

**CITY OF WATERTOWN, NEW YORK
AGENDA**

This shall serve as notice that the next regularly scheduled meeting of the City Council will be held on Monday, July 2, 2012, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF MINUTES

COMMUNICATIONS

PRESENTATION

PRIVILEGE OF THE FLOOR

RESOLUTIONS

- Resolution No. 1 - Reappointment to the Empire Zone Administrative Board, Joseph M. Butler, Jr.
- Resolution No. 2 - Reappointment to the Empire Zone Administrative Board, Anthony Doldo
- Resolution No. 3 - Reappointment to the Empire Zone Administrative Board, Deborah Cavallario
- Resolution No. 4 - Reappointing Elyse A. Frezzo as a Marriage Officer for the City of Watertown
- Resolution No. 5 - Reappointing Amanda C. Lewis as a Marriage Officer for the City of Watertown
- Resolution No. 6 - Approving Contract for Use of Buildings and Grounds, Watertown City School District
- Resolution No. 7 - Authorizing Application for Assistance to Firefighters Grant (AFG) Program

- Resolution No. 8 - Accepting Proposal of Bowers & Company CPAs, PLLC, For Auditing Services
- Resolution No. 9 - Authorizing a Grant Application to the NYSERDA Regional Economic Development and Greenhouse Gas Reduction Program
- Resolution No. 10 - Finding That the Approval of a Zoning Classification Change for 108 and 112 Flower Avenue East, Parcels 11-12-127 and 11-12-128, from Residence B District to Neighborhood Business District Will Not Have a Significant Impact on the Environment

ORDINANCES

LOCAL LAW

- Local Law No. 2 Local Law No. 2 of 2012, Amending Section 45-11.3 of the City Code of the City of Watertown, City Marriage Officer

PUBLIC HEARING

- 7:30 p.m. Ordinance Changing the Approved Zoning Classification of 108 and 112 Flower Avenue East, Parcels 11-12-127 and 11-12-128, from Residence B District to Neighborhood Business District
- 7:30 p.m. Ordinance Changing the Approved Zoning Classifications of Parcels on Black River Parkway, Factory Street, Factory Square, Huntington Street, and the South Side of Water Street in Order to Implement the Local Waterfront Revitalization Program

OLD BUSINESS

STAFF REPORTS

1. Request for Funding, Jefferson County Historical Society
2. Request for Funding, Disabled Persons Action Organization
3. Request for Free Ice Time and Free Skate Rental, USO
4. Request to Waive Fees For the Use of the Softball Fields, Can-Am Fast Pitch Shootout
5. Properties Not Redeemed
6. Ornamental Street Light Current Issues Report
7. Street Closure Request for Choreographed Dance on Public Square
8. ESIP Fire Department Insurance Policy

NEW BUSINESS

EXECUTIVE SESSION

WORK SESSION

ADJOURNMENT

**NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY,
JULY 16, 2012.**

Res Nos. 1, 2, 3

July 22, 2012

To: The Honorable Mayor and City Council
From: Elliott B. Nelson, Assistant to the City Manager
Subject: Empire Zone Administrative Board Appointments

At the request of Councilmember Butler, the attached resolutions have been prepared reappointing the following individuals to the Empire Zone Administrative Board for three (3) year terms, such terms expiring on May 31, 2015:

Joseph M. Butler - City Representative
Anthony Doldo - At Large Representative
Deborah Cavallario - Community Organization Representative

RESOLUTION

Page 1 of 1

Reappointment to the Empire Zone
Administrative Board, Joseph M. Butler, Jr.

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member MACALUSO, Teresa R.
Council Member SMITH, Jeffrey M.
Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS New York State has designated an Empire Zone pursuant to Article 18-b of the New York State General Municipal law within the Town of Watertown and the City of Watertown on July 27, 1994, and

WHEREAS Article 18-b of the New York State General Municipal law requires that an Empire Zone Administrative Board be in place to oversee the operation of said Empire Zone,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby appoints to the Empire Zone Administrative Board, as the City representative, for a term commencing immediately and expiring May 31, 2015

Joseph M. Butler, Jr.
355 TenEyck Street
Watertown, New York 16301

Seconded by

RESOLUTION

Page 1 of 1

Reappointment to the Empire Zone
Administrative Board, Anthony Doldo

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS New York State has designated an Empire Zone pursuant to Article 18-b of the New York State General Municipal law within the Town of Watertown and the City of Watertown on July 27, 1994, and

WHEREAS Article 18-b of the New York State General Municipal law requires that an Empire Zone Administrative Board be in place to oversee the operation of said Empire Zone,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby appoints to the Empire Zone Administrative Board, as an at large representative, for a term commencing immediately and expiring May 31, 2015

Anthony Doldo
 119 Breen Avenue
 Watertown, New York 16301

Seconded by

RESOLUTION

Page 1 of 1

Reappointment to the Empire Zone
Administrative Board, Deborah Cavallario

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS New York State has designated an Empire Zone pursuant to Article 18-b of the New York State General Municipal law within the Town of Watertown and the City of Watertown on July 27, 1994, and

WHEREAS Article 18-b of the New York State General Municipal law requires that an Empire Zone Administrative Board be in place to oversee the operation of said Empire Zone,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby appoints to the Empire Zone Administrative Board, as a community organization representative, for a term commencing immediately and expiring May 31, 2015

Deborah Cavallario
 259 Thompson Boulevard
 Watertown, New York 16301

Seconded by

Res Nos. 4, 5

June 22, 2012

To: The Honorable Mayor and City Council
From: Elliott B. Nelson, Assistant to the City Manager
Subject: Appointment of Marriage Officers

The following two (2) resolutions have been prepared at the request of City Clerk Ann M. Saunders, which reappoint the City's Deputy Clerks as Marriage Officers for the City of Watertown.

RESOLUTION

Page 1 of 1

Reappointing Elyse A. Frezzo as a
Marriage Officer for the City of Watertown

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS Section 11-C(1) of the New York State Domestic Relations Law permits the City Council of the City of Watertown to appoint one or more Marriage Officers who shall have the authority to solemnize marriages within the City, and

WHEREAS the City Council of the City of Watertown adopted Local Law No. 2 of 2002, establishing the position of City Marriage Officer under Section 45-11.3 of the City Code of the City of Watertown, and

WHEREAS Elyse A. Frezzo is over the age of 18 and is a resident of the City of Watertown, as required by Section 11-C(2) of the New York State Domestic Relations Law,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown that Elyse A. Frezzo shall be appointed as a Marriage Officer for the City of Watertown with the duties established by Section 45-11.3 of the City Code of the City of Watertown and by Article 3 of the New York State Domestic Relations Law, for a term of four (4) commencing immediately and expiring July 1, 2016.

Seconded by

RESOLUTION

Page 1 of 1

Reappointing Amanda C. Lewis as a
Marriage Officer for the City of Watertown

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS Section 11-C(1) of the New York State Domestic Relations Law permits the City Council of the City of Watertown to appoint one or more Marriage Officers who shall have the authority to solemnize marriages within the City, and

WHEREAS the City Council of the City of Watertown adopted Local Law No. 2 of 2002, establishing the position of City Marriage Officer under Section 45-11.3 of the City Code of the City of Watertown, and

WHEREAS Amanda C. Lewis is over the age of 18 and is a resident of the City of Watertown, as required by Section 11-C(2) of the New York State Domestic Relations Law,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown that Amanda C. Lewis shall be appointed as a Marriage Officer for the City of Watertown with the duties established by Section 45-11.3 of the City Code of the City of Watertown and by Article 3 of the New York State Domestic Relations Law for a term of four (4) commencing immediately and expiring July 1, 2016.

Seconded by

Res No. 6

June 25, 2012

To: The Honorable Mayor and City Council

From: John C. Krol, City Manager

Subject: Contract for Use of Buildings and Grounds, Watertown City School District

Attached for City Council consideration is a resolution that authorizes the City to enter into a contractual agreement with the Watertown City School District for use of buildings and grounds. This contract grants the City permission to use, at no cost to the City, the School District's facilities for running the City's recreation program.

The contract identifies the time frames and the properties and grounds that the City will utilize. The City of Watertown will submit a Letter of Understanding to the School District holding the District harmless for incidents that might occur at any of the City's programs held on District property.

RESOLUTION

Page 1 of 1

Approving Contract for Use of Buildings and Grounds,
Watertown City School District

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS the City of Watertown desires to run a Summer Recreation Program within the City of Watertown, and

WHEREAS the Watertown City School District is willing to authorize the City to use its facilities for said purpose, and

WHEREAS there is no cost associated with the Agreement between the City of Watertown and the Watertown City School District, and

WHEREAS the City deems the providing of a Summer Recreation Program to be a benefit to the citizens of the City,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves the Agreement between the City and the Watertown City School District, a copy of which is attached and made a part of this resolution, and

BE IT FURTHER RESOLVED that the Mayor, Jeffrey E. Graham, is hereby authorized and directed to execute the contract on behalf of the City of Watertown.

Seconded by

BOARD OF EDUCATION
WATERTOWN CITY SCHOOL DISTRICT
CONTRACT FOR USE OF BUILDINGS AND GROUNDS

It is agreed, understood, and covenanted as follows:

1. The undersigned will pay the Watertown City School District \$ custodial only to defray expenses for the proposed use of District property, including the opening of the building, lights, heat, janitorial personnel at the rate of pay under the Federal Wage and Hour Law, and other incidental expenses. All personnel employed for the use of District property will be considered special employees of the undersigned organization while performing their duties in conjunction with the planned activities.
2. There will be no sale of tickets or admission beyond the seating capacity of N/A
3. The undersigned will reimburse the Board of Education for loss or damage to school property resulting from such use.
4. The undersigned will carry ~~general liability insurance~~ coverage with a minimum limit of \$1,000,000. The policy of insurance will include the Watertown City School as an additional named insured under the policy. The undersigned will provide the Watertown City School District with a Certificate of Insurance showing compliance with these requirements at least ten (10) days ~~prior to the event.~~ /s/
5. The above insurance requirements notwithstanding, the undersigned agrees to defend, indemnify and hold harmless the Watertown City School District, to the extent allowed by law, from any judgments against it including costs, disbursements, attorney fees, etc. for any liability arising from the planned activities of the undersigned on the School District property..
6. The undersigned has familiarized himself with the regulations of the Board of Education pertaining to the use of such property (see attached) and all said regulations are agreed to and will be observed.
7. The undersigned will provide for Worker's Compensation Insurance and any other insurance pertaining to the activities of the undersigned as may be required by law.
8. That the permission now applied for, if granted, is revocable at any time by the Board of Education.

9. If this application is made in the name of an organization, the person signing below is authorized to do so and will be responsible for full compliance with the terms hereof and all payments hereunder.

City of Watertown, Recreation Department
(Organization)

BY _____
(Authorized Agent) **Jeffrey E. Graham**
City Mayor

* * * * *

FOR OFFICE USE ONLY

Cleared with principal - Date _____

Cleared with Michael Lennox - Date _____

Approved by Superintendent - Date INF 4/30/12

North Elementary School - Playground

Late June thru Mid-August

The Summer Recreation Program will make periodic visits to the North Elementary School Playground. All Visits will be supervised By two (2) City's Recreation Department Supervisors.

Except for performances or events open to the general public, all buildings will remain locked at the end of the day. Groups that have reserved facilities for use after a building has been locked will gain access to the building by the building custodial staff at the designated time. After the first arrival(s), it is expected that the group will be responsible for allowing other members of the group, who are authorized, into the building.

Res No. 7

June 27, 2012

To: The Honorable Mayor and City Council

From: Elliott B. Nelson, Assistant to the City Manager

Subject: U.S. Department of Homeland Security Assistance to Firefighters Grant (AFG) Program

The City of Watertown Fire Department has actively participated in the U.S. Department of Homeland Security's Assistance to Firefighters Grant (FG) program since its inception. This year, Chief Herman has detailed the following equipment needs he would purchase with the 2012 AFG Grant funding:

6,600 feet of 5" large diameter hose:	\$45,870
60 VHF pagers:	<u>\$27,000</u>
	\$72,870

As detailed in Fire Chief Dale C. Herman's letter attached, the above items total \$72,870. If approved for this grant, the City of Watertown would be required to fund 10% of the requested amount, which would come from the Fire Department Operating Expenses.

Attached for City Council consideration is a resolution authorizing Fire Chief Dale C. Herman to sign and submit the grant application on behalf of the City of Watertown.

RESOLUTION

Page 1 of 1

Authorizing Application for Assistance to Firefighters Grant (AFG) Program

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS the City of Watertown Fire Department is seeking City Council approval to apply for grant funding under FEMA’s Assistance to Firefighters Grant (AFG) Program, and

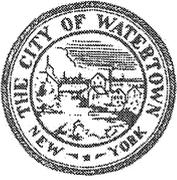
WHEREAS the purpose of this program is for acquiring additional equipment, including equipment to enhance the safety or effectiveness of firefighting, rescue and fire-based EMS functions, and

WHEREAS the application, in the amount of \$72,870 with the City match being \$7,287, would provide funding for much needed rescue equipment,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby authorizes the Fire Department to submit a grant application under FEMA’s Assistance to Firefighters Grant (AFG) Program, and

BE IT FURTHER RESOLVED that Fire Chief Dale C. Herman is hereby authorized and directed to execute the grant application on behalf of the City of Watertown.

Seconded by



CITY OF WATERTOWN, NEW YORK

FIRE DEPARTMENT
224 South Massey Street
Watertown, New York 13601
(315) 785-7800
Fax: (315) 785-7821
Dale C. Herman, Fire Chief
dherman@watertown-ny.gov



June 26, 2012

Mr. John Krol
Interim City Manager
City of Watertown
245 Washington Street
Watertown, New York 13601



Dear Mr. Krol:

The Fiscal Year 2012 Assistance to Firefighters Grant (AFG) has been announced by the U.S. Dept. of Homeland Security to aid fire departments in their mission to provide protection to its citizens. I am requesting authorization to apply for available grant funds to purchase:

6,600 feet of 5" large diameter hose	- \$45,870
60 VHF pagers	- <u>27,000</u>
	\$72,870

This grant requires a 10% matching funds from the grantee, so if awarded, the City would be responsible for \$7,287, which would come from the Fire Department operating budget.

The deadline for the grant submission is 5 p.m. on July 6.

If you have any questions, please feel free to contact me.

Truly yours,

CITY OF WATERTOWN FIRE DEPARTMENT

Dale C. Herman
Fire Chief

DCH:cdb

cc: Elliott Nelson, Assistant to the City Manager ✓

The City's independent auditors over the past sixteen fiscal years were:

FY 2006/07 – FY 2010/11	Poulsen & Podvin (5 years)
FY 2003/04 – FY 2005/06	Green & Seifter (3 years)
FY 1998/99 – FY 2002/03	Sovie & Bowie (5 years)
FY 1995/96 – FY 1997/98	Dermody Burke & Brown (3 years)

Per a GFOA recommended practice for audit procurements, governmental entities should enter into multiyear agreements of at least five years in duration when obtaining the services of independent auditors. GFOA also recommends that the auditor selection process be structured so that the principal factor is the auditor's ability to perform a quality audit. In no case should price be allowed to serve as the sole criterion for the selection of an independent auditor.

