$ 297,730	\$ 298,206	\$ 296,132
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	42,711	18,067	30,000	112,000
Total Equipment	\$ 42,711	\$ 18,067	\$ 30,000	\$ 112,000
Operating Expenses				
410 Utilities	\$ 337,370	\$ 451,715	\$ 427,830	\$ 457,830
420 Insurance	2,752	1,435	1,550	2,650
430 Contracted Services	1,636	14,978	8,350	7,100
440 Fees Non Employees	400	200	600	600
450 Miscellaneous	2,640	804	8,400	8,400
455 Vehicle Expenses	23,933	25,064	28,350	29,625
460 Materials and Supplies	46,987	57,232	79,875	91,250
465 Equipment < \$5,000	6,070	13,042	30,700	22,450
Total Operating Expenses	\$ 421,788	\$ 564,470	\$ 585,655	\$ 619,905
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 32,292	\$ 35,631	\$ 30,565	\$ 33,577
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	20,568	21,790	22,814	22,655
840 Workers' Compensation	-	135	2,500	250
850 Health Insurance	43,138	43,890	41,705	47,543
Total Fringe Benefits	\$ 95,998	\$ 101,446	\$ 97,584	\$ 104,025
Department Total	\$ 842,321	\$ 981,713	\$ 1,011,445	\$ 1,132,062

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Traffic Control and Lighting

Account Code:

A5186

Function:

Transportation

FY 2023-24 Adopted Budget

Personal Services

A.5186.0130	Wages		
	Line Crew Chief	\$ 78,978	
	Lineworker II (2)	127,754	
	Sign Maintenance Worker II	33,592	
	Sign Maintenance Worker	<u>23,808</u>	\$ 264,132
A.5186.0140	Temporary		10,000
A.5186.0150	Overtime		22,000
A.5186.0175	Health Insurance Buyout		-
	Total Personal Services		<u>\$ 296,132</u>

Equipment

A.5186.0250	Other Equipment		
	Grid Smart Camera System Detection (3) (a)	\$ 72,000	
	Rectangular rapid Flash Beacon Systems (3) (a)	<u>40,000</u>	\$ 112,000
	Total Equipment		<u>\$ 112,000</u>

Operating Expenses

A.5186.0410	Utilities		
	Verizon Cellular Phone	\$ 220	
	Tablet Aircard	480	
	Traffic Signals - Electric	15,000	
	Street Lighting - Electric	435,000	
	Lachenauer Fountain	600	
	Public Square Gazebo/Woodruff Site	1,600	
	Electric for Christmas Decorations	750	
	Natural Gas and Electric - Engine St.	2,900	
	FAX Line	360	
	Water/Sewer	<u>920</u>	\$ 457,830
A.5186.0420	Insurance		2,650
A.5186.0430	Contracted Services		
	GPS Monitoring Fee	1,200	
	Annual Overhead Door Maintenance	300	
	Radio Repairs	300	
	Materials Disposal / City Bulb Recycle	750	
	Clock Tower Fire Alarm Monitoring	500	
	Fire Suppression Inspection	2,000	
	Equipment Rentals	750	
	Electrical Inspection Fees	300	
	Tool Repairs	<u>1,000</u>	7,100
A.5186.0440	Fees, Non Employees		
	Employment Related Testing		600

(a) To be funded by CHIPS

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Traffic Control and Lighting

Account Code:

A5186

Function:

Transportation

		<u>FY 2023-24 Adopted Budget</u>	
A.5186.0450	Miscellaneous		
	Professional Certification/Traffic Signal Class	2,200	
	International Municipal Signal Association Certification Training (2)	4,000	
	Training/PESH	1,000	
	Personnel/Vehicular Safety Equipment	<u>1,200</u>	8,400
A.5186.0455	Vehicle Expenses		
	Maintenance and Repairs	7,000	
	Routine Preventive Maintenance	700	
	Tires	1,000	
	Gas and Diesel Fuel	9,750	
	Vehicle Safety Inspection (4)	4,000	
	Insurance	<u>7,175</u>	29,625
A.5186.0460	Materials and Supplies		
	<u>Electrical:</u>		
	Street Lighting (Public Sq./Arsenal corridor)	2,750	
	Signal Heads and Brackets	12,000	
	Replacement Signal Controllers (2) (b)	8,000	
	Electrical Supplies	3,000	
	Traffic Signal Wire	3,000	
	Signal Maintenance/Repair	3,800	
	Building Maintenance/Repair	1,200	
	Hand Tools	2,000	
	Electrical / Lighting Hardware	4,700	
	ARC Protection Gear	1,200	
	Janitorial Supplies	1,000	
	Miscellaneous Supplies	2,000	
	APS Push Buttons	3,200	
	EH Boots and Vests (3)	750	
	Thermal Image Tool	500	
	DPW LED Vaporproof Lighting	2,000	
	<u>Sign and Paint Crew:</u>		
	Aluminum Sign Blanks	4,000	
	Hardware and Sign Faces	3,000	
	Reflective Sheeting	7,500	
	Sign Posts	6,200	
	Road Tape and Arrows	5,600	
	Road Paint	8,500	
	Sign Foundations	1,200	

City of Watertown

Fiscal Year: FY 2023-24
Department: Traffic Control and Lighting
Account Code: A5186
Function: Transportation

		<u>FY 2023-24 Adopted Budget</u>	
A.5186.0460	Materials and Supplies continued		
	<u>Sign and Paint Crew continued:</u>		
	Paint Stencils	1,500	
	Portable Radio Batteries	250	
	Miscellaneous Supplies	2,000	
	Safety Boots / Glasses / Protective Gear	<u>400</u>	91,250
A.5186.0465	Equipment < \$5,000		
	ADA Temporary Wire Bridges	1,250	
	Office Equipment	1,000	
	Aerial Unit Equipment	1,500	
	LED Heads Cobra Style	1,600	
	Extension Base for M cabinet	800	
	Spare Ped Pole Package	1,500	
	Safety Cones and Cone Bars	1,800	
	Western Blvd Spare Pole Assembly	5,000	
	Shop Compressor Replacement	1,500	
	Computer	1,500	
	Traffic Signal Conflict Monitors	<u>5,000</u>	<u>22,450</u>
	Total Operating Expenses		<u>\$ 619,905</u>
Fringe Benefits			
A.5186.0810	New York State Employees' Retirement System	\$	33,577
A.5186.0830	Social Security		22,655
A.5186.0840	Workers Compensation		250
A.5186.0850	Health Insurance		<u>47,543</u>
	Total Fringe Benefits	\$	<u>104,025</u>
	TOTAL BUDGET	\$	<u><u>1,132,062</u></u>

A5186 – Traffic Lighting and Control

Fiscal Year 2023-24
Equipment

Two camera Grid Smart System Detection (3) - \$72,000

This request is for (3) two-camera traffic detection packages. The Grid Smart Camera detection system will be replacing loops and pod detection, now and in the future. This purchase will be covered by CHIPs funding.



A5186 – Traffic Lighting and Control

Fiscal Year 2023-24
Equipment

Rectangular Rapid Flash Beacon Assembly (3) - \$40,000

This request is for three Rectangular Rapid Flash Beacon (RRFB) systems for East end of Factory Street at Mechanic Street to replace the original units which have been damaged by motor vehicle accidents. In addition, two additional assemblies will be installed, one on State Street at Armstrong Place and one on Washington Street near Samaritan Medical Center. This purchase will be covered by CHIPs funding.



City of Watertown

Fiscal Year: FY 2023-24
Department: Bus
Account Code: A5630
Function: Transportation

The City of Watertown provides a fixed route public transportation system complete with ADA complementary Paratransit Service operating Monday through Friday 7:00 a.m. until 6:15 p.m., and Saturdays from 9:40 a.m. until 5:35 p.m.

With a total passenger count of 133,209, our combined fixed route/Paratransit Program experienced a 1.5% decrease in ridership during the 2018-2019 fiscal year. Total revenues decreased by 6% to \$124,761 while State contributions increased by 11 %.

Effective July 1, 2009, the fare structure increased to \$1.50 for adults, \$0.50 for children 12 and under, transfers are free. Ticket coupon books have been replaced by magnetic cards which were implemented with the new Genfare system. Preloaded cards of 10 rides or more are charged at the rate of \$1.00 per ride. In January 2010 the City began offering a \$40 unlimited ride monthly pass, which is still available and issued as a 30-day pass. Paratransit fares are \$3.00 one-way. The federally mandated “Half Fare” program was adopted in September 2015 and as of January 2020 there have been 242 City residents who have participated with the program.

City of Watertown

Fiscal Year: FY 2023-24

Department: Bus

Account Code: A5630

Function: Transportation

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ -	\$ 57,347	\$ 84,642	\$ 87,816
120 Clerical	-	1,106	-	-
130 Wages	343,547	335,252	374,469	504,007
140 Temporary	40,704	39,281	70,000	70,000
150 Overtime	25,890	38,985	20,000	20,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	8,377	3,702	5,600	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 418,518</u>	<u>\$ 475,673</u>	<u>\$ 554,711</u>	<u>\$ 684,623</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ 50,000	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 50,000</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 7,320	\$ 7,946	\$ 7,200	\$ 7,200
420 Insurance	2,478	3,224	4,500	6,300
430 Contracted Services	355,912	305,907	471,100	545,475
440 Fees Non Employees	2,187	1,961	2,500	2,500
450 Miscellaneous	1,042	7,959	28,950	28,950
455 Vehicle Expenses	92,150	137,494	143,310	168,000
460 Materials and Supplies	15,001	7,735	10,050	12,050
465 Equipment < \$5,000	7,927	11,391	26,000	106,500
Total Operating Expenses	<u>\$ 484,017</u>	<u>\$ 483,617</u>	<u>\$ 693,610</u>	<u>\$ 876,975</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 46,957	\$ 49,846	\$ 48,081	\$ 71,644
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	31,110	34,712	42,435	52,372
840 Workers' Compensation	11,629	12,519	15,000	15,000
850 Health Insurance	41,130	64,573	77,686	129,015
Total Fringe Benefits	<u>\$ 130,826</u>	<u>\$ 161,650</u>	<u>\$ 183,202</u>	<u>\$ 268,031</u>
Department Total	<u><u>\$ 1,033,361</u></u>	<u><u>\$ 1,120,940</u></u>	<u><u>\$ 1,481,523</u></u>	<u><u>\$ 1,829,629</u></u>

City of Watertown

Fiscal Year: FY 2023-24

Department: Bus

Account Code: A5630

Function: Transportation

FY 2023-24 Adopted Budget

Personal Services

A.5630.0110	Salaries		
	Transit Director	\$	87,816
A.5630.0130	Wages		
	Transit Supervisor	\$	78,201
	Senior Bus Driver		53,212
	Bus Driver (7)		315,545
	Motor Equipment Mechanic		57,049
			<u>504,007</u>
A.5630.0140	Temporary		70,000
A.5630.0150	Overtime		20,000
A.5630.0175	Health Insurance Buyout		2,800
	Total Personal Services	\$	<u>684,623</u>

Operating Expenses

A.5630.0410	Utilities		
	Water/Sewer	\$	1,200
	Electric - Newell Street		1,500
	Electric - Transfer Site		1,500
	Natural Gas		3,000
			<u>7,200</u>
A.5630.0420	Insurance		6,300
A.5630.0430	Contracted Services		
	Paratransit Contract		250,000
	Paratransit Contract - Sunday Bus Run (4)		3,000
	Fixed Route Sunday Holiday Bus Run		7,500
	Pest Control for Buses		5,000
	Reporting/Scheduling Software Support		18,000
	Farebox Maintenance/Support		5,000
	Language Assistance Plan - Limited English Proficiency		500
	Seal Coating		3,000
	Bus Cleaning Service		20,000
	Rug Rentals		475
	Pressure Washer Maintenance		500
	Snow Blower Maintenance		400
	Pickup Plow Service (B-1)		150
	Mobility Management Contract		140,000
	Marketing Development / Planning Services		50,000
	AVL/Annunciator / Wifi - Data/Support		6,000
	GPS Tracking (10)		3,600

City of Watertown

Fiscal Year: FY 2023-24

Department: Bus

Account Code: A5630

Function: Transportation

		<u>FY 2023-24 Adopted Budget</u>	
A.5630.0430	Contracted Services continued:		
	Marketing / Advertising Materials	25,000	
	Alarm System Monitoring	2,000	
	Radio Repairs	600	
	Overhead Door Maintenance/Repair	1,500	
	Semi Annual Sprinkler Inspections	300	
	Heating System Maintenance	1,200	
	Miscellaneous Services/Repairs	<u>1,750</u>	545,475
A.5630.0440	Fees, Non Employee		
	Employment Related Testing		2,500
A.5630.0450	Miscellaneous		
	Reference Books	500	
	Miscellaneous Postage	100	
	Seminars	8,500	
	NY Public Transit Dues	350	
	FTA Procurement Series Training	5,000	
	Training for MPO/Urban Public Transp.	10,000	
	Driver Safety Training	<u>4,500</u>	28,950
A.5630.0455	Vehicle Expenses		
	Insurance	19,000	
	Tires CitiBuses	6,600	
	Fuel for Truck and Administration Vehicles	1,200	
	Fuel for Buses	88,000	
	Fuel for Paratransits	17,500	
	Fuel for Buses and Paratransits for Sunday Bus Run (4)	700	
	Tires Paratransit Buses	2,000	
	Repairs and Maintenance	25,000	
	Preventive Maintenance	3,000	
	Repairs and Maintenance Paratransit	<u>5,000</u>	168,000
A.5630.0460	Materials and Supplies		
	Weather Gear	400	
	Uniforms	4,000	
	Safety Shoes	750	
	Water Cooler / Delivery	300	
	Portable Radio Batteries	300	
	Office Supplies	1,000	
	Cleaning and Maintenance Supplies	1,800	
	Fare Media	<u>3,500</u>	12,050

City of Watertown

Fiscal Year: FY 2023-24

Department: Bus

Account Code: A5630

Function: Transportation

FY 2023-24 Adopted Budget

A.5630.0465	Equipment < \$5,000		
	Audio/Video Remote Training and Meeting Equipment	15,000	
	Security System Monitoring Equipment	52,500	
	Communications System Upgrade	25,000	
	Battery Powered Backpack Vacuum	1,000	
	Commercial Garage Floor Sweeper	3,000	
	Identification Printer	4,000	
	Color Printer/Copier	1,500	
	Computer	1,500	
	Tablets for Buses (Routing and Scheduling Project)	3,000	106,500
	Total Operating Expenses		<u>\$ 876,975</u>
Fringe Benefits			
A.5630.0810	New York State Employees' Retirement System	\$	71,644
A.5630.0830	Social Security		52,372
A.5630.0840	Workers Compensation		15,000
A.5630.0850	Health Insurance		129,015
	Total Fringe Benefits	\$	<u>268,031</u>
	TOTAL BUDGET	\$	<u><u>1,829,629</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Parking Facilities
Account Code: A5650
Function: Transportation

Expenses incurred for the maintenance of the following off street parking areas are charged to this account:

- J.B. Wise Parking Lot
- Clinton/Stone Street Parking Lot
- Arsenal Street Parking including Deck and covered parking
- Court Street Parking Lot
- State Street Parking Lot
- Arcade Street Parking Lot
- High Street Parking Lot
- Union Street Parking Lot

City of Watertown

Fiscal Year: FY 2023-24
Department: Parking Facilities
Account Code: A5650
Function: Transportation

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ -	\$ -
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ 9,398	\$ 9,077	\$ 12,000	\$ 12,000
420 Insurance	1,709	2,214	2,400	1,850
430 Contracted Services	27,382	-	23,550	23,550
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	6,612	3,271	28,230	25,030
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	\$ 45,101	\$ 14,562	\$ 66,180	\$ 62,430
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 45,101	\$ 14,562	\$ 66,180	\$ 62,430

City of Watertown

Fiscal Year: FY 2023-24
Department: Parking Facilities
Account Code: A5650
Function: Transportation

		<u>FY 2023-24 Adopted Budget</u>	
Operating Expenses			
A.5650.0410	Utilities		
	Electric	\$	12,000
A.5650.0420	Insurance		1,850
A.5650.0430	Contracted Services		
	Stone Street Lease Payments	\$	22,050
	Riverwalk Parking Lease		1,500
			<u>23,550</u>
A.5650.0460	Materials and Supplies		
	Olympic Lot 1 LED Lights		1,000
	City Hall LED Lights		1,200
	Mulch Material		2,000
	Top Soil		1,080
	Asphalt Patching		4,000
	Painting and Striping Road Markings		2,350
	Arsenal St Deck Light Pole Replacement		5,000
	Parking Deck Supplies		5,000
	Routine Maintenance of Facilities		3,400
			<u>25,030</u>
	Total Operating Expenses		<u>62,430</u>
	TOTAL BUDGET	\$	<u><u>62,430</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Miscellaneous
Account Code: A6310, A6410, A6530, A7510, A8010
Function: Home and Community Services

<u>Budget Summary</u>	<u>FY 2020-21</u> <u>Actual</u>	<u>FY 2021-22</u> <u>Actual</u>	<u>FY 2022-23</u> <u>Adopted Budget</u>	<u>FY 2023-24</u> <u>Adopted Budget</u>
A.6310.0430 Community Action Administration	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
A.6410.0430 Publicity	3,282	53,809	5,000	15,000
A.6530.0430 Social Services Agency	-	-	25,000	-
A.8010.0430 Zoning	<u>2,377</u>	<u>4,820</u>	<u>4,500</u>	<u>7,000</u>
Total Budget	<u>\$ 15,659</u>	<u>\$ 68,629</u>	<u>\$ 44,500</u>	<u>\$ 32,000</u>

A.6310.0430 - Community Action Planning Council - Funding to CAPC for services provided to residents of the City.

A.6410.0430 - Publicity - Expenses associated with repairs, installation, and removal of Christmas decorations and other publicity functions.

A.8010.0430 - Zoning - Costs associated with the Zoning Board of Appeals.

City of Watertown

Fiscal Year: FY 2023-24
Department: Parks and Recreation Administration
Account Code: A7020
Function: Culture and Recreation

Recreation Administration provides for the personnel management, planning, support services and financial management for the Parks and Recreation Department. This account currently contains four full-time employees: Superintendent, Program Manager, Senior Account Clerk Typist and Account Clerk Typist. In total, the department consists of eleven full-time employees and 50-60 seasonal employees dedicated to Parks and Recreation. The Administration office coordinates a variety of indoor and outdoor shows, athletic field usage, park reservations, arena and fairgrounds events, programs, and facility maintenance.

City of Watertown

Fiscal Year: FY 2023-24
Department: Parks and Recreation Administration
Account Code: A7020
Function: Culture and Recreation

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 108,663	\$ 102,191	\$ 141,198	\$ 106,402
120 Clerical	36,376	68,497	74,040	83,316
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	1,772	1,701	3,500	2,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	1,938	2,800	2,800	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 148,749</u>	<u>\$ 175,189</u>	<u>\$ 221,538</u>	<u>\$ 195,018</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 6,540	\$ 7,575	\$ 5,485	\$ 5,485
420 Insurance	-	-	-	-
430 Contracted Services	27,889	14,654	97,800	11,800
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	1,665	1,426	4,475	5,475
455 Vehicle Expenses	1,885	289	3,117	2,875
460 Materials and Supplies	2,137	3,251	3,000	3,100
465 Equipment < \$5,000	-	1,287	1,000	1,500
Total Operating Expenses	<u>\$ 40,116</u>	<u>\$ 28,482</u>	<u>\$ 114,877</u>	<u>\$ 30,235</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 20,800	\$ 15,365	\$ 18,277	\$ 19,222
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	10,570	12,643	16,948	14,918
840 Workers' Compensation	-	125	-	-
850 Health Insurance	20,058	19,832	38,563	29,405
Total Fringe Benefits	<u>\$ 51,428</u>	<u>\$ 47,965</u>	<u>\$ 73,788</u>	<u>\$ 63,545</u>
Department Total	<u><u>\$ 240,293</u></u>	<u><u>\$ 251,636</u></u>	<u><u>\$ 410,203</u></u>	<u><u>\$ 288,798</u></u>

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Parks and Recreation Administration

Account Code:

A7020

Function:

Culture and Recreation

FY 2023-24 Adopted Budget

Personal Services

A.7020.0110	Salaries		
	Superintendent of Parks and Recreation	\$ 90,864	
	Program Manager (1 @ .25)	<u>15,538</u>	\$ 106,402
A.7020.0120	Clerical		
	Senior Account Clerk Typist	\$ 45,585	
	Account Clerk Typist	<u>37,731</u>	83,316
A.7020.0150	Overtime		2,500
A.7020.0175	Health Insurance Buyout		<u>2,800</u>
	Total Personal Services		<u>\$ 195,018</u>

Operating Expenses

A.7020.0410	Utilities		
	Telephone	\$ 5,050	
	Cellular Phone Service	<u>435</u>	\$ 5,485
A.7020.0430	Contracted Services		
	Copier/Printer Maintenance	1,000	
	Software Maintenance	10,600	
	Monitoring of Alarm System	<u>200</u>	11,800
A.7020.0450	Miscellaneous		
	CPRP Certification	500	
	NYS Rec. and Park Membership	500	
	National Inst. Parks and Recreation	375	
	Conferences and Seminars	4,000	
	Mileage Reimbursements	<u>100</u>	5,475
A.7020.0455	Vehicle Expenses		
	Fuel	250	
	Vehicle Maintenance	500	
	Insurance	<u>2,125</u>	2,875
A.7020.0460	Materials and Supplies		
	Paper and Poster Board	2,500	
	Janitorial/Cleaning Supplies	300	
	Maintenance Supplies	<u>300</u>	3,100
A.7020.0465	Equipment < \$5,000		
	Computer		<u>1,500</u>
	Total Operating Expenses		<u>\$ 30,235</u>

Fringe Benefits

A.7020.0810	New York State Employees' Retirement System	\$ 19,222	
A.7020.0830	Social Security		14,918
A.7020.0850	Health Insurance		<u>29,405</u>
	Total Fringe Benefits		<u>\$ 63,545</u>
	TOTAL BUDGET		<u><u>\$ 288,798</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Parks and Playgrounds Maintenance
Account Code: A7110
Function: Culture and Recreation

The City's largest park, John C. Thompson Park, given as a gift to the City of Watertown, was designed by the country's preeminent landscape architectural firm, the Olmsted Brothers, at the turn of the 20th century. The park contains 429 acres including large open green spaces, woodlands, a children's creative playground, splash pad, tennis courts, picnic areas, pavilions, exercise trails, a modern habitat zoo, cross country ski trails, sledding areas and a golf course. The park is open year-round from 7:00 am to 9:00 pm. Seasonal employees assist during the spring and summer seasons.

In addition to Thompson Park, the City has and maintains several neighborhood parks, eight of which have playgrounds. The additional parks and playgrounds within the department consist of: North Hamilton, Portage, Academy, Taylor, Bicentennial, Jefferson, Emerson Place, North Star, Marble Street, Waterworks and Kostyk.

City of Watertown

Fiscal Year: FY 2023-24
Department: Parks and Playgrounds Maintenance
Account Code: A7110
Function: Culture and Recreation

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	112,250	123,924	143,044	157,569
140 Temporary	36,605	54,468	55,000	60,000
150 Overtime	8,696	13,441	16,000	17,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	308	224
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 157,551</u>	<u>\$ 191,833</u>	<u>\$ 214,352</u>	<u>\$ 234,793</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ 70,000
250 Other	-	70,799	9,000	64,000
Total Equipment	<u>\$ -</u>	<u>\$ 70,799</u>	<u>\$ 9,000</u>	<u>\$ 134,000</u>
Operating Expenses				
410 Utilities	\$ 87,668	\$ 102,059	\$ 65,975	\$ 90,675
420 Insurance	8,006	6,799	7,350	7,300
430 Contracted Services	73,935	114,795	367,675	272,175
440 Fees Non Employees	311	482	400	400
450 Miscellaneous	-	1,026	9,300	8,500
455 Vehicle Expenses	25,168	28,578	39,600	46,600
460 Materials and Supplies	25,737	43,566	47,895	55,045
465 Equipment < \$5,000	1,210	3,566	3,500	6,200
Total Operating Expenses	<u>\$ 222,035</u>	<u>\$ 300,871</u>	<u>\$ 541,695</u>	<u>\$ 486,895</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 19,571	\$ 21,090	\$ 22,483	\$ 28,395
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	11,724	14,319	16,399	17,961
840 Workers' Compensation	-	226	1,000	500
850 Health Insurance	15,648	15,648	26,558	27,891
Total Fringe Benefits	<u>\$ 46,943</u>	<u>\$ 51,283</u>	<u>\$ 66,440</u>	<u>\$ 74,747</u>
Department Total	<u><u>\$ 426,529</u></u>	<u><u>\$ 614,786</u></u>	<u><u>\$ 831,487</u></u>	<u><u>\$ 930,435</u></u>

New department title in FY 2021/22. Previous title was Thompson Park.

City of Watertown

Fiscal Year: FY 2023-24
Department: Parks and Playgrounds Maintenance
Account Code: A7110
Function: Culture and Recreation

FY 2023-24 Adopted Budget

Personal Services

A.7110.0130	Wages		
	Parks and Recreation Maintenance Supervisor (1 @ .11)	\$	7,241
	Crew Chief (1 @ .95), (1 @ .18)		61,440
	Facilities Maintenance Worker (2 @ .84), (1 @ .08)		88,888
			<u>157,569</u>
A.7110.0140	Temporary		60,000
A.7110.0150	Overtime		17,000
	Total Personal Services	\$	<u>234,793</u>

Equipment

A.7110.0230	Vehicles		
	Pickup Truck (4-5)	\$	70,000
A.7110.0250	Other Equipment		
	Trail Groomer (1)	\$	50,000
	Dump Trailer		14,000
	Total Equipment	\$	<u>134,000</u>

Operating Expenses

A.7110.0410	Utilities		
	Water/Sewer	\$	75,000
	Electricity		6,300
	Natural Gas		8,500
	DSL Internet Connection		875
		\$	<u>90,675</u>
A.7110.0420	Insurance		7,300
A.7110.0430	Contracted Services		
	Thompson Park Conservancy Public Benefit Services Agreement		100,000
	Solar Eclipse		7,500
	Alarm Systems Monitoring		300
	Stone Work Repairs		30,000
	Maintenance Service and Repairs		20,000
	Small Engine Maintenance		750
	Fence Repairs		2,500
	Welding Lease and Supplies		1,000
	Solid Waste Disposal		3,500
	Seasonal Bathroom Preparation		2,000
	Portable Toilet Rental		3,000
	Generator Maintenance/Repair		625

(1) To be funded by the American Rescue Plan Act of 2021

City of Watertown

Fiscal Year: FY 2023-24
Department: Parks and Playgrounds Maintenance
Account Code: A7110
Function: Culture and Recreation

		<u>FY 2023-24 Adopted Budget</u>	
A.7110.0430	Contracted Services continued:		
	River Parks Vegetation Management (1)	100,000	
	Playground Equipment Repairs	<u>1,000</u>	272,175
A.7110.0440	Fees, Non Employee		
	Employment Related Testing		400
A.7110.0450	Miscellaneous		
	Mileage Reimbursement	500	
	Commercial Driver License (CDL) Training	<u>8,000</u>	8,500
A.7110.0455	Vehicle Expenses		
	Outside Vehicle Maintenance	15,000	
	Vehicle Maintenance	5,000	
	Fuel	15,000	
	Small Equipment	1,000	
	Insurance	<u>10,600</u>	46,600
A.7110.0460	Materials and Supplies		
	Solar Eclipse Supplies	5,000	
	Miscellaneous Equipment Supplies	5,600	
	Park Signs	2,000	
	Hardware Materials and Supplies	500	
	Safety Equipment	1,000	
	Uniforms and Protective Clothing	1,000	
	Safety Shoes	420	
	Lumber, Paint and Stain	4,325	
	Cleaning Supplies	1,000	
	Rakes, Shovels, Lawn Care	500	
	Grass Seed/Top Soil	7,000	
	Trees/Shrubs	1,250	
	Fertilizer	1,000	
	Roadway and Walkway Materials	500	
	Signage Materials	1,500	
	Plumbing/Electric Supplies	5,500	
	Dogi-Pot Pet Station Supplies	5,000	
	Park Benches	1,200	
	Playground Repairs and Maintenance	3,500	
	Grill Replacements	2,000	
	Equipment Parts	1,750	
	Fence Repairs	1,000	
	Wood Fiber	<u>2,500</u>	55,045

(1) To be funded by the American Rescue Plan Act of 2021

City of Watertown

Fiscal Year: FY 2023-24
Department: Parks and Playgrounds Maintenance
Account Code: A7110
Function: Culture and Recreation

		<u>FY 2023-24 Adopted Budget</u>	
A.7110.0465	Equipment < \$5,000		
	Pole Saw	800	
	Toolcat Bucket Grapple	4,200	
	Weedeaters	<u>1,200</u>	<u>6,200</u>
	Total Operating Expenses		<u>\$ 486,895</u>
Fringe Benefits			
A.7110.0810	New York State Employees' Retirement System	\$	28,395
A.7110.0830	Social Security		17,961
A.7110.0840	Workers Compensation		500
A.7110.0850	Health Insurance		<u>27,891</u>
	Total Fringe Benefits	\$	<u>74,747</u>
	TOTAL BUDGET	\$	<u><u>930,435</u></u>

A7110 – Parks and Playgrounds Maintenance

Fiscal Year 2023-24
Equipment

Pickup Truck (4-5) - \$70,000

Vehicle 4-5 is a 2001 F-350, four-wheel drive pickup truck with a plow that is used year-round in Thompson Park. This vehicle has reached the end of its useful life and needs to be removed from the fleet. The Department would like to replace this vehicle with a four-wheel drive, pickup truck that includes a plow and liftgate.



A7110 – Parks and Playgrounds Maintenance

Fiscal Year 2023-24
Equipment

Trail Groomer - \$50,000

The Parks and Recreation Department is requesting a trail groomer to be used during the winter months in Thompson Park. With an increased focus on providing enhanced outdoor winter activities, the trail groomer will enable staff to groom trails to be used for cross country skiing and snowshoeing.



To be funded by the American Rescue Plan Act of 2021

A7110 – Parks and Playgrounds Maintenance

Fiscal Year 2023-24
Equipment

Dump Trailer - \$14,000

The Parks and Recreation Department is requesting a 6x12 dump trailer. This unit will be used to haul away brush and debris. This trailer can easily be loaded with existing equipment and offloaded using the dump feature.



City of Watertown

Fiscal Year: FY 2023-24
Department: Athletic Facilities Maintenance
Account Code: A7140
Function: Culture and Recreation

The Parks and Recreation Department oversees the buildings and grounds located at the Fairgrounds, North Elementary, Kostyk and Marble. These facilities support the athletic and recreation programs of the Parks and Recreation Department, local schools, and other community organizations. The Fairgrounds is the City's busiest year-round facility and includes a lighted professional baseball facility, one youth baseball field, a lighted basketball court, two lighted softball fields, two horse rings, five multi-purpose fields - two of which are lighted, a picnic area that compliments the Riverfront Development trail, a pavilion, the fair building, the Watertown Municipal Arena, Steven D. Alteri swimming pool, and the Fairgrounds YMCA. Kostyk, North Elementary and Marble fields play host to numerous leagues and tournaments. Parks and Recreation crews are responsible for maintaining all the above-named facilities.

The Fairgrounds hosts some of Watertown's largest events including DPAO concerts and the Jefferson County Fair. Other notable users of these facilities include the Watertown Red & Black, Watertown Rapids, Jefferson Community College, Watertown City School District, Pop Warner Football, Black River Valley Horse Association, Watertown Little League and Babe Ruth Baseball, American Cancer Society, and many more.

City of Watertown

Fiscal Year: FY 2023-24
Department: Athletic Facilities Maintenance
Account Code: A7140
Function: Culture and Recreation

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	10,462	24,434	60,911	65,777
140 Temporary	2,272	71,314	84,000	95,000
150 Overtime	739	6,463	10,000	11,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	1,232	1,442
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 13,473</u>	<u>\$ 102,211</u>	<u>\$ 156,143</u>	<u>\$ 173,219</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	12,591	33,000	62,500
Total Equipment	<u>\$ -</u>	<u>\$ 12,591</u>	<u>\$ 33,000</u>	<u>\$ 62,500</u>
Operating Expenses				
410 Utilities	\$ 15	\$ 12,639	\$ 25,675	\$ 30,175
420 Insurance	-	2,812	3,025	3,850
430 Contracted Services	300	20,857	27,590	35,090
440 Fees Non Employees	400	-	400	400
450 Miscellaneous	11	450	200	200
455 Vehicle Expenses	262	65,524	32,000	28,600
460 Materials and Supplies	6,182	68,072	76,850	76,750
465 Equipment < \$5,000	-	480	3,000	11,500
Total Operating Expenses	<u>\$ 7,170</u>	<u>\$ 170,834</u>	<u>\$ 168,740</u>	<u>\$ 186,565</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 3,855	\$ 2,409	\$ 11,294	\$ 14,705
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	987	7,770	11,945	13,252
840 Workers' Compensation	-	-	-	250
850 Health Insurance	2,309	2,298	12,402	11,444
Total Fringe Benefits	<u>\$ 7,151</u>	<u>\$ 12,477</u>	<u>\$ 35,641</u>	<u>\$ 39,651</u>
Department Total	<u><u>\$ 27,794</u></u>	<u><u>\$ 298,113</u></u>	<u><u>\$ 393,524</u></u>	<u><u>\$ 461,935</u></u>

New department title in FY 2021/22. Previous title was Playgrounds.

City of Watertown

Fiscal Year: FY 2023-24
Department: Athletic Facilities Maintenance
Account Code: A7140
Function: Culture and Recreation

FY 2023-24 Adopted Budget

Personal Services

A.7140.0130	Wages		
	Parks and Recreation Maintenance Supervisor (1 @ .21)	\$ 14,462	
	Crew Chief (1 @.28)	13,443	
	Facilities Maintenance Worker (1 @ .14), (1 @ .33), (1 @ .44)	<u>37,872</u>	\$ 65,777
A.7140.0140	Temporary		95,000
A.7140.0150	Overtime		11,000
A.7140.0175	Health Insurance Buyout		<u>1,442</u>
	Total Personal Services		<u>\$ 173,219</u>

Equipment

A.7140.0250	Other Equipment		
	Football Field Sound System (1)	20,000	
	Sod Cutter	8,000	
	Utility Trailer	7,500	
	Debris Blower	12,000	
	AERA-vator	<u>15,000</u>	\$ 62,500
	Total Equipment		<u>\$ 62,500</u>

Operating Expenses

A.7140.0410	Utilities		
	Water / Sewer	\$ 23,000	
	Electric	6,000	
	Telephone / Security	750	
	Natural Gas	<u>425</u>	\$ 30,175
A.7140.0420	Insurance		3,850
A.7140.0430	Contracted Services		
	Small Equipment Repairs	\$ 1,000	
	Pest Control	1,500	
	Bleacher Repairs	1,000	
	Audio Repairs	2,500	
	Facility Building Repairs	1,000	
	Backstop Wings	15,000	
	Portable Toilet Rentals	3,000	
	Alarm Monitoring Fees	240	
	Annual Fire Inspections and Repairs	600	
	Turf Shockeware Treatment	5,500	
	Key Work	250	
	Fence Repairs and Upgrades	<u>3,500</u>	35,090

(1) To be funded by the American Rescue Plan Act of 2021

City of Watertown

Fiscal Year: FY 2023-24
Department: Athletic Facilities Maintenance
Account Code: A7140
Function: Culture and Recreation

		<u>FY 2023-24 Adopted Budget</u>	
A.7140.0440	Fees, Non Employee		
	Employee Related Testing		400
A.7140.0450	Miscellaneous		
	NYS Turfgrass Association		200
A.7140.0455	Vehicle Expenses		
	Fuel	8,000	
	Vehicle Maintenance	4,500	
	Outdoor Equipment Repairs	8,000	
	Tines for Aerifier	900	
	Insurance	7,200	
		<u>28,600</u>	28,600
A.7140.0460	Materials and Supplies		
	Athletic Equipment (Bases, Home Plates, Pitching Slabs, Mats, Nets)	10,000	
	Seed, Turface, Clay, Stone Dust)	40,000	
	Marking Chalk and Paint	6,750	
	Water Wheel Parts	3,000	
	Gravel for Grandstand Parking	500	
	Paint Supplies	1,600	
	Janitorial Products	750	
	Rakes, Shovels, Rollers	600	
	Infield Tarps	1,500	
	Water Pumps	300	
	Lumber and Hardware	2,500	
	Mowing Equipment and Supplies	2,000	
	Benches	1,300	
	Door Locks	1,500	
	Plumbing	750	
	Ground Sockets	300	
	Fence Repairs	1,000	
	Electrical Supplies	2,400	
		<u>76,750</u>	76,750
A.7140.0465	Equipment < \$5,000		
	Hot Water Heater	4,800	
	Washer and Dryer	2,000	
	Field Groomer	3,500	
	Weedeaters	1,200	
		<u>11,500</u>	11,500
	Total Operating Expenses		<u>\$ 186,565</u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Athletic Facilities Maintenance
Account Code: A7140
Function: Culture and Recreation

FY 2023-24 Adopted Budget

Fringe Benefits

A.7140.0810	New York State Employees' Retirement System	\$	14,705
A.7140.0830	Social Security		13,252
A.7140.0840	Workers Compensation		250
A.7140.0850	Health Insurance		<u>11,444</u>
	Total Fringe Benefits	\$	<u>39,651</u>
	TOTAL BUDGET	\$	<u><u>461,935</u></u>

A7140 – Athletic Facilities Maintenance

Fiscal Year 2023-24
Equipment

Football Field Sound System - \$20,000

The Parks and Recreation Department is proposing an upgrade to the sound system on the main football field. The current system is approximately 20 years old and should be replaced. A new system will greatly enhance the sound quality and overall capabilities.



To be funded by the American Rescue Plan Act of 2021

A7140 – Athletic Facilities Maintenance

Fiscal Year 2023-24
Equipment

Sod Cutter - \$8,000

The Parks and Recreation Department needs a new sod cutter. The current unit, 3-24, is 30 years old and is inoperable.



A7140 – Athletic Facilities Maintenance

Fiscal Year 2023-24
Equipment

Utility Trailer - \$7,500

The Parks and Recreation Department is requesting a new utility trailer which will be used to transport mowers and other field maintenance equipment.



A7140 – Athletic Facilities Maintenance

Fiscal Year 2023-24
Equipment

Debris Blower - \$12,000

The Parks and Recreation Department is requesting a debris blower. This unit will be used to help clean parks, parking lots, fields and other areas.



A7140 – Athletic Facilities Maintenance

Fiscal Year 2023-24
Equipment

AERA-vator -

\$15,000

The Parks and Recreation Department needs a new AERA-vator . This piece of equipment is used to aerate fields each year on a seasonal basis and after heavy use. The current unit, 3-28, is 27 years old and is in need of replacement.



City of Watertown

Fiscal Year: FY 2023-24
Department: Recreation Programs and Events
Account Code: A7141
Function: Culture and Recreation

The Parks and Recreation Department provides several recreational opportunities through events, programs, and leagues. Primary examples include, youth baseball (ages 4-13) coed softball, Sunday softball and adult kickball. Combined these leagues are made up of over 1,200 participants. Additional recreation programs include tennis, golf, learn to skate, horseback riding, the Memorial to Monument run and a fall harvest festival.

The Parks & Recreation Department traditionally staffs multiple playgrounds during the summer months. Activities include arts and crafts, age-appropriate games, board games and other low risk activities. This year's plan is to staff four playgrounds (Thompson Park, North Hamilton, North Elementary, Academy) with a drop-in program from 10am-3pm.

City of Watertown

Fiscal Year: FY 2023-24
Department: Recreation Programs and Events
Account Code: A7141
Function: Culture and Recreation

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ 72,181
120 Clerical	-	-	-	-
130 Wages	81,057	11,024	-	5,589
140 Temporary	58,264	20,704	36,400	32,500
150 Overtime	5,359	7,593	10,000	8,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	213
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 144,680</u>	<u>\$ 39,321</u>	<u>\$ 46,400</u>	<u>\$ 118,483</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	12,000	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 12,000</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 26,000	\$ 11	\$ -	\$ -
420 Insurance	5,495	1,215	1,750	3,000
430 Contracted Services	18,275	17,274	35,000	47,600
440 Fees Non Employees	240	1,000	2,500	3,500
450 Miscellaneous	1,515	77	-	-
455 Vehicle Expenses	28,701	-	-	-
460 Materials and Supplies	58,784	15,436	17,675	30,675
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	<u>\$ 139,010</u>	<u>\$ 35,013</u>	<u>\$ 56,925</u>	<u>\$ 84,775</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 16,637	\$ 14,353	\$ 3,121	\$ 10,642
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	10,757	2,943	3,550	9,064
840 Workers' Compensation	-	3,819	250	250
850 Health Insurance	13,396	10,980	-	20,502
Total Fringe Benefits	<u>\$ 40,790</u>	<u>\$ 32,095</u>	<u>\$ 6,921</u>	<u>\$ 40,458</u>
Department Total	<u><u>\$ 324,480</u></u>	<u><u>\$ 106,429</u></u>	<u><u>\$ 122,246</u></u>	<u><u>\$ 243,716</u></u>

New department title in FY 2021/22. Previous title was Outdoor Recreation.

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Recreation Programs and Events

Account Code:

A7141

Function:

Culture and Recreation

FY 2023-24 Adopted Budget

Personal Services

A.7141.0110	Salaries		
	Program Manager (1 @ .42), (1 @ .75)	\$	72,181
A.7141.0130	Wages		
	Parks and Recreation Maintenance Supervisor (1 @ .03)	\$	2,066
	Facilities Maintenance Worker (1 @ .03), (1 @ .06)	<u>3,523</u>	\$ 5,589
A.7141.0140	Temporary		32,500
A.7141.0150	Overtime		8,000
A.7141.0175	Health Insurance Buyout		<u>213</u>
	Total Personal Services	\$	<u>118,483</u>

Operating Expenses

A.7141.0420	Insurance		
	Baseball / Softball Insurance		3,000
A.7141.0430	Contracted Services		
	Harvest Festival	3,000	
	Memorial to Monument Run	2,500	
	Slip, Slide and Skate Instructors	1,000	
	Movies Indoor/Outdoor	3,000	
	Tennis Instructions	1,200	
	Officials Fees	13,000	
	Program Instruction	3,000	
	Uniform Cleaning	300	
	Golf Instruction	3,000	
	Concert in the Park	5,000	
	Volunteer Background Checks	1,000	
	League Registrations	2,500	
	Advertising	7,500	
	Special Events - Portable Toilet Rentals, First Aid	<u>1,600</u>	47,600
A.7141.0440	Fees, Non Employees		
	Employment Related Testings	500	
	Background Checks	1,000	
	First Aid and CPR Instruction	<u>2,000</u>	3,500

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Recreation Programs and Events

Account Code:

A7141

Function:

Culture and Recreation

		<u>FY 2023-24 Adopted Budget</u>	
A.7141.0460	Materials and Supplies		
	Athletic Equipment	5,000	
	Playground Supplies	1,000	
	Arts and Craft Supplies	600	
	First Aid Supplies	500	
	Uniforms and Equipment	725	
	T-League Shirts (20 Teams)	2,000	
	Movies Indoor/Outdoor	2,500	
	Awards, Ribbon and Trophies	750	
	Program Materials	2,500	
	Cross Country Skis and Snowshoes	10,000	
	Memorial to Monument Run	2,500	
	Outfield Fence	1,600	
	Miscellaneous Equipment and Supplies	<u>1,000</u>	<u>30,675</u>
	Total Operating Expenses		<u>\$ 84,775</u>
Fringe Benefits			
A.7141.0810	New York State Employees' Retirement System	\$	10,642
A.7141.0830	Social Security		9,064
A.7141.0840	Workers Compensation		250
A.7141.0850	Health Insurance		<u>20,502</u>
	Total Fringe Benefits	\$	<u>40,458</u>
	TOTAL BUDGET	\$	<u><u>243,716</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Pools
Account Code: A7180
Function: Culture and Recreation

This summer, the Parks & Recreation Department intends to operate two pools, Thompson Park and Alteri. The budget assumes the Flynn Pool will in the spring of 2024.

Obtaining lifeguards has been a challenge over the past couple of years due to COVID-19 and external competitive wages. Efforts are being made to recruit as many interested individuals as possible. All lifeguards must be certified to meet New York State requirements. Reserved lap-swim times will again be scheduled. City pools are maintained by certified pool operators within the Parks & Recreation department.

The splash pad has proven to be a very popular destination and will remain open as the weather permits. The typical season runs May-September.

City of Watertown**Fiscal Year: FY 2023-24****Department: Pools****Account Code: A7180****Function: Culture and Recreation**

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	14,639	8,104	16,034	17,242
140 Temporary	24,637	88,846	210,000	230,000
150 Overtime	1,732	3,111	7,000	7,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	35	-	-	540
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 41,043</u>	<u>\$ 100,061</u>	<u>\$ 233,034</u>	<u>\$ 254,782</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ 50,000	\$ -
250 Other	-	-	16,000	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 66,000</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 54,629	\$ 56,040	\$ 57,300	\$ 96,200
420 Insurance	2,497	3,209	3,500	3,000
430 Contracted Services	5,465	131,164	7,100	12,350
440 Fees Non Employees	235	8,300	11,400	14,000
450 Miscellaneous	610	176	1,000	300
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	25,275	45,857	60,350	96,350
465 Equipment < \$5,000	1,434	2,278	4,000	2,500
Total Operating Expenses	<u>\$ 90,145</u>	<u>\$ 247,024</u>	<u>\$ 144,650</u>	<u>\$ 224,700</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 9,084	\$ 4,132	\$ 12,817	\$ 16,410
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	3,070	7,623	17,828	19,491
840 Workers' Compensation	3,195	459	1,000	1,000
850 Health Insurance	1,648	1,648	3,619	1,077
Total Fringe Benefits	<u>\$ 16,997</u>	<u>\$ 13,862</u>	<u>\$ 35,264</u>	<u>\$ 37,978</u>
Department Total	<u><u>\$ 148,185</u></u>	<u><u>\$ 360,947</u></u>	<u><u>\$ 478,948</u></u>	<u><u>\$ 517,460</u></u>

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Pools

Account Code:

A7180

Function:

Culture and Recreation

FY 2023-24 Adopted Budget

Personal Services

A.7180.0130	Wages		
	Parks and Recreation Maintenance Supervisor (1 @ .04)	\$ 2,755	
	Crew Chief (1 @ .02)	960	
	Facilities Maintenance Worker (1 @ .36)	<u>13,527</u>	\$ 17,242
A.7180.0140	Temporary		230,000
A.7180.0150	Overtime		<u>7,000</u>
	Total Personal Services		<u>\$ 254,782</u>

Operating Expenses

A.7180.0410	Utilities		
	Water and Sewer	\$ 92,000	
	Electric	4,000	
	Cell Phones	<u>200</u>	\$ 96,200
A.7180.0420	Insurance		3,000
A.7180.0430	Contracted Services		
	Building Repairs/Maintenance	3,000	
	Mechanical Repairs	5,000	
	Sand Blasting	1,000	
	Key Work	750	
	Uniform Cleaning	600	
	Fence Repairs/Replacement	<u>2,000</u>	12,350
A.7180.0440	Fees, Non Employee		
	First Aid and CPR	3,000	
	Lifeguard Course	10,500	
	Employment Related Testing	<u>500</u>	14,000
A.7180.0450	Miscellaneous		
	Mileage Reimbursements	200	
	Water Safety Instructor Course	<u>100</u>	300
A.7180.0460	Materials and Supplies		
	Chemicals	60,000	
	Pool Supplies	4,500	
	Maintenance Supplies	5,000	
	First Aid Supplies	2,250	
	Lifeguard Equipment	6,000	
	Swim Lesson Supplies	1,500	
	Swim Lesson Recognition	600	
	Paint and Hardware	1,500	
	Pool Repairs	3,000	

City of Watertown

Fiscal Year: FY 2023-24

Department: Pools

Account Code: A7180

Function: Culture and Recreation

		<u>FY 2023-24 Adopted Budget</u>	
A.7180.0460	Materials and Supplies continued:		
	Electrical/Plumbing Supplies	500	
	Filtration Equipment	500	
	Uniforms	6,000	
	Office Supplies	1,000	
	AED and Supplies	2,500	
	Signage	<u>1,500</u>	96,350
A.7180.0465	Equipment < \$5,000		
	Chlorine Pump	2,000	
	Office Chairs (6)	<u>500</u>	<u>2,500</u>
	Total Operating Expenses		<u>\$ 224,700</u>
Fringe Benefits			
A.7180.0810	New York State Employees' Retirement System	\$	16,410
A.7180.0830	Social Security		19,491
A.7180.0840	Workers Compensation		1,000
A.7180.0850	Health Insurance		<u>1,077</u>
	Total Fringe Benefits	\$	<u>37,978</u>
	TOTAL BUDGET	\$	<u><u>517,460</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Golf Course
Account Code: A7190
Function: Culture and Recreation

The Parks and Recreation Department oversees the newly acquired Thompson Park Golf Course. The 18-hole course will feature open play, leagues, tournaments and a fully stocked pro shop throughout the season. Food and beverages will be available through a licensee.

City of Watertown

Fiscal Year: FY 2023-24

Department: Golf Course

Account Code: A7190

Function: Culture and Recreation

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ 18,430	\$ 35,796
120 Clerical	-	-	-	-
130 Wages	-	-	3,250	13,084
140 Temporary	-	-	90,000	185,000
150 Overtime	-	-	15,000	30,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 126,680</u>	<u>\$ 263,880</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	15,000	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 15,000</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ 12,000	\$ 24,000
420 Insurance	-	-	-	15,875
430 Contracted Services	-	-	32,800	79,000
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Vehicle Expenses	-	-	28,000	54,000
460 Materials and Supplies	-	-	61,250	92,000
465 Equipment < \$5,000	-	-	8,000	6,500
Total Operating Expenses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 142,050</u>	<u>\$ 271,375</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ 10,650	\$ 19,711
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	9,700	20,187
840 Workers' Compensation	-	-	-	500
850 Health Insurance	-	-	825	13,393
Total Fringe Benefits	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 21,175</u>	<u>\$ 53,791</u>
Department Total	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 304,905</u></u>	<u><u>\$ 589,046</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Golf Course
Account Code: A7190
Function: Culture and Recreation

FY 2023-24 Adopted Budget

Personal Services

A.7190.0110	Salaries		
	Program Manager (1 @ .58)	\$	35,796
A.7190.0130	Wages		
	Parks and Recreation Maintenance Supervisor (1 @ .19)		13,084
A.7190.0140	Temporary		185,000
A.7190.0150	Overtime		30,000
	Total Personal Services	\$	263,880

Operating Expenses

A.7190.0410	Utilities		
	Water/Sewer	\$	15,000
	TV/Phone		2,000
	Electric		7,000
			<u>24,000</u>
A.7190.0420	Insurance		15,875
A.7190.0430	Contracted Services		
	Property Taxes		11,000
	Cart Rentals		10,000
	Advertising		10,000
	Golf Handicap Information Network (GHIN)		1,500
	Equipment Rentals		4,000
	Software		7,500
	Reel Sharpening		15,000
	Trash removal		3,000
	Aeration		5,000
	Course Maintenance		10,000
	Miscellaneous Fees		2,000
			<u>79,000</u>
A.7190.0455	Vehicle Expenses		
	Golf Cart Expenses		10,000
	Equipment Repairs		25,000
	Fuel and Oil		19,000
			<u>54,000</u>
A.7190.0460	Materials and Supplies		
	Tournament Supplies		2,500
	Golf Balls/Clubs/Tees		8,000
	Office Supplies		2,500
	Event Supplies		1,000
	Cleaning Supplies		2,500
	Irrigation System Supplies		15,000
	Driving Range Supplies		500

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Golf Course

Account Code:

A7190

Function:

Culture and Recreation

		<u>FY 2023-24 Adopted Budget</u>	
A.7190.0460	Materials and Supplies continued:		
	Sand/Seed/Topsoil	15,000	
	Shop Supplies	1,500	
	Signage	1,000	
	Miscellaneous Supplies	2,500	
	Fertilizers/Pesticides	<u>40,000</u>	92,000
A.7190.0465	Equipment < \$5,000		
	Restaurant Equipment	2,500	
	Computers/Electronics	<u>4,000</u>	<u>6,500</u>
	Total Operating Expenses		<u>\$ 271,375</u>
Fringe Benefits			
A.7190.0810	New York State Employees' Retirement System	\$	19,711
A.7190.0830	Social Security		20,187
A.7190.0840	Workers Compensation		500
A.7190.0850	Health Insurance		<u>13,393</u>
	Total Fringe Benefits	\$	<u>53,791</u>
	TOTAL BUDGET	\$	<u><u>589,046</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Arena
Account Code: A7265
Function: Culture and Recreation

The Watertown Municipal Arena, which first opened in 1975, and re-opened in 2016 following complete renovations, provides the community with quality facilities that enable it to host a wide variety of events. For eight months of the year, a high-quality ice surface is maintained and used by several local teams and organizations. Primary users include the Watertown Wolves, Watertown Minor Hockey Association, Watertown Figure Skating Club, IHC School, and adult hockey groups. Rock N Skate, Slip, Slide, & Skate and public skating are also offered.

