

CITY OF WATERTOWN, NEW YORK
AGENDA
Wednesday, May 25, 2016

This shall serve as notice that an **Adjourned** City Council meeting will be held on Wednesday, May 25, 2016, at 5:30 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

RESOLUTIONS

- Resolution No. 1 - Approving 2016-17 Operating Budgets, City of Watertown, New York
- Resolution No. 2 - Establishing Property Tax Rate for Fiscal Year 2016-17
- Resolution No. 3 - Approving 2016-17 through 2020-21 Capital Program Budget, City of Watertown, New York
- Resolution No. 4 - Amendment No. 106 to the Management and Management Confidential Pay Plan for Fiscal Year 2016-17
- Resolution No. 5 - Authorizing Spending From Capital Reserve Fund
- Resolution No. 6 - Authorizing Spending From the Duffy Fairgrounds Stadium Reserve Fund
- Resolution No. 7 - Approving Schedule of Fees for Parks and Recreation, FY 2016-17

NEW BUSINESS

ADJOURNMENT

NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY, JUNE 6, 2016.

Res Nos. 1, 2, 3, 4

May 25, 2016

To: The Honorable Mayor and City Council
From: James E. Mills, City Comptroller
Subject: Fiscal Year 2016-17 Budget Resolutions

Attached for City Council consideration are resolutions associated with the adoption of the Fiscal Year 2016-17 Budget.

The following changes were made as a result of the budget meeting held on May 23rd:

- Decrease property tax levy increase to be 4% over FY 2015-16 (\$823,004 decrease)
- Increase appropriated fund balance to balance the budget (\$646,218 increase)
- Abolish 8 Fire Captain positions and demote staff to Firefighters (\$101,964 decrease in wages and benefits)
- Eliminate Building Safety Inspector position (\$64,316 decrease in wages and benefits)
- Reduce funding for Parks and Recreation temporary clerk position (\$25,506 decrease in wages and benefits)
- Add funding for Community Action Planning Council (\$15,000 increase)

The first resolution approves the City's Operating Budgets for the upcoming fiscal year. Combined appropriations of \$54,445,279 are being approved for the General, Water, Sewer, Library and Tourism Funds. Total appropriations of \$9,277,469 are being approved for the Mandatory Reserve, Compensation Reserve, Risk Retention Reserve and Self Funded Health Insurance Funds.

The second resolution establishes the Property Tax Rate for Fiscal Year 2016-17 at \$8.2219 per \$1,000 of assessed valuation. This represents a 1.48% increase to the property tax rate from the current year. The tax levy is \$8,751,251 which represents a 4.00% increase over the current year.

The third resolution approves the Capital Program budget for Fiscal Years 2016-17 through 2020-21.

The fourth resolution establishes the management/management confidential salaries for the upcoming fiscal year. The Fiscal Year 2016-17 Budget contains an appropriation for a one and three quarters percent (1.75%) salary increase for Management and Management Confidential employees with the exception of the Information Technology Manager and Chief Water Treatment Plant Operator which received a lump sum salary increase rather than the flat percentage increase.

RESOLUTION

Page 1 of 1

Approving 2016-17 Operating Budgets,
City of Watertown, New York

Council Member HORBACZ, Cody J.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Council Member WALCZYK, Mark C.
 Mayor BUTLER, Jr., Joseph M.
 Total

YEA	NAY

Introduced by

WHEREAS the City Council of the City of Watertown, New York has met and considered the Proposed Budget for the City of Watertown for Fiscal Year 2016-17 and it has conducted public hearings on the Proposed Budget and has determined that revenues and appropriations for the several funds in the Budget for 2016-17 will be amended as indicated in the Budget Detail of Changes of Revenues and Appropriations, which detail is attached and made a part of this resolution,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York that it hereby adopts the Budget for the City Government for Fiscal Year 2016-17 in the total amount of \$54,460,279 of which in the General Fund \$31,999,920 is to be raised by estimated revenues other than real property taxes, \$646,218 is to be appropriated from fund balance, \$33,845 is to be appropriated from the sidewalk program reserve, \$20,000 is to be appropriated from the Fairgrounds Stadium reserve, \$505,000 is to be appropriated from the Capital reserve, \$13,800 is estimated to be received from omitted taxes and \$8,737,451 is to be raised by real property tax levy. In adopting the Budget, the City Council hereby appropriates \$54,460,279 for all operating funds, and

BE IT FURTHER RESOLVED that in adopting the Budget, the City Council hereby appropriates \$9,277,469 for all reserve funds, and

BE IT FURTHER RESOLVED that in adopting the Budget, the City Council approves the Budget Detail of Changes in Revenues and Appropriations to the Proposed Budgets, which is attached and made a part of this resolution.