Accordingly, based upon the experience, qualifications and fees proposed, Bowers & Company CPAs, PLLC is recommended to be selected as the City's auditors for the fiscal years ending June 30, 2012 through 2016. Bowers & Company recently merged with the firm of Sovie & Bowie who was engaged as the City's auditors from fiscal years 1998-99 through 2002-03.

RESOLUTION

Page 1 of 1

Accepting Proposal of Bowers & Company CPAs, PLLC, For Auditing Services

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

Introduced by

WHEREAS it is the responsibility of local municipalities to comply with Federal and State Single Audit requirements, and

WHEREAS the City has solicited proposals for an audit of the General Purpose Financial Statements and the Single Audit of the City’s financial activities for the fiscal years ending 2011-12, 2012-13, 2013-14, 2014-15 and 2015-16, and

WHEREAS a proposal has been received from Bowers & Company CPAs, PLLC to perform an audit of the General Purpose Financial Statements and a Single Audit of the financial activities of the City of Watertown, as prescribed by the Comptroller General, in the amount of \$22,000 for Fiscal Year 2011-12, \$23,000 for Fiscal Year 2012-13, \$24,000 for Fiscal Year 2013-14, \$25,000 for Fiscal Year 2014-15 and \$26,000 for Fiscal Year 2015-16,

NOW THEREFORE BE IT RESOLVED that the City Manager is hereby authorized and directed to execute the Agreement with Bowers & Company CPAs, PLLC, for the purpose of conducting an audit of the General Purpose Financial Statements, Single Audits of the financial activities of the City of Watertown for the Fiscal Years 2011-12 through Fiscal Year 2015-16.

Seconded by

Res No. 9

June 28, 2012

To: The Honorable Mayor and City Council
From: Elliott B. Nelson, Assistant to the City Manager
Subject: CFA Application for the City Sewage Treatment Plant

City staff is working on a grant application to submit the Watertown Pollution Control Plant to the New York State Energy Research and Development Authority (NYSERDA) program Regional Economic Development and Greenhouse Gas Reduction Program. The central focus of this program is to award funding for projects that promote energy efficiency and greenhouse gas reduction. This project will also be scored by the North Country Regional Economic Development Council. The application is being prepared and submitted through the Consolidated Funding Application Process. The application is underway and will be submitted by the July 16 deadline.

The scope of the project being applied for includes several measures that will allow the City's Sewage Treatment Plant to become more energy efficient. If implemented, this project will change the sludge disposal process at the plant. Here, a beneficial land application for the biomass generated by the plant has been identified which will eliminate the need for the facility's sewage sludge incinerator. Removing the incinerator from service will eliminate the need for approximately 28,000 gallons of fuel oil as well as reduce the electric demand for the plant by approximately 6% annually, or 308,000 kWh. Both of these reductions will result in significant savings. Further, the methane gas created as a product of the new sludge disposal process would support the operation of a micro turbine which could produce up to 1,000,000 kWh of electricity per year.

This grant application is being made in the amount of \$884,000, which will require a 25% cost-share by the City. In order to meet this cost-share, the City would finance two in-house applications, one for the beneficial use determination, and one for the anaerobic process operations modification application preparation. Further, the City would also perform the necessary lag anaerobic digester heating system modification. These three items represent \$120,000 or 13.57% of the required 25% cost-share. It is anticipated that the remaining portion of the cost-share would come from further identified, approved, and accomplished in-house contributions capped by the necessary appropriations to meet the requirements.

Before considering the attached resolution, Council must first consider the State Environmental Quality Review Short Environmental Assessment form, Part II and Part III if necessary.

Staff will be available at the Council meeting to answer any questions regarding this proposed grant application.

RESOLUTION

Page 1 of 2

Authorizing a Grant Application to the NYSERDA Regional Economic Development and Greenhouse Gas Reduction Program

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

YEA	NAY

Total

Introduced by

WHEREAS the City Council of the City of Watertown desires to make the improvements to the Watertown Pollution Control Plant, pertaining to the sludge disposal process and

WHEREAS, if implemented, this project would enable the beneficial land application of generated biomass, enable the facility’s sewage incinerator to be permanently taken off-line, and

WHEREAS, if implemented, this project would eliminate the need for 28,275 gallons of fuel oil per year, and would also reduce the facility’s electricity consumption by approximately 308,000 kilowatt hours annually, and

WHEREAS the alterative sludge disposal proposed in this application will also result in a dramatic increase in methane gas production, which would support a 125+ KW micro turbine and produce electricity for use at the Pollution Control Plant, and

WHEREAS the New York State Energy Research and Development Authority (NYSERDA) has announced that grant funds are available through the Regional Economic Development and Greenhouse Gas Reduction Program, and

WHEREAS the North Country Regional Economic Development Council will also review this grant application, and

WHEREAS the City Council of the City of Watertown believes that this project at the City’s Pollution Control Plant is in-line with the North Country Regional Economic Development Council’s strategic plan, and

WHEREAS the City Council has reviewed the Short Environmental Assessment Form, responding to each of the questions contained in Part 2, and has determined that the project, as submitted, is Unlisted and will not have a significant negative impact on the environment,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown declares that the proposed construction and improvements constitute an Unlisted Action for the purposes of SEQRA and hereby determines that the project, as proposed, will not have a significant negative impact on the environment, and

RESOLUTION

Page 2 of 2

Authorizing a Grant Application to the NYSERDA
Regional Economic Development and Greenhouse
Gas Reduction Program

Council Member BURNS, Roxanne M.

Council Member BUTLER, Joseph M. Jr.

Council Member MACALUSO, Teresa R.

Council Member SMITH, Jeffrey M.

Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

BE IT FURTHER RESOLVED that Elliott B. Nelson, Assistant to the City Manager of the City of Watertown, is hereby authorized and directed to file an application for funds the Regional Economic Development and Greenhouse Gas Reduction Program for the purpose described above.

Seconded by

Appendix C
State Environmental Quality Review
SHORT ENVIRONMENTAL ASSESSMENT FORM
For UNLISTED ACTIONS Only

PART I - PROJECT INFORMATION (To be completed by Applicant or Project Sponsor)

1. APPLICANT/SPONSOR City of Watertown	2. PROJECT NAME Sludge Disposal
3. PROJECT LOCATION: Municipality City of Watertown County Jefferson	
4. PRECISE LOCATION (Street address and road intersections, prominent landmarks, etc., or provide map) 700 William T. Field Drive, Watertown, NY 13601	
5. PROPOSED ACTION IS: <input type="checkbox"/> New <input type="checkbox"/> Expansion <input checked="" type="checkbox"/> Modification/alteration	
6. DESCRIBE PROJECT BRIEFLY: A change in the sludge disposal process at the Pollution Control Plant that will enable beneficial land application, which will enable the facility to take its sludge incinerator off-line permanently, eliminate the need for 28,000 gallons of fuel oil annually, and reduce the plant's electric demand by approx. 6%. This project may also lead to the installation of a micro turbine to utilize methane gas.	
7. AMOUNT OF LAND AFFECTED: Initially <1 _____ acres Ultimately <1 _____ acres	
8. WILL PROPOSED ACTION COMPLY WITH EXISTING ZONING OR OTHER EXISTING LAND USE RESTRICTIONS? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If No, describe briefly	
9. WHAT IS PRESENT LAND USE IN VICINITY OF PROJECT? <input type="checkbox"/> Residential <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Agriculture <input checked="" type="checkbox"/> Park/Forest/Open Space <input checked="" type="checkbox"/> Other Describe: The City-owned fairgrounds and Jefferson Community College.	
10. DOES ACTION INVOLVE A PERMIT APPROVAL, OR FUNDING, NOW OR ULTIMATELY FROM ANY OTHER GOVERNMENTAL AGENCY (FEDERAL, STATE OR LOCAL)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, list agency(s) name and permit/approvals: Funding from the New York State Energy Research and Development Agency is sought via grant application.	
11. DOES ANY ASPECT OF THE ACTION HAVE A CURRENTLY VALID PERMIT OR APPROVAL? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, list agency(s) name and permit/approvals: N/A	
12. AS A RESULT OF PROPOSED ACTION WILL EXISTING PERMIT/APPROVAL REQUIRE MODIFICATION? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE	
Applicant/sponsor name: Elliott B. Nelson	Date: June 28, 2012
Signature: _____	

If the action is in the Coastal Area, and you are a state agency, complete the Coastal Assessment Form before proceeding with this assessment

PART II - IMPACT ASSESSMENT (To be completed by Lead Agency)

A. DOES ACTION EXCEED ANY TYPE I THRESHOLD IN 6 NYCRR, PART 617.4? If yes, coordinate the review process and use the FULL EAF.
 Yes No

B. WILL ACTION RECEIVE COORDINATED REVIEW AS PROVIDED FOR UNLISTED ACTIONS IN 6 NYCRR, PART 617.6? If No, a negative declaration may be superseded by another involved agency.
 Yes No

C. COULD ACTION RESULT IN **ANY** ADVERSE EFFECTS ASSOCIATED WITH THE FOLLOWING: (Answers may be handwritten, if legible)

C1. Existing air quality, surface or groundwater quality or quantity, noise levels, existing traffic pattern, solid waste production or disposal, potential for erosion, drainage or flooding problems? Explain briefly:

C2. Aesthetic, agricultural, archaeological, historic, or other natural or cultural resources; or community or neighborhood character? Explain briefly:

C3. Vegetation or fauna, fish, shellfish or wildlife species, significant habitats, or threatened or endangered species? Explain briefly:

C4. A community's existing plans or goals as officially adopted, or a change in use or intensity of use of land or other natural resources? Explain briefly:

C5. Growth, subsequent development, or related activities likely to be induced by the proposed action? Explain briefly:

C6. Long term, short term, cumulative, or other effects not identified in C1-C5? Explain briefly:

C7. Other impacts (including changes in use of either quantity or type of energy)? Explain briefly:

D. WILL THE PROJECT HAVE AN IMPACT ON THE ENVIRONMENTAL CHARACTERISTICS THAT CAUSED THE ESTABLISHMENT OF A CRITICAL ENVIRONMENTAL AREA (CEA)?
 Yes No If Yes, explain briefly:

E. IS THERE, OR IS THERE LIKELY TO BE, CONTROVERSY RELATED TO POTENTIAL ADVERSE ENVIRONMENTAL IMPACTS?
 Yes No If Yes, explain briefly:

PART III - DETERMINATION OF SIGNIFICANCE (To be completed by Agency)

INSTRUCTIONS: For each adverse effect identified above, determine whether it is substantial, large, important or otherwise significant. Each effect should be assessed in connection with its (a) setting (i.e. urban or rural); (b) probability of occurring; (c) duration; (d) irreversibility; (e) geographic scope; and (f) magnitude. If necessary, add attachments or reference supporting materials. Ensure that explanations contain sufficient detail to show that all relevant adverse impacts have been identified and adequately addressed. If question D of Part II was checked yes, the determination of significance must evaluate the potential impact of the proposed action on the environmental characteristics of the CEA.

- Check this box if you have identified one or more potentially large or significant adverse impacts which **MAY** occur. Then proceed directly to the FULL EAF and/or prepare a positive declaration.
- Check this box if you have determined, based on the information and analysis above and any supporting documentation, that the proposed action **WILL NOT** result in any significant adverse environmental impacts **AND** provide, on attachments as necessary, the reasons supporting this determination.

Name of Lead Agency

Date

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (If different from responsible officer)

Reset

Res No. 10

June 27, 2012

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, Planning & Community Development Coordinator

Subject: Finding That the Approval of a Zoning Classification Change for 108 and 112 Flower Avenue East, Parcels 11-12-127 and 11-12-128, from Residence B District to Neighborhood Business District Will Not Have a Significant Impact on the Environment

At its June 5, 2012 meeting the City Planning Board reviewed and made a negative recommendation on the above subject zone change. The City Council has scheduled a public hearing on the request for Monday, July 2, 2012 at 7:30 PM.

The City Council must complete Part II, and Part III if necessary, of the attached Environmental Assessment Form and adopt the resolution before it may vote on the Zone Change Ordinance. This resolution states that the zone change will not have a significant negative impact on the environment.

RESOLUTION

Page 1 of 2

Finding That the Approval of a Zoning Classification Change for 108 and 112 Flower Avenue East, Parcels 11-12-127 and 11-12-128, from Residence B District to Neighborhood Business District Will Not Have a Significant Impact on the Environment

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS the City Council of the City of Watertown, New York, has before it an Ordinance for the zoning classification change of 108 and 112 Flower Avenue East, parcels 11-12-127 and 11-12-128, from Residence B District to Neighborhood Business District, and

WHEREAS the City Council must evaluate all proposed actions submitted for its consideration in light of the State Environmental Review Act (SEQRA), and the regulations promulgated pursuant thereto, and

WHEREAS the adoption of the proposed Ordinance would constitute such an "Action," and

WHEREAS the City Council has determined that re-zoning these properties is an Unlisted Action as that term is defined by 6NYCRR Section 617.2, and

WHEREAS to aid the City Council in its determination as to whether the proposed zone change will have a significant impact on the environment, Part I of a Short Environmental Assessment Form has been prepared by the applicant, a copy of which is attached and made part of this Resolution,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York, that:

1. Based upon its examination of the Short Environmental Assessment Form and comparing the proposed action with the criteria set forth in 6NYCRR Section 617.7, no significant impact is known and the adoption of the zone change will not have a significant impact on the environment.

RESOLUTION

Page 2 of 2

Finding That the Approval of a Zoning Classification Change for 108 and 112 Flower Avenue East, Parcels 11-12-127 and 11-12-128, from Residence B District to Neighborhood Business District Will Not Have a Significant Impact on the Environment

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

2. The Mayor of the City of Watertown is authorized to execute the Environmental Assessment Form to the effect that the City Council is issuing a Negative Declaration under SEQRA.
3. This Resolution shall take effect immediately.