During the remaining 4 months, the arena is used for a variety of community events such as concerts, MMA fights, a circus, boxing, Jefferson County Fair, Bravo Italiano Festival, a spa show, and a home show. With a non-ice capacity of 4000, this facility is a prime choice for large events.

City of Watertown

Fiscal Year: FY 2023-24

Department: Arena

Account Code: A7265

Function: Culture and Recreation

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	68,239	169,143	120,369	127,110
140 Temporary	193,290	218,971	227,000	245,000
150 Overtime	26,978	43,466	45,000	48,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	9	-	1,260	1,881
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 288,516</u>	<u>\$ 431,580</u>	<u>\$ 393,629</u>	<u>\$ 421,991</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	5,320	-	-
Total Equipment	<u>\$ -</u>	<u>\$ 5,320</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 70,336	\$ 80,317	\$ 72,100	\$ 95,200
420 Insurance	8,929	14,685	15,875	21,500
430 Contracted Services	39,889	64,231	69,200	79,700
440 Fees Non Employees	391	589	1,200	1,200
450 Miscellaneous	1,176	3,279	3,875	3,900
455 Vehicle Expenses	21,442	32,731	19,350	21,750
460 Materials and Supplies	49,098	148,746	138,800	140,400
465 Equipment < \$5,000	3,386	5,569	17,900	10,000
Total Operating Expenses	<u>\$ 194,647</u>	<u>\$ 350,147</u>	<u>\$ 338,300</u>	<u>\$ 373,650</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 35,952	\$ 30,870	\$ 30,437	\$ 36,189
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	21,733	32,387	30,114	32,284
840 Workers' Compensation	10,650	-	2,500	1,000
850 Health Insurance	30,757	32,821	26,804	23,612
Total Fringe Benefits	<u>\$ 99,092</u>	<u>\$ 96,078</u>	<u>\$ 89,855</u>	<u>\$ 93,085</u>
Department Total	<u><u>\$ 582,255</u></u>	<u><u>\$ 883,125</u></u>	<u><u>\$ 821,784</u></u>	<u><u>\$ 888,726</u></u>

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Arena

Account Code:

A7265

Function:

Culture and Recreation

FY 2023-24 Adopted Budget

Personal Services

A.7265.0130	Wages			
	Parks and Recreation Maintenance Supervisor (1 @ .42)	\$	28,923	
	Crew Chief (1 @ .05), (1 @ .52)		27,745	
	Facilities Maintenance Worker (2 @ .16), (2 @ .47), (1 @ .42)		<u>70,442</u>	\$ 127,110
A.7265.0140	Temporary			
	General Arena		205,000	
	Concession Stand		<u>40,000</u>	245,000
A.7265.0150	Overtime			<u>48,000</u>
	Total Personal Services			<u>\$ 421,991</u>

Operating Expenses

A.7265.0410	Utilities			
	Water/Sewer	\$	16,000	
	Electric		50,000	
	Natural Gas		28,000	
	Cable Television		<u>1,200</u>	\$ 95,200
A.7265.0420	Insurance			21,500
A.7265.0430	Contracted Services			
	Outside Equipment Rentals		500	
	Facility Maintenance and Repairs		5,000	
	Trash Service		5,000	
	Pest Control		2,500	
	Zamboni Blades Sharpening		2,000	
	Sprinkler Maintenance/Inspection		3,000	
	DJ Service for Skating Events		2,500	
	Heating Maintenance		25,000	
	Elevator Maintenance		1,500	
	PA System Maintenance		500	
	Merchant Processing Fees		8,000	
	First Aid/CPR		1,200	
	Zamboni Repairs		2,000	
	Forklift Repair		1,000	
	Refrigeration System Maintenance		<u>20,000</u>	79,700
A.7265.0440	Fees, Non Employee			
	Physicals for Employees			1,200
A.7265.0450	Miscellaneous			
	Crowd Control Training		400	
	Mileage Reimbursement		250	

City of Watertown

Fiscal Year: FY 2023-24

Department: Arena

Account Code: A7265

Function: Culture and Recreation

		<u>FY 2023-24 Adopted Budget</u>	
A.7265.0450	Miscellaneous continued:		
	Chamber of Commerce	250	
	Music Licensing Charges	900	
	Ice Tech Class	1,500	
	Ice Skating Institute and Managers' Association Membership	600	3,900
A.7265.0455	Vehicle Expenses		
	Vehicle Repairs	5,000	
	Insurance	4,250	
	Zamboni Fuel	5,000	
	Fuel	7,500	21,750
A.7265.0460	Materials and Supplies		
	Safety Shoes	700	
	Safety Equipment, Jackets, Gloves	1,800	
	Skate Sharpening Supplies	1,200	
	Skate Supplies	1,500	
	Refrigeration Supplies	1,500	
	Edger Supplies	300	
	Ballast Replacement	2,500	
	Ice Paint	2,500	
	Maintenance of Small Equipment	500	
	Building/Maintenance/Janitorial	25,000	
	Dasher Board Maintenance	1,000	
	Rink Glass	3,000	
	Emergency Lights	500	
	Hardware, Lumber, Paint	750	
	Electrical/Plumbing Supplies	2,000	
	Uniforms and Jackets	2,500	
	Tables and Chairs	3,000	
	First Aid Supplies	750	
	Miscellaneous Supplies	1,600	
	Propane, Oil	1,000	
	Zamboni Supplies	1,500	
	Stage and Concert Supplies	500	
	Paint Storage	1,300	
	Tool Kit	700	
	Safety Barriers	1,300	
	Hockey Goal Netting	800	
	AED and Supplies	3,200	
	Concession Stand Food	70,000	
	Concession Stand Supplies	7,500	140,400

City of Watertown

Fiscal Year: FY 2023-24

Department: Arena

Account Code: A7265

Function: Culture and Recreation

		<u>FY 2023-24 Adopted Budget</u>	
A.7265.0465	Equipment < \$5,000		
	Computer	1,500	
	Stackable Board Carts	4,000	
	Concession Equipment	2,000	
	Rental Skate Replacements	<u>2,500</u>	<u>10,000</u>
	Total Operating Expenses		<u>\$ 373,650</u>
Fringe Benefits			
A.7265.0810	New York State Employees' Retirement System	\$	36,189
A.7265.0830	Social Security		32,284
A.7265.0840	Workers Compensation		1,000
A.7265.0850	Health Insurance		<u>23,612</u>
	Total Fringe Benefits	\$	<u>93,085</u>
	TOTAL BUDGET	\$	<u><u>888,726</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Planning
Account Code: A8020
Function: Home and Community Services

The Planning Department is responsible for guiding development and managing future growth patterns within the City. It proposes and implements programs, projects and legislation that positively affect the development of the City as a community. Topics that fall under the purview of Planning include downtown revitalization, riverfront development, housing programs, urban forestry, historic preservation, zoning and economic development. Many of the projects and programs within these categories involve grant applications and contract administration. The department provides staff support to the Planning Board and the Zoning Board of Appeals and is responsible for the administration of the Zoning Ordinance. The Department's staff is comprised of the Planning & Community Development Director, a Senior Planner, three Planners and a Secretarial position that is shared with the Engineering Department.

City of Watertown

Fiscal Year: FY 2023-24

Department: Planning

Account Code: A8020

Function: Home and Community Services

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 171,192	\$ 189,845	\$ 246,631	\$ 272,264
120 Clerical	13,884	12,294	14,668	16,418
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	403	(1)	750	750
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 185,479</u>	<u>\$ 202,138</u>	<u>\$ 262,049</u>	<u>\$ 289,432</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 219	\$ 264	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	39,318	8,626	85,650	119,850
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	1,450	2,438	7,000	8,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	204	136	-	-
465 Equipment < \$5,000	905	1,897	2,650	3,500
Total Operating Expenses	<u>\$ 42,096</u>	<u>\$ 13,361</u>	<u>\$ 95,300</u>	<u>\$ 131,350</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 25,935	\$ 27,283	\$ 29,300	\$ 39,638
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	12,823	14,071	20,046	22,141
840 Workers' Compensation	-	-	-	-
850 Health Insurance	31,952	33,162	43,617	43,025
Total Fringe Benefits	<u>\$ 70,710</u>	<u>\$ 74,516</u>	<u>\$ 92,963</u>	<u>\$ 104,804</u>
Department Total	<u><u>\$ 298,285</u></u>	<u><u>\$ 290,015</u></u>	<u><u>\$ 450,312</u></u>	<u><u>\$ 525,586</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Planning
Account Code: A8020
Function: Home and Community Services

		<u>FY 2023-24 Adopted Budget</u>	
Personal Services			
A.8020.0110	Salaries		
	Planning and Community Development		
	Director (1 @ .80)	\$ 70,328	
	Senior Planner (1 @ .80)	54,340	
	Planners (3 @ .90)	<u>147,596</u>	\$ 272,264
A.8020.0120	Clerical		
	Secretary (1 @ .45)		16,418
A.8020.0150	Overtime		<u>750</u>
	Total Personal Services		<u>\$ 289,432</u>
Operating Expenses			
A.8020.0430	Contracted Services		
	Grant Writer	\$ 40,000	
	Accela - AA User License	2,550	
	Legal Ads	1,000	
	Planning Commission Meeting Security	1,300	
	Route 3 Wave Restoration Project (a)	<u>75,000</u>	119,850
A.8020.0450	Miscellaneous		
	Subscriptions/Memberships	3,000	
	Travel and Training	<u>5,000</u>	8,000
A.8020.0465	Equipment < \$5,000		
	Office Equipment	2,000	
	Computer	<u>1,500</u>	<u>3,500</u>
	Total Operating Expenses		<u>\$ 131,350</u>
Fringe Benefits			
A.8020.0810	New York State Employees' Retirement System	\$ 39,638	
A.8020.0830	Social Security	22,141	
A.8020.0850	Health Insurance	<u>43,025</u>	
	Total Fringe Benefits		<u>\$ 104,804</u>
	TOTAL BUDGET		<u><u>\$ 525,586</u></u>

(a) Funded by a transfer from the Black River Trust Fund.

City of Watertown

Fiscal Year: FY 2023-24
Department: Storm Sewers
Account Code: A8140
Function: Home and Community Services

This account is responsible for the repair and maintenance of the City's 46 miles of storm sewer mains, 4,100 catch basins and 1,275 manholes. This department is staffed with one Working Crew Chief, one Heavy Motor Equipment Operator, two Motor Equipment Operators and two Municipal Workers. Leadership is provided by the Street/Sewer Maintenance Supervisor whose position is funded half in this account and half in the Sanitary Sewer Account. The employees within this account routinely repair and replace storm water collection structures, clean storm water culverts and swales, clean and video inspect storm water pipelines and install new storm water infrastructure.

City of Watertown

Fiscal Year: FY 2023-24

Department: Storm Sewers

Account Code: A8140

Function: Home and Community Services

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 34,698	\$ 35,872	\$ 37,717	\$ 40,006
120 Clerical	-	-	-	-
130 Wages	142,990	142,792	161,489	199,632
140 Temporary	-	-	-	-
150 Overtime	5,834	7,460	8,000	8,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	772	-	2,010	1,005
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 184,294</u>	<u>\$ 186,124</u>	<u>\$ 209,216</u>	<u>\$ 248,643</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 382	\$ 408	\$ 525	\$ 925
420 Insurance	1,738	-	1,900	2,000
430 Contracted Services	5,085	10,611	98,357	26,357
440 Fees Non Employees	223	669	940	940
450 Miscellaneous	1,374	1,494	2,790	2,790
455 Vehicle Expenses	17,002	23,050	29,325	32,225
460 Materials and Supplies	35,107	46,063	62,100	68,600
465 Equipment < \$5,000	2,407	2,279	11,050	15,750
Total Operating Expenses	<u>\$ 63,318</u>	<u>\$ 84,574</u>	<u>\$ 206,987</u>	<u>\$ 149,587</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 25,707	\$ 25,031	\$ 20,243	\$ 30,020
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	13,527	13,567	16,005	19,020
840 Workers' Compensation	-	-	250	250
850 Health Insurance	32,522	51,923	45,667	67,417
Total Fringe Benefits	<u>\$ 71,756</u>	<u>\$ 90,521</u>	<u>\$ 82,165</u>	<u>\$ 116,707</u>
Department Total	<u><u>\$ 319,368</u></u>	<u><u>\$ 361,219</u></u>	<u><u>\$ 498,368</u></u>	<u><u>\$ 514,937</u></u>

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Storm Sewers

Account Code:

A8140

Function:

Home and Community Services

FY 2023-24 Adopted Budget

Personal Services

A.8140.0110	Salaries		
	Street/Sewer Maintenance Supervisor (1 @ .25)	\$	40,006
A.8140.0130	Wages		
	Crew Chief (1 @ .67)	\$	33,848
	Motor Equipment Operator (Heavy) (1 @ .67)		34,271
	Motor Equipment Operators (Light) /		
	Municipal Workers I (4 @ .67)	<u>131,513</u>	199,632
A.8140.0150	Overtime		<u>8,000</u>
	Total Personal Services	\$	<u>248,643</u>

Operating Expenses

A.8140.0410	Utilities		
	Tablet Aircards	\$	425
	Cellular Phone	<u>500</u>	\$ 925
A.8140.0420	Insurance		2,000
A.8140.0430	Contracted Services		
	GPS Tracking		357
	Cartegraph Software Maintenance		2,000
	Material Disposal		4,000
	Safety Equipment Certification		2,500
	Radio Repairs		600
	Ventis Mx4 Multi-Gas Monitor Repairs		1,500
	Camera Software Maintenance		900
	Camera Equipment Repair (small camera)		1,500
	Camera Equipment Repair (large camera)		2,500
	Specialized Equipment Rental for Right-of-Way Maintenance		8,000
	Small Equipment Repairs	<u>2,500</u>	26,357
A.8140.0440	Fees, Non Employees		
	Employee Testing		700
	Employee Vaccinations	<u>240</u>	940
A.8140.0450	Miscellaneous		
	Public Safety Emp Training/PESH		1,200
	Jefferson County Stormwater Coalition		1,500
	NASSCO Membership	<u>90</u>	2,790

City of Watertown

Fiscal Year: FY 2023-24
Department: Storm Sewers
Account Code: A8140
Function: Home and Community Services

		<u>FY 2023-24 Adopted Budget</u>	
A.8140.0455	Vehicle Expenses		
	Maintenance and Repairs	11,000	
	Tires	2,500	
	Preventive Maintenance	1,200	
	Gas and Diesel Fuel	10,525	
	Insurance	<u>7,000</u>	32,225
A.8140.0460	Materials and Supplies		
	Safety Apparel and Shoes	1,500	
	Catch Basin Grade Ring Materials	4,000	
	Manholes and Catch Basins	12,000	
	Radio Batteries	300	
	Asphalt Patching Material	4,000	
	Pipes and Fittings	15,000	
	Castings and Grates	12,000	
	Crusher Run and Stone Products	10,000	
	Sewer Camera Supplies (a)	2,000	
	Sewer Vac Hose, 500 LF (a)	1,800	
	Work Zone Safety Devices	3,000	
	Small Hand Tools, Related Supplies	<u>3,000</u>	68,600
A.8140.0465	Equipment < \$5,000		
	Sewer Jet Cleaning Heads (a)	2,500	
	Shoring Components Replacement (a)	4,000	
	Computer	750	
	Rigid Pipe Inspection Camera Monitor (a)	3,500	
	Rigid Pipe Inspection Camera Reel (a)	<u>5,000</u>	<u>15,750</u>
	Total Operating Expenses		<u>\$ 149,587</u>
Fringe Benefits			
A.8140.0810	New York State Employees' Retirement System		\$ 30,020
A.8140.0830	Social Security		19,020
A.8140.0840	Workers Compensation		250
A.8140.0850	Health Insurance		<u>67,417</u>
	Total Fringe Benefits		<u>\$ 116,707</u>
	TOTAL BUDGET		<u><u>\$ 514,937</u></u>

(a) Split 50% A8140 and 50% G8120

City of Watertown

Fiscal Year: FY 2023-24
Department: Refuse and Recycling
Account Code: A8160
Function: Home and Community Services

There are a total of 6 employees in this division associated with the Department of Public Works. They are responsible for the scheduled weekly curbside collection of refuse from the City's 8,000 residential units as well as bi-weekly collection of recyclables. In 2022 the call-in service for pickup of bulk items was once again offered from mid-May until mid-November. Also included in this account is the maintenance and environmental monitoring of the City's 78-acre landfill that was closed in 1993. Tipping fees at the County Transfer Facility have been increased to \$80.00/ton, up from \$72.00.

In 2022, City crews collected 3,266 tons of residential refuse, a decrease of 40 tons from 2021. Crews also collected 461 tons of source separated recyclable materials. Recycling continues to be about 17+/- % of the solid waste stream.

City of Watertown**Fiscal Year:****FY 2023-24****Department:****Refuse and Recycling****Account Code:****A8160****Function:****Home and Community Services**

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ -	\$ 12,468	\$ 13,194	\$ 12,002
120 Clerical	-	22,680	24,055	24,168
130 Wages	225,937	213,762	247,944	274,002
140 Temporary	18,030	23,962	25,000	25,000
150 Overtime	11,101	10,897	18,500	18,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	5,849	3,985	5,600	5,600
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 260,917</u>	<u>\$ 287,754</u>	<u>\$ 334,293</u>	<u>\$ 359,272</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 319	\$ 460	\$ 330	\$ 330
420 Insurance	-	-	-	-
430 Contracted Services	290,120	273,067	313,712	317,012
440 Fees Non Employees	1,247	13,607	14,200	14,200
450 Miscellaneous	3,236	382	5,000	5,000
455 Vehicle Expenses	90,861	98,895	106,575	122,000
460 Materials and Supplies	14,700	10,539	21,000	25,500
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	<u>\$ 400,483</u>	<u>\$ 396,950</u>	<u>\$ 460,817</u>	<u>\$ 484,042</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 29,383	\$ 27,411	\$ 31,911	\$ 38,024
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	19,014	20,996	25,572	27,485
840 Workers' Compensation	25,266	5,371	25,000	10,000
850 Health Insurance	52,575	53,682	59,755	57,269
Total Fringe Benefits	<u>\$ 126,238</u>	<u>\$ 107,460</u>	<u>\$ 142,238</u>	<u>\$ 132,778</u>
Department Total	<u><u>\$ 787,638</u></u>	<u><u>\$ 792,164</u></u>	<u><u>\$ 937,348</u></u>	<u><u>\$ 976,092</u></u>

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Refuse and Recycling

Account Code:

A8160

Function:

Home and Community Services

FY 2023-24 Adopted Budget

Personal Services

A.8160.0110	Salaries		
	Street/Sewer Maintenance Supervisor (1 @ .15)	\$	12,002
A.8160.0120	Clerical		
	Senior Account Clerk/Typist (1 @ .60)		24,168
A.8160.0130	Wages		
	Crew Chief	\$	54,177
	Refuse Motor Equipment Operator (5)		219,825
			<u>274,002</u>
A.8160.0140	Temporary		25,000
A.8160.0150	Overtime		18,500
A.8160.0175	Health Insurance Buyout		5,600
	Total Personal Services	\$	<u>359,272</u>

Operating Expenses

A.8160.0410	Utilities		
	Water/Sewer	\$	330
A.8160.0430	Contracted Services		
	GPS Tracking (7)	\$	1,782
	Tipping Fees (Regular)		264,000
	Refuse/Recycle Services at Creekwood		34,500
	Fees/Advertising		3,000
	Education/Public Awareness/Ads		2,000
	Employee Uniform Rental		1,000
	Radio Repairs		600
	Overhead Door Preventative Maintenance		800
	Annual Fire Alarm Monitoring		330
	Pressure Washer Repair		1,500
	Mowing of Closed Landfill		7,500
			<u>317,012</u>
A.8160.0440	Fees Non Employee		
	Employment Related Testing		1,200
	Landfill Monitoring Fees		13,000
			<u>14,200</u>
A.8160.0450	Miscellaneous		
	Bulk Postage for Tote Bills		3,000
	Safety Training/PESH		1,800
	Permits and Miscellaneous		200
			<u>5,000</u>

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Refuse and Recycling

Account Code:

A8160

Function:

Home and Community Services

		<u>FY 2023-24 Adopted Budget</u>	
A.8160.0455	Vehicle Expenses		
	Vehicle Maintenance and Repairs	40,000	
	Preventive Maintenance	4,500	
	Tires	6,000	
	Gas and Diesel Fuels	62,000	
	Insurance	<u>9,500</u>	122,000
A.8160.0460	Materials and Supplies		
	Safety Shoes and Equipment	3,000	
	Refuse Bag Stickers and Forms	8,000	
	Totes	10,000	
	Tote Repair Parts	2,000	
	Landfill Drainage/Ground Materials	1,500	
	Miscellaneous Supplies	<u>1,000</u>	25,500
	Total Operating Expenses		<u>\$ 484,042</u>
Fringe Benefits			
A.8160.0810	New York State Employees' Retirement System	\$	38,024
A.8160.0830	Social Security		27,485
A.8160.0840	Workers Compensation		10,000
A.8160.0850	Health Insurance		<u>57,269</u>
	Total Fringe Benefits	\$	<u>132,778</u>
	TOTAL BUDGET	\$	<u><u>976,092</u></u>

City of Watertown

Fiscal Year: FY 2023-24

Department: General

Account Code: A9040, A9050, A9060, A9065, A9070, A9089, A9501, A9512, A9950, A9960

Function: General Government Support

<u>Budget Summary</u>	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
	Actual	Actual	Adopted Budget	Adopted Budget
A.9040.0800 Workers' Compensation	\$ 87,188	\$ 82,515	\$ 90,000	\$ 95,000
A.9050.0800 Unemployment Claims	24,265	-	25,000	10,000
A.9060.0800 Health Insurance - Retirees	3,742,100	3,578,497	3,688,367	4,025,544
A.9065.0800 Medicare Part B - Retirees	493,594	519,667	570,000	560,000
A.9089.0800 Other Employee Benefits	4,290	4,385	4,500	4,750
A.9501.0900 Transfer to Risk Retention Fund	40,000	45,000	45,000	50,000
A.9512.0900 Transfer to Library Fund	1,252,723	1,527,711	1,532,712	1,423,918
A9945 Transfer to Capital Reserve	-	-	1,600,000	-
A.9950.0900 Transfer to Capital Fund	484,871	1,320,844	5,850,683	1,167,290
A.9960.0900 Black River Trust Reserve	17,330	18,550	20,000	21,000
A.9970.0900 Transfer to Contingency and Tax Stabilization Reserve	-	-	500,000	500,000
Total	<u>\$ 6,146,361</u>	<u>\$ 7,097,169</u>	<u>\$ 13,926,262</u>	<u>\$ 7,857,502</u>

Accounts A.9040.0800, A.9050.0800, A.9060.0800, A.9065.0800, A.9070.0800 and A.9089.0800 represent fringe benefit expenses that are not charged directly to detail operating accounts.

A.9501.0900 - Transfer to Risk Retention Fund - This represents the annual transfer to support the costs associated with defending claims against the City.

A.9512.0900 - Transfer to Library Fund - Operating support of the Flower Memorial Library.

A.9950.0900 - Transfer to Capital Fund - Represents the City's operating support of capital equipment purchases and capital projects.

A.9960.0900 - Black River Trust Reserve - Represents the City's annual commitment to the Black River Reserve Trust.

A.9970.0900 - Transfer to Contingency and Tax Stabilization Reserve - In accordance with General Municipal Law Section 6- e the City established a Contingency and Tax Stabilization Fund which may be used to finance certain unanticipated revenue losses or expenditures and to lessen or prevent projected increases in excess of 2.5% of the real property tax levy.

City of Watertown

Fiscal Year: FY 2023-24
Department: Debt Service
Account Code: A9710
Function: Debt Service

<u>Budget Summary</u>	<u>FY 2020-21 Actual</u>	<u>FY 2021-22 Actual</u>	<u>FY 2022-23 Adopted Budget</u>	<u>FY 2023-24 Adopted Budget</u>
Serial Bonds				
A.9710.0600 Serial Bond Principal	\$ 2,083,037	\$ 2,096,385	\$ 2,149,385	\$ 1,657,399
A.9710.0700 Serial Bond Interest	643,592	741,076	650,788	568,639
Bond Anticipation Notes				
A.9730.0600 Bond Anticipation Note Principal	254,500	-	-	-
A.9730.0700 Bond Anticipation Note Interest	34,519	-	-	-
A.9788.0600 Leases - Principal	-	23,226	-	-
A.9788.0700 Leases - Interest	-	324	-	-
Total	<u>\$ 3,015,648</u>	<u>\$ 2,861,011</u>	<u>\$ 2,800,173</u>	<u>\$ 2,226,038</u>

These accounts represent the annual principal reduction and interest payments on General Fund debt.

OUTSTANDING SERIAL BONDS

<u>DATE OF ISSUE / (INTEREST RATE) / MATURITY DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE AT END OF FISCAL YEAR</u>
6/20/2013 (3.00 - 3.50%) 10/15/2027	45,000	6,694	51,694	180,000
4/10/2014 A (1.50 - 2.75%) 4/1/2024	51,000	1,403	52,403	-
6/18/2014 (1.00 - 2.625%) 11/15/2023	28,000	368	28,368	-
6/25/2015 A (3.00 - 3.50%) 6/15/2040	335,000	265,188	600,188	7,370,000
6/25/2015 B (2.00 - 3.125%) 6/15/2030	31,500	6,654	38,154	189,000
6/15/2017 (2.00 - 3.00%) 6/15/2032	231,851	29,408	261,259	1,039,551
3/29/2019 (5.00 - 3.00%) 9/1/2033	415,048	118,174	533,222	2,429,399
9/30/2020 (3.00 - 5.00%) 2/15/2026	205,000	29,250	234,250	380,000
5/15/2021 (5.00%) 5/15/2039	315,000	111,500	426,500	1,915,000
TOTAL	<u>\$ 1,657,399</u>	<u>\$ 568,639</u>	<u>\$ 2,226,038</u>	<u>\$ 13,502,950</u>

WATER FUND

**City of Watertown
Fiscal Year 2023-24 Adopted Budget
Water Fund Summary**

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Water Rents	\$ 3,667,028	\$ 3,729,255	\$ 3,845,750	\$ 4,062,000
Unmetered Water Sales	12,894	6,945	10,000	10,000
Outside User Fees	1,227,561	1,378,628	1,540,655	1,779,103
Water Service Charges	25,374	28,806	35,000	30,000
Interest and Penalties on Water Rents	50,900	50,605	52,000	55,000
Interest and Earnings	3,519	3,996	11,500	100,000
Rental of Real Property	9,500	9,500	9,500	9,500
Sale of Scrap	513	5,618	2,000	2,000
Sale of Equipment	-	29,571	-	-
Refund of Prior Year Expenses	1,629	-	-	-
Premium on Obligations	30,433	-	-	-
Unclassified Revenues	4,222	1,586	1,000	1,000
Payment Processing Fees	10,303	11,457	12,000	12,000
Metered Water Sales - Other Funds	228,634	245,427	226,000	400,000
State Aid, Home & Community Services	152,505	98,566	140,000	50,000
Federal Aid, Disaster Assistance	-	20,838	-	-
Interfund Transfer	-	-	1,000	1,000
Sub-Total	\$ 5,425,015	\$ 5,620,798	\$ 5,886,405	\$ 6,511,603
Appropriated Debt Reserve	9,041	-	-	-
Appropriated Fund Balance	-	-	472,053	567,175
Total Revenues	\$ 5,434,056	\$ 5,620,798	\$ 6,358,458	\$ 7,078,778
<u>Expenditures</u>				
Administration	\$ 250,823	\$ 274,004	\$ 275,676	\$ 285,417
Source, Supply, Power and Pumping	631,048	932,873	814,825	939,175
Purification	1,684,555	1,915,789	2,349,742	2,645,919
Transmission and Distribution	1,108,822	1,207,800	1,365,690	1,523,304
General	432,023	226,908	921,255	1,023,083
Debt Service	878,092	677,877	631,270	661,880
Total Expenditures	\$ 4,985,363	\$ 5,235,251	\$ 6,358,458	\$ 7,078,778
Fund Balance				
Beginning reserve and fund balances	\$ 2,374,555	\$ 2,814,207		
+ Revenues	5,425,015	5,620,798		
- Expenses	(4,985,363)	(5,235,251)		
Ending reserve and fund balances	\$ 2,814,207	\$ 3,199,754		
Fund balance reserved for encumbrances	(151,566)	(641,681)		
Fund balance appropriated to subsequent fiscal year	(517,825)	(472,053)		
Unreserved un-appropriated fund balance	\$ 2,144,816	\$ 2,086,020		

(1) Fiscal Year 2022-23 Adopted Budget represents the original budget plus any subsequent budget re-adoptions.

City of Watertown
Fiscal Year 2023-24 Adopted Budget
Water Fund Revenue Summary

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
	Actual	Actual	Adopted Budget	Adopted Budget
F.0000.2140 Water Rents	\$ 3,667,028	\$ 3,729,255	\$ 3,845,750	\$ 4,062,000
F.0000.2142 Unmetered Water Sales	12,894	6,945	10,000	10,000
F.0000.2143 Outside User Fees	1,227,561	1,378,628	1,540,655	1,779,103
F.0000.2144 Water Service Charges	25,374	28,806	35,000	30,000
F.0000.2148 Interest and Penalties on Water Rents	50,900	50,605	52,000	55,000
F.0000.2401 Interest and Earnings	3,519	3,996	11,500	100,000
F.0000.2410 Rental of Real Property	9,500	9,500	9,500	9,500
F.0000.2650 Sale of Scrap	513	5,618	2,000	2,000
F.0000.2665 Sale of Equipment	-	29,571	-	-
F.0000.2701 Refund of Prior Year Expenses	1,629	-	-	-
F.0000.2710 Premium on Obligations	30,433	-	-	-
F.0000.2770 Unclassified Revenues	4,222	1,586	1,000	1,000
F.0000.2773 Payment Processing Fees	10,303	11,457	12,000	12,000
F.0000.2830 Metered Water Sales - Other Funds	228,634	245,427	226,000	400,000
F.0000.3989 State Aid - Home & Community	152,505	98,566	140,000	50,000
F.0000.4960 Federal Aid - Disaster Assistance	-	20,838	-	-
F.0000.5031 Interfund Transfers	-	-	1,000	1,000
Sub-Total	5,425,015	5,620,798	5,886,405	6,511,603
Appropriated Debt Reserve	9,041	-	-	-
Appropriated Fund Balance	-	-	472,053	567,175
Total Revenues	\$ 5,434,056	\$ 5,620,798	\$ 6,358,458	\$ 7,078,778

City of Watertown

Fiscal Year: FY 2023-24
Department: Water Fund
Account Code: Revenues
Function: Revenue Descriptions

F.0000.2140 – Water Rents - Sales of water to residential, commercial, industrial, educational and governmental users located within the City.

F.0000.2142 - Unmetered Water Sales - Sales of bulk water at the Water Treatment Plant.

F.0000.2143 - Outside User Fees - Sales of water to residential, commercial, industrial, educational and governmental users located outside of the City.

F.0000.2144 - Water Service Charges - Charges for frozen meters, meter replacements, connection fees shut-off fees, repairs and line renewals.

F.0000.2148 - Interest and Penalties on Water Rents - Charges of 10% penalties for late water payments.

F.0000.2401 - Interest and Earnings - Earnings derived from the investment of water funds through certificates of deposit, savings accounts and the purchase of government securities.

F.0000.2410 - Rental of Real Property - Revenue is received from the rental of office space to the Sewer Fund Administration at the Water Treatment Facility.

F.0000.2650 - Sale of Scrap – Sales of excess scrap.

F.0000.2665 – Sale of Equipment – Sales of equipment.

F2701 - Refund of Prior Year Expenses – Refunds for expenditures that were paid for in a prior year.

F.0000.2710 - Premiums on Obligations - Premiums received on the issuance of debt.

F.0000.2770 - Unclassified Revenues - Revenues from sources for which a specific code has not been provided.

F.0000.2773 – Payment Processing Fees - Fees charged in connection with accepting on-line payments.

F.0000.2830 - Metered Water Sales - Other Funds – Sales of water to other City funds.

F.0000.3989 - State Aid, Home and Community Services - Grant proceeds from the New York State Department of Health for the Lead Service Line Replacement Program.

F.0000.4960 - Federal Aid, Disaster Assistance - Revenues derived from aid for emergency disaster assistance (American Rescue Plan Act of 2021).

F.0000.5301 – Interfund Transfers – Transfers from other funds.

City of Watertown

Fiscal Year: FY 2023-24
Department: Administration
Account Code: F8310
Function: Administration

The Water Department administrative staff is responsible for processing water and sewer bills for over 8,942 residential, commercial, and industrial accounts and approximately 300 bills for the sale of bulk water, labor and material bills for water service work, and billing for tanker hauled leachate processed at the Wastewater Treatment Plant. Staffing currently includes the Superintendent, a Principal Account Clerk, a Supervisory Control and Data Acquisition (SCADA) Technician, a Senior Account Clerk/Typist and one Account Clerk Typist. Staff collects, compiles and maintains data to produce the water and sewer bills; processes all paperwork associated with departmental personnel, payroll and purchases, permits and billings for water service installations, repairs and renewals. Further, the office coordinates services with other City departments, other Water Fund personnel, and with outside agencies including the NYS Dept. of Health, NYSDEC, NYSDOT, DANC, and civilian personnel at Fort Drum. The Superintendent oversees Water Administration, Water Treatment, Water Transmission and Distribution, Wastewater Treatment and Hydroelectric Generation, and coordinates with engineers, architects, and developers in the development of new construction throughout the City.

City of Watertown

Fiscal Year: FY 2023-24
Department: Administration
Account Code: F8310
Function: Administration

	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>
	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 42,282	\$ 43,485	\$ 45,843	\$ 47,561
120 Clerical	63,772	64,915	68,306	74,645
130 Wages	22,668	23,178	23,089	24,993
140 Temporary	-	-	-	-
150 Overtime	161	276	1,500	500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 128,883</u>	<u>\$ 131,854</u>	<u>\$ 138,738</u>	<u>\$ 147,699</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ 15,000	\$ -
250 Other	-	16,209	-	-
Total Equipment	<u>\$ -</u>	<u>\$ 16,209</u>	<u>\$ 15,000</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 446	\$ 273	\$ 630	\$ 630
420 Insurance	318	314	350	500
430 Contracted Services	29,463	45,827	33,260	44,150
440 Fees Non Employees	13,361	3,130	5,380	3,420
450 Miscellaneous	15,435	15,424	19,100	19,100
455 Vehicle Expenses	467	981	1,650	875
460 Materials and Supplies	4,319	2,871	3,175	3,175
465 Equipment < \$5,000	612	1,574	2,000	1,750
Total Operating Expenses	<u>\$ 64,421</u>	<u>\$ 70,394</u>	<u>\$ 65,545</u>	<u>\$ 73,600</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 18,433	\$ 19,115	\$ 16,264	\$ 20,490
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	9,625	9,462	10,613	11,299
840 Workers' Compensation	-	-	-	-
850 Health Insurance	29,461	26,970	29,516	32,329
Total Fringe Benefits	<u>\$ 57,519</u>	<u>\$ 55,547</u>	<u>\$ 56,393</u>	<u>\$ 64,118</u>
Department Total	<u>\$ 250,823</u>	<u>\$ 274,004</u>	<u>\$ 275,676</u>	<u>\$ 285,417</u>

City of Watertown**Fiscal Year:****FY 2023-24****Department:****Administration****Account Code:****F8310****Function:****Administration****FY 2023-24 Adopted Budget****Personal Services**

F.8310.0110	Salaries		
	Superintendent of Water (1 @ .45)	\$	47,561
F.8310.0120	Clerical		
	Principal Account Clerk (1 @ .50)	\$	30,025
	Senior Account Clerk Typist (1 @ .50)		25,447
	Account Clerk Typist (1 @.50)		<u>19,173</u>
			74,645
F.8310.0130	Wages		
	SCADA Technician (.40) (c)		24,993
F.8310.0150	Overtime		<u>500</u>
	Total Personal Services	\$	<u>147,699</u>

Operating Expenses

F.8310.0410	Utilities		
	Cell Phones	\$	630
F.8310.0420	Insurance		500
F.8310.0430	Contracted Services		
	Software Support Fees	\$	11,600
	Merchant Fees		12,000
	Debt Disclosure Filing Fees		250
	Equipment Repairs		300
	Meter Reading Service Contract		5,150
	Meter Reading Equipment Repairs		500
	Federally Mandated Training and Employee Assistance Program		700
	Unemployment Services		250
	Safety Consultant		9,600
	Employee Learning Management System		2,500
	Background Checks		400
	Equipment Maintenance Contracts		<u>900</u>
			44,150
F.8310.0440	Fees, Non Employees		
	Audit Services		3,220
	Actuarial Services		<u>200</u>
			3,420
F.8310.0450	Miscellaneous		
	Membership AWWA		1,900
	Travel and Training		1,000
	Program		100
	Postage for Non-compliance Events		5,000
	Postage For Billing		11,000
	Postage For Annual Report		<u>100</u>
			19,100

City of Watertown

Fiscal Year: FY 2023-24
Department: Administration
Account Code: F8310
Function: Administration

		<u>FY 2023-24 Adopted Budget</u>	
F.8310.0455	Vehicle Expenses		
	Fuel	300	
	Maintenance and Repairs	300	
	Insurance	<u>275</u>	875
F.8310.0460	Materials and Supplies		
	Printed Forms, Bills	2,500	
	Labor Law Posters	75	
	Office Supplies	<u>600</u>	3,175
F.8310.0465	Equipment < \$5,000		
	Computer (a)	750	
	Printer	<u>1,000</u>	<u>1,750</u>
	Total Operating Expenses		<u>\$ 73,600</u>
Fringe Benefits			
F.8310.0810	New York State Employees' Retirement System	\$	20,490
F.8310.0830	Social Security		11,299
F.8310.0850	Health Insurance		<u>32,329</u>
	Total Fringe Benefits	\$	<u>64,118</u>
	TOTAL BUDGET	\$	<u><u>285,417</u></u>

(a) Split between F.8310 (50%) and G.8110 (50%).

City of Watertown

Fiscal Year: FY 2023-24
Department: Source of Supply, Power and Pumping
Account Code: F8320
Function: Water Operations

Description: Primary facilities supported by this account include the Dosing Station, Coagulation Basin and Low Lift Pump Station, all of which are located adjacent to NYS Rte. 3, east of the City, and the Main Pump Station on Huntington Street. Raw river water flows through the Dosing Station where chemicals are added to settle out organic matter and silt in the 66,000,000 gallon Coagulation Basin. The settled water is then pumped through the Low Lift Station to the Water Treatment Plant. The Main Pump Station pumps the finished potable water through the distribution system to the customers. The cost of power for the treatment facilities is covered under this account.

City of Watertown

Fiscal Year: FY 2023-24
Department: Source of Supply, Power and Pumping
Account Code: F8320
Function: Water Operations

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	45,000	90,000
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 45,000</u>	<u>\$ 90,000</u>
Operating Expenses				
410 Utilities	\$ 555,617	\$ 771,713	\$ 668,200	\$ 752,200
420 Insurance	7,396	13,237	14,300	11,350
430 Contracted Services	40,317	129,490	42,900	31,700
440 Fees Non Employees	450	25	425	425
450 Miscellaneous	-	-	-	-
455 Vehicle Expenses	1,073	2,084	2,500	2,500
460 Materials and Supplies	17,533	10,945	23,000	28,000
465 Equipment < \$5,000	8,662	5,379	18,500	23,000
Total Operating Expenses	<u>\$ 631,048</u>	<u>\$ 932,873</u>	<u>\$ 769,825</u>	<u>\$ 849,175</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Department Total	<u><u>\$ 631,048</u></u>	<u><u>\$ 932,873</u></u>	<u><u>\$ 814,825</u></u>	<u><u>\$ 939,175</u></u>

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Source of Supply, Power and Pumping

Account Code:

F8320

Function:

Water Operations

FY 2023-24 Adopted Budget

Equipment

F.8320.0250

Other Equipment

Variable Frequency Drive Lowlift Pump

\$ 35,000

Highlift Pump Rebuild

55,000

\$ 90,000

Total Equipment

\$ 90,000

Operating Expenses

F.8320.0410

Utilities

Electric

746,000

Natural Gas

5,000

Phone

200

Water and Sewer (Town of Pamela)

1,000

\$ 752,200

F.8320.0420

Insurance

11,350

F.8320.0430

Contracted Services

Maintenance Contracts Generators

2,800

Pump Repairs

5,000

Electric Repairs and Service

3,000

Boiler Repairs, Maintenance and Service

3,000

Miscellaneous Repairs and Services

5,000

Propane Tank Rental

400

Fence Repairs

2,500

Arc Flash Study

9,000

Hoist Inspection

1,000

31,700

F.8320.0455

Fees Non Employee

Chemical Storage Permit

425

F.8320.0455

Vehicle Expenses

Diesel for Dredge

2,500

F.8320.0460

Materials and Supplies

Grease and Oil

1,800

Fuel Oil, Generator

2,500

Dredge Equipment Parts

2,500

Propane, Small Generator

1,200

Mechanical Equipment Parts and Repairs

10,000

Electrical Repair Parts

5,000

HVAC Repair Parts

5,000

28,000

City of Watertown

Fiscal Year: FY 2023-24
Department: Source of Supply, Power and Pumping
Account Code: F8320
Function: Water Operations

F.8320.0465

Equipment < \$5,000

	<u>FY 2023-24 Adopted Budget</u>	
Process Controllers	1,500	
Chemical Metering Pump	4,000	
Instrumentation Gauges and Check Valves	2,000	
SCADA Equipment	2,500	
Valves	2,500	
Level Sensor and Transmitter	4,500	
Soda Ash Water Supply Equipment	5,000	
Pallet Jack	1,000	23,000
		<hr/>
Total Operating Expenses		\$ 849,175
TOTAL BUDGET		\$ 939,175

F8320 – Source of Supply, Power and Pumping

Fiscal Year 2023-24
Equipment

Low Lift Pump Variable Frequency Drive Replacement (1) - \$35,000

The three variable frequency drives at the coagulation pump station that control the pump operation. The current drives have exceeded their operational life span and are no longer supported by the manufacture.



F8320 – Source of Supply, Power and Pumping

Fiscal Year 2023-24
Equipment

High Lift Pump Rebuild (1) - \$55,000

The Water Treatment Plant supplies water to the Distribution System and the Reservoirs by way of four vertical turbine pumps. The pumps were installed as part of the plant upgrades in 1989-90. The rebuild will replace wear items within the pump, clean and inspect the electric motors and rebuild the flow isolation valves. The cost for repair is only an estimate and could change depending upon the amount of wear.



City of Watertown

Fiscal Year: FY 2023-24
Department: Purification
Account Code: F8330
Function: Water Operations

Description: The City's 15 MGD Water Plant purified and delivered more than 1.89 billion gallons of high quality potable water last year. An average of 6.56 million gallons per day (MGD) was processed for domestic and industrial use by the citizens of the City of Watertown, neighbors in the Towns of Watertown, Hounsfield, Pamela, Leray, Champion, and personnel at Fort Drum. The plant is staffed with a Chief Operator, five WTP operators, two Operator trainees, a Lab Technician, and a four-member maintenance crew. This is a 24-hour a day operation, requiring at least one operator on duty at all times. At full staffing, all but one staff member is certified and licensed by NYS Dept of Health to operate a community water system.

A strong emphasis on maintenance training enables the staff to perform the majority of maintenance tasks required to keep the high tech equipment functioning properly. In addition to the main plant, staff maintains several off-site facilities. The goal of the Water Treatment Plant staff is to provide the highest quality potable water, meeting all applicable standards of the NYSDOH and the USEPA, at the lowest reasonable cost, and to properly maintain the plant, service the equipment and improve plant processes.

City of Watertown

Fiscal Year: FY 2023-24

Department: Purification

Account Code: F8330

Function: Water Operations

	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>
	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 67,237	\$ 68,496	\$ 71,488	\$ 86,568
120 Clerical	-	-	-	-
130 Wages	551,860	571,166	622,136	662,358
140 Temporary	-	1,157	26,000	26,000
150 Overtime	22,791	22,846	30,000	30,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	9,800	7,454	9,900	11,400
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 651,688</u>	<u>\$ 671,119</u>	<u>\$ 759,524</u>	<u>\$ 816,326</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ 45,000	\$ -
250 Other	-	-	22,000	20,300
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 67,000</u>	<u>\$ 20,300</u>
Operating Expenses				
410 Utilities	\$ 326,551	\$ 422,797	\$ 371,600	\$ 381,600
420 Insurance	14,864	7,689	8,300	7,450
430 Contracted Services	60,060	30,413	81,705	89,030
440 Fees Non Employees	3,253	2,842	4,100	4,100
450 Miscellaneous	8,949	10,445	15,500	15,500
455 Vehicle Expenses	11,087	12,830	22,650	21,900
460 Materials and Supplies	391,222	533,793	720,000	958,300
465 Equipment < \$5,000	10,383	12,894	62,000	69,000
Total Operating Expenses	<u>\$ 826,369</u>	<u>\$ 1,033,703</u>	<u>\$ 1,285,855</u>	<u>\$ 1,546,880</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 73,883	\$ 76,474	\$ 72,831	\$ 91,078
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	50,038	49,501	58,105	62,447
840 Workers' Compensation	(2,910)	(82)	2,500	5,000
850 Health Insurance	85,487	85,074	103,927	103,888
Total Fringe Benefits	<u>\$ 206,498</u>	<u>\$ 210,967</u>	<u>\$ 237,363</u>	<u>\$ 262,413</u>
Department Total	<u><u>\$ 1,684,555</u></u>	<u><u>\$ 1,915,789</u></u>	<u><u>\$ 2,349,742</u></u>	<u><u>\$ 2,645,919</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Purification
Account Code: F8330
Function: Water Operations

FY 2023-24 Adopted Budget

Personal Services

F.8330.0110	Salaries		
	Chief Water Treatment Plant Operator	\$	86,568
F.8330.0130	Wages		
	Water Treatment Plant Maint. Supervisor	\$	63,460
	Laboratory Technician		65,755
	Water Treatment Plant Maintenance Mechanic (2)		99,641
	Building Maintenance Worker		45,582
	Water Treatment Plant Operator (8)	<u>387,920</u>	662,358
F.8330.0140	Temporary		26,000
F.8330.0150	Overtime		30,000
F.8330.0175	Health Insurance Buyout		<u>11,400</u>
	Total Personal Services	<u>\$</u>	<u>816,326</u>

Equipment

F.8330.0250	Other Equipment		
	Bench Top Turbidimeter	\$	5,500
	Online Turbidimeter & Controller		6,800
	Confined Space Entry Equipment	<u>8,000</u>	<u>20,300</u>
		<u>\$</u>	<u>20,300</u>

Operating Expenses

F.8330.0410	Utilities		
	Sewer Charges	\$	370,000
	Natural Gas		9,000
	Telephone	<u>2,600</u>	<u>\$ 381,600</u>
F.8330.0420	Insurance		7,450
F.8330.0430	Contracted Services		
	AC Boiler Repair and Maintenance		3,000
	Human-Machine Interface (HMI) / Supervisory Control and Data Acquisition (SCADA) Maintenance Fee		4,500
	Maintenance of Instruments Fee		830
	Bulkfill Cloud Maintenance Fee		600
	Electric Repair and Maintenance		2,500
	Equipment Repairs		5,000
	Analytical Testing		17,000
	Hazardous Material Disposal		2,000
	Hoist Inspection		1,000

City of Watertown

Fiscal Year: FY 2023-24
Department: Purification
Account Code: F8330
Function: Water Operations

		<u>FY 2023-24 Adopted Budget</u>	
F.8330.0430	Contracted Services continued		
	Equipment Rental	1,000	
	Reduced Pressure Zone Valve Inspection	3,000	
	Pressure Reducing Valve Repair	2,000	
	Cartograph Software Licences and Support	13,100	
	Renewal of RMP/PSM	20,000	
	Clearwell Inspection & Leak Repair	12,000	
	Inspection of Fire/Intrusion Alarms	<u>1,500</u>	89,030
F.8330.0440	Fees, Non Employee		
	Haz-Mat License Fee	375	
	Tier II Registration	25	
	Occupational Tests	3,000	
	Lab Accreditation Fee	<u>700</u>	4,100
F.8330.0450	Miscellaneous		
	Operation Credit Courses	5,000	
	Pesticide Training	1,500	
	Travel and Training, C.E.D	3,000	
	Reference Materials and Texts	1,000	
	Safety Training and Equipment	3,000	
	Miscellaneous	<u>2,000</u>	15,500
F.8330.0455	Vehicle Expenses		
	Maintenance and Repairs	5,000	
	Fuel	10,350	
	Insurance	<u>6,550</u>	21,900
F.8330.0460	Materials and Supplies		
	Process Chemicals	910,300	
	Boots, Helmets, Goggles	3,000	
	Materials and Supplies	35,000	
	Mechanical Parts and Repair	5,000	
	Electrical Parts and Repair	<u>5,000</u>	958,300
F.8330.0465	Equipment < \$5,000		
	Computers (3)	4,500	
	Electrical Equipment	5,000	
	Mechanical Equipment	5,000	
	Raw Water Sampling Equipment	1,000	
	Chlorine Equipment	5,000	
	HVAC Equipment	5,000	
	SCADA Equipment	3,000	
	Chemical Metering & Sample Pump	5,000	
	Dehumidifier Parts	5,000	

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Purification

Account Code:

F8330

Function:

Water Operations

		<u>FY 2023-24 Adopted Budget</u>	
F.8330.0465	Equipment < \$5,000 continued		
	Chemical Tank Level Transducer(s)	5,000	
	Exterior Lighting	3,500	
	Chlorine Analyzer	4,000	
	Security Cameras	5,000	
	Process Controllers	3,000	
	Chemical Tanks	<u>10,000</u>	<u>69,000</u>
	Total Operating Expenses		<u>\$ 1,546,880</u>
Fringe Benefits			
F.8330.0810	New York State Employees' Retirement System	\$	91,078
F.8330.0830	Social Security		62,447
F.8330.0840	Workers' Compensation		5,000
F.8330.0850	Health Insurance		<u>103,888</u>
	Total Fringe Benefits	\$	<u>262,413</u>
	TOTAL BUDGET	\$	<u><u>2,645,919</u></u>

F8330 – Purification

Fiscal Year 2023-24
Equipment

Bench Top Turbidimeter - \$5,500

The current unit has been in service for the past 10 years and will be used as a backup to the new unit.