Seconded by

Fiscal Year 2016-17 Detail of Changes in Revenues, Expenditures and Fund Balance Appropriations to the Proposed Budgets

	City Council			Reason
	Proposed Budget	Proposed Amount	Variance	
General Fund Revenues:				
A.1001 Property Taxes	\$ 9,649,505	\$ 8,751,251	\$ (898,254)	To reduce the levy increase to 4%
A.1110 Sales Tax	\$ 17,875,000	\$ 18,030,000	\$ 155,000	To increase estimated sales tax revenue
A.2610 Fines	\$ 122,000	\$ 132,000	\$ 10,000	To increase parking ticket revenue
	\$ 27,646,505	\$ 26,913,251	\$ (733,254)	
Appropriated Fund Balance	\$ -	\$ 646,218	\$ 646,218	To appropriate fund balance to balance the budget
	\$ 27,646,505	\$ 27,559,469	\$ (87,036)	
General Fund Expenditures:				
A.1230.0110 City Manager - Salaries	\$ 245,166	\$ 244,741	\$ (425)	To adjust management pay
A.1230.0810 City Manager - Retirement	\$ 30,285	\$ 30,222	\$ (63)	To adjust management pay
A.1230.0830 City Manager - Social Security	\$ 18,756	\$ 18,723	\$ (33)	To adjust management pay
A.1315.0110 City Comptroller - Salaries	\$ 176,987	\$ 175,793	\$ (1,194)	To adjust management pay
A.1315.0810 City Comptroller - Retirement	\$ 55,286	\$ 55,116	\$ (170)	To adjust management pay
A.1315.0830 City Comptroller - Social Security	\$ 27,029	\$ 26,952	\$ (77)	To adjust management pay
A.1345.0110 Purchasing - Salaries	\$ 69,599	\$ 69,089	\$ (510)	To adjust management pay
A.1345.0810 Purchasing - Retirement	\$ 16,054	\$ 15,972	\$ (82)	To adjust management pay
A.1345.0830 Purchasing - Social Security	\$ 7,676	\$ 7,637	\$ (39)	To adjust management pay
A.1355.0110 Assessment - Salaries	\$ 66,827	\$ 66,338	\$ (489)	To adjust management pay
A.1355.0810 Assessment - Retirement	\$ 24,854	\$ 24,776	\$ (78)	To adjust management pay
A.1355.0830 Assessment - Social Security	\$ 13,347	\$ 13,310	\$ (37)	To adjust management pay
A.1410.0110 City Clerk - Salaries	\$ 139,300	\$ 138,735	\$ (565)	To adjust management pay
A.1410.0810 City Clerk - Retirement	\$ 20,490	\$ 20,400	\$ (90)	To adjust management pay
A.1410.0830 City Clerk - Social Security	\$ 10,657	\$ 10,613	\$ (44)	To adjust management pay
A.1430.0110 Civil Service - Salaries	\$ 44,342	\$ 44,017	\$ (325)	To adjust management pay
A.1430.0810 Civil Service - Retirement	\$ 4,204	\$ 4,174	\$ (30)	To adjust management pay
A.1430.0830 Civil Service - Social Security	\$ 3,430	\$ 3,405	\$ (25)	To adjust management pay
A.1440.0110 Engineering - Salaries	\$ 280,014	\$ 277,967	\$ (2,047)	To adjust management pay
A.1440.0810 Engineering - Retirement	\$ 63,944	\$ 63,650	\$ (294)	To adjust management pay
A.1440.0830 Engineering - Social Security	\$ 32,858	\$ 32,701	\$ (157)	To adjust management pay
A.1490.0110 Public Works Administration - Salaries	\$ 96,300	\$ 95,595	\$ (705)	To adjust management pay
A.1490.0120 Public Works Administration - Clerical	\$ 106,797	\$ 106,760	\$ (37)	To adjust management pay
A.1490.0810 Public Works Administration - Retirement	\$ 36,539	\$ 36,420	\$ (119)	To adjust management pay
A.1490.0830 Public Works Administration - Social Security	\$ 19,453	\$ 19,396	\$ (57)	To adjust management pay
A.1640.0110 Central Garage - Salaries	\$ 60,645	\$ 60,201	\$ (444)	To adjust management pay
A.1640.0810 Central Garage - Retirement	\$ 61,869	\$ 61,781	\$ (88)	To adjust management pay
A.1640.0830 Central Garage - Social Security	\$ 29,704	\$ 29,670	\$ (34)	To adjust management pay