Seconded by

SHORT ENVIRONMENTAL ASSESSMENT FORM

For UNLISTED ACTIONS Only

PART 1 - PROJECT INFORMATION (To be completed by Applicant or Project Sponsor)

1. APPLICANT/SPONSOR <u>Hedy M. Cirrincione</u>	2. PROJECT NAME <u>Neighborhood business</u> <u>Rezone 108+112 Flower Ave E.</u>
3. PROJECT LOCATION: Municipality <u>Watertown</u> County <u>Jefferson</u>	
4. PRECISE LOCATION (Street address and road intersections, prominent landmarks, etc., or provide map) <u>108 Flower Ave E, Watertown</u> <u>112 Flower Ave E, Watertown</u>	
5. IS PROPOSED ACTION: <input type="checkbox"/> New <input checked="" type="checkbox"/> Expansion <input type="checkbox"/> Modification/alteration	
6. DESCRIBE PROJECT BRIEFLY: <u>Proposed rezoning of 2 parcels on Flower Ave E</u> <u>Adjacent to Washington St. Neighborhood business from Residential C</u> <u>to Neighborhood Business</u>	
7. AMOUNT OF LAND AFFECTED: Initially <u>~ .246</u> acres Ultimately <u>.246</u> acres	
8. WILL PROPOSED ACTION COMPLY WITH EXISTING ZONING OR OTHER EXISTING LAND USE RESTRICTIONS? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If no, describe briefly <u>currently Residence C</u>	
9. WHAT IS PRESENT LAND USE IN VICINITY OF PROJECT? <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Agriculture <input type="checkbox"/> Park/Forest/Open Space <input checked="" type="checkbox"/> Other Describe: <u>Neighborhood business</u>	
10. DOES ACTION INVOLVE A PERMIT APPROVAL, OR FUNDING, NOW OR ULTIMATELY FROM ANY OTHER GOVERNMENTAL AGENCY (FEDERAL, STATE OR LOCAL)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list agency(s) and permit/approvals	
11. DOES ANY ASPECT OF THE ACTION HAVE A CURRENTLY VALID PERMIT OR APPROVAL? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, list agency(s) and permit/approvals <u>Zoning approval received for a retail</u> <u>store at 703 Washington St.</u>	
12. AS A RESULT OF PROPOSED ACTION, WILL EXISTING PERMIT/APPROVAL REQUIRE MODIFICATION? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE	
Applicant/sponsor name: <u>Hedy M. Cirrincione</u>	Date: <u>5/22/12</u>
Signature: <u>Hedy M. Cirrincione</u>	

If the action is in the Coastal Area, and you are a state agency, complete the Coastal Assessment Form before proceeding with this assessment

OVER

PART II - IMPACT ASSESSMENT (To be completed by Lead Agency)

A. DOES ACTION EXCEED ANY TYPE I THRESHOLD IN 6 NYCRR, PART 617.4? If yes, coordinate the review process and use the FULL EAF.

Yes No

B. WILL ACTION RECEIVE COORDINATED REVIEW AS PROVIDED FOR UNLISTED ACTIONS IN 6 NYCRR, PART 617.6? If No, a negative declaration may be superseded by another involved agency.

Yes No

C. COULD ACTION RESULT IN ANY ADVERSE EFFECTS ASSOCIATED WITH THE FOLLOWING: (Answers may be handwritten, if legible)

C1. Existing air quality, surface or groundwater quality or quantity, noise levels, existing traffic pattern, solid waste production or disposal, potential for erosion, drainage or flooding problems? Explain briefly:

C2. Aesthetic, agricultural, archaeological, historic, or other natural or cultural resources; or community or neighborhood character? Explain briefly:

C3. Vegetation or fauna, fish, shellfish or wildlife species, significant habitats, or threatened or endangered species? Explain briefly:

C4. A community's existing plans or goals as officially adopted, or a change in use or intensity of use of land or other natural resources? Explain briefly:

C5. Growth, subsequent development, or related activities likely to be induced by the proposed action? Explain briefly:

C6. Long term, short term, cumulative, or other effects not identified in C1-C5? Explain briefly:

C7. Other impacts (including changes in use of either quantity or type of energy? Explain briefly:

D. WILL THE PROJECT HAVE AN IMPACT ON THE ENVIRONMENTAL CHARACTERISTICS THAT CAUSED THE ESTABLISHMENT OF A CRITICAL ENVIRONMENTAL AREA (CEA)?

Yes No If Yes, explain briefly:

E. IS THERE, OR IS THERE LIKELY TO BE, CONTROVERSY RELATED TO POTENTIAL ADVERSE ENVIRONMENTAL IMPACTS?

Yes No If Yes, explain briefly:

PART III - DETERMINATION OF SIGNIFICANCE (To be completed by Agency)

INSTRUCTIONS: For each adverse effect identified above, determine whether it is substantial, large, important or otherwise significant. Each effect should be assessed in connection with its (a) setting (i.e. urban or rural); (b) probability of occurring; (c) duration; (d) irreversibility; (e) geographic scope; and (f) magnitude. If necessary, add attachments or reference supporting materials. Ensure that explanations contain sufficient detail to show that all relevant adverse impacts have been identified and adequately addressed. If question d of part ii was checked yes, the determination of significance must evaluate the potential impact of the proposed action on the environmental characteristics of the CEA.

Check this box if you have identified one or more potentially large or significant adverse impacts which **MAY** occur. Then proceed directly to the FULL EAF and/or prepare a positive declaration.

Check this box if you have determined, based on the information and analysis above and any supporting documentation, that the proposed action **WILL NOT** result in any significant adverse environmental impacts **AND** provide, on attachments as necessary, the reasons supporting this determination.

Name of Lead Agency

Date

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (If different from responsible officer)

Local Law No. 2 of 2012

June 22, 2012

To: The Honorable Mayor and City Council
From: Elliott B. Nelson, Assistant to the City Manager
Subject: Local Law No. 2 of 2012, City Marriage Officer

The following Local Law, attached for Council's consideration, has been prepared at the request of City Clerk Ann M. Saunders. Local Law No. 2 of 2012 amends the language within the City Code pertaining to the City Marriage Officers. There are two reasons this language needs to be amended. First, the fee listed in this Section is no longer consistent with the recently readopted fee schedule contained within Section A320-1 of the City Code. Secondly, this language needs to be amended to reflect the state-mandated term for a Marriage Officer. As the attached legislation reflects, City Marriage Officers would now be appointed to terms limited to four (4) years, pursuant to Section 11-c(4) of New York State Domestic Relations Law.

LOCAL LAW

Page 1 of 2

Local Law No. 2 of 2012,
Amending Section 45-11.3 of
the City Code of the City of
Watertown, City Marriage Officer

Council Member BURNS, Roxanne M.

Council Member BUTLER, Joseph M. Jr.

Council Member MACALUSO, Teresa R.

Council Member SMITH, Jeffrey M.

Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS the New York State Domestic Relations Law permits the governing body of the City of Watertown to appoint one or more Marriage Officers with the authority to solemnize a marriage in the City, and

WHEREAS the City of Watertown Clerk’s Office regularly performs marriage solemnization ceremonies, and

WHEREAS the City Code of the City of Watertown must be amended to adequately reflect the current fee structure, and

WHEREAS Section 45-11.3 of the City Code of the City of Watertown may only be amended by Local Law,

NOW THEREFORE BE IT ENACTED that Section 45-11.3 of the City Code of the City of Watertown is hereby amended to read as follows:

§ 45-11.3. City Marriage Officer

Pursuant to Section 11 –c(1) of the New York State Domestic Relations Law, the City Council may appoint one or more marriage officers who shall have the authority to solemnize a marriage, which marriage shall be valid if preformed in accordance with other provisions of law. Such marriage officers shall be appointed by resolution of the City Council to a term not to exceed four (4) years, pursuant to Section 11-c(4) of New York State Domestic Relations Law. Such marriage officer will not receive a salary or wage for his or her services. However, for each marriage at which he or she officiates, the City shall be paid, by or on behalf of the persons married, a marriage solemnization fee consistent with that listed in Section A320-1.2 of the City Code of the City of Watertown, which shall be collected by the City Clerk.

, and

LOCAL LAW

Page 2 of 2

Local Law No. 2 of 2012,
Amending Section 45-11.3 of
the City Code of the City of
Watertown, City Marriage Officer

Council Member BURNS, Roxanne M.

Council Member BUTLER, Joseph M. Jr.

Council Member MACALUSO, Teresa R.

Council Member SMITH, Jeffrey M.

Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

BE IT FURTHER ENACTED that this Local Law shall take effect immediately upon filing with the New York Secretary of State.

Seconded by

Public Hearing – 7:30 p.m.

June 28, 2012

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, Planning & Community Development Coordinator

Subject: Changing the Approval Zoning Classification of 108 and 112 Flower Avenue East, Parcels 11-12-127 and 11-12-128, From Residence B District to Neighborhood Business District

The City Council scheduled a public hearing on the attached Ordinance for 7:30 p.m. on Monday, July 2, 2012.

The Planning Board reviewed the request submitted by Hedy Cirrincione at its June 5, 2012 meeting and defeated a motion recommending that the City Council approve the zone change. Attached are the reports on the zone change request prepared for the Planning Board and an excerpt from its Minutes. Also a color map of the proposal is included in each Council Member's agenda package.

The City Council must hold the public hearing and adopt the SEQRA resolution before voting on this Ordinance.

ORDINANCE

Page 1 of 1

Changing the Approved Zoning Classification of 108 and 112 Flower Avenue East, Parcels 11-12-127 and 11-12-128, from Residence B District to Neighborhood Business District

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

Introduced by

Council Member Roxanne M. Burns

BE IT ORDAINED where Hedy Cirrincione has submitted a request to change the approved zoning classification of 108 and 112 Flower Avenue East, parcels 11-12-127 and 11-12-128, from Residence B District to Neighborhood Business District, and

WHEREAS the Planning Board of the City of Watertown considered the zone change at its meeting held on June 5, 2012, and defeated a motion recommending that the City Council approve the zone change as requested, and

WHEREAS a public hearing was held on the proposed zone change on July 2, 2012, after due public notice, and

WHEREAS the City Council has made a declaration of Negative Findings of the impacts of the proposed zone change according to the requirements of SEQRA, and

WHEREAS the City Council deems it in the best interest of the citizens of the City of Watertown to approve the requested zone change,

NOW THEREFORE BE IT ORDAINED that the approved zoning classification of 108 and 112 Flower Avenue East, parcels 11-12-127 and 11-12-128, is hereby changed to Neighborhood Business District, and

BE IT FURTHER ORDAINED that the Zoning Map of the City of Watertown shall be amended to reflect these changes, and

BE IT FURTHER ORDAINED this amendment to the Zoning Ordinance of the City of Watertown shall take effect as soon as it is published once in the official newspaper of the City of Watertown, or printed as the City Manager directs.

Seconded by Council Member Teresa R. Macaluso



MEMORANDUM

CITY OF WATERTOWN, NEW YORK – PLANNING OFFICE
245 WASHINGTON STREET, ROOM 304, WATERTOWN, NY 13601
PHONE: 315-785-7730 – FAX: 315-782-9014

TO: Planning Board Members

FROM: Kenneth A. Mix, Planning and Community Development Coordinator *KAM*

SUBJECT: Zone Change Request – 108 & 112 Flower Avenue East

DATE: May 24, 2012

Request: To change the approved zoning classification of 108 and 112 Flower Avenue East, parcels 11-12-127 and 11-12-128, from *Residence B* to *Neighborhood Business*.

Applicant: Hedy Cirrincione

Owner: Hedy Schwandner (Cirrincione)

SEQRA: Unlisted

County review: Not required

Comments: After the applicant's previous request to rezone the 700 block of Washington Street was granted by City Council on May 7, 2012, she approached the Code Enforcement Bureau about the Building Code requirements for converting one of her buildings for her proposed business. She decided that 703 Washington Street is the most suitable for the conversion. She found, however, as we pointed out in our previous memos, that there is not enough room for parking at 703.

The applicant proposes to rezone two parcels adjacent to 703 Washington Street, both also under her ownership, in order to use the rear yards of these houses as a shared parking area. This change is necessary because property cannot contain a use that is accessory to a principal use that would not be allowed in that parcel's zoning district. It is questionable whether there will be enough room for parking using the rear of the three lots. 707 Washington Street may also have to be used.

Even with this zone change, accessory parking on a parcel not containing the principal use requires a Special Use Permit and the filing of an affidavit with the County Clerk, as stipulated in §310-51.

cc: City Council Members
Robert J. Slye, City Attorney
Justin Wood, Civil Engineer II
Hedy Cirrincione, 427 Flower Ave. E.

Hedy M. Cirrincione
427 Flower Ave. E
Watertown, NY 13601
May 22, 2012



Watertown City Engineering Department
245 Washington Street
Watertown, NY 13601

Honorable Mayor Jeffrey Graham:
Watertown City Council:

Please accept this proposal for a zone change for the properties located at 108 and 112 Flower Ave. E., Watertown, NY 13601 from Residence C to Neighborhood Business. The current usage under Residence C of 108 and 112 Flower Ave E. includes single and multi-family dwellings. Rezoning of these 2 properties adjacent to recently rezoned Washington St. properties would provide an increased necessary shared parking area for a proposed retail store at 703 Washington St., and residents of 703 Washington St., and residents of 108 and 112 Flower Ave. E.

After meeting with code Enforcement, it was determined the most suitable location for the previously proposed uniform shop, "Scrubbs" should be at 703 Washington St. This location could be renovated to meet building code requirements for a retail store. Unfortunately, this property has a parking shortage.

The projected use for the proposed rezoned Neighborhood Business property at 108 and 112 Flower Ave E. includes preservation of the 2 residences maintaining the properties on the tax rolls but would include demolition of the old garage behind the residence at 112 Flower Ave. E., damaged fences between the properties, clearing small scrub trees, saplings and removal of debris to provide a shared parking area for a planned retail store at 703 Washington Street and additional residential parking for the 4 units at 703 Washington St., 108 Flower Ave. E., and 112 Flower Ave. E. The area behind the residences would be cleaned up and made more useful and attractive. Residents of 112 Flower Ave E. would no longer be "blocked in" by neighbors at 114 or 116 sharing their driveway.

Encroachment and parking: The proposed zone change does not include a large vacant lot or the property at 116 Flower Ave. E., whereby, maintaining a large buffer between the Neighborhood Business expansion and residential property of 124 Flower Ave. E. and 120 Flower Ave. E.

The residences at 108 and 112 will remain and are currently occupied. Residents at 108 have 3 vehicles and will benefit from an expanded shared parking area because they have a parking shortage which will be worse during winter months. Shared driveways and ice build-up on the roofs also presents a serious hazard in both narrow driveways.

Shared expanded parking is necessary for the proposed store at 703 Washington St. and residents of 108 and 112 Flower Ave. E., will have necessary additional parking and safety benefits by reducing the risks of injuries and property damage from falling ice and pedestrian blind spots in shared driveways.

Thank you for your consideration of this proposal. You may reach me at 315-778-8482 or via email hedy.m.cirrincione@hotmail.com.