F8330 – Purification

Fiscal Year 2023-24
Equipment

Online Turbidimeter and Controller - \$6,800

The current online turbidimeter is no longer supported by the manufacture and needs to be replaced.



F8330 – Purification

Fiscal Year 2023-24
Equipment

Confined Space Entry Equipment - \$8,000

The equipment will upgrade the current apparatus and allow for ease of use.



City of Watertown

Fiscal Year: FY 2023-24
Department: Transmission and Distribution
Account Code: F8340
Function: Water Operations

Description: This departmental unit has 15 employees who are responsible for the operation and maintenance of the water distribution network. The system includes 100 miles of water main piping from 4" to 24", 1049 fire hydrants, 2600+ gate valves and 8,500 service lines. These employees make over 1,000 service calls and respond to a significant number of leaks and water main breaks each year. Departmental employees install, repair, and replace many water services and 350 to 500 water meters annually. Additionally, these employees install, replace, and extend water mains, maintain the two finished water reservoirs (5M and 3M capacity), and the 250,000-gallon elevated water tank. Layout and design assistance, as well as inspection of water line installation is provided for construction and maintenance projects. A Senior Engineering Technician is responsible for maintaining proper records and maps and for providing layout and locations of water lines for contractors and utility companies. This division also maintains a fleet of service trucks (7), backhoes (2), bobcat and dump trucks (2) used in providing these services.

City of Watertown

Fiscal Year: FY 2023-24
Department: Transmission and Distribution
Account Code: F8340
Function: Water Operations

	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>
	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 77,699	\$ 76,792	\$ 76,553	\$ 75,401
120 Clerical	-	-	-	-
130 Wages	494,702	514,769	569,847	592,106
140 Temporary	13,833	4,781	18,000	22,500
150 Overtime	33,203	26,092	35,000	35,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	3,877	5,946	7,100	7,100
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 623,314</u>	<u>\$ 628,380</u>	<u>\$ 706,500</u>	<u>\$ 732,107</u>
Equipment				
230 Motor Vehicle	\$ -	\$ 37,523	\$ 55,000	\$ 65,000
250 Other	6,995	20,838	5,000	36,000
Total Equipment	<u>\$ 6,995</u>	<u>\$ 58,361</u>	<u>\$ 60,000</u>	<u>\$ 101,000</u>
Operating Expenses				
410 Utilities	\$ 26,024	\$ 35,817	\$ 28,800	\$ 35,800
420 Insurance	7,028	4,518	4,900	6,575
430 Contracted Services	23,641	47,885	26,100	26,100
440 Fees Non Employees	190	4,025	2,900	2,900
450 Miscellaneous	737	2,747	10,400	8,400
455 Vehicle Expenses	55,093	53,614	72,875	73,225
460 Materials and Supplies	114,710	142,829	117,700	96,700
465 Equipment < \$5,000	2,576	8,320	30,650	137,450
Total Operating Expenses	<u>\$ 229,999</u>	<u>\$ 299,755</u>	<u>\$ 294,325</u>	<u>\$ 387,150</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 85,919	\$ 85,182	\$ 82,556	\$ 92,242
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	48,247	46,191	54,047	56,005
840 Workers' Compensation	(4,827)	1,218	25,000	15,000
850 Health Insurance	119,175	88,713	143,262	139,800
Total Fringe Benefits	<u>\$ 248,514</u>	<u>\$ 221,304</u>	<u>\$ 304,865</u>	<u>\$ 303,047</u>
Department Total	<u><u>\$ 1,108,822</u></u>	<u><u>\$ 1,207,800</u></u>	<u><u>\$ 1,365,690</u></u>	<u><u>\$ 1,523,304</u></u>

City of Watertown**Fiscal Year:****FY 2023-24****Department:****Transmission and Distribution****Account Code:****F8340****Function:****Water Operations****FY 2023-24 Adopted Budget****Personal Services**

F.8340.0110	Salaries		
	Supervisor Water Distribution System	\$	75,401
F.8340.0130	Wages		
	Water Distribution Systems Operator	\$	61,596
	Crew Chief (2)		98,825
	Senior Engineering Technician		47,312
	Water Meter Service Mechanic (2 @ .50)		52,412
	Stock Attendant		45,932
	Motor Equipment Operator (3)		133,198
	Water Maintenance Mechanic (3)		79,315
	Municipal Worker (1) (a)		73,516
			<u>592,106</u>
F.8340.0140	Temporary		22,500
F.8340.0150	Overtime		35,000
F.8340.0175	Health Insurance Buy-out		7,100
	Total Personal Services	\$	<u>732,107</u>

Equipment

F.8340.0230	Vehicles		
	Service Pickup Truck (2-2)	\$	65,000
F.8340.0250	Other Equipment		
	Color Copier	\$	6,000
	Thompson Park Pump House Pump Rebuild		30,000
			<u>36,000</u>
	Total Equipment	\$	<u>101,000</u>

Operating Expenses

F.8340.0410	Utilities		
	Natural Gas	\$	5,800
	Electric		25,000
	Telephone		5,000
			<u>35,800</u>
F.8340.0420	Insurance		6,575
F.8340.0430	Contracted Services		
	Equipment Repair and Maintenance		1,500
	Equipment Rental		1,000
	Copier Maintenance Contract		400
	Facility Maintenance		6,000
	CAD Maintenance Annual Fee		1,100
	WaterCad Select Service Fee		2,200
	Cartegraph Software Maintenance		13,000
	Annual Crane Hoist Inspection		600
	Radio Repairs		300
			<u>26,100</u>

(a) The department currently has two Municipal Workers. As soon as one is eligible they will be promoted to a current vacant Water Maintenance Mechanic position.

City of Watertown

Fiscal Year: FY 2023-24
Department: Transmission and Distribution
Account Code: F8340
Function: Water Operations

		<u>FY 2023-24 Adopted Budget</u>	
F.8340.0440	Fees, Non Employee		
	Random Drug Testing for CDLs	600	
	Annual Hearing Tests	1,950	
	Physicals	350	
			2,900
F.8340.0450	Miscellaneous		
	Travel and Training	3,200	
	In-house Training Expenses	300	
	PESH Training	400	
	AWWA Dues and Manuals	500	
	Commercial Driver License (CDL) Training	4,000	
			8,400
F.8340.0455	Vehicle Expenses		
	Fuel and Fluids	46,400	
	Maintenance and Repairs	15,000	
	Insurance	11,825	
			73,225
F.8340.0460	Materials and Supplies		
	Stationary Stores	500	
	Safety Items	2,000	
	Protective Clothing	2,000	
	Cleaning and Mechanical Supplies	2,000	
	Maintenance Supplies	4,000	
	Hand Tools	1,500	
	Redi-mix Concrete	1,500	
	Top Soil	2,500	
	Top Soil -Lead Service Line Replacement Program	1,500	
	Crushed Stone	3,000	
	Crushed Stone-Lead Service Line Replacement Program	2,000	
	Black Top - Road Repair and Cold Patch	5,000	
	Black Top - Road Repair and Cold Patch - Lead Service Line Replacement Program	10,000	
	Fire Hydrant Antifreeze	500	
	Ductile Iron Pipe and Fittings	5,000	
	Gate Valves and Hydrant Valves	2,000	
	Repair Sleeves and Pipe Clamps	7,000	
	Copper Pipe	3,000	
	Copper Pipe -Lead Service Line Replacement Program	3,500	
	Brass Fittings	9,000	
	Copper Fittings - Lead Service Line Replacement Program	1,000	

City of Watertown

Fiscal Year: FY 2023-24
Department: Transmission and Distribution
Account Code: F8340
Function: Water Operations

		<u>FY 2023-24 Adopted Budget</u>	
F.8340.0460	Materials and Supplies continued:		
	Curb Boxes, Repair Lids, Extensions	3,000	
	Curb Boxes and Stops - Lead Service Line Replacement Program	2,000	
	Valve Boxes, Covers, Risers	6,000	
	Fire Hydrant Repair Parts	12,000	
	Tapping Sleeves, Valves and Saddles	2,200	
	Facility Repair Supplies	<u>3,000</u>	96,700
F.8340.0465	Equipment < \$5,000		
	Computer	3,000	
	Magnetic Locators (2)	1,500	
	2" Electric Pump	450	
	Fire Hydrants	12,500	
	Work Zone Reflective Signage	1,500	
	Generators (2)	2,200	
	Water Meter Dials	56,800	
	Commercial Water Meters	44,000	
	Water Meter Reading Equipment	11,500	
	Tools and Accessories	<u>4,000</u>	137,450
	Total Operating Expenses		<u>\$ 387,150</u>
Fringe Benefits			
F.8340.0810	New York State Employees' Retirement System	\$	92,242
F.8340.0830	Social Security		56,005
F.8340.0840	Workers' Compensation		15,000
F.8340.0850	Health Insurance		<u>139,800</u>
	Total Fringe Benefits		<u>303,047</u>
	TOTAL BUDGET	\$	<u><u>1,523,304</u></u>

F8340 – Transmission and Distribution

Fiscal Year 2023-24
Equipment

Service Pickup Truck (2-2) - \$65,000

Requesting replacement for 2-2; 2011 Ford F-350 4-wheel drive service truck with major body issues (92,000 miles), at the request of the Fleet Manager this truck has been moved up to the 2023-24 budget. This vehicle will therefore be sold on City surplus auction once delivery of the replacement service truck arrives.



F8340 – Transmission and Distribution

Fiscal Year 2023-24
Equipment

Color Printer _____ \$6,000

This request is to purchase a color printer with scanning, fax, email, and copier abilities. The current large office printer has reached the end of its lifecycle due to its age and unavailable replacement parts. The replacement printer will allow all records to be maintained in house rather than off site mass copies being required.



F8340 – Transmission and Distribution

Fiscal Year 2023-24
Equipment

Thompson Park Pump House Pump Rebuild - \$30,000

The Thompson Park pumps supply from the reservoirs to the elevated tank. The pumps have been in service since 2004. The rebuild will include service to both the motor and pump head.



City of Watertown**Fiscal Year: FY 2023-24****Department: General****Account Code: F1950, F1990, F9010, F9040, F9050, F9060, F9061, F9065, F9070, F9089, F9501, F9950****Function: Government Support**

	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>
	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
F.1950.0430 Taxes on Real Property	\$ 810	\$ 760	\$ 850	\$ 775
F.1990.0430 Contingency	-	-	88,611	125,000
F.9010.0800 State Retirement System Pension Liability	(36,278)	(207,417)	-	-
F.9040.0800 Workers' Compensation	7,290	6,898	7,000	7,000
F.9050.0800 Unemployment Claims	-	-	1,000	1,000
F.9060.0800 Health Insurance - Retirees	258,515	274,308	336,397	367,035
F.9061.0800 Other Post Employment Benefits (OPEB)	(75,486)	(57,244)	-	-
F.9065.0800 Medicare Part B - Retirees	24,757	32,438	42,000	41,000
F.9089.0800 Other Employee Benefits	313	320	350	375
F.9501.0900 Transfer to Risk Retention Fund	15,000	15,000	15,000	15,000
F.9510.0900 Transfer to General Fund	-	117,945	150,047	140,898
F.9950.0900 Transfer to Capital Fund	<u>237,102</u>	<u>43,900</u>	<u>280,000</u>	<u>325,000</u>
Total	<u>\$ 432,023</u>	<u>\$ 226,908</u>	<u>\$ 921,255</u>	<u>\$ 1,023,083</u>

These accounts represent charges not directly associated with specific operating departments.

City of Watertown

Fiscal Year: FY 2023-24
Department: Debt Service
Account Code: F9710
Function: Debt Service

	<u>FY 2020-21</u> <u>Actual</u>	<u>FY 2021-22</u> <u>Actual</u>	<u>FY 2022-23</u> <u>Adopted Budget</u>	<u>FY 2023-24</u> <u>Adopted Budget</u>
<u>Serial Bonds</u>				
F.9710.0600 Serial Bond Principal	\$ 732,558	\$ 569,211	\$ 538,211	\$ 408,197
F.9710.0700 Serial Bond Interest	145,534	108,666	93,059	75,183
<u>Bond Anticipation Notes</u>				
F.9730.0600 Bond Anticipation Note Principal	-	-	-	128,500
F.9730.0700 Bond Anticipation Note Interest	-	-	-	50,000
Total	<u>\$ 878,092</u>	<u>\$ 677,877</u>	<u>\$ 631,270</u>	<u>\$ 661,880</u>

These accounts represent the annual principal and interest payments on Water Fund debt.

OUTSTANDING SERIAL BONDS

<u>DATE OF ISSUE / (INTEREST RATE)</u> <u>/ MATURITY DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE AT END OF FISCAL YEAR</u>
6/20/2013 (3.00 - 3.50%) 10/15/2022	\$ 30,000	\$ 4,463	\$ 34,463	\$ 120,000
4/10/2014 A (1.50 - 2.75%) 4/1/2024	24,000	660	24,660	-
6/25/2015 (2.00 - 3.125%) 6/15/2030	207,000	40,642	247,642	1,140,000
6/15/2017 (2.00 - 3.00%) 6/15/2027	67,500	4,360	71,860	145,000
3/29/2019 (5.00 - 3.00%) 9/1/2033	64,697	23,558	88,255	532,354
9/30/2020 (3.00 - 5.00%) 2/15/2026	15,000	1,500	16,500	15,000
TOTAL	<u>\$ 408,197</u>	<u>\$ 75,183</u>	<u>\$ 483,380</u>	<u>\$ 1,952,354</u>

SEWER FUND

City of Watertown
Fiscal Year 2023-24 Adopted Budget
Sewer Fund Summary

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Sewer Rents	\$ 2,538,361	\$ 2,662,714	\$ 2,637,000	\$ 2,821,000
Sewer Charges	1,287,863	1,407,566	1,529,000	1,485,000
Interest and Penalties on Sewer Rents	40,868	40,609	42,000	45,000
Sewer Rents - Outside Users	1,929,088	2,202,243	2,417,073	2,422,000
Interest and Earnings	4,318	6,423	18,000	204,000
Permit Fees	20,000	21,875	22,000	22,000
Sale of Equipment	6,800	48,945	5,000	5,000
Gain on Bond Refunding	3,801	-	-	-
Insurance Recoveries	1,210	12,871	-	-
Refund of Prior Year Expenses	466,841	16,211	-	-
Gifts and Donations	2,500	6,882	-	-
Premium on Obligations	24,005	-	-	-
Unclassified Revenues	854	2,734	-	-
Payment Processing Fees	10,303	11,457	12,000	12,000
Interfund Revenues	378,184	474,702	429,000	536,800
Interfund Transfers	684	113,243	1,000	1,000
Sub-Total	\$ 6,715,680	\$ 7,028,475	\$ 7,112,073	\$ 7,553,800
Appropriated Fund Balance	-	650,968	510,202	497,619
Total Revenues	\$ 6,715,680	\$ 7,679,443	\$ 7,622,275	\$ 8,051,419
<hr/>				
Expenditures				
Administration	\$ 253,375	\$ 285,541	\$ 280,231	\$ 289,292
Sanitary Sewer	619,366	497,502	681,977	874,680
Sewage Treatment and Disposal	3,941,566	3,753,886	4,314,983	4,806,776
General	721,875	1,889,342	1,254,023	1,068,941
Debt Service	977,524	1,253,172	1,091,061	1,011,730
Total Expenditures	\$ 6,513,706	\$ 7,679,443	\$ 7,622,275	\$ 8,051,419
<hr/>				
Fund Balance:				
Beginning reserve and fund balances	\$ 3,765,540	\$ 3,967,514		
+ Revenues	6,715,680	7,028,475		
- Expenses	(6,513,706)	(7,679,443)		
Ending reserve and fund balances	\$ 3,967,514	\$ 3,316,546		
Fund balance reserved for encumbrances	(49,663)	(131,983)		
Fund balance appropriated to subsequent fiscal year	(1,216,000)	(510,202)		
Unreserved un-appropriated fund balance	\$ 2,701,851	\$ 2,674,361		

(1) Fiscal Year 2022-23 Adopted Budget represents the original budget plus any subsequent budget re-adoptions.

City of Watertown
Fiscal Year 2023-24 Adopted Budget
Sewer Fund Revenue Summary

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
G.0000.2120 Sewer Rents	\$ 2,538,361	\$ 2,662,714	\$ 2,637,000	\$ 2,821,000
G.0000.2122 Sewer Charges	1,287,863	1,407,566	1,529,000	1,485,000
G.0000.2128 Interest and Penalties on Sewer Rents	40,868	40,609	42,000	45,000
G.0000.2370 Sewer Rents - Outside Users	1,929,088	2,202,243	2,417,073	2,422,000
G.0000.2401 Interest and Earnings	4,318	6,423	18,000	204,000
G.0000.2590 Permit Fees	20,000	21,875	22,000	22,000
G.0000.2665 Sale of Equipment	6,800	48,945	5,000	5,000
G.0000.2675 Gain on Bond Refunding	3,801	-	-	-
G.0000.2680 Insurance Recoveries	1,210	12,871	-	-
G.0000.2701 Refund of Prior Year Expenses	466,841	16,211	-	-
G.0000.2705 Gifts and Donations	2,500	6,882	-	-
G.0000.2710 Premium on Obligations	24,005	-	-	-
G.0000.2770 Unclassified Revenues	854	2,734	-	-
G.0000.2773 Payment Processing Fees	10,303	11,457	12,000	12,000
G.0000.2810 Interfund Revenues	378,184	474,702	429,000	536,800
G.0000.5031 Interfund Transfers	684	113,243	1,000	1,000
Sub-Total	<u>6,715,680</u>	<u>7,028,475</u>	<u>7,112,073</u>	<u>7,553,800</u>
Appropriated Fund Balance	<u>-</u>	<u>650,968</u>	<u>510,202</u>	<u>497,619</u>
Total Revenues	<u><u>\$ 6,715,680</u></u>	<u><u>\$ 7,679,443</u></u>	<u><u>\$ 7,622,275</u></u>	<u><u>\$ 8,051,419</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Sewer Fund
Account Code: Revenue
Function: Revenue Descriptions

G.0000.2120 - Sewer Rents – Fees charged to all users connected to the sewer system based on water consumption.

G.0000.2122 - Sewer Charges - Fees charged for accepting tanker hauled sludge and leachate originating from outside of the City limits.

G.0000.2128 - Interest and Penalties on Sewer Rents - Charges of 10% penalties for late sewer payments.

G.0000.2370 – Sewer Rents - Outside Users - Fees charged to all users located outside of the City limits that are connected to the City’s sewer system such the Town of Watertown, the Development Authority of the North Country and all other governments.

G.0000.2401 - Interest Earnings – Earnings derived from the investment of sewer funds through certificates of deposit, savings accounts and the purchase of government securities.

G.0000.2590 - Permit Fees - Fees charged for the issuance of permits to outside haulers.

G.0000.2665 – Sale of Equipment – Sales of equipment.

G.0000.2675 – Gain on Bond Refundings – Gain on issuance of new debt to call existing debt that are not amortized over the remaining life of the bonds.

G.0000.2680 - Insurance Recoveries – Reimbursements from insurance companies for damages to property, equipment and vehicles.

G.0000.2701 - Refund of Prior Year Expenses – Refunds for expenditures that were paid for in a prior year.

G.0000.2705 - Gifts and Donations - Gifts and donations received by the City.

G.0000.2710 - Premium on Obligations - Premiums received on the issuance of debt.

G.0000.2770 - Unclassified Revenues - Revenues from sources for which a specific code has not been provided.

G.0000.2773 – Payment Processing Fees - Fees charged in connection with accepting on-line payments.

G.0000.2810 – Interfund Revenues – Reimbursements from other funds for sewer use.

G.0000.5031- Interfund Transfers – Transfers from other funds.

City of Watertown

Fiscal Year: FY 2023-24
Department: Administration
Account Code: G8110
Function: Administration

The Water Department administrative staff is responsible for processing water and sewer bills for over 8,942 residential, commercial, and industrial accounts and approximately 300 bills for the sale of bulk water, labor and material bills for water service work, and billing for tanker hauled leachate processed at the Wastewater Treatment Plant. Staffing currently includes the Superintendent, a Principal Account Clerk, a Supervisory Control and Data Acquisition (SCADA) Technician, a Senior Account Clerk/Typist and one Account Clerk Typist. Staff collects, compiles and maintains data to produce the water and sewer bills; processes all paperwork associated with departmental personnel, payroll and purchases, permits and billings for water service installations, repairs and renewals. Further, the office coordinates services with other City departments, other Water Fund personnel, and with outside agencies including the NYS Dept. of Health, NYSDEC, NYSDOT, DANC, and civilian personnel at Fort Drum. The Superintendent oversees Water Administration, Water Treatment, Water Transmission and Distribution, Wastewater Treatment and Hydroelectric Generation, and coordinates with engineers, architects, and developers in the development of new construction throughout the City.

City of Watertown

Fiscal Year: FY 2023-24
Department: Administration
Account Code: G8110
Function: Administration

<u>Budget Summary</u>	<u>FY 2020-21</u> <u>Actual</u>	<u>FY 2021-22</u> <u>Actual</u>	<u>FY 2022-23</u> <u>Adopted Budget</u>	<u>FY 2023-24</u> <u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 42,143	\$ 43,624	\$ 45,843	\$ 47,561
120 Clerical	63,695	64,991	68,306	74,645
130 Wages	22,668	23,178	23,089	24,993
140 Temporary	-	-	-	-
150 Overtime	161	131	1,500	500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 128,667</u>	<u>\$ 131,924</u>	<u>\$ 138,738</u>	<u>\$ 147,699</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ 15,000	\$ -
250 Other	-	2,834	-	-
Total Equipment	<u>\$ -</u>	<u>\$ 2,834</u>	<u>\$ 15,000</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 446	\$ 273	\$ 630	\$ 630
420 Insurance	318	314	350	375
430 Contracted Services	40,824	74,976	43,940	54,275
440 Fees Non Employees	8,366	3,130	5,380	3,420
450 Miscellaneous	12,723	12,198	13,000	13,000
455 Vehicle Expenses	670	1,455	1,650	875
460 Materials and Supplies	3,851	2,886	3,150	3,150
465 Equipment < \$5,000	-	-	2,000	1,750
Total Operating Expenses	<u>\$ 67,198</u>	<u>\$ 95,232</u>	<u>\$ 70,100</u>	<u>\$ 77,475</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 18,440	\$ 19,115	\$ 16,264	\$ 20,490
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	9,609	9,466	10,613	11,299
840 Workers' Compensation	-	-	-	-
850 Health Insurance	29,461	26,970	29,516	32,329
Total Fringe Benefits	<u>\$ 57,510</u>	<u>\$ 55,551</u>	<u>\$ 56,393</u>	<u>\$ 64,118</u>
Department Total	<u>\$ 253,375</u>	<u>\$ 285,541</u>	<u>\$ 280,231</u>	<u>\$ 289,292</u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Administration
Account Code: G8110
Function: Administration

FY 2023-24 Adopted Budget

Personal Services

G.8110.0110	Salaries		
	Superintendent of Water (1 @ .45)	\$	47,561
G.8110.0120	Clerical		
	Principal Account Clerk (1 @ .50)	\$	30,025
	Senior Account Clerk Typist (1 @ .50)		25,447
	Account Clerk Typist (1 @ .50)	<u>19,173</u>	74,645
G.8110.0130	Wages		
	SCADA Technician (1 @ .40)		24,993
G.8110.0150	Overtime		<u>500</u>
	Total Personal Services	\$	<u>147,699</u>

Operating Expenses

G.8110.0410	Utilities		
	Telephone	\$	630
G.8110.0420	Insurance		375
G.8110.0430	Contracted Services		
	Software Support Fees	\$	9,500
	Equipment Repairs		300
	Meter Reading Equipment Repairs		500
	Meter Reading Service Contract		5,150
	Merchant Fees		12,000
	Debt Disclosure Filing Fees		975
	Federally Mandated Training and Employee Assistance Program		600
	Unemployment Services		200
	Safety Consultant		12,000
	Background Checks		150
	Office Rent		9,500
	Employee Learning Management System		2,500
	Equipment Maintenance Contracts	<u>900</u>	54,275
G.8110.0440	Fees, Non Employee		
	Audit Services		3,220
	Actuarial Services	<u>200</u>	3,420
G.8110.0450	Miscellaneous		
	Travel and Traiing		2,000
	Postage	<u>11,000</u>	13,000
G.8110.0455	Vehicle Expenses		
	Fuel		300
	Maintenance and Repairs		300
	Insurance	<u>275</u>	875

City of Watertown

Fiscal Year: FY 2023-24
Department: Administration
Account Code: G8110
Function: Administration

		<u>FY 2023-24 Adopted Budget</u>	
G.8110.0460	Materials and Supplies		
	Printed Forms, Bills (a)	2,500	
	Labor Law Posters	50	
	Office Supplies (a)	<u>600</u>	3,150
G.8110.0465	Equipment < \$5,000		
	Computer (a)	750	
	Printer	<u>1,000</u>	<u>1,750</u>
	Total Operating Expenses		<u>\$ 77,475</u>
Fringe Benefits			
G.8110.0810	New York State Employees' Retirement System	\$	20,490
G.8110.0830	Social Security		11,299
G.8110.0850	Health Insurance		<u>32,329</u>
	Total Fringe Benefits	\$	<u>64,118</u>
	TOTAL BUDGET	\$	<u><u>289,292</u></u>

(a) Split between F.8310 (50%) and G.8110 (50%).

City of Watertown

Fiscal Year: FY 2023-24
Department: Sanitary Sewers
Account Code: G8120
Function: Sewer Operations

This department is responsible for the repair and maintenance of the City's 69 miles of sanitary sewer mains, 30 miles of combined sewer mains and 2,300 sewer manholes. This department is led by a Street and Sewer Maintenance Supervisor who is also responsible for the Storm Sewer's A8140 Account, one Working Crew Chief, three Equipment Operators, two Water Meter Service Mechanics and a Municipal Worker I. In 2020, the DPW Sewer Crew responded to 1,346 requests for mandatory underground utility locations. Work activities include the cleaning, inspection and repair of sanitary sewer laterals, mains and manholes, relieving sanitary sewer main blockages, and installing new sanitary sewer infrastructure.

City of Watertown

Fiscal Year: FY 2023-24
Department: Sanitary Sewers
Account Code: G8120
Function: Sewer Operations

<u>Budget Summary</u>	<u>FY 2020-21</u> <u>Actual</u>	<u>FY 2021-22</u> <u>Actual</u>	<u>FY 2022-23</u> <u>Adopted Budget</u>	<u>FY 2023-24</u> <u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 34,469	\$ 35,137	\$ 37,717	\$ 40,006
120 Clerical	-	-	-	-
130 Wages	167,377	165,574	231,161	237,366
140 Temporary	-	-	-	-
150 Overtime	6,062	8,075	6,000	7,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	1,938	1,831	1,876	1,876
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 209,846</u>	<u>\$ 210,617</u>	<u>\$ 276,754</u>	<u>\$ 286,248</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ 65,000
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 65,000</u>
Operating Expenses				
410 Utilities	\$ 9,154	\$ 11,670	\$ 11,775	\$ 10,275
420 Insurance	3,774	-	4,075	3,600
430 Contracted Services	15,599	27,782	56,213	36,213
440 Fees Non Employees	223	1,846	735	735
450 Miscellaneous	2,542	2,132	3,900	3,900
455 Vehicle Expenses	48,817	68,206	59,850	61,500
460 Materials and Supplies	60,483	79,083	82,300	108,550
465 Equipment < \$5,000	3,427	2,279	7,050	131,050
Total Operating Expenses	<u>\$ 144,019</u>	<u>\$ 192,998</u>	<u>\$ 225,898</u>	<u>\$ 355,823</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 27,243	\$ 31,039	\$ 30,205	\$ 32,369
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	15,730	15,197	21,171	21,897
840 Workers' Compensation	171,729	(929)	50,000	40,000
850 Health Insurance	50,799	48,580	77,949	73,343
Total Fringe Benefits	<u>\$ 265,501</u>	<u>\$ 93,887</u>	<u>\$ 179,325</u>	<u>\$ 167,609</u>
Department Total	<u>\$ 619,366</u>	<u>\$ 497,502</u>	<u>\$ 681,977</u>	<u>\$ 874,680</u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Sanitary Sewers
Account Code: G8120
Function: Sewer Operations

FY 2023-24 Adopted Budget

Personal Services

G.8120.0110	Salaries		
	Sewer Maintenance Supervisor (1 @ .50)	\$	40,006
G.8120.0130	Wages		
	Crew Chief (1 @ .67)	\$	30,730
	Water Meter Service Mechanic (2 @.50)		52,412
	Motor Equipment Operator (Light) /		
	Municipal Worker I (6 @ .67)	<u>154,224</u>	237,366
G.8120.0150	Overtime		7,000
G.8120.0175	Health Insurance Buyout		<u>1,876</u>
	Total Personal Services	\$	<u>286,248</u>

Equipment

G.8120.0230	Vehicles		
	Sewer Lateral Service Vehicle (1-087)	\$	<u>65,000</u>
	Total Equipment	\$	<u>65,000</u>

Operating Expenses

G.8120.0410	Utilities		
	Electric - Lift Stations	\$	5,250
	Electric - City Billed		4,500
	Tablet Aircards		425
	Cellular Phone	<u>100</u>	\$ 10,275
G.8120.0420	Insurance		3,600
G.8120.0430	Contracted Services		
	GPS Tracking (4)		713
	Recertify Safety Equipment		2,500
	Radio Repairs		600
	Chemical Root Control		7,000
	Material Disposal		4,000
	Ventis Mx4 Multi-Gas Monitor Repairs		1,500
	Camera Software Maintenance		900
	Cartegraph Software Maintenance		7,500
	Camera Equipment Repair (small camera)		1,500
	Camera Equipment Repair (large camera)		2,500
	Pipeline Assessment Certification Training		5,000
	Small Equipment Repair	<u>2,500</u>	36,213
G.8120.0440	Fees, Non Employee		
	Employment Related Testing		735

City of Watertown

Fiscal Year: FY 2023-24
Department: Sanitary Sewers
Account Code: G8120
Function: Sewer Operations

		<u>FY 2023-24 Adopted Budget</u>	
G.8120.0450	Miscellaneous		
	Employee Safety Training	1,000	
	DEC Permits	1,500	
	Postage and Shipping	600	
	CSX (4) Pipeline Sewer Easements	<u>800</u>	3,900
G.8120.0455	Vehicle Expenses		
	Maintenance and Repairs	23,000	
	Preventive Maintenance	2,500	
	Tires	4,000	
	Fuel	25,000	
	Insurance	<u>7,000</u>	61,500
G.8120.0460	Materials and Supplies		
	Safety Apparel, Uniforms and Shoes	1,750	
	Manholes	7,000	
	Manhole Frames and Covers	10,000	
	Manhole Grade Ring Materials	4,000	
	Radio Batteries	300	
	Piping and Pipe Fittings	20,000	
	Crusher Run and Related Materials	15,000	
	Asphalt Road Patching Products	16,000	
	Sewer Camera Supplies (a)	2,000	
	Sewer Vac Hose, 500 LF (a)	2,500	
	Replacement Sewer Cleaning Tools	2,000	
	Residential Lateral Repair Program	22,000	
	Work Zone Safety Devices	3,000	
	Miscellaneous Supplies	<u>3,000</u>	108,550
G.8120.0465	Equipment < \$5,000		
	Plate Compactor (23")	3,000	
	Rigid Pipe Inspection Camera Monitor (a)	5,000	
	Rigid Pipe Inspection Camera Reel (a)	3,500	
	Computer	750	
	Sewer Jet Cleaning Heads (a)	2,500	
	Water Meter Dials	56,800	
	Water Meter Reading Equipment	11,500	
	Commercial Water Meters	44,000	
	Shoring Components Replacement (a)	<u>4,000</u>	<u>131,050</u>
	Total Operating Expenses		<u>\$ 355,823</u>

(a) Split between A.8140 (50%) and G.8120 (50%).

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Sanitary Sewers

Account Code:

G8120

Function:

Sewer Operations

FY 2023-24 Adopted Budget

Fringe Benefits

G.8120.0810	New York State Employees' Retirement System	\$	32,369
G.8120.0830	Social Security		21,897
G.8120.0840	Workers' Compensation		40,000
G.8120.0850	Health Insurance		<u>73,343</u>
	Total Fringe Benefits	\$	<u>167,609</u>
	TOTAL BUDGET	\$	<u><u>874,680</u></u>

G8120 – Sanitary Sewer

Fiscal Year 2023-24
Equipment

Sewer Lateral Service Vehicle (1-087) \$65,000

This request is to purchase a new utility service van to support the sewer lateral inspection program. The Department will be replacing a retired paratransit bus which has been used for several years to carry the equipment required to clean and document the condition of sewer laterals. The current vehicle will be disposed of through on-line auction.



City of Watertown

Fiscal Year: FY 2023-24
Department: Sewage Treatment and Disposal
Account Code: G8130
Function: Sewer Operations

Description: The William T. Field Memorial Pollution Control Plant is a regional 16.0 MGD secondary wastewater treatment and sludge disposal facility serving the Greater Watertown Area with an estimated service population of 65,000. The Plant also operates a NYS Department of Health accredited laboratory. During CY 2022 the facility treated an average 10.1 MGD. The facility operates 24 hours per day, 7 days per week, and is to be staffed with 19 City employees (currently there is 18 employees (13 of which are certified by the NYS Department of Environmental Conservation)).

City of Watertown

Fiscal Year: FY 2023-24
Department: Sewage Treatment and Disposal
Account Code: G8130
Function: Sewer Operations

<u>Budget Summary</u>	<u>FY 2020-21 Actual</u>	<u>FY 2021-22 Actual</u>	<u>FY 2022-23 Adopted Budget</u>	<u>FY 2023-24 Adopted Budget</u>
Personal Services				
110 Salaries	\$ 81,232	\$ 89,691	\$ 67,125	\$ 73,324
120 Clerical	-	-	-	-
130 Wages	769,130	747,889	856,495	942,275
140 Temporary	17,746	15,416	18,500	22,000
150 Overtime	37,332	49,284	50,000	50,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	1,500	1,500
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 905,440</u>	<u>\$ 902,280</u>	<u>\$ 993,620</u>	<u>\$ 1,089,099</u>
Equipment				
230 Motor Vehicle	\$ 107,638	\$ -	\$ 30,000	\$ -
250 Other	84,252	85,765	394,000	436,000
Total Equipment	<u>\$ 191,890</u>	<u>\$ 85,765</u>	<u>\$ 424,000</u>	<u>\$ 436,000</u>
Operating Expenses				
410 Utilities	\$ 1,045,237	\$ 1,355,121	\$ 1,122,000	\$ 1,129,000
420 Insurance	73,755	89,293	96,500	74,000
430 Contracted Services	393,780	342,517	400,095	463,320
440 Fees Non Employees	24,841	21,022	20,000	20,000
450 Miscellaneous	18,221	15,186	49,940	54,400
455 Vehicle Expenses	15,503	22,375	42,350	39,700
460 Materials and Supplies	582,697	500,981	683,550	895,000
465 Equipment < \$5,000	90,073	72,725	31,200	86,400
Total Operating Expenses	<u>\$ 2,244,107</u>	<u>\$ 2,419,220</u>	<u>\$ 2,445,635</u>	<u>\$ 2,761,820</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 110,376	\$ 110,294	\$ 97,145	\$ 120,750
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	68,870	65,804	76,013	83,315
840 Workers' Compensation	249,723	13,789	75,000	100,000
850 Health Insurance	171,160	156,734	203,570	215,792
Total Fringe Benefits	<u>\$ 600,129</u>	<u>\$ 346,621</u>	<u>\$ 451,728</u>	<u>\$ 519,857</u>
Department Total	<u>\$ 3,941,566</u>	<u>\$ 3,753,886</u>	<u>\$ 4,314,983</u>	<u>\$ 4,806,776</u>

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Sewage Treatment and Disposal

Account Code:

G8130

Function:

Sewer Operations

FY 2023-24 Adopted Budget

Personnal Services

G.8130.0110	Salaries		
	Chief WWTP Operator	\$	73,324
G.8130.0130	Wages		
	WWTP Operations and Maintenance Supervisor	\$	74,703
	WWTP Lab. Technician		57,578
	Industrial Pretreatment Laboratory Technician		51,777
	WWTP Process Worker III		66,455
	WWTP Process Worker II (2)		114,098
	WWTP Process Worker I (7)		362,906
	WWTP Process Worker Trainee (3)		131,094
	Facilities Maintenance Worker / Municipal Worker I (2)		83,664
			<u>942,275</u>
G.8130.0140	Temporary		
	General Plant		12,000
	Internship		10,000
			<u>22,000</u>
G.8130.0150	Overtime		50,000
G.8130.0175	Health Insurance Buyout		1,500
	Total Personal Services	\$	<u>1,089,099</u>

Equipment

G.8130.0250	Other Equipment > \$5,000		
	Lift Station Flow Monitoring and Control System Upgrades (5)	\$	100,000
	Lift station generators (3)		200,000
	Communication System Upgrades (5)		66,000
	Recirculation Pump Rebuild/Replacement		35,000
	Lift Pump Rebuild/Replacement		35,000
			<u>436,000</u>
	Total Equipment	\$	<u>436,000</u>

Operating Expenses

G.8130.0410	Utilities		
	Water		164,000
	Electric		943,000
	Natural Gas		16,000
	Telephone		6,000
		\$	<u>1,129,000</u>
G.8130.0420	Insurance		74,000

City of Watertown

Fiscal Year: FY 2023-24
 Department: Sewage Treatment and Disposal
 Account Code: G8130
 Function: Sewer Operations

		<u>FY 2023-24 Adopted Budget</u>	
G.8130.0430	Contracted Services		
	Uniform Rental	9,000	
	Human-Machine Interface (HMI) / Supervisory Control and Data Acquisition (SCADA) Maintenance Fee	4,400	
	Contract Lab	63,270	
	Biogas Sampling	7,000	
	Telog (CSO comms)	2,000	
	Hach Lab Calibration	8,500	
	Bid Advertising	300	
	Core Climate	3,000	
	HVAC/Backflow/Gas Regulator	2,000	
	Welding Machine Shop Service	25,000	
	Shipping	3,000	
	Cartegraph Software Maintenance	6,000	
	Factory Repair Service Electrical/Mechanical	20,000	
	Biosolid Land Application Disposal	225,200	
	Crane Inspection	2,500	
	Meter Calibration	1,250	
	Gas Engines Contract Maintenance	32,900	
	Grinders Contract Maintenance	6,000	
	Generator Contract Maintenance	7,000	
	Electrical Maintenance Contract	18,000	
	Boiler Maintenance Contract	11,000	
	Scales/Weights Calibration	2,000	
	Occupational Medicine	2,000	
	Maintenance Contract Copier	<u>2,000</u>	463,320
G.8130.0440	Fees, Non Employee		
	Employee Physicals	2,500	
	Permit Fees	<u>17,500</u>	20,000
G.8130.0450	Miscellaneous		
	Travel and Training	23,400	
	Safety	23,000	
	Books and Periodicals	5,000	
	Commercial Driver License (CDL) Training	<u>3,000</u>	54,400
G.8130.0455	Vehicle Expenses	*	
	Maintenance and Repairs	10,000	
	Gas	8,500	
	Central Garage	12,000	
	Insurance	<u>9,200</u>	39,700

City of Watertown

Fiscal Year:

FY 2023-24

Department:

Sewage Treatment and Disposal

Account Code:

G8130

Function:

Sewer Operations

FY 2023-24 Adopted Budget

G.8130.0460	Materials and Supplies		
	Process Chemicals	580,000	
	Filter Press Clothes	30,000	
	Aerated Grit Chambers (Final Settling Tank B Cycle) - Sprocket and Chain Replacements	20,000	
	Aerated Grit Chambers (Primary Settling Tank) - Sprocket and Chain Replacements	45,000	
	Electrical Supplies	1,000	
	Mechanical and Control Supplies	112,500	
	New Pipe for Small Boiler	29,000	
	Siloxane Media Replacement	20,000	
	Grease and Oil	1,000	
	Office Supplies	3,500	
	Cleaning Supplies	7,000	
	Miscellaneous Supplies	5,000	
	Laboratory Supplies	35,000	
	Building and Grounds Supplies	<u>6,000</u>	895,000
G.8130.0465	Equipment < \$5,000		
	Computers (3)	4,500	
	Tools	8,000	
	Variable Feed Drive	12,000	
	Equipment-Mech/Elect/Ctr/B&G	25,200	
	Glass Wall Panels	17,000	
	New Composite Sampler	7,000	
	Lab Equipment	<u>12,700</u>	<u>86,400</u>
	Total Operating Expenses		<u>\$ 2,761,820</u>
Fringe Benefits			
G.8130.0810	New York State Retirement		\$ 120,750
G.8130.0830	Social Security		83,315
G.8130.0840	Workers' Compensation		100,000
G.8130.0850	Health Insurance		<u>215,792</u>
	Total Fringe Benefits		<u>\$ 519,857</u>
TOTAL BUDGET			<u><u>\$ 4,806,776</u></u>

G8130 – Sewage Treatment and Disposal

Fiscal Year 2023-24
Equipment

Lift Station Flow Monitoring and Pump Control System Upgrades (5) - \$100,000

Installing of these 5 units will standardize all 10 lift stations. The new flow monitoring will give accurate volumes being pumped through the lift station and allow remote operation of station.



G8130 – Sewage Treatment and Disposal

Fiscal Year 2023-24
Equipment

Emergency Generators at Lift Stations (3) \$200,000

The emergency generators would be installed with an emergency transfer to minimize the amount of sewage back up in the event of a loss of National Grid power.



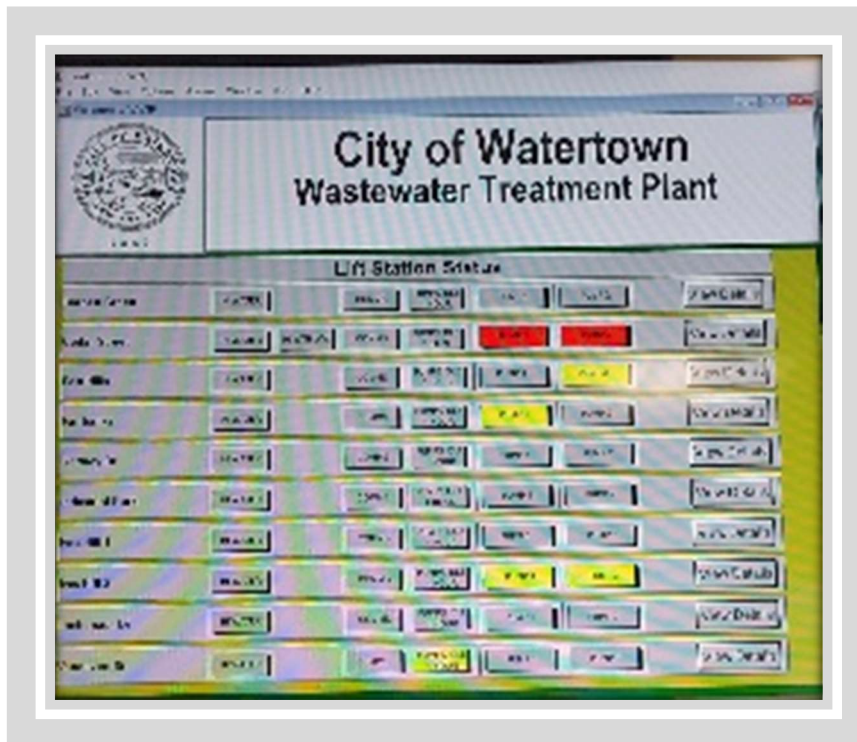
G8130 – Sewage Treatment and Disposal

Fiscal Year 2023-24
Equipment

Communication System Upgrades (5)

\$66,000

Communication upgrades will allow the lifts stations to have an improved connection to the supervisory control and data acquisition (SCADA) system.



G8130 – Sewage Treatment and Disposal

Fiscal Year 2023-24
Equipment

Recirculation Pump Rebuild/Replacement

\$35,000

Trickling Filter recirculation pumps are worn and in need of repair. Currently we are scheduling one recirculation pump a year to be refurbished to minimize the impact on the budget. If any of these pump's shafts were to break while in place it would at minimum double or even triple the price to repair. Currently we have a pump being inspected and repaired and it showed excess shaft wear.



G8130 – Sewage Treatment and Disposal

Fiscal Year 2023-24
Equipment

Lift Pump Rebuild/Replacement

\$35,000

Trickling Filter lift pumps are worn and in need of repair. Currently we are scheduling one lift pump a year to be refurbished to minimize the impact on the budget. If any of these pump's shafts were to break while in place it would at minimum double or even triple the price to repair. Currently we have a pump being inspected and repaired and it showed to be on the verge of failure.



City of Watertown

Fiscal Year:

FY 2023-24

Department:

General

Account Code:

G1990, G9010, G9040, G9050, G9060, G9061, G9065, G9070, G9089, G9501, G9950

Function:

Government Support

<u>Budget Summary</u>	<u>FY 2020-21</u> <u>Actual</u>	<u>FY 2021-22</u> <u>Actual</u>	<u>FY 2022-23</u> <u>Adopted Budget</u>	<u>FY 2023-24</u> <u>Adopted Budget</u>
G.1990.0430 Contingency	\$ -	\$ -	\$ 78,285	\$ 55,000
G.9010.0800 State Retirement System Pension Liability	(53,592)	(190,294)	-	-
G.9040.0800 Workers' Compensation	7,102	6,717	6,000	6,000
G.9050.0800 Unemployment Claims	(250)	-	1,000	1,000
G.9060.0800 Health Insurance - Retirees	178,676	175,563	152,984	184,672
G9061 Other Post Employment Benefits (OPEB)	(200,730)	(277,379)	-	-
G.9065.0800 Medicare Part B - Retirees	15,461	19,699	22,000	22,000
G.9089.0800 Employee Benefits - Other	124	154	150	200
G.9501.0900 Transfer to Risk Retention Fund	15,000	15,000	15,000	15,000
G.9510.0900 Transfer to General Fund	-	-	53,604	50,069
G.9950.0900 Transfer to Capital	<u>760,084</u>	<u>2,139,882</u>	<u>925,000</u>	<u>735,000</u>
Total	<u>\$ 721,875</u>	<u>\$ 1,889,342</u>	<u>\$ 1,254,023</u>	<u>\$ 1,068,941</u>

These accounts represent charges not directly associated with specific operating departments.

City of Watertown

Fiscal Year: FY 2023-24
Department: Debt Service
Account Code: G9710
Function: Debt Service

<u>Budget Summary</u>	<u>FY 2020-21 Actual</u>	<u>FY 2021-22 Actual</u>	<u>FY 2022-23 Adopted Budget</u>	<u>FY 2023-24 Adopted Budget</u>
Serial Bonds				
G.9710.0600 Serial Bond Principal	\$ 751,901	\$ 948,727	\$ 941,727	\$ 883,727
G.9710.0700 Serial Bond Interest	202,123	165,445	149,334	128,003
<u>Bond Anticipation Notes</u>				
G.9730.0600 Bond Anticipation Note Principal	23,500	139,000	-	-
G.9730.0700 Bond Anticipation Note Interest	-	-	-	-
Total Budget	<u>\$ 977,524</u>	<u>\$ 1,253,172</u>	<u>\$ 1,091,061</u>	<u>\$ 1,011,730</u>

These accounts represent the annual principal reduction and interest payments on Sewer Fund debt.

OUTSTANDING SERIAL BONDS

<u>DATE OF ISSUE / (INTEREST RATE) / MATURITY DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE AT END OF FISCAL YEAR</u>
4/10/2014 B (2.00 - 3.25%) 4/1/2029	\$ 360,000	\$ 72,138	\$ 432,138	\$ 1,960,000
6/18/2014 (1.00 - 2.625%) 11/15/2023	7,000	92	7,092	-
6/25/2015 (2.00 - 3.125%) 6/15/2030	136,500	29,642	166,142	846,000
6/15/2017 (2.00 - 3.00%) 6/15/2032	50,000	11,313	61,313	400,000
3/29/2019 (5.00 - 3.00%) 9/1/2033	36,247	14,318	50,565	326,223
9/30/2020 (3.00 - 5.00%) 2/15/2026	5,000	500	5,500	5,000
EFC 2021 serial bond (interest free) 1/22/2046	288,980	-	288,980	6,357,363
TOTAL	<u>\$ 883,727</u>	<u>\$ 128,003</u>	<u>\$ 1,011,730</u>	<u>\$ 9,894,586</u>

LIBRARY FUND

City of Watertown

Fiscal Year: FY 2023-24
Department: Library
Account Code: L7410
Function: Library

The Roswell P. Flower Memorial Library serves Watertown and surrounding communities as a center for reading, culture, and research. The Library is a vibrant institution, committed to promoting a well-rounded and informed citizenry. As a premier historical and community asset, the Library offers educational and recreational opportunities for all ages.

The Roswell P. Flower Memorial is the chartered public library for the City of Watertown. As the Central Library for the North Country Library System, it receives a significant amount of NY State Aid, in return for which it must meet certain expanded minimum standards of services, and provide open access to the residents of the NCLS service area. The Library provides the community with a wide variety of services by building and maintaining a collection of carefully selected materials, print and otherwise, for the use of the general public. As a repository of culture and a locus for information, instruction and personal and public improvement efforts, the library is a dynamic force for members of this generation and future generations. It is committed to the expansion and improvement of its services and facility for the community of the future.

**City of Watertown
Fiscal Year 2023-24 Adopted Budget
Library Fund Summary**

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Fines	\$ 1,471	\$ 3,167	\$ 10,000	\$ -
Sale of Equipment	-	920	-	-
Grants	63,879	73,451	70,279	71,832
Unclassified Revenues	6,700	-	-	-
General Fund Transfer	<u>1,252,723</u>	<u>1,527,711</u>	<u>1,532,712</u>	<u>1,423,918</u>
Total Revenues	\$ 1,324,773	\$ 1,605,249	\$ 1,612,991	\$ 1,495,750
Appropriated Fund Balance	<u>-</u>	<u>-</u>	<u>-</u>	<u>50,000</u>
Total Revenues and Appropriated Reserves/Fund Balance	<u>\$ 1,324,773</u>	<u>\$ 1,605,249</u>	<u>\$ 1,612,991</u>	<u>\$ 1,545,750</u>

Expenditures

Library	\$ 1,014,839	\$ 1,227,667	\$ 1,256,564	\$ 1,284,973
Contingency	-	-	37,251	15,000
Workers' Compensation	3,239	3,067	3,000	3,000
Health Insurance - Retirees	107,131	101,588	111,565	101,009
Medicare Part B - Retirees	18,594	18,940	20,000	17,000
Other Employee Benefits	147	168	150	175
Transfer to General Fund	-	-	3,516	-
Transfer to Capital Fund	-	90,787	53,940	-
Debt Service	<u>165,007</u>	<u>129,418</u>	<u>127,005</u>	<u>124,593</u>
Total Expenditures	<u>\$ 1,313,953</u>	<u>\$ 1,571,635</u>	<u>\$ 1,612,991</u>	<u>\$ 1,545,750</u>

Fund Balance

Beginning reserves and fund balance	\$ 84,623	\$ 95,443
+ Revenues	1,324,773	1,605,249
- Expenses	<u>(1,313,953)</u>	<u>(1,571,635)</u>
Ending reserve and fund balances	95,443	129,057
- Reserve for encumbrances	(37,340)	(8,523)
- Fund balance appropriated to subsequent fiscal year	<u>(50,000)</u>	<u>-</u>
Unreserved un-appropriated fund balance	<u>\$ 8,103</u>	<u>\$ 120,534</u>

(1) Fiscal Year 2022-23 Adopted Budget represents the original budget plus any subsequent budget re-adoption.

