

**CITY OF WATERTOWN, NEW YORK
AGENDA**

This shall serve as notice that an Adjourned City Council meeting will be held on Wednesday, June 1, 2011, at 6:30 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

ROLL CALL

RESOLUTIONS

- Resolution No. 1 - Establishing Property Tax Rate for Fiscal Year 2011-12
- Resolution No. 2 - Approving 2011-12 Operating Budgets, City of Watertown New York
- Resolution No. 3 - Approving 2011-12 through 2015-16 Capital Program Budget, City of Watertown, New York

ORDINANCES

- Ordinance No. 1 - Establishing Water Rates

LOCAL LAW

- Local Law No. 2 of 2011 - Amending Section 253-17 of the City of Watertown Code of the City of Watertown To Provide for Change in Sewer Service Charge

PRESENTATION

- Independent Accountant's Report on Applying Agreed-Upon Procedures – Poulsen & Podvin, Laurie Podvin

ADJOURNMENT

NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY, JUNE 6, 2011.

May 31, 2011

To: The Honorable Mayor and City Council

From: Mary M. Corriveau, City Manager

Subject; Fiscal Year 2011-12 Budget Resolutions, Ordinance
And Local Law

Attached for City Council consideration are resolutions associated with the adoption of the Fiscal Year 2011-12 Budget.

This first resolution establishes the Property Tax Rate for Fiscal Year 2011-12 at \$7.218 per \$1,000 of assessed valuation. This represents a -3.47% decrease in tax rates from the current Fiscal Year. The final tax levy decrease is (\$187,186), which is a 2.50% decrease over this year.

The second resolution approves the City's Operating Budgets for the upcoming fiscal year. Combined appropriations of \$49,654,362 are being approved for the General, Water, Sewer, Library and Tourism Funds. An appropriation of \$8,221,499 is proposed for the Reserve and Self Funded Health Insurance Funds.

The final resolution approves the Capital Program budget for Fiscal Years 2011-12 through 2015-16. Amendments made to the Capital Budget program during budget discussion have been incorporated into this resolution, except the amendments to the CHIPS projects, which will be available for Council on Wednesday evening.

Also please find an Ordinance establishing the Water rates for the City and a Local Law amending the code for establishment of the Sewer Rates. Prior to considering the Sewer Rate changes, a Public Hearing must be held. Staff is recommending that this Public Hearing be held on June 20, 2011 at 7:30 p.m.

RESOLUTION

Page 1 of 1

Establishing Property Tax Rate for
Fiscal Year 2011-12

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

Introduced by

WHEREAS the City Council of the City of Watertown, New York has determined the Budget for 2011-12 for all operating funds for the City of Watertown in the amount of \$49,654,362 of which \$38,023,157 is the General Fund, and of this amount in the General Fund \$7,300,238 is to be raised by taxes on real estate and \$13,290 is to be collected in omitted City taxes,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown that the tax on real estate in the amount of \$ 7,300,238 is hereby levied and the rate to produce \$ 7,286,948 of this levy is hereby established at \$ 7.218 per \$1,000 of assessed valuation, and the remaining \$ 13,290 is to be collected in omitted taxes.

Seconded by

CALCULATION OF PROPERTY TAX RATE

	<u>2010-11</u>	<u>2011-12</u>	<u>CHANGE</u>	<u>% CHANGE</u>
Appropriations	\$36,193,378	\$38,023,157	\$1,829,779	5.06%
Less Revenues	\$27,688,454	\$28,873,556	\$1,185,102	4.28%
Less Fund Balance	\$700,000	\$1,496,223	\$796,223	113.75%
Less Sidewalk Reserve	\$47,500	\$50,665	\$3,165	6.66%
Less Capital Reserve	\$360,000	\$365,000	\$5,000	1.39%
Plus Tax Reserve	\$90,000	\$62,525	-\$27,475	-30.53%
Real Property Taxes	\$7,487,424	\$7,300,238	-\$187,186	-2.50%
Taxable Assessed Valuation	\$999,381,290	\$1,009,575,758	\$10,194,468	1.02%
Tax Rate per 1000	\$7.477	\$7.218	-\$0.259	-3.47%

