

**CITY OF WATERTOWN, NEW YORK
AGENDA**

This shall serve as notice that the next regularly scheduled meeting of the City Council will be held on Monday, March 5, 2012, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF MINUTES

COMMUNICATIONS

PRESENTATION

Proclamation – Colorectal Cancer Awareness Month

PRIVILEGE OF THE FLOOR

RESOLUTIONS

- Resolution No. 1 - Appointment of Commissioner of Deeds – City Employee
- Resolution No. 2 - Supporting Development of the North Country’s Application for a Local Government Efficiency Grant
- Resolution No. 3 - Approving Professional Services Agreement, C&S Companies, Alteri and Flynn Pool Resurfacing
- Resolution No. 4 - Authorizing the Sale of Real Property, Known as 207 Meadow Street South, Parcel Number 10-04-112.000
- Resolution No. 5 - Finding that the Approval of the Zone Change Application of David Wise of Stebbins Engineering to Change the Approved Zoning Classification of VL1 Eastern Boulevard, Parcel 5-26-109.005, From Residence C to Light Industry Will Not Have a Significant Impact on the Environment
- Resolution No. 6 - Finding that the Approval of the Zoning Classification Change of 110 Parcels in the Public Square Area to Downtown District Will Not Have a Significant Impact on the Environment

ORDINANCES

Ordinance No. 1 - Amending City Municipal Code § 253, Sewers, and § 301, Water

LOCAL LAW

Local Law No. 1 - Amending City Charter of the City of Watertown, Title VII, Departments of Water; Electric Light and Power, and Section 301 of the City Code of the City of Watertown Water

PUBLIC HEARING

7:30 p.m. Ordinance – Approving the Request Submitted by David Wise of Stebbins Engineering to Change the Approved Zoning Classification of VL-1 Eastern Boulevard, Parcel 5-26-109.005, from Residence C to Light Industry

7:30 p.m. Ordinance – Changing the Approved Zoning Classification of 110 Parcels in the Public Square Area to Downtown District in Order to Implement the Local Waterfront Revitalization Program

OLD BUSINESS

Tabled - Resolution Authorizing Sale of Real Property, Known as 138 Court Street to Alex D. Rahmi, 638 Marlow Road, Charles Town, West Virginia 25414

Laid Over Under the Rules - Ordinance Amending Section 265-2 of the City Code, Naming of Streets and Numbering of Buildings

Laid Over Under the Rules – Ordinance An Ordinance Authorizing the Issuance of \$710,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the \$710,000 Estimated Maximum Cost of the Design of a Disinfection System at the City’s Wastewater Treatment Plant

STAFF REPORTS

1. Flower Memorial Library Fountain Project
2. Quarterly Financial Report

NEW BUSINESS

EXECUTIVE SESSION

WORK SESSION

ADJOURNMENT

**NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY,
MARCH 19, 2012.**

Res No. 1

February 28, 2012

To: The Honorable Mayor and City Council

From: Mary M. Corriveau, City Manager

Subject: Commissioner of Deeds

The following resolution was prepared at the request of City Clerk Ann M. Saunders. If adopted, the resolution would provide for the appointment of the individual listed on the resolution as Commissioner of Deeds for the term ending December 31, 2012.

RESOLUTION

Page 1 of 1

Appointment of Commissioner of Deeds –
City Employee

- Council Member BURNS, Roxanne M.
- Council Member BUTLER, Joseph M. Jr.
- Council Member MACALUSO, Teresa R.
- Council Member SMITH, Jeffrey M.
- Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

RESOLVED that the following individual is hereby appointed Commissioner of Deeds for the term expiring December 31, 2012.

City Employee

Elliott B. Nelson

Seconded by

Res No. 2

February 29, 2012

To: The Honorable Mayor and City Council

From: Mary M. Corriveau, City Manager

Subject: Supporting Development Authority of the North Country's
Application for a Local Government Efficiency Grant

The Development Authority of the North Country (DANC) is sponsoring an application for a Local Government Efficiency (LGE) Grant to look at the use of a Geographic Information System (GIS) by various municipal entities. The goal of the project is to conduct a planning study to explore opportunities for entities already invested in GIS to share services, improve efficiencies, reduce costs, and provide a better service to their customers. The partners in this initiative include St. Lawrence County, Lewis County, Jefferson County, Tug Hill Commission, City of Watertown and the Development Authority of the North Country.

The partners have been asked to adopt a resolution supporting the application. At this point in time, the estimated project cost is \$70,000. If approved, this grant requires a 10% match from the partners, or \$1,200 each.

A resolution supporting this application has been prepared for City Council consideration.

RESOLUTION

Page 1 of 1

Supporting Development Authority of the North Country's Application for Local Government Efficiency Grant

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS the Development Authority of the North Country (DANC) is sponsoring an application for a Local Government Efficiency (LGE) Grant related to the use of a Geographic Information System (GIS) by various municipal entities, and

WHEREAS the goal of the project is to conduct a planning study to explore opportunities for entities already invested in GIS to share services, improve efficiencies, reduce costs, and provide a better service to their customers, and

WHEREAS the partners in this initiative include St. Lawrence County, Lewis County, Jefferson County, Tug Hill Commission, City of Watertown and the Development Authority of the North Country, and

WHEREAS the City of Watertown desires to support this application and share in the goals of this grant by committing to a one-sixth of the ten (10%) percent match for the grant or approximately \$1,200,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby supports the Development Authority of the North Country's an application for a Local Government Efficiency Grant related to the use of a Geographic Information System, and

BE IT FURTHER RESOLVED that the City of Watertown commits to matching costs in one-sixth of the ten (10%) percent match for the grant or approximately \$1,200, and

BE IT FURTHER RESOLVED that the City Manager Mary M. Corriveau is hereby authorized and directed to execute any documents needed to support this grant application.

Seconded by



CITY OF WATERTOWN
ENGINEERING DEPARTMENT
MEMORANDUM

DATE: February 28, 2012

TO: Mary Corriveau, City Manager

FROM: Kurt W. Hauk, City Engineer

SUBJECT: Local Government Efficiency GIS Grant

The Development Authority of the North Country (DANC) is sponsoring an application for a Local Government Efficiency (LGE) Grant concerning the use of GIS by various municipal entities.

Enclosed is a copy of the resolution approved by DANC, a sample letter of support, and the meeting minutes from the initial kick-off meeting.

The goal of the grant is to seek cost savings and efficiencies in the use of GIS by the grant participants through the possible sharing of resources, assets, training, or data.

The City share of the matching costs is one sixth of the ten percent match for the grant or approximately \$1,250.

Please prepare a resolution and also a letter of support for Council consideration.

cc: Ken Mix, Planning and Community Development Coordinator
Pete Keenan, IT Manager
Jim Mills, Comptroller
File

Res No. 3

March 1, 2012

To: The Honorable Mayor and City Council

From: Mary M. Corriveau, City Manager

Subject: Professional Engineering Services Agreement,
C & S Companies, Alteri and Flynn Pool Resurfacing

Mr. Thomas Compoli from C&S Companies presented the Outdoor Pool Facilities Study for the Alteri, Flynn and Thompson Park pools to the City Council on February 13, 2012. Based on their presentation, it was determined that we would move forward with the resurfacing of the Flynn and Alteri pools.

We asked C & S to develop a Scope of Services for the design phase of this work and a Lump Sum Fee. Under the terms of this Agreement C & S will do the project design, preparation of drawings and details, contract documents, specifications, bidding of the project, checking bidders' qualifications and making an award recommendation. A copy of the Agreement and Scope of Services is attached for your review. Based on the proposal, C & S Companies will be paid a Lump Sum of \$14,200.

A resolution for City Council approving this Agreement is attached for Council consideration.

March 5, 2012

RESOLUTION

Page 1 of 1

Approving Professional Services Agreement, C & S Companies, Alteri and Flynn Pool Resurfacing

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS City Council reviewed a presentation by C & S Companies on the Outdoor Pool Facilities Study, from August 2011 at the February 13, 2012 City Council Work Session, and

WHEREAS City Council wishes to move forward with the development of design, specifications and bidding for the resurfacing of the Flynn and Alterti Pools, and

WHEREAS Sack & Associates agreed to develop said design and specifications for the City, as detailed in the attached Professional Engineering Services Contract's Scope of Services,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves the Professional Engineering Services Contract with C & S Companies for the resurfacing of the Flynn and Alteri pools, a copy of which is attached and made a part of this resolution, and

BE IT FURTHER RESOLVED that City Manager, Mary M. Corriveau, is hereby authorized and directed to execute the Contract on behalf of the City of Watertown.

Seconded by



C&S Companies
499 Col. Eileen Collins Blvd.
Syracuse, NY 13212
p: (315) 455-2000
f: (315) 455-9667
www.cscos.com

February 16, 2012

Mr. John VanBrocklin, Superintendent of Parks and Recreation
City of Watertown
William T. Field Drive
Watertown, New York 13601

Re: Professional Engineering Services for
Alteri & Flynn Pool Resurfacing Contract
Project No. 129

Dear Mr. VanBrocklin:

We are pleased to submit this proposal to provide professional engineering services in connection with your proposed Steven D. Alteri & William J. Flynn Swimming Pool Resurfacing Contract (herein called the "Project"). Our basic services will consist of Project Design, Preparation of Drawings and Details, Contract Documents, Specifications, Bidding of Project, Checking Qualifications, and Recommendations for Award.

The specific scope of work is set forth in Exhibit "A" entitled "Scope of Professional Services, Design Phase". We request that you furnish us with any additional information relating to your Project requirements not currently identified, including any special extraordinary considerations or any special services you may require. Additionally, we ask that you make available all pertinent data and other information necessary for the performance of our services and upon which we may rely.

In exchange for performance of our services identified in Exhibit "A" you agree to pay us for Basic Services at the Lump Sum Fee of \$14,200.00.

In addition to the Design Services as set forth in Exhibit "A", we also propose at this time to perform any Additional Services as may be requested by you in writing during the life of this Project. In Exchange for Additional Services we may perform, you agree to pay us on the basis of salary costs times the factor of 2.2. Reimbursable Expenses incurred by us in connection with all Basic and any Additional Services, which may be requested, will be charged on the basis of actual cost.

The terms and conditions governing the performance and payment of our servicers proposed herein, including respective responsibilities and other pertinent matters are set forth in the enclosed printed "Terms and Conditions (Design Phase)", attached hereto as Exhibit "B".

Mr. John VanBrocklin, Superintendent of Parks and Recreation

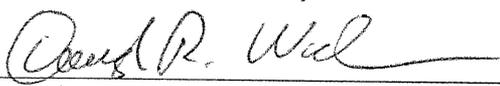
February 16, 2012

Page 2

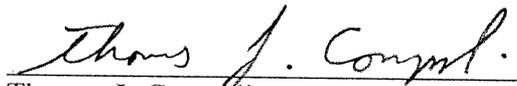
This proposal, together with attached Exhibits "A" and "B" constitutes the entire agreement between us in respect of the Project and may only be modified by a writing executed by both parties. If this proposal, together with its governing terms and conditions, including our Limitations of Liability, description of services to be rendered and fee schedule set forth herein meet with your approval, kindly acknowledge the same on the line indicated below, retain one copy for your records and return one copy to our office. This proposal will become an agreement upon your acceptance, either acknowledged to below or conveyed orally. Your acceptance will constitute authorization to proceed on this project. This proposal will remain open for acceptance until March 17, 2012, unless modified by us in writing.

Very truly yours,

C&S ENGINEERS, INC.



Douglas R. Wickman, P.E.
Principal



Thomas J. Compoli
Project Engineer

/tjc
Attachments

ACCEPTED THIS _____ DAY OF
_____, 2012

BY: _____
Authorized Representative

TITLE: _____

EXHIBIT A

SCOPE OF PROFESSIONAL SERVICES

DESIGN PHASE

STEVEN D. ALTERI & FLYNN POOL RESURFACING CONTRACT

CITY OF WATERTOWN, NEW YORK

OWNER: City of Watertown

ENGINEER: C&S Engineers Inc.

ENGINEER shall perform the following Basic Services after acceptance of ENGINEER's proposal by OWNER:

- A. ENGINEER shall perform project design including drawings (Alteri & Flynn plans provided by City of Watertown), details and a location plan.
- B. ENGINEER shall prepare detail specification and bid documents, (insurance and front end documents provided by the City of Watertown). The bid documents will be for pool resurfacing with a fiberglass surface and an alternate for a quartz, marcite surface.
- C. ENGINEER shall meet with the Owner to review contract documents prior to bidding.
- D. ENGINEER shall provide a list of prospective bidders, answer questions during the bidding process.
- E. ENGINEER shall canvas bids, review qualifications of bidders and make award recommendation.

The above do not include construction observation, submittal review, contract payments and record drawings if required, which will be performed on an hourly basis as part of a separate contract.

END OF SCOPE OF SERVICES

EXHIBIT "B"
TERMS & CONDITIONS (Design Phase-New York)

These Terms and Conditions govern the performance by or through C & S Engineers, Inc. ("Engineer"), of the Scope of Services set forth in the letter part of this Agreement. Capitalized terms used herein, unless otherwise defined, shall have the meanings ascribed thereto in the letter and/or the Scope of Services. The City of Watertown ("Owner") and Engineer agree as follows:

1.01 Basic Agreement

Engineer shall provide, or cause to be provided, the services set forth in the letter part of this Agreement (the "Basic Services"), and Owner shall pay Engineer for such Services as set forth in Section 2.01.

2.01 Payment Procedures

A. *Terms of Payment.* Refer to the letter part of this Agreement between Owner and Engineer for the method of payment to Engineer.

B. *Preparation of Invoices.* Engineer will prepare a monthly invoice in accordance with Engineer's standard invoicing practices and submit the invoice to Owner.

C. *Payment of Invoices.* Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice, the amounts due Engineer will be increased at the rate of 1.5% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, Engineer may, without liability, after giving seven days' written notice to Owner, suspend services under this Agreement until Engineer has been paid in full all amounts due for services, expenses, and other related charges. Payments will be credited first to interest and then to principal. In addition, Owner agrees to pay all expenses incurred by Engineer as a result of Owner's failure to fulfill its obligations under this Agreement, including but not limited to, costs, disbursements, and attorney's fees.

D. *Payment upon Termination.* In the event of termination of Engineer's services by Owner, Engineer will be paid for Basic Services rendered to date of termination in accordance with the method of payment defined in the letter part of this Agreement except that under the lump sum method, the adjusted fee shall be determined by proportioning the stipulated amount to reflect the percentage of completion of the Project, as mutually agreed to by Owner and Engineer. Engineer will also be paid for additional services rendered to date of termination in accordance with the method of payment defined in the letter part of this Agreement.

3.01 Additional Services

A. If authorized by Owner, or if required because of changes in the Project, Engineer shall furnish services in addition to those set forth in the letter part of this Agreement.

B. Owner shall pay Engineer for such additional services as follows: For additional services of Engineer's employees engaged directly on the Project, an amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times standard hourly rates for each applicable billing class; plus reimbursable expenses and Engineer's consultants' charges, if any.

4.01 Owner's Responsibilities

Owner shall perform the following in a timely manner so as not to delay the services of Engineer under this Agreement. Owner shall be responsible for, and Engineer may rely upon, the accuracy and completeness of all reports, data, and other information furnished pursuant to this paragraph. Engineer may use such reports, data and information in performing or furnishing services under this Agreement.

A. Designate in writing a person to act as Owner's

representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, and interpret and define Owner's policies and decisions with respect to Engineer's services for the Project. Engineer shall not rely on directions from anyone outside the scope of that person's authority as set forth in written delegations. Directions and decisions made by the Owner's representative shall be binding on Owner.

B. Provide all criteria and full information as to Owner's requirements for the Project, including design objectives and constraints; space, capacity, and performance requirements; flexibility and expandability; and any budgetary limitations; and furnish copies of all design and construction standards which Owner will require to be included in the Drawings and Specifications.

C. Assist Engineer by placing at Engineer's disposal all available information pertinent to the Project, including previous reports and any other data relative to design or construction of the Project.

D. Furnish to Engineer, as required for performance of Engineer's Basic Services (except to the extent provided otherwise in Section 1.01) the following:

1. Data prepared by or services of others including, without limitation, borings, probings, subsurface explorations and hydrographic surveys at or contiguous to the Site, laboratory tests and inspections of samples, materials, and equipment;

2. Appropriate professional interpretations of all of the foregoing;

3. Environmental assessments, audits, investigations and impact statements, and other relevant environmental or cultural studies as to the Project, the Site and adjacent areas;

4. Property, boundary, easement, right-of-way, topographic and utility surveys;

5. Property descriptions;

6. Zoning, deed and other land use restrictions; and

7. Other special data or consultations not covered in Section 3.01; all of which Engineer may use and rely upon in performing services under this Agreement.

E. Arrange for access to and make all provisions for Engineer and any necessary equipment to enter upon public and private property as required for Engineer to objectively and independently perform services under this Agreement.

F. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by Engineer, obtain advice of an attorney, insurance counselor and other consultants as Owner deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the service of Engineer.

G. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.

H. Provide such accounting, independent cost estimating, and insurance counseling services as may be required for the Project; such legal services as Owner may require or Engineer may reasonably request with regard to legal issues pertaining to the Project, including any that may be raised by Contractor(s); such auditing service as Owner may require to ascertain that Contractor(s) are complying with any law, rule, regulation, ordinance, code, or order applicable to Contractor(s) furnishing and performing the Work.

EXHIBIT "B"
TERMS & CONDITIONS (Design Phase-New York)

I. If more than one prime contract is to be awarded for construction, materials, equipment, and services for the entire Project, designate a person or organization to have authority and responsibility for coordinating the activities among the various prime contractors.