A.1680.0110 Information Technology - Salaries	\$ 130,735	\$ 129,973	\$ (762)	To adjust management pay
A.1680.0810 Information Technology - Retirement	\$ 32,841	\$ 37,886	\$ 5,045	To adjust management pay
A.1680.0830 Information Technology - Social Security	\$ 25,014	\$ 24,955	\$ (59)	To adjust management pay
A.3120.0110 Police - Salaries	\$ 187,924	\$ 186,548	\$ (1,376)	To adjust management pay
A.3120.0130 Police - Wages	\$ 4,263,511	\$ 4,317,234	\$ 53,723	To add one Police Officer
A.3120.0450 Police - Quartermaster	\$ 84,750	\$ 87,250	\$ 2,500	To add one Police Officer
A.3120.0820 Police - Retirement	\$ 1,090,193	\$ 1,102,808	\$ 12,615	To adjust management pay and add one Police Officer
A.3120.0830 Police - Social Security	\$ 382,854	\$ 386,859	\$ 4,005	To adjust management pay and add one Police Officer
A.3120.0850 Police - Health Insurance	\$ 777,780	\$ 792,623	\$ 14,843	To add one Police Officer
A.3410.0110 Fire - Salaries	\$ 179,584	\$ 178,270	\$ (1,314)	To adjust management pay
A.3410.0130 Fire - Wages	\$ 4,301,571	\$ 4,224,177	\$ (77,394)	To demote 8 Captains to Firefighters To adjust management pay and demote 8 Captains to
A.3410.0820 Fire - Retirement	\$ 1,429,255	\$ 1,410,287	\$ (18,968)	Firefighters To adjust management pay and demote 8 Captains to
A.3410.0830 Fire - Social Security	\$ 397,841	\$ 391,822	\$ (6,019)	Firefighters
A.3510.0430 Animal Control - Contracted Services	\$ 93,925	\$ 99,125	\$ 5,200	To add back crow dispersal program
A.3620.0110 Code Enforcement - Salaries	\$ 66,839	\$ 66,350	\$ (489)	To adjust management pay
A.3620.0130 Code Enforcement - Wages	\$ 154,029	\$ 114,019	\$ (40,010)	To eliminate Building Safety Inspector position To adjust management pay and eliminate Building
A.3620.0810 Code Enforcement - Retirement	\$ 43,361	\$ 36,881	\$ (6,480)	Safety Inspector position To adjust management pay and eliminate Building
A.3620.0830 Code Enforcement - Social Security	\$ 20,732	\$ 17,634	\$ (3,098)	Safety Inspector position
A.3620.0850 Code Enforcement - Health Insurance	\$ 59,229	\$ 44,386	\$ (14,843)	To eliminate Building Safety Inspector position
A.5010.0110 Buildings and Grounds Maintenance - Salaries	\$ 44,207	\$ 43,883	\$ (324)	To adjust management pay
A.5010.0810 Buildings and Grounds Maintenance - Retirement	\$ 39,650	\$ 39,598	\$ (52)	To adjust management pay
A.5010.0830 Buildings and Grounds Maintenance - Social Security	\$ 20,890	\$ 20,865	\$ (25)	To adjust management pay
A.5110.0110 Maintenance of Roads- Salaries	\$ 44,207	\$ 43,883	\$ (324)	To adjust management pay
A.5110.0810 Maintenance of Roads - Retirement	\$ 60,448	\$ 60,396	\$ (52)	To adjust management pay
A.5110.0830 Maintenance of Roads - Social Security	\$ 31,190	\$ 31,165	\$ (25)	To adjust management pay
A.5142.0110 Snow Removal- Salaries	\$ 43,546	\$ 43,228	\$ (318)	To adjust management pay
A.5142.0810 Snow Removal - Retirement	\$ 85,085	\$ 85,033	\$ (52)	To adjust management pay
A.5142.0830 Snow Removal - Social Security	\$ 44,146	\$ 44,120	\$ (26)	To adjust management pay
A.5184.0110 Hydroelectric Production - Salaries	\$ 8,919	\$ 8,853	\$ (66)	To adjust management pay
A.5184.0810 Hydroelectric Production - Retirement	\$ 2,392	\$ 2,381	\$ (11)	To adjust management pay
A.5184.0830 Hydroelectric Production - Social Security	\$ 1,475	\$ 1,470	\$ (5)	To adjust management pay