RESOLUTION

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Approving 2011-12 Operating Budgets,
City of Watertown New York

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

Introduced by

WHEREAS the City Council of the City of Watertown, New York has met and considered the Proposed Budget for the City of Watertown for Fiscal Year 2011-12 and it has conducted public hearings on the Proposed Budget and has determined that revenues and appropriations for the several funds in the Budget for 2011-12 will be as indicated in the Budget Detail of Changes of Revenues and Appropriations, which Detail is attached and made a part of this resolution,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York that it hereby adopts the Budget for the City Government for Fiscal Year 2011-12 in the total amount of \$ 49,654,362 of which in the General Fund \$ 28,873,556 to be raised by estimated revenues other than real property taxes, \$ 13,290 is estimated to be received from omitted taxes and \$ 7,286,948 is to be raised by real property tax levy. In adopting the Budget, the City Council hereby appropriates \$ 49,654,362 for all operating funds, and

BE IT FURTHER RESOLVED that in adopting the Budget, the City Council hereby appropriates \$ 8,221,499 for all reserve funds, and

BE IT FURTHER RESOLVED that in adopting the Budget, the City Council approves the Fiscal year 2011-12 Detail of Changes in Revenues and Expenses, which is attached and made a part of this resolution.

Seconded by

Fiscal Year 2011-12 Detail of Changes in Revenues and Expenses

GENERAL FUND BUDGET:		Proposed <u>Budget</u>	Adopted <u>Budget</u>	
REVENUES:				
	Total Other Revenues	<u>\$28,873,556</u>	<u>\$28,873,556</u>	\$0
	Sidewalk Reserve	\$50,665	\$50,665	\$0
	Capital Reserve	\$365,000	\$365,000	\$0
	Appropriated Fund Balance	<u>\$946,592</u>	<u>\$1,496,223</u>	\$549,631
A1001	Real Property Taxes	\$7,487,424	\$7,300,238	-\$187,186
A1050	Real Property Tax Reserve	<u>-\$62,525</u>	<u>-\$62,525</u>	\$0
	TOTAL REVENUES	<u>\$37,660,712</u>	<u>\$38,023,157</u>	<u>\$362,445</u>

APPROPRIATIONS:		Proposed <u>Budget</u>	Adopted <u>Budget</u>	
A3410	Fire Department			
	.230	\$38,000	\$0	-\$38,000
A6310	CAPC	\$52,000	\$62,000	\$10,000
A6530	Private Social Services Agency	\$1,600	\$11,600	\$10,000
A9512	Library Fund Transfer	\$1,216,232	\$1,276,677	\$60,445
A9950	Capital Fund Transfer	<u>\$1,073,000</u>	<u>\$1,393,000</u>	\$320,000
	Total Appropriations	<u>\$37,660,712</u>	<u>\$38,023,157</u>	<u>\$362,445</u>

WATER FUND BUDGET:		Proposed <u>Budget</u>	Adopted <u>Budget</u>	
REVENUES:				
	Total Other Revenues	<u>\$4,765,100</u>	<u>\$4,765,100</u>	\$0
	Appropriated Fund Balance Debt Reserve	\$71,438	\$71,438	\$0
	Appropriated Fund Balance	<u>\$18,680</u>	<u>\$22,445</u>	\$3,765

TOTAL REVENUES			<u>\$4,855,218</u>	<u>\$4,858,983</u>	<u>\$3,765</u>
APPROPRIATIONS:					
F8330	Water Treatment	.410	\$229,150	\$232,915	\$3,765
Total Appropriations			<u>\$4,855,218</u>	<u>\$4,858,983</u>	<u>\$3,765</u>