J. Furnish to Engineer data or estimated figures as to Owner's anticipated costs for services to be provided by others for Owner (such as services pursuant to paragraphs G through I, inclusive) so that Engineer may make the necessary findings to support opinions of probable Total Project Costs.

K. Give prompt written notice to Engineer whenever Owner observes or otherwise becomes aware of any constituent of concern or any development that affects the scope or timing of Engineer's services, or any defect or non-conformance in the work of any Contractor.

L. Place and pay for advertisement for Bids in appropriate publications.

M. Inform Engineer in writing of any specific requirements of safety or security programs that are applicable to Engineer, as a visitor to the Site.

N. Furnish, or direct Engineer to provide, Additional Services as stipulated in Section 3.01.

O. Except as provided in paragraph N, bear all costs incident to compliance with the requirements of this Section 4.01.

5.01 Termination

A. The obligation to provide further services under this Agreement may be terminated:

1. For cause,

a. By either party upon 30 days' written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party.

b. By Engineer:

1) upon seven days' written notice if Engineer believes that Engineer is being requested by Owner to furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or

2) upon seven days' written notice if Engineer's services for the Project are delayed or suspended for more than 90 days for reasons beyond Engineer's control.

3) Engineer shall have no liability to Owner on account of such termination.

c. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under paragraph 5.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its failure and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case be more than, 60 days after the date of receipt of the notice.

2. For convenience, by Owner effective upon the receipt of notice by Engineer.

B. The terminating party under paragraph 5.01.A.1 or 5.01.A.2 may set the effective date of termination at a time up to 30 days later than otherwise provided to allow Engineer to demobilize personnel and equipment from the Project site; to complete tasks whose value would otherwise be lost; to prepare notes as to the status of completed and incomplete tasks; and to assemble Project materials in orderly files.

6.01 Controlling Law

A. This Agreement is to be governed by the law of the state of the state in which the Project is located without regard to any conflict of laws provisions, which may apply the laws of other jurisdictions. It is further agreed that any legal action between Owner and Engineer arising out of this Agreement or the performance of the services within New York State shall be brought in a court of competent jurisdiction in Jefferson County, New York.

7.01 Successors, Assigns, and Beneficiaries

A. Owner and Engineer each is hereby bound and the partners, successors, executors, administrators, and legal representatives of Owner and Engineer (and, to the extent permitted by paragraph 7.01.B, the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

8.01 General Considerations

A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's services. Engineer and its consultants may use or rely upon the design services of others, including, but not limited to, contractors, manufacturers, and suppliers.

B. Owner agrees that if Engineer is not employed to provide professional services during the Bidding (if the work is put out for bids) and the Construction Phases of the Project, Engineer will not be respon-

EXHIBIT "B"
TERMS & CONDITIONS (Design Phase-New York)

sible for, and Owner shall indemnify, hold Engineer (and Engineer's professional associates and consultants) harmless, and defend Engineer from all claims, damages, losses and expenses including attorneys' fees arising out of, or resulting from, any interpretation, clarification, substitution acceptance, shop drawing or sample approval, or modification of such documentation issued or carried out by Owner or others. Nothing contained in this paragraph shall be construed to release Engineer (or Engineer's professional associates or consultants) from liability for failure to perform in accordance with professional standards any duty or responsibility which Engineer has undertaken or assumed under this Agreement.

C. Owner acknowledges all design documents prepared or furnished by Engineer in accordance with the Agreement as Engineer's work papers and Engineer's instruments of professional service. Nevertheless, upon completion of Engineer's Services and payment in full of all monies due Engineer, Owner shall receive ownership of the final construction documents prepared under this Agreement. Owner shall not reuse or make any modification to the construction documents without Engineer's prior written authorization. Any reuse by Owner or others without such authorization will be at the user's sole risk and without liability or legal exposure to Engineer, or to Engineer's independent professional associates or consultants, and Owner shall indemnify and hold harmless Engineer and Engineer's independent professional associates and consultants from all claims, losses, damages of any kind or nature, judgments, and expenses (including, but not limited to, reasonable attorneys fees' and any costs), arising out of or resulting therefrom. Any verification or adaptation of the documents by Engineer entitle it to further compensation at rate to be agreed upon by Engineer and Owner. Under no circumstances shall the transfer of ownership of Engineer's documents be deemed a sale thereof by Engineer.

D. To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that Engineer's (including Engineer's employees, officers, directors, agents and insurers, partners, and consultants) total liability to Owner under this Agreement shall be limited to \$50,000 or the total amount of compensation received by Engineer, whichever is greater. Owner may negotiate with Engineer in the event Owner wishes to change the total liability described herein, but acknowledges that any change may result in an additional fee. This additional fee is in consideration of the greater risk involved in performing services for which there is an increase or no limitation of liability.

E. The parties acknowledge that Engineer's scope of services does not include any services related to a Hazardous Environmental Condition (the presence of asbestos, PCBs, petroleum, hazardous substances or waste, and radioactive materials). If Engineer or any other party encounters a Hazardous Environmental Condition, Engineer may, at its option and without liability for consequential or any other damages, suspend performance of sServices on the portion of the Project affected thereby until Owner: (i) retains appropriate specialist consultants or contractors to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (ii) warrants that the Site is in full compliance with applicable Laws and Regulations.

9.01 Period of Service

A. The specific schedule of Services may be more specifically described in the letter part of this Agreement or an Exhibit thereto. The term of this Agreement commences upon the acceptance of this Agreement (including all Exhibits) by Owner and terminates upon completion of the Services described in the letter part of this Agreement.

B. The provisions of this Section 9.01 and the various rates of

compensation for Engineer's Services provided for elsewhere in this Agreement have been agreed to in anticipation of the orderly and continuous progress of the Project through completion of the Construction Phase. If execution of this Agreement and authorization to proceed with the Bidding or Negotiating Phase is delayed beyond the date and time frame established in the letter part of this Agreement, or if Engineer's services are delayed or suspended for more than three (3) months by Owner or for reasons beyond Engineer's control, all rates, measures and amounts of compensation provided herein shall be subject to equitable adjustment.

C. If Owner has requested significant modifications to or changes in the general scope, extent, or character of the Project, the time for performance of Engineer's services shall be adjusted equitably.

D. Any delay in or failure of performance of any party to this Agreement shall not constitute a default under this Agreement nor give rise to any claim for damage, if and to the extent such delay or failure is caused by occurrences or events beyond the control of the party affected, including but not limited to, acts of God; expropriation or confiscation of facilities or compliance with any order or request of government authority, affecting to a degree not presently existing, the supply, availability, or use of personnel or equipment; strikes; flood blizzard, labor unrest, riot; or any cause the affected party is unable to prevent or foresee with reasonable diligence. A party who is prevented from performing for any reason shall immediately notify the other in writing of the reason for the nonperformance and the anticipated extent of any delay and its efforts to minimize the extent of delay and resume performance under this Agreement.

10.01 Opinions of Probable Cost

Since Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over the Contractor's(s') methods of determining prices, or over competitive bidding or market conditions, Engineer's opinions of probable Total Project Costs and Construction Cost provided for herein are to be made on the basis of Engineer's experience and qualifications and represent Engineer's best judgment as an experienced and qualified professional engineer, familiar with the construction industry; but Engineer cannot and does not guarantee that proposals, bids, or actual Total Project or Construction Costs will not vary from opinions of probable cost prepared by Engineer. If, prior to the Bidding or Negotiating Phase, Owner wishes greater assurance as to Total Project or Construction Costs, Owner shall employ an independent cost estimator.

11.01 Dispute Resolution

A. Owner and Engineer agree to negotiate in good faith for a period of thirty (30) days from the date of notice of disputes between them as to the execution, meaning of, or performance under the terms of this Agreement prior to exercising their right under paragraph 11.01(B) below. The thirty-day period may be extended upon mutual agreement of the parties.

B. If any dispute cannot be resolved pursuant to paragraph 11.01(A) and only if mutually agreed by Owner and Engineer, said dispute and all unsettled claims, counterclaims and other matters in question between them arising out of or relating to the execution, meaning of, or performance under the terms of this Agreement or the breach thereof ("disputes") shall be submitted to mediation by a mediator, to be selected by the parties jointly, prior to initiating a legal action against the other, unless initiating mediation would irrevocably prejudice one of the parties. It is the intention of the parties that any agreement reached at mediation become binding upon them. The cost of mediation shall be shared equally between the parties.

C. This Section 11.01 shall survive any termination or cancellation of this Agreement.

12.01 Total Agreement/ Severability

This Agreement (consisting of the letter part of this Agreement, Exhibit "A" and any additional Exhibits referenced in the letter part of this Agreement), constitutes the entire agreement between Owner and Engineer with respect to its subject matter, and supersedes all prior written or oral understandings with respect thereto. This Agreement may only be amended, supplemented, modified, or canceled by a duly-executed written instrument. Any provision or part of this Agreement held by a court of law to be invalid or unenforceable under any law or regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Engineer, who agree that the Agreement shall be reformed to replace such stricken provision or part therefore with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

Res No. 4

February 28, 2012

To: The Honorable Mayor and City Council

From: Mary M. Corriveau, City Manager

Subject: Approving the Sale of Real Property – 207 Meadow Street South,
Parcel Number 10-04-112

At its November 14, 2011 work session, the City Council considered and conceptually approved a land swap proposal involving a City owned vacant lot at 207 Meadow Street South, Parcel Number 10-04-112 and a portion of a vacant lot owned by David and Cheryl Ditch, located at 217-219 Meadow Street South, Parcel Number 10-04-110.

The City of Watertown acquired 207 Meadow Street South on June 29, 2006 as a result of the tax sale process. Recently, the City has been working with Mr. and Mrs. Ditch on a proposed land exchange involving these parcels. The proposal would involve the City selling 207 Meadow Street South, Parcel Number 10-04-112 to Mr. and Mrs. Ditch. This parcel is located directly to the north of 211-213 Meadow Street South, which is a house owned by Mr. and Mrs. Ditch. In exchange for this lot, Mr. and Mrs. Ditch would sell a 34' x 165' strip of 217-219 Meadow Street South, Parcel Number 10-04-110. This strip of land is located to the south of the house parcel and is also adjacent to the City's Taylor Playground property. In addition to the land exchange, the City has also provided for the removal of a hazardous tree located in the front yard of 211-213 Meadow Street South.

The proposed land swap will allow sufficient width for the City to construct a future parking area and widened entrance drive to the playground. In addition, the swap will get a vacant parcel of land back on the tax rolls. A sketch of the proposed driveway entrance and parking area is attached.

Also attached for City Council consideration is a resolution authorizing the sale of 207 Meadow Street South, Parcel Number 10-04-112 to David and Cheryl Ditch in exchange for a 34' x 165' portion of 217-219 Meadow Street South, Parcel Number 10-04-110.

RESOLUTION

Page 1 of 2

Authorizing the Sale of Real Property,
Known as 207 Meadow Street South,
Parcel Number 10-04-112.000

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS the City of Watertown owns a certain lot of land known as 207 Meadow Street South, approximately 49' x 139' in size, and also known and designated on the map of the Department of Assessment and Taxation of the City of Watertown, New York as Parcel No. 10-04-112.000, and

WHEREAS title to said land has since been retained by the City of Watertown as acquired on June 29, 2006 as a result of the tax sale process, which title was retained by reason of the failure of anyone to redeem the same, and

WHEREAS said real property has never been assigned by the Council for a public use, and

WHEREAS the City has received an offer submitted by David and Cheryl Ditch to exchange this property for a 34' x 165' portion of 217-219 Meadow Street South, Parcel Number 10-04-110,

NOW THEREFORE BE IT RESOLVED that pursuant to Section 23, Subdivision (b) of the General City Law, Section 247 of the Charter of the City of Watertown as amended by Local Law No. 1, 1985, adopted December 3, 1984, effective January 17, 1985, and the ordinance, Municipal Code, Chapter 16 adopted by the Council on June 6, 1977, that the offer to exchange this property for a 34' x 165' portion of 217-219 Meadow Street South, Parcel Number 10-04-110 submitted by David and Cheryl Ditch is a fair and reasonable offer therefore and the same is hereby accepted, and

RESOLUTION

Page 2 of 2

Authorizing the Sale of Real Property,
Known as 207 Meadow Street South,
Parcel Number 10-04-112.000

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

BE IT FURTHER RESOLVED that the deed issued by the City shall contain a provision that Mr. and Mrs. Ditch combine the parcel with all other adjacent parcels that they own by filing a new deed in the County Clerk’s Office, and

BE IT FURTHER RESOLVED that the Mayor, Jeffrey E. Graham, be and he hereby is authorized, empowered and directed to execute and deliver a Quit Claim Deed of said real property to David and Cheryl Ditch upon receipt of a quit claim deed for the above mentioned portion of 217-219 Meadow Street South, Parcel Number 10-04-110.

Seconded by

Res. No. 5

February 29, 2012

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, Planning & Community Development Coordinator

Subject: Finding that the Approval of the Zone Change Application of David Wise of Stebbins Engineering to Change the Approved Zoning Classification of VL1 Eastern Boulevard, Parcel 5-26-109.005, From Residence C to Light Industry Will Not Have a Significant Impact on the Environment

At its February 7, 2012 meeting the City Planning Board recommended the above subject zone change. The City Council has scheduled a public hearing on the request for Monday, March 5, 2012 at 7:30 PM.

The City Council must complete Part II, and Part III if necessary, of the attached Environmental Assessment Form and adopt the resolution before it may vote on the Zone Change Ordinance. This resolution states that the zone change will not have a significant negative impact on the environment.

RESOLUTION

Page 1 of 2

Finding that the Approval of the Zone Change Application of David Wise of Stebbins Engineering to Change the Approved Zoning Classification of VL1 Eastern Boulevard, Parcel 5-26-109.005, From Residence C to Light Industry Will Not Have a Significant Impact on the Environment

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS the City Council of the City of Watertown, New York, has before it an ordinance for the zone change application of David Wise of Stebbins Engineering to change the approved zoning classification of VL1 Eastern Boulevard, parcel 5-26-109.005, from Residence C to Light Industry, and

WHEREAS the City Council must evaluate all proposed actions submitted for its consideration in light of the State Environmental Quality Review Act (SEQRA), and the regulations promulgated pursuant thereto, and

WHEREAS the adoption of the proposed ordinance would constitute such an “Action,” and

WHEREAS the City Council has determined that the proposed ordinance is an “Unlisted” action as that term is defined by 6NYCRR Section 617.2(ak), and

WHEREAS there are no other involved agencies for SEQRA review as that term is defined in 6NYCRR Section 617.2(s), and

WHEREAS to aid the City Council in its determination as to whether the proposed zone change and project construction will have a significant effect on the environment, Part I of a Short Environmental Assessment Form has been prepared by the applicant, a copy of which is attached and made part of this resolution,

RESOLUTION

Page 2 of 2

Finding that the Approval of the Zone Change Application of David Wise of Stebbins Engineering to Change the Approved Zoning Classification of VL1 Eastern Boulevard, Parcel 5-26-109.005, From Residence C to Light Industry Will Not Have a Significant Impact on the Environment

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York, that:

1. Based upon its examination of the Short Environmental Assessment Form and comparing the proposed action with the criteria set forth in 6NYCRR Section 617.7, no significant impact is known and the adoption of the zone change will not have a significant impact on the environment.
2. The Mayor of the City of Watertown is authorized to execute the Environmental Assessment Form to effect that the City Council is issuing a Negative Declaration under SEQRA.
3. This resolution shall take effect immediately.

Seconded by

SHORT ENVIRONMENTAL ASSESSMENT FORM

For UNLISTED ACTIONS Only

PART 1 - PROJECT INFORMATION (To be completed by Applicant or Project Sponsor)

1. APPLICANT/SPONSOR STEBBINS ENGINEERING	2. PROJECT NAME North Storage Building
3. PROJECT LOCATION: Municipality WATERTOWN County JEFFERSON	
4. PRECISE LOCATION (Street address and road intersections, prominent landmarks, etc., or provide map) 363 EASTERN BOULEVARD WATERTOWN, N.Y. 13601	
5. IS PROPOSED ACTION: <input type="checkbox"/> New <input type="checkbox"/> Expansion <input checked="" type="checkbox"/> Modification/alteration Zoning Change	
6. DESCRIBE PROJECT BRIEFLY: ZONING CHANGE of Parcel 5-26-109.005 From RESIDENTIAL C to Light Industrial to ALLOW Erection of a temporary Storage Building	
7. AMOUNT OF LAND AFFECTED: Initially _____ acres Ultimately 1.414 acres	
8. WILL PROPOSED ACTION COMPLY WITH EXISTING ZONING OR OTHER EXISTING LAND USE RESTRICTIONS? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, describe briefly	
9. WHAT IS PRESENT LAND USE IN VICINITY OF PROJECT? <input type="checkbox"/> Residential <input checked="" type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Agriculture <input type="checkbox"/> Park/Forest/Open Space <input type="checkbox"/> Other Describe: Adjoining property where proposed Building will be erected is zoned Industrial	
10. DOES ACTION INVOLVE A PERMIT APPROVAL, OR FUNDING, NOW OR ULTIMATELY FROM ANY OTHER GOVERNMENTAL AGENCY (FEDERAL, STATE OR LOCAL)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, list agency(s) and permit/approvals Building Permit will be Awarded from City of WATERTOWN	
11. DOES ANY ASPECT OF THE ACTION HAVE A CURRENTLY VALID PERMIT OR APPROVAL? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list agency(s) and permit/approvals	
12. AS A RESULT OF PROPOSED ACTION, WILL EXISTING PERMIT/APPROVAL REQUIRE MODIFICATION? <input type="checkbox"/> Yes <input type="checkbox"/> No N/A	
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor name: STEBBINS Engineering Date: 1/27/12 Signature: Dan J. Wise	

RECEIVED
JAN 27 2012
NEW YORK STATE
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
WATERTOWN

If the action is in the Coastal Area, and you are a state agency, complete the Coastal Assessment Form before proceeding with this assessment

Yes No

B. WILL ACTION RECEIVE COORDINATED REVIEW AS PROVIDED FOR UNLISTED ACTIONS IN 6 NYCRR, PART 617.6? If NO, a negative declaration may be superseded by another involved agency.
 Yes No

- C. COULD ACTION RESULT IN ANY ADVERSE EFFECTS ASSOCIATED WITH THE FOLLOWING: (Answers may be handwritten, if legible)
- C1. Existing air quality, surface or groundwater quality or quantity, noise levels, existing traffic patterns, solid waste production or disposal, potential for erosion, drainage or flooding problems? Explain briefly:
 - C2. Aesthetic agricultural, archaeological, historic, or other natural or cultural resources; or community or neighborhood character? Explain briefly:
 - C3. Vegetation or fauna, fish shellfish or wildlife species; significant habitats; or threatened or endangered species? Explain briefly:
 - C4. A community's existing plans or goals as officially adopted, or a change in use or intensity of use of land or other natural resources? Explain briefly:
 - C5. Growth, subsequent development, or related activities likely to be induced by the proposed action? Explain briefly.
 - C6. Long term, short term, cumulative, or other effects not identified in C1-C5? Explain briefly.
 - C7. Other impacts (including changes in use of either quantity or type of energy)? Explain briefly.