Fiscal Year 2016-17 Detail of Changes in Revenues, Expenditures and Fund Balance Appropriations to the Proposed Budgets

	City Council			Reason
	Proposed Budget	Proposed Amount	Variance	
A.6310.0430 Community Action Planning Council	\$ -	\$ 15,000	\$ 15,000	To add funding for Community Action Planning Council
A.7020.0110 Parks and Recreation Administration - Salaries	\$ 134,537	\$ 133,552	\$ (985)	To adjust management pay
A.7020.0140 Parks and Recreation Administration - Temporary	\$ -	\$ 6,599	\$ 6,599	To reduce full-time Clerk position to temporary at .5 FTE
A.7020.0810 Parks and Recreation Administration - Retirement	\$ 20,491	\$ 19,650	\$ (841)	To adjust management pay and reduce full-time Clerk position to temporary at .5 FTE
A.7020.0830 Parks and Recreation Administration - Social Security	\$ 14,577	\$ 13,885	\$ (692)	To adjust management pay and reduce full-time Clerk position to temporary at .5 FTE
A.7020.0850 Parks and Recreation Administration - Health Insurance	\$ 45,794	\$ 42,481	\$ (3,313)	To reduce full-time Clerk position to temporary at .5 FTE
A.7265.0120 Arena - Clerical	\$ 14,672	\$ -	\$ (14,672)	To reduce full-time Clerk position to temporary at .5 FTE
A.7265.0140 Arena - Temporary	\$ 149,000	\$ 155,599	\$ 6,599	FTE
A.7265.0465 Arena -Minor Equipment	\$ 23,445	\$ 25,445	\$ 2,000	To purchase an additional freezers
A.7265.0810 Arena - Retirement	\$ 36,147	\$ 35,397	\$ (750)	To reduce full-time Clerk position to temporary at .5 FTE
A.7265.0830 Arena - Social Security	\$ 23,197	\$ 22,580	\$ (617)	To reduce full-time Clerk position to temporary at .5 FTE
A.7265.0850 Arena - Health Insurance	\$ 33,384	\$ 30,071	\$ (3,313)	FTE
A.8020.0110 Planning - Salaries	\$ 156,200	\$ 155,058	\$ (1,142)	To adjust management pay
A.8020.0810 Planning - Retirement	\$ 20,802	\$ 20,649	\$ (153)	To adjust management pay
A.8020.0830 Planning - Social Security	\$ 11,951	\$ 11,862	\$ (89)	To adjust management pay
A.8140.0110 Storm Sewers - Salaries	\$ 32,990	\$ 32,749	\$ (241)	To adjust management pay
A.8140.0810 Storm Sewers - Retirement	\$ 27,834	\$ 27,796	\$ (38)	To adjust management pay
A.8140.0830 Storm Sewers - Social Security	\$ 14,239	\$ 14,220	\$ (19)	To adjust management pay
A.8160.0110 Refuse and Recycling - Salaries	\$ 7,581	\$ 7,525	\$ (56)	To adjust management pay
A.8160.0810 Refuse and Recycling - Retirement	\$ 42,230	\$ 42,219	\$ (11)	To adjust management pay
A.8160.0830 Refuse and Recycling - Social Security	\$ 26,806	\$ 26,802	\$ (4)	To adjust management pay
A.9512.0900 Transfer to Library Fund	\$ 1,156,478	\$ 1,148,599	\$ (7,879)	To account for new fees established by the Library Board of Trustees and management pay
	<u>\$ 17,902,890</u>	<u>\$ 17,815,854</u>	<u>\$ (87,036)</u>	

Water Fund Expenditures:

F.1990.0430 Contingency	\$ 29,301	\$ 32,109	\$ 2,808	Adjusted contingency budget to offset management pay increase change
F.8310.0110 Water Administration - Salaries	\$ 44,593	\$ 44,267	\$ (326)	To adjust management pay
F.8310.0810 Water Administration - Retirement	\$ 20,633	\$ 20,581	\$ (52)	To adjust management pay
F.8310.0830 Water Administration - Social Security	\$ 10,529	\$ 10,504	\$ (25)	To adjust management pay
F.8330.0110 Purification - Salaries	\$ 61,735	\$ 60,290	\$ (1,445)	To adjust management pay
F.8330.0810 Purification - Retirement	\$ 95,834	\$ 95,602	\$ (232)	To adjust management pay
F.8330.0830 Purification - Social Security	\$ 51,158	\$ 51,047	\$ (111)	To adjust management pay
F.8340.0110 Transmission and Distribution - Salaries	\$ 68,186	\$ 67,687	\$ (499)	To adjust management pay
F.8340.0810 Transmission and Distribution - Retirement	\$ 96,808	\$ 96,728	\$ (80)	To adjust management pay
F.8340.0830 Transmission and Distribution - Social Security	\$ 50,038	\$ 50,000	\$ (38)	To adjust management pay
	<u>\$ 528,815</u>	<u>\$ 528,815</u>	<u>\$ -</u>	

Sewer Fund Appropriated Fund Balance:

Appropriated Fund Balance	\$ 176,121	\$ 139,841	\$ (36,280)	To delete Lachenauer Pump Station rebuild capital project and adjust management pay
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Sewer Fund Expenditures:

G.8110.0110 Sewer Administration - Salaries	\$ 35,674	\$ 35,413	\$ (261)	To adjust management pay
G.8110.0810 Sewer Administration - Retirement	\$ 19,206	\$ 19,164	\$ (42)	To adjust management pay
G.8110.0830 Sewer Administration - Social Security	\$ 9,847	\$ 9,827	\$ (20)	To adjust management pay
G.8120.0110 Sanitary Sewer - Salaries	\$ 32,990	\$ 32,749	\$ (241)	To adjust management pay
G.8120.0810 Sanitary Sewer - Retirement	\$ 30,492	\$ 30,454	\$ (38)	To adjust management pay
G.8120.0830 Sanitary Sewer - Social Security	\$ 15,903	\$ 15,884	\$ (19)	To adjust management pay
G.8130.0110 Sewage Treatment and Disposal - Salaries	\$ 72,850	\$ 72,317	\$ (533)	To adjust management pay
G.8130.0810 Sewage Treatment and Disposal - Retirement	\$ 135,914	\$ 135,829	\$ (85)	To adjust management pay
G.8120.0830 Sanitary Sewer - Social Security	\$ 69,346	\$ 69,305	\$ (41)	To adjust management pay
G.9950.0900 Transfer to Capital	\$ 238,000	\$ 203,000	\$ (35,000)	To delete Lachenauer Pump Station rebuild capital project
	<u>\$ 660,222</u>	<u>\$ 623,942</u>	<u>\$ (36,280)</u>	