City of Watertown
Fiscal Year 2023-24 Adopted Budget
Library Fund Revenue Summary

<u>Revenues</u>	<u>FY 2020-21</u> <u>Actual</u>	<u>FY 2021-22</u> <u>Actual</u>	<u>FY 2022-23</u> <u>Adopted Budget</u>	<u>FY 2023-24</u> <u>Adopted Budget</u>
L.0000.2082 Fines	\$ 1,471	\$ 3,167	\$ 10,000	\$ -
L.0000.2665 Sale of Equipment	-	920	-	-
L.0000.2760 Grant	63,879	73,451	70,279	71,832
L.0000.5031 General Fund Transfer	<u>1,252,723</u>	<u>1,527,711</u>	<u>1,532,712</u>	<u>1,423,918</u>
Total Revenues	\$ 1,324,773	\$ 1,605,249	\$ 1,612,991	\$ 1,495,750
Appropriated Fund Balance	<u>-</u>	<u>-</u>	<u>-</u>	<u>50,000</u>
Total Revenues and Appropriated Reserves/Fund Balance	<u>\$ 1,324,773</u>	<u>\$ 1,605,249</u>	<u>\$ 1,612,991</u>	<u>\$ 1,545,750</u>

L.0000.2082 - Fines - Fees charged for overdue and lost books.

L.0000.2665 - Sale of Equipment - Revenue received from sale of City equipment.

L.0000.2760 - Grant - Funding received from the North Country Library System for general operations and one part-time clerk.

L.0000.5031 - General Fund Transfer - The contribution from the General Fund that is needed to fund the expenditures of the Library.

City of Watertown

Fiscal Year: FY 2023-24

Department: Library

Account Code: L7410

Function: Library

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 76,367	\$ 141,435	\$ 143,648	\$ 153,454
120 Clerical	263,334	280,259	287,263	302,758
130 Wages	234,409	237,855	246,132	255,166
140 Temporary	-	119	-	-
150 Overtime	1,570	2,727	6,000	5,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	4,362	4,400	5,600	9,250
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 580,042	\$ 666,795	\$ 688,643	\$ 725,628
Equipment				
210 Furniture and Furnishings	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ 77,971	\$ 94,179	\$ 90,925	\$ 103,925
420 Insurance	21,159	21,020	22,725	31,500
430 Contracted Services	82,400	168,826	145,280	120,940
440 Fees Non Employees	-	-	1,000	1,000
450 Miscellaneous	1,889	3,134	3,500	3,500
455 Vehicle Expense	-	-	-	-
460 Materials and Supplies	12,730	18,671	15,625	15,625
465 Equipment < \$5,000	9,962	10,392	10,000	10,000
Total Operating Expenses	\$ 206,111	\$ 316,222	\$ 289,055	\$ 286,490
Fringe Benefits				
810 New York State Retirement	\$ 86,149	\$ 84,423	\$ 75,396	\$ 88,212
820 Police/Fire Retirement	-	-	-	-
830 Social Security	42,302	48,536	52,683	55,509
840 Workers' Compensation	-	-	100	100
850 Health Insurance	100,235	111,691	150,687	129,034
Total Fringe Benefits	\$ 228,686	\$ 244,650	\$ 278,866	\$ 272,855
Department Total	\$ 1,014,839	\$ 1,227,667	\$ 1,256,564	\$ 1,284,973

City of Watertown

Fiscal Year: FY 2023-24

Department: Library

Account Code: L7410

Function: Library

FY 2023-24 Adopted Budget

Personal Services

L.7410.0110	Salaries		
	Library Director	\$	79,166
	Librarian III		<u>74,288</u>
		\$	153,454
L.7410.0120	Clerical		
	Secretary		43,598
	Library Clerk (6)		235,909
	Library Clerk - Part-time (1 @ .70) (a)		<u>23,251</u>
			302,758
L.7410.0130	Wages		
	Librarian II		61,897
	Librarian I (2)		119,544
	Custodial and Maintenance Supervisor (1 @ .50)		30,940
	Facilities Maintenance Worker (2 @ .50)		<u>42,785</u>
			255,166
L.7410.0150	Overtime		5,000
L.7410.0175	Health Insurance Buyout		<u>9,250</u>
	Total Personal Services	\$	<u>725,628</u>

Operating Expenses

L.7410.0410	Utilities		
	Water and Sewer	\$	12,000
	Electric		84,000
	Telephone		2,225
	Natural Gas		<u>5,700</u>
			103,925
L.7410.0420	Insurance		31,500
L.7410.0430	Contracted Services		
	Elevator Maintenance		1,500
	Fire Alarm System		1,700
	Meraki Router, Access Points (NCLS)		465
	Joint Automation Board Fee (NCLS)		12,000
	Security Services		91,300
	Fire Extinguisher Inspection		500
	Siemens Industry		4,800
	Federally Mandated Training and Employee Assistance Program		275
	Unemployment Services		100
	Safety Consultant		1,200
	Background Checks		100
	HVAC, Fountains and Other Maintenance		<u>7,000</u>
			120,940
L.7410.0440	Miscellaneous		
	Board of Trustees Audit		1,000

(a) Part-time Clerk is contingent upon grant funding from the North Country Library System

City of Watertown

Fiscal Year: FY 2023-24

Department: Library

Account Code: L7410

Function: Library

		<u>FY 2023-24 Adopted Budget</u>	
L.7410.0450	Miscellaneous		
	Postage	1,500	
	Travel and Training	<u>2,000</u>	3,500
L.7410.0460	Materials and Supplies		
	Office and Library Supplies	6,000	
	Sidewalk Salt	2,600	
	Labor Law Posters	25	
	Maintenance Supplies	<u>7,000</u>	15,625
L.7410.0465	Equipment < \$5,000		
	Books		<u>10,000</u>
	Total Operating Expenses		<u>\$ 286,490</u>
Fringe Benefits			
L.7410.0810	New York State Employees' Retirement System	\$	88,212
L.7410.0830	Social Security		55,509
L.7410.0840	Workers' Compensation		100
L.7410.0850	Health Insurance		<u>129,034</u>
	Total Fringe Benefits	\$	<u>272,855</u>
	TOTAL BUDGET	\$	<u><u>1,284,973</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: General
Account Code: L1990, L9040, L9050, L9060, L9065, L9070, L9089, L9710, L9950
Function: Government Support and Debt Service

	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>
	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
L.1990.0430 Contingency	\$ -	\$ -	\$ 37,251	\$ 15,000
L.9040.0800 Workers' Compensation	3,239	3,067	3,000	3,000
L.9060.0800 Health Insurance - Retirees	107,131	101,588	111,565	101,009
L.9065.0800 Medicare Part B - Retirees	18,594	18,940	20,000	17,000
L.9089.0800 Other Employee Benefits	147	168	150	175
L.9510.0900 Transfer to General Fund	-	-	3,516	-
L.9950.0900 Transfer to Capital Fund	-	90,787	53,940	-
General Expenses Total	<u>\$ 134,107</u>	<u>\$ 214,550</u>	<u>\$ 229,422</u>	<u>\$ 136,184</u>

	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>
	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
L.9710.0600 Serial Bond Principal	\$ 147,504	\$ 114,657	\$ 114,657	\$ 114,657
L.9710.0700 Serial Bond Interest	17,503	14,761	12,348	9,936
Debt Expenses Total	<u>\$ 165,007</u>	<u>\$ 129,418</u>	<u>\$ 127,005</u>	<u>\$ 124,593</u>

OUTSTANDING SERIAL BONDS

<u>DATE OF ISSUE / (INTEREST RATE)</u>		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE AT END OF FISCAL YEAR</u>
<u>/ MATURITY DATE</u>					
6/15/2017 (2.00 - 3.00%)	6/15/2027	\$ 110,649	\$ 9,234	\$ 119,883	\$ 330,449
3/29/2019 (5.00 - 3.00%)	9/1/2033	4,008	702	4,710	12,024
TOTAL		<u>\$ 114,657</u>	<u>\$ 9,936</u>	<u>\$ 124,593</u>	<u>\$ 342,473</u>

COMMUNITY DEVELOPMENT FUND

City of Watertown**Fiscal Year:****FY 2023-24****Department:****Community Development****Account Code:****CD8668****Function:****Home and Community Services**

The City participated in the Community Development Block Grant (CDBG) Small Cities Program from 1979 to 2013. Grants obtained during this time period funded a variety of housing programs, infrastructure and economic development programs. Beginning in 2014, the City became an entitlement community under the CDBG program, making it eligible to receive an annual allocation of CDBG funds rather than applying for funding through the State. The CDBG funds can be utilized for a wide variety of community development projects that benefit low to moderate income persons such as housing rehabilitation, infrastructure improvements and public services. The Planning & Community Development Department is responsible for the administration of the CDBG funds, including the writing of 5-Year Consolidated Plans, Annual Action Plans, Consolidated Annual Performance Evaluation Reports and general program administration. Staff is also responsible for the oversight of other community development projects such as housing and historic preservation projects associated with grant funding.

City of Watertown

Fiscal Year: FY 2023-24
Department: Community Development
Account Code: CD8668
Function: Home and Community Services

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
Revenues	Actual	Actual	Adopted Budget	Adopted Budget
CD.0000.2170 Program Income	\$ -	\$ -	\$ -	\$ -
CD.0000.2701 Refund of Prior Years' Exp	1,225	-	-	-
CD.0000.4940.8600 CDBG Program Income	14,875	-	-	-
CD.0000.4940.8605 Restore NY/Main Street	-	146,027	885,841	1,850,000
CD.0000.4940.8609 Entitlement - 2015	104,336	-	-	-
CD.0000.4940.8611 Entitlement - 2017	52,658	8,695	-	-
CD.0000.4940.8612 Entitlement - 2018	61,114	111,421	100,000	-
CD.0000.4940.8613 Entitlement - 2019	433,064	102,484	116,170	75,000
CD.0000.4940.8614 Entitlement - 2020	230,199	428,108	196,417	50,000
CD.0000.4940.8615 CARES Act - 2020	41,229	527,544	201,500	10,000
CD.0000.4940.8616 Entitlement - 2021	-	392,190	474,062	266,500
CD.0000.4940.8617 Entitlement - 2022	-	-	671,700	681,000
CD.0000.4940.8618 Entitlement - 2023	-	-	-	616,462
Total Revenues	\$ 938,700	\$ 1,716,469	\$ 2,645,690	\$ 3,548,962
Expenditures				
CD.8668.1 Personal Services	\$ 72,525	\$ 71,430	\$ 66,989	\$ 61,156
CD.8668.4 Contractual Expenditures	703,945	1,258,716	1,999,248	2,922,350
CD.8668.8 Fringe Benefits	29,805	28,486	24,711	26,456
CD.9510.0900 Transfer to General Fund	780	-	-	-
CD.9950.0900 Transfer to Capital Fund	131,645	357,837	554,742	539,000
Total Expenditures	\$ 938,700	\$ 1,716,469	\$ 2,645,690	\$ 3,548,962

City of Watertown

Fiscal Year: FY 2023-24
Department: Community Development
Account Code: CD8668
Function: Home and Community Services

<u>Budget Summary</u>	<u>FY 2020-21</u> <u>Actual</u>	<u>FY 2021-22</u> <u>Actual</u>	<u>FY 2022-23</u> <u>Adopted Budget</u>	<u>FY 2023-24</u> <u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 59,522	\$ 60,152	\$ 64,609	\$ 58,582
120 Clerical	1,315	3,384	1,630	1,824
130 Wages	11,004	7,460	-	-
140 Temporary	-	-	-	-
150 Overtime	667	415	750	750
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	17	19	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 72,525</u>	<u>\$ 71,430</u>	<u>\$ 66,989</u>	<u>\$ 61,156</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	700,636	1,254,014	1,999,248	2,922,350
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	3,309	4,702	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	<u>\$ 703,945</u>	<u>\$ 1,258,716</u>	<u>\$ 1,999,248</u>	<u>\$ 2,922,350</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 10,829	\$ 10,703	\$ 7,930	\$ 8,548
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	5,549	5,462	5,125	7,467
840 Workers' Compensation	-	-	-	-
850 Health Insurance	13,427	12,321	11,656	10,441
Total Fringe Benefits	<u>\$ 29,805</u>	<u>\$ 28,486</u>	<u>\$ 24,711</u>	<u>\$ 26,456</u>
Department Total	<u><u>\$ 806,275</u></u>	<u><u>\$ 1,358,632</u></u>	<u><u>\$ 2,090,948</u></u>	<u><u>\$ 3,009,962</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Community Development
Account Code: CD
Function: Home and Community Services

FY 2023-24 Adopted Budget

Personal Services

CD.8668.0110	Salaries		
	Planning and Community Development		
	Director (1 @ .20)	\$	17,582
	Senior Planner (1 @ .20)		18,113
	Planner (3 @ .10)		<u>22,887</u>
		\$	58,582
CD.8668.0120	Clerical		
	Secretary (1 @ .10)		1,824
CD.8668.0150	Overtime		<u>750</u>
	Total Personal Services	\$	<u>61,156</u>

Operating Expenses

CD.8668.0430	Contracted Services		
	Restore NY - Masonic Temple Project	\$	500,000
	Restore NY - 75-79 Public Square Project		1,350,000
	Black River Trail Design		26,350
	ADA Ramps		175,000
	Tree Plantings		15,000
	Watertown Housing Authority Meadowbrook		
	Sidewalk Reconstruction		30,000
	Playground Improvements		12,500
	Demolition Project		40,000
	Food Pantries		18,000
	Fair Housing Education		5,000
	Homeless Assistance		28,500
	Smoke Detector Program		5,000
	Housing Programs		<u>717,000</u>
	Total Operating Expenses	\$	<u>2,922,350</u>

Fringe Benefits

CD.8668.0810	New York State Employees' Retirement System	\$	8,548
CD.8668.0830	Social Security		7,467
CD.8668.0850	Health Insurance		<u>10,441</u>
	Total Fringe Benefits	\$	<u>26,456</u>
	TOTAL OPERATING BUDGET	\$	<u><u>3,009,962</u></u>

CD.9950.0900	Transfer to Capital Fund		
	Seward Street Reconstruction (Streets and Sidewalks)	\$	200,000
	Grant Street Reconstruction (Streets and Sidewalks)		189,000
	Burlington Street Reconstruction (Streets and Sidewalks)		<u>150,000</u>
	TOTAL BUDGET	\$	<u><u>539,000</u></u>

TOURISM FUND

City of Watertown
Fiscal Year: FY 2023-24
Department: Tourism Fund
Account Code: CT
Function: Culture and Recreation

In 1988, the County implemented legislation enacting a 3% Bed Tax. Based on revenue generated from hotel rooms in the City, the County receives 2% for administration and the City and County each receive 50% of the remaining balance. Funds must be used to promote and develop tourism in the City of Watertown.

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CT.0000.1113 Occupancy Tax	\$ 133,745	\$ 222,961	\$ 215,000	\$ 250,000
Sub-Total	133,745	222,961	215,000	250,000
Appropriated Fund Balance	-	-	-	-
Total Revenues	\$ 133,745	\$ 222,961	\$ 215,000	\$ 250,000

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Expenditures</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CT.9510.0900 Transfer to General Fund	\$ 133,745	\$ 222,961	\$ 215,000	\$ 250,000
Total Expenditures	\$ 133,745	\$ 222,961	\$ 215,000	\$ 250,000

<u>Fund Balance</u>		
Beginning reserves and fund balance	\$ -	\$ -
+ Revenues	133,745	222,961
- Expenses	(133,745)	(222,961)
Ending reserve and fund balances	\$ -	\$ -

RESERVE FUNDS

City of Watertown

Fiscal Year: FY 2023-24
Department: Workers' Compensation Reserve Fund
Account Code: CR
Function: Employee Fringe Benefits

	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CR.0000.2401 Interest and Earnings	\$ 211	\$ 251	\$ 1,200	\$ 1,200
Sub-Total	211	251	1,200	1,200
Appropriated Fund Balance	-	-	-	-
Total Revenues	<u>\$ 211</u>	<u>\$ 251</u>	<u>\$ 1,200</u>	<u>\$ 1,200</u>

	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>
<u>Expenditures</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CR.9510.0900 Transfer to General Fund	\$ -	\$ -	\$ -	\$ -
Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

<u>Fund Balance</u>			
Beginning reserves and fund balance	\$ 238,407	\$ 238,618	
+ Revenues	211	251	
- Expenses	-	-	
Ending reserve and fund balances	\$ 238,618	\$ 238,869	
- Fund balance appropriated to subsequent fiscal year	-	-	
Unreserved un-appropriated fund balance	<u>\$ 238,618</u>	<u>\$ 238,869</u>	

In accordance with New York State guidelines, the City has established this reserve fund for Workers' Compensation claims.

City of Watertown

Fiscal Year: FY 2023-24
Department: Risk Retention
Account Code: CS
Function: Self-Funded Liability

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CS.0000.2401 Interest and Earnings	\$ 681	\$ 690	\$ 1,000	\$ 1,000
CS.0000.5031 Interfund Transfers	<u>70,000</u>	<u>75,000</u>	<u>75,000</u>	<u>80,000</u>
Sub-Total	70,681	75,690	76,000	81,000
Appropriated Fund Balance	<u>36,270</u>	<u>73,511</u>	<u>49,000</u>	<u>44,000</u>
Total Revenues	<u>\$ 106,951</u>	<u>\$ 149,201</u>	<u>\$ 125,000</u>	<u>\$ 125,000</u>

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Expenditures</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CS.1740.0430 Administration	\$ 55,766	\$ 54,462	\$ 110,000	\$ 110,000
CS.1930.0430 Judgments and Claims	<u>51,185</u>	<u>94,739</u>	<u>15,000</u>	<u>15,000</u>
Total Expenditures	<u>\$ 106,951</u>	<u>\$ 149,201</u>	<u>\$ 125,000</u>	<u>\$ 125,000</u>

Fund Balance

Beginning reserves and fund balance	\$ 792,211	\$ 755,941
+ Revenues	70,681	75,690
- Expenses	<u>(106,951)</u>	<u>(149,201)</u>
Ending reserve and fund balances	\$ 755,941	\$ 682,430
- Fund balance appropriated to subsequent fiscal year	<u>-</u>	<u>-</u>
Unreserved un-appropriated fund balance	<u>\$ 755,941</u>	<u>\$ 682,430</u>

In accordance with New York State guidelines, the City has established this reserve fund to pay claims and judgments for the City's general liability.

City of Watertown

Fiscal Year: FY 2023-24
Department: Debt Service
Account Code: V
Function: Debt Service

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
Revenues	Actual	Actual	Adopted Budget	Adopted Budget
V.0000.2401 Interest and Earnings	\$ 7	\$ 2	\$ -	\$ -
V.0000.2710 Premium and Accrued Interest on Obligations	757,534	-	-	-
V.0000.5791 Proceeds of Advance Refundir	1,225,000	-	-	-
Sub-Total	1,982,541	2	-	-
Appropriated Fund Balance	-	-	-	-
Total Revenues	\$ 1,982,541	\$ 2	\$ -	\$ -

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
Expenditures	Actual	Actual	Adopted Budget	Adopted Budget
V.9510.0900 Transfer to General Fund	\$ 15,286	\$ 3,846	\$ -	\$ -
V.9510.0900 Transfer to Capital Fund	\$ 593,000	-	-	-
V.9991.0430 Payment to Escrow Agent and Professionals	\$ 1,378,746	-	-	-
Total Expenditures	\$ 1,987,032	\$ 3,846	\$ -	\$ -

Fund Balance

Beginning reserves and fund balance	\$ 8,335	\$ 3,844
+ Revenues	\$ 1,982,541	2
- Expenses	<u>\$ (1,987,032)</u>	<u>(3,846)</u>
Ending reserve and fund balances	\$ 3,844	\$ -
- Fund balance appropriated to subsequent fiscal year	<u>-</u>	<u>-</u>
Unreserved un-appropriated fund balance	<u>\$ 3,844</u>	<u>\$ -</u>

The Debt Service Fund is used to record unexpended proceeds of long-term debt and premiums received from the issuance of bond anticipation notes and serial bonds for capital projects. The revenue credited to this fund is then transferred to the fund ultimately responsible for paying the debt borrowed to finance the capital project.

SELF-
FUNDED
HEALTH
INSURANCE
FUND

City of Watertown

Fiscal Year: FY 2023-24
Department: Self-Funded Health Insurance
Account Code: MS
Function: Employee Fringe Benefits

The City self-insures its Health Insurance benefits for its eligible active and retired employees. A third-party administrator, UMR, administers the program for a fee. To insure against catastrophic losses, the City purchases "stop-loss" insurance for losses exceeding \$185,000.

City of Watertown

Fiscal Year: FY 2023-24
Department: Self-Funded Health Insurance
Account Code: MS
Function: Employee Fringe Benefits

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
MS.0000.1270 Shared Service Charges (a)	\$ 7,261,302	\$ 7,048,627	\$ 8,019,351	\$ 8,574,997
MS.0000.2401 Interest and Earnings	3,498	3,371	15,000	75,000
MS.0000.2680 Insurance Recovery	191,791	45,631	25,000	-
MS.0000.2700 Medicare Part D Reimbursement	194,548	227,354	210,000	195,000
MS.0000.2701 Refund of Prior Year Expenditures	5,907	7,240	-	-
MS.0000.2708 Employee Contributions (a)	536,718	531,711	692,232	730,685
MS.0000.2709 Retirees' Contributions (a)	234,429	232,962	259,073	303,534
MS.0000.2771 Prescription Reimbursement	668,978	727,942	775,000	700,000
MS.0000.2773 Payment Processing Fees	83	608	750	875
Sub-Total	9,097,254	8,825,446	9,996,406	10,580,091
Appropriated Fund Balance	783,665	567,697	399,265	45,284
Total Revenues and Appropriated Fund Balance	\$ 9,880,919	\$ 9,393,143	\$ 10,395,671	\$ 10,625,375

Expenditures

MS.1710 Administration	\$ 543,650	\$ 529,675	\$ 595,265	\$ 612,483
MS 9060.0430.0020 Medical Claims	6,013,957	5,035,587	5,425,011	5,475,643
MS 9060.0430.0030 Prescriptions	3,323,312	3,827,881	4,375,395	4,537,249
Total Expenditures	\$ 9,880,919	\$ 9,393,143	\$ 10,395,671	\$ 10,625,375

Fund Balance

Beginning reserves and fund balance	\$ 3,799,208	\$ 3,015,543
+ Revenues	9,097,254	8,825,446
- Expenses	(9,880,919)	(9,393,143)
Ending reserve and fund balances	\$ 3,015,543	\$ 2,447,846
- Reserve for encumbrances	-	-
- Fund balance appropriated to subsequent fiscal year	(534,122)	(399,265)
Unreserved un-appropriated fund balance	\$ 2,481,421	\$ 2,048,581

(a) Fiscal Year 2023-24 monthly health insurance premiums will be:

Individual: \$ 785.88 Family: \$ 1,760.37

City of Watertown

Fiscal Year: FY 2023-24
Department: Self-Funded Health Insurance
Account Code: MS1710
Function: Employee Fringe Benefits

<u>Budget Summary</u>	<u>FY 2020-21</u> <u>Actual</u>	<u>FY 2021-22</u> <u>Actual</u>	<u>FY 2022-23</u> <u>Adopted Budget</u>	<u>FY 2023-24</u> <u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 43,735	\$ 45,684	\$ 48,737	\$ 50,474
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 43,735</u>	<u>\$ 45,684</u>	<u>\$ 48,737</u>	<u>\$ 50,474</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	253,515	235,264	275,000	280,000
430 Contracted Services	221,266	223,431	241,000	248,420
440 Fees Non Employees	4,455	4,259	4,820	5,125
450 Miscellaneous	-	-	1,475	1,475
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	132	-	700	700
465 Equipment < \$5,000	-	175	500	1,500
Total Operating Expenses	<u>\$ 479,368</u>	<u>\$ 463,129</u>	<u>\$ 523,495</u>	<u>\$ 537,220</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 4,716	\$ 4,888	\$ 4,495	\$ 5,530
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	2,984	3,127	4,478	3,861
840 Workers' Compensation	-	-	-	-
850 Health Insurance	12,847	12,847	14,060	15,398
Total Fringe Benefits	<u>\$ 20,547</u>	<u>\$ 20,862</u>	<u>\$ 23,033</u>	<u>\$ 24,789</u>
Department Total	<u><u>\$ 543,650</u></u>	<u><u>\$ 529,675</u></u>	<u><u>\$ 595,265</u></u>	<u><u>\$ 612,483</u></u>

City of Watertown

Fiscal Year: FY 2023-24
Department: Self-Funded Health Insurance
Account Code: MS
Function: Employee Fringe Benefits

FY 2023-24 Adopted Budget

Personal Services

MS.1710.0110	Salaries		
	Human Resources Manager (1 @ .10)	\$	8,736
	Benefits Administrator (1 @ .80)		<u>41,738</u>
	Total Personal Services		<u>\$ 50,474</u>

Operating Expenses

MS.1710.0420	Insurance		
	Stop Loss Insurance		\$ 280,000
MS.1710.0430	Contracted Services		
	Third-party Administration Fees	\$	245,100
	Affordable Care Act Program / IRS Forms Printing		<u>3,320</u>
			248,420
MS.1710.0440	Fees, Non Employee		
	Attestation		1,750
	Patient Protection and Affordable Care Act Transitional Reinsurance Fee		<u>3,375</u>
			5,125
MS.1710.0450	Miscellaneous		
	Training		1,475
MS.1710.0460	Materials and Supplies		
	Supplies		700
MS.1710.0465	Equipment < \$5,000		
	Computer		<u>1,500</u>
	Total Operating Expenses		<u>\$ 537,220</u>

Fringe Benefits

MS.1710.0810	New York State Employees' Retirement System	\$	5,530
MS.1710.0830	Social Security		3,861
MS.1710.0850	Health Insurance		<u>15,398</u>
	Total Fringe Benefits		<u>\$ 24,789</u>

TOTAL BUDGET \$ 612,483

CAPITAL PROJECTS FUND

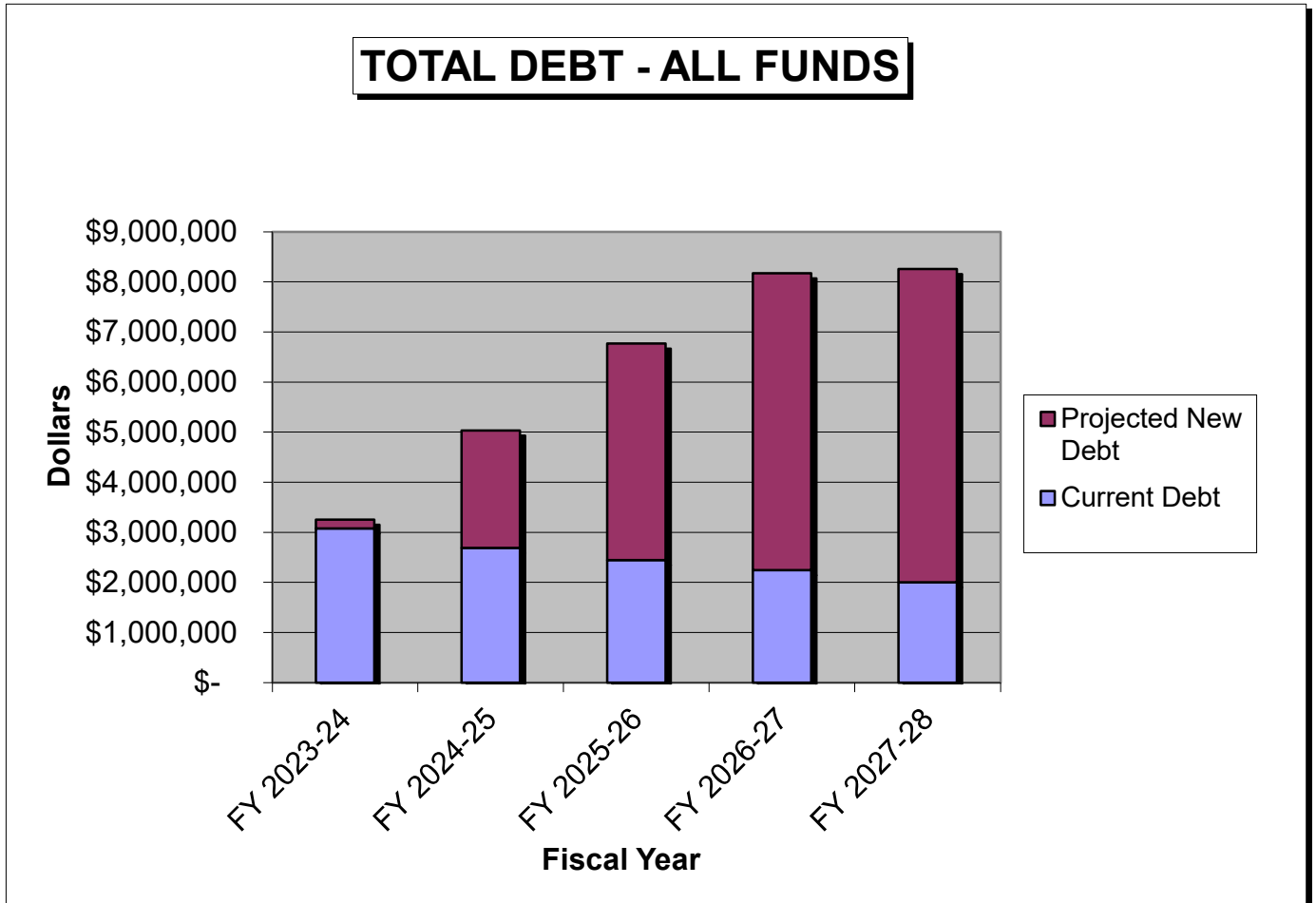
**CITY OF WATERTOWN
FISCAL YEAR 2023-24 BUDGET
COMPUTATION OF DEBT LIMIT
As of June 30, 2023**

Five Year Average Full Valuation of Taxable Real Property		\$ 1,188,138,539
Debt Limit - 7% thereof		\$ 83,169,698
Inclusions:		
Outstanding Bonds	\$ 28,756,343	
Exclusions:		
Self-liquidating Debt	\$ 1,434,428	
Water Debt	2,360,551	
Sewer Debt	<u>10,778,313</u>	
	<u>\$ 14,573,292</u>	
Total Net Indebtedness		<u>\$ 14,183,051</u>
Net Debt Contracting Margin		<u>\$ 68,986,647</u>
The percent of debt contracting power exhausted is		<u>17.05%</u>

DEBT

ALL FUNDS

	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>
Current Debt	(1) \$ 3,079,235	\$ 2,689,863	\$ 2,444,618	\$ 2,247,209	\$ 2,001,330
Projected New Debt	<u>173,475</u>	<u>2,343,751</u>	<u>4,326,615</u>	<u>5,922,429</u>	<u>6,256,497</u>
TOTAL	<u>\$ 3,252,710</u>	<u>\$ 5,033,613</u>	<u>\$ 6,771,233</u>	<u>\$ 8,169,638</u>	<u>\$ 8,257,827</u>



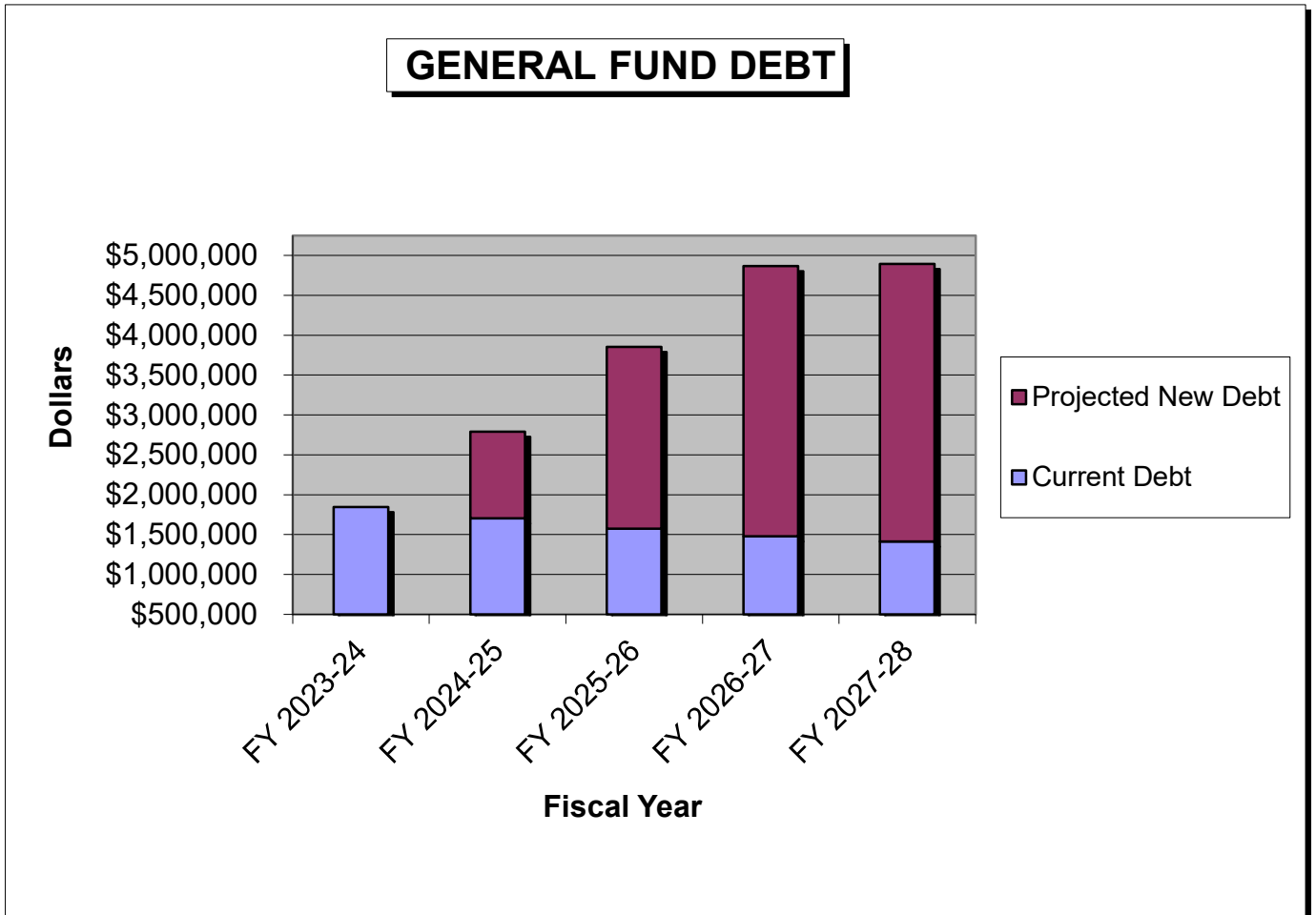
(1) Current debt is net of the following debt that will have offsetting revenues:

	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>
Hydro-electric Plant debt	\$ 379,421	\$ 373,759	\$ 357,597	\$ 176,435	\$ 168,523
Water Treatment Plant debt	\$ 50,303	\$ 152,873	\$ 231,144	\$ 255,850	\$ 273,146
Wastewater Treatment Plant debt	\$ 336,775	\$ 420,209	\$ 416,390	\$ 412,348	\$ 409,956

DEBT

GENERAL FUND

	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>
Current Debt	(1) \$ 1,846,614	\$ 1,702,906	\$ 1,574,837	\$ 1,479,656	\$ 1,414,084
Projected New Debt	-	1,088,207	2,276,395	3,385,641	3,480,325
TOTAL	<u>\$ 1,846,614</u>	<u>\$ 2,791,113</u>	<u>\$ 3,851,232</u>	<u>\$ 4,865,297</u>	<u>\$ 4,894,409</u>

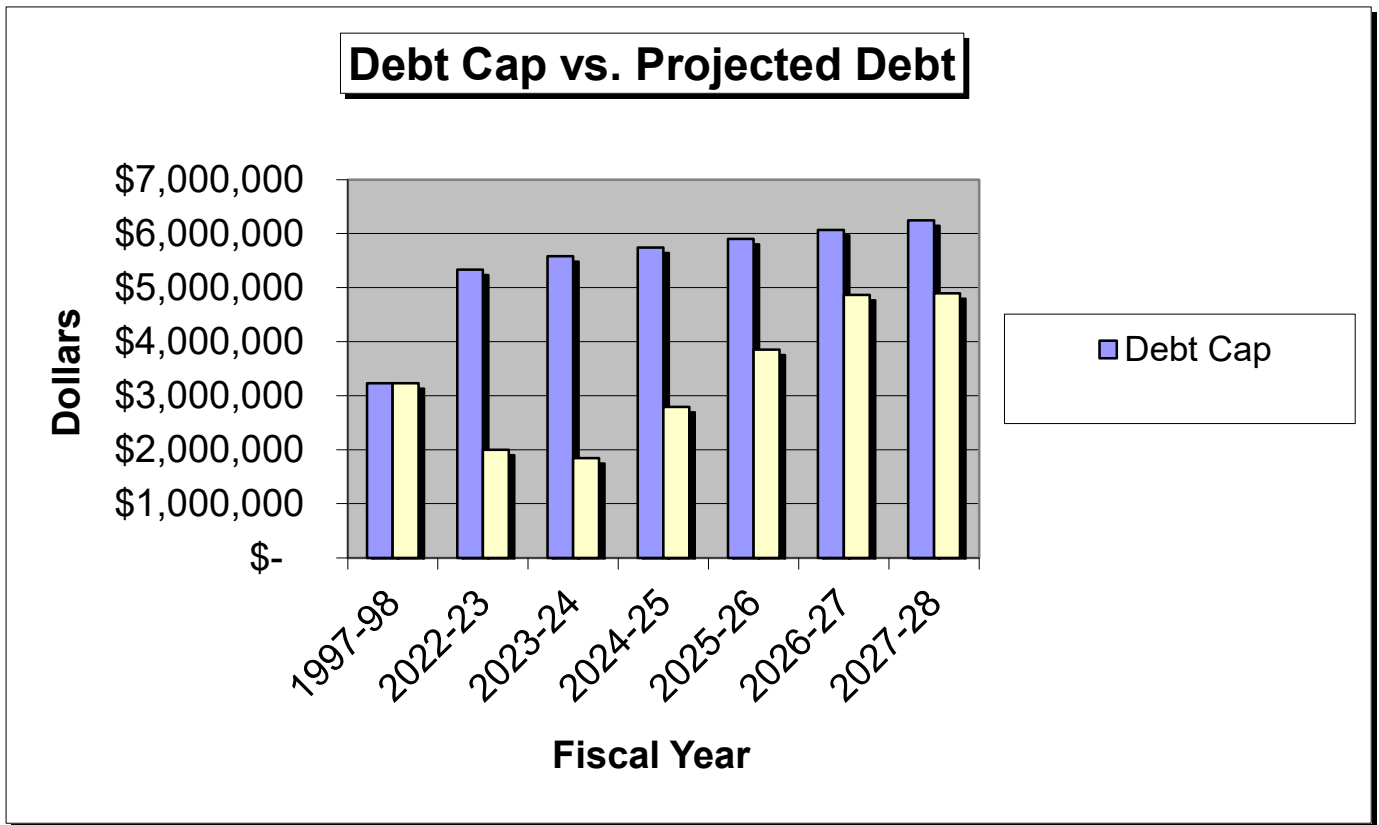


(1) Current debt is net of the following debt that will have offsetting revenues:

	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>
Hydro-electric Plant debt	\$ 379,421	\$ 373,759	\$ 357,597	\$ 176,435	\$ 168,523

GENERAL FUND DEBT CAP

<u>Fiscal Year</u>		<u>Actual / Projected</u>	<u>Debt (1)</u>	<u>Debt Cap</u>	<u>Debt Cap Margin</u>
1997-98	base year		\$ 3,231,475	\$ 3,231,475	N/A
2022-23	actual		\$ 1,998,340	\$ 5,330,410	\$ (3,332,070)
2023-24	actual		\$ 1,846,614	\$ 5,580,834	\$ (3,734,220)
2024-25	projected		\$ 2,791,113	\$ 5,739,316	\$ (2,948,204)
2025-26	projected		\$ 3,851,232	\$ 5,902,300	\$ (2,051,068)
2026-27	projected		\$ 4,865,297	\$ 6,069,911	\$ (1,204,614)
2027-28	projected		\$ 4,894,409	\$ 6,242,283	\$ (1,347,874)



The general fund has a self-imposed debt cap established by City Council. The base year for the cap is FY 1997-98 and the base amount represents FY 1997-98's principal and interest payment. The base amount has been increased each year by the Consumer Price Index - All Urban Consumers (1982-84 = 100). Part of the City's capital budget process is to project the self-imposed debt cap for the next 4 fiscal years and compare the actual and projected debt amounts for those years to the self-imposed limit and develop a plan that stays under the debt cap limit.

(1) The City excludes the debt payments (actual and projected) related to the hydro-electric facility from the self-imposed debt cap calculation as the hydro-electric plant generates revenue significant enough to cover the related debt payments.

Debt excluded from the debt cap calculation:

	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>
Hydro-electric Plant debt	\$ 379,421	\$ 373,759	\$ 357,597	\$ 176,435	\$ 168,523

	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30	FY 2030/31	FY 2031/32	FY 2032/33	FY 2033/34 - FY 2037/38	FY 2038/39 - FY 2042/43	FY 2043/44 - FY 2047/48	FY 2048/49 - FY 2050/51	TOTAL
GENERAL FUND - Existing Debt Service															
Hydro-electric Facility Improvements (non-taxable)	\$ 179,250	\$ 181,500	\$ 173,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 534,000
Fire Truck	28,368	-	-	-	-	-	-	-	-	-	-	-	-	-	28,368
Breen Avenue reconstruction	55,000	52,500	-	-	-	-	-	-	-	-	-	-	-	-	107,500
Clinton Street reconstruction	76,354	50,316	48,882	47,363	45,788	-	-	-	-	-	-	-	-	-	268,703
Fairgrounds storage bldg	21,578	-	-	-	-	-	-	-	-	-	-	-	-	-	21,578
Sidewalk district #9	6,165	-	-	-	-	-	-	-	-	-	-	-	-	-	6,165
Arena rehabilitation	645,630	643,997	647,038	644,547	645,183	646,776	646,792	645,425	644,325	612,700	3,067,650	1,231,775	-	-	10,721,838
Factory Street reconstruction	148,169	144,965	141,760	138,458	135,052	131,520	127,857	-	-	-	-	-	-	-	967,781
Fire Pumper Truck	56,777	55,707	54,637	-	-	-	-	-	-	-	-	-	-	-	167,121
City Hall boiler	18,572	18,222	17,873	-	-	-	-	-	-	-	-	-	-	-	54,667
Sidewalks - District #10	5,798	5,691	5,584	5,470	-	-	-	-	-	-	-	-	-	-	22,543
Sidewalks - District #11	5,961	5,851	5,741	5,624	-	-	-	-	-	-	-	-	-	-	23,177
Thompson Park playground	36,304	35,633	34,964	34,253	-	-	-	-	-	-	-	-	-	-	141,154
Flower Avenue East reconstruction	157,835	149,258	143,692	138,123	131,590	126,843	123,138	114,445	111,253	108,059	-	-	-	-	1,304,236
Massey Street Fire Station HVAC	43,149	41,388	39,627	37,866	36,105	-	-	-	-	-	-	-	-	-	198,135
Hydro-electric Facility Improvements	200,171	192,259	184,347	176,435	168,523	161,403	-	-	-	-	-	-	-	-	1,083,138
Western Boulevard Extension Construction	41,681	40,219	38,757	37,296	35,834	34,518	33,348	32,327	31,448	30,571	30,450	-	-	-	386,449
Sidewalk District #12	5,313	5,103	4,893	4,683	4,473	4,284	-	-	-	-	-	-	-	-	28,749
Thompson Park North Down Drive Retaining Wall	29,469	28,305	27,140	25,975	24,810	23,761	-	-	-	-	-	-	-	-	159,460
Flynn Pool Improvements	37,992	-	-	-	-	-	-	-	-	-	-	-	-	-	37,992
Thompson Park pool and bathroom	156,450	156,800	155,850	154,650	154,200	142,450	124,950	-	-	-	-	-	-	-	1,045,350
Mill St Bridge reconstruction (north span)	22,050	22,050	-	-	-	-	-	-	-	-	-	-	-	-	44,100
Pearl St Bridge reconstruction (north span)	43,050	42,500	42,900	42,200	41,450	41,650	36,750	-	-	-	-	-	-	-	290,500
Sidewalk Special Assessment District #13	10,800	10,400	10,000	9,600	9,200	8,800	8,400	-	-	-	-	-	-	-	67,200
DPW Storm sewer - sewer cleaner/vac truck (1-71) (split 50% wG8120)	41,750	38,850	-	-	-	-	-	-	-	-	-	-	-	-	80,600
Fire Ladder Truck	152,400	155,150	155,500	153,550	150,400	137,100	135,150	126,000	-	-	-	-	-	-	1,165,250
GENERAL FUND - Existing Debt Service	\$ 2,226,036	\$ 2,076,664	\$ 1,932,435	\$ 1,656,093	\$ 1,582,608	\$ 1,459,105	\$ 1,236,385	\$ 918,197	\$ 787,026	\$ 751,330	\$ 3,098,100	\$ 1,231,775	\$ -	\$ -	\$ 18,955,754
GENERAL FUND - Projected Debt Service															
Massey St. - Coffeen St. - Court St Bridge (MPO project)	-	224,000	218,400	212,800	207,200	201,600	196,000	190,400	184,800	179,200	812,000	145,600	-	-	2,772,000
Refuse and Recycling - Transfer Building Construction	-	-	98,000	95,200	92,400	89,600	86,800	84,000	81,200	78,400	148,400	-	-	-	854,000
Fire - Engine 4 (8-4) replacement	-	100,380	97,512	94,644	91,776	88,908	86,040	83,172	80,304	77,436	74,568	-	-	-	874,740
DPW Refuse and Recycling - Transfer Compactor Containers	-	-	16,800	16,240	15,680	15,120	14,560	-	-	-	-	-	-	-	78,400
DPW Refuse and Recycling - Recycling Totes	-	-	43,200	41,760	40,320	38,880	37,440	-	-	-	-	-	-	-	201,600
DPW Refuse and Recycling - Transfer Compactors	-	-	38,400	37,120	35,840	34,560	33,280	-	-	-	-	-	-	-	179,200
DPW Refuse and Recycling - Roll-off Transit Vehicle	-	-	42,000	40,600	39,200	37,800	36,400	-	-	-	-	-	-	-	196,000
Waterman Drive West (design)	-	-	490,667	478,400	466,133	453,867	441,600	429,333	417,067	404,800	1,840,000	650,133	-	-	6,072,000
Seward / Grant / Henry Street - street	-	41,493	40,456	39,419	38,381	37,344	36,307	35,269	34,232	33,195	150,413	26,971	-	-	513,480
Municipal Building - City Court rehab	-	336,000	326,400	316,800	307,200	297,600	288,000	278,400	268,800	259,200	249,600	-	-	-	2,928,000
Municipal Building - City Hall Renovation	-	100,800	97,920	95,040	92,160	89,280	86,400	83,520	80,640	77,760	74,880	-	-	-	878,400
Fire - Engine 5 replacement (8-1)	-	155,400	150,960	146,520	142,080	137,640	133,200	128,760	124,320	119,880	115,440	-	-	-	1,354,200
Flower Ave W / Washington St Combined Sewer Separation Design/Phase I/Phase II	-	37,333	36,400	35,467	34,533	33,600	32,667	31,733	30,800	29,867	135,333	24,267	-	-	462,000
Burlington St - sidewalk	-	21,333	20,800	20,267	19,733	19,200	18,667	18,133	17,600	17,067	77,333	13,867	-	-	264,000
Burlington St - storm sewer	-	8,000	7,800	7,600	7,400	7,200	7,000	6,800	6,600	6,400	29,000	5,200	-	-	99,000
Burlington St - street	-	63,467	61,880	60,293	58,707	57,120	55,533	53,947	52,360	50,773	230,067	41,253	-	-	785,400
Bus - Construction of new bus facility	-	-	76,800	74,880	72,960	71,040	69,120	67,200	65,280	63,360	288,000	101,760	-	-	950,400
Outdoor Recreation - Kostyk Field and Multi-purpose Field #2 Lighting	-	-	72,000	69,600	67,200	64,800	62,400	-	-	-	-	-	-	-	336,000
Maintenance of Bridges - Pearl Street South Span Abutment Stabilization	-	-	84,000	81,600	79,200	76,800	74,400	72,000	69,600	67,200	127,200	-	-	-	732,000
Flower Ave W / Washington St Combined Sewer Separation Phase I	-	-	160,000	156,000	152,000	148,000	144,000	140,000	136,000	132,000	600,000	212,000	-	-	1,980,000
Bronson Street (800 - 900 blocks) - sidewalk	-	-	10,667	10,400	10,133	9,867	9,600	9,333	9,067	8,800	40,000	14,133	-	-	132,000
Bronson Street (800 - 900 blocks) storm sewer	-	-	21,333	20,800	20,267	19,733	19,200	18,667	18,133	17,600	80,000	28,267	-	-	264,000
Bronson Street (800 - 900 blocks) street	-	-	42,667	41,600	40,533	39,467	38,400	37,333	36,267	35,200	160,000	56,533	-	-	528,000
Washington Street Public Square to Academy St StreetScape Related Paving	-	-	21,333	20,800	20,267	19,733	19,200	18,667	18,133	17,600	80,000	28,267	-	-	264,000
Brownfield Redevelopment - Van Duzee Street Site Remediation	-	-	-	51,563	50,156	48,750	47,344	45,938	44,531	43,125	120,938	-	-	-	452,344
DPW Facility Construction	-	-	312,500	305,000	297,500	290,000	282,500	275,000	267,500	260,000	1,225,000	645,000	-	-	3,900,000
DPW - Former Public Works Facility Demolition	-	-	55,000	53,500	52,000	50,500	49,000	47,500	46,000	44,500	129,000	-	-	-	482,500
Municipal Building - Windows and door replacements	-	-	167,063	162,506	157,950	153,394	148,838	144,281	139,725	135,169	391,838	-	-	-	1,465,594
Municipal Building - Insulation and skin	-	-	250,250	243,425	236,600	229,775	222,950	216,125	209,300	202,475	586,950	-	-	-	2,195,375
Maintenance of Bridges - Pearl Street South Span Joint replacement, polymer overlay	-	-	-	72,917	71,167	69,417	67,667	65,917	64,167	62,417	285,833	150,500	-	-	910,000
Paddock Street (Dimmick St. - Sherman St.) - storm sewer	-	-	62,500	61,000	59,500	58,000	56,500	55,000	53,500	52,000	245,000	129,000	-	-	780,000
Newell St - Engine St to Arch St - sidewalk	-	-	20,833	20,333	19,833	19,333	18,833	18,333	17,833	17,333	81,667	43,000	-	-	260,000
Newell St - Engine St to Arch St - storm sewer	-	-	41,667	40,667	39,667	38,667	37,667	36,667	35,667	34,667	163,333	86,000	-	-	520,000
Newell St - Engine St to Arch St - street	-	-	81,250	79,300	77,350	75,400	73,450	71,500	69,550	67,600	318,500	167,700	-	-	1,014,000
Pawling St - Hungerford St to Dead End - sidewalk	-	-	9,375	9,150	8,925	8,700	8,475	8,250	8,025	7,800	36,750	19,350	-	-	117,000
Pawling Street - Storm and Sanitary Sewer Outlet to Gotham Street	-	-	20,833	20,333	19,833	19,333	18,833	18,333	17,833	17,333	81,667	43,000	-	-	260,000
Pawling St - Hungerford St to Dead End - street	-	-	26,042	25,417	24,792	24,167	23,542	22,917	22,292	21,667	102,083	53,750	-	-	325,000
DPW Facility Construction	-	-	-	198,333	194,000	189,667	185,333	181,000	176,667	172,333	840,000	731,667	-	-	2,520,000
Flower Ave W / Washington St Combined Sewer Separation Phase II	-	-	-	152,500	149,000	145,500	142,000	138,500	135,000	131,500	622,500	435,000	-	-	1,920,000
Howk St - Coffeen St to Newell St - sidewalk	-	-	-	7,625	7,450	7,275	7,100	6,925	6,750	6,575	31,125	21,750	-	-	96,000
Howk St - Coffeen St to Newell St - storm sewer	-	-	-	-	9,150	8,940	8,730	8,520	8,310	8,100	37,350	26,100	-	-	115,200
Howk St - Coffeen St to Newell St - street	-	-	-	-	17,792	17,383	16,975	16,567	16,158	15,750	72,625	50,750	-	-	224,000
Arena - Ice Chiller	-	-	-	-	-	116,250	113,000	109,750	106,500	103,250	467,500	-	-	-	1,016,250
Outdoor Recreation - Baseball Stadium Field Lighting	-	-	-	-	-	46,375	45,238	44,100	42,963	41,825	192,063	-	-	-	412,563
Public Square - mill and overlay	-	-	-	-	-	49,58									