D. WILL THE PROJECT HAVE AN IMPACT ON THE ENVIRONMENTAL CHARACTERISTICS THAT CAUSED THE ESTABLISHMENT OF A CEA?
 Yes No

E. IS THERE, OR IS THERE LIKELY TO BE, CONTROVERSY RELATED TO POTENTIAL ADVERSE ENVIRONMENTAL IMPACTS?
 Yes No If yes, explain briefly

PART III - DETERMINATION OF SIGNIFICANCE (To be completed by Agency)

INSTRUCTIONS: For each adverse effect identified above, determine whether it is substantial, large, important or otherwise significant. Each effect should be assessed in connection with its (a) setting (i.e. urban or rural); (b) probability of occurring; (c) duration; (d) irreversibility; (e) geographic scope; and (f) magnitude. If necessary, add attachments or reference supporting materials. Ensure that explanations contain sufficient detail to show that all relevant adverse impacts have been identified and adequately addressed.

- Check this box if you have identified one or more potentially large or significant adverse impacts which **MAY** occur. Then proceed directly to the FULL EAF and/or prepare a positive declaration.
- Check this box if you have determined, based on the information and analysis above and any supporting documentation, that the proposed action **WILL NOT** result in any significant adverse environmental impacts AND provide on attachments as necessary, the reasons supporting this determination:

Name of Lead Agency

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (If different from responsible officer)

Date

Res. No. 6

February 29, 2012

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, Planning & Community Development Coordinator

Subject: Finding that the Approval of the Zoning Classification Change of 110
Parcels in the Public Square Area to Downtown District Will Not Have a
Significant Impact on the Environment

At its February 7, 2012 meeting the City Planning Board recommended the above subject zone change. The City Council has scheduled a public hearing on the request for Monday, March 5, 2012 at 7:30 PM.

The proposed zone change is a Type 1 Action requiring a Full Environmental Assessment Form. The City Council must complete Part II, and Part III if necessary, of the attached Environmental Assessment Form and adopt the resolution before it may vote on the Zone Change Ordinance. This resolution states that the zone change will not have a significant negative impact on the environment.

RESOLUTION

Page 1 of 2

Finding that the Approval of the Zoning Classification Change of 110 Parcels in the Public Square Area to Downtown District Will Not Have a Significant Impact on the Environment

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS the City Council of the City of Watertown, New York, has before it an ordinance for the zoning classification change of 110 parcels in the Public Square area to Downtown District, and

WHEREAS the City Council must evaluate all proposed actions submitted for its consideration in light of the State Environmental Quality Review Act (SEQRA), and the regulations promulgated pursuant thereto, and

WHEREAS the adoption of the proposed ordinance would constitute such an “Action,” and

WHEREAS the City Council has determined that the proposed ordinance is a “Type 1” action as that term is defined by 6NYCRR Section 617.2(ai), and

WHEREAS there are no other involved agencies for SEQRA review as that term is defined in 6NYCRR Section 617.2(s), and

WHEREAS to aid the City Council in its determination as to whether the proposed zone change will have a significant effect on the environment, Part I of a Full Environmental Assessment Form has been prepared by staff, a copy of which is attached and made part of this resolution,

RESOLUTION

Page 2 of 2

Finding that the Approval of the Zoning Classification Change of 110 Parcels in the Public Square Area to Downtown District Will Not Have a Significant Impact on the Environment

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York, that:

1. Based upon its examination of the Full Environmental Assessment Form and comparing the proposed action with the criteria set forth in 6NYCRR Section 617.7, no significant impact is known and the adoption of the zone change will not have a significant impact on the environment.
2. The Mayor of the City of Watertown is authorized to execute the Environmental Assessment Form to effect that the City Council is issuing a Negative Declaration under SEQRA.
3. This resolution shall take effect immediately.

Seconded by

617.20
Appendix A
State Environmental Quality Review
FULL ENVIRONMENTAL ASSESSMENT FORM

Purpose: The full EAF is designed to help applicants and agencies determine, in an orderly manner, whether a project or action may be significant. The question of whether an action may be significant is not always easy to answer. Frequently, there are aspects of a project that are subjective or unmeasurable. It is also understood that those who determine significance may have little or no formal knowledge of the environment or may not be technically expert in environmental analysis. In addition, many who have knowledge in one particular area may not be aware of the broader concerns affecting the question of significance.

The full EAF is intended to provide a method whereby applicants and agencies can be assured that the determination process has been orderly, comprehensive in nature, yet flexible enough to allow introduction of information to fit a project or action.

Full EAF Components: The full EAF is comprised of three parts:

- Part 1:** Provides objective data and information about a given project and its site. By identifying basic project data, it assists a reviewer in the analysis that takes place in Parts 2 and 3.
- Part 2:** Focuses on identifying the range of possible impacts that may occur from a project or action. It provides guidance as to whether an impact is likely to be considered small to moderate or whether it is a potentially-large impact. The form also identifies whether an impact can be mitigated or reduced.
- Part 3:** If any impact in Part 2 is identified as potentially-large, then Part 3 is used to evaluate whether or not the impact is actually important.

THIS AREA FOR LEAD AGENCY USE ONLY

DETERMINATION OF SIGNIFICANCE -- Type 1 and Unlisted Actions

Identify the Portions of EAF completed for this project:

Part 1

Part 2

Part 3

Upon review of the information recorded on this EAF (Parts 1 and 2 and 3 if appropriate), and any other supporting information, and considering both the magnitude and importance of each impact, it is reasonably determined by the lead agency that:

- A. The project will not result in any large and important impact(s) and, therefore, is one which **will not** have a significant impact on the environment, therefore **a negative declaration will be prepared.**
- B. Although the project could have a significant effect on the environment, there will not be a significant effect for this Unlisted Action because the mitigation measures described in PART 3 have been required, therefore **a CONDITIONED negative declaration will be prepared.***
- C. The project may result in one or more large and important impacts that may have a significant impact on the environment, therefore **a positive declaration will be prepared.**

*A Conditioned Negative Declaration is only valid for Unlisted Actions

Downtown Rezoning for LWRP

Name of Action

City of Watertown

Name of Lead Agency

Jeffrey Graham

Mayor

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (If different from responsible officer)

Date

PART 1--PROJECT INFORMATION

Prepared by Project Sponsor

NOTICE: This document is designed to assist in determining whether the action proposed may have a significant effect on the environment. Please complete the entire form, Parts A through E. Answers to these questions will be considered as part of the application for approval and may be subject to further verification and public review. Provide any additional information you believe will be needed to complete Parts 2 and 3.

It is expected that completion of the full EAF will be dependent on information currently available and will not involve new studies, research or investigation. If information requiring such additional work is unavailable, so indicate and specify each instance.

Name of Action Downtown Rezoning for LWRP

Location of Action (include Street Address, Municipality and County)

110 Parcels near Public Square, City of Watertown, County of Jefferson, State of New York

Name of Applicant/Sponsor City of Watertown

Address 245 Washington Street

City / PO Watertown

State NY

Zip Code 13601

Business Telephone 315-785-7730

Name of Owner (if different) Various owners

Address _____

City / PO _____

State _____

Zip Code _____

Business Telephone _____

Description of Action:

Rezoning 110 parcels on and around Public Square to "Downtown" district, a new district created in order to implement the Local Waterfront Redevelopment Program. Most properties are being changed from Commercial, and some from Light Industry. Allowed uses include office, retail, residential on upper floors, and others.

Please Complete Each Question--Indicate N.A. if not applicable

A. SITE DESCRIPTION

Physical setting of overall project, both developed and undeveloped areas.

1. Present Land Use: Urban Industrial Commercial Residential (suburban) Rural (non-farm)
 Forest Agriculture Other _____

2. Total acreage of project area: 60 acres.

APPROXIMATE ACREAGE	PRESENTLY	AFTER COMPLETION
Meadow or Brushland (Non-agricultural)	_____ acres	_____ acres
Forested	_____ acres	_____ acres
Agricultural (Includes orchards, cropland, pasture, etc.)	_____ acres	_____ acres
Wetland (Freshwater or tidal as per Articles 24,25 of ECL)	_____ acres	_____ acres
Water Surface Area	_____ acres	_____ acres
Unvegetated (Rock, earth or fill)	_____ acres	_____ acres
Roads, buildings and other paved surfaces	<u>60</u> acres	<u>60</u> acres
Other (Indicate type) _____	_____ acres	_____ acres

3. What is predominant soil type(s) on project site? N/A - mostly paved

- a. Soil drainage: Well drained _____% of site Moderately well drained _____% of site.
 Poorly drained _____% of site

b. If any agricultural land is involved, how many acres of soil are classified within soil group 1 through 4 of the NYS Land Classification System? NA acres (see 1 NYCRR 370).

4. Are there bedrock outcroppings on project site? Yes No

a. What is depth to bedrock NA (in feet)

5. Approximate percentage of proposed project site with slopes:

- 0-10% 100% 10- 15% _____% 15% or greater _____%

6. Is project substantially contiguous to, or contain a building, site, or district, listed on the State or National Registers of Historic Places? Yes No

7. Is project substantially contiguous to a site listed on the Register of National Natural Landmarks? Yes No

8. What is the depth of the water table? NA (in feet)

9. Is site located over a primary, principal, or sole source aquifer? Yes No

10. Do hunting, fishing or shell fishing opportunities presently exist in the project area? Yes No

11. Does project site contain any species of plant or animal life that is identified as threatened or endangered? Yes No

According to:

Identify each species:

12. Are there any unique or unusual land forms on the project site? (i.e., cliffs, dunes, other geological formations?)

Yes No

Describe:

13. Is the project site presently used by the community or neighborhood as an open space or recreation area?

Yes No

If yes, explain:

Public Square includes a small urban park.

14. Does the present site include scenic views known to be important to the community? Yes No

The streetscape may be considered an important scenic view. It will not be altered directly by this project.

15. Streams within or contiguous to project area:

Black River

a. Name of Stream and name of River to which it is tributary

NA

16. Lakes, ponds, wetland areas within or contiguous to project area:

None

b. Size (in acres):

NA

17. Is the site served by existing public utilities? Yes No
- a. If **YES**, does sufficient capacity exist to allow connection? Yes No
- b. If **YES**, will improvements be necessary to allow connection? Yes No
18. Is the site located in an agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? Yes No
19. Is the site located in or substantially contiguous to a Critical Environmental Area designated pursuant to Article 8 of the ECL, and 6 NYCRR 617? Yes No
20. Has the site ever been used for the disposal of solid or hazardous wastes? Yes No

B. Project Description

1. Physical dimensions and scale of project (fill in dimensions as appropriate).
- a. Total contiguous acreage owned or controlled by project sponsor: 60 acres.
- b. Project acreage to be developed: 60 acres initially; 60 acres ultimately.
- c. Project acreage to remain undeveloped: 0 acres.
- d. Length of project, in miles: NA (if appropriate)
- e. If the project is an expansion, indicate percent of expansion proposed. NA %
- f. Number of off-street parking spaces existing NA ; proposed No add
- g. Maximum vehicular trips generated per hour: NA (upon completion of project)?
- h. If residential: Number and type of housing units:
- | | One Family | Two Family | Multiple Family | Condominium |
|------------|------------|------------|-----------------|-------------|
| Initially | _____ | _____ | _____ | _____ |
| Ultimately | _____ | _____ | _____ | _____ |
- i. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; _____ length.
- j. Linear feet of frontage along a public thoroughfare project will occupy is? _____ ft.
2. How much natural material (i.e. rock, earth, etc.) will be removed from the site? 0 tons/cubic yards.
3. Will disturbed areas be reclaimed Yes No N/A
- a. If yes, for what intended purpose is the site being reclaimed?
-
- b. Will topsoil be stockpiled for reclamation? Yes No
- c. Will upper subsoil be stockpiled for reclamation? Yes No
4. How many acres of vegetation (trees, shrubs, ground covers) will be removed from site? 0 acres.

5. Will any mature forest (over 100 years old) or other locally-important vegetation be removed by this project?

Yes No

6. If single phase project: Anticipated period of construction: NA months, (including demolition)

7. If multi-phased:

a. Total number of phases anticipated _____ (number)

b. Anticipated date of commencement phase 1: _____ month _____ year, (including demolition)

c. Approximate completion date of final phase: _____ month _____ year.

d. Is phase 1 functionally dependent on subsequent phases? Yes No

8. Will blasting occur during construction? Yes No

9. Number of jobs generated: during construction NA ; after project is complete NA

10. Number of jobs eliminated by this project NA .

11. Will project require relocation of any projects or facilities? Yes No

If yes, explain:

12. Is surface liquid waste disposal involved? Yes No

a. If yes, indicate type of waste (sewage, industrial, etc) and amount _____

b. Name of water body into which effluent will be discharged BLACK RIVER

13. Is subsurface liquid waste disposal involved? Yes No Type _____

14. Will surface area of an existing water body increase or decrease by proposal? Yes No

If yes, explain:

15. Is project or any portion of project located in a 100 year flood plain? Yes No

16. Will the project generate solid waste? Yes No

a. If yes, what is the amount per month? _____ tons

b. If yes, will an existing solid waste facility be used? Yes No

c. If yes, give name _____ ; location _____

d. Will any wastes not go into a sewage disposal system or into a sanitary landfill? Yes No

e. If yes, explain:

17. Will the project involve the disposal of solid waste? Yes No

a. If yes, what is the anticipated rate of disposal? _____ tons/month.

b. If yes, what is the anticipated site life? _____ years.

18. Will project use herbicides or pesticides? Yes No

19. Will project routinely produce odors (more than one hour per day)? Yes No

20. Will project produce operating noise exceeding the local ambient noise levels? Yes No

21. Will project result in an increase in energy use? Yes No

If yes, indicate type(s)

22. If water supply is from wells, indicate pumping capacity NA gallons/minute.

23. Total anticipated water usage per day NA gallons/day.

24. Does project involve Local, State or Federal funding? Yes No

If yes, explain:

The LWRP was funded in part by the State.

25. Approvals Required:

			Type	Submittal Date
City, Town, Village Board	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<u>Ordinance</u>	<u>March 5 2012</u>
			_____	_____
			_____	_____
City, Town, Village Planning Board	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<u>Recommendation</u>	<u>Feb. 7 2012</u>
			_____	_____
			_____	_____
City, Town Zoning Board	<input type="checkbox"/> Yes	<input type="checkbox"/> No	_____	_____
			_____	_____
			_____	_____
City, County Health Department	<input type="checkbox"/> Yes	<input type="checkbox"/> No	_____	_____
			_____	_____
			_____	_____
Other Local Agencies	<input type="checkbox"/> Yes	<input type="checkbox"/> No	_____	_____
			_____	_____
			_____	_____
Other Regional Agencies	<input type="checkbox"/> Yes	<input type="checkbox"/> No	_____	_____
			_____	_____
			_____	_____
State Agencies	<input type="checkbox"/> Yes	<input type="checkbox"/> No	_____	_____
			_____	_____
			_____	_____
Federal Agencies	<input type="checkbox"/> Yes	<input type="checkbox"/> No	_____	_____
			_____	_____
			_____	_____

C. Zoning and Planning Information

1. Does proposed action involve a planning or zoning decision? Yes No

If Yes, indicate decision required:

- | | | | |
|--|---|--|--------------------------------------|
| <input checked="" type="checkbox"/> Zoning amendment | <input type="checkbox"/> Zoning variance | <input type="checkbox"/> New/revision of master plan | <input type="checkbox"/> Subdivision |
| <input type="checkbox"/> Site plan | <input type="checkbox"/> Special use permit | <input type="checkbox"/> Resource management plan | <input type="checkbox"/> Other |

2. What is the zoning classification(s) of the site?

Commercial and Light Industry, also PDD #5

3. What is the maximum potential development of the site if developed as permitted by the present zoning?

NA

4. What is the proposed zoning of the site?

Downtown District

5. What is the maximum potential development of the site if developed as permitted by the proposed zoning?

Similar to existing

6. Is the proposed action consistent with the recommended uses in adopted local land use plans? Yes No

7. What are the predominant land use(s) and zoning classifications within a ¼ mile radius of proposed action?

Urban core--commercial/retail, industrial, government facilities, and offices.