Net Change \$ (484,101) \$ (484,101) \$ -

Fiscal Year 2016-17 Detail of Changes in Revenues, Expenditures and Fund Balance Appropriations to the Proposed Budgets

	Proposed Budget	City Council Proposed Amount	Variance	Reason
Library Revenues:				
L.2082 Library Fines	\$ 20,000	\$ 27,000	\$ 7,000	To account for new fees established by the Library Board of Trustees
L.5031 Transfer from General Fund	\$ 1,156,478	\$ 1,148,599	\$ (7,879)	To reduce transfer necessary from the General Fund due to increased fine revenue and management pay
	<u>\$ 1,176,478</u>	<u>\$ 1,175,599</u>	<u>\$ (879)</u>	
Library Fund Expenditures:				
L.7410.0110 Library - Salaries	\$ 71,791	\$ 71,266	\$ (525)	To adjust management pay
L.7410.0120 Library - Clerical	\$ 257,720	\$ 257,524	\$ (196)	To adjust management pay
L.7410.0810 Library - Retirement	\$ 85,158	\$ 85,056	\$ (102)	To adjust management pay
L.7410.0830 Library - Social Security	\$ 47,917	\$ 47,861	\$ (56)	To adjust management pay
	<u>\$ 462,586</u>	<u>\$ 461,707</u>	<u>\$ (879)</u>	
Net Change	<u>\$ 713,892</u>	<u>\$ 713,892</u>	<u>\$ -</u>	
Community Development Fund Expenditures:				
CD.8668.0110 Community Development - Salaries	\$ 61,921	\$ 61,469	\$ (452)	To adjust management pay
CD.8668.0430 Community Development - Contracted Services (Housing Programs)	\$ 1,648,076	\$ 1,648,623	\$ 547	Change in management pay was netted against contracted services
CD.8668.0810 Community Development - Retirement	\$ 8,112	\$ 8,051	\$ (61)	To adjust management pay
CD.8668.0830 Community Development - Social Security	\$ 4,736	\$ 4,702	\$ (34)	To adjust management pay
	<u>\$ 1,722,845</u>	<u>\$ 1,722,845</u>	<u>\$ -</u>	
Self-Funded Health Insurance Fund Expenditures:				
MS.1710.0110 Administration - Salaries	\$ 40,684	\$ 40,437	\$ (247)	To adjust management pay
MS.1710.0810 Administration - Retirement	\$ 4,246	\$ 4,223	\$ (23)	To adjust management pay
MS.1710.0830 Administration - Social Security	\$ 3,112	\$ 3,094	\$ (18)	To adjust management pay
MS.9060.0430.0020 Medical Claims	\$ 5,573,573	\$ 5,573,861	\$ 288	Change in management pay was netted against medical claims
	<u>\$ 5,621,615</u>	<u>\$ 5,621,615</u>	<u>\$ -</u>	

RESOLUTION

Page 1 of 1

Establishing Property Tax Rate for
Fiscal Year 2016-17

Council Member HORBACZ, Cody J.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Council Member WALCZYK, Mark C.
 Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS the City Council of the City of Watertown, New York has determined the Budget for 2016-17 for all operating funds for the City of Watertown in the amount of \$54,460,279 of which \$41,956,234 is the General Fund, and of this amount in the General Fund \$8,751,251 is to be raised by taxes on real estate and \$13,800 is to be collected in omitted City taxes,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown that the tax on real estate in the amount of \$8,751,251 is hereby levied and the rate to produce \$8,737,451 of this levy is hereby established at \$8.2219 per \$1,000 of assessed valuation, and the remaining \$13,800 is to be collected in omitted taxes.

Seconded by

RESOLUTION

Page 1 of 1

Approving 2016-17 through 2020-21
Capital Program Budget, City of Watertown,
New York

Council Member HORBACZ, Cody J.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Council Member WALCZYK, Mark C.
 Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS the City Council of the City of Watertown, New York has met and considered the Proposed Budget for the City of Watertown for Fiscal Year 2016-17, including the Proposed Capital Program for the years 2016-17 through 2020-21 and has conducted public hearings on the Proposed Capital Program Budget, and has determined that the projects as listed in the Proposed Capital Program as amended by the attached detail report, which is made a part of this resolution, shall constitute the Capital Program Budget,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown, New York hereby adopts the Capital Program Budget for the years 2016-17 through 2020-21.