			Proposed <u>Budget</u>	Adopted <u>Budget</u>	
SEWER FUND BUDGET:					
REVENUES:					
					\$0
Total Other Revenues			<u>\$4,943,182</u>	<u>\$4,943,182</u>	\$0
Appropriated Fund Balance Debt Reserve			\$84,765	\$84,765	\$0
Appropriated Fund Balance			<u>\$0</u>	<u>\$12,114</u>	\$12,114
TOTAL REVENUES			<u>\$5,027,947</u>	<u>\$5,040,061</u>	<u>\$12,114</u>

APPROPRIATIONS:					
G8130	Sewage Treatment	.410	\$980,000	\$992,114	\$12,114
Total Appropriations			<u>\$5,027,947</u>	<u>\$5,040,061</u>	<u>\$12,114</u>

LIBRARY FUND BUDGET:					
REVENUES:					
L5031	Interfund Transfer		<u>\$ 1,216,232</u>	<u>\$1,276,677</u>	\$60,445
Total Other Revenues			<u>\$1,284,716</u>	<u>\$1,345,161</u>	\$60,445
Appropriated Fund Balance			<u>\$150,000</u>	<u>\$150,000</u>	\$0
TOTAL REVENUES			<u>\$1,434,716</u>	<u>\$1,495,161</u>	\$60,445

APPROPRIATIONS:					
L7410	Library	.110	\$125,315	\$164,781	\$39,466
		.810	\$78,572	\$84,018	\$5,446
		.830	\$37,019	\$40,038	\$3,019
		.850	\$78,326	\$90,840	\$12,514
Total Appropriations			<u>\$1,434,716</u>	<u>\$1,495,161</u>	\$60,445

RESOLUTION

Page 1 of 1

Approving 2011-12 through 2015-16
Capital Program Budget, City of Watertown,
New York

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

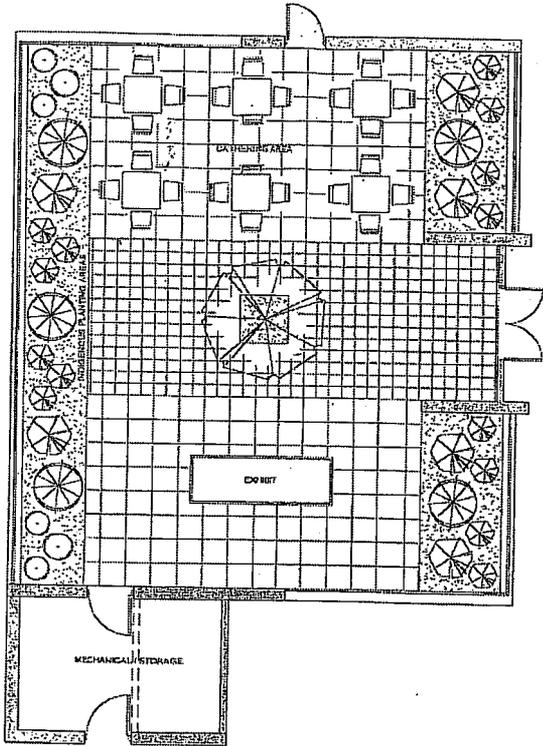
Introduced by

WHEREAS the City Council of the City of Watertown, New York has met and considered the Proposed Budget for the City of Watertown for Fiscal Year 2011-12, including the Proposed Capital Program for the years 2011-12 through 2015-16 and has conducted public hearings on the Proposed Capital Program Budget, and has determined that the projects as listed in the Capital Program as amended by the attached detail report, which is made a part of this resolution, shall constitute the Capital Program,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown, New York hereby adopts the Capital Program Budget for the years 2011-12 through 2015-16.