	<u>FY 2023/24</u>	<u>FY 2024/25</u>	<u>FY 2025/26</u>	<u>FY 2026/27</u>	<u>FY 2027/28</u>	<u>FY 2028/29</u>	<u>FY 2029/30</u>	<u>FY 2030/31</u>	<u>FY 2031/32</u>	<u>FY 2032/33</u>	<u>FY 2033/34 - FY</u> <u>2037/38</u>	<u>FY 2038/39 - FY</u> <u>2042/43</u>	<u>FY 2043/44 - FY</u> <u>2047/48</u>	<u>FY 2048/49 - FY</u> <u>2050/51</u>	<u>TOTAL</u>
Municipal Building - Ceiling replacements	-	-	-	-	-	-	41,075	40,068	39,060	38,053	175,150	32,008	-	-	365,413
Municipal Building - Lighting replacements	-	-	-	-	-	-	24,513	23,911	23,310	22,709	104,525	19,101	-	-	218,069
Fire - Engine 3 replacement (8-3)	-	-	-	-	-	-	138,728	135,325	131,922	128,519	591,555	108,103	-	-	1,234,151
East Avenue Reconstruction - sidewalk	-	-	-	-	-	-	12,396	12,125	11,854	11,583	53,854	47,083	8,604	-	157,500
East Avenue Reconstruction - storm sewer	-	-	-	-	-	-	19,833	19,400	18,967	18,533	86,167	75,333	13,767	-	252,000
East Avenue Reconstruction - street	-	-	-	-	-	-	31,733	31,040	30,347	29,653	137,867	120,533	22,027	-	403,200
Downtown - Stone Street Streetscape Enhancements	-	-	-	-	-	-	-	49,688	48,469	47,250	217,969	78,656	-	-	442,031
Fire - Engine 1 Pumper refurbishment (8-31)	-	-	-	-	-	-	-	65,190	63,591	61,992	285,975	103,197	-	-	579,945
Haney Street storm channelization and culvert replacement	-	-	-	-	-	-	-	29,750	29,100	28,450	132,500	116,250	41,950	-	378,000
Sherman Street (600 and 700 blocks) - storm sewer	-	-	-	-	-	-	-	29,750	29,100	28,450	132,500	116,250	41,950	-	378,000
Sherman Street (600 and 700 blocks) - street	-	-	-	-	-	-	-	47,104	46,075	45,046	209,792	184,063	66,421	-	598,500
Municipal Building - Wall repairs	-	-	-	-	-	-	-	-	41,738	40,714	188,213	100,643	-	-	371,306
Municipal Building - Electrical and Data rehab	-	-	-	-	-	-	-	-	82,813	80,781	373,438	199,688	-	-	736,719
Municipal Building - Plumbing	-	-	-	-	-	-	-	-	41,738	40,714	188,213	100,643	-	-	371,306
Municipal Building - Flooring	-	-	-	-	-	-	-	-	41,738	40,714	188,213	100,643	-	-	371,306
Winslow Street - Washington St to Franklin St - storm sewer	-	-	-	-	-	-	-	49,583	48,500	226,250	199,167	106,500	-	-	630,000
Winslow Street - Washington St to Franklin St - street	-	-	-	-	-	-	-	-	91,729	89,725	418,563	368,458	197,025	-	1,165,500
Maintenance of Bridges - Cayuga Avenue Bridge Replacement	-	-	-	-	-	-	-	-	-	59,500	278,000	245,500	173,000	-	756,000
Mill Street - Main St W to City - storm sewer	-	-	-	-	-	-	-	-	-	99,167	463,333	409,167	288,333	-	1,260,000
Mill Street - Main St W to City - street	-	-	-	-	-	-	-	-	-	158,667	741,333	654,667	461,333	-	2,016,000
Fire - Engine 2 replacement (8-2)	-	-	-	-	-	-	-	-	-	-	801,360	698,010	-	-	1,499,370
Fire - Engine 4 (8-4) refurbishment	-	-	-	-	-	-	-	306,300	-	-	306,300	339,000	61,950	-	707,250
Washington Street - Academy St to Green St - storm sewer	-	-	-	-	-	-	-	-	-	-	287,750	323,125	282,500	51,625	945,000
Washington Street - Academy St to Green St - street	-	-	-	-	-	-	-	-	-	-	690,600	775,500	678,000	123,900	2,268,000
Fire - Truck #2 replacement (8-5)	-	-	-	-	-	-	-	-	-	-	814,275	1,220,625	440,475	-	2,475,375
Huntington Street - Eastern Blvd to Lee Street - storm sewer	-	-	-	-	-	-	-	-	-	-	218,250	331,250	290,625	104,875	945,000
Huntington Street - Eastern Blvd to Lee Street - street	-	-	-	-	-	-	-	-	-	-	712,950	1,082,083	949,375	342,592	3,087,000
Fire - truck replacement (8-xx)	-	-	-	-	-	-	-	-	-	-	261,750	597,500	319,500	-	1,178,750
Leray Street - Main St West to City limit - sidewalk	-	-	-	-	-	-	-	-	-	-	117,700	271,500	239,000	127,800	756,000
Fire - Engine 3 Replacement	-	-	-	-	-	-	-	-	-	-	204,978	949,471	669,078	-	1,823,526
DPW Snow Removal - Front-end Loader (1-066)	-	-	-	-	-	-	-	-	-	-	-	18,900	16,463	-	35,363
GENERAL FUND - Projected Debt Service	\$ -	\$ 1,088,207	\$ 2,276,395	\$ 3,385,641	\$ 3,480,325	\$ 4,365,390	\$ 4,588,576	\$ 4,505,877	\$ 4,729,966	\$ 4,913,861	\$ 23,897,463	\$ 16,284,611	\$ 5,367,875	\$ 750,792	\$ 79,634,978
GENERAL FUND - Existing and Projected Debt Service	\$ 2,226,036	\$ 3,164,871	\$ 4,208,830	\$ 5,041,734	\$ 5,062,933	\$ 5,824,495	\$ 5,824,961	\$ 5,424,074	\$ 5,516,992	\$ 5,665,191	\$ 26,995,563	\$ 17,516,386	\$ 5,367,875	\$ 750,792	\$ 98,590,732

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2023/24 - FY 2037/38**

**Funding
Source**

FY 2023-24

FY 2024-25

FY 2025-26

FY 2026-27

FY 2027-28

GENERAL FUND - Facility Improvements

Arena						
Speakers	ARPA	\$ 55,000	\$ -	\$ -	\$ -	\$ -
Ice Chiller	Debt	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Total Arena		\$ 55,000	\$ -	\$ -	\$ -	\$ 500,000

Brownfield Redevelopment						
Ogilvie Site Infill Housing Project - Infrastructure and Park Development	Grant (75%) / Operating Transfer (25%)	\$ -	\$ 300,000	\$ -	\$ -	\$ -
Van Duzee Street Site Remediation	Grant (75%) / Debt (25%)	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -
Total Brownfield Redevelopment		\$ -	\$ 300,000	\$ 1,500,000	\$ -	\$ -

Bus						
Bus Shelters (6)	Grants (90%) / Operating Transfer (10%)	\$ 180,000	\$ -	\$ -	\$ -	\$ -
Bus Facility	FTA Grant (80%) / ARPA (10%)	\$ -	\$ 3,600,000	\$ -	\$ -	\$ -
Total Bus		\$ 180,000	\$ 3,600,000	\$ -	\$ -	\$ -

Downtown						
Town Clock Rehabilitation	ARPA	\$ 165,000	\$ -	\$ -	\$ -	\$ -
Washington Street Streetscape Enhancements (200 - 300 blocks)	Grant (75%) / Operating Transfer (25%)	\$ -	\$ 500,000	\$ -	\$ -	\$ -
Total Downtown		\$ 165,000	\$ 500,000	\$ -	\$ -	\$ -

DPW Newell Street Facilities						
Public Works Facility (new) Construction	Debt	\$ -	\$ -	\$ 3,000,000	\$ 2,000,000	\$ -
Public Works Facility (former) Demolition	Debt	\$ -	\$ -	\$ 400,000	\$ -	\$ -
Maintenance Facility Boiler/HVAC System	Operating Transfer	\$ -	\$ -	\$ -	\$ 200,000	\$ -
Underground Fuel Tank Replacement	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Total DPW Newell Street Facilities		\$ -	\$ -	\$ 3,400,000	\$ 2,200,000	\$ 300,000

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2023/24 - FY 2037/38**

Funding
Source

FY 2023-24

FY 2024-25

FY 2025-26

FY 2026-27

FY 2027-28

Fire						
Storage Building	ARPA / Operating Transfer	\$ 45,000	\$ 500,000	\$ -	\$ -	\$ -
Front Apron - Massey Street Station	ARPA	\$ 120,000	\$ -	\$ -	\$ -	\$ -
Exterior Doors - Massey Street Station	Grant (\$50,000)/ Operating Transfer (\$60,000)	\$ 110,000	\$ -	\$ -	\$ -	\$ -
Driveway Apron and sidewalk - Mill Street Station	Operating Transfer	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Total Fire		\$ 275,000	\$ 550,000	\$ -	\$ -	\$ -

Hydro-Electric Facility						
Forebay and Canal Stairs	Operating Transfer	\$ -	\$ 300,000	\$ -	\$ -	\$ -
Window Replacements	Operating Transfer	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Building Painting	Operating Transfer	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Roof Repair	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Total Hydro-Electric Facility		\$ -	\$ 400,000	\$ 100,000	\$ -	\$ 70,000

Municipal Building						
City Court Rehabilitation	Debt	\$ 2,400,000	\$ -	\$ -	\$ -	\$ -
City Hall Renovation	Debt	\$ 3,100,000	\$ -	\$ -	\$ -	\$ -
Window and Door Replacements	Debt	\$ -	\$ -	\$ 1,215,000	\$ -	\$ -
Building Insulation and Skin	Debt	\$ -	\$ -	\$ 1,820,000	\$ -	\$ -
Total Municipal Building		\$ 5,500,000	\$ -	\$ 3,035,000	\$ -	\$ -

Outdoor Recreation						
Fairgrounds Grandstand Concrete Masonry Unit repair	ARPA	\$ 55,000	\$ -	\$ -	\$ -	\$ -
Fairgrounds Pedestrian Event Safety Walkway	Operating Transfer	\$ -	\$ 70,000	\$ -	\$ -	\$ -
Fairgrounds Grandstand Hot Water Tank	Operating Transfer	\$ -	\$ 30,000	\$ -	\$ -	\$ -
Fairgrounds Grandstand Beam Painting	Operating Transfer	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Kostyk Field and Multi-Purpose Field #2 Lighting	Debt	\$ -	\$ 300,000	\$ -	\$ -	\$ -
Baseball Stadium Field Lighting	Debt	\$ -	\$ -	\$ -	\$ -	\$ 350,000
Total Outdoor Recreation		\$ 55,000	\$ 450,000	\$ -	\$ -	\$ 350,000

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2023/24 - FY 2037/38**

**Funding
Source**

		<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>
Parking Lots						
Arsenal Street Covered Parking Deck Substructure Cleaning and Painting	Operating Transfer	\$ -	\$ 250,000	\$ -	\$ -	\$ -
Newell Street Public Parking Lot Overlay	Operating Transfer	\$ -	\$ -	\$ 175,000	\$ -	\$ -
City Hall Parking Lot Mill and Pave	Operating Transfer	\$ -	\$ -	\$ -	\$ 100,000	\$ -
Court Street Parking Lot Milling, Structure Repair and Pave	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 175,000
Total Parking Lots		\$ -	\$ 250,000	\$ 175,000	\$ 100,000	\$ 175,000

Playgrounds						
Portage Street Playground	Operating Transfer	\$ -	\$ 90,000	\$ -	\$ -	\$ -
Fairgrounds Playground	Operating Transfer	\$ -	\$ -	\$ 95,000	\$ -	\$ -
Kostyk Playground	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Total Playgrounds		\$ -	\$ 90,000	\$ 95,000	\$ -	\$ 100,000

River Parks Development						
Factory Square Park - Trail Connection to Factory Street	Black River Reserve Fund	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Downtown Riverfront Connection Project (J.B. Wise Parking Lot to Newell Street)	Grant (75%) / Operating Transfer (25%)	\$ -	\$ 400,000	\$ -	\$ -	\$ -
Veterans Memorial Riverwalk and Whitewater Park Pedestrian Connection / Newell St. Streetscape Enhancement	Grant (75%) / Operating Transfer (25%)	\$ -	\$ -	\$ 500,000	\$ -	\$ -
Sewall's Island Park Enhancements	Grant (75%) / Debt (25%)	\$ -	\$ -	\$ -	\$ 750,000	\$ -
Newell Street Riverfront District Gateway Improvements & Howk Street Enhancement	Grant (75%) / Operating Transfer (25%)	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Total River Parks Development		\$ -	\$ 500,000	\$ 500,000	\$ 750,000	\$ 250,000

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2023/24 - FY 2037/38**

**Funding
Source**

		<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>
Thompson Park						
Golf Course - Cart Storage Building	ARPA	\$ 350,000	\$ -	\$ -	\$ -	\$ -
Disc Golf Course	ARPA	\$ 45,000	\$ -	\$ -	\$ -	\$ -
Thompson Park Parking Lots	Operating Transfer	\$ -	\$ 250,000	\$ -	\$ -	\$ -
Total Thompson Park		\$ 395,000	\$ 250,000	\$ -	\$ -	\$ -
Total Facility Improvements						
		\$ 6,625,000	\$ 6,890,000	\$ 8,805,000	\$ 3,050,000	\$ 1,745,000
Debt						
		\$ 5,500,000	\$ 1,020,000	\$ 6,810,000	\$ 2,000,000	\$ 850,000
Operating Fund Transfer						
		\$ 78,000	\$ 4,870,000	\$ 495,000	\$ 487,500	\$ 707,500
Grant						
		\$ 1,047,000	\$ 1,000,000	\$ 1,500,000	\$ 562,500	\$ 187,500
Reserve Fund Transfer						
		\$ -	\$ -	\$ -	\$ -	\$ -
Total Facility Improvements By Funding Sources		\$ 6,625,000	\$ 6,890,000	\$ 8,805,000	\$ 3,050,000	\$ 1,745,000

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2023/24 - FY 2037/38**

**Funding
Source**

FY 2023-24

FY 2024-25

FY 2025-26

FY 2026-27

FY 2027-28

GENERAL FUND - Vehicles and Equipment

Athletic Facilities						
Portable Stage	Operating Transfer	\$ -	\$ 150,000	\$ -	\$ -	\$ -
Pickup Truck with Stake rack and plow (3-5)	Operating Transfer	\$ -	\$ 60,000	\$ -	\$ -	\$ -
Total Athletic Facilities		\$ -	\$ 210,000	\$ -	\$ -	\$ -

Bus						
Genfare Upgrade - Mobile/Contactless/App pay	Grant (90%)/ Operating Transfer (10%)	\$ 140,000	\$ -	\$ -	\$ -	\$ -
Para-transit Bus (PT1000)	Grant (90%)/ Operating Transfer (10%)	\$ -	\$ 85,000	\$ -	\$ -	\$ -
Para-transit Bus (PT900)	Grant (90%)/ Operating Transfer (10%)	\$ -	\$ -	\$ 85,000	\$ -	\$ -
Transit Bus (26') (B-2711)	Grant (90%)/ Operating Transfer (10%)	\$ -	\$ -	\$ -	\$ 475,000	\$ -
Transit Bus (26') (B-2733)	Grant (90%)/ Operating Transfer (10%)	\$ -	\$ -	\$ -	\$ -	\$ 475,000
Para-transit Bus (PT800)	Grant (90%)/ Operating Transfer (10%)	\$ -	\$ -	\$ -	\$ -	\$ 85,000
Total Bus		\$ 140,000	\$ 85,000	\$ 85,000	\$ 475,000	\$ 560,000

Engineering						
GPS Receiver and Base Station	Operating Transfer	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Vehicle (new)	Operating Transfer	\$ -	\$ -	\$ 40,000	\$ -	\$ -
Total Engineering		\$ -	\$ 50,000	\$ 40,000	\$ -	\$ -

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2023/24 - FY 2037/38**

**Funding
Source**

		<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>
Fire						
Engine 5 Replacement (8-1)	Debt	\$ 1,110,000	\$ -	\$ -	\$ -	\$ -
Self-contained Breathing Apparatus Compressor/Fill Station	Operating Transfer	\$ -	\$ -	\$ 80,000	\$ -	\$ -
Staff/Utility Pickup Truck Replacement (8-74) (new)	Operating Transfer	\$ -	\$ -	\$ 88,000	\$ -	\$ -
Boat #1 Replacement	Operating Transfer	\$ -	\$ -	\$ 28,000	\$ -	\$ -
Total Fire		\$ 1,110,000	\$ -	\$ 196,000	\$ -	\$ -
Hydro-electric Facility						
Control System Modernization	Operating Transfer	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Thruster Bearings Inspection/Repair	Operating Transfer	\$ 120,000	\$ -	\$ -	\$ -	\$ -
Total Hydro-electric Facility		\$ 270,000	\$ -	\$ -	\$ -	\$ -
Maintenance of Roads						
Dual Wheel Pickup Truck with Service Body (1-025)	Operating Transfer	\$ -	\$ 55,000	\$ -	\$ -	\$ -
Front-end Loader (2.5yd3) (1-076)	Operating Transfer	\$ -	\$ 240,000	\$ -	\$ -	\$ -
Double Drum Roller (1-063)	Operating Transfer	\$ -	\$ 75,000	\$ -	\$ -	\$ -
Dual Drum Vibratory Asphalt Roller (1-60)	Operating Transfer	\$ -	\$ -	\$ 90,000	\$ -	\$ -
Dual Wheel Pickup Truck with Service Body (1-089)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Total Maintenance of Roads		\$ -	\$ 370,000	\$ 90,000	\$ -	\$ 75,000
Municipal Maintenance						
Green Waste Vehicle (1-008)	Operating Transfer	\$ 200,000	\$ -	\$ -	\$ -	\$ -
All Wheel Utility Machine (1-088)	Operating Transfer	\$ -	\$ 70,000	\$ -	\$ -	\$ -
Zero Turn Mower 60" (1-107)	Operating Transfer	\$ -	\$ -	\$ 25,000	\$ -	\$ -
Skid Steer Loader (1-093)	Operating Transfer	\$ -	\$ -	\$ 60,000	\$ -	\$ -
Green Waste Vehicle (1-006)	Operating Transfer	\$ -	\$ -	\$ 215,000	\$ -	\$ -
Single Axle Dump Truck (1-096)	Operating Transfer	\$ -	\$ -	\$ -	\$ 200,000	\$ -
Total Municipal Maintenance		\$ 200,000	\$ 70,000	\$ 300,000	\$ 200,000	\$ -
Golf Course						
Fairway Mower (Tow)	Operating Transfer	\$ -	\$ 30,000	\$ -	\$ -	\$ -
Total Golf Course		\$ -	\$ 30,000	\$ -	\$ -	\$ -

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2023/24 - FY 2037/38**

Funding
Source

FY 2023-24

FY 2024-25

FY 2025-26

FY 2026-27

FY 2027-28

Parks and Playgrounds						
Mower (4-3)	Operating Transfer	\$ 120,000	\$ -	\$ -	\$ -	\$ -
Flatbed truck with plow (4-11)	Operating Transfer	\$ -	\$ -	\$ 60,000	\$ -	\$ -
Extended Pickup Truck with Plow (3-10)	Operating Transfer	\$ -	\$ -	\$ -	\$ 60,000	\$ -
Pickup truck with plow and liftgate (4-1)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Total Parks and Playgrounds		\$ 120,000	\$ -	\$ 60,000	\$ 60,000	\$ 60,000

Police						
Marked Patrol Vehicles	Operating Transfer	\$ -	\$ 325,000	\$ 330,000	\$ 335,000	\$ 340,000
Un-marked Vehicles	Operating Transfer	\$ -	\$ 100,000	\$ 105,000	\$ 110,000	\$ 115,000
Identification Van	Operating Transfer	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Wireless Antenna Upgrade	Operating Transfer	\$ -	\$ -	\$ 25,000	\$ -	\$ -
K9 Vehicle	Operating Transfer	\$ -	\$ -	\$ -	\$ 75,000	\$ -
LiveScan Upgrade	Operating Transfer	\$ -	\$ -	\$ -	\$ 25,000	\$ -
License Plate Reader System	Operating Transfer	\$ -	\$ -	\$ -	\$ 25,000	\$ -
Special Response Team Ballistic Vest Replacements	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 25,000
In-vehicle Tablets	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Total Police		\$ -	\$ 475,000	\$ 460,000	\$ 570,000	\$ 505,000

Refuse and Recycle						
Recycling Truck (1-005)	Operating Transfer	\$ -	\$ -	\$ -	\$ 200,000	\$ -
Recycling Truck (1-004)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total Refuse and Recycle		\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000

Snow Removal						
Retro-fit Snow Plow and Spreader Equipment (1-095)	Operating Transfer	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Urban Snow Plow with Wing (1-020)	Operating Transfer	\$ 300,000	\$ -	\$ -	\$ -	\$ -
Urban Snow Plow with Wing(1-021)	Operating Transfer	\$ -	\$ -	\$ -	\$ 300,000	\$ -
Total Snow Removal		\$ 400,000	\$ -	\$ -	\$ 300,000	\$ -

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2023/24 - FY 2037/38**

Funding		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
Source						
Storm Sewers						
Rubber Tire Excavator (split 50% with General Fund) (1-010)	Operating Transfer	\$ -	\$ 115,000	\$ -	\$ -	\$ -
Rubber Tire Excavator (1-064)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total Storm Sewers		\$ -	\$ 115,000	\$ -	\$ -	\$ 200,000
Total Vehicles and Equipment						
		\$ 2,240,000	\$ 1,405,000	\$ 1,231,000	\$ 1,805,000	\$ 1,600,000
Debt						
		\$ 1,110,000	\$ -	\$ -	\$ -	\$ -
Operating Fund Transfer						
		\$ 1,004,000	\$ 1,328,500	\$ 1,154,500	\$ 1,377,500	\$ 1,096,000
Grant						
		\$ 126,000	\$ 76,500	\$ 76,500	\$ 427,500	\$ 504,000
Reserve Fund Transfer						
		\$ -	\$ -	\$ -	\$ -	\$ -
Total Vehicles and Equipment By Funding Sources		\$ 2,240,000	\$ 1,405,000	\$ 1,231,000	\$ 1,805,000	\$ 1,600,000

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2023/24 - FY 2037/38**

Funding
Source

FY 2023-24

FY 2024-25

FY 2025-26

FY 2026-27

FY 2027-28

GENERAL FUND - Infrastructure

Maintenance of Bridges						
Mill Street Bridge (South span) Rehabilitation	Grant (95%)/ Operating Transfer (5%)	\$ 1,550,000	\$ -	\$ -	\$ -	\$ -
Pearl Street South Span Abutment Stabilization	Debt	\$ -	\$ 600,000	\$ -	\$ -	\$ -
Pearl Street South Span Joint Replacement, Polymer Overlay	Debt	\$ -	\$ -	\$ 700,000	\$ -	\$ -
Total Maintenance of Bridges		\$ 1,550,000	\$ 600,000	\$ 700,000	\$ -	\$ -

Traffic Signals						
Pearl Street / Main Street East / Starbuck Avenue Signal #21 Rebuild	Grant (CHIPS)	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Mill Street / Main Avenue Signal #20 Rehabilitation	Grant (CHIPS)	\$ -	\$ 150,000	\$ -	\$ -	\$ -
Washington Street / Paddock Street Signal #33 Rehabilitation	Grant (CHIPS)	\$ -	\$ -	\$ 175,000	\$ -	\$ -
Massey Street / Stone Street Signal #17 Rehabilitation	Grant (CHIPS)	\$ -	\$ -	\$ 125,000	\$ -	\$ -
Sherman Street / Clinton Street Signal #7 Rehabilitation	Grant (CHIPS)	\$ -	\$ -	\$ -	\$ 125,000	\$ -
Pearl Street / Water Street Signal #22 Rehabilitation	Grant (CHIPS)	\$ -	\$ -	\$ -	\$ -	\$ 125,000
Washington Street / Mullin Street / Academy Street Signal #30 Rehabilitation	Grant (CHIPS)	\$ -	\$ -	\$ -	\$ -	\$ 125,000
Total Traffic Signals		\$ 200,000	\$ 150,000	\$ 300,000	\$ 125,000	\$ 250,000

Sidewalk Construction						
ADA Ramps (CHIPs)	Grant	\$ 160,000	\$ 208,000	\$ 80,000	\$ 160,000	\$ 164,000
ADA Ramps (CDBG)	CDBG Grant	\$ 75,000	\$ 75,000	\$ 100,000	\$ 100,000	\$ 100,000
Sidewalk Program - Community Development Block Grant Districts	CDBG Grant	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000
Burlington Street - Main Street West to St. Mary Street	Debt	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Bronson Street (800-900 blocks)	Debt	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Pawling Street - Hungerford Street to Dead End	Debt	\$ -	\$ -	\$ 90,000	\$ -	\$ -
Newell Street (Engine Street to Arch Street)	Debt	\$ -	\$ -	\$ 200,000	\$ -	\$ -
Howk Street - Coffeen Street to Newell Street	Debt	\$ -	\$ -	\$ -	\$ 75,000	\$ -
Holcomb Street - Clinton Street to Barben Avenue	Debt	\$ -	\$ -	\$ -	\$ -	\$ 500,000

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2023/24 - FY 2037/38**

	<u>Funding Source</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>
East Main Street - Mill Street to Pearl Street	Debt	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Total Sidewalk Construction		\$ 435,000	\$ 383,000	\$ 720,000	\$ 585,000	\$ 1,514,000


Storm Sewers						
Burlington Street	Debt	\$ 75,000	\$ -	\$ -	\$ -	\$ -
Flower Ave W / Washington Sr Combined Sewer Separation Design / Phase I / Phase II	Debt	\$ 350,000	\$ 1,500,000	\$ -	\$ 1,500,000	\$ -
Bronson Street (800-900 blocks)	Debt	\$ -	\$ 200,000	\$ -	\$ -	\$ -
Pawling Street - Storm and Sanitary Outlet to Gotham Street	Debt	\$ -	\$ -	\$ 200,000	\$ -	\$ -
Newell Street (Engine Street to Arch Street)	Debt	\$ -	\$ -	\$ 400,000	\$ -	\$ -
Paddock Street (Dimmick Street to Sherman Street)	Debt	\$ -	\$ -	\$ 600,000	\$ -	\$ -
Howk Street - Coffeen Street to Newell Street	Debt	\$ -	\$ -	\$ -	\$ 90,000	\$ -
Holcomb Street - Clinton Street to Barben Avenue	Debt	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
East Main Street - Mill Street to Pearl Street	Debt	\$ -	\$ -	\$ -	\$ -	\$ 700,000
Total Storm Sewers		\$ 425,000	\$ 1,700,000	\$ 1,200,000	\$ 1,590,000	\$ 1,700,000

Street Construction						
CHIPS Streets	Grant	\$ 1,211,500	\$ 844,860	\$ 783,999	\$ 711,175	\$ 989,480
Touring Route Funds Streets	Grant	\$ 505,500	\$ 777,800	\$ -	\$ -	\$ -
Burlington Street	Debt (\$595,000) / CDBG (\$275,000)	\$ 870,000	\$ -	\$ -	\$ -	\$ -
Bronson Street (800-900 blocks)	Debt	\$ -	\$ 400,000	\$ -	\$ -	\$ -
Washington Street Public Square to Academy St StreetScape Related Paving	Debt	\$ -	\$ 200,000	\$ -	\$ -	\$ -
Newell Street (Engine Street to Arch Street)	Debt	\$ -	\$ -	\$ 780,000	\$ -	\$ -
Pawling Street - Hungerford Street to Dead End	Debt	\$ -	\$ -	\$ 250,000	\$ -	\$ -
Howk Street - Coffeen Street to Newell Street	Debt	\$ -	\$ -	\$ -	\$ 175,000	\$ -
Holcomb Street - Clinton Street to Barben Avenue	Debt	\$ -	\$ -	\$ -	\$ -	\$ 1,850,000
Public Square - Mill and overlay	Debt	\$ -	\$ -	\$ -	\$ -	\$ 500,000
East Main Street - Mill Street to Pearl Street	Debt	\$ -	\$ -	\$ -	\$ -	\$ 1,210,000
Total Street Construction		\$ 2,587,000	\$ 2,222,660	\$ 1,813,999	\$ 886,175	\$ 4,549,480



**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2023/24 - FY 2037/38**

<u>Funding Source</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>
Debt	\$ 1,220,000	\$ 3,000,000	\$ 3,220,000	\$ 1,840,000	\$ 6,260,000
Operating Fund Transfer	\$ 85,290	\$ -	\$ -	\$ -	\$ -
Grant	\$ 3,891,710	\$ 2,055,660	\$ 1,513,999	\$ 1,346,175	\$ 1,753,480
Reserve Fund Transfer	\$ -	\$ -	\$ -	\$ -	\$ -
Property Owner	\$ -	\$ -	\$ -	\$ -	\$ -
Total Infrastructure By Funding Sources	\$ 5,197,000	\$ 5,055,660	\$ 4,733,999	\$ 3,186,175	\$ 8,013,480
GENERAL FUND GRAND TOTAL	\$ 14,062,000	\$ 13,350,660	\$ 14,769,999	\$ 8,041,175	\$ 11,358,480
Facility Improvements	\$ 6,625,000	\$ 6,890,000	\$ 8,805,000	\$ 3,050,000	\$ 1,745,000
Vehicles and Equipment	\$ 2,240,000	\$ 1,405,000	\$ 1,231,000	\$ 1,805,000	\$ 1,600,000
Maintenance of Bridges	\$ 1,550,000	\$ 600,000	\$ 700,000	\$ -	\$ -
Traffic Signals	\$ 200,000	\$ 150,000	\$ 300,000	\$ 125,000	\$ 250,000
Sidewalk Reconstruction	\$ 435,000	\$ 383,000	\$ 720,000	\$ 585,000	\$ 1,514,000
Storm Sewers	\$ 425,000	\$ 1,700,000	\$ 1,200,000	\$ 1,590,000	\$ 1,700,000
Street Reconstruction	\$ 2,587,000	\$ 2,222,660	\$ 1,813,999	\$ 886,175	\$ 4,549,480
General Fund Grand Total by Category	\$ 14,062,000	\$ 13,350,660	\$ 14,769,999	\$ 8,041,175	\$ 11,358,480
Debt	\$ 7,830,000	\$ 4,020,000	\$ 10,030,000	\$ 3,840,000	\$ 7,110,000
Operating Fund transfer	\$ 1,167,290	\$ 6,198,500	\$ 1,649,500	\$ 1,865,000	\$ 1,803,500
Grant	\$ 5,064,710	\$ 3,132,160	\$ 3,090,499	\$ 2,336,175	\$ 2,444,980
Reserve Fund Transfer	\$ -	\$ -	\$ -	\$ -	\$ -
Property Owner	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund Grand Total By Funding Sources	\$ 14,062,000	\$ 13,350,660	\$ 14,769,999	\$ 8,041,175	\$ 11,358,480

FISCAL YEAR 2023-2024
CAPITAL BUDGET
FACILITY IMPROVEMENTS
ARENA

PROJECT DESCRIPTION	COST
<p>Sound System Upgrade</p> <p>The Parks and Recreation Department is proposing replacement of the Arena sound system. The current system is dated and has poor sound quality. The sound system was not upgraded during Arena renovations and should be replaced. The cost of replacement includes both the equipment and installation.</p>  <p>Funding to support this project will be from the American Rescue Plan Act of 2021.</p>	<p>\$55,000</p>
TOTAL	\$55,000

FISCAL YEAR 2023-2024
CAPITAL BUDGET
FACILITY IMPROVEMENTS
BUS

PROJECT DESCRIPTION	COST
<p>CitiBus Stop Shelters/Enclosures – (6)</p> <p>1500 Block of Washington Street: This project consists of installing a new bus shelter on Outer Washington Street near the corner of Hudson Lane. and Washington Street., servicing Summit Wood apartments and Samaritan Family Health Plaza.</p>  <p>100 Block of Woodruff Street: This project consists of installing a new bus shelter at the 100 Block of Woodruff Street across the street from 826 Washington Street (Medical Office Building).</p>  <p>847 Leray Street: This project consists of installing a new bus shelter on the corner at the north side of driveway entrance, on a preexisting concrete pad as seen in the picture. Watertown Housing Authority is in support of shelters at both their LeRay Street and Mechanic Street locations.</p> 	<p style="text-align: center;">\$180,000</p>

Mechanic Street: This project consists of installing a new bus shelter on the corner of driveway entrance, closest to State Street. Shelter will be located building side of the sidewalk due to limited space from street to sidewalk. Watertown Housing Authority is in support of shelters at both their Mechanic Street and LeRay Street locations.



Creekwood Apartments: This project consists of installing a new bus shelter at the Mill Street entrance of the complex. This project had been included in a previous budget but was unable to complete it. Norstar Communities has stated that they would like to move forward.





Wal-Mart State Route 3, Town of Watertown: This project consists of installing a new bus shelter at southeast corner of overflow parking lot near the State Route 3 entrance and Red Lobster. Location selection is at Wal-Mart's request due to them wanting to avoid bus traffic in front of their building. Wal-Mart has approached us several times over the past few months and would like to move forward. This project is pending an agreement between the Town of Watertown and the City.




Funding to support this project will be from Federal reimbursements (80% = \$144,000), NYS reimbursements (10% = \$18,000) and through a transfer from the General Fund (10% = \$18,000) (A.9950.0900).

TOTAL \$180,000

FISCAL YEAR 2023-2024
 CAPITAL BUDGET
 FACILITY IMPROVEMENTS
 TOWN CLOCK

PROJECT DESCRIPTION	COST
<p>Town Clock – Clock Face Restoration and Repair Project</p> <p>The Town Clock – Clock Face Restoration and Repair Project involves the evaluation, design, and repair of the four clock faces on the Town Clock located on the tower of the First Baptist Church in downtown. The City is responsible for the maintenance of the clock that was first placed in the church’s tower in 1901. This project will include design, removal of the glass in each clock face, repair and repainting of the frames, and reinstallation or replacement of the existing glass. This project does not include the refurbishment of the timepiece which will be proposed as part of a second phase in the future.</p> <div style="display: flex; justify-content: space-around;">   </div>	<p>\$165,000</p>
<p>Funding to support this project will be from the American Rescue Plan Act of 2021.</p>	
TOTAL	\$165,000


FISCAL YEAR 2023-2024
CAPITAL BUDGET
FACILITY IMPROVEMENTS
FIRE

PROJECT DESCRIPTION	COST
<p>Emma Flower Fire Station – Storage Building conceptual plan</p> <p>The fire department has a storage building in the extended capital budget. The purpose of the building will be to address risks identified in a security audit performed by the US Cyber Security and Infrastructure Security Agency:</p> <p><i>“The department's special tactical equipment trailers are parked in an open lot. These trailers contain very expensive and operationally critical equipment. They are vulnerable to theft, break-in, vandalism, and natural hazards.” - CISA</i></p> <p>The plan is to construct a storage building to house our fire prevention, water rescue, hazardous materials decontamination, and two technical rescue trailers, as well as our staff vehicles. Currently they are all stored outside in the elements. Housing them indoors will help to protect them, ensure ready use during winter weather, and extend their useful lives. This capital project is to provide a conceptual plan for the overall project for consideration in the capital budget for FY '24-'25.</p> 	\$45,000
<p>Funding to support this project will be from the American Rescue Plan Act of 2021.</p>	
TOTAL	\$45,000


FISCAL YEAR 2023-2024
 CAPITAL BUDGET
 FACILITY IMPROVEMENTS
 FIRE

PROJECT DESCRIPTION	COST
<p>Emma Flower Fire Station – Front Apron Replacement</p> <p>The front apron at the Massey St. fire station needs repair/replacement. The paved and concrete portions of the front apron date back to the original construction in the early 1990’s. Years of fluctuating weather conditions and wear from heavy vehicles have created the need for this work.</p> 	<p>\$120,000</p>
<p>Funding to support this project will be from the American Rescue Plan Act of 2021.</p>	
TOTAL	\$120,000


FISCAL YEAR 2023-2024
CAPITAL BUDGET
FACILITY IMPROVEMENTS
FIRE

PROJECT DESCRIPTION	COST
<p>Fire Stations – Entry Door Replacements</p> <p>The purpose of the door project will be to address risks identified in a security audit performed by the US Cyber Security and Infrastructure Security Agency:</p> <p><i>“The main entrance is unlocked during business hours. Access is controlled by the duty officer and administrative assistant during business hours, but there are times when these personnel are not at their desks. This leaves the unlocked door unwatched.</i></p> <p><i>Many doors will not shut properly. Many doors will not lock properly.</i></p> <p><i>The facility does not use a proximity card access system.”- CISA</i></p> <p>The department proposes replacement of exterior doors and the addition of a proximity card access system at all three stations. Replacement of the exterior doors will improve physical security, energy efficiency, and reduce repair and maintenance costs. The addition of the proximity card access system will also improve physical security and provide a safer environment for our employees. The proximity card access system will also allow for deactivation of employee cards upon retirement or termination.</p> <p>The department proposes funding this project through a \$50,000 State and Municipal Facilities Program grant, with the remaining funding provided through the city’s capital budget.</p> <div style="text-align: center;">  </div> <p>Funding to support this project will be from a Dormitory Authority of the State of New York (DASNY) “State and Municipalities” (SAM) grant (\$50,000) and from a transfer from the General Fund (\$60,000) (A.9950.0900).</p>	<p>\$110,000</p>
TOTAL	\$110,000


FISCAL YEAR 2023-2024
 CAPITAL BUDGET
 FACILITY IMPROVEMENTS
 MUNICIPAL BUILDING

PROJECT DESCRIPTION	COST
<p>City Court Rehabilitation</p> <p>The interior space of City Hall occupied by City Court will be renovated and a security entrance will be added on to the Sterling Street side of building.</p>  <p>Funding to support this project will be from a 10-year serial bond with Fiscal Year 2024-25 debt service of \$336,000.</p>	<p>\$2,400,000</p>
TOTAL	\$2,400,000


FISCAL YEAR 2023-2024
 CAPITAL BUDGET
 FACILITY IMPROVEMENTS
 MUNICIPAL BUILDING

PROJECT DESCRIPTION	COST
<p>City Hall Renovation</p> <p>Mechanical, electrical, and plumbing upgrades will be made to City Hall, including a new air handling unit. Exterior improvements will be made to the one-story section of the building. The upper roof and elevator will be replaced.</p> 	<p>\$3,100,000</p>
<p>Funding to support this project will be from a 10-year serial bond with Fiscal Year 2024-25 debt service of \$434,000.</p>	
TOTAL	\$3,100,000

FISCAL YEAR 2023-2024
 CAPITAL BUDGET
 FACILITY IMPROVEMENTS
 FAIRGROUNDS

PROJECT DESCRIPTION	COST
<p>Fairgrounds Grandstand Split Face Concrete Masonry Unit Repair/Restoration</p> <p>This project includes repair and restoration work necessary to the existing split face concrete masonry unit westerly wall of the Fairgrounds Grandstand due to severely deteriorated and missing facade surfaces as well as mold and cracked surface areas.</p> <p>Repair/ restoration project includes removal of mold, repairing cracked area surfaces, restoration to the split face concrete masonry unit areas, and cleaning the split face concrete masonry unit wall.</p> 	<p>\$55,000</p>
<p>Funding to support this project will be from the American Rescue Plan Act of 2021.</p>	
TOTAL	\$55,000



FISCAL YEAR 2023-2024
 CAPITAL BUDGET
 FACILITY IMPROVEMENTS
 THOMPSON PARK

PROJECT DESCRIPTION	COST
<p>Thompson Park Golf Cart Pre-Engineered Metal Storage Building</p> <p>This project includes the construction of a new pre-engineered metal storage building for golf cart storage at the Thompson Park Golf Course. The new storage building will be approximately 3,500 SF and complete with sitework, concrete foundation slab, overhead doors, man doors, windows, and electric plug ins for the golf carts.</p> 	<p>\$350,000</p>
<p>Funding to support this project will be from the American Rescue Plan Act of 2021.</p>	
TOTAL	\$350,000


FISCAL YEAR 2023-2024
 CAPITAL BUDGET
 FACILITY IMPROVEMENTS
 THOMPSON PARK

PROJECT DESCRIPTION	COST
<p>Disc Golf Course</p> <p>As a part of the Thompson Park Master Plan, the Parks and Recreation Department is proposing the addition of a disc golf course, located in the western sector of the park. Local disc golfers along with a professional design company will contribute to the course layout and design. Disc golf is an activity that people of all ages and skill levels can enjoy.</p> 	<p>\$45,000</p>
<p>Funding to support this project will be from the American Rescue Plan Act of 2021.</p>	
TOTAL	\$45,000


FISCAL YEAR 2023-2024
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
BUS

PROJECT DESCRIPTION	COST
<p>CitiBus GenFare Electronic, Mobile and App Based Payment System Upgrade</p> <p>Upgrade will allow us to offer and accept payment for fares in many mobile/electronic/contactless ways for both our Fixed Route and Paratransit services. Number one requested received by our riders and areas human service agencies.</p> <div style="text-align: center;">  <p><u>FAST FARE-E</u></p> <p><i>Fast Fare-e® Fast Fare-e is GenFare's new convenient answer to managing electronic fare media. The Fast Fare-e provides fast, easy, and secure processing of flexible fare media options including magnetics, smart cards, printed QR codes and mobile QR codes.</i></p> <div style="text-align: center;">  <p><u>APOS</u></p> <p><i>Administrative point-of-sale (APOS) The is a desktop workstation enabling agency ticket-office staff to sell and recharge electronic fare media and perform a wide range of customer service tasks. The APOS can be optionally equipped to support photo ID card production.</i></p> </div> <p>Funding to support this project will be from Federal reimbursements (80% = \$112,000), NYS reimbursements (10% = \$14,000) and through a transfer from the General Fund (10% = \$14,000) (A.9950.0900).</p> </div>	<p>\$140,000</p>
TOTAL	\$140,000


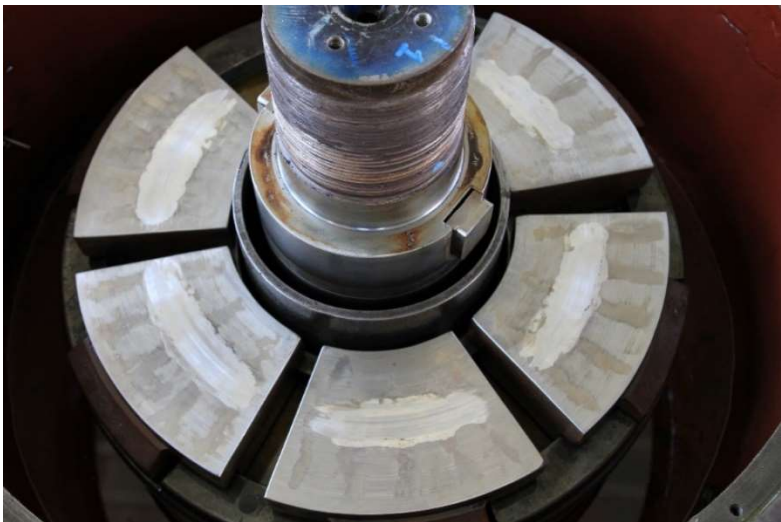
FISCAL YEAR 2023-2024
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
FIRE

PROJECT DESCRIPTION	COST
<p>Engine 5 replacement</p> <p>Engine 5 (8-1) is a 2000 E-One 1500 GPM pumper. This vehicle has 92,919 miles and 12567 engine hours on it at the time of this report. This vehicle was in service as a front-line pumper for 17 years and has been functioning as a reserve engine since 2017. The new engine will be placed in service as Engine 3 at Mill St. and the 2006 Pierce (8-3) will be reassigned as a reserve engine. This purchase was moved forward one year to account for extended manufacturer build times.</p>  <p>Funding to support this project will be from a 10-year serial bond with Fiscal Year 2024-25 debt service of \$102,000.</p>	<p>\$1,110,000</p>
TOTAL	\$1,110,000

FISCAL YEAR 2023-2024
 CAPITAL BUDGET
 VEHICLES AND EQUIPMENT
 HYDRO-ELECTRIC

PROJECT DESCRIPTION	COST
<p>Control System Modernization</p> <p>The Headwater Level signal is used to control the 3 units gate settings when the units are in “auto”; so the plant can maintain dam crest level and optimize water usage.</p> <div style="display: flex; justify-content: space-around;">   </div> <p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p>\$150,000</p>
TOTAL	\$150,000


FISCAL YEAR 2023-2024
 CAPITAL BUDGET
 VEHICLES AND EQUIPMENT
 HYDRO-ELECTRIC

PROJECT DESCRIPTION	COST
<p>Thruster Bearings Inspection and Repair (3)</p> <p>It has been several years since the thruster bearings on all three units have been looked at. In 2012 Unit 1 had a failed because of the thruster bearings, so all three units were inspected and repaired. It was decided to perform inspections when possible as a form of preventive maintenance. This is to prevent a loss of time, and money failure in the future.</p>   <p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p>\$120,000</p>
TOTAL	\$120,000


FISCAL YEAR 2023-2024
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
MUNICIPAL MAINTENANCE

PROJECT DESCRIPTION	COST
<p>Green Waste Collection Vehicle 1-008</p> <p>This request is to purchase a right hand drive, single rear axle chassis equipped with dual compartment material compactors. The truck will be deployed daily for collection of yard waste from city residences. The dual hopper configuration allows a single operator to collect both green waste and brush at the same time. We currently deploy two separate vehicles to accomplish this task as the waste streams are treated separately. We will dispose of current 2009 Sterling rear load vehicle through on-line auction.</p>  <p>The image shows a white Garbold dual-compartment garbage truck. The truck is viewed from a rear-quarter angle, and its large hopper is raised at an angle. The word 'Garbold' is visible on the side of the hopper. The truck is parked on a paved surface, and the background shows a field and a cloudy sky.</p>	<p>\$200,000</p>
<p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	
TOTAL	\$200,000


FISCAL YEAR 2023-2024
 CAPITAL BUDGET
 VEHICLES AND EQUIPMENT
 PARKS & PLAYGROUNDS MAINTENANCE

PROJECT DESCRIPTION	COST
<p>12 Foot Wing Mower</p> <p>Parks and Recreation Department is proposing to replace our 12ft wing mower (4-3)- 1995 Jacobsen 5111 with 5,333 hours. Last summer we lost our newer mower to a fire, leaving the 1995 as the sole wing mower. Given the age of the mower, repairs and breakdowns are mounting. Mowing occurs at least five days a week from mid-April until early to mid-November.</p> <div style="text-align: center;">  </div> <p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p>\$120,000</p>
TOTAL	\$120,000


**FISCAL YEAR 2023-2024
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
SNOW REMOVAL**

PROJECT DESCRIPTION	COST
<p>Retro-fit Snow Plow & Spreader Equipment</p> <p>The Department maintains a fleet of single axle dump trucks which serve the various crews during the summer construction months and support winter operations as a plow/spreader combination. We traditionally re-purpose our front-line plow/spreader units after 10+ years and put them into a year-round material hauling role. Vehicle 1-095 is a 2001 International 4700 single axle dump truck which was repurposed from a front-line winter response vehicle. We have determined the vehicle is excess to the fleet based on utilization.</p> <p>This request is to add new plow equipment and a combination winter/summer stainless dump body to an existing 2018 truck and deploy it as a front-line winter response vehicle. The net effect will be to reduce the overall fleet by one dump truck and provide a newer front line winter response vehicle.</p>  <p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p>\$100,000</p>
TOTAL	\$100,000


**FISCAL YEAR 2023-2024
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
SNOW REMOVAL**

PROJECT DESCRIPTION	COST
<p>4x4 Snowplow w/ Dual Wings, Underbody Scraper & Spreader</p> <p>Urban Plow 1-021 is a 2002 International 5000 all-wheel drive chassis with front mold board, dual side wings and an under-body scraper. We are proposing putting this plow into reserve status and disposing of the current reserve unit, a 1988 Mack plow.</p> <p>The new replacement vehicle will be capable of year-round use. It will be equipped with a front one-way mold board, a left- and right-hand wing as well as an underbody scraper. The chassis will be equipped with a stainless-steel dump body which incorporates a dual auger spreader system into the floor for wintertime application of salt. The dump body configuration allows for transition to summertime use with the removal of the plow equipment. This acquisition will complete the total retrofit of all our front-line urban plows with salt spreading capability.</p> 	<p>\$300,000</p>
<p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	
TOTAL	\$300,000