8. Is the proposed action compatible with adjoining/surrounding land uses with a ¼ mile? Yes No

9. If the proposed action is the subdivision of land, how many lots are proposed? _____

a. What is the minimum lot size proposed? _____

10. Will proposed action require any authorization(s) for the formation of sewer or water districts? Yes No

11. Will the proposed action create a demand for any community provided services (recreation, education, police, fire protection)?

Yes No

a. If yes, is existing capacity sufficient to handle projected demand? Yes No

12. Will the proposed action result in the generation of traffic significantly above present levels? Yes No

a. If yes, is the existing road network adequate to handle the additional traffic. Yes No

D. Informational Details

Attach any additional information as may be needed to clarify your project. If there are or may be any adverse impacts associated with your proposal, please discuss such impacts and the measures which you propose to mitigate or avoid them.

E. Verification

I certify that the information provided above is true to the best of my knowledge.

Applicant/Sponsor Name Andrew Nichols Date 3/1/2012

Signature 

Title Planner

If the action is in the Coastal Area, and you are a state agency, complete the Coastal Assessment Form before proceeding with this assessment.

PART 2 - PROJECT IMPACTS AND THEIR MAGNITUDE

Responsibility of Lead Agency

General Information (Read Carefully)

- ! In completing the form the reviewer should be guided by the question: Have my responses and determinations been **reasonable**? The reviewer is not expected to be an expert environmental analyst.
- ! The **Examples** provided are to assist the reviewer by showing types of impacts and wherever possible the threshold of magnitude that would trigger a response in column 2. The examples are generally applicable throughout the State and for most situations. But, for any specific project or site other examples and/or lower thresholds may be appropriate for a Potential Large Impact response, thus requiring evaluation in Part 3.
- ! The impacts of each project, on each site, in each locality, will vary. Therefore, the examples are illustrative and have been offered as guidance. They do not constitute an exhaustive list of impacts and thresholds to answer each question.
- ! The number of examples per question does not indicate the importance of each question.
- ! In identifying impacts, consider long term, short term and cumulative effects.

Instructions (Read carefully)

- a. Answer each of the 20 questions in PART 2. Answer **Yes** if there will be **any** impact.
- b. **Maybe** answers should be considered as **Yes** answers.
- c. If answering **Yes** to a question then check the appropriate box(column 1 or 2)to indicate the potential size of the impact. If impact threshold equals or exceeds any example provided, check column 2. If impact will occur but threshold is lower than example, check column 1.
- d. Identifying that an Impact will be potentially large (column 2) does not mean that it is also necessarily **significant**. Any large impact must be evaluated in PART 3 to determine significance. Identifying an impact in column 2 simply asks that it be looked at further.
- e. If reviewer has doubt about size of the impact then consider the impact as potentially large and proceed to PART 3.
- f. If a potentially large impact checked in column 2 can be mitigated by change(s) in the project to a small to moderate impact, also check the **Yes** box in column 3. A **No** response indicates that such a reduction is not possible. This must be explained in Part 3.

1	2	3
Small to Moderate Impact	Potential Large Impact	Can Impact Be Mitigated by Project Change

Impact on Land

1. Will the Proposed Action result in a physical change to the project site?

NO YES

Examples that would apply to column 2

- | | | | | |
|--|--------------------------|--------------------------|------------------------------|-----------------------------|
| • Any construction on slopes of 15% or greater, (15 foot rise per 100 foot of length), or where the general slopes in the project area exceed 10%. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Construction on land where the depth to the water table is less than 3 feet. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Construction of paved parking area for 1,000 or more vehicles. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Construction on land where bedrock is exposed or generally within 3 feet of existing ground surface. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Construction that will continue for more than 1 year or involve more than one phase or stage. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Excavation for mining purposes that would remove more than 1,000 tons of natural material (i.e., rock or soil) per year. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

1	2	3
Small to Moderate Impact	Potential Large Impact	Can Impact Be Mitigated by Project Change

- Construction or expansion of a sanitary landfill. Yes No
- Construction in a designated floodway. Yes No
- Other impacts: Yes No

2. Will there be an effect to any unique or unusual land forms found on the site? (i.e., cliffs, dunes, geological formations, etc.)

NO YES

- Specific land forms: Yes No

Impact on Water

3. Will Proposed Action affect any water body designated as protected? (Under Articles 15, 24, 25 of the Environmental Conservation Law, ECL)

NO YES

Examples that would apply to column 2

- Developable area of site contains a protected water body. Yes No
- Dredging more than 100 cubic yards of material from channel of a protected stream. Yes No
- Extension of utility distribution facilities through a protected water body. Yes No
- Construction in a designated freshwater or tidal wetland. Yes No
- Other impacts: Yes No

4. Will Proposed Action affect any non-protected existing or new body of water?

NO YES

Examples that would apply to column 2

- A 10% increase or decrease in the surface area of any body of water or more than a 10 acre increase or decrease. Yes No
- Construction of a body of water that exceeds 10 acres of surface area. Yes No
- Other impacts: Yes No

1	2	3
Small to Moderate Impact	Potential Large Impact	Can Impact Be Mitigated by Project Change

6. Will Proposed Action alter drainage flow or patterns, or surface water runoff?

NO YES

Examples that would apply to column 2

- | | | | | |
|--|--------------------------|--------------------------|------------------------------|-----------------------------|
| • Proposed Action would change flood water flows | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Proposed Action may cause substantial erosion. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Proposed Action is incompatible with existing drainage patterns. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Proposed Action will allow development in a designated floodway. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Other impacts: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

IMPACT ON AIR

7. Will Proposed Action affect air quality?

NO YES

Examples that would apply to column 2

- | | | | | |
|---|--------------------------|--------------------------|------------------------------|-----------------------------|
| • Proposed Action will induce 1,000 or more vehicle trips in any given hour. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Proposed Action will result in the incineration of more than 1 ton of refuse per hour. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Emission rate of total contaminants will exceed 5 lbs. per hour or a heat source producing more than 10 million BTU's per hour. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Proposed Action will allow an increase in the amount of land committed to industrial use. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Proposed Action will allow an increase in the density of industrial development within existing industrial areas. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Other impacts: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

IMPACT ON PLANTS AND ANIMALS

8. Will Proposed Action affect any threatened or endangered species?

NO YES

Examples that would apply to column 2

- | | | | | |
|---|--------------------------|--------------------------|------------------------------|-----------------------------|
| • Reduction of one or more species listed on the New York or Federal list, using the site, over or near the site, or found on the site. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|---|--------------------------|--------------------------|------------------------------|-----------------------------|

1	2	3
Small to Moderate Impact	Potential Large Impact	Can Impact Be Mitigated by Project Change

- Removal of any portion of a critical or significant wildlife habitat. Yes No
- Application of pesticide or herbicide more than twice a year, other than for agricultural purposes. Yes No
- Other impacts: Yes No

9. Will Proposed Action substantially affect non-threatened or non-endangered species?

NO YES

Examples that would apply to column 2

- Proposed Action would substantially interfere with any resident or migratory fish, shellfish or wildlife species. Yes No
- Proposed Action requires the removal of more than 10 acres of mature forest (over 100 years of age) or other locally important vegetation. Yes No
- Other impacts: Yes No

IMPACT ON AGRICULTURAL LAND RESOURCES

10. Will Proposed Action affect agricultural land resources?

NO YES

Examples that would apply to column 2

- The Proposed Action would sever, cross or limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc.) Yes No
- Construction activity would excavate or compact the soil profile of agricultural land. Yes No
- The Proposed Action would irreversibly convert more than 10 acres of agricultural land or, if located in an Agricultural District, more than 2.5 acres of agricultural land. Yes No

	1 Small to Moderate Impact	2 Potential Large Impact	3 Can Impact Be Mitigated by Project Change
• The Proposed Action would disrupt or prevent installation of agricultural land management systems (e.g., subsurface drain lines, outlet ditches, strip cropping); or create a need for such measures (e.g. cause a farm field to drain poorly due to increased runoff).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
• Other impacts:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No

IMPACT ON AESTHETIC RESOURCES

11. Will Proposed Action affect aesthetic resources? (If necessary, use the Visual EAF Addendum in Section 617.20, Appendix B.)

NO YES

Examples that would apply to column 2

• Proposed land uses, or project components obviously different from or in sharp contrast to current surrounding land use patterns, whether man-made or natural.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
• Proposed land uses, or project components visible to users of aesthetic resources which will eliminate or significantly reduce their enjoyment of the aesthetic qualities of that resource.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
• Project components that will result in the elimination or significant screening of scenic views known to be important to the area.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
• Other impacts:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No

IMPACT ON HISTORIC AND ARCHAEOLOGICAL RESOURCES

12. Will Proposed Action impact any site or structure of historic, prehistoric or paleontological importance?

NO YES

Examples that would apply to column 2

• Proposed Action occurring wholly or partially within or substantially contiguous to any facility or site listed on the State or National Register of historic places.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
• Any impact to an archaeological site or fossil bed located within the project site.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
• Proposed Action will occur in an area designated as sensitive for archaeological sites on the NYS Site Inventory.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No

	1	2	3
	Small to Moderate Impact	Potential Large Impact	Can Impact Be Mitigated by Project Change
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No

• Other impacts:

IMPACT ON OPEN SPACE AND RECREATION

13. Will proposed Action affect the quantity or quality of existing or future open spaces or recreational opportunities?

NO YES

Examples that would apply to column 2

- | | | | |
|---|--------------------------|--------------------------|--|
| • The permanent foreclosure of a future recreational opportunity. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| • A major reduction of an open space important to the community. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| • Other impacts: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes <input type="checkbox"/> No |

IMPACT ON CRITICAL ENVIRONMENTAL AREAS

14. Will Proposed Action impact the exceptional or unique characteristics of a critical environmental area (CEA) established pursuant to subdivision 6NYCRR 617.14(g)?

NO YES

List the environmental characteristics that caused the designation of the CEA.

Examples that would apply to column 2

- | | | | |
|---|--------------------------|--------------------------|--|
| • Proposed Action to locate within the CEA? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| • Proposed Action will result in a reduction in the quantity of the resource? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| • Proposed Action will result in a reduction in the quality of the resource? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| • Proposed Action will impact the use, function or enjoyment of the resource? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| • Other impacts: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes <input type="checkbox"/> No |

1	2	3
Small to Moderate Impact	Potential Large Impact	Can Impact Be Mitigated by Project Change

IMPACT ON TRANSPORTATION

15. Will there be an effect to existing transportation systems?

NO YES

Examples that would apply to column 2

- | | | | | |
|--|--------------------------|--------------------------|------------------------------|-----------------------------|
| • Alteration of present patterns of movement of people and/or goods. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Proposed Action will result in major traffic problems. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Other impacts: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

IMPACT ON ENERGY

16. Will Proposed Action affect the community's sources of fuel or energy supply?

NO YES

Examples that would apply to column 2

- | | | | | |
|---|--------------------------|--------------------------|------------------------------|-----------------------------|
| • Proposed Action will cause a greater than 5% increase in the use of any form of energy in the municipality. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Proposed Action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two family residences or to serve a major commercial or industrial use. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Other impacts: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

NOISE AND ODOR IMPACT

17. Will there be objectionable odors, noise, or vibration as a result of the Proposed Action?

NO YES

Examples that would apply to column 2

- | | | | | |
|--|--------------------------|--------------------------|------------------------------|-----------------------------|
| • Blasting within 1,500 feet of a hospital, school or other sensitive facility. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Odors will occur routinely (more than one hour per day). | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Proposed Action will produce operating noise exceeding the local ambient noise levels for noise outside of structures. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Proposed Action will remove natural barriers that would act as a noise screen. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Other impacts: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

	1	2	3
	Small to Moderate Impact	Potential Large Impact	Can Impact Be Mitigated by Project Change

- Proposed Action will set an important precedent for future projects. Yes No
- Proposed Action will create or eliminate employment. Yes No
- Other impacts: Yes No

20. Is there, or is there likely to be, public controversy related to potential adverse environment impacts?
 NO YES

If Any Action in Part 2 Is Identified as a Potential Large Impact or If you Cannot Determine the Magnitude of Impact, Proceed to Part 3

Part 3 - EVALUATION OF THE IMPORTANCE OF IMPACTS

Responsibility of Lead Agency

Part 3 must be prepared if one or more impact(s) is considered to be potentially large, even if the impact(s) may be mitigated.

Instructions (If you need more space, attach additional sheets)

Discuss the following for each impact identified in Column 2 of Part 2:

1. Briefly describe the impact.
2. Describe (if applicable) how the impact could be mitigated or reduced to a small to moderate impact by project change(s).
3. Based on the information available, decide if it is reasonable to conclude that this impact is **important**.

To answer the question of importance, consider:

- ! The probability of the impact occurring
- ! The duration of the impact
- ! Its irreversibility, including permanently lost resources of value
- ! Whether the impact can or will be controlled
- ! The regional consequence of the impact
- ! Its potential divergence from local needs and goals
- ! Whether known objections to the project relate to this impact.

March 1, 2012

To: The Honorable Mayor and City Council
From: Elliott B. Nelson, Confidential Assistant to the City Manager
Subject: City Code Amendments, Water Department

As instructed by City Council, the Water Department has recently been reorganized to include sewage treatment and hydroelectric operations. Attached for Council consideration is an ordinance that amends the City Code to reflect these changes. In many cases, the changes are simply adding wastewater and hydroelectric operations to the already existing language defining water operations for the Department.

Additionally, the attached ordinance includes many changes that will more adequately reflect the operations of the Department. Chapter 301 of the City Code governs the duties and responsibilities of the Water Department and its employees, the responsibilities and restrictions placed upon the water users and consumers, and the accepted standards and materials to be used within the City's water distribution system. Several sections of Chapter 301 contain verbiage that is no longer appropriate, conflicts with other ordinances or mandates, or, for some other reason, needs to be amended or deleted.

These proposed changes in the attached ordinance also include an Amendment to Chapter 253 of the City Code, which affirms that the City Engineer, or his designee, shall be the Administrator over all four parts of this Chapter. Originally, the City Code only specifically granted the Engineer authority over Part III, even though the City Engineer exercised authority over all Sections of Chapter 253.

Staff will be available at the Council meeting to answer any questions regarding these changes.

ORDINANCE

Page 1 of 8

Amending City Municipal Code § 253, Sewers, and § 301, Water

- Council Member BURNS, Roxanne M.
- Council Member BUTLER, Joseph M. Jr.
- Council Member MACALUSO, Teresa R.
- Council Member SMITH, Jeffrey M.
- Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

BE IT ORDAINED that Section 253-22.1 of the City Code of the City of Watertown is amended to read as follows:

§ 253-22.1. Administrator

Except as otherwise provided herein, the City Engineer of the City of Watertown shall administer, implement, and enforce the provisions of Parts 1, 2, 3 and 4 of this Chapter 253. Any powers granted to or duties imposed upon the City Engineer may be delegated by the City Engineer to other City personnel.

and,

BE IT FURTHER ORDAINED that Section 301-2 of the City Code of the City of Watertown is amended to read as follows:

§ 301-2. Water Department.

- A. A Department of Water is hereby created, which shall include all Water, Wastewater, and Hydroelectric operations.
- B. The head of such Department, acting under the City Manager, shall be the Superintendent.
- C. The Department, through it officers and employees, shall be responsible for the enforcement of the provisions of this chapter and shall have the jurisdiction and power to take such steps as may be necessary to carry out the provisions hereof as well as any other orders and regulations of the city pertaining to water works, water supply, water use in the city, wastewater treatment, and hydroelectric generation.

ORDINANCE

Page 2 of 8

Amending City Municipal Code § 253, Sewers, and § 301, Water

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

and,

BE IT FURTHER ORDAINED that Section 301-6 of the City Code of the City of Watertown is amended to add the following paragraph:

§ 301-6. Installation and safeguarding of meter.

- F. The Department shall be allowed to install receptacles and related appurtenances on or inside the consumer’s building, structure, or premises to accommodate the use of remote reading type water meters.

and,

BE IT FURTHER ORDAINED that Section 301-6 of the City Code of the City of Watertown is amended by deleting the word ‘Division’ and replacing it with the word ‘Department’ in all instances.

BE IT FURTHER ORDAINED that Section 301-8 of the City Code of the City of Watertown is amended to read as follows:

§ 301-8. Size and type of service pipe.

- A. For water service lines two (2) inches in diameter and smaller, the pipe shall be type “K” soft copper water tube.
- B. For water service lines larger than two (2) inches in diameter, the pipe shall be cement lined ductile iron pipe.
- C. Existing service lines may be repaired with the like or similar materials, such as galvanized wrought iron, if approved by the Department. Replacements or renewals of existing service lines shall be made with appropriate materials as outlined in A. or B., above, or as otherwise directed by the Department.

and,

ORDINANCE

Page 3 of 8

Amending City Municipal Code § 253, Sewers, and § 301, Water

- Council Member BURNS, Roxanne M.
- Council Member BUTLER, Joseph M. Jr.
- Council Member MACALUSO, Teresa R.
- Council Member SMITH, Jeffrey M.
- Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

BE IT FURTHER ORDAINED that Section 301-9 of the City Code of the City of Watertown is amended to read as follows:

§ 301-9. Service fittings.