Seconded by

FISCAL YEAR 2011-2012
 CAPITAL BUDGET
 FACILITY IMPROVEMENTS
 THOMPSON PARK

PROJECT DESCRIPTION	COST
<p>Aviary Building Conversion</p> <p>This project involves the conversion of the existing aviary building at Thompson Park Zoo to an enclosed exhibit and demonstration area. The upgrade will enclose the structure with opaque panels as well as climate control.</p> <div style="text-align: center;">  <p style="font-size: small;">FLOOR PLAN LAYOUT SCALE 1/8" = 1'-0"</p> </div> <p>Funding to support this project will be through a transfer from the General Fund (A 9950.0900).</p>	<p>\$320,000</p>
TOTAL	\$320,000

ORDINANCE

Page 1 of 4

Establishing Water Rates

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

Introduced by

BE IT ORDAINED by the City Council that Chapter 301 of the Municipal Code is hereby amended by deleting Sections 301-17 (A), (B), (D), (E) and (H); and

BE IT FURTHER ORDAINED by the City Council that the Municipal Code, Chapter 301 be and the same is hereby amended by adding thereto new Sections 301-17 (A), (B), (D), (E) and (H) as follows:

301-17. Water Rates and Charges. The rate for both domestic and industrial metered water within the City of Watertown shall be as follows:

A. METER RATES

(1) Quarterly Meter Rates:

First 1,200 cubic feet (8,976 gallons)	\$37.00 per 1,000 cubic feet (7,480 gallons)
Over 1,200 cubic feet (8,976 gallons)	\$25.00 per 1,000 cubic feet (7,480 gallons)

(2) Monthly meter rates

First 400 cubic feet (2,992 gallons)	\$37.00 per 1,000 cubic feet (7,480 gallons)
Over 400 cubic feet (2,992 gallons)	\$25.00 per 1,000 cubic feet (7,480 gallons)

ORDINANCE

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Establishing Water Rates

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

B. MINIMUM CHARGE QUARTERLY FOR CITY USE

(1) Quarterly charge for City use

Meter Size (inches)	Cubic Feet	Gallons	Minimum Charge
5/8	900	6,732	\$ 33.30
3/4	1,500	11,220	51.90
1	2,700	20,196	81.90
1 1/2	5,100	38,148	141.90
2	8,400	62,832	224.40
3	15,900	118,932	411.90
4	26,400	197,472	674.40
6	51,900	388,212	1,311.90
8	84,000	628,320	2,114.40
10	120,000	897,600	3,014.40

(2) Monthly charge for City use

Meter Size (inches)	Cubic Feet	Gallons	Minimum Charge
5/8	300	2,244	\$ 11.10
3/4	500	3,740	17.30
1	900	6,732	27.30
1 1/2	1,700	12,716	47.30
2	2,800	20,944	74.80
3	5,300	39,644	137.30
4	8,800	65,824	224.80
6	17,300	129,404	437.30
8	28,000	209,440	704.80
10	40,000	299,200	1,004.80

ORDINANCE

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Establishing Water Rates

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
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 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

D. METER RATES OUTSIDE CITY

First 1,200 cubic feet (8,976 gallons)	\$44.40 per 1,000 cubic feet (7,480 gallons)
Over 1,200 cubic feet (8,976 gallons)	\$30.00 per 1,000 cubic feet (7,480 gallons)

E. MINIMUM CHARGE QUARTERLY FOR OUSIDE CITY USE

Meter Size (inches)	Cubic Feet	Gallons	Minimum Charge
5/8	900	6,732	\$ 39.96
3/4	1,500	11,220	62.28
1	2,700	20,196	98.28
1 1/2	5,100	38,148	170.28
2	8,400	62,832	269.28
3	15,900	118,932	494.28
4	26,400	197,472	809.28
6	51,900	388,212	1,574.28
8	84,000	628,320	2,537.28
10	120,000	897,600	3,617.28

H. PARTIAL TAX EXEMPTION RATES

Unit	Charge
1	\$ 3.70
2	\$ 7.40
3	\$11.10
4	\$14.80
5	\$18.50
6	\$22.20
7	\$25.90
8	\$29.60

ORDINANCE

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Establishing Water Rates

Council Member BURNS, Roxanne M.