Respectfully submitted,


Hedy M. Cirrincione
Property Owner / Applicant

SCHEDULE A

All That Tract or parcel of Land situate in the City of Watertown, County of Jefferson further described as follows:

BEGINNING at an iron pipe found in the southerly margin of Flower Avenue East, said iron pipe is situate S. 82°-35' E., along the southerly street margin of Flower Avenue East, a distance of 97.88 feet from the intersection of the southerly street margin of Flower Avenue East and the easterly street margin of Washington Street'

THENCE S. 82°35' E. along the southerly street margin of Flower Avenue East a distance of 50.00 feet to an iron pipe found;

THENCE S. 7°-25' W. a distance of 82.05 feet to an iron pipe found;

THENCE N. 832°-35' W. a distance of 50.00 feet to an iron pipe found;

THENCE N. 7°-25' E. a distance of 82.05 feet to the point of beginning.

CONTAINING 0.094 acres of land more or less.

SUBJECT to all rights or restrictions of record.

It being the intent to describe the parcel of land at 108 Flower Avenue East, Watertown, New York.

Being the same premises conveyed by Mitzi R. Marcelletta to Stephen Anthony Cirrincione by deed dated June 10, 2008 and recorded in the Jefferson County Clerk's Office on the 14th day of October 2008 as Instrument No. 2-008-16324

SCHEDULE "A"

ALL THAT TRACT OR PARCEL OF LAND, situate in the City of Watertown, County of Jefferson and State of New York, bounded and described as follows; to wit: Beginning at a point in the southerly margin of Flower Avenue East, formerly Munson Street; 100 feet westerly from the northwesterly corner of the lot conveyed by Lillis E. Sayles to Fred G. Klock by Deed dated September 22, 1890 and recorded in Jefferson County Clerk's Office October 15, 1890 in Liber 260 of Deeds at Page 537; thence westerly along the margin of said street 50 feet; thence southerly at right angles to the margin of said street 82 feet more or less to the northerly line of the residence lot formerly owned or occupied by George N. Sayles; thence easterly along the northerly line of said Sayles lot 25 feet more or less to a post in the northeast corner of said Sayles lot; thence southerly along the easterly line of said Sayles lot 64-1/2 feet to a corner thereof; thence easterly along the northerly line of said Sayles lot 16-1/2 feet to a corner thereof; thence in a straight line and parallel with the margin of said street 15 feet more or less to the southwesterly corner of a lot of land conveyed to George W. Kelly by John R. Wilson by Deed dated December 4, 1907 and recorded in Jefferson County Clerk's Office December 4, 1907 in Liber 325 of Deeds at Page 169; thence northerly along the westerly line of said Kelly lot 147 feet to the place of beginning.

ALSO ALL THAT TRACT OR PARCEL OF LAND, situate in the City of Watertown, County of Jefferson and State of New York, bounded and described as follows: Beginning at a point in the southwest corner of a lot at 112 Flower Avenue East, said lot being (1937) now or formerly owned by David H. Wallace, and said point being about 82 feet southerly from the south side of Flower Avenue East, running easterly along the lot at 112 Flower Avenue East 24' 6"; thence southerly along the westerly line of said David H. Wallace's lot 50' 7"; thence turning an angle and thence northwesterly 55' 2" to the place of beginning, containing approximately 1238 square feet of land, more or less.

Being the same premises as conveyed by Alice M. Zaffery to Alice M. Zaffery Trust: Lydia F. Lloyd as Trustee pursuant to the terms of a Trust Agreement dated April 6, 1993 by Warranty Deed dated April 6, 1993 and recorded in the Jefferson County Clerk's Office on April 16, 1993 in Liber 1341 of Deeds at Page 111.

**ZONE CHANGE – RES B TO NBD
108 AND 112 FLOWER AVE E – 11-12-127 AND 11-12-128**

The Planning Board then considered a request submitted by Hedy Cirrincione to change the approved zoning classification of 108 and 112 Flower Avenue East, parcels 11-12-127 and 11-12-128, from Residence B District to Neighborhood Business District.

Mrs. Freda noted that the review documents erroneously state that the parcels in question are currently Residence C, and she asked that the minutes reflect that they are in fact Residence B.

Ms. Cirrincione stated that she did not expect to come back to the Board again, but some problems had become apparent with her plan. She stated that she originally intended to put her store in either 707 or 715 Washington Street, but found that it would be too difficult to bring them up to code for a commercial space. She instead wishes to use the corner lot, 703 Washington, despite having limited parking space. She then stated that she wishes to rezone the subject parcels in order to build a shared parking lot in the rear. She stated that she also owns 118 Flower Ave E, which would stay Res B as a buffer. She is also not asking to rezone the interior rectangular parcel which worried the Rutledges at 124 Rear Flower Ave. She then noted that none of the neighbors expressed any opposition to her request.

Mr. Wood reminded the applicant that she would need to acquire a Site Plan Waiver or Approval in order to construct the proposed parking lot.

Mrs. Freda then read from a prepared statement, attached herein.

Mr. Harris said that he would like to echo the sentiment of Mrs. Freda's statement. He said allowing this rezoning is like opening Pandora's Box, the entire corner could be paved over for a drug store.

Mr. Harris then moved to recommend approval by City Council of the request submitted by Hedy Cirrincione to change the approved zoning classification of 108 and 112 Flower Avenue East, parcels 11-12-127 and 11-12-128, from Residence B District to Neighborhood Business District.

Mrs. Gervera seconded, all voted in opposition (0-4).

STATEMENT READ BY SARA FREDA ON JUNE 5, 2012

108 and 112 Flower Avenue East Zone Change

I'm shocked that this zone change request is in front of us today... I'm surprised and disappointed that the City Council approved the original zone change requested by this applicant known as the 700 block of Washington Street. If that request had been denied, we would not be addressing this second request today. If it was approved, some of the Planning Board members were concerned that Ms Circione or a subsequent owner would be before us at a future date to request a zone change for more of her property; also known as the "ripple effect". Never in a million years would I have thought any of this possible!

Now that the City Council has approved the original zone change request, we have the applicant in front of this board again to request that more of her property be rezoned. I think Ms Circione is well aware of how this Board feels of her original request and won't be surprised at all to learn that we haven't changed our minds. Our vision for this part of Washington Street does not include retail sales or an increase in more intense commercial uses. I don't see this Board recommending any change to any zoning along Flower Ave East, either.

I read the minutes from the May 7, 2012 City Council meeting regarding the adoption of the ordinance changing the zoning for the 700 block of Washington Street. At that meeting, Mr. Mix explained the definition of the Health Services District, indicating that retail sales are not permitted under the HS District. He also explained the difference between the Limited Business and Neighborhood Business Districts. Even though the applicant wasn't requesting to change the zoning to HS District, Council Member Burns stated that she felt the proposed business fits into the HS District. The Mayor then stated that he agrees with Mrs. Burns. Based on that the Council voted 3-1 to approve the zone change. Council member Butler voted against it and Mr. Smith abstained.

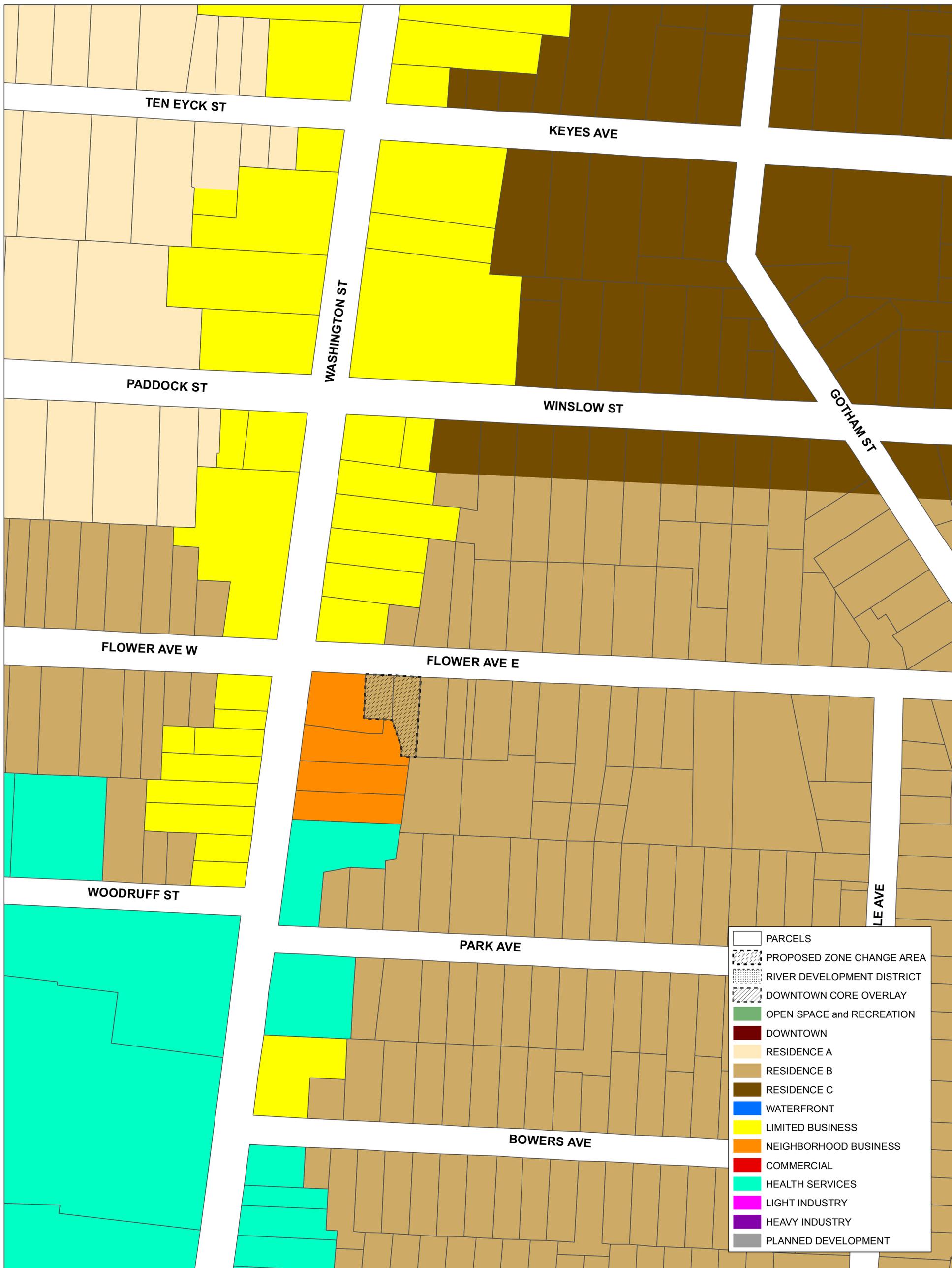
Legislative boards should not make decisions regarding zone changes on a proposed use such as the "sale of scrubs". The decision needs to take into consideration every use that the proposed zoning district allows as listed in the municipality's zoning ordinance. Clearly the applicant requested to change her zoning to NB to allow for "retail sales". The Planning Board discussed this request not once, not twice, but many times, at great length, in the past 6 years starting with Kinney Drugs at the Thompson Boulevard, then Sunoco and most recently with the 700 block of Washington Street. It is the unanimous opinion of the City of Watertown Planning Board that this section of Washington Street should not be opened up to retail sales or other forms of commercial uses. In

some areas near SMC the HS District is an appropriate zoning designation, while in others it should remain LB District. The LB district is designed to allow a finite amount of professional & light commercial activity while providing a buffer to existing residential properties. If this Board does not protect our existing residential neighborhoods through proper zoning, we are failing in our duties and responsibilities.

In addition, as long as the City Council is the legislative body that will approve or deny zone changes and site plan requests in this City, then it should receive the State mandated training that it expects of this Board. Anything less is negligent and irresponsible.

Sara Freda, 6/5/12

PROPOSED ZONE CHANGE 108 & 112 FLOWER AVENUE EAST RESIDENCE C to NEIGHBORHOOD BUSINESS



0 200 400 Feet

Public Hearing – 7:30 p.m.

May 16, 2012

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, Planning & Community Development Coordinator

Subject: Changing the Approved Zoning Classifications of Parcels on Black River Parkway, Factory Street, Factory Square, Huntington Street, and the South Side of Water Street in Order to Implement the Local Waterfront Revitalization Program

City Council has scheduled a Public Hearing regarding the above subject zone change for 7:30 pm on July 2, 2012. The Planning Board reviewed the zone change proposal at its June 5, 2012 meeting and passed a resolution recommending approval.

This fifth phase of zone changes will shift the industrial-zoned parcels along Factory Street to the Commercial District designation, and also changes several parcels on Water Street to Residence C in order to better match the existing uses and to conform with the LWRP land use plan.

Copies of maps showing the existing zoning and this proposed rezoning are included within City Council Members' Agenda Packages. Attached to this memo are a copy of the report prepared for the Planning Board and an excerpt from the Planning Board Minutes.

These proposed changes are completely encompassed within the LWRP boundary, which was already subject to an environmental review, so no further SEQRA action is necessary. After the Public Hearing, the Council will be free to vote on the ordinance.

ORDINANCE

Page 1 of 3

Changing the Approved Zoning Classifications of Parcels on Black River Parkway, Factory Street, Factory Square, Huntington Street, and the South Side of Water Street in Order to Implement the Local Waterfront Revitalization Program

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

Council Member Jeffrey M. Smith

BE IT ORDAINED where certain changes to Zoning District boundaries are required in order to implement the City of Watertown’s Local Waterfront Revitalization Program, and

WHEREAS City Staff have submitted a request to change the approved zoning classification of properties along Black River Parkway, Factory Street, Factory Square, Huntington Street, and the south side of Water Street, and

WHEREAS the Planning Board of the City of Watertown considered the zone change request at its meeting held on June 5, 2012, and adopted a motion recommending that the City Council approve the zone changes as requested, and

WHEREAS a public hearing was held on the proposed zone change on July 2, 2012, after due public notice, and

WHEREAS the City Council has made a declaration of Negative Findings of the impacts of the proposed zone change according to the requirements of SEQRA, and

WHEREAS the City Council deems it in the best interest of the citizens of the City of Watertown to approve the requested zone change,

NOW THEREFORE BE IT ORDAINED that the zoning classification of each of the parcels in the following list is hereby changed to **Residence C District**:

- 4-22-101.000 672 WATER ST
- 4-22-102.000 660 WATER ST
- 4-22-103.000 654 WATER ST
- 4-22-104.000 648 WATER ST
- 4-22-105.000 644 WATER ST
- 4-22-106.000 640 WATER ST
- 4-23-102.000 VL-6 WATER ST
- 4-23-103.000 VL-4 WATER ST

And,

ORDINANCE

Page 2 of 3

Changing the Approved Zoning Classifications of
Parcels on Black River Parkway, Factory Street,
Factory Square, Huntington Street, and the South
Side of Water Street in Order to Implement the Local
Waterfront Revitalization Program

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member MACALUSO, Teresa R.
Council Member SMITH, Jeffrey M.
Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

BE IT FURTHER ORDAINED that the zoning classification of each of the
parcels in the following list is hereby changed to **Waterfront District**:

- 4-13-103.000 518 WATER ST
 - 4-13-104.000 502 WATER ST
 - 4-13-105.000 490 PEARL ST
 - 7-01-204.000 140 NEWELL ST
 - 6-06-405.000 731 REAR HUNTINGTON ST
- And,

BE IT FURTHER ORDAINED that the zoning classification of each of the
parcels in the following list is hereby changed to **Commercial District**:

- 6-02-101.000 347 FACTORY ST
- 6-02-102.000 341 FACTORY ST
- 6-04-302.000 445 FACTORY ST
- 6-04-303.000 429 FACTORY ST
- 6-04-304.000 419 FACTORY ST
- 6-04-306.000 413 FACTORY ST
- 6-04-310.000 357 FACTORY ST
- 6-05-102.000 661 FACTORY ST
- 6-05-103.100 649 FACTORY ST
- 6-05-103.200 VL-3 FACTORY ST
- 6-05-104.100 629 FACTORY ST
- 6-05-106.000 40 FAIRBANKS ST
- 6-05-201.001 VL-1 FACTORY ST
- 6-05-202.000 507 FACTORY ST
- 6-05-204.000 129 FACTORY SQ
- 6-05-301.000 667 FAIRBANKS ST
- 6-05-301.001 VL-7 FAIRBANKS ST
- 6-05-301.002 VL-5 FAIRBANKS ST
- 6-05-302.000 571 FAIRBANKS ST
- 6-05-303.000 567 FAIRBANKS ST
- 6-05-303.001 569 FAIRBANKS ST
- 6-05-401.000 491 FACTORY ST
- 6-05-402.000 451 FACTORY ST
- 6-06-401.000 743 HUNTINGTON ST
- 6-06-401.001 VL-3 HUNTINGTON ST
- 6-06-402.000 731 HUNTINGTON ST

ORDINANCE

Page 3 of 3

Changing the Approved Zoning Classifications of
Parcels on Black River Parkway, Factory Street,
Factory Square, Huntington Street, and the South
Side of Water Street in Order to Implement the Local
Waterfront Revitalization Program

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member MACALUSO, Teresa R.
Council Member SMITH, Jeffrey M.
Mayor GRAHAM, Jeffrey E.