- A. Service fittings used on two (2) inch and smaller service lines shall be cast of red brass and designed for a minimum working pressure of 200 p.s.i. All brass service line fittings shall be as specified by the Superintendent and/or the City Engineer.
- B. Service fittings used in service lines larger than two (2) inches in diameter shall be cement lined, ductile iron and shall be furnished with mechanical or flanged joints as specified by the Superintendent and/or the City Engineer.
- C. Service fittings used in the repair or modification of existing service lines may be of like or similar material and installed as approved by the Department.

and,

BE IT FURTHER ORDAINED that Section 301-10 of the City Code of the City of Watertown is amended to read as follows:

§ 301-10. Ductile iron and welded steel pipe.

- A. Pipe used in connection with the city’s water distribution system, other than for service lines two (2) inches and smaller, shall be centrifugally cast ductile iron with cement mortar lining. The pipe shall meet AWWA (American Water Works Association) specification C151, and the cement mortar lining shall meet AWWA specification C104.
- B. On bridges or other structures where conditions dictate that the use of ductile iron pipe is not practical or appropriate, cement lined, welded steel pipe and fittings may be used. Welded steel pipe and fittings shall meet or exceed the requirements of AWWA specification C200.

ORDINANCE

Page 4 of 8

Amending City Municipal Code § 253, Sewers, and § 301, Water

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

C All ductile iron fittings, couplings, etc. shall meet or exceed all applicable AWWA standard specifications.

and,

BE IT FURTHER ORDAINED that Section 301-11B of the City Code of the City of Watertown is amended to read as follows:

§ 301-11. Copper pipe.

B. Fittings, stops, and valves used in copper pipe service lines shall be made of brass, with iron pipe threads, conductive compression, or flared type ends, especially adapted for use in copper pipe water service lines or for joining copper pipe and wrought iron pipe or fittings, and shall meet applicable AWWA standard specifications.

and,

BE IT FURTHER ORDAINED that Section 301-12 of the City Code of the City of Watertown is amended to read as follows:

§ 301-12. PVC and plastic pipe.

PVC pipe and pipe made of polyethylene or other plastic materials shall not be used for potable water supply water mains or water service lines, except under special or unusual conditions, and only by special approval of the Department.

and,

BE IT FURTHER ORDAINED that Section 301-13B of the City Code of the City of Watertown is amended to read as follows:

§ 301-13. Galvanized wrought iron pipe.

B. Fittings for galvanized wrought iron pipe shall be malleable iron fittings for threaded galvanized wrought iron pipe.

BE IT FURTHER ORDAINED that Section 301-13 of the City Code of the City of

ORDINANCE

Page 5 of 8

Amending City Municipal Code § 253, Sewers, and § 301, Water

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

Watertown is amended by adding the following paragraph:

§ 301-13. Galvanized wrought iron pipe.

- C. Galvanized wrought iron pipe and fittings shall be used only in the repair of existing service lines of like or similar materials, or for adapting ductile iron service lines for meter installation purposes.

and,

BE IT FURTHER ORDAINED that Section 301-14 of the City Code of the City of Watertown is amended to read as follows:

§ 301-14. Joints.

- A. Brass fittings with iron pipe thread, conductive compression, or flared connections shall be used to join copper pipe to wrought iron pipe or copper pipe to copper pipe. Soldered or sweat connections are not acceptable for use on any portion of a water service line, or for making connections to water meters or their appurtenances.
- B. Malleable iron fittings shall be used in joining iron pipe to iron pipe.
- C. Joints for ductile iron pipe shall be mechanical, flanged, or push-on as directed by the Department.

and,

BE IT FURTHER ORDAINED that Section 301-18 of the City Code of the City of Watertown is amended to add the following to the end of the existing paragraph:

§ 301-18. Furnishing of fire service.

When properly sized, a water service line may be used for both fire and domestic service, subject to the approval of the Department. When a water service line is used for combined fire and domestic use, separate valves or shut-offs shall be required to enable

Local Law No. 1 of 2012

March 1, 2012

To: The Honorable Mayor and City Council
From: Elliott B. Nelson, Confidential Assistant to the City Manager
Subject: City Charter and Code Amendments, Water Department

As Council is aware, the Water Department was recently reorganized to include sewage treatment and hydroelectric operations. Attached for Council consideration is Local Law No. 1 of 2012, which modifies the City Charter to reflect the changes necessary to bring it in line with the new departmental structure. The changes to the Charter are additional verbiage which adds waste waterworks, sewers, and the disposal of wastewater to the stated responsibilities of the Water Department. This Amendment also changes the name of the Chapter from the Departments of Water; Electric Light and Power to simply the Department of Water.

Also included in this Local Law are amendments to Sections 301-1, Definitions, and 301-20, Main Extension Charges of the City Code. Much like the other Code Amendments included in tonight's agenda, these changes will bring the Code in line with the accepted standards and operations of the Water Department. These sections are included in this Local Law because, at one time, they were modified by Local Law. As such, all further modifications to these sections must be done via a Local Law.

This Local Law will require a public hearing before it can be adopted by Council. It is recommended that a public hearing be scheduled at the regular meeting of the City Council on March 19, 2012 at 7:30pm.

Amending City Charter of the City of Watertown, Title VII, Departments of Water; Electric Light and Power, and Section 301 of the City Code of the City Watertown, Water

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member MACALUSO, Teresa R.
Council Member SMITH, Jeffrey M.
Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS the City of Watertown owns and operates a Water Treatment, Filtration and Distribution System, and

WHEREAS the City of Watertown owns and operates a Wastewater Treatment Plant, and

WHEREAS the City of Watertown owns and operates a Hydroelectric Plant, and

WHEREAS the City-owned Wastewater Treatment Plant and Hydroelectric Plan are currently managed and operated by the City Engineering Department, and

WHEREAS the City Council of the City of Watertown has directed that the City's departmental structure be reorganized to bring the management and operations of Wastewater Treatment and Hydroelectric Generation under the control of the Water Department, and

WHEREAS the City Charter of the City of Watertown must be amended to reflect this new departmental structure,

WHEREAS Sections 301-1, Definitions, and 301-20, Main extension charges, of the City Code of the City of Watertown need to be updated to more adequately reflect the accepted standards and operations of the Department, and

WHEREAS Sections 301-1, Definitions, and 301-20, Main extension charges, of the City Code of the City of Watertown can be amended only through Local Law, and

Amending City Charter of the City of Watertown, Title VII, Departments of Water; Electric Light and Power, and Section 301 of the City Code of the City Watertown, Water

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member MACALUSO, Teresa R.
Council Member SMITH, Jeffrey M.
Mayor GRAHAM, Jeffrey E.

YEA	NAY

Total

WHEREAS a public hearing was held at 7:30pm at the regular City Council meeting of March 19, 2012, for which public notice was duly given,

NOW THEREFORE BE IT ENACTED that Title VII, Departments of Water; Electric Light and Power of the City Charter of the City of Watertown is amended to be named the Department of Water

, and

BE IT FURTHER ENACTED that Section 54 of Title VII, Department of Water of the City Charter of the City of Watertown is amended to read as follows:

§ 54: The Council is vested with the charge of waterworks, waste waterworks, waterpowers, reservoirs, pipes, buildings, structures, dams, powerhouse, hydrants, machinery, lines and of all appliances and materials pertaining thereto or used in connection therewith, which may now belong to or may hereafter be acquired by the city, but the management, control, maintenance, and protection thereof shall be exercised by the City Manager under the direction of or pursuant to ordinance enacted by the Council.

, and

BE IT FURTHER ENACTED that Section 56 of Title VII, Department of Water of the City Charter of the City of Watertown is amended to read as follows:

§ 56: The Council shall have the power to make all contracts relating to the construction of dams, waterworks, waste waterworks, sewer collection (sanitary, storm, and combined), water mains, reservoirs, conductors, generators, lines, buildings, structures, pump houses, and machinery, and to make provision for the purchase of hydrants, fountains, pumps, and all materials, machinery, implements, utensils, and meters necessary therefore.

, and

Amending City Charter of the City of Watertown, Title VII, Departments of Water; Electric Light and Power, and Section 301 of the City Code of the City Watertown, Water

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member MACALUSO, Teresa R.
Council Member SMITH, Jeffrey M.
Mayor GRAHAM, Jeffrey E.

YEA	NAY

Total

BE IT FURTHER ENACTED that Section 61 of Title VII, Department of Water of the City Charter of the City of Watertown is amended to read as follows:

§ 61: The Council shall have the power to regulate the use of the water and electricity supplied, and waste water treated, and to grant permits therefore, to fix and to change from time to time the price to consumers for the use thereof, the terms and time of payment and the penalties for nonpayment; to change from time to time the manner of supply to consumers of water and electricity and waste water to be disposed; to provide for the protection of and preservation of the waterworks, waste waterworks, reservoirs, dams, pipes, buildings, structures, waterpower, powerhouses, machinery, lines, generators, conductors, and the appurtenances thereof, by the adoption of regulations and rules which may be enforced by ordinance; and in addition thereto, the observation of such rules and regulations with respect to the use of water and electricity and disposal of waste water where no ordinance may have been enacted in relation thereto. The Council may also cause said regulations, in case of violation thereof, to be enforced by cutting off the use and supply of the water and electricity and disposal of waste water.

, and

BE IT FURTHER ENACTED that Section 301-1 of the City Code of the City of Watertown is amended for only the herein-referenced paragraphs to read as follows:

§ 301-1. Definitions.

CURB-STOP-TO-METER-SERVICE – That portion of the water service line lying between the curb stop or outside gate valve and the water meter.

DEPARTMENT – There shall be a Department of Water.

SUPERINTENDENT – There shall be a Superintendent who shall be in charge of Water, Wastewater, and Hydroelectric Generation.

, and

Amending City Charter of the City of Watertown, Title VII, Departments of Water; Electric Light and Power, and Section 301 of the City Code of the City Watertown, Water

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member MACALUSO, Teresa R.
Council Member SMITH, Jeffrey M.
Mayor GRAHAM, Jeffrey E.

YEA	NAY

Total

BE IT FURTHER ENACTED that Section 301-1 of the City Code of the City of Watertown is amended by deleting the following paragraph:

§ 301-1. Definitions.

DIVISION OF WATER – The Department of Water.

, and

BE IT FURTHER ENACTED that Section 301-20 of the City Code of the City of Watertown is amended for only the herein-referenced paragraphs to read as follows:

§ 301-20. Main extension charges.

- A. Whenever the City Council shall deem it necessary to extend any water main for the benefit of the property owners abutting a street in which it is necessary to lay and extend a water main, the cost of laying such water main shall be paid for in the following manner:
 - (1) The cost per foot of installing the water main and fire service shall be divided into thirds based on the cost of installing a water main eight (8) inches in diameter.
 - (2) The abutting property on each side of the street shall be charged on a foot-frontage basis at a rate equal to 1/3 of the total cost per foot of such eight-inch (8) water main.
 - (4) After the charges have been made against the property owners, the balance of the costs, including 1/3 of the total cost per foot of any exempt corner property and street intersection costs, shall be paid for by the Department.

, and

Amending City Charter of the City of Watertown, Title VII, Departments of Water; Electric Light and Power, and Section 301 of the City Code of the City Watertown, Water

Page 5 of 5

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member MACALUSO, Teresa R.
Council Member SMITH, Jeffrey M.
Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

BE IT FURTHER ENACTED that this Local Law shall take effect immediately upon filing with the New York Secretary of State.

Seconded by

Public Hearing – 7:30 p.m.

February 29, 2012

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, Planning & Community Development Coordinator

Subject: Changing the Approved Zoning Classification of VL-1 Eastern Boulevard, Parcel 5-26-109.005, from Residence C to Light Industry.

The City Council has scheduled a Public Hearing on the above subject request for 7:30 pm on Monday, March 5, 2012.

The Planning Board reviewed the request at its February 7, 2012 meeting and adopted a motion recommending that the City Council approve the zone change request as submitted. Attached is a report on the zone change request prepared for the Planning Board, along with an excerpt from its minutes.

The Jefferson County Planning Board reviewed the request on February 28, 2012, and found that the proposal has no county-wide or inter-municipal impacts and is of local concern only.

The City Council must adopt the SEQRA resolution before voting on the ordinance. The ordinance approves the zone change as requested.

ORDINANCE

Page 1 of 1

Approving the Request Submitted by David Wise of Stebbins Engineering to Change the Approved Zoning Classification of VL-1 Eastern Boulevard, Parcel 5-26-109.005, from Residence C to Light Industry

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

YEA	NAY

Total

Introduced by

Council Member Teresa R. Macaluso

BE IT ORDAINED where David Wise of Stebbins Engineering has made application by petition filed with the City Clerk, pursuant to Section 83 of the New York General City Law to change the approved zoning classification of VL-1 Eastern Boulevard, parcel 5-26-109.005, from Residence C to Light Industry, and

WHEREAS the Planning Board of the City of Watertown considered the zone change request at its meeting held on February 7, 2012, and adopted a motion recommending that the City Council approve the zone change as requested, and

WHEREAS the Jefferson County Planning Board reviewed the request at its meeting held on February 28, 2012, pursuant to General Municipal Law Section 239-m, and

WHEREAS a public hearing was held on the proposed zone change on March 5, 2012, after due public notice, and

WHEREAS the City Council has made a declaration of Negative Findings of the impacts of the proposed zone change according to the requirements of SEQRA, and

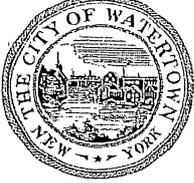
WHEREAS the City Council deems it in the best interest of the citizens of the City of Watertown to approve the requested zone change,

NOW THEREFORE BE IT ORDAINED that the zoning classification of VL-1 Eastern Boulevard, parcel 5-26-109.005, shall be changed from Residence C to Light Industry, and

BE IT FURTHER ORDAINED that the Zoning Map of the City of Watertown shall be amended to reflect the zone change, and

BE IT FURTHER ORDAINED this amendment to the Zoning Ordinance of the City of Watertown shall take effect as soon as it is published once in the official newspaper of the City of Watertown, or printed as the City Manager directs.

Seconded by Council Member Roxanne M. Burns



MEMORANDUM

CITY OF WATERTOWN, NEW YORK – PLANNING OFFICE
245 WASHINGTON STREET, ROOM 304, WATERTOWN, NY 13601
PHONE: 315-785-7730 – FAX: 315-782-9014

TO: Planning Board Members

FROM: Kenneth A. Mix, Planning and Community Development Coordinator *KAM*

SUBJECT: Zone Change – VL-1 Eastern Boulevard, Parcel 5-26-109.005

DATE: January 31, 2012

Request: To change the approved zoning classification of VL-1 Eastern Boulevard, parcel 5-26-109.005, from Residence C to Light Industry

Applicant: David Wise, Stebbins Engineering

Owner: Stebbins Eng/Manf Co

SEQRA: Unlisted

County review: Required – will be forwarded for the February 28th meeting

Comments: In conjunction with the applicant's concurrent requests for Site Plan Waivers, it became apparent that a portion of their property was not zoned appropriately. The parcel in question, 5-26-109.005, is a roughly 100' by 500' strip of land on the northern end of the Stebbins site. The lot is mostly vacant woodland, except for a small area of parking/storage along the southern boundary.

If order to build the cold storage shed proposed in their Site Plan, the zoning must be changed to Light Industry, since the use of the shed is solely an accessory to the main industrial operation on the neighboring parcels.

This property is designated for industrial use in the adopted Land Use Plan.

cc: City Council Members
Robert J. Slye, City Attorney
Justin Wood, Civil Engineer II
David Wise, 363 Eastern Blvd, Watertown 13601

STEBBINS

ENGINEERING AND MANUFACTURING COMPANY

363 Eastern Boulevard
Watertown, New York USA 13601-3194
<http://www.StebbinsEng.com>

Telephone: (315) 782-3000
Telecopier: (315) 782-0481
E-Mail: info@StebbinsEng.com

January 27, 2012

City Engineering Office
Room 305, City Hall
245 Washington Street
Watertown, NY 13601

Reference: Zoning Change for Parcel 5-26-109.005
363 Eastern Boulevard
Watertown, NY

Dear Honorable Mayor and City Council,

Please accept our request for a Zoning Change for parcel 5-26-109.005 at STEBBINS Engineering, 363 Eastern Boulevard, Watertown, New York 13601. We propose changing this parcel from Residential C to Light Industrial to match the zoning classification of the other parcels at our Eastern Boulevard facility. It is our intent to erect a 2240 square foot temporary cold storage building on this parcel as shown on the attached site plan. This temporary building will have no utilities installed and will only be used for cold storage of materials and components being shipped to STEBBINS' overseas projects.

Enclosed is our completed application, applicable tax map and site plan showing placement of the proposed building as requested.

If you require any additional information, please contact me at 315-782-3000 ext. 2914 or at 783-7781.

Thank you for your assistance in this matter.