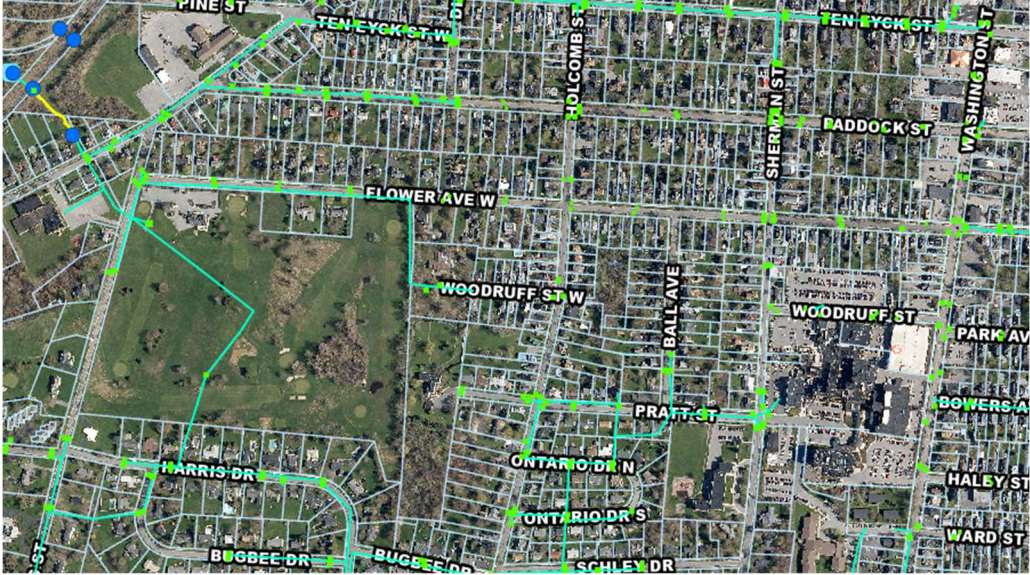
**FISCAL YEAR 2023-2024
CAPITAL BUDGET
INFRASTRUCTURE
BRIDGES**

PROJECT DESCRIPTION	COST
<p>Mill Street Bridge Rehabilitation (South span)</p> <p>This project will address deficiencies identified during an assessment conducted in 2022 and includes repairs to spalled & cracked concrete on the bridge deck, approach slabs, sidewalks and abutments. A Thin Polymer Overlay (TPO) will be applied after repairs to improve traction and protect the structural deck below. Additional work will include the repair and resurfacing of 350' of roadway between this bridge and the north span which underwent similar restoration in 2021. Traffic will be reduced to a single lane during construction. An application to Bridge NY has been submitted and is currently under review. If approved, the City share will be 5% of the total project cost.</p>  <p>Funding to support this project will be from a BRIDGE NY award (95% - \$1,464,710) and a transfer from the General Fund (A.9950.0900 - \$85,290).</p>	<p>\$1,550,000</p>
TOTAL	\$1,550,000


**FISCAL YEAR 2023-2024
CAPITAL BUDGET
INFRASTRUCTURE
TRAFFIC SIGNALS**

PROJECT DESCRIPTION	COST
<p>Traffic Signals (#21) Upgrades - Pearl Street & Starbuck Avenue Rebuild</p> <p>This request is to rebuild the traffic signal facilities at the at Pearl Street, Starbuck Avenue and Main Street East intersection. The current signal is a combination of a span wire assembly and a single mast arm, with all components nearing the end of their life cycle at 40 +years. The rebuild will incorporate new, ADA compliant pedestrian crossing facilities including countdown timers and sidewalk ramps.</p>  <p>The photograph shows a street intersection with traffic signals. The street name 'East Six' is visible on the road surface. There are utility poles, power lines, and a few cars at the intersection. The background shows some residential buildings and trees.</p>	<p>\$200,000</p>
TOTAL	\$200,000

FISCAL YEAR 2023-24
CAPITAL BUDGET
INFRASTRUCTURE
STORM SEWER

PROJECT DESCRIPTION	COST
<p>Flower Avenue West / Washington Street Combined Sewer Separation Design</p> <p>This request is to undertake design of a new storm sewer which will stretch from the City Center Industrial Park easterly along Flower Avenue West to its intersection with Washington Street. The new storm sewer will separate combined sewer flows from the Engine Street Outfall, with the net result of reducing sewer overflow events. This project has been identified in the City-Wide Storm Sewer Master Plan as a crucial link to complete previous sewer separation projects east of Washington Street and will also facilitate additional separation work along the Washington Street corridor. Construction of this storm sewer will be sequenced beginning in FY 2024-25.</p>  <p>The map shows a residential and industrial area with a grid of streets. A green line traces the path of the proposed storm sewer, starting from the west side of Flower Avenue West and extending eastward to Washington Street. Other streets shown include Pine St, Fenwick St W, Holcomb St, Sherman St, Fenwick St, Laddock St, Washington St, Flower Ave W, Woodruff St W, Ball Ave, Woodruff St, Park Av, Harris Dr, Ontario Dr N, Ontario Dr S, Bugbee Dr, Pratt St, Schley Dr, Bowers A, Haley St, and Ward St.</p>	<p>\$350,000</p>
<p>Funding to support this project will be from a 15-year serial bond with Fiscal Year 2024-25 debt service of \$37,333.</p>	
<p>TOTAL</p>	<p>\$350,000</p>

**FISCAL YEAR 2023-2024
CAPITAL BUDGET
INFRASTRUCTURE
SIDEWALK, STORM SEWER AND STREET**

PROJECT DESCRIPTION	COST
<p>Burlington Street Reconstruction</p> <p>The Burlington Street Reconstruction Project involves the complete reconstruction of Burlington Street between Main Street East and St. Mary Street. Improvements will include new pavement, curbs, sidewalks, and trees on this 750' +/- long street. Utility upgrades will include the replacement of the existing 4" water main, along with upgrades to the sanitary sewer and storm sewer. Community Development Block Grant (CDBG) funds will be utilized to fund a portion of the project.</p>  <p>Sidewalk \$ 200,000 Storm Sewer \$ 75,000 Street \$ 870,000 Water \$ 285,000 Sanitary sewer \$ 305,000</p> <p>Funding to support this project will be from Community Development Block Grant funds (\$275,000) and a 10-year serial bond with Fiscal Year 2024-25 debt service of \$92,800.</p>	<p>\$1,735,000</p>
TOTAL	\$1,735,000

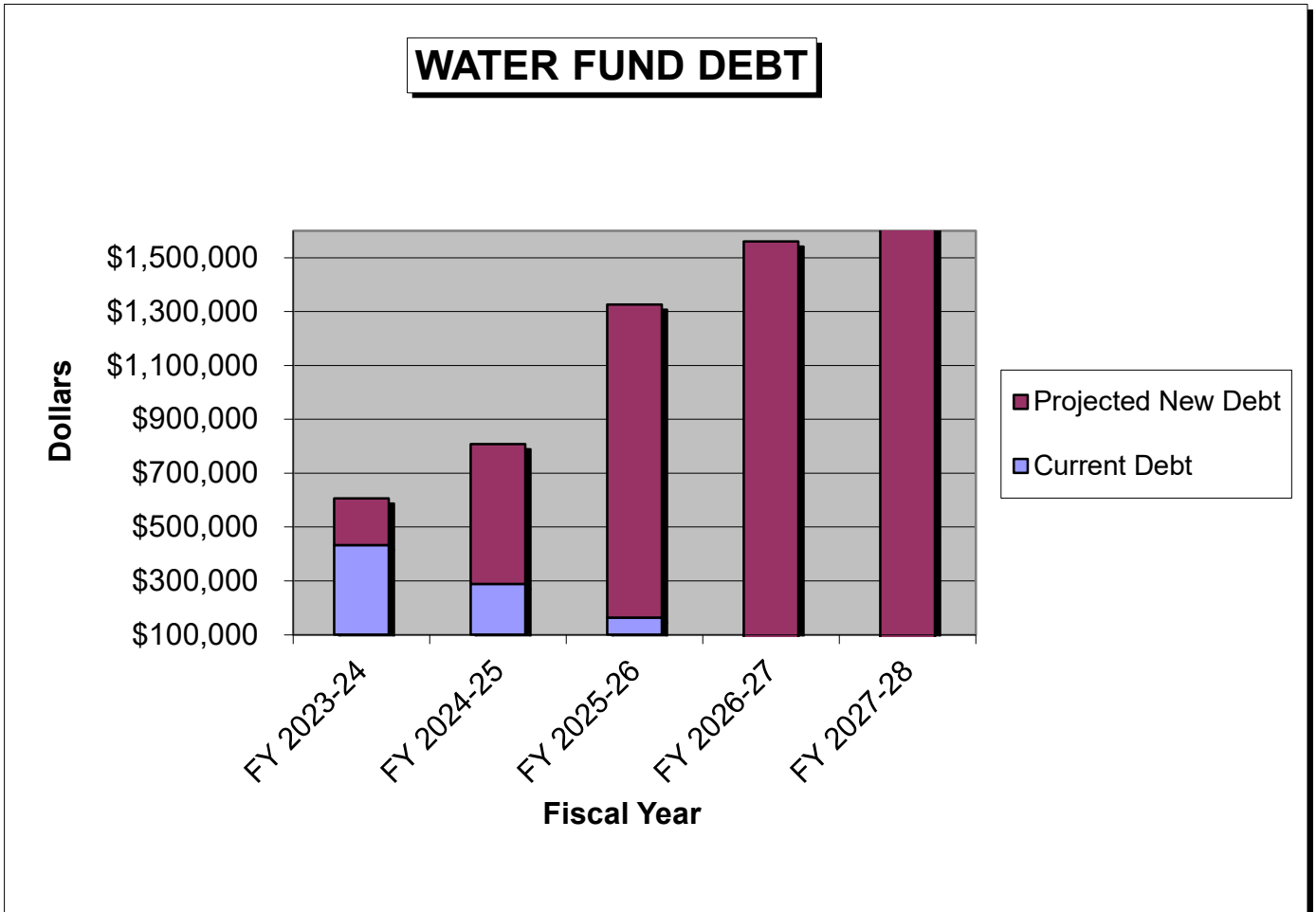
**FISCAL YEAR 2023-24
CAPITAL BUDGET
INFRASTRUCTURE
STREETS – CHIPS PROGRAM**

CHIPS, Extreme Weather, Pave NY, Pave our Pothole Funded Streets			
STREET	FROM	TO	COST
Thompson Park North Down Drive	Park Circle	Pinnacle Wood Drive	\$328,500
Morrison Street	West Hoard Street	Alexandria Ave	\$110,000
Scio Street	Arsenal Street	End	\$ 83,000
Gill Street	North Indiana Ave	North Colorado Ave	\$ 90,000
North Meadow Street	Arsenal Street	Coffeen Street	\$155,000
Sill Street	Coffeen Street	Lawrence Street	\$110,000
Park Drive	State Street	Academy Street	\$150,000
Green Street	Thompson Blvd.	Myrtle Ave	\$185,000
Touring Route Funded Streets			
Starbuck Ave	Pearl St	East Hoard Street	\$230,000
Leray Street	West Main Street	West Hoard Street	\$275,500
ADA Curb Ramps			
<p>In conjunction with the paving work listed, 46 ADA compliant corner ramps will be installed. The ramp work is funded through a combination of CDBG and CHIPS programs.</p> <p style="text-align: right;">Total: \$1,717,000</p>			

DEBT

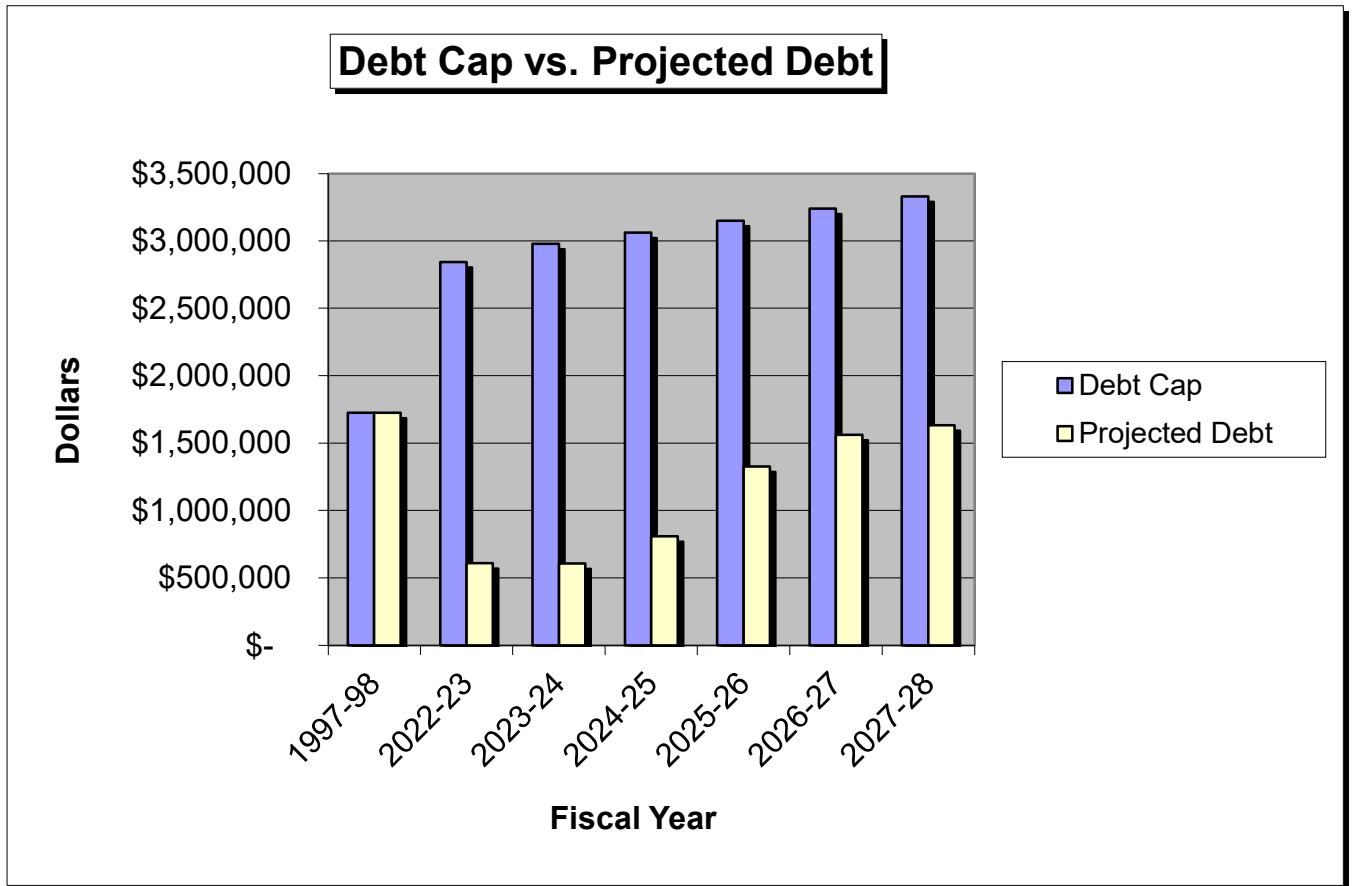
WATER FUND

	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>
Current Debt	\$ 433,076	\$ 288,506	\$ 162,983	\$ 69,735	\$ 32,571
Projected New Debt	<u>173,475</u>	<u>519,378</u>	<u>1,162,553</u>	<u>1,490,263</u>	<u>1,599,872</u>
TOTAL	<u>\$ 606,551</u>	<u>\$ 807,883</u>	<u>\$ 1,325,536</u>	<u>\$ 1,559,998</u>	<u>\$ 1,632,442</u>



WATER FUND DEBT CAP

<u>Fiscal Year</u>		<u>Actual / Projected</u>	<u>Debt (1)</u>	<u>Debt Cap</u>	<u>Debt Cap Margin</u>
1997-98	base year		\$ 1,724,127	\$ 1,724,127	N/A
2022-23	actual		\$ 608,531	\$ 2,843,996	\$ (2,235,465)
2023-24	actual		\$ 606,551	\$ 2,977,608	\$ (2,371,057)
2024-25	projected		\$ 807,883	\$ 3,062,165	\$ (2,254,282)
2025-26	projected		\$ 1,325,536	\$ 3,149,124	\$ (1,823,587)
2026-27	projected		\$ 1,559,998	\$ 3,238,551	\$ (1,678,554)
2027-28	projected		\$ 1,632,442	\$ 3,330,519	\$ (1,698,077)



The water fund has a self-imposed debt cap established by City Council. The base year for the cap is FY 1997-98. The City excludes the debt payments (actual and projected) related to the water service contract with the

(1) Debt excluded from the debt cap calculation:

	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>
Water Treatment Plant debt	\$ 50,303	\$ 152,873	\$ 231,144	\$ 255,850	\$ 273,146

	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30	FY 2030/31	FY 2031/32	FY 2032/33	FY 2033/34 - FY 2037/38	FY 2038/39 - FY 2042/43	FY 2043/44 - FY 2047/48	FY 2048/49 - FY 2050/51	TOTAL
WATER FUND - Existing Debt Service															
Breen Ave. - water main	16,500	15,750	-	-	-	-	-	-	-	-	-	-	-	-	32,250
Clinton St - water main	34,463	33,544	32,588	31,575	30,525	-	-	-	-	-	-	-	-	-	162,695
Meter replacements	85,682	59,872	58,722	-	-	-	-	-	-	-	-	-	-	-	204,276
Thompson Park parallel main	72,675	70,875	69,075	67,275	65,475	63,675	61,875	-	-	-	-	-	-	-	470,925
Thompson Park Water Tank rehab	78,731	76,781	74,831	72,881	70,931	68,981	67,031	-	-	-	-	-	-	-	510,167
Dosing station dam rehab phase II	21,200	20,600	-	-	-	-	-	-	-	-	-	-	-	-	41,800
Factory Street Reconstruction - Water Main	84,414	82,195	79,975	77,756	75,537	73,353	69,206	-	-	-	-	-	-	-	542,436
Knickerbocker Dr. water main	10,437	10,637	10,437	10,225	-	-	-	-	-	-	-	-	-	-	42,136
Flower Avenue East Street Reconstruction - Water Main	73,751	71,125	68,499	65,873	63,248	60,885	58,784	62,413	60,672	58,930	-	-	-	-	644,180
Western Boulevard Extension Construction - Water Main	5,125	-	-	-	-	-	-	-	-	-	-	-	-	-	5,125
WATER FUND - Existing Debt Service	\$ 483,378	\$ 441,379	\$ 394,127	\$ 325,585	\$ 305,716	\$ 266,894	\$ 256,896	\$ 62,413	\$ 60,672	\$ 58,930	\$ -	\$ -	\$ -	\$ -	\$ 2,655,990
#REF!															
WATER FUND - Projected Debt Service															
Soda ash system rebuild	92,475	90,078	87,680	85,283	82,885	80,488	78,090	75,693	73,295	70,898	-	-	-	-	816,863
Filter Underdrain Upgrade with filter media replacement	-	320,000	312,000	304,000	296,000	288,000	280,000	272,000	264,000	256,000	1,160,000	208,000	-	-	3,960,000
Process Complex EDPM Roof	54,000	52,600	51,200	49,800	48,400	47,000	45,600	44,200	42,800	41,400	-	-	-	-	477,000
Pump House EDPM Roof	27,000	26,300	25,600	24,900	24,200	23,500	22,800	22,100	21,400	20,700	-	-	-	-	238,500
Burlington Street	-	30,400	29,640	28,880	28,120	27,360	26,600	25,840	25,080	24,320	110,200	19,760	-	-	376,200
Dredge intake channel entrance	-	-	21,000	20,400	19,800	19,200	18,600	18,000	17,400	16,800	31,800	-	-	-	183,000
Process Complex Window Replacements	-	-	14,000	13,600	13,200	12,800	12,400	12,000	11,600	11,200	21,200	-	-	-	122,000
Permanganate storage tank design and installation	-	-	14,000	13,600	13,200	12,800	12,400	12,000	11,600	11,200	21,200	-	-	-	122,000
Backwash Tank Painting	-	-	35,000	34,000	33,000	32,000	31,000	30,000	29,000	28,000	53,000	-	-	-	305,000
Process Complex Generator Auto transfer switch	-	-	210,000	204,000	198,000	192,000	186,000	180,000	174,000	168,000	318,000	-	-	-	1,830,000
East Reservoir Relining	-	-	160,000	156,000	152,000	148,000	144,000	140,000	136,000	132,000	600,000	212,000	-	-	1,980,000
Pumphouse Window Replacements	-	-	14,000	13,600	13,200	12,800	12,400	12,000	11,600	11,200	21,200	-	-	-	122,000
Variable Frequency Drive Replacements at Low and High Lift Stations	-	-	30,000	29,000	28,000	27,000	26,000	-	-	-	-	-	-	-	140,000
Hydro-excavator	-	-	76,300	74,120	71,940	69,760	67,580	65,400	63,220	61,040	115,540	-	-	-	664,900
Butterfield Ave. (Barben Ave. to 328 Butterfield Ave)	-	-	28,800	28,080	27,360	26,640	25,920	25,200	24,480	23,760	108,000	38,160	-	-	356,400
Bronson Street (800 - 900 blocks)	-	-	32,000	31,200	30,400	29,600	28,800	28,000	27,200	26,400	120,000	42,400	-	-	396,000
Woodruff Street West (4" to 6")	-	-	21,333	20,800	20,267	19,733	19,200	18,667	18,133	17,600	80,000	28,267	-	-	264,000
Settled water line inspection/repair	-	-	-	76,250	74,500	72,750	71,000	69,250	67,500	65,750	302,500	160,500	-	-	960,000
Process Complex Parking Lot and Driveway Paving	-	-	-	13,500	13,150	12,800	12,450	12,100	11,750	11,400	32,100	-	-	-	119,250
Coagulation Basin Fence	-	-	-	13,500	13,150	12,800	12,450	12,100	11,750	11,400	32,100	-	-	-	119,250
West Reservoir Relining	-	-	-	101,667	99,333	97,000	94,667	92,333	90,000	87,667	403,333	214,000	-	-	1,280,000
Distribution Parking Lot Rehabilitation and Overlay	-	-	-	13,500	13,150	12,800	12,450	12,100	11,750	11,400	32,100	-	-	-	119,250
Distribution pole barn	-	-	-	13,500	13,150	12,800	12,450	12,100	11,750	11,400	32,100	-	-	-	119,250
Clear Well Rehabilitation	-	-	-	101,667	99,333	97,000	94,667	92,333	90,000	87,667	403,333	214,000	-	-	1,280,000
Newell Street - (Engine St to Arch St)	-	-	-	25,417	24,833	24,250	23,667	23,083	22,500	21,917	100,833	53,500	-	-	320,000
Process Complex Gas Boiler Replacement	-	-	-	-	13,500	13,150	12,800	12,450	12,100	11,750	43,500	-	-	-	119,250
Process Complex HVAC Replacement	-	-	-	-	67,500	65,750	64,000	62,250	60,500	58,750	217,500	-	-	-	596,250
Curtis Street (520' of 6")	-	-	-	-	37,800	36,820	35,840	34,860	33,880	32,900	121,800	-	-	-	333,900
Bugbee Dr (Harris Dr to Harris Dr)	-	-	-	-	30,500	29,800	29,100	28,400	27,700	27,000	124,500	87,000	-	-	384,000
Distribution Building Roof Replacement	-	-	-	-	-	33,125	32,313	31,500	30,688	29,875	137,188	-	-	-	294,688
Pump House Gas Boiler Replacement	-	-	-	-	-	13,250	12,925	12,600	12,275	11,950	54,875	-	-	-	117,875
Pumphouse HVAC Improvements	-	-	-	-	-	26,500	25,850	25,200	24,550	23,900	109,750	-	-	-	235,750
Iroquois Ave W (Washington St to end)	-	-	-	-	-	16,065	15,714	15,363	15,012	14,661	68,040	59,265	-	-	204,120
East Main St. (Mill St to end)	-	-	-	-	-	198,333	194,000	189,667	185,333	181,000	840,000	731,667	-	-	2,520,000
Cosgrove St. (Butterfield Ave to Iroquois Ave W.)	-	-	-	-	-	-	20,273	19,775	19,278	18,781	86,445	74,014	13,311	-	251,876
East Reservoir Roof	-	-	-	-	-	-	-	13,250	12,925	12,600	58,125	20,975	-	-	117,875
West Reservoir Roof	-	-	-	-	-	-	-	13,250	12,925	12,600	58,125	20,975	-	-	117,875
Yard valve replacement	-	-	-	-	-	-	-	27,900	27,120	26,340	50,340	-	-	-	131,700
Moulton St. (Mill St - Pearl St)	-	-	-	-	-	-	-	89,250	87,300	85,350	397,500	348,750	125,850	-	1,134,000
Yard valve replacement	-	-	-	-	-	-	-	-	27,900	27,120	76,680	-	-	-	131,700
Alum Storage Tanks	-	-	-	-	-	-	-	-	-	33,125	153,438	108,125	-	-	294,688
Yard valve replacement	-	-	-	-	-	-	-	-	27,900	27,120	103,800	-	-	-	131,700
Chlorine System Improvements	-	-	-	-	-	-	-	-	-	-	157,500	137,188	-	-	294,688
Process Complex Parking Lot and Driveway Paving	-	-	-	-	-	-	-	-	-	-	63,000	54,875	-	-	117,875
Boon St (Arsenal St - Emmett St)	-	-	-	-	-	-	-	-	-	-	113,800	100,800	87,800	-	302,400
Excavator with attachments (2-09)	-	-	-	-	-	-	-	-	-	-	77,550	116,250	41,950	-	235,750
WATER FUND - Projected Debt Service	\$ 173,475	\$ 519,378	\$ 1,162,553	\$ 1,490,263	\$ 1,599,872	\$ 1,843,674	\$ 1,814,004	\$ 1,882,214	\$ 1,857,294	\$ 1,864,719	\$ 7,211,995	\$ 3,050,470	\$ 268,911	\$ -	\$ 24,738,821
WATER FUND - Existing and Projected Debt Service	\$ 656,853	\$ 960,757	\$ 1,556,680	\$ 1,815,848	\$ 1,905,588	\$ 2,110,568	\$ 2,070,900	\$ 1,944,627	\$ 1,917,966	\$ 1,923,649	\$ 7,211,995	\$ 3,050,470	\$ 268,911	\$ -	\$ 27,394,811

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2023/24 - FY 2037/38**

Funding
Source

FY 2023-24

FY 2024-25

FY 2025-26

FY 2026-27

FY 2027-28

WATER FUND

Facility Improvements						
Administrative Building HVAC	Operating Transfer	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Administrative Building Drainage	Operating Transfer	\$ 75,000	\$ -	\$ -	\$ -	\$ -
Dredge Intake Channel Entrance	Operating Transfer	\$ -	\$ 150,000	\$ -	\$ -	\$ -
Permanganate Storage Tank	Operating Transfer	\$ -	\$ 100,000	\$ -	\$ -	\$ -
East Reservoir Relining	Debt	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -
Thompson Park Reservoir Fence	Operating Transfer	\$ -	\$ 40,000	\$ -	\$ -	\$ -
Process Complex Window Replacements	Debt	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Pumphouse Window Replacements	Debt	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Dosing Station Roof	Operating Transfer	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Coagulation Pumping Station Roof	Operating Transfer	\$ -	\$ 40,000	\$ -	\$ -	\$ -
Backwash Tank Painting	Operating Transfer	\$ -	\$ 250,000	\$ -	\$ -	\$ -
Settled Water Line Inspection/Repair	Debt	\$ -	\$ -	\$ 750,000	\$ -	\$ -
West Reservoir Relining	Debt	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -
Process Complex Parking Lot and Driveway Paving	Operating Transfer	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Dosing Station Parking Lot and Driveway Paving	Operating Transfer	\$ -	\$ -	\$ 70,000	\$ -	\$ -
Coagulation Basin Fence	Operating Transfer	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Parking Lot Rehabilitation and Overlay (Distribution)	Operating Transfer	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Distribution Pole Barn	Operating Transfer	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Clearwell Rehabilitation	Debt	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -
Process Complex Gas Boiler Replacement	Debt	\$ -	\$ -	\$ -	\$ 100,000	\$ -
Process Complex HVAC Replacement	Debt	\$ -	\$ -	\$ -	\$ 500,000	\$ -
Thompson Park Pump House Roof	Operating Transfer	\$ -	\$ -	\$ -	\$ 40,000	\$ -
Distribution Building Roof Replacement	Debt	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Pumphouse Gas Boiler Replacement	Debt	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Pumphouse HVAC Replacement	Debt	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total Facility Improvements		\$ 125,000	\$ 2,330,000	\$ 3,220,000	\$ 640,000	\$ 550,000

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2023/24 - FY 2037/38**

Funding Source		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
Vehicles and Equipment						
Dumptruck (2-17)	Operating Transfer	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Mini-excavator with Attachments (2-009)	Operating Transfer	\$ -	\$ 95,000	\$ -	\$ -	\$ -
Variable Frequency Drive Replacements at Low and High Lift Stations	Operating Transfer	\$ -	\$ 125,000	\$ -	\$ -	\$ -
Thompson Park Pump House Pump Rebuild	Operating Transfer	\$ -	\$ 30,000	\$ -	\$ -	\$ -
Pickup Truck (2-11)	Operating Transfer	\$ -	\$ 45,000	\$ -	\$ -	\$ -
Hydro-excavator	Debt	\$ -	\$ 545,000	\$ -	\$ -	\$ -
Highlift Pump Rebuild	Operating Transfer	\$ -	\$ 55,000	\$ -	\$ -	\$ -
Process Complex Generator Auto Transfer Switch	Debt	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -
Yard Valve Replacement	Operating Transfer	\$ -	\$ -	\$ 80,000	\$ 80,000	\$ 80,000
Silicate Storage Tank Upgrade and Containment	Operating Transfer	\$ -	\$ -	\$ 50,000	\$ -	\$ -
Pickup Truck (2-2)	Operating Transfer	\$ -	\$ -	\$ 45,000	\$ -	\$ -
Pickup Truck with Plow (2-7)	Operating Transfer	\$ -	\$ -	\$ 50,000	\$ -	\$ -
Pickup Truck (2-15)	Operating Transfer	\$ -	\$ -	\$ -	\$ 60,000	\$ -
Pickup Truck (2-27)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Total Vehicles and Equipment		\$ 200,000	\$ 2,395,000	\$ 225,000	\$ 140,000	\$ 130,000
Water Mains						
Burlington Street	Debt	\$ 285,000	\$ -	\$ -	\$ -	\$ -
Bronson Street (800-900 blocks)	Debt	\$ -	\$ 300,000	\$ -	\$ -	\$ -
Butterfield Ave. (Barben Ave. to 328 Butterfield Ave)	Debt	\$ -	\$ 270,000	\$ -	\$ -	\$ -
Woodruff Street West	Debt	\$ -	\$ 200,000	\$ -	\$ -	\$ -
Lansing Street (E. Hoard St. - Katherine St.)	Operating Transfer	\$ -	\$ -	\$ 75,000	\$ -	\$ -
Newell Street (Engine Street to Arch Street)	Debt	\$ -	\$ -	\$ 250,000	\$ -	\$ -
Curtis Street	Debt	\$ -	\$ -	\$ -	\$ 280,000	\$ -
Bugbee Dr.(Harris Dr. to Harris Dr.)	Debt	\$ -	\$ -	\$ -	\$ 300,000	\$ -
Iroquois Ave. W (Washington St. to end)	Debt	\$ -	\$ -	\$ -	\$ -	\$ 162,000
East Main St. (Mill St. to end)	Debt	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Total Water Mains		\$ 285,000	\$ 770,000	\$ 325,000	\$ 580,000	\$ 2,162,000
WATER FUND GRAND TOTAL		\$ 610,000	\$ 5,495,000	\$ 3,770,000	\$ 1,360,000	\$ 2,842,000

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2023/24 - FY 2037/38**

<u>Funding Source</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>
Facility Improvements	\$ 125,000	\$ 2,330,000	\$ 3,220,000	\$ 640,000	\$ 550,000
Vehicles and Equipment	\$ 200,000	\$ 2,395,000	\$ 225,000	\$ 140,000	\$ 130,000
Water Main Replacement	\$ 285,000	\$ 770,000	\$ 325,000	\$ 580,000	\$ 2,162,000
Water Fund Grand Total By Type	\$ 610,000	\$ 5,495,000	\$ 3,770,000	\$ 1,360,000	\$ 2,842,000
Debt	\$ 285,000	\$ 4,515,000	\$ 3,000,000	\$ 580,000	\$ 2,712,000
Operating Fund Transfer	\$ 325,000	\$ 980,000	\$ 770,000	\$ 780,000	\$ 130,000
Grant	\$ -	\$ -	\$ -	\$ -	\$ -
Reserve Fund Transfer	\$ -	\$ -	\$ -	\$ -	\$ -
Water Fund Grand Total By Funding Sources	\$ 610,000	\$ 5,495,000	\$ 3,770,000	\$ 1,360,000	\$ 2,842,000


FISCAL YEAR 2023-2024
 CAPITAL BUDGET
 FACILITY IMPROVEMENTS
 ADMINISTRATION

PROJECT DESCRIPTION	COST
<p>Administrative Building Improvements: Foundation Perimeter Drains</p> <p>The Water Department Administrative office sits below grade and is subject to ground water intrusion from rain and snow melt. The project would be to install perimeter drains and or paving to divert runoff away from the building.</p>  <p>Funding to support this project will be from a transfer from the Water Fund (F.9950.0900).</p>	<p>\$75,000</p>
TOTAL	\$75,000


FISCAL YEAR 2023-2024
 CAPITAL BUDGET
 FACILITY IMPROVEMENTS
 ADMINISTRATION

PROJECT DESCRIPTION	COST
<p>Administrative Building Improvements: HVAC System</p> <p>The Water Department Administrative office heating and cooling system is tied into the main complex and is in adequate in maintaining a comfortable work environment for the staff.</p>  <p>Funding to support this project will be from a transfer from the Water Fund (F.9950.0900).</p>	<p>\$50,000</p>
TOTAL	\$50,000

FISCAL YEAR 2023-2024
 CAPITAL BUDGET
 VEHICLES AND EQUIPMENT
 TRANSMISSION AND DISTRIBUTION

PROJECT DESCRIPTION	COST
<p>Dump Truck Replacement</p> <p>Requesting replacement for 2-17, a 2004 International Dump 7500 6x4 with (3950 hours). Due to its age, it has reached the end of its useful lifecycle.</p>  <p>Funding to support this project will be from a transfer from the Water Fund (F.9950.0900).</p>	<p>\$200,000</p>
TOTAL	\$200,000

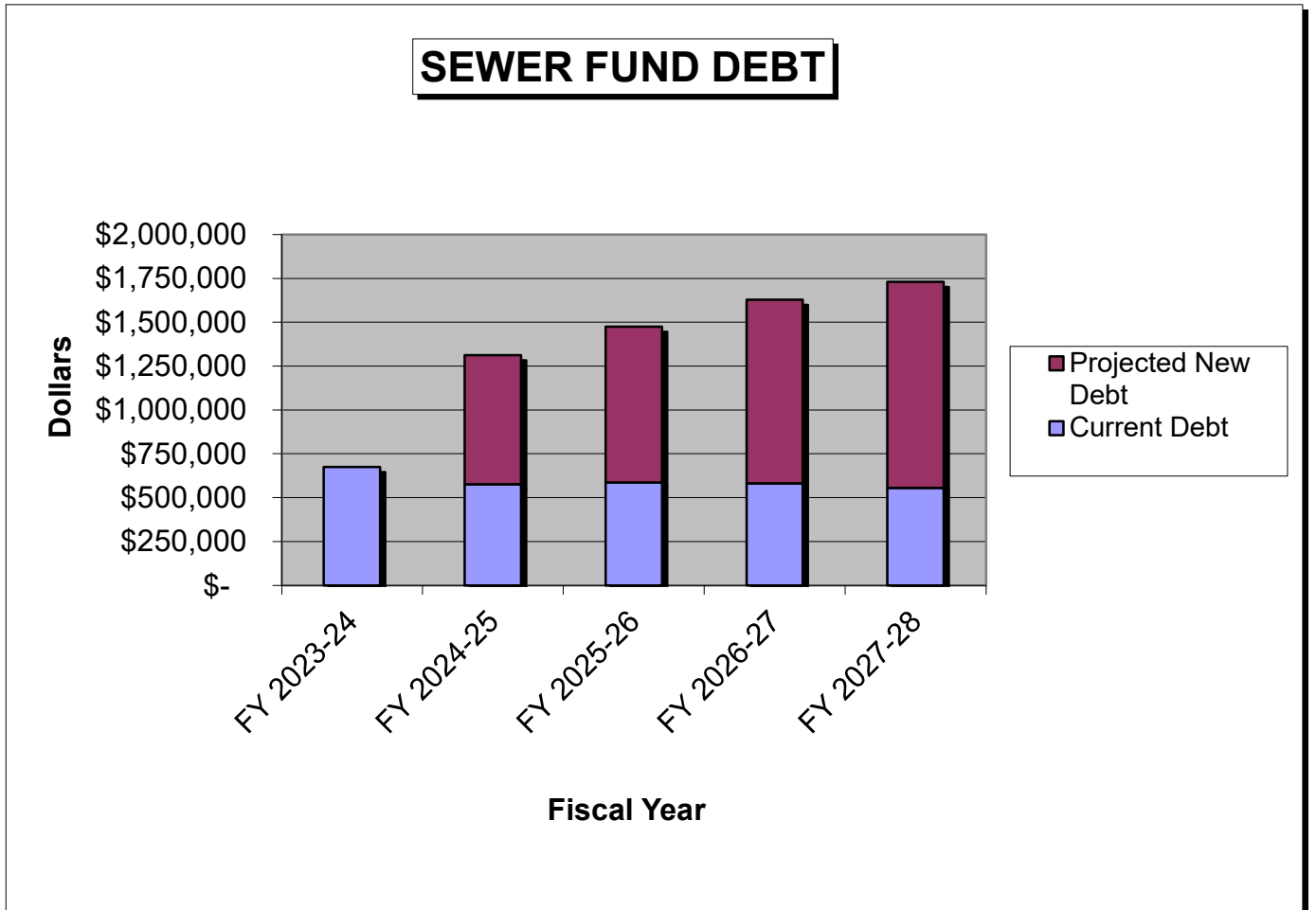
**FISCAL YEAR 2023-2024
CAPITAL BUDGET
INFRASTRUCTURE
WATER MAIN**

PROJECT DESCRIPTION	COST
<p>Burlington Street Reconstruction</p> <p>The Burlington Street Reconstruction Project involves the complete reconstruction of Burlington Street between Main Street East and St. Mary Street. Improvements will include new pavement, curbs, sidewalks, and trees on this 750' +/- long street. Utility upgrades will include the replacement of the existing 4" water main, along with upgrades to the sanitary sewer and storm sewer. Community Development Block Grant (CDBG) funds will be utilized to fund a portion of the project.</p>  <p style="margin-top: 20px;"> Sidewalk \$ 200,000 Storm Sewer \$ 75,000 Street \$ 870,000 Water \$ 285,000 Sanitary sewer \$ 305,000 </p> <p>Funding to support this project will be from a 10-year serial bond with Fiscal Year 2024-25 debt service of \$30,400.</p>	<p>\$1,735,000</p>
TOTAL	\$1,735,000

DEBT

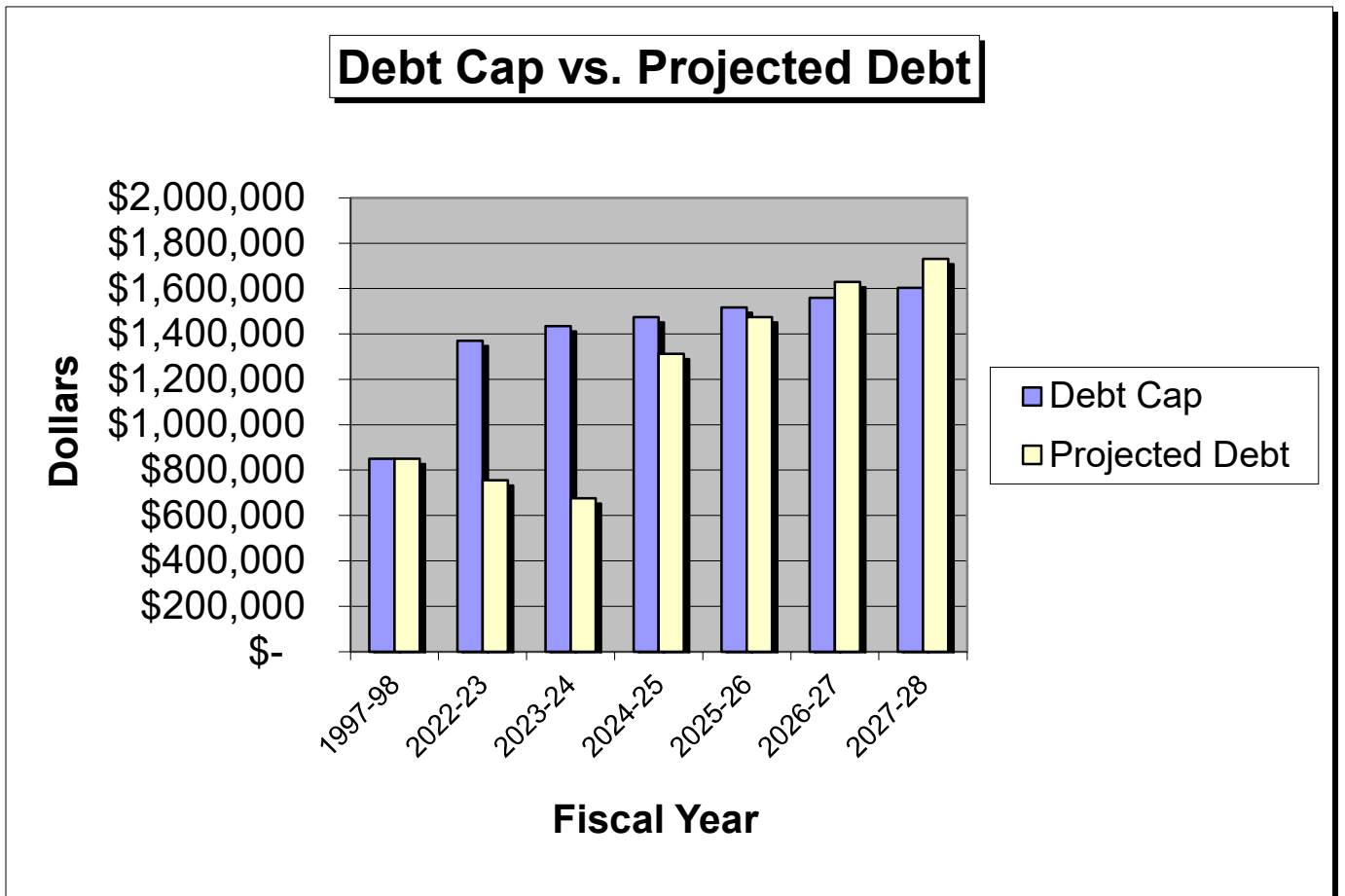
SEWER FUND

	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>
Current Debt	\$ 674,953	\$ 576,273	\$ 587,032	\$ 582,104	\$ 554,676
Projected New Debt	-	736,167	887,667	1,046,525	1,176,300
TOTAL	<u>\$ 674,953</u>	<u>\$ 1,312,439</u>	<u>\$ 1,474,699</u>	<u>\$ 1,628,629</u>	<u>\$ 1,730,976</u>



SEWER FUND DEBT CAP

<u>Fiscal Year</u>		<u>Actual / Projected</u>	<u>Debt (1)</u>	<u>Debt Cap</u>	<u>Debt Cap Margin</u>
1997-98	base year		\$ 849,245	\$ 849,245	N/A
2022-23	actual		\$ 755,099	\$ 1,369,433	\$ (614,334)
2023-24	actual		\$ 674,953	\$ 1,433,769	\$ (758,816)
2024-25	projected		\$ 1,312,439	\$ 1,474,485	\$ (162,045)
2025-26	projected		\$ 1,474,699	\$ 1,516,357	\$ (41,658)
2026-27	projected		\$ 1,628,629	\$ 1,559,418	\$ 69,211
2027-28	projected		\$ 1,730,976	\$ 1,603,702	\$ 127,274



The sewer fund has a self-imposed debt cap established by City Council. The base year for the cap is FY 1997-98

(1) The City excludes the debt payments (actual and projected) related to the sewer service contract with the Development Authority of the North Country (DANC) from the self-imposed debt cap calculation as DANC's pro-rata share of the wastewater treatment plant's debt service is included as an offsetting revenue in the sewer fund.