YEA	NAY

Total

6-11-502.000 801 HUNTINGTON ST
6-11-502.001 805 HUNTINGTON ST
And,

BE IT FURTHER ORDAINED that the zoning classification of each of the
parcels in the following list is hereby changed to **Downtown District**:

6-02-103.000 333 FACTORY ST
6-02-104.000 327 FACTORY ST
6-02-107.000 247 FACTORY ST
7-01-136.000 129 MILL ST
7-01-201.000 100 NEWELL ST
7-01-201.001 VL MILL ST
7-01-202.000 108 NEWELL ST
And,

BE IT FURTHER ORDAINED that the Zoning Map of the City of Watertown
shall be amended to reflect these changes, and

BE IT FURTHER ORDAINED this amendment to the Zoning Ordinance of the
City of Watertown shall take effect as soon as it is published once in the official newspaper of
the City of Watertown, or printed as the City Manager directs.

Seconded by Council Member Teresa R. Macaluso



MEMORANDUM

CITY OF WATERTOWN, NEW YORK – PLANNING OFFICE
245 WASHINGTON STREET, SUITE 304, WATERTOWN, NY 13601
PHONE: (315) 785-7730 – FAX: (315) 782-9014

TO: Planning Board Members

FROM: Kenneth A. Mix, Planning and Community Development Coordinator *KAM*

SUBJECT: LWRP Zone Changes Phase 5 – Factory Street

DATE: May 24, 2012

After discussion of existing land uses on Factory Street, Bee Bee Island, and the south side of Water Street at the May 1, 2012 meeting, staff is proposing the zone changes shown on the attached map. There was concern about property owners being willing or able to provide access to the river under the Waterfront District. There was also concern about making uses non-conforming.

This proposal avoids some of the problems discussed. Rather than change most of the area to Waterfront District, we have used a combination of Downtown, Commercial, and Residence C Districts that allow housing, which is the prime reason for making the LWRP changes.

For the most part, industrial parcels will be moved to a Commercial designation in order to avoid non-conforming uses, though some uses will become non-conforming as to setbacks. A portion of the north side of Factory Street is set for Downtown District, which will mirror the existing zoning on the south side of the street. The Knowlton property, the interior parcels on Bee Bee Island, and commercial/industrial areas on Water Street will not be changed as they contain active industrial uses.

The whitewater rafting operation on Black River Parkway, the vacant dilapidated property at the intersection of Pearl and Water streets and an under water parcel next to Sewall's Island will be changed to Waterfront District.

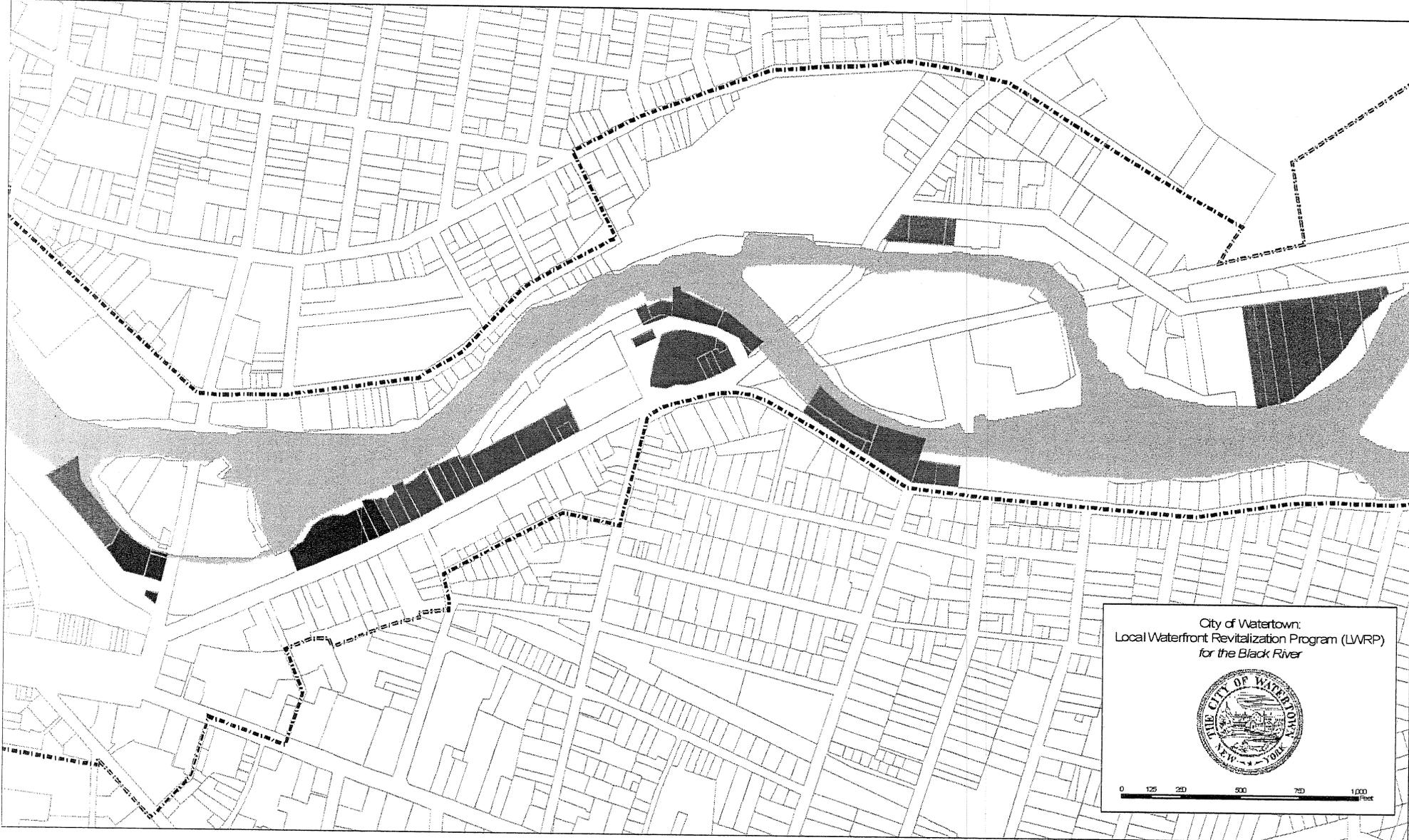
This proposal includes 48 parcels with 30 owners.

cc: City Council Members
Robert Slye, City Attorney
Justin Wood, Civil Engineer II

	DOWNTOWN		WATERFRONT
	RESIDENCE C		COMMERCIAL

Proposed LWRP Zoning

Factory Huntington and Water Streets



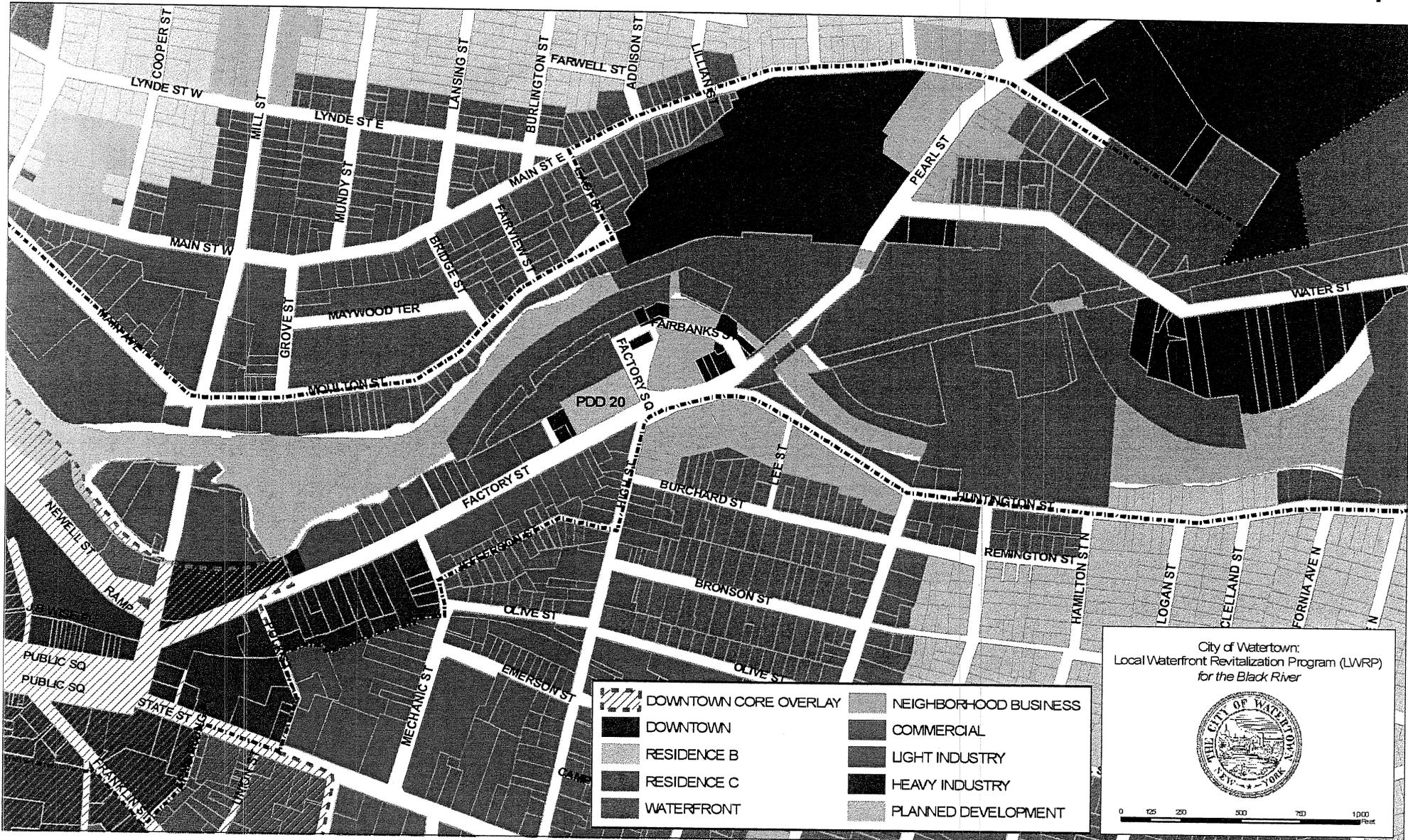
City of Watertown:
Local Waterfront Revitalization Program (LWRP)
for the Black River



0 125 250 500 750 1,000
Feet

Existing Zoning

Factory Huntington and Water Streets



Excerpt from 6/5/12 Planning Board Meeting Minutes

**LWRP ZONE CHANGES – PHASE 5
FACTORY ST, WATER ST, HUNTINGTON ST, BLACK RIVER PKWY**

The Board then considered a request submitted by Staff to change the approved zoning classifications of parcels on the Black River Parkway, Factory Street, Factory Square, Huntington Street, and the south side of Water Street in order to implement the Local Waterfront Revitalization Program.

Mr. Mix noted that these were the same changes preliminarily discussed at the last meeting. He then went through each of the parcels in the proposed change area, outlining the reasoning behind the change. Active industrial uses were left alone, and most nonconforming uses were avoided.

Mr. Fontana asked what the current land use was for the parcel at the corner of Pearl St and Water St. Mr. Mix said that it is currently vacant, and was formerly an auto repair shop and possibly a gas station. He explained that the property owners had at one point indicated that they wanted the zoning changed, thinking that it would help them sell the property.

Mr. Harris then moved to recommend approval by City Council of the request submitted by Staff to change the approved zoning classifications of parcels on the Black River Parkway, Factory Street, Factory Square, Huntington Street, and the south side of Water Street in order to implement the Local Waterfront Revitalization Program.