Regards,

THE STEBBINS ENGINEERING
AND MANUFACTURING COMPANY

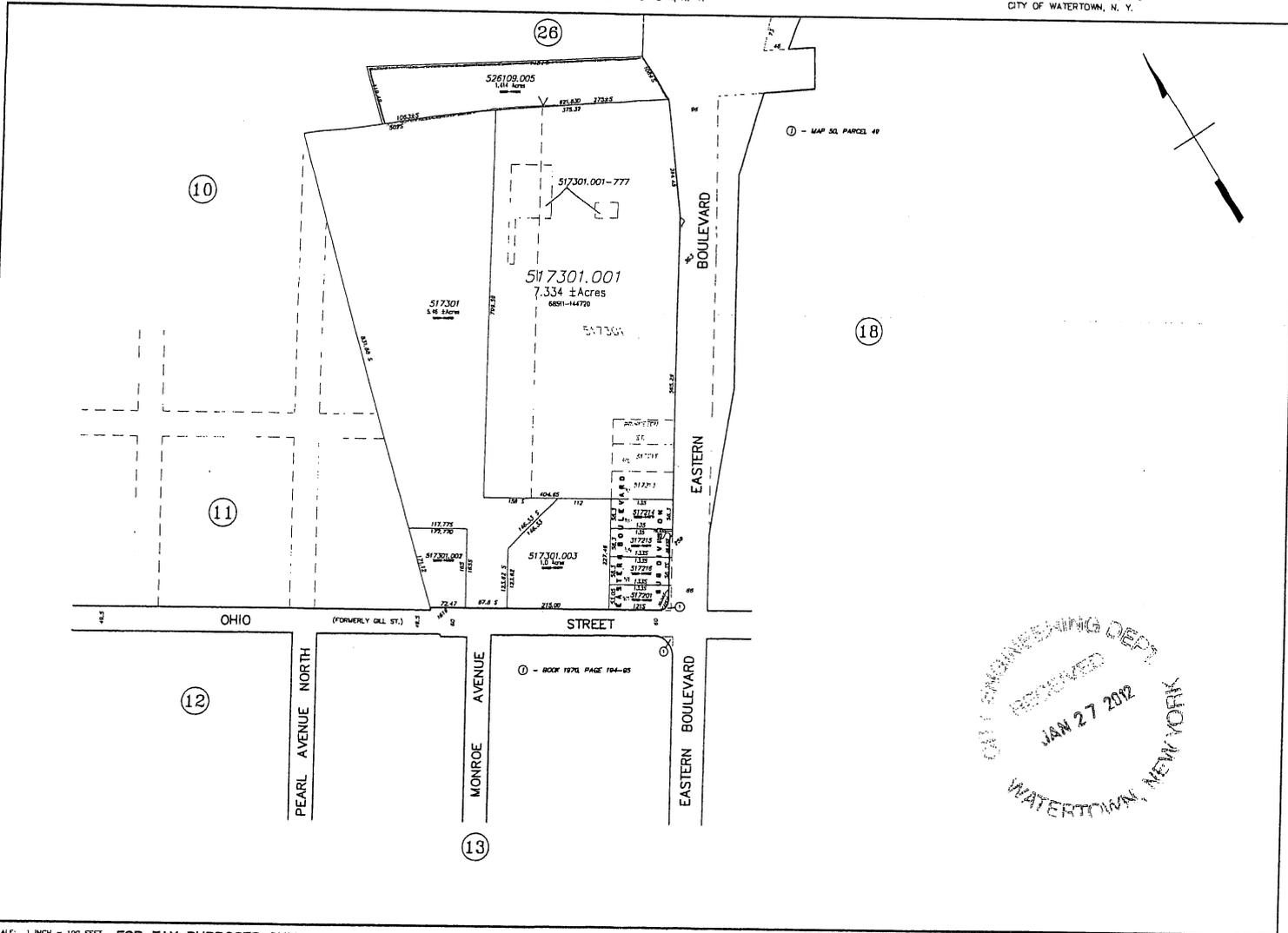


David Wise
Manager of Shop Operations

/cm

Attachments: Site Plan
Application
Tax Map





Digitally Scanned by Services & Associates, Inc. (518) 587-7778 - Fax: (518) 587-5112 - EMAIL: info@saandassociates.com

SCALE: 1 INCH = 100 FEET
FOR TAX PURPOSES ONLY
NOT TO BE USED FOR CONVEYANCE

CITY ENGINEERING DEPT
RECEIVED
JAN 27 2012
WATERTOWN, NEW YORK

DISTRICT 5 MAP 17
REVISED DECEMBER 16, 2011

EXCERPT FROM THE MINUTES
PLANNING BOARD OF THE CITY OF WATERTOWN
MEETING OF FEBRUARY 7, 2012

**ZONE CHANGE - STEBBINS ENGINEERING
VL-1 EASTERN BOULEVARD – PARCEL NO. 5-26-109.005**

The Planning Board then considered a Zone Change Request submitted by David Wise of Stebbins Engineering Company to change the approved zoning classification of VL-1 Eastern Boulevard, Parcel No. 5-26-109.005 from Residence C to Light Industrial. In attendance on behalf of Stebbins Engineering were David Wise and David Honan. Mr. Wise began by stating that they are requesting a zone change for a parcel of land that they own that is currently zoned Residence C. He said that for some reason, this small portion of their property is zoned Residence C while the remainder is Light Industrial.

Mrs. Freda inquired about the recommended use of the property according to the Land Use Plan. Mr. Mix responded that the land use plan calls for industrial use for this parcel. Mr. Mix speculated that the parcel was likely zoned Residence C because at one time it was part of property owned by the adjacent housing development.

Mr. Wise stated that it is Stebbins' intention to erect a temporary storage facility on the property and that they cannot do so without a change in the zoning. Mr. Mix added that the property surrounding this particular parcel is all zoned Light Industrial and that there is no reason why this parcel should not be changed as well.

Hearing no further discussion, Mr. Harris moved to recommend that the City Council grant the Zone Change Request submitted by David Wise of Stebbins Engineering Company to change the approved zoning classification of VL-1 Eastern Boulevard, Parcel No. 5-26-109.005 from Residence C to Light Industrial. The motion was seconded by Mr. Fipps and all voted in favor.



Department of Planning
175 Arsenal Street
Watertown, NY 13601

Donald R. Canfield
Director of Planning

(315) 785-3144
(315) 785-5092 (Fax)

March 1, 2012

Andrew Nichols, Planner
City of Watertown Planning Department
245 Washington Street
Watertown, NY 13601

Re: David Wise, Stebbins Engineering, Zoning Map Amendment, Residence C to
Light Industry, JCDP File # C 3 - 12

Dear Andrew:

On February 28, 2012, the Jefferson County Planning Board reviewed the above referenced project, referred pursuant to General Municipal Law, Section 239m.

The Board adopted a motion that the project does not have any significant County-wide or intermunicipal issues and is of local concern only.

During the review the County Planning Board noted that New York State Law requires all zoning amendments to be made in accordance with a local Comprehensive Plan. The local board should ensure that this amendment is consistent with current plans and the vision for the City.

Please note that the advisory comments are not a condition of the County Planning Board's action. They are listed to assist the local board in its review of the project. The local board is free to make its final decision.

General Municipal Law, Section 239m requires the local board to notify the County of its action on this matter within thirty (30) days after taking a final action.

Thank you.

Sincerely,

Jennifer L. Voss
Community Development Coordinator

JLV

Public Hearing – 7:30 p.m.

February 29, 2012

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, Planning & Community Development Coordinator

Subject: Changing the Approved Zoning Classification of 110 Parcels in the Public Square Area to Downtown District in Order to Implement the Local Waterfront Revitalization Program

The City Council has scheduled a Public Hearing on the above subject ordinance for Monday, March 5, 2012 at 7:30 pm.

On February 7, 2012, the Planning Board reviewed the second phase of the Local Waterfront Revitalization Program (LWRP) zoning amendments and unanimously passed a motion recommending that the City Council adopt the proposed changes. This phase designates Public Square and surrounding areas as a Downtown District. The Downtown District is a new zoning designation that was created by the City Council on June 6, 2011.

Copies of maps showing the existing zoning and this proposed rezoning are included within City Council Members' Agenda Packages. Attached to this memo are copies of the report prepared for the Planning Board and an excerpt from the Planning Board Minutes.

The County Planning Board also reviewed this proposal at its February 28, 2012 meeting and adopted a motion that the proposal does not have any significant countywide or inter-municipal issues and is of local concern only.

This zone change includes areas outside the LWRP boundary, so all of it is not covered by the environmental review that was completed for the LWRP. Therefore, the City Council must adopt the SEQRA resolution before voting on this ordinance.

ORDINANCE

Page 1 of 6

Changing the Approved Zoning Classification of 110
Parcels in the Public Square Area to Downtown
District in Order to Implement the Local Waterfront
Revitalization Program

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

Introduced by

Council Member Roxanne M. Burns

BE IT ORDAINED where certain changes to the City of Watertown’s Zoning Map are required in order to implement the City’s Local Waterfront Revitalization Program, and

WHEREAS the Planning Board of the City of Watertown considered the proposal to change the zoning for 110 parcels in the Public Square area to Downtown District at its meeting held on February 7, 2012, and adopted a motion recommending that the City Council approve the zone changes, and

WHEREAS the Jefferson County Planning Board reviewed this proposal at its meeting held on February 28, 2012, pursuant to General Municipal Law Section 239-m, and

WHEREAS a public hearing was held on the proposed zone changes on March 5, 2012, after due public notice, and

WHEREAS the City Council has made a declaration of Negative Findings of the impacts of the proposed zone change according to the requirements of SEQRA, and

WHEREAS the City Council deems it in the best interest of the citizens of the City of Watertown to approve the proposed zone changes,

ORDINANCE

Page 2 of 6

Changing the Approved Zoning Classification of 110
 Parcels in the Public Square Area to Downtown
 District in Order to Implement the Local Waterfront
 Revitalization Program

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

NOW THEREFORE BE IT ORDAINED that the zoning classification of each of
 the parcels in the following list is hereby changed to **Downtown District**:

- 10-01-101.000 120 WASHINGTON ST
- 10-01-106.000 117 ARSENAL ST
- 10-01-107.000 11 PUBLIC SQ
- 10-01-109.000 3-5-7 PUBLIC SQ
- 10-01-111.000 1 PUBLIC SQ
- 10-01-112.000 102 WASHINGTON ST
- 10-01-113.000 104 WASHINGTON ST
- 10-01-201.000 142 ARCADE ST
- 10-01-211.000 127 ARSENAL ST
- 10-01-213.100 120 ARCADE ST
- 10-06-103.000 132 CLINTON ST
- 10-06-103.001 VL-2 CLINTON ST
- 10-06-103.002 VL-4 CLINTON ST
- 10-06-117.000 177 STONE ST
- 10-06-118.000 171 STONE ST
- 10-06-119.000 161 STONE ST
- 10-06-124.000 200 WASHINGTON ST
- 10-06-126.000 216 WASHINGTON ST
- 10-06-127.000 228 WASHINGTON ST
- 10-06-128.000 242 WASHINGTON ST
- 10-06-129.000 260 WASHINGTON ST
- 11-01-110.000 225 GOODALE ST
- 11-01-112.000 200 FRANKLIN ST
- 11-01-115.000 230 FRANKLIN ST
- 11-01-201.000 245 WASHINGTON ST
- 11-01-211.000 229 WASHINGTON ST

ORDINANCE

Page 3 of 6

Changing the Approved Zoning Classification of 110
 Parcels in the Public Square Area to Downtown
 District in Order to Implement the Local Waterfront
 Revitalization Program

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

- 11-01-212.000 215 WASHINGTON ST
- 11-01-213.000 131 WASHINGTON ST
- 11-01-214.000 121 WASHINGTON ST
- 11-01-216.000 105 WASHINGTON ST
- 11-01-217.000 12 PUBLIC SQ
- 11-01-218.000 16 PUBLIC SQ
- 11-01-219.000 18 PUBLIC SQ
- 11-01-220.000 24 PUBLIC SQ
- 11-01-221.000 114 FRANKLIN ST
- 11-01-221.001 114 REAR FRANKLIN ST
- 11-01-223.000 124 FRANKLIN ST
- 11-01-225.000 136 FRANKLIN ST
- 12-01-107.000 231 FRANKLIN ST
- 12-01-108.000 26-44 PUBLIC SQ
- 12-01-109.000 50 PUBLIC SQ
- 12-01-111.000 206 STATE ST
- 12-01-112.000 226 STATE ST
- 12-01-113.000 234 STATE ST
- 6-01-301.001 150 FACTORY ST
- 6-01-301.002 120 FACTORY ST
- 6-01-403.000 123 POLK ST
- 6-01-405.000 291 STATE ST
- 6-01-406.000 261 STATE ST
- 6-01-409.000 235 STATE ST
- 6-01-411.000 221 STATE ST
- 6-01-412.000 76-80 PUBLIC SQ
- 6-01-413.000 82-90 PUBLIC SQ
- 6-02-201.000 342 FACTORY ST

ORDINANCE

Page 4 of 6

Changing the Approved Zoning Classification of 110
 Parcels in the Public Square Area to Downtown
 District in Order to Implement the Local Waterfront
 Revitalization Program

Council Member BURNS, Roxanne M.

Council Member BUTLER, Joseph M. Jr.

Council Member MACALUSO, Teresa R.

Council Member SMITH, Jeffrey M.

Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

- 6-02-202.000 303 MECHANIC ST
- 6-02-203.000 231 MECHANIC ST
- 6-02-204.000 225 MECHANIC ST
- 6-02-205.000 176 POLK ST
- 6-02-206.000 202 FACTORY ST
- 6-02-207.000 218 FACTORY ST
- 6-02-208.000 224 FACTORY ST
- 6-02-209.000 230 FACTORY ST
- 6-02-210.000 236 FACTORY ST
- 6-02-211.000 246 FACTORY ST
- 6-02-212.000 306 FACTORY ST
- 6-02-214.000 316 FACTORY ST
- 6-02-215.000 334 FACTORY ST
- 6-02-401.003 306 REAR FACTORY ST
- 7-01-101.000 107 PUBLIC SQ
- 7-01-101.001 109 MILL ST
- 7-01-102.000 103-05 PUBLIC SQ
- 7-01-103.000 101 PUBLIC SQ
- 7-01-104.000 89-99 PUBLIC SQ
- 7-01-105.000 85-87 PUBLIC SQ
- 7-01-106.000 81 PUBLIC SQ
- 7-01-107.000 77-79 PUBLIC SQ
- 7-01-108.000 75 PUBLIC SQ
- 7-01-109.000 71-73 PUBLIC SQ
- 7-01-110.000 67-69 PUBLIC SQ
- 7-01-111.000 63-65 PUBLIC SQ
- 7-01-112.000 53 PUBLIC SQ
- 7-01-112.001 41 PUBLIC SQ

ORDINANCE

Page 5 of 6

Changing the Approved Zoning Classification of 110
Parcels in the Public Square Area to Downtown
District in Order to Implement the Local Waterfront
Revitalization Program

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

- 7-01-112.002 VL-3 J B WISE PL
- 7-01-113.000 35-39 PUBLIC SQ
- 7-01-114.000 31 PUBLIC SQ
- 7-01-115.000 108 REAR COURT ST
- 7-01-116.000 29 PUBLIC SQ
- 7-01-116.001 25 PUBLIC SQ
- 7-01-117.000 104 COURT ST
- 7-01-118.000 108 COURT ST
- 7-01-120.000 112 COURT ST
- 7-01-121.000 114 COURT ST
- 7-01-122.000 118 COURT ST
- 7-01-123.000 122-30 REAR COURT ST
- 7-01-123.001 130 COURT ST
- 7-01-124.000 132 COURT ST
- 7-01-125.000 136 COURT ST
- 7-01-126.000 138 COURT ST
- 7-01-127.000 150 COURT ST
- 7-01-129.000 152 COURT ST
- 7-01-130.000 170 COURT ST
- 7-01-132.000 259 J B WISE PL
- 7-01-134.000 223 J B WISE PL
- 7-01-135.000 VL-1 J B WISE PL
- 7-02-101.000 105 COURT ST
- 7-02-102.000 L146 ARSENAL ST
- 7-02-102.001 146 ARSENAL ST
- 7-03-103.000 210 COURT ST
- 7-03-201.000 302 COURT ST
- 7-04-101.000 205 COFFEEN ST

and,

ORDINANCE

Page 6 of 6

Changing the Approved Zoning Classification of 110
Parcels in the Public Square Area to Downtown
District in Order to Implement the Local Waterfront
Revitalization Program

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

BE IT FURTHER ORDAINED that the Zoning Map of the City of Watertown shall be amended to reflect these changes, and

BE IT FURTHER ORDAINED this amendment to the Zoning Ordinance of the City of Watertown shall take effect as soon as it is published once in the official newspaper of the City of Watertown, or printed as the City Manager directs.

Seconded by Council Member Teresa R. Macaluso



MEMORANDUM

CITY OF WATERTOWN, NEW YORK – PLANNING OFFICE
245 WASHINGTON STREET, SUITE 304, WATERTOWN, NY 13601
PHONE: (315) 785-7730 – FAX: (315) 782-9014

TO: Planning Board Members

FROM: Kenneth A. Mix, Planning and Community Development Coordinator

SUBJECT: LWRP Zone Changes Round 2 – Downtown Area *KAM*

DATE: January 31, 2012

Last June, the Planning Board reviewed and recommended approval of zone changes to government-owned properties within the LWRP boundary. The rest of the proposed changes have been divided into five further phases.

Phase 2, currently before you, involves the areas around Public Square. The draft LWRP recommends that this area be changed to Downtown District (DD). Most of the areas under consideration are currently zoned Commercial, and few properties are Light Industry. The proposed changes will also eliminate the outdated PDD #5, created in 1962 as part of the City's Urban Renewal Project.

The Downtown District allows multi-family residential and most commercial uses—excluding gas stations and automobile repair shops, and ground floor residential units. The District has no setback or lot coverage requirements, except that 250 square feet of ground area is required for each residential unit.

Attached are two maps: one showing the current zoning, and one showing proposed changes. The next phase will be properties along the river owned or used by hydroelectric firms for generation.

Cc: City Council Members
Robert Slye, City Attorney
Justin Wood, Civil Engineer II

Excerpt From Planning Board's 2/7/12 Meeting Minutes

LWRP ZONE CHANGES (PHASE II) PUBLIC SQUARE AREA

The Planning Board then considered a request submitted by Staff to change the approved zoning classification of 110 parcels in the Public Square area to Downtown District as part of the zone changes required for the LWRP implementation.