Seconded by

**Capital Budget Detail of Changes to Proposed Budget
FY 2016-17 through FY 2020-21**

<u>Capital Project</u>	<u>Proposed FY 2016-17</u>	<u>Adopted FY 2016-17</u>
Lachenauer Pump Station Rebuild	\$ 35,000	\$ -0 -

RESOLUTION

Page 1 of 2

Amendment No. 106 to the Management
And Management Confidential Pay Plan
for Fiscal Year 2016-17

Council Member HORBACZ, Cody J.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Council Member WALCZYK, Mark C.
Mayor BUTLER, Jr., Joseph M.
Total

YEA	NAY

Introduced by

WHEREAS with the adoption of the Fiscal Year 2016-17 Budget, the City Council of the City of Watertown appropriated a raise for Management and Management Confidential employees in the amount of one and three quarters percent (1.75%) with the exception of the Information Technology Manager and Chief Water Treatment Plant Operator positions which received lump sum increases,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves Amendment No.106 to the Management and Management Confidential Pay Plan, in order to establish the annual compensation for the positions listed below effective July 1, 2016,

<u>Position</u>	<u>Salary</u>
Benefits Administrator	\$ 41,921
Assistant Superintendent of Parks and Recreation	\$ 57,985
Assistant Superintendent of Public Works	\$ 75,251
Chief Water Treatment Plant Operator	\$ 60,290
Chief Waste Water Treatment Plant Operator	\$ 72,317
City Assessor	\$ 66,338
City Comptroller	\$ 89,374
City Engineer	\$ 83,842
Civil Engineer II (Drake)	\$ 70,797
Civil Engineer I (2)	\$ 61,664
Code Enforcement Supervisor	\$ 66,350
Confidential Secretary to the City Manager	\$ 49,257
Deputy City Clerk (Lewis)	\$ 40,054

RESOLUTION

Page 2 of 2

Amendment No. 106 to the Management
And Management Confidential Pay Plan
for Fiscal Year 2016-17

Council Member HORBACZ, Cody J.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Council Member WALCZYK, Mark C.
Mayor BUTLER, Jr., Joseph M.

YEA	NAY

Total

Deputy City Clerk (Puccia)	\$ 36,681
Deputy City Comptroller	\$ 65,497
Deputy Fire Chief	\$ 85,591
Executive Secretary to the Civil Service Commission	\$ 44,017
Fire Chief	\$ 92,679
Human Resources Manager	\$ 69,000
Information Technology Manager	\$ 74,010
Information Technology Project Manager	\$ 55,963
Library Director	\$ 71,266
Planning and Community Development Director	\$ 69,806
Planner (2)	\$ 44,352
Police Captain	\$ 90,130
Police Chief	\$ 96,418
Purchasing Manager	\$ 69,089
Street and Sewer Maintenance Supervisor (3)	\$ 65,497
Superintendent of Public Works	\$ 88,070
Superintendent of Water	\$ 88,533
Superintendent of Parks and Recreation	\$ 75,567
Supervisor of Water Distribution	\$ 67,687

Seconded by

Res No. 5

May 25, 2016

To: The Honorable Mayor and City Council
From: James E. Mills, City Comptroller
Subject: Authorizing Spending of Funds from the Capital Reserve Fund

The City transferred \$3,100,000 into a Capital Reserve Fund in FY 2012-13 due to the acceptance of the City to a proposal from the State to change the timing of the State AIM payments. Included in the Fiscal Year 2016-17 Capital Budget and General Fund Budget was the following equipment purchases that was to be funded from the Capital Reserve Fund.

DPW Road Maintenance Tandem Axle Dump Truck	\$ 150,000
Side Load Refuse Packer Truck	220,000
DPW Storm Sewer Single Axle Dump Truck	<u>135,000</u>
Total	<u>\$ 505,000</u>

The estimated ending FY 2016-17 balance of the Capital Reserve Fund will be \$829,809 which has been included as a future funding source in the City's multi-year financial and capital plans contained in the FY 2016-17 adopted budget.

Prior to any funds being spent from the Capital Reserve Fund on these projects a public hearing must be held. Accordingly, staff is recommending that a Public Hearing be set for June 6, 2016 at 7:30 p.m. to discuss the appropriation of these capital reserve funds.

RESOLUTION

Page 1 of 1

Authorizing Spending
From Capital Reserve Fund

Council Member HORBACZ, Cody J.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Council Member WALCZYK, Mark C.
 Mayor BUTLER, Jr., Joseph M.
 Total

YEA	NAY

Introduced by

WHEREAS on June 19, 2006, the City Council approved establishing a Capital Reserve Fund pursuant to Section 6-c of the General Municipal Law to finance future capital improvements, and

WHEREAS the Adopted 2016-17 Capital Fund Budget and General Fund Budget included the following projects and equipment purchases: DPW Road Maintenance Tandem Axle Dump Truck (\$150,000), Side Load Refuse Packer Truck (\$220,000) and DPW Storm Sewer Single Axle Dump Truck (\$135,000), and

WHEREAS the City Council desired to fund these projects and equipment purchases from the Capital Reserve Fund, and

WHEREAS on Monday, June 6, 2016 at 7:30 p.m., the City Council of the City of Watertown held a public hearing to discuss the expenditure of funds from this capital reserve fund, and

WHEREAS it has been determined that the expenditure of these funds is in keeping with the purpose for the capital reserve fund,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby authorizes the appropriating of Capital Reserve funds in an amount not to exceed \$505,000 to pay for the cost of the DPW Road Maintenance Tandem Axle Dump Truck (\$150,000), Side Load Refuse Packer Truck (\$220,000) and DPW Storm Sewer Single Axle Dump Truck (\$135,000).