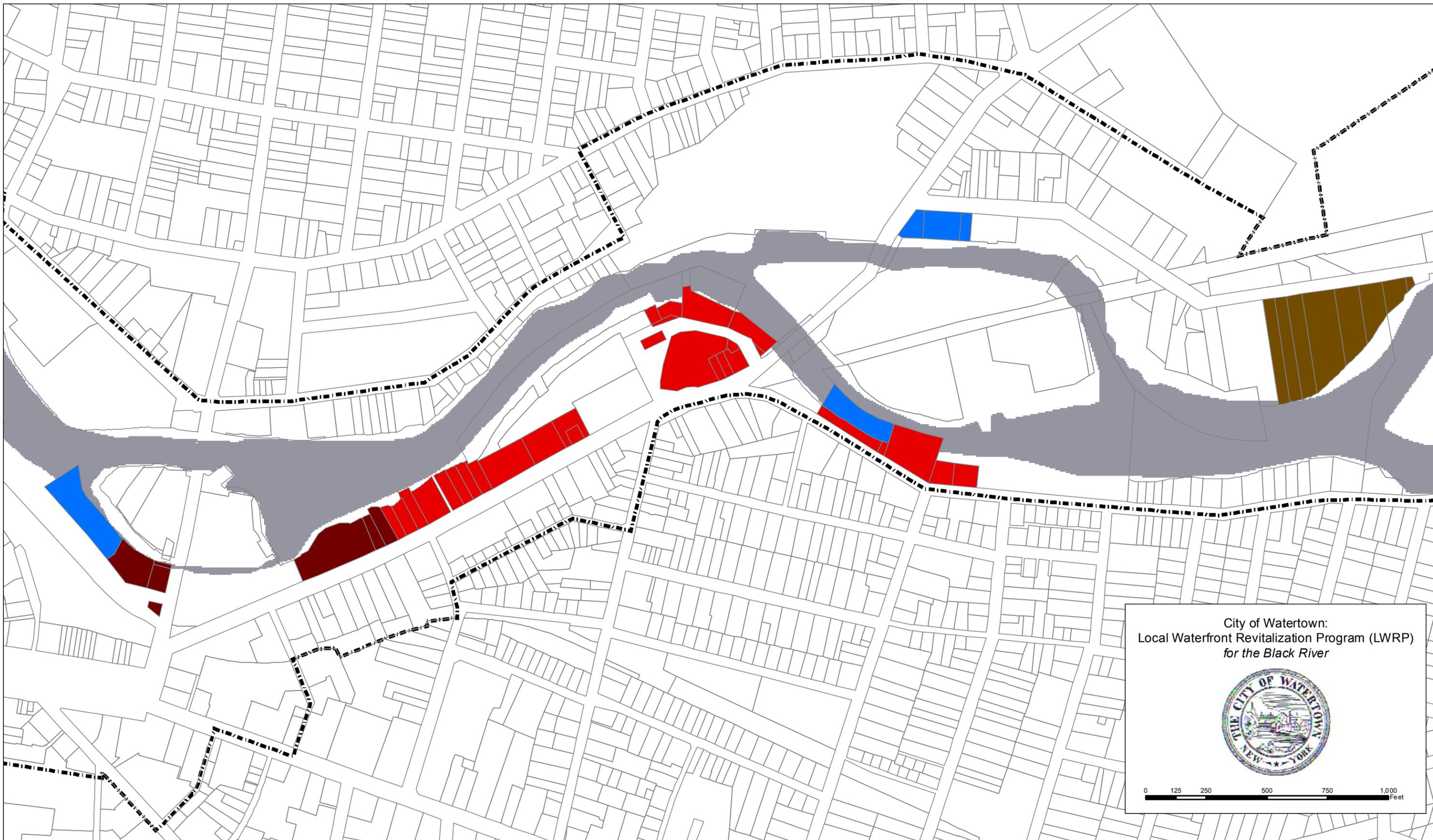
Mr. Fontana seconded the request, all voted in favor.

Proposed LWRP Zoning

Factory Huntington and Water Streets



	DOWNTOWN		WATERFRONT
	RESIDENCE C		COMMERCIAL



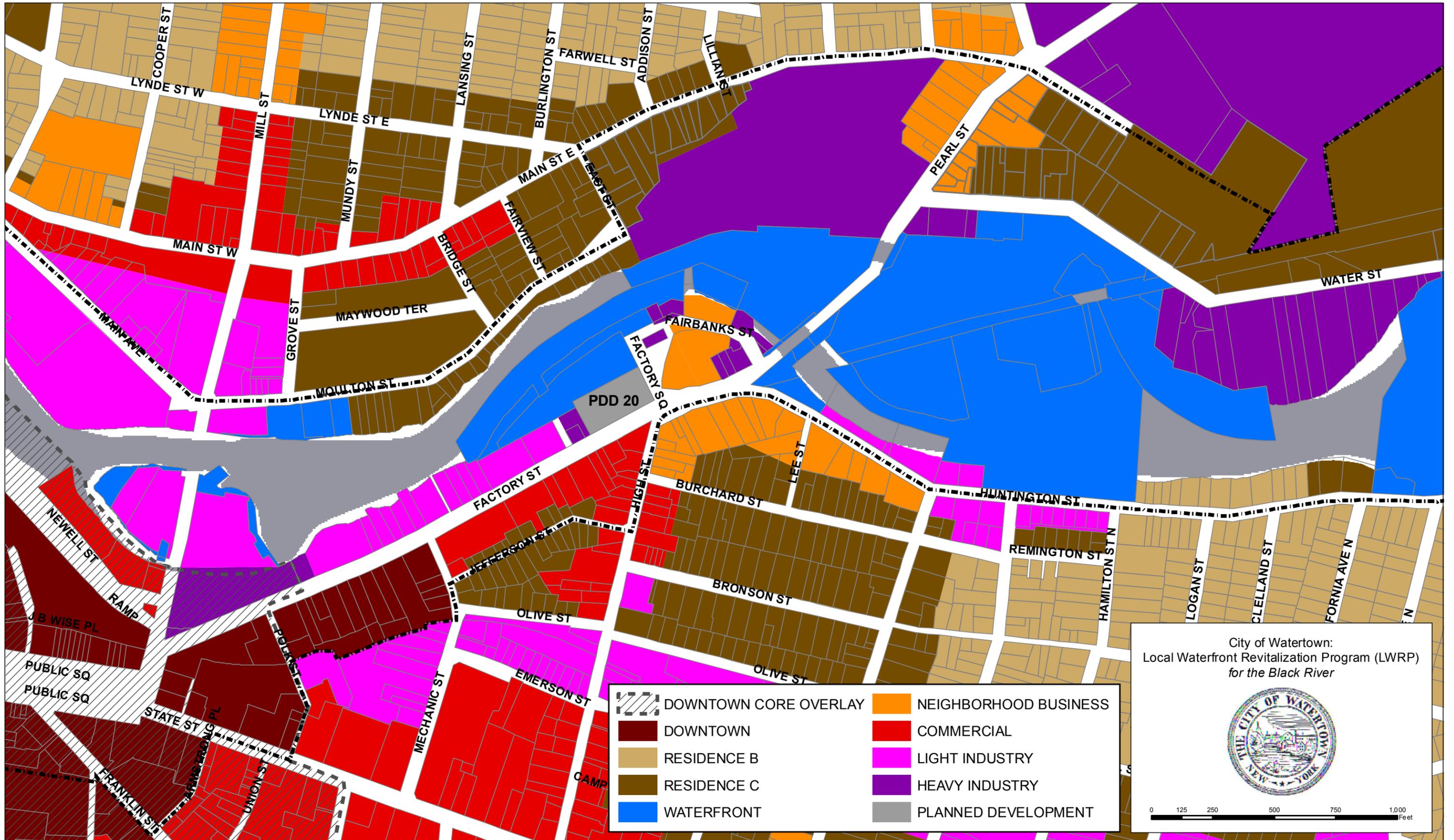
City of Watertown:
Local Waterfront Revitalization Program (LWRP)
for the Black River



0 125 250 500 750 1,000
Feet

Existing Zoning

Factory Huntington and Water Streets



City of Watertown:
Local Waterfront Revitalization Program (LWRP)
for the Black River

0 125 250 500 750 1,000 Feet

June 19, 2012

To: The Honorable Mayor and City Council
From: John C. Krol, City Manager
Subject: Request for Funding, Jefferson County Historical Society

At the June 18, 2012 meeting, the City Council discussed the attached letter from Mr. William G. Wood, Executive Director of the Jefferson County Historical Society. They are requesting consideration for financial support from the Tourism Fund in the amount of \$15,000, an increase of \$5,000 from the FY 2011-12 agreement. To give Council another opportunity to consider this request, Mr. Wood will be in attendance at the July 2, 2012 meeting to answer any questions.

Year to date, we have received approximately \$3,800 in receipts from the Historical Society for reimbursement for FY 2011-12. The funding request would be used to market the facility and exhibits of the Historical Society via media, brochures and posters. The Historical Society has planned museum exhibits, history tours, lectures, private and community events that will be marketed and promoted to draw visitors to the City of Watertown.

The Fiscal Year 2012-13 Tourism budget for publicity was adopted in the amount of \$50,000. The proposal presented to City Council by the Thousand Islands International Tourism Council on April 9, 2012 was for \$41,850, leaving \$8,150 available for requests such as this one from the Jefferson County Historical Society. Staff would like to know City Council's direction.



Jefferson County Historical Society

228 Washington St., Watertown, NY 13601

Phone:
(315) 782-3491

Fax:
(315) 782-2913

Website:
JeffersonCountyHistory.org

Officers

Jeffrey Garvey
President

Patti Schreck
1st Vice President

Dan Dupee II
Treasurer

Board of Trustees

Roxanne M. Burns
Christine Cisco
Jonah Coburn
Ken Eysaman
Mark Gebo
Nusrat Hafeez
Kevin Kieff
Dawn Ludovici
Cathy Pisarski
Taylour Scanlin

Museum Staff

William G. Wood
Executive Director

Lisa Earp
Office Manager

Melissa Widrick
Curator of Education

David T. Coleman
Caretaker

June 8, 2012

Mr. John Krol
City Manager
City of Watertown
245 Washington Street
Watertown, NY 13601-3380



Dear Mr. Krol,

The Jefferson County Historical Society is requesting consideration for approval of 2012 funding through a Public Benefit Services Agreement similar to the one approved via Special Tourism Funds in 2011.

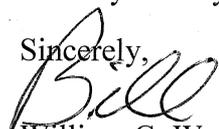
Our request this year is for approval of \$15,000 in funding to be utilized in marketing via media, promotion, brochures and posters. Discussions with News 7 / Fox 28 and the Watertown Daily Times have yielded partnerships providing the JCHS with each pledging \$10,000 in media support for the year. The actual payment to these media partners was \$3,500 total. Additional media partnerships are being sought to continue this successful strategy. Your funding support encourages these partnerships.

Our calendar of programs, exhibits and events continue to grow. The schedule offers families and individuals many educational and entertaining opportunities to travel to downtown Watertown. The funding requested will allow us to increase the strength of our promotion throughout the year. The recent *Heritage Days 2012* media campaign generated awareness and interest in the JCHS but also for Watertown as a destination. Guests continue to visit us, some lifelong area residents, who have never been on our campus before or have not been for decades. Our attendance doubled in January and tripled in February.

Enclosed is information about the JCHS activities planned. I will be glad to discuss more details in person to support this request.

Thank you for your consideration.

Sincerely,


William G. Wood

Executive Director
Jefferson County Historical Society

Jefferson County Historical Society Events and Activities 2012/13 Calendar

Date	Event
Jun. 9th	<i>NY's North Country & the Civil War</i> - Talk and Book Signing
Jun. 16th	Fathers Day Workshop - Family Activity
June-Aug.	Box Lunch Review-Front Lawn - Wednesdays / Fridays
June- Dec.	Hunting and Firearms Exhibit
July 14th	Historic Summer Games - Family Activity (Noon - 2pm)
Aug. 3rd	<i>The Battle of Big Sandy</i> - Talk and Book Signing
Aug. 11th	Historical Society 500 Donor Reception (Noon - 3pm)
Aug. 18th	3rd Annual Victorian Garden Fashion Show Luncheon
Aug. 25th	History on the Water - Crescent Yacht Club
Aug. 28th	Skaneateles / Merry Go Round Theater Bus Trip
Sept. 1st	JCHS's History Detectives - Family Activity
Oct. 20th	Harvest Celebration - Family Activity (1:00 - 3:00pm)
Nov. 17-18	Holiday Victorian Faire
Dec. - Feb.	Holiday Model Train Display - Family Activity
Dec. 8th	Holiday Reception at Paddock Mansion
Dec. 15th	Santa's Workshop - Family Activity
Jan. +	"Gems of the JCHS" Rear Gallery Exhibit
Feb. 4th	JCHS's History Detectives - Family Activity (1:00 - 3:00pm)
Mar.	JCHS Bus Trip
Mar.	Easter Egg Hunt & Parade - Family Activity (1:00 - 3:00pm)
May	Mothers Day Tea (1-3pm)
May	JCHS Open Reception for Members
Jun.	Heritage Days - 1800's Living History Demonstrations / Antique Fire Truck Muster / Antique Tractors & Farm Life / Classic Car Cruise-In & Block Party / North Country History Partners / New Car Expo

June 25, 2012

To: The Honorable Mayor and City Council

From: John C. Krol, City Manager

Subject: Request for Funding, Disabled Persons Action Organization

I have attached a letter just received from Ms. Cynthia L. Fitzpatrick, Executive Director of the Disabled Persons Action Organization (DPAO), requesting consideration for financial support from the Tourism Fund in the amount of \$5,000. The funding request would be used to assist in promoting their 2012 Summer Concert Series.

The Fiscal Year 2012-13 Tourism Fund budget for publicity was adopted in the amount of \$50,000. The proposal presented to City Council by the Thousand Islands International Tourism Council on April 9, 2012 was for \$41,850, leaving \$8,150 available for requests such as this one from DPAO. There is also an outstanding request from the Jefferson County Historical Society in the amount of \$15,000. Staff would like to know City Council's direction.

Disabled Persons Action Organization

617 Davidson Street, Box 222
Watertown, NY 13601

Cynthia L. FitzPatrick
Executive Director
June 21, 2012

Tel: 315-782-3577
1-800-533-2859
Website: dpao.org
Fax: 315-782-6673

Mr. John Kroll
City Manager
City of Watertown
Room 302
Municipal Building
245 Washington Street
Watertown, New York 13601



Dear John:

The Disabled Persons Action Organization (DPAO) is requesting \$5,000 from the City of Watertown Tourism Fund to assist us in promoting our 2012 Summer Concert Series. DPAO will promote and publicize the advantages of the City of Watertown through an extensive Marketing and Advertising Campaign which will include Radio, TV, Newspaper, etc.

DPAO is a non-profit, tax exempt organization whose mission is to provide quality and effective individualized services to developmentally disabled children and adults in Jefferson and Lewis Counties. The services are primarily geared to helping families cope with the stress of caring for their disabled loved ones in their own homes.

DPAO's annual concert series generate funds that enable the agency to expand services beyond what government resources can support thus providing vitally needed opportunities to over 500 families with developmental disabilities. Receiving additional individualized support has made it possible for people with disabilities to remain at home where there is more love and attention, than placement in a more costly community residence or other facility.

DPAO's Summer Concert Series brings thousands of concert goers to the Watertown Area each year to watch some of the best entertainers in the world! The City of Watertown, along with many, many businesses, etc. benefits from the revenue generated from these visitors who stay in the hotels, eat in the restaurants and purchase items from area businesses.

DPAO thanks the City of Watertown in advance for your time and consideration for this most important matter. Please contact me with any questions or if you need additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Cynthia L. FitzPatrick". The signature is fluid and cursive, written over a white background.