Mr. Mix began the discussion by stating that some of the LWRP zoning changes had started last June with the adoption of several new zoning districts. He said that the first map changes are City-owned parcels which have already been presented to the Planning Board and will be heard by the City Council in the coming weeks. He said that the next phase of the zoning map changes are for private property located in the downtown area. He noted that most of the change is from Commercial District to the new Downtown District, but there are some Light Industrial parcels included in the change as well. He said that the change from Commercial to Downtown District only has a few minor differences in terms of the allowed uses. He said that currently automobile repair is allowed in a Commercial District but would not be allowed in the Downtown District. He said that the change from Light Industrial to Downtown District is much more drastic; however, the Light Industrial zoning designation is probably not appropriate in the Downtown area.

Mr. Mix noted that despite notification, there has not been a lot of public input on this particular phase of the zoning map changes; however, he noted that there were a lot of public meetings held beforehand during the LWRP process itself.

A discussion followed regarding some of the Light Industrial parcels. Mr. Mix noted that the only Light Industrial section that is to be changed as part of this request is a section from Polk Street to Mechanic Street. Mrs. Freda asked about the Knowlton property. Mr. Mix said that this property, located on the river side of Factory Street would be addressed in a later phase. With regard to the south side of the street between Polk and Mechanic, Mrs. Freda noted that there were no existing industrial uses in those buildings. Mr. Mix said that the Northern Federal Credit Union, Mick's Place, Morrison's Furniture and an appliance store were located in that area. Mrs. Freda commented that all of those uses would be allowed in the new district.

Dorothy Wolff, the Facilities and NSO Administration Supervisor from Northern Federal Credit Union then addressed the Planning Board. She asked what the impact to their facility would be if the zone change were to go forward. Mr. Mix said that there would be no impact. He said their existing operation would fall under the allowed uses of the Downtown District. Ms. Wolff stated that her primary purpose of coming to the meeting was to verify that financial institutions would be allowed in the new district and that there would be no impact on the drive through facility. Mr. Mix said that there would be no impact on their existing functions.

Tony Keating, in attendance on behalf of the John Sheldon Company, then addressed the Planning Board. He said that the John Sheldon Company owns property on Court Street, and his concern was the difference in allowed uses between the Commercial District and the Downtown District. He noted that Mr. Mix had mentioned auto repair not being allowed but

wondered what else would not be allowed. Mr. Mix noted that there really was not much more that would not be allowed; however, gasoline sales, hospitals and mobile homes sales lot would not be allowed in the new district. He noted that other than that, it would not be very many differences.

Ms. Wolff then readdressed the Planning Board. She asked if there would be any impact on tax rates. Mr. Mix noted that he typically does not like to answer this question as he is not the City Assessor; however, in this case there is really no significant difference in the two zoning districts and that since the two are so similar, he did not see how the assessment would be affected in any way.

Mrs. Freda asked if there were any further questions or comments. Hearing no further comments, Mr. Harris moved to recommend approval for the request submitted by City Staff to change the approved zoning classification of 110 parcels in the Public Square area from Commercial and Light Industrial to Downtown District. The motion was seconded by Mr. Fipps and all voted in favor.



Department of Planning
175 Arsenal Street
Watertown, NY 13601

Donald R. Canfield
Director of Planning

(315) 785-3144
(315) 785-5092 (Fax)

March 1, 2012

Andrew Nichols, Planner
City of Watertown Planning Department
245 Washington Street
Watertown, NY 13601

Re: City of Watertown, Zoning Map Amendment, Downtown District,
JCDP File # C 2 - 12

Dear Andrew:

On February 28, 2012, the Jefferson County Planning Board reviewed the above referenced project, referred pursuant to General Municipal Law, Section 239m.

The Board adopted a motion that the project does not have any significant County-wide or intermunicipal issues and is of local concern only.

During the review the County Planning Board noted that New York State Law requires all zoning amendments to be made in accordance with a local Comprehensive Plan. The local board should ensure that this amendment is consistent with current plans and the vision for the City.

Please note that the advisory comments are not a condition of the County Planning Board's action. They are listed to assist the local board in its review of the project. The local board is free to make its final decision.

General Municipal Law, Section 239m requires the local board to notify the County of its action on this matter within thirty (30) days after taking a final action.

Thank you.

Sincerely,

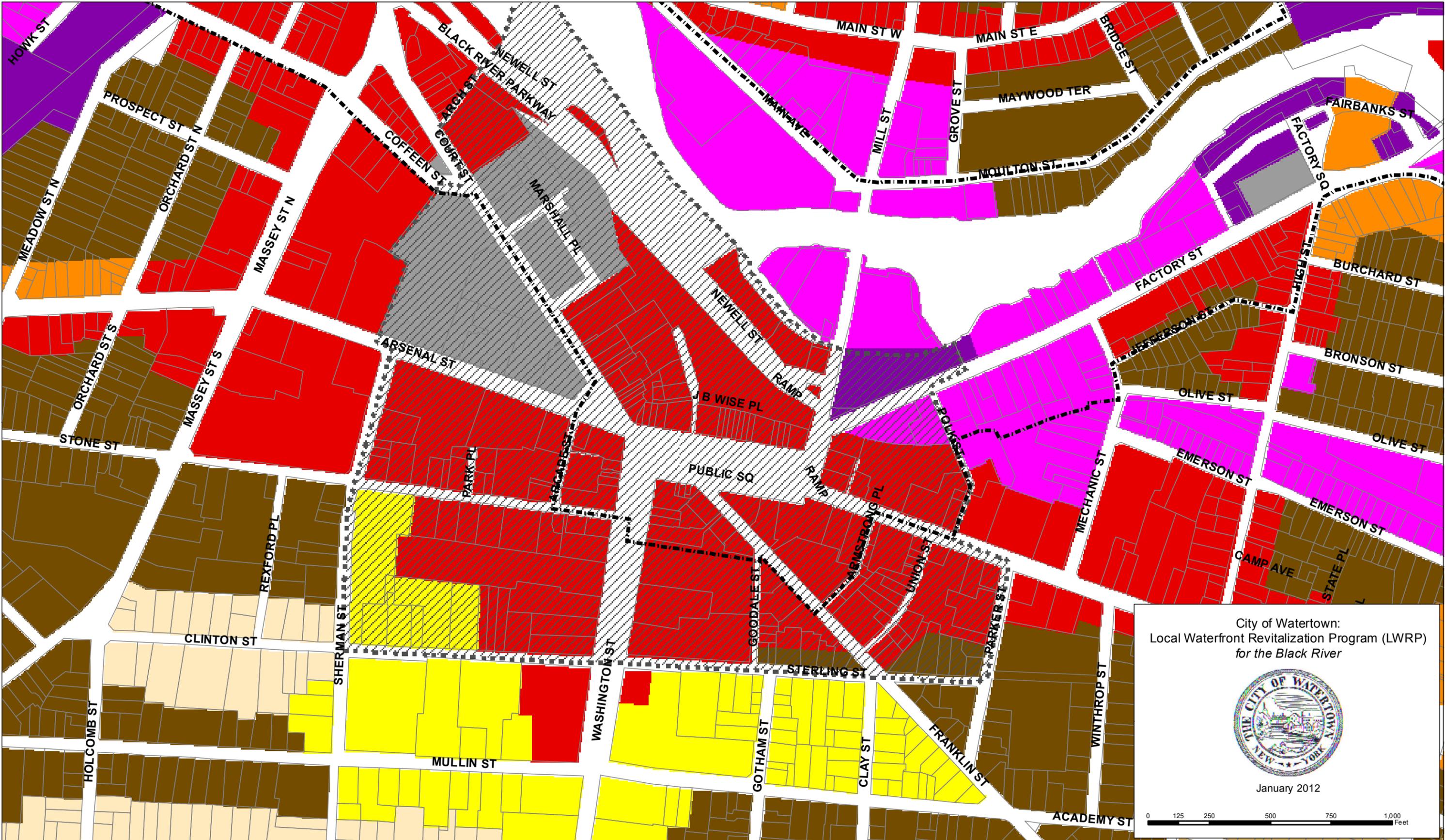
Jennifer L. Voss
Community Development Coordinator

JLV

 LWRP Boundary	 RESIDENCE A	 NEIGHBORHOOD BUSINESS	 HEAVY INDUSTRY
ZONING	 RESIDENCE B	 COMMERCIAL	 PLANNED DEVELOPMENT
 RIVER DEVELOPMENT DISTRICT	 RESIDENCE C	 HEALTH SERVICES	
 DOWNTOWN CORE OVERLAY	 LIMITED BUSINESS	 LIGHT INDUSTRY	

Existing Zoning

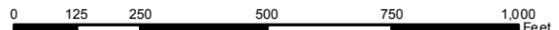
Downtown Area



City of Watertown:
Local Waterfront Revitalization Program (LWRP)
for the Black River



January 2012

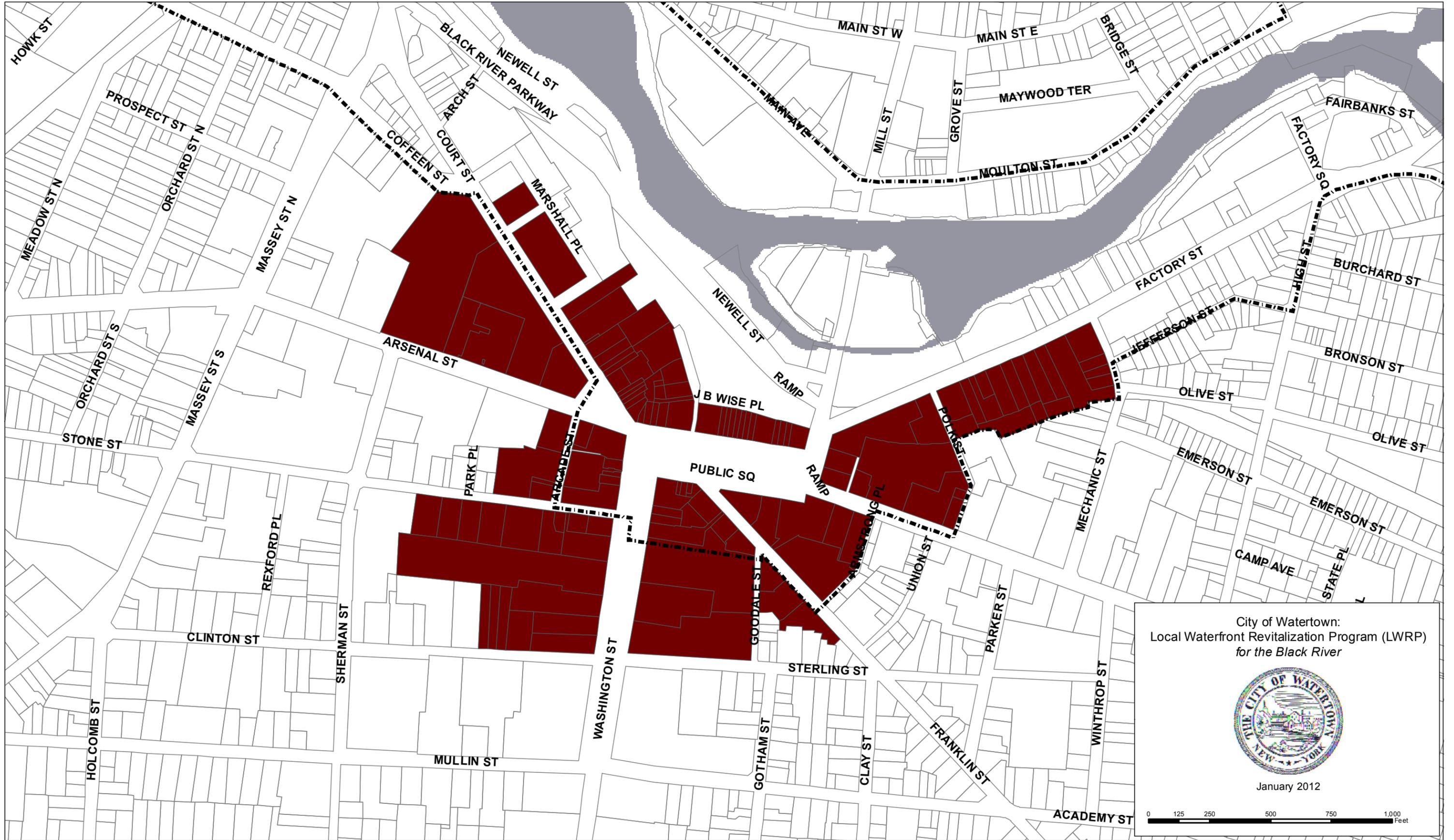


Proposed LWRP Zoning

Downtown Area



 DOWNTOWN
 LWRP Boundary



City of Watertown:
Local Waterfront Revitalization Program (LWRP)
for the Black River



January 2012



Tabled

February 28, 2012

To: The Honorable Mayor and City Council
From: Kenneth A. Mix, Planning and Community Development Coordinator
Subject: Authorizing Sale of Real Property Known as 138 Court Street to Alex D. Rahmi, 638 Marlow Road, Charles Town, West Virginia 25414

This resolution was introduced and tabled on February 21, 2012.

In December, a Request for Proposals (RFP) for the redevelopment of 138 Court Street was issued. The deadline for proposals was set for January 24, 2012.

Eleven RFPs were sent out. The only proposal received was from Alex D. Rahmi, the previous owner. A copy of his proposal is attached.

The City Council discussed Mr. Rahmi's proposal on February 6, 2012. The Council concurred that it would consider the proposal at its upcoming meeting, though there was a request for more information from Mr. Rahmi about his past experience. As of the writing of this memo, we have not received any information.

Mr. Rahmi is proposing to purchase the property for \$20,000. The unpaid taxes, penalties, and interest as of March 6, 2012 are:

Taxes due as of 6/27/11	\$17,476.96
Taxes since 6/27/11	\$ 3,739.08
Interest & penalties since 6/27/11	<u>\$ 1,505.27</u>
TOTAL	\$22,721.31

No work was done on the roof drain. When the plumbing was exposed, it was discovered that there is no problem with water running through the pipe. The leaks are caused by water infiltrating the roofing.

A Resolution authorizing the sale for \$20,000 has been drafted for City Council's consideration. The Resolution contains the standard requirement that the property be brought into compliance with the building code within one year. Since this sale is based on a submission to a Request for Proposals, the Resolution also includes a requirement that the redevelopment, as proposed, will be substantially under construction within one year.

RESOLUTION

Page 1 of 2

Authorizing Sale of Real Property,
Known as 138 Court Street to
Alex D. Rahmi, 638 Marlow Road,
Charles Town, West Virginia 25414

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member MACALUSO, Teresa R.
Council Member SMITH, Jeffrey M.
Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

Mayor Jeffrey E. Graham

WHEREAS there has heretofore been bid in by the City of Watertown at a tax sale a certain lot of land known as 138 Court Street, approximately 42' x 160' in size, and also known and designated on the map of the Department of Assessment and Taxation of the City of Watertown, New York as Parcel No. 07-01-126.000, and

WHEREAS title to said land has since been retained by the City of Watertown as acquired at said tax sale, which title was retained by reason of the failure of anyone to redeem the same, and

WHEREAS said real property has never been assigned by the Council for a public use, and

WHEREAS the City of Watertown issued a Request for Proposals to redevelop 138 Court Street and Alex D. Rahmi, 638 Marlow Road, Charles Town, West Virginia, 25414, submitted the only proposal, and

WHEREAS the City Council desires to ensure that properties such as this property be brought into compliance with all applicable provisions of the Uniform Construction Codes, as defined by Watertown City Code Chapter 120, and the Code of the City of Watertown within one (1) year from the date of delivery of the quit claim deed of their sale to subsequent buyers,

NOW THEREFORE BE IT RESOLVED that pursuant to Section 23, Subdivision (b) of the General City Law, Section 247 of the Charter of the City of Watertown as amended by Local Law No. 1, 1985, adopted December 3, 1984, effective January 17, 1985, and the ordinance, Municipal Code, Chapter 16 adopted by the Council on June 6, 1977, that the offer of \$20,000.00 submitted by Alex D. Rahmi for the purchase of Parcel No. 07-01-126.000, is a fair and reasonable offer therefore and the same is hereby accepted, and

RESOLUTION

Page 2 of 2

Authorizing Sale of Real Property,
Known as 138 Court Street to
Alex D. Rahmi, 638 Marlow Road,
Charles Town, West Virginia 25414

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member MACALUSO, Teresa R.
Council Member SMITH, Jeffrey M.
Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

BE IT FURTHER RESOLVED that the Mayor, Jeffrey E. Graham, be and he hereby is authorized, empowered and directed to execute and deliver a Quit Claim Deed of said real property to Alex D. Rahmi upon receipt of the above mentioned sum of money in cash only by the City Comptroller, and

BE IT FURTHER RESOLVED that the deed issued by the City contain a provision that if the property sold is not brought into compliance with all applicable provisions of the Uniform Construction Codes, as defined by Watertown City Code Chapter 120, and the Code of the City of Watertown and the redevelopment of the property as described in the proposal submitted by Alex D. Rahmi on January 24, 2012 is not substantially under construction within one (1) year from the date of delivery of the quit claim deed of its sale to subsequent buyers, the City shall have the right to seek and be entitled to receive reversion of title to the premises to the City.