	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>
Wastewater Treatment Plant debt	\$ 336,775	\$ 420,209	\$ 416,390	\$ 412,348	\$ 409,956

	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30	FY 2030/31	FY 2031/32	FY 2032/33	FY 2033/34 - FY 2037/38	FY 2038/39 - FY 2042/43	FY 2043/44 - FY 2047/48	FY 2048/49 - FY 2050/51	TOTAL
SEWER FUND - Existing Debt Service															
Eastern Blvd sanitary sewer	7,092	-	-	-	-	-	-	-	-	-	-	-	-	-	7,092
Breen Ave. - sanitary sewer	5,500	5,250	-	-	-	-	-	-	-	-	-	-	-	-	10,750
Disinfection system	448,488	447,285	445,780	443,975	446,382	442,814	13,922	-	-	-	-	-	-	-	2,688,646
Trickling filter distributors	48,450	47,250	46,050	44,850	43,650	42,450	41,250	-	-	-	-	-	-	-	313,950
Factory St. sanitary sewer	101,340	98,850	116,360	113,270	85,180	82,840	82,500	-	-	-	-	-	-	-	680,340
Bar screens	61,313	60,312	59,312	58,249	57,125	55,875	54,500	53,000	51,500	-	-	-	-	-	511,186
Flower Avenue East Street Reconstruction - Sanitary Sewer Main	50,565	48,752	46,940	45,128	43,315	41,684	40,234	38,966	37,878	36,791	-	-	-	-	430,253
Sludge disposal process modification program phase 1a- (conveyor upgrade and HVAC) a	288,980	288,783	288,980	288,980	288,980	288,980	288,980	288,980	288,980	288,980	1,444,900	1,444,900	866,940	-	6,646,343
SEWER FUND - Existing Debt Service	\$ 1,011,728	\$ 996,482	\$ 1,003,422	\$ 994,452	\$ 964,632	\$ 954,643	\$ 521,386	\$ 380,946	\$ 378,358	\$ 325,771	\$ 1,444,900	\$ 1,444,900	\$ 866,940	\$ -	\$ 11,288,560
SEWER FUND - Projected Debt Service															
Central St sanitary sewer	-	48,000	46,800	45,600	44,400	43,200	42,000	40,800	39,600	38,400	174,000	31,200	-	-	594,000
Cooper St outlet sanitary sewer replacement (600 block Leray St)	-	42,667	41,600	40,533	39,467	38,400	37,333	36,267	35,200	34,133	154,667	27,733	-	-	528,000
Western Outfall Trunk Sewer rehab	-	26,667	26,000	25,333	24,667	24,000	23,333	22,667	22,000	21,333	96,667	17,333	-	-	330,000
Treatment plant womens locker room and bathroom upgrade	-	36,400	35,360	34,320	33,280	32,240	31,200	30,160	29,120	28,080	27,040	-	-	-	317,200
Treatment plant generator	-	74,200	72,080	69,960	67,840	65,720	63,600	61,480	59,360	57,240	55,120	-	-	-	646,600
Biosolids Hopper	-	70,000	68,000	66,000	64,000	62,000	60,000	58,000	56,000	54,000	52,000	-	-	-	610,000
Scum Troughs for final settling tank B	-	32,900	31,960	31,020	30,080	29,140	28,200	27,260	26,320	25,380	24,440	-	-	-	286,700
Western Outfall Trunk Sewer rehab	-	341,333	332,800	324,267	315,733	307,200	298,667	290,133	281,600	273,067	1,237,333	221,867	-	-	4,224,000
Newell St Interceptor Capacity Analysis, Pipe rehabilitation	-	64,000	62,400	60,800	59,200	57,600	56,000	54,400	52,800	51,200	232,000	41,600	-	-	792,000
Bronson St 800-900 blocks	-	-	53,333	52,000	50,667	49,333	48,000	46,667	45,333	44,000	200,000	70,667	-	-	660,000
Western Outfall Trunk Sewer rehab	-	-	37,333	36,400	35,467	34,533	33,600	32,667	31,733	30,800	140,000	49,467	-	-	462,000
Washington St (Flower Ave W to Thompson Blvd) structure and sewer main lining	-	-	80,000	78,000	76,000	74,000	72,000	70,000	68,000	66,000	300,000	106,000	-	-	990,000
Black River sewer main crossing rehab (Pearl St)	-	-	-	62,500	61,000	59,500	58,000	56,500	55,000	53,500	245,000	129,000	-	-	780,000
Paddock St 200 block main replacement	-	-	-	93,750	91,500	89,250	87,000	84,750	82,500	80,250	367,500	193,500	-	-	1,170,000
Pawling Street	-	-	-	26,042	25,417	24,792	24,167	23,542	22,917	22,292	102,083	53,750	-	-	325,000
North Side Trunk Sewer redundant river crossing construction	-	-	-	-	76,250	74,500	72,750	71,000	69,250	67,500	311,250	217,500	-	-	960,000
Cooper St. / Highland Ave replacement	-	-	-	-	30,500	29,800	29,100	28,400	27,700	27,000	124,500	87,000	-	-	384,000
Moore Avenue alley replacement	-	-	-	-	50,833	49,667	48,500	47,333	46,167	45,000	207,500	145,000	-	-	640,000
Holcomb Street sewer replacement (Clinton St to Barben Ave)	-	-	-	-	-	99,167	97,000	94,833	92,667	90,500	420,000	365,833	-	-	1,260,000
East Main St - Mill St to Pearl St	-	-	-	-	-	119,000	116,400	113,800	111,200	108,600	504,000	439,000	-	-	1,512,000
Arsenal Street sanitary sewer manhole relining	-	-	-	-	-	-	49,583	48,500	47,417	46,333	215,417	188,333	34,417	-	630,000
Sherman Street (600 & 700 blocks) sanitary sewer replacement	-	-	-	-	-	-	-	39,667	38,800	37,933	176,667	155,000	55,933	-	504,000
Winslow St - Franklin St to Washington St	-	-	-	-	-	-	-	-	74,375	72,750	339,375	298,750	159,750	-	945,000
Mill St - Main St W to City limit	-	-	-	-	-	-	-	-	-	89,250	417,000	368,250	259,500	-	1,134,000
Washington St - Academy St to Green St	-	-	-	-	-	-	-	-	-	-	268,567	301,583	263,667	48,183	882,000
DPW Sanitary Sewer - Combination Sewer Cleaner / Vacuum (1-071)	-	-	-	-	-	-	-	-	-	-	193,875	290,625	104,875	-	589,375
Huntington St. - Colorado Ave N to Lee St	-	-	-	-	-	-	-	-	-	-	203,700	309,167	271,250	97,883	882,000
Leray St - Main St W to City limit	-	-	-	-	-	-	-	-	-	-	156,933	362,000	318,667	170,400	1,008,000
SEWER FUND - Projected Debt Service	\$ -	\$ 736,167	\$ 887,667	\$ 1,046,525	\$ 1,176,300	\$ 1,363,042	\$ 1,376,433	\$ 1,378,825	\$ 1,415,058	\$ 1,464,542	\$ 6,946,633	\$ 4,470,158	\$ 1,468,058	\$ 316,467	\$ 24,045,875
SEWER FUND - Existing and Projected Debt Service	\$ 1,011,728	\$ 1,732,649	\$ 1,891,089	\$ 2,040,977	\$ 2,140,933	\$ 2,317,686	\$ 1,897,820	\$ 1,759,772	\$ 1,793,417	\$ 1,790,314	\$ 8,391,533	\$ 5,915,058	\$ 2,334,998	\$ 316,467	\$ 35,334,435

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2023/24 - FY 2037/38**

**Funding
Source**

FY 2023-24

FY 2024-25

FY 2025-26

FY 2026-27

FY 2027-28

SEWER FUND

Facility Improvements						
	Debt (less \$200k Operating Transfer in FY 22/23)					
Womens Locker Room Upgrades		\$ 460,000	\$ -	\$ -	\$ -	\$ -
Generator	Debt	\$ 530,000	\$ -	\$ -	\$ -	\$ -
Polymer Make-up System	Operating Transfer	\$ 80,000	\$ -	\$ -	\$ -	\$ -
Biosolids Hopper	Debt	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Scum Troughs for Final Settling Tank B	Debt	\$ 235,000	\$ -	\$ -	\$ -	\$ -
Aerated Grit Chambers (PST) - Sprocket and Chain Replacements	Operating Transfer	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Sewer Cleaner Solids/Grit Dump Off Facility	Operating Transfer	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Aerated Grit Chambers (FST A Cycle) - Sprocket and Chain Replacements	Operating Transfer	\$ -	\$ -	\$ 70,000	\$ -	\$ -
Control Building Roof	Operating Transfer	\$ -	\$ -	\$ -	\$ 120,000	\$ -
Total Facility Improvements		\$ 1,805,000	\$ 200,000	\$ 70,000	\$ 120,000	\$ -


Vehicles and Equipment						
Rubber Tire Excavator (split 50% with General Fund) (1-010)	Operating Transfer	\$ -	\$ 115,000	\$ -	\$ -	\$ -
Tractor / Loader Backhoe (1-070)	Operating Transfer	\$ -	\$ -	\$ 185,000	\$ -	\$ -
Pretreatment SUV (11-011)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Dump Truck (11-20)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total Vehicles and Equipment		\$ -	\$ 115,000	\$ 185,000	\$ -	\$ 240,000

Sanitary Sewers						
	Operating Transfer (less \$400k from Operating Transfer in FY 22/23)					
Main Avenue Sewer Bridge		\$ 700,000	\$ -	\$ -	\$ -	\$ -
Burlington Street	Operating Transfer	\$ 305,000	\$ -	\$ -	\$ -	\$ -


**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2023/24 - FY 2037/38**

	<u>Funding Source</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>
Newell Street Interceptor Capacity Analysis, Pipe Rehabilitation	Debt	\$ 600,000	\$ -	\$ -	\$ -	\$ -
Western Outfall Trunk Sewer Rehabilitation	Debt	\$ 3,200,000	\$ 350,000	\$ -	\$ -	\$ -
Flower Avenue West / Washington Street Combined Sewer Separation Design	Operating Transfer	\$ 50,000	\$ -	\$ -	\$ -	\$ -
North Side Trunk Sewer Reduntant River Crossing Design/Construct	Operating Transfer / Debt	\$ -	\$ 50,000	\$ -	\$ 750,000	\$ -
Bronson Street (800-900 blocks)	Debt	\$ -	\$ 500,000	\$ -	\$ -	\$ -
Washington Street (Flower Avenue West to Thompson Boulevard) Structure and Lining	Debt	\$ -	\$ 750,000	\$ -	\$ -	\$ -
Black River Sewer Main Crossing (Pearl Street)	Operating Transfer/ Debt	\$ -	\$ 50,000	\$ 600,000	\$ -	\$ -
Howk Street, Coffeen Street to Newell Street	Operating Transfer	\$ -	\$ -	\$ 90,000	\$ -	\$ -
Paddock Street 200 Block	Debt	\$ -	\$ -	\$ 900,000	\$ -	\$ -
Pawling Street	Debt	\$ -	\$ -	\$ 250,000	\$ -	\$ -
Cooper Street / Highland Avenue	Debt	\$ -	\$ -	\$ -	\$ 300,000	\$ -
Moore Avenue Alley	Debt	\$ -	\$ -	\$ -	\$ 500,000	\$ -
Holcomb Street (Clinton Street to Barben Avenue)	Debt	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
East Main Street - Mill Street to Pearl Street	Debt	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000
Total Sanitary Sewers		\$ 4,855,000	\$ 1,700,000	\$ 1,840,000	\$ 1,550,000	\$ 2,200,000
SEWER FUND GRAND TOTAL						
		\$ 6,660,000	\$ 2,015,000	\$ 2,095,000	\$ 1,670,000	\$ 2,440,000
Facility Improvements						
		\$ 1,805,000	\$ 200,000	\$ 70,000	\$ 120,000	\$ -
Vehicles and Equipment						
		\$ -	\$ 115,000	\$ 185,000	\$ -	\$ 240,000
Sanitary Sewers						
		\$ 4,855,000	\$ 1,700,000	\$ 1,840,000	\$ 1,550,000	\$ 2,200,000
Sewer Fund Grand Total by Category						
		\$ 6,660,000	\$ 2,015,000	\$ 2,095,000	\$ 1,670,000	\$ 2,440,000
Debt						
		\$ 5,325,000	\$ 1,600,000	\$ 1,750,000	\$ 1,550,000	\$ 2,200,000
Operating Fund Transfer						
		\$ 735,000	\$ 415,000	\$ 345,000	\$ 120,000	\$ 240,000
Grant						
		\$ -	\$ -	\$ -	\$ -	\$ -
Reserve Fund Transfer						
		\$ 600,000	\$ -	\$ -	\$ -	\$ -
Sewer Fund Grand Total By Funding						
		\$ 6,660,000	\$ 2,015,000	\$ 2,095,000	\$ 1,670,000	\$ 2,440,000


FISCAL YEAR 2023-2024
 CAPITAL BUDGET
 FACILITY IMPROVEMENT
 WASTEWATER TREATMENT

PROJECT DESCRIPTION	COST
<p>Female Locker Room</p> <p>Current female locker room is insufficient size for more than one female employee. The wastewater treatment plant has two female employees. The summer of 2021 and 2022 there were a total of four female employees. Along with the locker room upgrade the outdated generator will need replace. The generator is obsolete and difficult to find parts for. The control building an essential piece of equipment to ensure continuous operation of the treatment facility.</p>  <p>Funding to support this project will be from a Fiscal Year 2022-23 transfer from the Sewer Fund of \$200,000 and the balance to be funded with a 10-year serial bond with Fiscal Year 2024-25 debt service of \$36,400.</p>	<p>\$460,000</p>
TOTAL	\$460,000


FISCAL YEAR 2023-2024
 CAPITAL BUDGET
 FACILITY IMPROVEMENT
 WASTEWATER TREATMENT

PROJECT DESCRIPTION	COST
<p>Control Building Generator Replacement</p> <p>Along with the locker room upgrade the outdated generator will need to be replaced. The generator is obsolete and difficult to find parts for. The control building an essential piece of equipment to ensure continuous operation of the treatment facility.</p>  <p>Funding to support this project will be from a 10-year serial bond with Fiscal Year 2024-25 debt service of \$74,200.</p>	<p>\$530,000</p>
TOTAL	\$530,000



FISCAL YEAR 2023-2024
 CAPITAL BUDGET
 FACILITY IMPROVEMENT
 WASTEWATER TREATMENT

PROJECT DESCRIPTION	COST
<p>Polymer Make-up System</p> <p>Current system is 40 plus years and has well exceeded its life expectancy. Repairs are to increasing exponentially along with parts are nearly impossible to find. Leaks are being repaired multiple times a year. Without polymer we cannot dewater our biosolids therefore cannot dispose of them.</p>  <p>Funding to support this project will be from a transfer from the Sewer Fund (G.9950.0900).</p>	<p>\$80,000</p>
TOTAL	\$80,000


FISCAL YEAR 2023-2024
 CAPITAL BUDGET
 FACILITY IMPROVEMENT
 WASTEWATER TREATMENT

PROJECT DESCRIPTION	COST
<p>Biosolids Hopper</p> <p>Current hopper is 40 plus years and has well exceeded its life expectancy. Repairs are increasing exponentially along with parts are nearly impossible to find. Without a hopper we have no way to dispose of biosolids from the building</p>  <p>Funding to support this project will be from a 10-year serial bond with Fiscal Year 2024-25 debt service of \$70,000.</p>	<p>\$500,000</p>
TOTAL	\$500,000


FISCAL YEAR 2023-2024
 CAPITAL BUDGET
 FACILITY IMPROVEMENT
 WASTEWATER TREATMENT

PROJECT DESCRIPTION	COST
<p>Scum Troughs for Final Settling Tank B</p> <p>Final settling tank B was placed online late 1980s. Operators at this facility have made multiple modification to the FOG troughs to keep them working as long as they have. There are no other modifications the operators can make to ensure troughs can continue to function as designed. If there is a catastrophic failure of a trough, then the tank would need to be taken offline and repaired to prevent possible SPDES permit violations. In addition, if this is not a planned evolution having a tank down decreases capacity of outfall 002x (Effluent B) for a longer timeframe.</p> <div style="display: flex; justify-content: space-around;">   </div> <p>Funding to support this project will be from a 10-year serial bond with Fiscal Year 2024-25 debt service of \$32,900.</p>	<p>\$235,000</p>
TOTAL	\$235,000

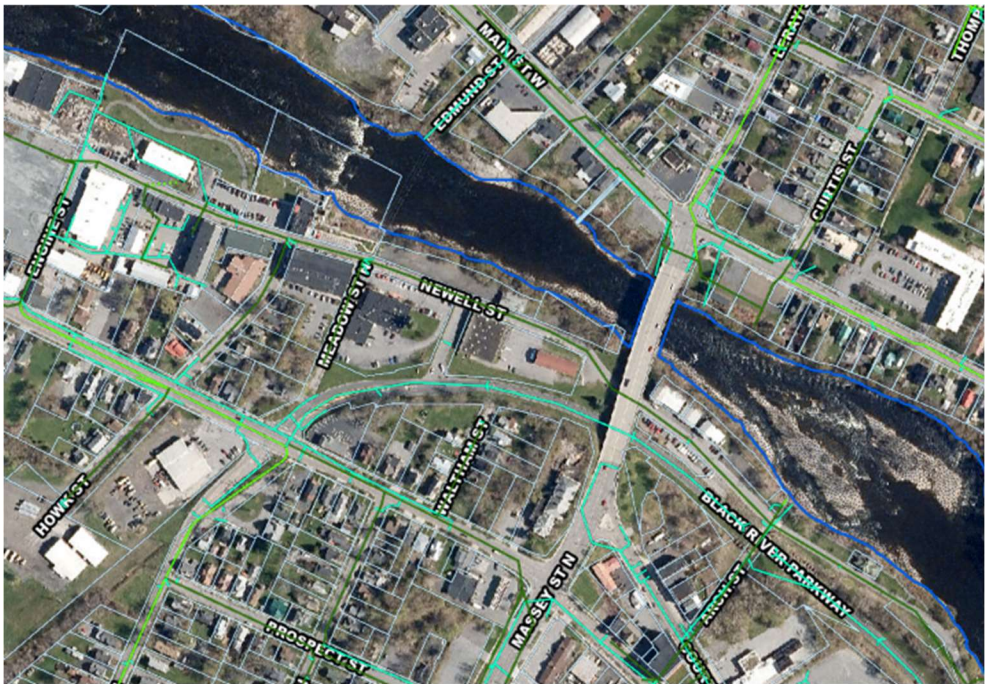
FISCAL YEAR 2023-2024
 CAPITAL BUDGET
 INFRASTRUCTURE
 SANITARY SEWER

PROJECT DESCRIPTION	COST
<p>Main Avenue Sewer Bridge</p> <p>This request is to execute the design plans which have been prepared by C&S Engineering for rehabilitation of the sewer utility bridge & pipeline that crosses the Black River from Main Avenue to Newell Street. The work will include repair and painting of steel members, installation of protective pipe wrap which is either damaged or missing and relining of the pipeline with a cured in place liner system.</p> 	<p>\$700,000</p>
<p>Funding to support this project will be from a Fiscal Year 2022-23 transfer from the Sewer Fund of \$400,000 and the balance to be funded from a Fiscal Year 2023-24 transfer from the Sewer Fund of \$300,000 (G.9950.0900).</p>	
TOTAL	\$700,000

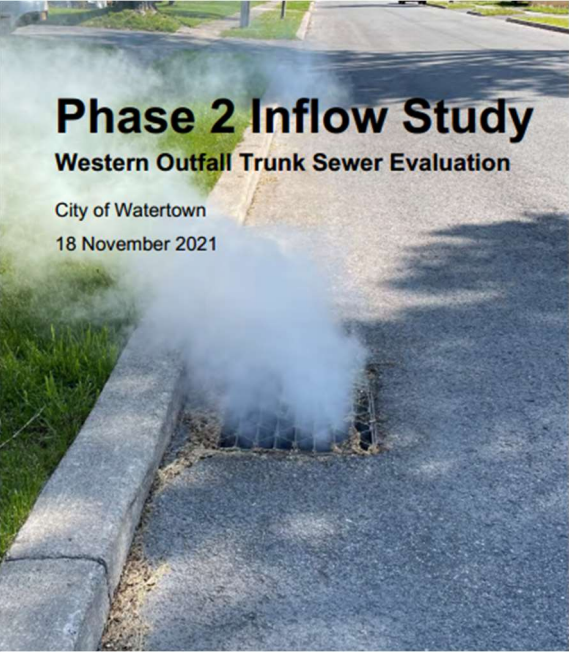
FISCAL YEAR 2023-2024
 CAPITAL BUDGET
 INFRASTRUCTURE
 SANITARY SEWER MAIN

PROJECT DESCRIPTION	COST										
<p>Burlington Street Reconstruction</p> <p>The Burlington Street Reconstruction Project involves the complete reconstruction of Burlington Street between Main Street East and St. Mary Street. Improvements will include new pavement, curbs, sidewalks, and trees on this 750' +/- long street. Utility upgrades will include the replacement of the existing 4" water main, along with upgrades to the sanitary sewer and storm sewer. Community Development Block Grant (CDBG) funds will be utilized to fund a portion of the project.</p> <div style="text-align: center; margin: 10px 0;">  </div> <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;">Sidewalk</td> <td style="padding-left: 20px;">\$ 200,000</td> </tr> <tr> <td style="padding-left: 20px;">Storm Sewer</td> <td style="padding-left: 20px;">\$ 75,000</td> </tr> <tr> <td style="padding-left: 20px;">Street</td> <td style="padding-left: 20px;">\$ 870,000</td> </tr> <tr> <td style="padding-left: 20px;">Water</td> <td style="padding-left: 20px;">\$ 285,000</td> </tr> <tr> <td style="padding-left: 20px;">Sanitary sewer</td> <td style="padding-left: 20px;">\$ 305,000</td> </tr> </table> <p>Funding to support the sanitary sewer portion of the project will be from a transfer from the Sewer Fund (G.9950.0900).</p>	Sidewalk	\$ 200,000	Storm Sewer	\$ 75,000	Street	\$ 870,000	Water	\$ 285,000	Sanitary sewer	\$ 305,000	<p>\$1,735,000</p>
Sidewalk	\$ 200,000										
Storm Sewer	\$ 75,000										
Street	\$ 870,000										
Water	\$ 285,000										
Sanitary sewer	\$ 305,000										
TOTAL	\$1,735,000										

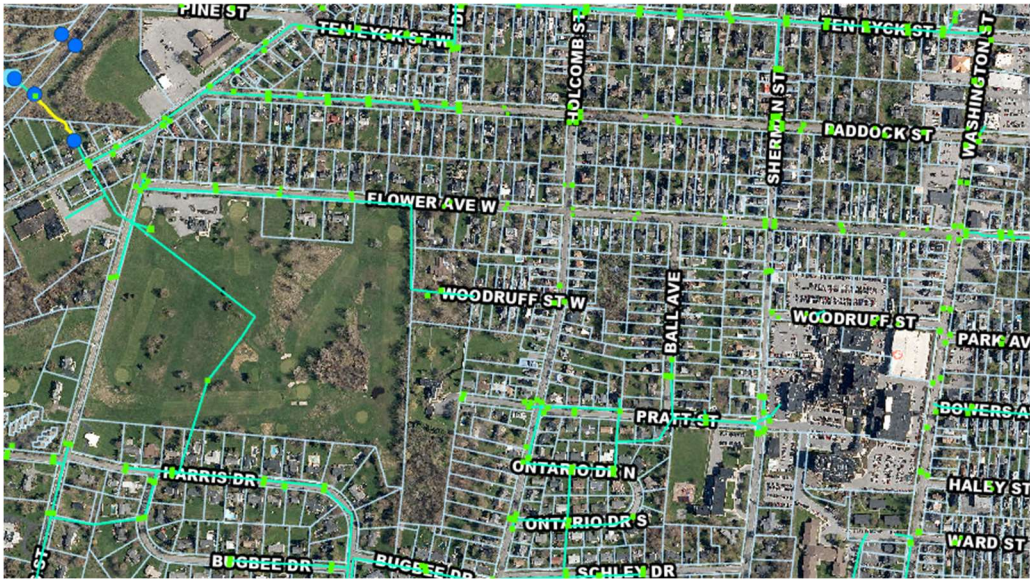
FISCAL YEAR 2023-2024
 CAPITAL BUDGET
 INFRASTRUCTURE
 SANITARY SEWER

PROJECT DESCRIPTION	COST
<p data-bbox="159 443 1117 478">Newell Street Interceptor Capacity Analysis, Pipe Rehabilitation</p> <p data-bbox="159 527 1219 705">This request is to undertake an analysis of pipe capacity and the design of capital projects to rehabilitate the Newell Street Interceptor Sewer. Part of this project will be driven by results of the City-Wide Storm Sewer Master Plan currently underway. Rehabilitation of the 24” collector sewer will include the design and construction of a cured in place liner to address structural issues within the pipe.</p>  <p data-bbox="159 1860 1211 1927">Funding to support this project will be from a 15-year serial bond with Fiscal Year 2024-25 debt service of \$64,000.</p>	<p data-bbox="1284 443 1446 478">\$600,000</p>
TOTAL	\$600,000

FISCAL YEAR 2023-2024
 CAPITAL BUDGET
 INFRASTRUCTURE
 SANITARY SEWER

PROJECT DESCRIPTION	COST
<p>Western Outfall Trunk Sewer Rehabilitation</p> <p>This request is to design and execute projects identified in the Western Outfall Trunk Sewer (WOTS) Evaluation, Phase 2 Inflow Study with the intent to reduce wet weather inflow & infiltration that is creating over capacity situations within the WOTS network.</p> <p>The City has received a Notice of Violation from NYS DEC because of illicit combined sewer discharges into the Beaver Meadows Wetland caused by these overcapacity events. Although infrequent, continuing discharges will result in future consent orders and potential monetary fines.</p>  <p>Although the majority of the WOTS is a separated sewer, there exists significant inflow of storm water during heavy rain events and rapid snow melts. Projects identified in the study include removal of cross connected storm drains, storm sewer extensions, sanitary sewer cured in place lining, installation of backflow preventers for residential locations, and coordination with the Town of Watertown to address inflow issues within their collection system.</p> <p>Funding to support this project will be through the issuance of a 15-year serial bond with projected FY 2024-25 debt service of \$341,333.</p>	<p>\$3,200,000</p>
TOTAL	\$3,200,000

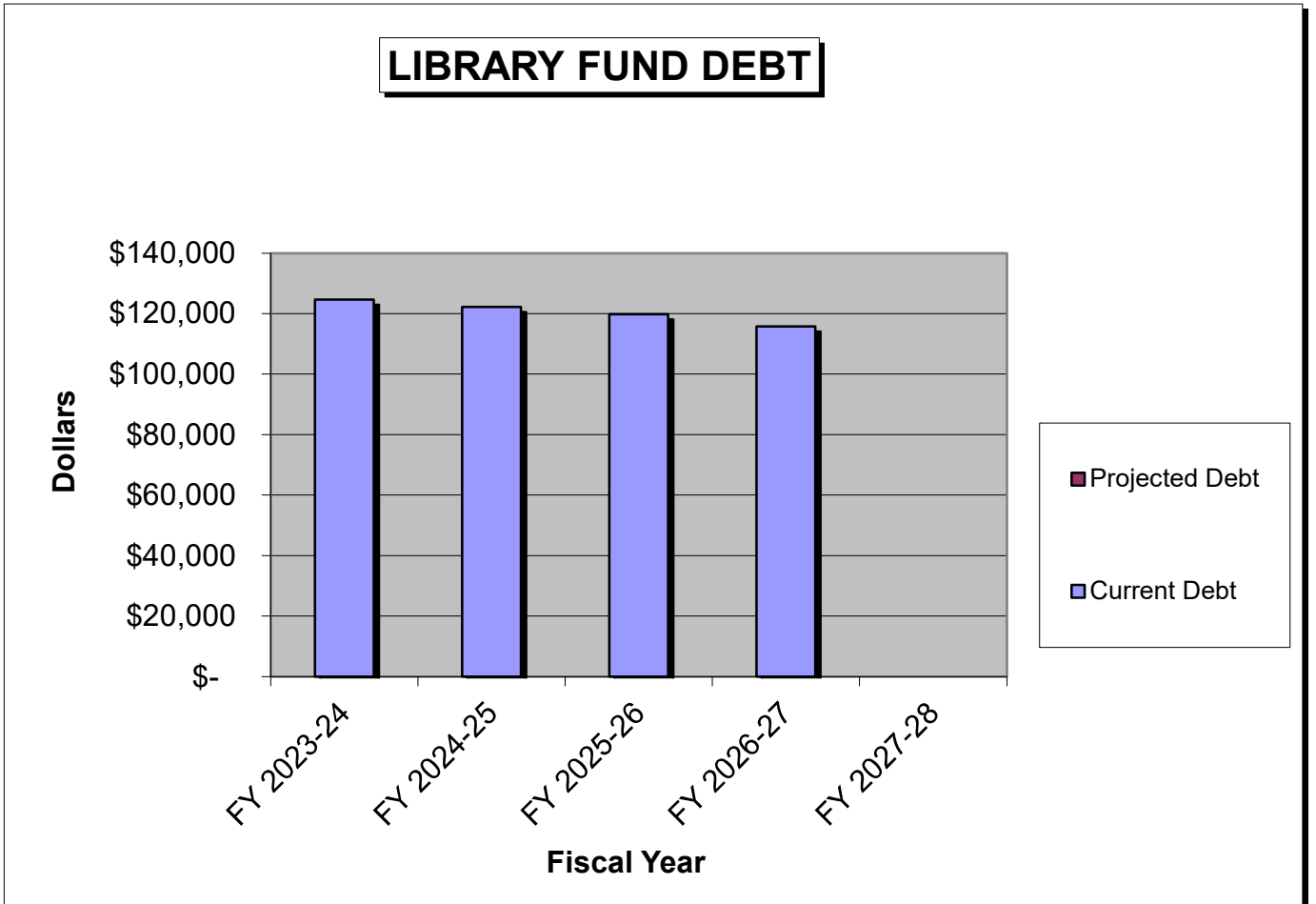
FISCAL YEAR 2023-2024
 CAPITAL BUDGET
 INFRASTRUCTURE
 SANITARY SEWER

PROJECT DESCRIPTION	COST
<p>Flower Avenue West / Washington Street Combined Sewer Separation Design</p> <p>This request is to undertake design of a new storm sewer which will stretch from the City Center Industrial Park easterly along Flower Avenue West to its intersection with Washington Street. The new storm sewer will separate combined sewer flows from the Engine Street Outfall, with the net result of reducing sewer overflow events. This project has been identified in the City-Wide Storm Sewer Master Plan as a crucial link to complete previous sewer separation projects east of Washington Street and will also facilitate additional separation work along the Washington Street corridor. Construction of this storm sewer will be sequenced beginning in FY 24-25</p>  <p>Funding to support this project will be from a transfer from the Sewer Fund (G.9950.0900).</p>	<p>\$50,000</p>
TOTAL	\$50,000

DEBT

LIBRARY FUND

	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>	<u>FY 2026-27</u>	<u>FY 2027-28</u>
Current Debt	\$ 124,592	\$ 122,178	\$ 119,766	\$ 115,714	\$ -
Projected New Debt	-	-	-	-	-
TOTAL	<u>\$ 124,592</u>	<u>\$ 122,178</u>	<u>\$ 119,766</u>	<u>\$ 115,714</u>	<u>\$ -</u>



	<u>FY 2023/24</u>	<u>FY 2024/25</u>	<u>FY 2025/26</u>	<u>FY 2026/27</u>	<u>FY 2027/28</u>	<u>FY 2028/29</u>	<u>FY 2029/30</u>	<u>FY 2030/31</u>	<u>FY 2031/32</u>	<u>FY 2032/33</u>	<u>FY 2033/34 - FY</u> <u>2037/38</u>	<u>FY 2038/39 - FY</u> <u>2042/43</u>	<u>FY 2043/44 - FY</u> <u>2047/48</u>	<u>FY 2048/49 - FY</u> <u>2050/51</u>	<u>TOTAL</u>
LIBRARY FUND															
HVAC system	<u>124,592</u>	<u>122,179</u>	<u>119,766</u>	<u>115,715</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>482,252</u>
TOTAL LIBRARY FUND	<u>124,592</u>	<u>122,179</u>	<u>119,766</u>	<u>115,715</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>\$ 482,252</u>

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2023/24 - FY 2037/38**

**Funding
Source**

FY 2023-24

FY 2024-25

FY 2025-26

FY 2026-27

FY 2027-28

LIBRARY FUND

Facility Improvements						
Roof Replacement (original building)	ARPA	\$ 165,000	\$ -	\$ -	\$ -	\$ -
Cornice Repointing	ARPA	\$ 55,000	\$ -	\$ -	\$ -	\$ -
Window Replacements- Casement Windows in Front part of the Library	Grant (50%) / Operating Transfer (50%)	\$ -	\$ 110,000	\$ -	\$ -	\$ -
Roof Replacement (building addition section)	Operating Transfer	\$ -	\$ -	\$ 200,000	\$ -	\$ -
Carpet Replacement/New Flooring - Main level and Upper Level	Grant (50%) / Debt (50%)	\$ -	\$ -	\$ -	\$ 225,000	\$ -
Bathroom Updates (6)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 160,000
Total Facility Improvements		\$ 220,000	\$ 110,000	\$ 200,000	\$ 225,000	\$ 160,000

Vehicles and Equipment						
		\$ -	\$ -	\$ -	\$ -	\$ -
Total Vehicles and Equipment		\$ -	\$ -	\$ -	\$ -	\$ -

LIBRARY FUND GRAND TOTAL		\$ 220,000	\$ 110,000	\$ 200,000	\$ 225,000	\$ 160,000
Facility Improvements		\$ 220,000	\$ 110,000	\$ 200,000	\$ 225,000	\$ 160,000
Vehicles and Equipment		\$ -	\$ -	\$ -	\$ -	\$ -
Library Fund Grand Total by Category		\$ 220,000	\$ 110,000	\$ 200,000	\$ 225,000	\$ 160,000
Debt		\$ -	\$ -	\$ -	\$ -	\$ -
Operating Fund Transfer		-	110,000	200,000	225,000	160,000
Grant		220,000	-	-	-	-
Reserve Fund Transfer		-	-	-	-	-
Library Fund Grand Total By Funding Sources		\$ 220,000	\$ 110,000	\$ 200,000	\$ 225,000	\$ 160,000

FISCAL YEAR 2023-2024
 CAPITAL BUDGET
 FACILITY IMPROVEMENTS
 LIBRARY

PROJECT DESCRIPTION	COST
<p>Roof Replacement</p> <p>The roof on the historic part of the library is in need of replacement. The last time the roof was replaced was in 1999. The roof is damaged in many areas beyond what a simple repair can fix. The total amount includes materials, labor and architectural costs as estimated by the city engineers.</p> <div style="display: flex; justify-content: space-around;"> <div data-bbox="175 821 737 1570"> </div> <div data-bbox="773 978 1219 1570"> </div> </div> <p>Funding to support this project will be from the American Rescue Plan Act of 2021.</p>	<p>\$165,000</p>
TOTAL	\$165,000

FISCAL YEAR 2023-2024
 CAPITAL BUDGET
 FACILITY IMPROVEMENTS
 LIBRARY

PROJECT DESCRIPTION	COST
<p data-bbox="159 443 451 478">Cornice Repointing</p> <p data-bbox="159 520 1235 695">The perimeter Cornice that runs full length (approximately 255 feet) around the Original Library Building requires raking and repointing from the bottom of the Cornice to the top of the Coping at the Roof Line. Pieces of the cornice fallen above the front entryway to the Library. The Library will not be able to open the front door until the cornice project is completed.</p> <div data-bbox="245 705 1149 1262">  </div> <div data-bbox="245 1293 1149 1801">  </div> <p data-bbox="159 1812 1230 1843">Funding to support this project will be from the American Rescue Plan Act of 2021.</p>	<p data-bbox="1295 443 1442 478">\$55,000</p>
TOTAL	\$55,000

MULTI
YEAR
FINANCIAL
FORECAST

Disclaimer

Although this document was prepared under the highest professional standards, the City of Watertown, New York, including its officers, employees, and agents, does not guarantee the accuracy or completeness of any information contained herein and as such specifically disclaims all warranties, expressed or implied, with respect to the use of this information or any results with respect thereto.

This multi-year financial forecast consists of management's assumptions, estimates, forecasts, and analyses. Management makes no representation to the fitness, merchantability, or use of such information for any purpose.

The information contained herein shall in no way be construed to represent an offer, ability, or willingness on the part of the City of Watertown, including its officers, employees, and agents, to enter into or provide funding for a contract with any person or organization including but not limited to, vendors and employees.

The information contained herein shall in no way be construed to constitute a recommendation, or be relied upon, with respect to any personal or business decision, including but not limited to, the purchase or sale of debt issued by the City.

Introduction

Although the City's distribution from New York State's Aid and Incentives for Municipalities (AIM) program is no longer contingent upon the City preparing a multi-year financial forecast the City continues to prepare the multi-year financial forecast as it is a critical component to its financial planning for the future of the City.

This forecast uses the 2023-24 Adopted Budget as the base year from which forecasts were calculated. The report also includes actual financial data for the four prior fiscal years (2019-20 through estimated 2022-23). This financial forecast was developed using the General, Water, and Sewer funds as the major funds of the City. In addition, information was obtained relative to future capital projects from the five-year Capital budget included in the 2023-24 Adopted Budget.

It is important to note that forecasted information contained in this report cannot be relied upon for accuracy and/or as a projection of the City's fiscal well being and in no event should it be used in making investment decisions. It is also important to note the following limitations with forecasting:

- There will always be uncertainty about the future
- There will always be factors unknown at the time the forecast is developed that will influence fiscal and operating conditions

- Forecasts are based upon current knowledge, trends, expectations, and policies, any and all of which may change, affecting the accuracy of the forecast

Assumptions

Some of the assumptions made in developing the financial forecast included:

Estimated 2022-23

The amounts presented as the 2022-23 estimated figures were based on the actual revenue and expenditure amounts as of February 28, 2023 projected to June 30, 2023 based upon our current knowledge, trends and expectations.

Cost of Living Increase

Wherever a cost-of-living increase was calculated into an estimate, the percentage used (2.84%) was the previous five years' average annual change in the consumer price index (CPI), not seasonally adjusted, for all urban consumers, all items, base period 1982-84=100. The same CPI factor was used for all four years. The CPI information was obtained from the U.S. Department of Labor web site.

Property Tax Levy

The property tax levy was held constant at the Adopted fiscal year 2023-24 level in the initial surplus/deficit forecast for fiscal years 2024-25 through 2027-28. Only after all of the other revenue and expenditure forecasts were made, did this model then consider increasing the tax levy as a possible solution to any deficit forecasted.

Sales Tax Revenue

Sales tax revenue was increased by 2% annual growth for fiscal year 2024-25 through 2027-28.

State Aid Revenue Sharing

State Aid revenue sharing for the fiscal years 2024-25 through 2027-28 was held constant at the FY 2023-24 base funding level of \$4,703,208.

Personal Services

For any year in which there was no collective bargaining agreement in place for a union, personal service costs were forecasted at 2%. Otherwise personal service costs for all unions were forecasted at the current collective bargaining agreement rates. No increases or decreases to the Adopted Fiscal Year 2023-24 staffing levels are planned at this time.

Employee Benefits

The Employees' Retirement System rates used for Tier 4 employees for the forecasted fiscal years were 17.4% for the payment due February 1, 2025, 19.4% for the payment due February 1, 2026, 21.4% for the payment due February 1, 2027, 23.4% for the payment due February 1, 2028 and 25.4% for the payment due February 1, 2029. The Employees' Retirement System rates used for Tier 6 employees for the forecasted fiscal years were 11.5% for the payment due February 1, 2025, 13.5% for the payment due February 1, 2026, 15.5% for the payment due February 1, 2027, 17.5% for the payment due February 1, 2028 and 19.5% for the payment due February 1, 2029.

The Police and Fire Retirement System rates used for Tier 2 employees for the forecasted fiscal years were 32.9% for the payment due February 1, 2025, 34.9% for the payment due February 1, 2026, 36.9% for the payment due February 1, 2027, 38.9% for the payment due February 1, 2028 and 40.9% for the payment due February 1, 2029. The Police and Fire Retirement System rates used for Tier 6 employees for the forecasted fiscal years were 23.1% for the payment due February 1, 2025, 25.1% for the payment due February 1, 2026, 27.1% for the payment due February 1, 2027, 29.1% for the payment due February 1, 2028 and 31.1% for the payment due February 1, 2029.

Health insurance costs are forecasted to increase 6.94% for fiscal year 2024-25, 6.92% for fiscal year 2025-26, 6.90% for fiscal year 2026-27 and 6.87% for fiscal year 2027-28.

Debt Service

Debt Service costs were obtained from the City's debt schedules plus projected debt service costs related to the five year capital budget.

**City of Watertown
Five Year Financial Forecast, Fiscal Years 2023/24 through 2027/28
Major Fund Summary**

	Actual				Budget	Forecast			
	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
General Fund									
Revenues	\$43,870,027	\$ 46,096,973	\$ 52,023,338	\$ 52,658,595	\$ 52,225,050	\$ 53,054,039	\$ 54,187,286	\$ 55,351,888	\$ 56,548,829
Expenditures by Object	\$44,282,570	\$ 40,532,865	\$ 44,348,183	\$ 56,854,564	\$ 54,436,091	\$ 58,696,014	\$ 60,348,686	\$ 63,873,016	\$ 66,290,826
Surplus (Deficit)	\$ (412,542)	\$ 5,564,108	\$ 7,675,155	\$ (4,195,968)	\$ (2,211,041)	\$ (5,641,975)	\$ (6,161,400)	\$ (8,521,127)	\$ (9,741,997)
Unreserved Fund Balance	\$11,681,018	\$17,701,762	\$24,840,282	\$ 21,151,455	\$19,540,092	\$ 13,996,115	\$ 7,935,544	\$ (481,818)	\$ (10,125,994)
Water Fund									
Revenues	\$ 5,214,771	\$ 5,425,016	\$ 5,620,796	\$ 5,872,880	\$ 6,511,603	\$ 6,535,182	\$ 6,634,868	\$ 6,666,491	\$ 6,726,188
Expenditures by Object	\$ 5,314,898	\$ 4,966,095	\$ 5,235,249	\$ 6,346,508	\$ 7,078,778	\$ 7,467,598	\$ 8,278,602	\$ 8,626,842	\$ 8,955,532
Surplus (Deficit)	\$ (100,126)	\$ 458,920	\$ 385,547	\$ (473,628)	\$ (567,175)	\$ (932,416)	\$ (1,643,733)	\$ (1,960,351)	\$ (2,229,344)
Unreserved Fund Balance	\$ 2,197,918	\$ 2,681,910	\$ 2,577,341	\$ 2,745,395	\$ 2,178,220	\$ 1,245,804	\$ (397,929)	\$ (2,358,280)	\$ (4,587,624)
Sewer Fund									
Revenues	\$ 6,682,802	\$ 6,715,680	\$ 7,028,477	\$ 6,752,521	\$ 7,553,800	\$ 7,558,645	\$ 7,583,759	\$ 7,661,570	\$ 7,714,042
Expenditures by Object	\$ 6,362,988	\$ 6,494,704	\$ 7,679,443	\$ 7,747,230	\$ 8,051,419	\$ 8,422,351	\$ 8,588,774	\$ 8,795,380	\$ 9,308,991
Surplus (Deficit)	\$ 319,814	\$ 220,976	\$ (650,966)	\$ (994,708)	\$ (497,619)	\$ (863,706)	\$ (1,005,015)	\$ (1,133,810)	\$ (1,594,950)
Unreserved Fund Balance	\$ 3,451,459	\$ 3,936,849	\$ 3,203,563	\$ 2,340,838	\$ 1,843,219	\$ 979,513	\$ (25,502)	\$ (1,159,311)	\$ (2,754,261)
All Major Funds									
Revenues	\$55,767,600	\$58,237,669	\$64,672,610	\$ 65,283,997	\$66,290,453	\$ 67,147,866	\$ 68,405,914	\$ 69,679,949	\$ 70,989,059
Expenditures by Object	\$55,960,455	\$51,993,665	\$57,262,875	\$ 70,948,301	\$69,566,288	\$ 74,585,963	\$ 77,216,062	\$ 81,295,237	\$ 84,555,349
Surplus (Deficit)	\$ (192,855)	\$ 6,244,004	\$ 7,409,736	\$ (5,664,305)	\$ (3,275,835)	\$ (7,438,097)	\$ (8,810,148)	\$ (11,615,288)	\$ (13,566,290)
Unreserved Fund Balance	\$17,330,396	\$24,320,521	\$30,621,186	\$ 26,237,687	\$23,561,530	\$ 16,221,432	\$ 7,512,113	\$ (3,999,410)	\$ (17,467,880)

City of Watertown
Five Year Financial Forecast, Fiscal Years 2023/24 through 2027/28
General Fund Revenues

	Actual		Estimate		Budget 2023-24	Forecast			
	2019-20	2020-21	2021-22	2022-23		2024-25	2025-26	2026-27	2027-28
Revenues									
Real Property Taxes	\$9,529,065	\$9,481,984	\$10,215,096	\$9,773,204	\$9,904,896	\$10,102,956	\$10,304,978	\$10,511,040	\$10,721,223
% Change from Prior Year		-0.49%	7.73%	-4.33%	1.35%	2.00%	2.00%	2.00%	2.00%
Real Property Tax Items	383,279	302,119	284,941	307,259	252,800	260,541	268,563	276,878	285,495
% Change from Prior Year		-21.18%	-5.69%	7.83%	-17.72%	3.06%	3.08%	3.10%	3.11%
Sales and Use Tax	18,998,780	22,201,114	23,628,579	24,541,969	24,785,000	25,280,700	25,786,314	26,302,040	26,828,081
% Change from Prior Year		16.86%	6.43%	3.87%	0.99%	2.00%	2.00%	2.00%	2.00%
Other Non-Property Taxes	606,896	641,000	678,635	675,927	681,000	694,096	707,668	721,734	736,312
% Change from Prior Year		5.62%	5.87%	-0.40%	0.75%	1.92%	1.96%	1.99%	2.02%
Departmental Income	5,974,247	4,570,340	8,565,794	7,808,096	7,660,835	7,915,920	8,181,933	8,459,343	8,748,638
% Change from Prior Year		-23.50%	87.42%	-8.85%	-1.89%	3.33%	3.36%	3.39%	3.42%
Other Local Revenue	911,109	580,320	903,636	1,330,615	1,226,210	1,259,860	1,294,734	1,330,876	1,368,333
% Change from Prior Year		-36.31%	55.71%	47.25%	-7.85%	2.74%	2.77%	2.79%	2.81%
State Aid - AIM	3,779,257	5,627,159	4,703,208	4,703,208	4,703,208	4,703,208	4,703,208	4,703,208	4,703,208
% Change from Prior Year		48.90%	-16.42%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
State Aid - Mortgage Tax	312,103	461,180	533,592	588,040	395,000	409,369	424,261	439,695	455,690
% Change from Prior Year		47.77%	15.70%	10.20%	-32.83%	3.64%	3.64%	3.64%	3.64%
State Aid Other	779,269	603,994	560,332	711,817	998,152	1,025,694	1,062,942	1,101,545	1,141,553
% Change from Prior Year		-22.49%	-7.23%	27.03%	40.23%	2.76%	3.63%	3.63%	3.63%
Federal Aid	1,884,423	1,334,652	1,408,589	1,686,208	1,146,086	912,667	945,868	980,276	1,015,936
% Change from Prior Year		-29.17%	5.54%	19.71%	-32.03%	-20.37%	3.64%	3.64%	3.64%
Interfund Transfers	711,599	293,111	540,935	532,251	471,863	489,028	506,817	525,253	544,360
% Change from Prior Year		-58.81%	84.55%	-1.61%	-11.35%	3.64%	3.64%	3.64%	3.64%
Total Revenues	\$43,870,027	\$46,096,973	\$52,023,338	\$52,658,595	\$52,225,050	\$53,054,039	\$54,187,286	\$55,351,888	\$56,548,829
% Change from Prior Year		5.08%	12.86%	1.22%	-0.82%	1.59%	2.14%	2.15%	2.16%
Nonrecurring Revenues Included in Revenue, Above (List):									
Fed Aid, Public Safety Grants	274,344	179,600	26,193	150,839	45,455	-	-	-	-
Nonrecurring Revenues	\$274,344	\$179,600	\$26,193	\$150,839	\$45,455	\$0	\$0	\$0	\$0
Recurring Revenues	\$43,595,683	\$45,917,373	\$51,997,145	\$52,507,756	\$52,179,595	\$53,054,039	\$54,187,286	\$55,351,888	\$56,548,829
Annual Percentage Change	-0.54%	5.33%	13.24%	0.98%	-0.62%	1.68%	2.14%	2.15%	2.16%

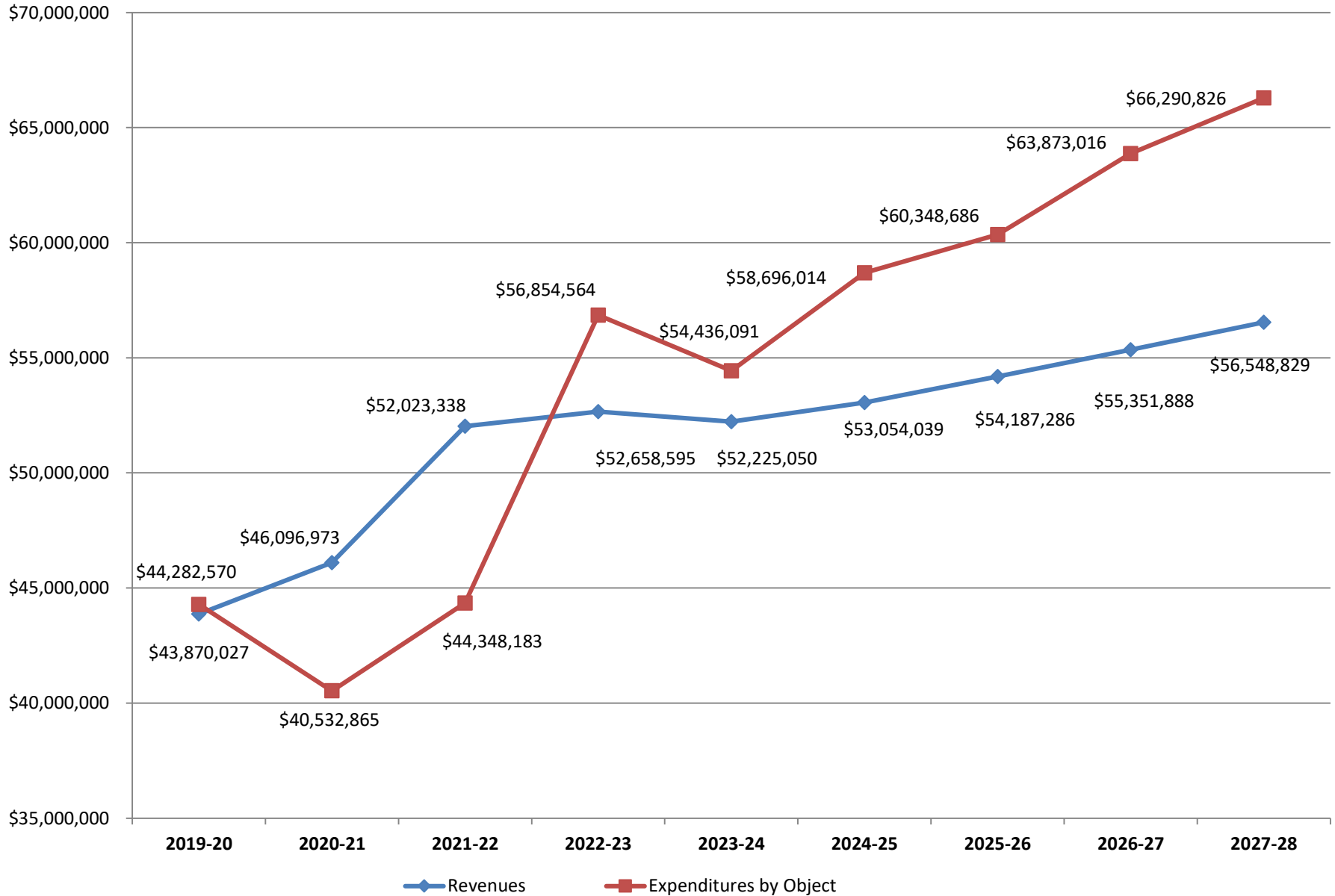
City of Watertown
Five Year Financial Forecast, Fiscal Years 2023/24 through 2027/28
General Fund Expenditures

	Actual		Estimate		Budget	Forecast				
	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	
Expenditures by Object										
Personal Services	\$ 18,061,284	\$ 17,473,080	\$ 18,881,281	\$ 19,946,885	\$ 22,499,314	\$ 23,333,542	\$ 23,925,687	\$ 24,626,228	\$ 25,243,186	
% Change from Prior Year		-3.26%	8.06%	5.64%	12.80%	3.71%	2.54%	2.93%	2.51%	
Equipment and Capital Outlay	2,541,838	945,679	1,893,784	7,425,313	2,323,790	3,318,500	1,649,500	1,865,000	1,803,500	
% Change from Prior Year		-62.80%	100.26%	292.09%	-68.70%	42.81%	-50.29%	13.06%	-3.30%	
Contractual	6,227,834	5,459,914	6,755,403	10,094,638	10,329,786	10,705,565	11,095,019	11,498,632	11,916,920	
% Change from Prior Year		-12.33%	23.73%	49.43%	2.33%	3.64%	3.64%	3.64%	3.64%	
Debt (Principal and Interest)	2,877,271	3,015,648	2,861,011	2,800,173	2,226,038	3,164,872	4,208,829	5,041,732	5,062,932	
% Change from Prior Year		4.81%	-5.13%	-2.13%	-20.50%	42.18%	32.99%	19.79%	0.42%	
Employee Benefits	13,070,884	12,328,493	12,365,438	12,890,093	15,062,244	16,126,817	17,369,251	18,685,387	20,050,592	
% Change from Prior Year		-5.68%	0.30%	4.24%	16.85%	7.07%	7.70%	7.58%	7.31%	
Interfund Transfers to Other Funds	1,503,459	1,310,053	1,591,261	3,697,459	1,994,918	2,046,717	2,100,400	2,156,036	2,213,696	
% Change from Prior Year		-12.86%	21.47%	132.36%	-46.05%	2.60%	2.62%	2.65%	2.67%	
Total Expenditures (by Object)	\$44,282,570	\$40,532,866	\$44,348,179	\$56,854,564	\$54,436,089	\$58,696,014	\$60,348,686	\$63,873,015	\$66,290,826	
% Change from Prior Year		-8.47%	9.41%	28.20%	-4.25%	7.83%	2.82%	5.84%	3.79%	
Expenditures By Function										
General Governmental Support	\$3,988,826	\$3,674,066	\$3,959,436	\$4,647,710	\$5,476,226	\$5,565,067	\$5,781,844	\$6,001,444	\$6,236,248	
% Change from Prior Year		-7.89%	7.77%	17.38%	17.83%	1.62%	3.90%	3.80%	3.91%	
Public Safety	19,414,265	18,889,380	20,407,345	21,696,123	24,450,701	24,880,117	25,998,434	27,099,150	28,222,284	
% Change from Prior Year		-2.70%	8.04%	6.32%	12.70%	1.76%	4.49%	4.23%	4.14%	
Transportation	5,688,359	5,636,926	5,996,160	7,144,709	8,076,892	8,347,179	8,645,893	9,124,645	9,523,226	
% Change from Prior Year		-0.90%	6.37%	19.15%	13.05%	3.35%	3.58%	5.54%	4.37%	
Economic Opportunity and Development	42,176	13,282	63,809	12,359	25,000	25,910	26,853	27,830	28,842	
% Change from Prior Year		-68.51%	380.42%	-80.63%	102.28%	3.64%	3.64%	3.64%	3.64%	
Culture and Recreation	2,033,044	1,749,535	2,515,032	3,424,685	3,920,116	3,822,552	3,967,258	4,117,762	4,266,574	
% Change from Prior Year		-13.95%	43.75%	36.17%	14.47%	-2.49%	3.79%	3.79%	3.61%	
Home and Community Services	1,700,309	1,407,669	1,448,217	1,888,980	2,023,615	2,129,930	2,234,518	2,342,927	2,453,564	
% Change from Prior Year		-17.21%	2.88%	30.43%	7.13%	5.25%	4.91%	4.85%	4.72%	
Employee Benefits (retirees only)	4,875,337	4,351,436	4,185,063	4,405,913	4,695,294	5,001,345	5,327,007	5,673,491	6,041,574	
% Change from Prior Year		-10.75%	-3.82%	5.28%	6.57%	6.52%	6.51%	6.50%	6.49%	
Debt Service	2,877,271	3,015,648	2,861,011	2,800,173	2,226,038	3,164,872	4,208,829	5,041,732	5,062,932	
% Change from Prior Year		4.81%	-5.13%	-2.13%	-20.50%	42.18%	32.99%	19.79%	0.42%	
Interfund Transfers to Other Funds	3,662,983	1,794,925	2,912,105	9,553,440	3,162,208	5,365,217	3,749,900	4,021,036	4,017,196	
% Change from Prior Year		-51.00%	62.24%	228.06%	-66.90%	69.67%	-30.11%	7.23%	-0.10%	
Other (Contingency)	-	-	-	1,280,469	380,000	393,824	408,150	422,998	438,386	
% Change from Prior Year		#DIV/0!	#DIV/0!	#DIV/0!	-70.32%	3.64%	3.64%	3.64%	3.64%	
Total Expenditures (by Function)	\$44,282,570	\$40,532,865	\$44,348,183	\$56,854,564	\$54,436,091	\$58,696,014	\$60,348,686	\$63,873,016	\$66,290,826	
% Change from Prior Year		-8.47%	9.41%	28.20%	-4.25%	7.83%	2.82%	5.84%	3.79%	
Nonrecurring Expenditures Included Above (List):										
Fire / Police grant expenditures	304,827	199,556	29,103	167,599	-	-	-	-	-	
Nonrecurring Expenditures	\$304,827	\$199,556	\$29,103	\$167,599	\$0	\$0	\$0	\$0	\$0	
Annual Percentage Change	1.61%	-8.47%	9.41%	28.20%	-4.25%	7.83%	2.82%	5.84%	3.79%	