Cynthia L. Fitzpatrick
Executive Director

Disabled Persons Action Organization

617 Davidson Street, Box 222

Watertown, NY 13601

Cynthia L. FitzPatrick
Executive Director

Tel: 315-782-3577

1-800-533-2859

Website: dpao.org

Fax: 315-782-6673

June 21, 2012

Mr. John Kroll
City Manager
City of Watertown
Room 302
Municipal Building
245 Washington Street
Watertown, New York 13601



Dear John:

The Disabled Persons Action Organization (DPAO) has been notified by the Watertown Parks and Recreation Department that we will now be charged RV Site Fees regarding having our Mobile Homes on location for our annual summer concert series at the Watertown Fairgrounds.

DPAO has been doing concerts at the Watertown Fairgrounds Arena and the Watertown Fairgrounds Baseball Field since the mid 1990's and has never been charged a fee for having our Mobile Homes at the concert location(s). The Watertown Parks and Recreation Department has told us that according to the Fee's Ordinance Calendar there will now be a \$20 per day charge for an RV Site with a hookup for utilities or \$10 per day charge without utilities.

DPAO is requesting that the City of Watertown / Watertown Parks and Recreation Department waive these fees for our not-for-profit agency as these fees will add additional expenses to the cost of bringing top name entertainment to Watertown, New York.

DPAO is a non-profit, tax exempt organization whose mission is to provide quality and effective individualized services to developmentally disabled children and adults in Jefferson and Lewis Counties. The services are primarily geared to helping families cope with the stress of caring for their disabled loved ones in their own homes.

DPAO thanks the City of Watertown in advance for your time and consideration for this most important matter. Please contact me with any questions or if you need additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Cynthia L. FitzPatrick". The signature is fluid and cursive.

Cynthia L. Fitzpatrick
Executive Director

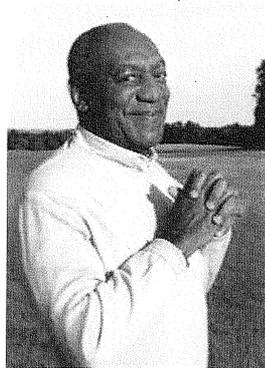


Car-Freshner

DPAO / TOYOTA / CAR-FRESHNER 2012 Summer Concert Series

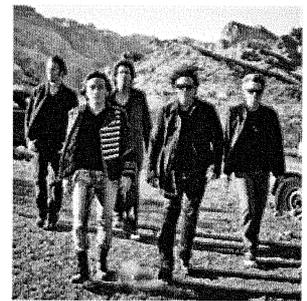
Find us on **Facebook**
Disabled Persons Action Organization (DPAO)

Blake Shelton
With Justin Moore
Friday, July 6th at 7pm
Watertown Fairgrounds
Reserved- \$75.00
General Admission- \$49.00



Bill Cosby
www.billcosby.com
Saturday, July 28th at 7pm
Watertown Fairgrounds Arena
Reserved- \$56.00
General Admission- \$40.00

JOURNEY
with Loverboy
www.JOURNEYMUSIC.COM
Tuesday, August 14th at 7pm
Watertown Fairgrounds
Reserved- \$75.00
General Admission- \$55.00



Doodlebops
With Caillou
Saturday, August 4th at 3pm
Watertown Fairgrounds Arena
Reserved- \$23.00
General Admission - \$18.00

For Reserved Tickets:
Visit our website at www.DPAO.org
Or by calling 782-0044

General Admission Tickets are Available at:

Select Kinney Drugs
Price Chopper Supermarkets

CO- SPONSORS



Judy & Steven McAllaster-Gunn



ADVANCED
BUSINESS
SYSTEMS
INCORPORATED



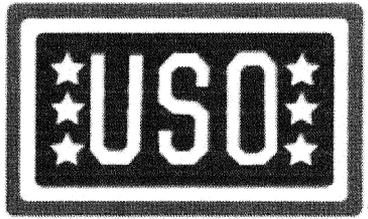
Town of Watertown

June 21, 2012

To: The Honorable Mayor and City Council
From: John C. Krol, City Manager
Subject: Request for Free Ice Time and Free Skate Rental, USO

The USO Fort Drum has submitted the attached request for the City of Watertown to donate four hours of ice time and free skate rental at the Watertown Arena on a Friday or Saturday in December 2012.

If the time could be worked out with the Parks and Recreation schedule, staff would like to know City Council's direction on the possible donation.



Fort Drum

June 19, 2012

John C. Krol
City Manager
245 Washington Street, Rm. 302
Watertown, NY 13601

Dear Mr. Krol,

The USO is a 501(c)3 private, nonprofit organization whose mission is to lift the spirits of America's troops and their family members. The original intent of Congress - and enduring style of USO delivery - is to represent the American people by extending a touch of home to the military. In order to fulfill our mission, the USO Fort Drum relies on the generosity of patriotic Americans and local organizations to provide our essential services to United States Military personnel and their families.

The USO Fort Drum is asking the City of Watertown to donate four (4) hours of ice time and free skating at the Watertown Arena on a Friday or Saturday in December (dependent on the arena schedule) for the USO to host a military-exclusive "Winter Wonderland" party. The USO would supply staff to work the event, music/entertainment, and snacks and beverages.

Hosting programs and events in the local community benefits us all: it benefits the troops & families as they get free entertainment and a new, unique experience; it benefits the community with awareness of services and goodwill of your donation; and it benefits the USO by providing us an avenue to support our men & women in uniform. It is our hope that this becomes an annual event in Watertown as a way to show our appreciation for our troops' service.

Point of contact for this request is Rachel Millios, Programs Manager at 315-408-4826 or rmillios@uso.org.

Thank you,

Karen Clark
Director, USO Fort Drum

June 28, 2012

To: The Honorable Mayor and City Council

From: John C. Krol, City Manager

Subject: Request to Waive Fees For Use of the Softball Fields,
Can-Am Fast Pitch Shootout

The attached request from the Can-Am Fast Pitch Shootout Director requests that the City of Watertown Parks and Recreation Department waive or reduce the fees charged for the use of the softball fields. The 8th Annual Can-Am Fast Pitch Shootout will be held July 27-29, 2012.

Staff is requesting Council direction.

June 27, 20112

Mr. John Krol
City Manager-City Hall
245 Washington Street
Room 3012
Watertown NY, 13601



Dear Mr. Krol

I would like to take this time to inform you of my interest in receiving a waiver/reduction in the costs of using the softball fields in the City of Watertown for the running of the 8th Annual Can-Am Fast-Pitch Shootout held in Watertown on July 27-29 of 2012.

For the past 7 years we have been running this softball tournament with much success bringing in teams, families, officials, collegiate coaches and spectators from across the Northeast and Canada for this prestigious tournament. This year alone we have seventy two teams coming into the area for this three day event and I feel this tournament will continue to be successful and grow while providing a great economic and financial impact to the Watertown community.

Having recently been told of the new fees for the use of the field's leads me to ask for this waiver/reduction at this time. I am also asking for such a reduction based on the past successes we have had with the tournament, the strong working relationship we have had with the Parks and Recreation Department and the body of work that we provide to bring people into the Greater Watertown area to vacation, play competitive softball, and enjoy this region of the state.

Any feedback or help that you or the City Council can give to this request is certainly appreciated.

I look forward to hearing from you.

Sincerely,

Michael Lennox
Can-Am Fast-Pitch Shootout Director

June 25, 2012

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: Properties Not Redeemed

The two year redemption period ended on Monday, June 25, 2012 for those parcels included in the June 24, 2010 tax sale auction. The following is a list of those properties for which the City is eligible to issue itself a tax sale deed.

<u>Address</u>	<u>Parcel #</u>	<u>Previous Owner</u>	<u>Property Class</u>	<u>Zoning</u>	<u>Assessed Value</u>	<u>Lot size</u>
1407 State Street	05-01-103.000	Harold J. Benware	Single Family	Residential C	\$63,300	65' x 120'
606 Factory Street	06-06-315.000	John D. Blacke	Detached Row Building	Neighborhood Business	\$69,000	56' x 175'
660 Huntington Street	06-06-321.000	John D. Blacke	Three Family	Neighborhood Business	\$37,400	54' x 180'
729 Morrison Street	01-03-105.000	William Decillis	Vacant Lot	Neighborhood Business	\$10,000	66' x 100'
753 Rear Main Street West	01-14-201.000	Fort Drum Storage LP	Manufacturing	Heavy Industry	\$205,700	Waterfront – 114' x 420'; Rear – 280' x 40'
611 Olive Street	06-07-217.000	Kenneth F. Kluge	Two Family	Residential C	\$51,500	50' x 102'
221 Rutland Street South	12-06-208.000	Michael Lopez	Two Family	Residential B	\$50,600	55' x 110'
507 Holcomb Street	10-17-116.000	Mary Sloan	Two Family	Residential A	\$77,500	51' x 79'
259 Seymour Street	03-09-303.000	Rhoda-Jo Stress	Single Family	Residential A	\$56,300	50' x 100'
123 Lynde Street East	03-04-201.000	Jeffrey S. Tomlinson	Three Family	Residential C	\$71,300	86' x 73'

1407 State Street



606 Factory Street



660 Huntington Street



753 Rear Main Street West



611 Olive Street



221 Rutland Street South



507 Holcomb Street



259 Seymour Street



123 Lynde Street East



729 Morrison Street



Tax sale deeds for the following parcels will be offered to the non-City tax sale certificate holder:

<u>Address</u>	<u>Tax Sale Certificate Holder</u>
340 Flower Avenue East	ICA Renovations
144 Glenn Avenue	Julie Williams
237 Goodale Street	Myron Kehoe
231 Goodale Street	Myron Kehoe
21 Katherine Street	Omar McKoy
457 Portage Street	James Paige



1869

CITY OF WATERTOWN
ENGINEERING DEPARTMENT
MEMORANDUM

DATE: 26 June, 2012

TO: John Krol, City Manager

FROM: Kurt Hauk, City Engineer

SUBJECT: Ornamental Street Light Current Issues Report

The purpose of this memorandum is to provide background concerning the issue of ornamental street lighting in the City of Watertown. Since the issue of street lighting was normally under the purview of the previous City Manager, there will be gaps in the information provided. I will provide an overview of the information that I know.

Street lighting within the City of Watertown is governed by the Streetlight Agreement between National Grid, formerly Niagara Mohawk, and the City of Watertown that was executed in 1995. This agreement is an off-shoot of the purchase of the City's municipal power infrastructure by National Grid, formerly Niagara Mohawk.

The current issue involving ornamental lighting involves the practice of National Grid replacing old luminaries with the approved new luminaries but placing them on the old existing poles instead replacing it in conjunction with an approved new pole as a set. This has resulted in several complaints to Council from constituents. This practice is new and is contrary to a verbal agreement reached between N.G. and the previous City Manager, Mary Corriveau.

The previous agreement was that N.G. would replace the approved new poles and luminaries as a set and that N.G. would endeavor to replace ornamental lighting using block integrity. In doing so, N.G. would store the old poles and luminaries that were still serviceable to use them as temporary replacements for individual locations as a replacement in kind. Ornamental lights replaced in this fashion would remain until the entire block would be replaced with the approved new fixtures. This evolved out of the State Street Reconstruction Federal Pass-Through Project where the existing poles and luminaries were all replaced with the approved new poles and luminaries along the entire mile long length of the project. The City's position was not to have the old poles and luminaries reinstalled at the completion of the new street project. National Grid's position was that they did not want to maintain multiple ornamental light configurations in the City. They didn't want to maintain stock, tools, and replacement parts for multiple luminaries and poles.

This practice to the best of my knowledge was done verbally through the City Manager and our previous N.G. Account Manager. There were no amendments to the Streetlight Agreement or MOU's developed that I am aware of. Both of the respective parties have since retired from their organizations. This is probably the genesis of this new practice of mixing new luminaries and old poles, since the new individuals are not aware of the informal agreement.

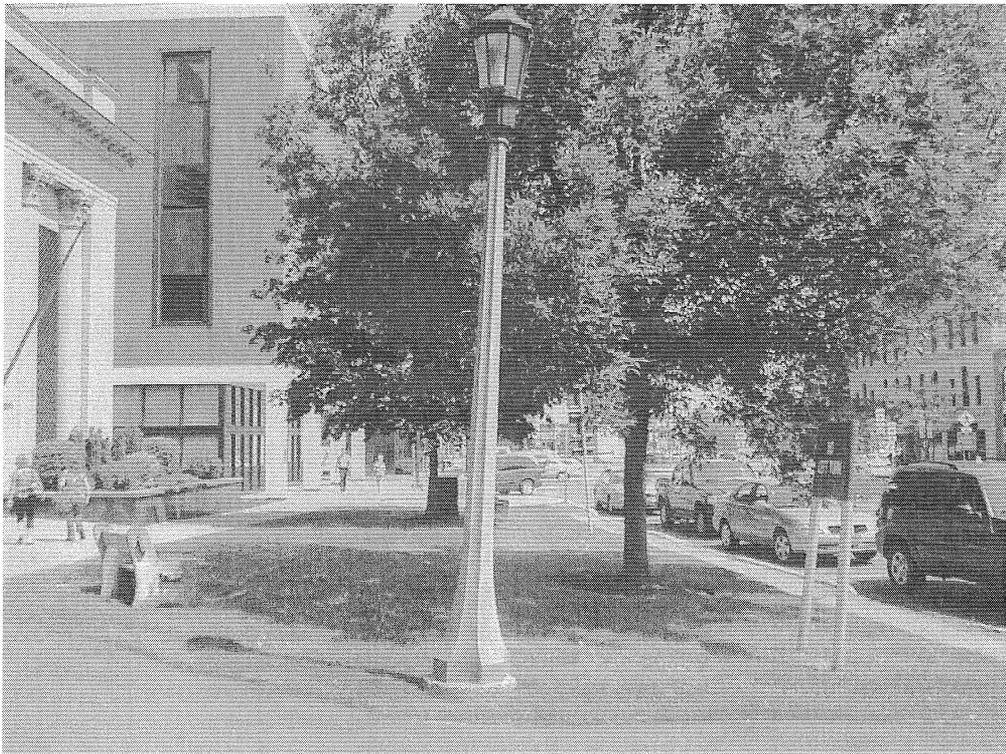
I have enclosed a photo of the approved pole and also the hybrid configuration as well as a copy of the Streetlight Agreement.

3 Encl

Cc. Elliott Nelson, Confidential Assistant to the City Manager



Approved Configuration as a Set



Hybrid Configuration

Todd Froyell
785-9225

STREETLIGHT AGREEMENT

THIS AGREEMENT, made and entered into on the 19th day of March, 1991, by and between the CITY OF WATERTOWN, a municipal corporation (hereinafter referred to as the "CITY"), with offices at Room 302 Municipal Building, 245 Washington Street, Watertown, New York, 13601 and NIAGARA MOHAWK POWER CORPORATION, a corporation organized and existing under the laws of the State of New York (hereinafter referred to as "NIAGARA") with its offices and principal place of business at 300 Erie Boulevard West, Syracuse, New York, 13202.