Council Member BUTLER, Joseph M. Jr.

Council Member MACALUSO, Teresa R.

Council Member SMITH, Jeffrey M.

Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

And,

BE IT FURTHER ORDAINED that this ordinance shall take effect on July 1, 2011, after it has been published once in the official newspaper of the City of Watertown, or as the City Manager directs.

Seconded by

Page 1 of 3
 Amending Section 253-17 of the City of Watertown
 Code of the City of Watertown To Provide for
 Change in Sewer Service Charge

	YEA	NAY
Council Member BURNS, Roxanne M.		
Council Member BUTLER, Joseph M. Jr.		
Council Member MACALUSO, Teresa R.		
Council Member SMITH, Jeffrey M.		
Mayor GRAHAM, Jeffrey E.		
Total		

Introduced by

BE IT ENACTED by the City Council of the City of Watertown as follows:

§253-17 of the City Code of the City of Watertown as follows:

C. Rates.

(1) The basis for the normal sewer service charge shall be the volume of water consumed from the Public Water Supply System by the individual property owner. The rates for both domestic and industrial metered sewer service within the City of Watertown shall be as follows:

(a) QUARTERLY METER RATES:

First 1,200 cubic feet (8,976 gallons)	\$36.00 per 1,000 cubic feet (7,480 gallons)
Over 1,200 cubic feet (8,976 gallons)	\$21.00 per 1,000 cubic feet (7,480 gallons)

(b) MONTHLY METER RATES:

First 400 cubic feet (2,992 gallons)	\$36.00 per 1,000 cubic feet (7,480 gallons)
Over 400 cubic feet (2,992 gallons)	\$21.00 per 1,000 cubic feet (7,480 gallons)

Page 2 of 3
 Amending Section 253-17 of the City of Watertown
 Code of the City of Watertown To Provide for
 Change in Sewer Service Charge

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

YEA	NAY

(c) MINIMUM CHARGE FOR QUARTERLY INSIDE CITY USE Total

Meter Size	Cubic Feet	Gallons	Minimum Charge
5/8"	900	6,732	\$ 32.40
3/4"	1,500	11,220	49.50
1 "	2,700	20,196	74.70
1 1/2"	5,100	38,148	125.10
2 "	8,400	62,832	194.40
3 "	15,900	118,932	351.90
4 "	26,400	197,472	572.40
6 "	51,900	388,212	1,107.90
8 "	84,000	628,320	1,782.00
10"	120,000	897,600	2,538.00

(d) MINIMUM CHARGE FOR MONTHLY INSIDE CITY USE:

Meter Size	Cubic Feet	Gallons	Minimum Charge
5/8"	300	2,244	\$ 10.80
3/4"	500	3,740	16.50
1 "	900	6,732	24.90
1 1/2"	1,700	12,716	41.70
2 "	2,800	20,944	64.80
3 "	5,300	39,644	117.30
4 "	8,800	65,824	190.80
6 "	17,300	129,404	369.30
8 "	28,000	209,440	594.00
10"	40,000	299,200	846.00

Amending Section 253-17 of the City of Watertown Code of the City of Watertown To Provide for Change in Sewer Service Charge

(2) Eldery Exemption

Unit	Charge
1	\$ 3.60
2	\$ 7.20
3	\$10.80
4	\$14.40
5	\$18.00
6	\$21.60
7	\$25.20
8	\$28.80

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

BE IT FURTHER ORDAINED that the Sewer Service Charge shall be instituted with the sewer bills dated on or after July 1, 2011 and contained on all bills, and

BE IT FURTHER ORDAINED that a public hearing was held on this amendment on June 6, 2011, at 7:30 p.m. in the City Council Chambers, and

BE IT FURTHER ORDAINED that this Local Law shall take effect immediately upon its being filed in the Office of the Secretary of State.

Seconded by