Seconded by

Res No. 6

May 25, 2016

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: Public Hearing Authorizing Spending of Funds from
the Repair Reserve Fund for Duffy Fairgrounds Stadium

In 1996 the City of Watertown received a \$500,000 grant from the Empire State Development Corporation for renovations to the baseball stadium at the Alex T. Duffy Fairgrounds. A condition for accepting the funds required the City establish a reserve fund and contribute \$15,100 to the fund for five years starting in fiscal year 1996-1997 through fiscal year 2000-2001. The fund currently has a balance of \$20,096.

Included in the Fiscal Year 2016-17 Capital Budget was a project to repair the masonry wall of the baseball dugout to keep the structure safe. The project is estimated to cost \$30,000 and is being funded with the balance of the Fairgrounds Repair Reserve Fund of approximately \$20,000 and a transfer from the General Fund for \$10,000.

Prior to spending funds from an established reserve fund, the City Council must hold a Public Hearing to receive public input on the appropriating of funds. Once the public hearing has been held, the attached resolution authorizing the expenditure of funds can be considered by the City Council.

Staff is recommending that a Public Hearing be set for June 6, 2016 at 7:30 p.m. to discuss the appropriation of these funds.

RESOLUTION

Page 1 of 1

Authorizing Spending From the
Duffy Fairgrounds Stadium
Reserve Fund

Council Member HORBACZ, Cody J.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Council Member WALCZYK, Mark C.
 Mayor BUTLER, Jr., Joseph M.
 Total

YEA	NAY

Introduced by

WHEREAS on June 2, 1997, the City Council approved establishing a Repair Reserve Fund for the costs associated with renovations and capital repairs to the existing stadium at the Alex T. Duffy Fairgrounds, and

WHEREAS the City has determined that the dugout at the Alex T. Duffy Fairgrounds need to be repaired, and

WHEREAS the estimated cost of the repairs to be \$30,000, and

WHEREAS on Monday, June 6, 2016, at 7:30 p.m., the City Council of the City of Watertown held a public hearing to discuss the expenditure of funds from this reserve fund, and

WHEREAS it has been determined that the expenditure of these funds is in keeping with the purpose for the reserve fund,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby authorizes the appropriation of the balance of the reserve fund, approximately \$20,000, to pay for the dugout repairs at the City's stadium at the Alex T. Duffy Fairgrounds.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby

Seconded by

Res No. 7

May 25, 2016

To: The Honorable Mayor and City Council
From: Sharon Addison, City Manager
Subject: Approving Schedule of Fees for Parks and Recreation

City Council approved Local Law No. 1 of 2015 on September 21, 2015, which allows Parks and Recreation to set fees and charges by resolution annually.

Attached for Council consideration is the list of fees for the FY 2016-17 as included in the budget. This reflects the changes approved during budget discussions.

RESOLUTION

Page 1 of 1

Approving Schedule of Fees for
Parks and Recreation, FY 2016-17

Introduced by

Council Member HORBACZ, Cody J.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Council Member WALCZYK, Mark C.
 Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

WHEREAS on September 21, 2015, City Council approved Local Law No. 1 of 2015 which allows Parks and Recreation fees and charges to be established annually by the City Council through Resolution, and

WHEREAS on October 5, 2015 City Council approved a Fee Schedule for the Parks and Recreation Department for FY 2015-2016, and

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby adopts the Parks and Recreation Fee Schedule for the FY 2016-17 effective July 1, 2016, a copy of which is attached and made part of this Resolution.

Seconded by

Parks & Recreation Fee Schedule

ARENA	City Resident	Non City Resident	
Public skating	\$3.00	\$4	per day
Season public skating pass	\$40.00	\$50	season
Skate & shoot	\$4.00	\$5	per day
Season skate & shoot pass	\$50.00	\$63	season
Ice skate rental	\$3.00	\$4	per day
Ice skate sharpening	\$5.00	\$6	per day
Minor hockey & figure skating / student groups	\$70		per hour
Adult and non city groups	\$100		per hour
Rock & skate	\$5.00	\$6	per day
Slip slide & skate			
Per season - with skates	\$25.00	\$50	season
Per season - without skates	\$35.00	\$70	season
Broomball	\$5.00	\$6	per day
Broomball equipment rental	\$3.00	\$4	per broom
Events where admission/donation is charged	\$120.00	\$150	per hour
Arena rental / Performances	\$1,000.00	\$1,250	per day
Performances - day before/after	\$500.00	\$625	per day
Parking - concert/performance/show	\$1,500.00	\$1,875	per event
Arena rental-non-ice time	\$100.00	\$125	per hour
Multipurpose room	\$100.00	\$125	per day
Multipurpose room	\$25.00	\$31	per hour
Vendor space	\$100.00	\$125	per day
Large stage set up	\$1,000.00	\$1,250	per event
Small stage set up	\$500.00	\$625	per event
Large bleacher set up	\$500.00	\$625	per event
Small bleacher set up	\$250.00	\$313	per event
PA system rental	\$50.00	\$63	per event
Hang signage	\$50.00	\$63	per hour
Hospitality Room	\$250.00	\$313	per day
Office rental	\$500.00	\$625	per season
Office rental	\$50.00	\$63	per day
Jefferson County Agriculture Society - Fair	\$3,000		fair
Birthday party Room	\$50.00	\$63	per party
Arena Concession - Per Vendor	\$250.00	\$313	per day
Arena Concession - Unlimited Concession Stands	\$1,000.00	\$1,250	per day
Craft and Vendor Fairs - Booth w/o Electricity	\$40.00	\$50	per day