W I T N E S S E T H:

WHEREAS, the CITY has historically provided traffic signal and street lighting service in Watertown, New York; and

WHEREAS, the CITY and NIAGARA have entered into an Agreement of Sale, dated March 19, 1991 (the "Agreement of Sale"), pursuant to which the CITY has agreed to sell and NIAGARA has agreed to purchase the CITY's street lights, luminaries, poles, fixtures and associated wire connections for Watertown, New York (the "Street Lighting System") and the CITY's electrical distribution facilities (the "Electric Distribution System");

WHEREAS, the CITY and NIAGARA desire to provide for arrangements by which NIAGARA will provide electrical services and maintenance services with respect to the Street Lighting System and electric supply for the CITY's traffic signals in Watertown, New York (the "Traffic Signals").

NOW, THEREFORE, in consideration of the premises and covenants hereinafter set forth, the parties hereto have agreed and do hereby mutually agree as follows:

FIRST: After NIAGARA takes title to the Electric Distribution System, NIAGARA will connect, as necessary, the Street Lighting System and Traffic Signals to NIAGARA's distribution system solely at its own expense.

SECOND: NIAGARA will sell electric energy to the CITY for use in the Street Lighting System at the rates contained in NIAGARA's Rate Schedule PSC No. 213 Electricity, Service Classification No. 3 as the same may be changed, amended and/or supplemented.

THIRD: Except as provided in Paragraph SECOND above, NIAGARA will own, operate and maintain the Street Lighting System at NIAGARA's sole cost and expense.

FOURTH: NIAGARA will make a good faith effort to maintain and, if necessary, replace the existing ornamental street lights (the "Existing Ornamentals"). When NIAGARA determines in its sole discretion that the continued operation of the Existing Ornamentals is no longer economically feasible, NIAGARA and the CITY will jointly select an acceptable replacement in accordance with good utility practice. Such replacements will be provided and installed by NIAGARA solely at its own expense. Since future ornamental street lights jointly chosen by NIAGARA and the CITY may have a greater or lesser lumen output than the Existing Ornamentals, the future installation of ornamental street lights may result in a greater or lesser number of ornamental street lights than currently exists.

FIFTH: Except as otherwise set forth in Paragraph FOURTH, any future additions, upgrades or expansions of the existing Street Lighting System will be at the sole direction of the CITY. Any such future additions, upgrades or expansions requested by the CITY shall be provided by NIAGARA pursuant to NIAGARA's Rate Schedule PSC No. 213 Electricity, Service Classification No. 2. Alternatively, the CITY may provide all of the equipment meeting NIAGARA's specifications necessary for the requested addition, upgrade or expansion, and NIAGARA will install the equipment at its sole cost and expense and will supply energy under the provisions of Paragraph SECOND for the new street lights.

SIXTH: In the event the CITY totally rebuilds any CITY street, NIAGARA shall, to the extent necessary, replace any and all existing ornamental street lights on that street with curb standard lighting at NIAGARA's sole cost and expense.

SEVENTH: NIAGARA will sell electric energy to the CITY for use in the Traffic Signals at the rates contained in NIAGARA's Rate Schedule PSC No. 213 Electricity, Service Classification No. 4 as the same may be changed, amended and/or supplemented.

EIGHTH: The CITY will operate and maintain the Traffic Signals at its own cost and expense.

NINTH: The term of this AGREEMENT shall commence on January 1, 1991 and shall continue for a term of forty (40) years up to and including December 31, 2030.

TENTH: This AGREEMENT and the payments to be made hereunder shall not be assigned or transferred by either party hereto without prior written notification to and the written consent of the other party, which consent shall not be unreasonably withheld.

ELEVENTH: This AGREEMENT and all of its terms and conditions shall bind and inure to the benefit of the heirs, executors, administrators, successors, grantees and permitted assigns of the respective parties hereto.

TWELFTH: This AGREEMENT shall be governed by the laws of the State of New York. If any section, phrase, provision or portion of this AGREEMENT shall for any reason be held or adjudged to be invalid, illegal or unenforceable by any court of competent jurisdiction, such section, phrase, provision or portion so adjudged shall be deemed separate, distinct and independent and the remainder of this AGREEMENT shall be and remain in full force and effect and shall not be invalidated, rendered illegal or unenforceable or otherwise affected by such holding or adjudication.

THIRTEENTH: This AGREEMENT may be executed in several counterparts, each of which shall be an original and all of which together shall constitute but one and the same instrument.

FOURTEENTH: No delay or omission in the exercise of any right under this AGREEMENT shall impair any such right or shall be taken, construed or considered as a waiver or relinquishment thereof, but any such right may be exercised from time to time and as often as may be deemed expedient. In the event that any agreement or covenant herein shall be breached and the breach thereafter waived, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.

FIFTEENTH: This AGREEMENT is exclusive and contains all of the terms of the agreement between the parties and no amendment, modification or waiver of any portion of this AGREEMENT may be made except in express terms and by an instrument in writing signed by each of the parties hereto and in the case of a waiver, signed by the party waiving compliance.

SIXTEENTH: In the event of any dispute under this AGREEMENT, either party may make application to an appropriate administrative or judicial authority or body for relief.

SEVENTEENTH: All notifications pursuant to this AGREEMENT shall be in writing and shall be personally delivered or mailed by certified or registered first class mail, postage prepaid, return receipt requested, as follows:

To NIAGARA:

REGIONAL GENERAL MANAGER
NIAGARA MOHAWK POWER CORPORATION
137 Main Avenue
Watertown, New York 13601

and

MANAGER-POWER PURCHASE AND SALE CONTRACTS
NIAGARA MOHAWK POWER CORPORATION
300 Erie Boulevard West
Syracuse, New York 13202

To the CITY:

CITY MANAGER
Room 302
Municipal Building
245 Washington Street
Watertown, New York 13601

and

CITY ENGINEER
Room 305
Municipal Building
245 Washington Street
Watertown, New York 13601

Either party may change its address for notices by notice to the other in the manner provided above.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed as of the day and year first above written.

CITY OF WATERTOWN

NIAGARA MOHAWK POWER CORPORATION

By: _____

By: _____

Name: T. Urling Walker

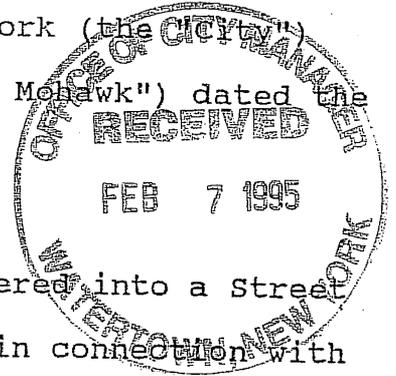
Name: _____

Title: MAYOR

Title: _____

ADDENDUM TO STREET LIGHT AGREEMENT

This sets forth an addendum to a certain Street Light Agreement between the City of Watertown, New York (the "City") and Niagara Mohawk Power Corporation ("Niagara Mohawk") dated the 19th day of March 1991.



RECITALS

1. The City and Niagara Mohawk entered into a Street Light Agreement on the 19th day of March 1991 in connection with Niagara Mohawk's purchase of the City's street lighting system and electric distribution system.

2. Paragraph "Fourth" of the Street Light Agreement described Niagara Mohawk's obligation to replace existing ornamental street lights within the City's street lighting system.

3. The City and Niagara Mohawk desire to set forth, in this Addendum, the number of ornamental street lights to be replaced, the areas where those lights are to be replaced, the time frame in which those lights could be replaced, and the type of replacement light to be used.

AGREEMENT

1. The City and Niagara Mohawk agree that an acceptable replacement for the ornamental street lights within the City's street lighting system is one similar to the Edgewater 11' 0" Post William and Mary style Luminaire and Lamp Post manufactured by the Spring City Electrical Manufacturing Co. (the "replacement fixture").

2. The City and Niagara Mohawk agree that the number

of ornamental street lights in existence on March 19, 1991, the date of the original Street Light Agreement, was 853 ornamental street lights.

3. The City and Niagara Mohawk agree that the City, by City Council resolutions dated October 7, 1991, March 2, 1992, and May 4, 1992, approved the removal of a total of 143 ornamental street lights. Accordingly, the City and Niagara Mohawk agree that Niagara Mohawk is bound, under Paragraph "Fourth" of the Street Light Agreement, to replace a total of 710 ornamental street lights with the replacement fixture.

4. The City and Niagara Mohawk agree that Niagara Mohawk shall replace the ornamental street lights as they existed on March 19, 1991 in all areas other than those authorized to be removed by City Council resolutions dated October 7, 1991, March 2, 1992, and May 4, 1992.

5. The City and Niagara Mohawk agree that the replacement of the ornamental street lights shall be solely at Niagara Mohawk's expense, and that replacement shall begin during the construction season in 1995, with completion of the installation of a total of 710 replacement fixtures to take place no later than December 31, 1999.

6. Niagara Mohawk agrees that the luminaires/heads on the six (6) temporary replacement lights currently located on Massey Street in the City of Watertown will be replaced with the same type used on the replacement fixtures.

7. The City agrees that it shall provide Niagara

Mohawk with the requested color of the replacement fixtures on or before January 31, 1995.

8. Niagara Mohawk agrees to donate a total of 100 of the previously existing ornamental street lights, to the City, with standard and luminaire, for use by the City for its own ornamentation plans. As of the date of this Addendum, Niagara Mohawk has donated 48 of the previously existing ornamental street lights to be credited toward the 100 lights to be donated.

9. Niagara Mohawk further agrees to make additional existing ornamental standards and luminaires above the 100 lights to be donated, available for purchase by the City, and citizens of the City, on a priority basis over all other customers. Niagara Mohawk also agrees to make standards and luminaires available to individual citizens of the City and the City, on a per piece basis, at auction. Niagara Mohawk's obligation to give the City of Watertown and its citizens priority in purchase of standards and luminaires shall continue through completion of the project. All standards and luminaires sold by auction to the City shall not be used for resale purposes.

10. Nothing in this agreement shall be construed to affect any of the other provisions of the Street Light Agreement or any other agreement between the City and Niagara Mohawk dated March 19, 1991, and it is expressly understood that this Addendum is solely for the purpose of further defining the City's and

June 25, 2012

To: The Honorable Mayor and City Council
From: John C. Krol, City Manager
Subject: Street Closure Request for Choreographed Dance on Public Square

The attached request to hold a choreographed dance routine on Public Square has been received, also requesting the closing down of Public Square and part of Washington Street on October 27, 2012.

This request was circulated to the departments, and Staff is recommending that the event be located at another venue in order to avoid the street closures. Other locations have already been communicated to Ms. Hollingsworth, but she is requesting that the City consider the Public Square event.

Staff is requesting Council direction.

Tasha Hollingsworth
415 Gaffney Dr. #2
Watertown, NY 13601
June 15, 2012



Attn: City Manager
245 Washington St. Ste. 302
Watertown, NY 13601

To Whom It May Concern:

My name is Tasha Hollingsworth, I am an Army Spouse who has recently been stationed here at Fort Drum. I am looking to get involved with the community by putting together a Thrill the World event as a fundraiser for The Wounded Warrior Project. I have met with Mike Miller at the North Country Arts Council, and he sent me your way in hopes that you may be interested.

Thrill the World is a synchronized worldwide event on October 27th, 2012 at 3:00pm. A bunch of people dressed as zombies, dancing a choreographed dance to Michael Jacksons "Thriller", while trying to beat a World Record. You can learn about TTW at www.thrilltheworld.com. My proposal is to hold the event in Public Square. All of the dancers would line up along Washington St. until the countdown to "Thrill time", perform the dance and then there is a brief count afterwards. All in all it takes roughly 30 minutes. I co-ran a TTW event at The Pier in downtown St. Petersburg, FL in 2010 and we had almost 300 people! I am also working with the event manager for the St. Petersburg event this year to brainstorm ideas.

I will be organizing dance lessons between now and then, or it can be learned online. My goal leading up to the event is to perform one or two "flash mobs" a month at various locations to promote the actual event. So far I have received quite a bit of interest. My biggest obstacle has been securing the location, so I hope that you can help! I have set up a local Facebook page as well to keep people informed (search Thrill Watertown) and will probably set up a website where people can register.

Aside from raising money for a good cause, I believe this is a great way for the community and local businesses to come together. I have been in contact with photographers, make-up artists as well as the NCAC to brainstorm ideas with them. As far as fundraising for Wounded Warrior Project, I would probably organize it as a \$5-\$10 donation which would be taken when people register for the event. I will be working with them to get promotional materials as well. Also, because this is a world record event, dancers will have to register and they will receive a number to be counted towards the world record, and everyone who dances will receive a Certificate of Participation from Thrill the World.

City Manager
June 15, 2012
Page 2

I would really love to get the ball rolling with this and am hoping that you can help! Even if it couldn't be done in Public Square, maybe you could point me in another direction? You can reach me at 727-365-6678 or by e-mail at fitnessbytasha@gmail.com. Thank you, and I look forward to hearing from you!

Sincerely,

Tasha Hollingsworth
TTW Event Manager

June 28, 2012

To: The Honorable Mayor and City Council
From: Elliott B. Nelson, Assistant to the City Manager
Subject: ESIP Fire Department Insurance Policy

The City's insurance broker, Haylor, Freyer and Coon, has recently presented City staff with a proposal for a special insurance program for Fire Departments. ESIP coverage, which is only available to Fire Departments, offers specialized coverage above and beyond the basic insurance policy currently carried by the City. This report is intended to brief Council on this change in insurance coverage for the City.

There are several important reasons why the City's insurance broker is recommending we implement this insurance policy for the Watertown Fire Department. First, this insurance policy would reimburse the City for the replacement cost new value of all fire vehicles if they were totaled in an accident. For example, if the Fire Department's 1986 E-one Aerial truck was severely damaged in an accident, the City would receive the full agreed-upon value for the truck through the ESIP policy, which is \$908,509. If the same accident were to occur under our current policy, the City would only receive a small fraction of that money because we are only reimbursed for the depreciated value of the truck. This same benefit is accorded to departmental equipment under the ESIP policy. If any turn-out gear, water or other rescue equipment or similar contents are damaged beyond repair, they would be replaced at full replacement cost, at no cost to the City, less the \$1,000 deductible.

The ESIP policy also includes liability coverage that will help protect the City above and beyond our current self-funded plan. Here, the City would be protected by \$2,000,000 per occurrence and \$12,000,000 in the general aggregate for instances involving liability pertaining to the Fire Department's response to an incident. Similarly, this policy would also cover for damage to any other fire department that is called into the City for mutual aid.

This plan will cost the City \$24,921 for the Fiscal Year beginning July 1, 2012. However, removing the City's fire vehicles from the current insurance plan will reduce the premium by approximately \$20,000. Thus, the net cost to the City for this superior coverage would only be approximately \$5,000 and would give the City liability protection and full replacement cost on vehicles and equipment.