City of Watertown
Five Year Financial Forecast, Fiscal Years 2023/24 through 2027/28
General Fund Surplus (Deficit), Reserves, and Impact of Local Actions

	Actual		Estimate		Budget	Forecast			
	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Surplus (Deficit)	\$ (412,542)	\$ 5,564,106	\$ 7,727,250	\$ (4,175,967)	\$ (2,135,936)	\$ (5,564,138)	\$ (6,080,732)	\$ (8,437,524)	\$ (9,655,353)
Budgetary Reserves and Other Net Assets									
Fund Equity, Beg. of Year	\$ 13,399,577	\$ 12,987,035	\$ 18,630,282	\$ 26,357,532	\$ 22,181,565	\$ 20,045,629	\$ 14,481,491	\$ 8,400,759	\$ (36,765)
Prior Period Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Assessment Sidewalk Program Debt Issued	\$ 41,240	\$ -	\$ 79,141	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Equity, End of Year	\$ 13,028,275	\$ 18,551,141	\$ 26,436,673	\$ 22,181,565	\$ 20,045,629	\$ 14,481,491	\$ 8,400,759	\$ (36,765)	\$ (9,692,118)
Reserved Fund Balance - Encumbrances	\$ 862,430	\$ 573,753	\$ 1,388,257	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
Reserved Fund Balance-Sidewalk Program Debt	\$ 268,249	\$ 265,334	\$ 192,917	\$ 164,893	\$ 140,320	\$ 120,159	\$ 99,998	\$ 79,836	\$ 68,659
Reserved Fund Balance-Tax Stabilization	\$ -	\$ -	\$ 400,000	\$ 500,000	\$ 1,000,000	\$ 1,500,000	\$ 2,000,000	\$ 2,500,000	\$ 3,000,000
Reserved Fund Balance - Capital Reserve	\$ 216,577	\$ 10,292	\$ 15,218	\$ 15,218	\$ 15,218	\$ 15,218	\$ 15,218	\$ 15,218	\$ 15,218
Reserved Fund Balance - Fairgrounds Stadium	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved Fund Balance - Appropriated	\$ 2,712,697	\$ 435,000	\$ 6,926,851	\$ 2,095,077	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved Fund Balance - Unappropriated	\$ 8,968,321	\$ 17,266,762	\$ 17,913,431	\$ 19,056,378	\$ 19,540,092	\$ 13,996,115	\$ 7,935,544	\$ (481,818)	\$ (10,125,994)
Unreserved Fund Balance as a Percentage of Subsequent Year's Revenue	25.34%	34.03%	47.17%	40.50%	36.83%	25.83%	14.34%	-0.85%	-17.56%
Potential Strategies to Promote Fiscal Balance									
<i>Describe Recurring Local Actions:</i>									
Increase FY 24/25 property tax levy by:	2.00%					\$ 198,060	\$ 198,060	\$ 198,060	\$ 198,060
Increase FY 25/26 property tax levy by:	2.00%					\$ -	\$ 202,022	\$ 202,022	\$ 202,022
Increase FY 26/27 property tax levy by:	2.00%					\$ -	\$ -	\$ 206,062	\$ 206,062
Increase FY 27/28 property tax levy by:	2.00%					\$ -	\$ -	\$ -	\$ 210,183
<i>Describe Nonrecurring Local Actions:</i>									
Appropriate unreserved fund balance					\$ 2,095,077	\$ 5,361,619	\$ 5,676,191	\$ 7,826,921	\$ 8,834,566
Appropriate debt reserve fund balance (sidewalk program)					\$ 4,459	\$ 4,459	\$ 4,459	\$ 4,459	\$ 4,460
Appropriate Fairgrounds capital reserve fund balance					\$ 11,400	\$ -	\$ -	\$ -	\$ -
Appropriate capital reserve fund balance					\$ -	\$ -	\$ -	\$ -	\$ -
Total Effect of Potential Strategies to Promote Fiscal Balance					\$ 2,110,936	\$ 5,564,138	\$ 6,080,732	\$ 8,437,524	\$ 9,655,353
Fiscal Condition AFTER Adjusting for Effects of All Strategies to Promote Fiscal Balance									
New Surplus (Deficit)	\$ (412,542)	\$ 5,564,106	\$ 7,727,250	\$ (4,175,967)	\$ (2,135,936)	\$ -	\$ -	\$ -	\$ -
Fund Equity, Beg. of Year	\$ 13,399,577	\$ 12,987,035	\$ 18,630,282	\$ 26,357,532	\$ 22,181,565	\$ 20,045,629	\$ 14,679,551	\$ 8,998,901	\$ 1,167,521
Prior Period Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Equity, End of Year	\$ 13,028,275	\$ 18,551,141	\$ 26,436,673	\$ 22,181,565	\$ 20,045,629	\$ 14,679,551	\$ 8,998,901	\$ 1,167,521	\$ (7,671,505)
Reserved Fund Balance - Encumbrances	\$ 862,430	\$ 573,753	\$ 1,388,257	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
Reserved Fund Balance-Sidewalk Program Debt	\$ 268,249	\$ 265,334	\$ 192,917	\$ 164,893	\$ 140,320	\$ 120,159	\$ 99,998	\$ 79,836	\$ 68,659
Reserved Fund Balance - Capital Reserve	\$ 216,577	\$ 10,292	\$ 15,218	\$ 15,218	\$ 15,218	\$ 15,218	\$ 15,218	\$ 15,218	\$ 15,218
Reserved Fund Balance - Fairgrounds Stadium	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved Fund Balance - Appropriated	\$ 2,712,697	\$ 435,000	\$ 6,926,851	\$ 2,095,077	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved Fund Balance	\$ 8,968,321	\$ 17,266,762	\$ 17,913,431	\$ 19,556,378	\$ 19,540,092	\$ 14,194,175	\$ 8,533,686	\$ 722,468	\$ (8,105,381)
Percentage of Subsequent Year's Revenue	25.34%	34.03%	47.17%	41.46%	36.83%	26.19%	15.42%	1.28%	-14.05%

General Fund: Revenues and Expenditures



City of Watertown
Five Year Financial Forecast, Fiscal Years 2023/24 through 2027/28
Water Fund

	Actual				Estimate	Budget	Forecast			
	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	
Revenues										
Water Rents and Charges	\$ 4,949,072	\$ 5,161,491	\$ 5,389,060	\$ 5,587,314	\$ 6,281,103	\$ 6,303,044	\$ 6,448,960	\$ 6,476,676	\$ 6,532,323	
Other (Interest, Penalties, Misc.)	\$ 240,632	\$ 263,525	\$ 231,736	\$ 285,566	\$ 229,500	\$ 231,138	\$ 184,908	\$ 188,815	\$ 192,865	
Interfund Transfers	\$ 25,067	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
Total Revenues	\$ 5,214,771	\$ 5,425,016	\$ 5,620,796	\$ 5,872,880	\$ 6,511,603	\$ 6,535,182	\$ 6,634,868	\$ 6,666,491	\$ 6,726,188	
Expenditures										
Personal Services	\$ 1,340,286	\$ 1,403,885	\$ 1,431,353	\$ 1,473,719	\$ 1,696,132	\$ 1,762,625	\$ 1,825,707	\$ 1,884,729	\$ 1,943,718	
Equipment and Capital Outlay	\$ 65,258	\$ 6,995	\$ 74,569	\$ 290,857	\$ 211,300	\$ -	\$ -	\$ -	\$ -	
Contractual	\$ 1,754,134	\$ 1,752,649	\$ 2,337,483	\$ 2,673,684	\$ 2,982,580	\$ 3,088,489	\$ 3,124,070	\$ 3,237,717	\$ 3,355,498	
Debt Service (Principal and Interest)	\$ 891,950	\$ 858,823	\$ 677,877	\$ 631,270	\$ 661,880	\$ 960,757	\$ 1,556,680	\$ 1,815,848	\$ 1,905,588	
Employee Benefits	\$ 1,237,445	\$ 691,641	\$ 537,121	\$ 847,606	\$ 1,045,988	\$ 1,144,829	\$ 1,246,246	\$ 1,352,650	\$ 1,464,830	
Interfund Transfers to Other Funds	\$ 25,824	\$ 252,102	\$ 176,845	\$ 429,372	\$ 480,898	\$ 510,898	\$ 525,898	\$ 335,898	\$ 285,898	
Total Expenditures	\$ 5,314,898	\$ 4,966,095	\$ 5,235,249	\$ 6,346,508	\$ 7,078,778	\$ 7,467,598	\$ 8,278,602	\$ 8,626,842	\$ 8,955,532	
	(0)	0	(0)	-	-	-	-	0	(0)	
Surplus (Deficit)	\$ (100,126)	\$ 458,920	\$ 385,547	\$ (473,628)	\$ (567,175)	\$ (932,416)	\$ (1,643,733)	\$ (1,960,351)	\$ (2,229,344)	
Potential Strategies to Promote Fiscal Balance										
<i>Describe Local Actions</i>										
Increase water rates (FY 24/25) = 7.50%						\$ 398,885	\$ 398,885	\$ 398,885	\$ 398,885	
Increase water rates (FY 25/26) = 7.50%						\$ -	\$ 428,801	\$ 428,801	\$ 428,801	
Increase water rates (FY 26/27) = 15.00%						\$ -	\$ -	\$ 921,922	\$ 921,922	
Increase water rates (FY 27/28) = 10.00%						\$ -	\$ -	\$ -	\$ 706,807	
Appropriate/ (replenish) fund balance					\$ 567,175	\$ 533,531	\$ 816,047	\$ 210,743	\$ (227,071)	
<i>Describe Other Actions</i>										
Total Effect of Potential Strategies to Promote Fiscal Balance					\$ 567,175	\$ 932,416	\$ 1,643,733	\$ 1,960,351	\$ 2,229,344	
Budgetary Reserves and Other Net Assets										
Fund Equity, Beg. of Year	\$ 2,474,682	\$ 2,374,555	\$ 2,833,476	\$ 3,219,023	\$ 2,745,395	\$ 2,178,220	\$ 1,245,804	\$ (397,929)	\$ (2,358,280)	
Fund Equity, End of Year	\$ 2,374,555	\$ 2,833,476	\$ 3,219,023	\$ 2,745,395	\$ 2,178,220	\$ 1,245,804	\$ (397,929)	\$ (2,358,280)	\$ (4,587,624)	
Reserved Fund Balance - Debt Service	\$ 9,041	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserved Fund Balance - Encumbrances	\$ 167,596	\$ 151,566	\$ 641,681	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unreserved Fund Balance - Appropriated	\$ 159,288	\$ 517,825	\$ 472,053	\$ 567,175	\$ -	\$ -	\$ -	\$ -	\$ -	
Unappropriated	\$ 2,038,630	\$ 2,164,085	\$ 2,105,288	\$ 2,178,220	\$ 2,178,220	\$ 1,245,804	\$ (397,929)	\$ (2,358,280)	\$ (4,587,624)	
Unreserved Unappropriated Fund Balance as % of next fiscal year revenues BEFORE rate adjustments	37.58%	38.50%	35.85%	33.45%	33.33%	18.78%	-5.97%	-35.06%	-68.21%	
Fiscal Condition After Adjusting for Effects of All Strategies to Promote Fiscal Balance										
New Surplus (Deficit)					\$ -	\$ (533,531)	\$ (816,047)	\$ (210,743)	\$ 227,071	
Fund Equity, Beg. of Year					\$ 2,745,395	\$ 2,178,220	\$ 1,644,689	\$ 828,642	\$ 617,899	
Fund Equity, End of Year					\$ 2,178,220	\$ 1,644,689	\$ 828,642	\$ 617,899	\$ 844,970	
Reserved Fund Balances					\$ -	\$ -	\$ -	\$ -	\$ -	
Unreserved Fund Balance					\$ 2,178,220	\$ 1,644,689	\$ 828,642	\$ 617,899	\$ 844,970	
Unreserved Fund Balance as % of next fiscal year revenues AFTER rate adjustments	37.58%	38.50%	35.85%	33.45%	31.41%	24.79%	12.43%	9.19%	12.56%	

**City of Watertown
Five Year Financial Forecast, Fiscal Years 2023/24 through 2027/28
Sewer Fund**

	Actual				Estimate	Budget	Forecast			
	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	
Revenues										
Sewer Rents and Charges	\$ 6,567,257	\$ 6,133,496	\$ 6,747,226	\$ 6,437,633	\$ 7,264,800	\$ 7,267,224	\$ 7,284,647	\$ 7,354,487	\$ 7,398,698	
Other (Interest, Penalties, Misc.)	\$ 115,268	\$ 581,500	\$ 168,007	\$ 313,888	\$ 288,000	\$ 290,421	\$ 298,112	\$ 306,083	\$ 314,344	
Interfund Transfers	\$ 276	\$ 684	\$ 113,243	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
Total Revenues	\$ 6,682,802	\$ 6,715,680	\$ 7,028,477	\$ 6,752,521	\$ 7,553,800	\$ 7,558,645	\$ 7,583,759	\$ 7,661,570	\$ 7,714,042	
Expenditures										
Personal Services	\$ 1,223,592	\$ 1,243,953	\$ 1,244,821	\$ 1,340,000	\$ 1,523,046	\$ 1,586,060	\$ 1,647,341	\$ 1,704,185	\$ 1,762,361	
Equipment and Capital Outlay	\$ 130,325	\$ 191,890	\$ 88,599	\$ 394,205	\$ 501,000	\$ -	\$ -	\$ -	\$ -	
Contractual	\$ 2,345,788	\$ 2,455,323	\$ 2,707,450	\$ 2,985,548	\$ 3,250,118	\$ 3,368,350	\$ 3,490,883	\$ 3,617,874	\$ 3,749,484	
Debt Service (Principal and Interest)	\$ 991,140	\$ 958,524	\$ 1,253,172	\$ 1,091,061	\$ 1,011,730	\$ 1,732,649	\$ 1,891,089	\$ 2,040,977	\$ 2,140,932	
Employee Benefits	\$ 1,263,899	\$ 869,931	\$ 230,519	\$ 842,812	\$ 965,456	\$ 1,055,223	\$ 1,149,392	\$ 1,247,275	\$ 1,351,145	
Interfund Transfers to Other Funds	\$ 408,244	\$ 775,084	\$ 2,154,882	\$ 1,093,604	\$ 800,069	\$ 480,069	\$ 410,069	\$ 185,069	\$ 305,069	
Total Expenditures	\$ 6,362,988	\$ 6,494,704	\$ 7,679,443	\$ 7,747,230	\$ 8,051,419	\$ 8,222,351	\$ 8,588,774	\$ 8,795,380	\$ 9,308,991	
	(0)	0	(0)	-	-	(0)	-	-	0	
Surplus (Deficit)	\$ 319,814	\$ 220,976	\$ (650,966)	\$ (994,708)	\$ (497,619)	\$ (663,706)	\$ (1,005,015)	\$ (1,133,810)	\$ (1,594,950)	
Potential Strategies to Promote Fiscal Balance										
<i>Describe Local Actions</i>										
Increase water rates (FY 24/25) = 5.0%						\$ 216,825	\$ 216,825	\$ 216,825	\$ 216,825	
Increase water rates (FY 25/26) = 10.0%						\$ -	\$ 455,333	\$ 455,333	\$ 455,333	
Increase water rates (FY 26/27) = 10.0%						\$ -	\$ -	\$ 500,866	\$ 500,866	
Increase water rates (FY 27/28) = 5.0%						\$ -	\$ -	\$ -	\$ 272,515	
Appropriate/ (replenish) fund balance					\$ 497,619	\$ 446,881	\$ 332,857	\$ (39,214)	\$ 149,411	
<i>Describe Other Actions</i>										
Total Effect of Strategies to Promote Fiscal Balance					\$ 497,619	\$ 663,706	\$ 1,005,015	\$ 1,133,810	\$ 1,594,950	
Budgetary Reserves and Other Net Assets										
Fund Equity, Beg. of Year	\$ 3,445,723	\$ 3,765,536	\$ 3,986,512	\$ 3,335,546	\$ 2,340,838	\$ 1,843,219	\$ 1,179,513	\$ 174,498	\$ (959,311)	
Fund Equity, End of Year	\$ 3,765,536	\$ 3,986,512	\$ 3,335,546	\$ 2,340,838	\$ 1,843,219	\$ 1,179,513	\$ 174,498	\$ (959,311)	\$ (2,554,261)	
Reserved Fund Balance - Encumbrances	\$ 314,077	\$ 49,663	\$ 131,983	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unreserved Fund Balance - Appropriated	\$ -	\$ 1,210,000	\$ 510,202	\$ 497,619	\$ -	\$ -	\$ -	\$ -	\$ -	
Unreserved Fund Balance	\$ 3,451,459	\$ 2,726,849	\$ 2,693,361	\$ 1,843,219	\$ 1,843,219	\$ 1,179,513	\$ 174,498	\$ (959,311)	\$ (2,554,261)	
Unreserved Unappropriated Fund Balance as % of next fiscal year revenues BEFORE rate adjustments	51.39%	38.80%	39.89%	24.40%	24.39%	15.55%	2.28%	-12.44%	-33.11%	
Fiscal Condition After Adjusting for Effects of All Strategies to Promote Fiscal Balance										
New Surplus (Deficit)					\$ (497,619)	\$ (446,881)	\$ (332,857)	\$ 39,214	\$ (149,411)	
Fund Equity, Beg. of Year					\$ 2,340,838	\$ 1,843,219	\$ 1,396,338	\$ 1,063,481	\$ 1,102,696	
Fund Equity, End of Year					\$ 1,843,219	\$ 1,396,338	\$ 1,063,481	\$ 1,102,696	\$ 953,285	
Reserved Fund Balances					\$ -	\$ -	\$ -	\$ -	\$ -	
Unreserved Fund Balance					\$ 1,843,219	\$ 1,396,338	\$ 1,063,481	\$ 1,102,696	\$ 953,285	
Unreserved Fund Balance as % of next fiscal year revenues AFTER rate adjustments	51.39%	38.80%	39.89%	24.40%	24.39%	18.41%	13.88%	14.29%	12.36%	

EXEMPTION IMPACT REPORT

City of Watertown 2023 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority

Description

U.S.A. OWNED - RPTL §400(1)

Real property that is owned by the U.S. Government.

\$9,278,700 - 0.56%

of parcels 1

PILOT Payments \$0

Impact* \$8.03

STATE MANDATED

NYS OWNED - RPTL §404(1)

Real property owned by the State of New York or any of its departments or agencies.

\$20,019,450 - 1.21%

of parcels 43

PILOT Payments \$0

Impact* \$17.16

STATE MANDATED

CITY OWNED - RPTL §406(1)

Real property that is owned by a city, is located within the boundaries of the owning municipal corporation, and is held for public use.

\$111,448,650 - 6.73%

of parcels 213

PILOT Payments \$0

Impact* \$88.44

STATE MANDATED

COUNTY OWNED - RPTL §406(1)

Real property that is owned by a county, is located within the boundaries of the owning municipal corporation, and is held for public use.

\$50,024,720 - 3.02%

of parcels 52

PILOT Payments \$0

Impact* \$41.77

STATE MANDATED

City Tax Sale CT - RPTL §406(5)

City owned property obtained through tax sale not used for a public purpose. Exempt from City and County taxes for 3 years

\$443,650 - 0.03%

of parcels 32

PILOT Payments \$0

Impact* \$0.39

STATE MANDATED

SCHOOLPROP - RPTL §408

Real property owned by a school district or Board of Cooperative Educational Services (BOCES).

\$51,105,900 - 3.09%

of parcels 12

PILOT Payments \$0

Impact* \$42.64

STATE MANDATED

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$111,407 and a tax levy of \$9,903,017 (Final) .

City of Watertown 2023 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority

Description

Ind Develop Agency - RPTL §412-a & Gen Muny L §874

Real property that is owned or under the control of a municipal industrial development agency (IDA) and is located and used as required.

\$14,257,800 - 0.86%

of parcels 11

PILOT Payments \$40,230

Impact* \$8.34

STATE MANDATED

NotForProfit-Char - RPTL §420-a

Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for charitable purposes and is used for carrying out this purpose.

\$12,881,600 - 0.78%

of parcels 12

PILOT Payments \$0

Impact* \$11.11

STATE MANDATED

NotForProfit-Educ - RPTL §420-a

Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for educational purposes and is used for carrying out this purpose.

\$17,103,100 - 1.03%

of parcels 3

PILOT Payments \$0

Impact* \$14.69

STATE MANDATED

NotForProfit-Hosp - RPTL §420-a

Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for hospital purposes and is used for carrying out this purpose.

\$93,431,172 - 5.64%

of parcels 14

PILOT Payments \$0

Impact* \$75.24

STATE MANDATED

NotForProfit-Moral - RPTL §420-a

Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for the moral or mental improvement of men, women, or children and is used for carrying out this purpose.

\$12,895,700 - 0.78%

of parcels 22

PILOT Payments \$0

Impact* \$11.12

STATE MANDATED

NotForProfit-Relig - RPTL §420-a

Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for religious purposes and is used for carrying out this purpose.

\$46,744,591 - 2.82%

of parcels 57

PILOT Payments \$0

Impact* \$39.14

STATE MANDATED

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$111,407 and a tax levy of \$9,903,017 (Final).

City of Watertown 2023 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
<p>HOSTEL - RPTL §422 \$2,301,750 - 0.14% # of parcels 20 PILOT Payments \$0 Impact* \$2.00 STATE MANDATED</p>	<p>Real property owned by certain private housing companies that is used for a hostel for the mentally ill or retarded.</p>
<p>NOPROF-HSG - RPTL §422 \$2,602,100 - 0.16% # of parcels 2 PILOT Payments \$0 Impact* \$2.26 STATE MANDATED</p>	<p>This exemption applies to property owned by certain private housing companies that is used for housing and auxiliary facilities for aged persons of low income.</p>
<p>NPROFNURSG - RPTL §422 \$21,184,800 - 1.28% # of parcels 2 PILOT Payments \$0 Impact* \$18.14 STATE MANDATED</p>	<p>Real property owned by certain private housing companies that is used for a nursing home or other health-related facility for low-income persons.</p>
<p>CEMTRYASSC - RPTL §446 \$285,500 - 0.02% # of parcels 1 PILOT Payments \$0 Impact* \$0.25 STATE MANDATED</p>	<p>Real property that is actually and exclusively used for cemetery purposes, or consists of unimproved land in which interments are reasonably and in good faith anticipated.</p>
<p>Veterans Organization - RPTL §452 \$691,100 - 0.04% # of parcels 2 PILOT Payments \$0 Impact* \$0.60 STATE MANDATED</p>	<p>Real property owned by a corporation, association, or post of war veterans of the U.S. Armed Forces (such as the American Legion).</p>
<p>CLERGY - RPTL §460 \$1,500 - 0.00% # of parcels 1 PILOT Payments \$0 Impact* \$0.00 STATE MANDATED</p>	<p>Real property that is owned by a member of the clergy who is engaged in the work of his or her religious denomination to the extent of \$1,500 of assessed value.</p>

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$111,407 and a tax levy of \$9,903,017 (Final) .

City of Watertown 2023 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
Religious Residence - RPTL §462 \$1,176,700 - 0.07% # of parcels 7 PILOT Payments \$0 Impact* \$1.03 STATE MANDATED	Real property that is owned by a religious corporation and is used by the officiating clergyman of that corporation for residential purposes.
NOPROFMED - RPTL §486 & Ins L §4310(j) \$2,729,800 - 0.16% # of parcels 1 PILOT Payments \$0 Impact* \$2.38 STATE MANDATED	Real property owned by nonprofit medical indemnity corporations, dental indemnity corporations, health service corporations, and hospital service corporations.
RAILROAD - RPTL §489-d, 489-dd \$1,833,607 - 0.11% # of parcels 1 PILOT Payments \$0 Impact* \$1.60 STATE MANDATED	Transportation property of railroads receiving ceiling values determined by the NYS Board of Real Property Services is exempt from taxation and special ad valorem levies to the extent that its assessed value exceeds the ceiling value.
Sub Totals for State Mandated Exemptions Exempt amount \$472,441,890 # of parcels 509 % of assessment roll 28.53% PILOT payments \$40,230.00 Impact* \$386.31	

Name - Legal Authority	Description
Housing Dev Fund CTS - PHFL §577(1),(3) \$12,082,150 - 0.73% # of parcels 6 PILOT Payments \$36,570 Impact* \$6.84 LOCAL OPTION	Real property that is owned or under the control of a housing development fund company which is a subsidiary of the NYS Urban Development Corporation (UDC) but is not organized on a not-for-profit basis, and is used for co-op low-income housing.

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$111,407 and a tax levy of \$9,903,017 (Final) .

City of Watertown 2023 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority

Description

<p>Municipal Housing - Pub Hsng L §52(3), 52(5), 52(6) \$19,834,600 - 1.20% # of parcels 10 PILOT Payments \$40,000 Impact* \$13.11 LOCAL OPTION</p>	<p>Real property that is owned or under the control of a municipal housing authority (MHA), financed or aided by a municipality or the federal government, but not by New York State, and used for low-income housing.</p>
<p>Town O/S Limits - RPTL §406(2) \$250,000 - 0.02% # of parcels 1 PILOT Payments \$0 Impact* \$0.22 LOCAL OPTION</p>	<p>Two types of property owned by a town outside its boundaries: (1) a sewage disposal plant or system owned by any municipality and (2) a water plant, pumping station, water treatment plant, watershed, or reservoir. The exemption is allowed only if agreed to in writing by the governing board of the taxing jurisdiction in which the property is located.</p>
<p>NotForProfit-Permis - RPTL §420-b \$2,141,500 - 0.13% # of parcels 3 PILOT Payments \$0 Impact* \$1.86 LOCAL OPTION</p>	<p>Real property that is owned by a nonprofit corporation or association organized exclusively for one or more specific purposes (bible, tract, benevolent, missionary, infirmary, public playground, scientific, literary, bar association, medical society, library, patriotic, historical, development of good sportsmanship for persons under age 18 through the conduct of supervised athletic games, or enforcement of laws relating to children or animals) and is used exclusively for carrying out one or more of these purposes. Each of these purposes is exempt unless specifically revoked by local law, ordinance, or resolution (after a public hearing).</p>
<p>Home Imp 421-F City - RPTL §421-f \$258,090 - 0.02% # of parcels 7 PILOT Payments \$0 Impact* \$0.23 LOCAL OPTION</p>	<p>One- and two-family residences that are reconstructed, altered, or improved where the increase in value is greater than \$3,000. Exempt amount is the additional value due to improvements up to \$80,000. This exemption applies only to the City and is given only in the event that the exemption is greater than the \$50,000 School limit.</p>
<p>Home Imp 421-F City &S - RPTL §421-f \$543,873 - 0.03% # of parcels 48 PILOT Payments \$0 Impact* \$0.47 LOCAL OPTION</p>	<p>One- and two-family residences that are reconstructed, altered, or improved where the increase in value is greater than \$3,000. Exempt amount is the additional value due to improvements up to \$50,000.</p>

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$111,407 and a tax levy of \$9,903,017 (Final) .

City of Watertown 2023 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
<p>% VET CT - RPTL §458 \$673,772 - 0.04% # of parcels 14 PILOT Payments \$0 Impact* \$0.59 LOCAL OPTION</p>	<p>Real property owned by a veteran (or a qualifying family member) that was purchased with proceeds from certain forms of government compensation known as "eligible funds". Before it's repeal in 1994 this exemption was given to all recipients of the standard eligible fund exemption requiring a change to the exempt amount in proportion to the change in assessed value of the veteran's property resulting from a revaluation.</p>
<p>VETFUNDC/T - RPTL §458 \$9,250 - 0.00% # of parcels 5 PILOT Payments \$0 Impact* \$0.01 LOCAL OPTION</p>	<p>Real property owned by a veteran (or a qualifying family member) that was purchased with proceeds from certain forms of government compensation known as "eligible funds".</p>
<p>VET COM CT - RPTL §458-a \$7,737,465 - 0.47% # of parcels 375 PILOT Payments \$0 Impact* \$6.70 LOCAL OPTION</p>	<p>The primary residence of a veteran of the United States Armed Services who actively served during a period of war and served in a combat zone.</p>
<p>VET DIS CT - RPTL §458-a \$8,414,650 - 0.51% # of parcels 272 PILOT Payments \$0 Impact* \$7.28 LOCAL OPTION</p>	<p>The primary residence of a veteran who sustained service-related disabilities, as evidenced by receipt of disability compensation rating from the Veterans Administration or the Department of Defense are eligible for a percentage exemption equal to one-half of their disability rating.</p>
<p>VET WAR CT - RPTL §458-a \$3,222,631 - 0.19% # of parcels 264 PILOT Payments \$0 Impact* \$2.80 LOCAL OPTION</p>	<p>The primary residence of a veteran of the United States Armed Services who actively served during a period of war.</p>
<p>AGED C/T/S - RPTL §467 \$638,329 - 0.04% # of parcels 19 PILOT Payments \$0 Impact* \$0.56 LOCAL OPTION</p>	<p>Real property that is owned by persons 65 years of age or older whose income does not exceed \$18,500.</p>

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$111,407 and a tax levy of \$9,903,017 (Final) .

City of Watertown 2023 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority

Description

AGED T/S - RPTL §467

\$661,061 - 0.04%

of parcels 28

PILOT Payments \$0

Impact* \$0.58

LOCAL OPTION

Bus Improv 485-B - RPTL §485- b Newly constructed commercial and industrial facilities at a cost exceeding \$10,000 are exempt for 50% of new construction's value. Exemption decreases each year until fully taxable in year 11.

\$2,273,130 - 0.14%

of parcels 27

PILOT Payments \$0

Impact* \$1.98

LOCAL OPTION

Sub Totals for Local Option Exemptions

Exempt amount \$58,740,501

of parcels 1079

% of assessment roll 3.55%

PILOT payments \$76,570.00

Impact* \$43.22

Grand Totals for All Exemptions

Exempt amount \$531,182,391

of parcels 1588

% of assessment roll 32.08%

PILOT payments \$116,800.00

Impact* \$429.54

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$111,407 and a tax levy of \$9,903,017 (Final) .

FEES AND CHARGES SCHEDULE



City of Watertown
City Fees and Charges Schedule
Fiscal Year 2023-24

Effective: July 1, 2023
Adopted on: June 5, 2023

City of Watertown
City Fees and Charges Schedule
FY 2023-24

City Clerk Fees

Certified Copies

Certified Birth Certificate	\$10
Certified Death Certificate	\$10
Certified Marriage Certificate	\$10
Genealogy Search	\$22

Marriage License and Wedding Ceremony

Marriage License	\$40
Duplicate Marriage License	\$20
Wedding Ceremony	\$70
One-Day Marriage Officiant License	\$25

Dog License

Spayed or Neutered, per year	\$15
Not Spayed or Neutered, per year	\$25

Handicap Parking Permit

Permanent or Temporary	No Fee
Replacement for Lost Permit	\$2 processing fee

Racing and Wagering

Bingo, per occasion	\$18.75 + 3% of proceeds
Bell Jar, per year	\$25
Casino Nights, per occasion	\$25 + 5% of proceeds
Raffle - Category 1	\$25 + 2% of proceeds

Commissioner of Deeds

Application Fee	\$25
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Business Permits and Licenses

Vending in Public Streets, per year	\$100
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Garbage Collector, Private, per year

License Fee	\$250
Each Additional Vehicle	\$125
Inspection Fee for Each Vehicle	\$45

Liquidation Sale, per month

License Fee for 30 Days	\$500
Renewal of License for Additional 30 Days	\$50

If Sale is completed within 30 days, fee will be refunded all except for \$75

Copy of City of Watertown Code Book

Current Cost of Publication

Copies

\$0.25 per page

Credit Card Processing Fees (In-Person)

Debit: \$2.50 flat fee per transaction*

Credit: \$2.50 flat fee for transaction up to \$50; 4% of transaction for fee over \$50*

* Based on current merchant agreement

**City of Watertown
City Fees and Charges Schedule
FY 2023-24**

City Comptroller Fees

Parking Ticket	\$30
15 Days After Issue Date	\$40
30 Days After Issue Date	\$45
Handicap Parking Ticket	\$50
Second or Subsequent Offense Within 2 Years	\$75
Returned Check Fee	\$20
Tax Certification	\$5
Tax Search	\$10
Lien Search Fee	\$95
Tax Sale Advertising Fee	\$15
Tax Sale Certificate Filing Fee	\$50
Tax Deed Preparation Fee	\$15
Online Bill Payment Processing Fee	
Presently for City Tax Bills, County Tax Bills, Delinquent School Tax Bills, Water/Sewer Bills and Sewer Permit Bills	
Debit/Credit	2.85% + \$0.28 per transaction*
eCheck	\$2.50 per transaction*

* Based on current merchant agreement

City of Watertown
City Fees and Charges Schedule
FY 2023-24

Civil Service Fees

Open Competitive and Promotional Exams	\$15
Decentralized Exams	\$15
Uniformed Service Exams	\$25
Uniformed Promotional Exams	\$15

City of Watertown
City Fees and Charges Schedule
FY 2023-24

Code Enforcement Fees

Building Fees for New Construction

Permit Fee Based on Estimated Cost of Work*

\$0 - \$500	\$20 (minimum fee)
\$501 - \$2,000	\$50.00
\$2,001 - \$25,000	\$50 for the first \$2,000; \$6.50 for each additional \$1,000 or fraction thereof
\$25,001 - \$50,000	\$200 for the first \$25,000; \$4.50 for each additional \$1,000 or fraction thereof
\$50,001 - \$100,000	\$275 for the first \$50,000; \$3 for each additional \$1,000 or fraction thereof
\$100,001 - \$250,000	\$650 for the first \$100,000; \$3 for each additional \$1,000 or fraction thereof
\$250,001 - \$500,000	\$725 for the first \$250,000; \$2.50 for each additional \$1,000 or fraction thereof
\$500,001 - \$1,000,000	\$1,475 for the first \$500,000; \$2.50 for each additional \$1,000 or fraction thereof
\$100,001 - \$5,000,000	\$2,725 for the first \$1,000,000; \$2.25 for each additional \$1,000 or fraction thereof

* Estimated Cost of Work for New Construction Calculated as Follows

Residential	\$200 per sq ft
Commercial	\$400 per sq ft
Industrial	\$500 per sq ft
Garage/Misc.	\$50 per sq ft

Building Fees for Maintenance & Repairs

Permit Fee Based on Estimated Cost of Work**

\$0 - \$500	\$20 (minimum fee)
\$501 - \$1,000	\$20 for the first \$500; \$3 for each additional \$100 or fraction thereof
\$1,001 and above	\$35 for the first \$1,000; \$3 for each additional \$1,000 or fraction thereof

** Estimated Cost of Work for Maintenance & Repairs Calculated as Follows

Residential	\$75 per sq ft
Commercial	\$150 per sq ft
Industrial	\$225 per sq ft
Garage/Misc.	\$25 per sq ft

Penalty Fee (Work Prior To Permit)

\$100

City of Watertown
City Fees and Charges Schedule
FY 2023-24

Code Enforcement Fees (con't)

Various Permits

Blasting	\$30
Fence	\$20
Fireworks	\$100
Food Truck	\$30
Heating (furnace, water heater, pellet stove, etc)	\$30
Operating Permit	\$30
Plumbing	\$30
Sign - Residential	\$20
Sign - Commercial	\$100
Sign - Billboard/Sky Sign	\$150
Tank (propance, oil, natural gas, etc)	\$30

Certificate of Occupancy

Final Certificate of Occupancy	\$0
First Provisional Certificate of Occupancy (up to 120 Days)	\$75
Extension Beyond the 120 Days From Date of Issuance	\$200

Certificate of Compliance

\$30

Licensed Master Plumber

Examination Fee (3 Exams)	\$75 per exam
Re-Examination Fee After 3 Months (3 Exams)	\$100 per exam

*Remaining portion of year
the test was passed will be
covered by testing fee

License Fee, Annual	\$250
Replacement of License Due to Loss	\$5

Demolition of Property Surcharge - in addition to direct costs of demolition

\$4,000

Code Violation Surcharge - in addition to actual cost of restraining, correcting or abating such condition (min charge 1 hr labor & 1 hr equipment) + materials [§120-37]

First Violation	\$100
Second Violation	\$250
Third Violation	\$350
Fourth Violation	\$450

Vacant Building Registry

Registration Fee	\$50
Administrative Fee (for failure to register)	\$150
Annual Inspection Fee	\$750

Miscellaneous Fees

Records Search	\$0
Plan Review - Residential 1 & 2 Family	\$0
Plan Review - Multifamily/Commercial & Industrial	
Projects costing \$19,999 or less	\$0
Projects costing \$20,000 or more w/NYS required stamped plans	\$75 per hour plus cost of permit
Black and White Photo Copies	\$0.25 per page
Color Photo Copies	\$1 per page

City of Watertown
City Fees and Charges Schedule
FY 2023-24

Department of Public Works

Refuse and Garbage

Trash Sticker For Bag	\$3.50
Trash Tote Service	
32-Gallon Tote	\$52.00 per quarter
64-Gallon Tote	\$78.00 per quarter
96-Gallon Tote	\$104.00 per quarter

Property Maintenance Violation

Non-Sticker Bag Removal	\$5 per bag
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Bulk Drop Off Program (Fall Season)

Fee as contained in seasonal flyer based on availability and local area Municipal Solid Waste disposal fees

On-Demand Bulk Item Curbside Collection Service (Summer Season)

Fee as contained in seasonal flyer based on availability and local area Municipal Solid Waste disposal fees

Bus Fares

Individual Base Fare Adult	\$1.50
Individual Base Fare Adult, Half-Fare *	\$0.75
Children Under 12	\$0.50
Children Under 12, Half-Fare *	\$0.25
Transfer	No Charge
Coupon Book:	
Regular (10 Rides)	\$10
Regular (10 Rides), Half-Fare *	\$5
Regular (20 Rides)	\$20
Regular (20 Rides), Half-Fare *	\$10
Monthly Unlimited	\$40
Monthly Unlimited, Half-Fare *	\$20

* Half-Fare rate applies to senior citizens (65 years of age or older) and persons with disabilities and Medicare cardholders

Paratransit

Individual	\$3
(Fee based on two times the cost of standard Individual Base Fare Adult and allows for passenger and one caregiver)	

Snow Dump Permit

Per Truck, Up To Three Trucks Per Business	\$150
Flat Fee For Four or More Trucks Per Business	\$600

City of Watertown
City Fees and Charges Schedule
FY 2023-24

Department of Public Works (con't)

Advertising Displays on CitiBus

Prices include rental of the advertising space only. Prices do NOT include artwork, materials, production, installation and removal. These are the responsibility of advertiser and must be approved by CITIBUS. and removal.

Driver Side/King Board (30" x 160")	
3 Months (\$175/mo)	\$525
6 Months (\$125/mo)	\$750
12 Months (\$105/mo)	\$1,260
Passenger Side/King Board (30" x 160")	
3 Months (\$175/mo)	\$525
6 Months (\$125/mo)	\$750
12 Months (\$105/mo)	\$1,260
Driver Side/Queen Board (30" x 70")	
3 Months (\$150/mo)	\$450
6 Months (\$100/mo)	\$600
12 Months (\$75/mo)	\$900
Passenger Side/Queen Board (30" x 70")	
3 Months (\$150/mo)	\$450
6 Months (\$100/mo)	\$600
12 Months (\$75/mo)	\$900
Back/Tail (21" x 72")	
3 Months (\$175/mo)	\$525
6 Months (\$150/mo)	\$900
12 Months (\$125/mo)	\$1,500
Interior/Rails (11" x 28")	
3 Months (\$35/mo)	\$105
6 Months (\$30/mo)	\$180
12 Months (\$25/mo)	\$300

* 10% Discount if year is paid in full

Conduit Access

Initial Fee	\$500
Monthly Fee, Per Foot of Conduit	\$0.031
Per the Franchise agreement - "If the City is required to be on-site for any request, an hourly rate of \$200 per hour will be assessed."	

City of Watertown
City Fees and Charges Schedule
FY 2023-24

Engineering Fees

Floodplain Development Permit***	\$25
***in addition to any costs necessary for the review, inspection and approval of the project	
Dumpster Permit	\$50
Sidewalk Permit	\$0
Curbs and Pavement Cuts	
Curb Cuts	\$100
Pavement Cuts, up to 3 sq yds	\$200
Pavement Cuts, each additional sq yd thereafter	\$30
Specialty Pavement Cut	\$150 + actual cost of repair and replacement
Septic Tanks and Lateral Disconnections	
Septic Tank Permit	\$50
Disconnect & Plugging of Unused or Abandoned Lateral Sewers	\$50
Repair/Renewal of Existing Sanitary	\$0
Sewer Permits - Inside the City	
Residential Sanitary	\$100
Residential Storm	\$100
Commercial Sanitary	\$200
Commercial Storm	\$200
Industrial Sanitary	\$300
Industrial Storm	\$300
Sewer Permits - Outside the City	
Residential Sanitary	\$300
Residential Storm	\$300
Commercial Sanitary	\$550
Commercial Storm	\$550
Industrial Sanitary	\$550
Industrial Storm	\$550

City of Watertown

City Fees and Charges Schedule

FY 2023-24

Parks and Recreation Fees*

* Military personnel and their immediate families, upon producing military ID, will be charged at the City Resident rate

Arena - Ice Time for Groups	City Resident	Non City Resident
Minor Hockey & Figure Skating / Student Groups		\$85 per hour
Adult and Non City Groups		\$125 per hour
Events Where Admission / Donation is Charged	\$160	\$200 per hour
School Ice Skating (Mon - Fri 12:00pm - 2:30pm)	\$3 per student to cover cost of skating and rentals	

Arena - Ice Time	City Resident	Non City Resident
Public Skating	\$4	\$5 per day
Public Skating (children under the age of 4 years old)	No Charge	No Charge
Season Public Skating Pass	\$125	\$156 season
Family Ice Skating Pass	\$250	\$313 season
Family Ice Skating (All Events)	\$350	\$438 season
Skate & Shoot	\$5	\$6 per day
Season Skate & Shoot Pass	\$125	\$156 season
Season Skate & Shoot Pass and Public Skate	\$200	\$250 season
Ice Skate Rental	\$3	\$4 per day
Ice Skate Rental (children under the age of 4 years old)	No Charge	No Charge
Ice Skate Sharpening	\$5	\$6 per day
Rock & Skate	\$5	\$6 per day
Slip Slide & Skate		
Per Season	\$25	\$50 season
Per Season - With Skate Rental	\$35	\$70 season
Broomball	\$5	\$6 per day
Broomball Equipment Rental	\$3	\$4 per broom
Replacement ID Card	\$5	\$6 per card

Arena - Rental of Space	City Resident	Non City Resident
Arena Rental / Performances	\$1,250	\$1,500 per day
Performances - Day Before / After	\$625	\$750 per day
Arena Rental Non Ice Time	\$100	\$125 per hour
Multipurpose Room - Daily	\$100	\$125 per day
Multipurpose Room - Hourly	\$25	\$31 per hour
Vendor Space	\$100	\$125 per day
Large Stage Set Up	\$1,000	\$1,250 per event
Small Stage Set Up	\$500	\$625 per event
Hospitality Room	\$250	\$313 per day
Office Rental - Seasonal	\$500	\$625 per season
Office Rental - Monthly	\$85	\$105 per month
Birthday Party Room	\$50	\$63 per party
Arena Concession - Per Vendor	\$250	\$313 per day
Arena Concession - Unlimited Concession Stands	\$1,000	\$1,250 per day
Craft and Vendor Fairs - Booth w/o Electricity	\$40	\$50 per day
Craft and Vendor Fairs - Booth w/ Electricity	\$50	\$63 per day

City of Watertown

City Fees and Charges Schedule

FY 2023-24

Parks and Recreation Fees (con't)

Miscellaneous Arena Fees	City Resident	Non City Resident
Admission to Events		
Craft and Vendor Fairs	\$3	\$3 per day
Special Events Sponsored by Parks & Rec	\$5	\$5 per day
Advertising Fees		
Advertising Signs in Arena	\$400	\$500 May-Aug
Advertising on TV in Lobby	\$100	\$125 per month

Chairs and Table Rental	City Resident	Non City Resident
Chair Rental: Up to 500 Chairs	\$1	\$1.25 per day
Chair Rental: 501 - 1000	\$0.75	\$1 per day
Chair Rental: 1001+	\$0.50	\$0.75 per day
Table Rental: 1 - 20 Tables	\$4	\$5 per day
Table Rental: 21+ Tables	\$3	\$4 per day

Field Rental	City Resident	Non City Resident
Fairgrounds Main Baseball Field - Grandstand		
Hourly	\$85	\$110 per hour
Lights	\$75	\$100 per day
Fairgrounds Main Multipurpose Field - Outdoor Stadium		
Hourly	\$75	\$100 per hour
Lights	\$75	\$100 per day
Fairgrounds Horse Ring	\$60	\$75 per day
Municipal Fairgrounds Rental	\$300	\$375 per day
Other Athletic Fields		
Hourly	\$30	\$38 per hour
Lights	\$40	\$50 per day
Performances	\$1,000	\$1,250 per day
Day Before / After	\$500	\$625 per day
Practice - Schools Within City Limits & JCC	50%	N/A per hr

Field Rental For Tournaments	City Resident	Non City Resident
Main Fields - Non-Profit 501C3	\$50	\$63 per hour
Other Fields - Non-Profit 501C3	\$20	\$25 per hour
Regular For Profit Events	Hourly rate	Hourly rate per day
Additional Chalk Lining	\$25	\$31 per lining

Naming Rights - Athletic Fields (5 year term - fields used mid-April through early-October)		
Regular Athletic Fields (11)		\$1,000 per year
Regular Athletic Fields with lights (4)		\$1,500 per year
Main Multi-Purpose Field (1)		\$3,000 per year
Grandstand (1)		\$5,000 per year

	City Resident	Non City Resident
Turf	\$20	\$25 per bag

City of Watertown

City Fees and Charges Schedule

FY 2023-24

Parks and Recreation Fees (con't)

Parking	City Resident	Non City Resident
Parking - Arena Concert / Performance / Show	\$1,500	\$1,875 per event
Parking - Outdoor Events	\$3,000	\$3,750 per event
RV sites	City Resident	Non City Resident
With Utility Hookup	\$25	\$31 per night
Without Utility Hookup	\$15	\$19 per night
Jefferson County Agriculture Society Fair		
Arena Rental - Fair		\$3,000 fair
RV Sites - Fair Week		\$75 per site
Concessions - Jeff Co Ag Society		\$1,000 fair
Marquee Advertising	City Resident	Non City Resident
Non Parks and Recreation Events - Daily	\$10	\$13 per day
Non Parks and Recreation Events - Weekly	\$50	\$63 per week
Miscellaneous Parks and Recreation Fees	City Resident	Non City Resident
Vendor Fee	\$50	\$63 per event
Vendor Fee - Large Event	\$300	\$375 per event
Event Fee	\$500	\$625 per day
Alcohol Permit Processing Fee	\$10	\$13 per day
Pavilion Rentals	City Resident	Non City Resident
Mayor Butler Pavilion	\$50	\$63 per day
Fairgrounds Pavilion	\$50	\$63 per day
Veterans Memorial Pavilion	\$50	\$63 per day
Marble Park Pavilion	\$50	\$63 per day
Thompson Park		
Large Pavilion - One of Four Quarters	\$50	\$63 per day
Large Pavilion - Full	\$200	\$250 per day
Picnic Areas	\$10	\$13 per day
Rotary Pavilion	\$50	\$63 per day
Pinnacle Pavilion	\$50	\$63 per day
Band Stand	\$25	\$31 per day
Thompson Park - Garbage Removal for Large Groups		
1-99 people		\$25 per day
100-199 people		\$50 per day
200+ people		\$75 per day
Bubble Ball	City Resident	Non City Resident
Bubble Ball Rental	\$5	\$6
Bubble Ball Event Fee	\$100	\$125

City of Watertown
City Fees and Charges Schedule
FY 2023-24

Parks and Recreation Fees (con't)

Team Sports Programs

Men's and Coed Adult Softball	\$325	per team
Sunday Softball	\$300	per team
Volleyball Team	\$200	per team
Kickball Team	\$225	per team
Soccer Tournament	\$225	per team
Basketball Tournament	\$125	per team
Soccer Teams	\$225	per team
Sunday Football League	\$250	per team
Pickleball Tournament	\$40	per team

Baseball and Softball Adult

	City Resident	Non City Resident
Athletic Tournaments	\$200	\$300 per team

Parks and Recreation Programs

	City Resident	Non City Resident
Tennis Clinic	\$30	\$60 per person
Golf Lessons	\$50	\$100 per person
Youth Baseball & Softball Leagues	\$15	\$30 per person
Youth Swimming Lessons	\$15	\$30 per person
Fishing Clinic	\$30	\$60 per person
Family Yoga	\$10	\$20 per person
Scuba Diving Lessons	\$30	\$60 per person
Kid's Zumba	\$15	\$30 per person
Youth Running Club	\$20	\$40 per person
Horseback Riding Lessons	\$50	\$100 per person
Archery Day Camp	\$15	\$30 per person
Archery Week Camp	\$40	\$80 per person
Boot Camp Exercise Program	\$25	\$50 per person
Youth Camps	\$25	\$50 per person
Parks and Recreation Classes	\$25	\$50 per person
Pickleball Open Play (Arena)	\$4	\$5 per person

Pool Fees

Daily Rate	\$0	\$3 per person
Group Rate (Schools, Camps, Rec Groups, etc.)	\$0	\$2 per person
Season Pass - Individual	\$0	\$30
Season Pass - Family (4)	\$0	\$90
Additional Family Members	\$0	\$15 per person

City of Watertown
City Fees and Charges Schedule
FY 2023-24

Parks and Recreation Fees (con't)

Thompson Park Golf Course	City Resident	Non-City Resident
Season Passes		
18 & Under	\$100	\$125
22 & Under	\$250	\$300
Adult	\$725	\$800
Senior (62)	\$575	\$650
Senior Couple (62)	\$800	\$875
Family (2 Adults)	\$900	\$1,000
<i>Additional Student</i>	\$60	\$70
Green Fees		
9-Holes	\$15	\$17
18-Holes	\$22	\$25
Green Fees - Fall Rates (Effective September 15th)		
9-Holes	\$9	\$11
18-Holes	\$13	\$15
Carts (Per Golfer)		
9-Holes	\$10	\$11
18-Holes	\$15	\$16
League Fees (<i>No league fee for season pass holder. Cart fees apply</i>)		
Season - 9 Holes	\$225	\$250
Cart Pass	\$200	\$225
Tournament Fees		
Per Entry	\$40	\$40
Driving Range		
Small	\$5	\$5
Large	\$8	\$8
Club Rentals		
Per Outing	\$5	\$10

City of Watertown
City Fees and Charges Schedule
FY 2023-24

Police Fees

Bike License	\$1
Copies	\$0.25 per page
Incident Report	\$0.25 per page
Motor Vehicle Report	\$0.25 per page
Records (Background) Check	\$10

Police Academy

Tuition	\$1,700 per enrollee
Tuition Credits	\$25 per instructor hour provided to Academy Training
Books and Supplies	\$300

City of Watertown
City Fees and Charges Schedule
FY 2023-24

Planning Department Fees

Zoning Reviews

Special Use Permit	\$125
Site Plan Minor Review *	\$150
Site Plan Major Review **	\$250
Site Plan Waiver	\$75
Variance of Use or Area	\$200
Zoning Interpretation	\$200
Zone Change	\$125
Subdivision Review	\$150

* Site Plan Minor is defined as neither a Site Plan Waiver nor a Site Plan Major

** Site Plan Major is defined as a site plan approval application which involves the