Craft and Vendor Fairs - Booth w/Electricity	\$50.00	\$63	per day
Admission to Craft and Vendor Fairs	\$3.00	\$3	per day
Admission to Special Events Spons. By Parks & Rec	\$5.00	\$5	per day
FAIRGROUNDS	City Resident	Non City Resident	
Main baseball field-Grandstand			
Hourly	\$50.00	\$63	per hour
Lights	\$50.00	\$63	per day
Main multipurpose field-Outdoor Stadium			
Hourly	\$50.00	\$63	per hour
Lights	\$50.00	\$63	per day
Fairgrounds horse ring	\$60.00	\$75	per day
Municipal Fairgrounds rental	\$200.00	\$250	per day
Other athletic fields			
Hourly	\$15.00	\$19	per hour
Lights	\$25.00	\$31	per day
Performances	\$1,000.00	\$1,250	per day
Day before/after	\$500.00	\$625	per day
Practice - Schools within city limits & JCC	July 1st 2016: 50%	July 1st 2016: 50%	per hr
Chair rental: Up to 500 Chairs	\$1.00	\$1.25	per day
Chair rental: 501-1000	\$0.75	\$1.00	per day
Chair rental: 1001+	\$0.50	\$0.75	per day
Table rental: 1-20 tables	\$4.00	\$5	per day
Table rental: 21+ tables	\$3.00	\$4	per day
Chair table fee for events on premises	Rental rate applies	Rental rate applies	per day
Rental of City owned fields for Tournamnets			
Main fields-Non-Profit 501C3(Grandstand and Outdoor Stadium)	\$200.00	\$250	per day
Other fields Non-profit-501C3	\$100.00	\$125	per day
Regular for profit events	Hourly	Hourly	per day
Additional chalk lining	\$25.00	\$31	per lining
Parking - Outdoor events	\$3,000.00	\$3,750	per event
RV sites			
With utility hookup	\$25.00	\$31	per night
Without utility hookup	\$15.00	\$19	per night

Jeff Co Agriculture Society - Fair week	\$75		per site
Marquee advertising for non parks and rec events	\$10	\$13	per day
Marquee advertising for non parks and rec events	\$50	\$63	per week
Turface	\$15.00	\$19	per bag

Miscellaneous Parks & Recreation Fees	City Resident	Non City Resident	
Vendor fee	\$50.00	\$63	per event
Vendor fee - large event	\$250.00	\$313	per event
Alcohol permit processing fee	\$10.00	\$13	per day
Concessions - Jeff Co Ag Society	\$1,000		fair
Mayor Butler pavilion	\$50.00	\$63	per day
Fairgrounds pavilion	\$50.00	\$63	per day
Veterans Memorial pavilion	\$50.00	\$63	per day
Marble Park pavilion	\$50.00	\$63	per day
Thompson Park			
Large pavilion - one of four quarters	\$50.00	\$63	per day
Large pavilion - full	\$200.00	\$250	per day
Picnic areas	\$10.00	\$13	per day
Rotary pavilion	\$50.00	\$63	per day
Pinnacle pavillion	\$50.00	\$63	per day
Band stand	\$25.00	\$31	per day
Baseball and softball adult leagues			
Men's and coed adult softball	\$250		per team
Athletic tournaments	\$150.00	\$250	per team
Sunday softball	\$250		per team
Volleyball team	\$200		per team
Kickball team	\$200		per team
Soccer tournament	\$225		per team
Basketball tournament	\$125		per team
Soccer teams	\$225		per team
Tennis clinic	\$20.00	\$40	per person

Golf lessons	\$25.00	\$50	per person
Youth baseball & softball leagues	\$10.00	\$20	per person
Youth swimming lessons	\$10.00	\$20	per person
Fishing clinic	\$15.00	\$30	per person
Family Yoga	\$10.00	\$20	per person
Scuba diving lessons	\$30.00	\$60	per person
Kid's zumba	\$15.00	\$30	per person
Youth running club	\$10.00	\$20	per person
Horseback riding lessons	\$30.00	\$60	per person
Boot camp exercise program	\$25.00	\$50	per person
Youth camps	\$25.00	\$50	per person
Parks and Recreation classes	\$25.00	\$50	per person