Seconded by Council Member Teresa R. Macaluso

CAPONE LAW FIRM, LLP
HSBC BUILDING, SUITE 310
120 WASHINGTON STREET
WATERTOWN, NEW YORK 13601

RICHARD M. CAPONE
ANDREW N. CAPONE
•ALSO ADMITTED IN FLORIDA

TELEPHONE 315-788-3030
FAX 315-788-3780

January 24, 2012

City Council:
City of Watertown, New York
City Council Chambers
245 Washington Street
Watertown, New York 13601

Re: 138 Court Street, (Parcel 07-01-126.000)

Ladies and Gentlemen:

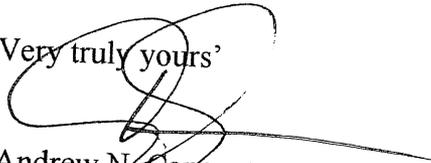
As you are aware, I represent Alex D. Rahmi of Charlestown, West Virginia, the most recent private owner of the above referenced parcel.

Please accept this letter and re-development proposal in response to the city's Request For Proposals regarding the re-development of the subject parcel.

Please be advised that this letter and the attached re-development proposal is my client's unconditional offer to purchase at private sale, that parcel of real property known and identified as tax parcel 07-01-126.000, more commonly know as 138 Court Street, Watertown, New York, upon the terms set forth in said re-development proposal.

Thank you for your time and attention to this matter and if I can be of further assistance, please feel free to contact me.

Very truly yours'


Andrew N. Capone

ANC/tbh
enc
cc: Alex Rahmi

COURT STREET APARTMENTS

Request For Proposal

Project type: Renovation & Reconstruction

138 Court Street

Watertown, New York 13601

Developer: Alex Rahmi

Telephone: (240) 463 4466

AlexRahmi@gmail.com

Introduction:

NYS-DOT completed the Downtown Watertown renovations with reconstruction of the Public Square with new pavements, curbs and sidewalks.

These improvements has changed the mood of Downtown, and the building at 138 Court Street is an attractive building with a superior architect design located within public square, in the center of Downtown.

It is the developers goal to rehabilitate the 138 Court Street building to its fullest capacity, by creating commercial retail and new apartments throughout the building, with the use of private funds.

Proposal:

1. Price \$20,000.00 (cash payment) to redeem the property to offset the real estate taxes that were lost on the property.
2. Developer Qualifications and experience: The Developer has great interest in historic buildings, and has performed many mixed use redevelopment and renovation projects within downtown commercial districts.

3. Project details: Exhibit 1, concept plan presented by Aubertine Currier Architects & Engineers

	2 B/Apt Professional	1 B/Apt	0 B/Apt	Retail-
Third Floor	4 units	0	0	0
Second floor	0	2	1	0
Ground Floor	0	0	0	2
Basement	0	0	0	1

Total available Products & projected Income:

4 units	2 B/Apt	\$800.	\$3,200.
2 Units	1 B/Apt	\$680.	\$1,360.
1 Units	0 B/Apt	\$600.	\$600.
2 Units	Retail	\$700.	\$1,400.

Total (projected) Monthly Income: \$6,560.00

4. Development Cost:

Soft Costs/designs/permits/		\$10,000.
Roof Replacement/repair		\$45,000.
Clean-up, including,		\$20,000.
removal non-load bearing walls, old infrastructure such as plumbing, electrical, HVAC.		
New Windows & doors		\$18,000.
Renovate 7 Apts including,		\$250,000.
New (interior Walls, Ceilings, electrical, plumbing, kitchen cabinets, appliances, bathrooms, central heating, floorings, fixtures)		
Contingencies	15%	\$50,000.
Total project Cost and investment		\$393,000.

The Developer will be responsible for approval, performance, and completion of the project based on specifications of construction documents approved by the City of Watertown Planning and Engineering Dept.

It is the developer's intent to proceed with final Engineering design work, for obtain construction permits from the City of Watertown.

This project is expected to start construction, by June 2012.

Your acceptance of developers proposal would be greatly appreciated.

Truly Yours

Alex Rahmi

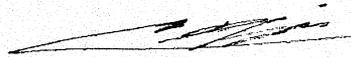
638 Marlow Road,

Charles Town, WV 25414

(240) 463 4466

Your acceptance of developers proposal would be greatly appreciated.

Truly Yours

A handwritten signature in black ink, appearing to read 'Alex Rahmi', with a horizontal line drawn underneath it.

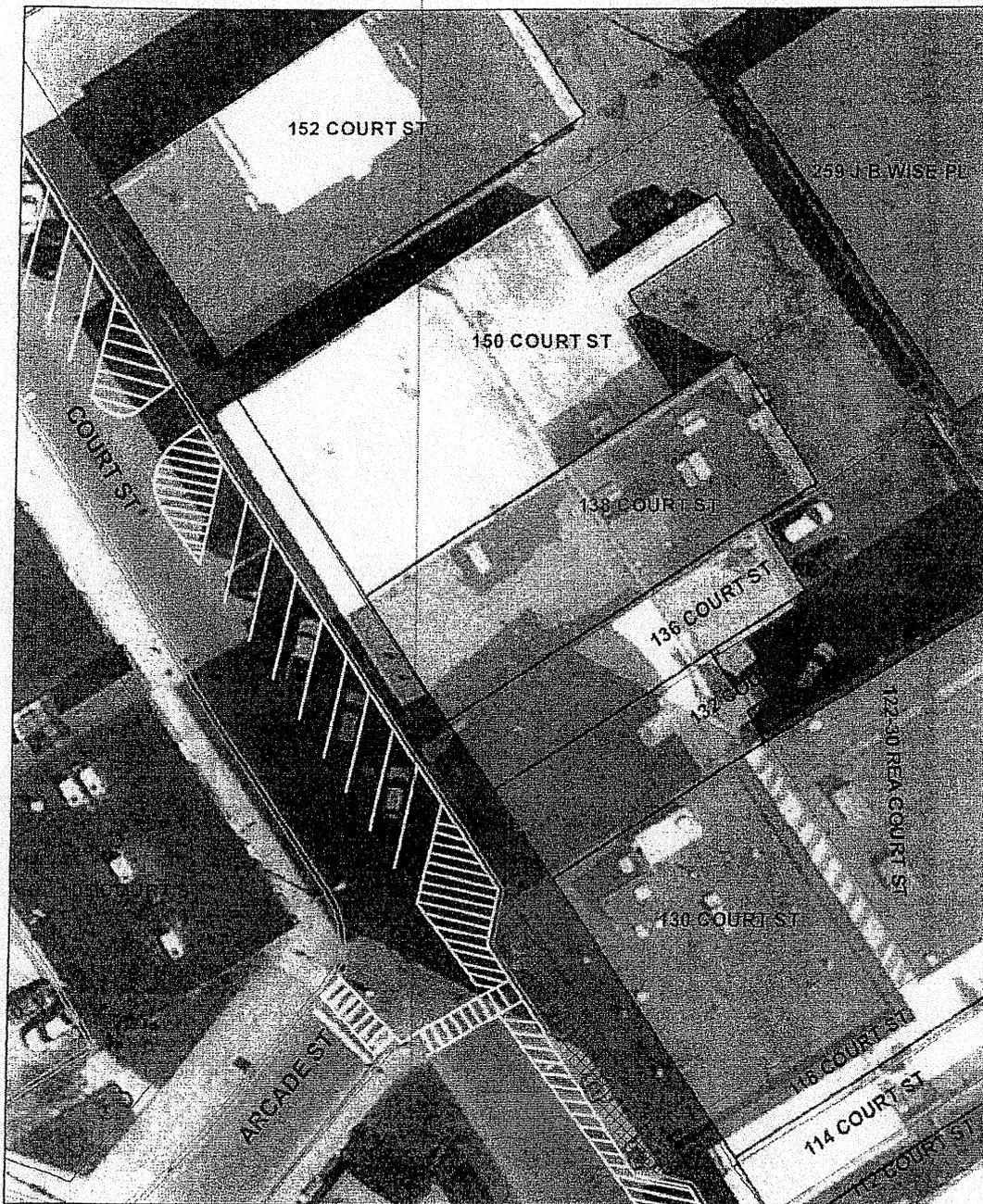
Alex Rahmi

638 Marlow Road,

Charles Town, WV 25414

(240) 463 4466

138 Court Street





518 Bradley Street
Waterford, New York 13601

www.aubertinecurrier.com

Phone: (315)782-2005
Fax: (315)782-1472

The owner hereby certifies that the information provided to the architect-engineer is true and correct to the best of his knowledge, belief and opinion, and that he is not aware of any facts or circumstances which might render such information misleading, incomplete or otherwise inaccurate. The architect-engineer shall not be responsible for any errors or omissions in the design or construction of the project, or for any consequences arising therefrom, which are caused by or result from the owner's failure to provide accurate information or to pay for the services of the architect-engineer in a timely manner.

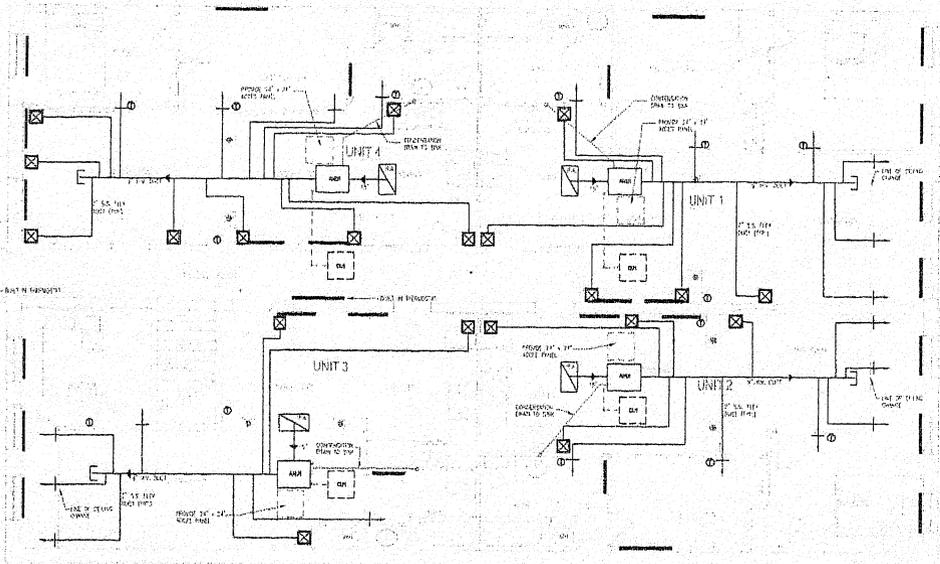


COURT STREET APARTMENTS
LEVEL 2 ALTERATION
138-140 COURT STREET
WATERTOWN, NEW YORK 13601

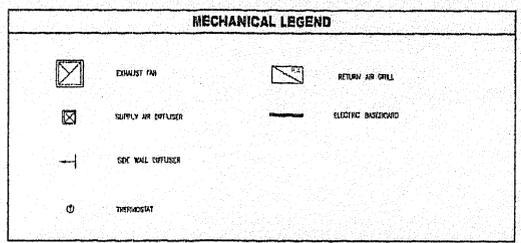
PROJECT NO. 200401
SCALE: AS SHOWN
DRAWN BY: JRM
CHECKED BY: RJC
DATE: 02/12/04

3RD FLOOR
MECHANICAL PLAN

M100



EQUIPMENT & FIXTURE SCHEDULE			
MARK	DESCRIPTION	QUANTITY / MODEL NO.	REMARKS
1000	UNITED REGISTER	A.G. 24"X24" / (2) 20 (200 MAX)	BY GRANULATED RUBBER PAN
010	CONDENSING UNIT	YAPPHI / P5242 / 1.5 TON	UNIT TO BE ON ROOF
0401	AIR HANDLING UNIT	SPACE PAK / ESP-2403E / 2 TON	
011	EXHAUST FAN	ROOF TOP UNIT EXHAUST FAN	FAN-CLAMP-BACKDRIFT DAMPER -GRILL -THERMOSTAT



ELECTRIC HEAT SCHEDULE		
LOCATION	BQ / HR	BQ /
RECEPTION	2,352	30"
OFFICE / DEV	2,812	48"
BATH	1,652	30"
LIVING ROOM	4,375	(2) 30"
DINING ROOM	5,130	(1) 30"
STAIRS	1,130	30"
HALL	2,940	48"
COMMON AREA	4,350	(2) 30"

3RD FLOOR
MECHANICAL PLAN



518 Broadway Street
Watertown, New York 13601

Telephone: (315) 852-2000
Fax: (315) 852-1472

Phone: (315) 852-2000
Fax: (315) 852-1472

The owner hereby authorizes Albertine Currier Architects, Engineers & Land Surveyors, P.L.L.C. to prepare the drawings for the project described herein. The drawings are to be used for the project described herein only. The drawings are not to be used for any other project, and any reuse of the drawings for any other project is strictly prohibited. The drawings are the property of Albertine Currier Architects, Engineers & Land Surveyors, P.L.L.C. and shall remain the property of the firm. No part of these drawings may be reproduced, stored in a retrieval system, or transmitted in any form or by any means, electronic, mechanical, photocopying, recording, or by any information storage and retrieval system, without the prior written permission of Albertine Currier Architects, Engineers & Land Surveyors, P.L.L.C.

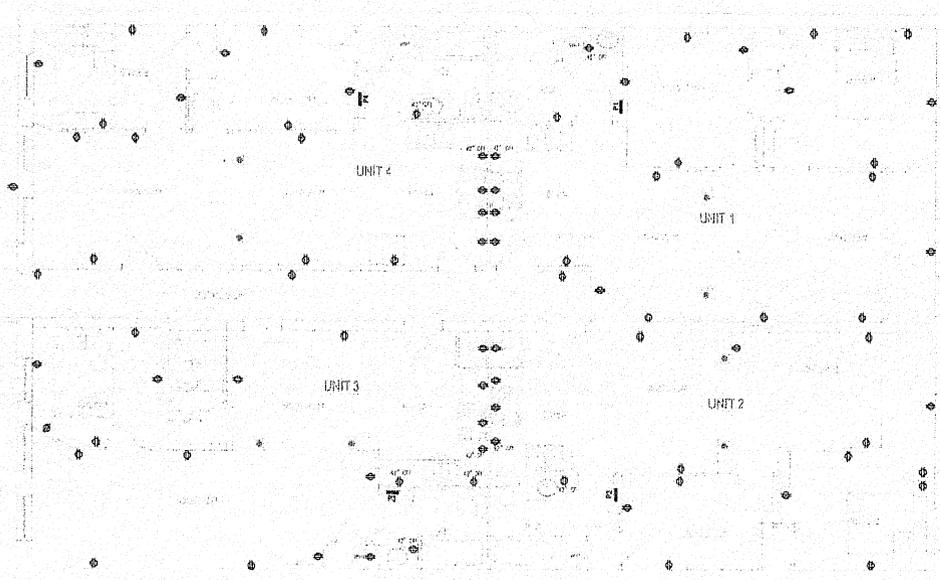


**COURT STREET APARTMENTS
LEVEL 2 ALTERATION**
138-140 COURT STREET
WATERTOWN, NEW YORK 13601

PROJECT NO.	138-140
DATE	12/20/00
DRAWN BY	AW
CHECKED BY	AW
SCALE	AS SHOWN

3RD FLOOR
POWER PLAN

E100



ELECTRICAL LEGEND	
1 O LIGHT FUTURE-WALL MOUNT (LETTER INDICATES TYPE)	1 O DOUBLE DUPLEX RECEPTACLE OUTLET
1 T/F FUTURE-CEILING SURFACE MOUNT (LETTER INDICATES TYPE)	1 C CONTINUOUS RECEPTACLE FLUSH
1 C FUTURE-CEILING WALKWAY (LETTER INDICATES TYPE)	1 S SPECIAL PURPOSE OUTLET
1 O FUTURE-CEILING RECESSED (LETTER INDICATES TYPE)	1 A/E1 MECHANICAL/PLUMBING ELEMENT-SEE SCHEDULE
1 F FUTURE-CEILING (LETTER INDICATES TYPE)	1 T TELEPHONE/DATA JACK
1 S1 SWITCH-TWO POLE	1 C1 CABLE JACK
1 S2 SWITCH-THREE WAY	1 DR DOOR BELL
1 S3 SWITCH-FOUR WAY	1 S/S SHOCK DETECTOR
1 S4 SWITCH-TWO POLE TWO WAY	1 S/A SMOKE DETECTOR
1 S5 SWITCH-TWO POLE THREE WAY	1 S/E SMOKE DETECTOR
1 S6 SWITCH-TWO POLE THREE WAY	1 S/E1 SMOKE DETECTOR
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1 S103 SWITCH-TWO POLE THREE WAY	1 S/E98 SMOKE DETECTOR
1 S104 SWITCH-TWO POLE THREE WAY	1 S/E99 SMOKE DETECTOR
1 S105 SWITCH-TWO POLE THREE WAY	1 S/E100 SMOKE DETECTOR

NOTE:
EXISTING ELECTRIC METER AND MAIN
PANELS LOCATED @ BOTTOM OF STAIRS
ON THIS FLOOR. PROVIDE AND PROVIDE
NEW ELECTRIC METER FOR EACH UNIT
AND NEW MAIN ELECTRICAL PANEL FOR
EACH UNIT.
COORDINATE ALL CABLE / TELEVISION AND
PHONE OUTLETS W/ OWNER

**3RD FLOOR
POWER PLAN**

Laid Over Under the Rules

February 28, 2012

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, Planning and Community Development Coordinator

Subject: Amending Section 265-2 of the City Code, Naming of Streets and Numbering of Buildings

This Ordinance amending Section 265-2 of the City Code was discussed by the City Council on February 6, 2012. The Mayor, Jeffrey E. Graham, requested that a formal Ordinance be prepared for City Council consideration. It was introduced on February 21, 2012 and held over under the rules.

The proposed Ordinance retitles the section and adds paragraph "A." Paragraph "B" is existing language within the Code.

ORDINANCE

Page 1 of 1

Amending Section 265-2 of the City Code,
Naming of Streets and Numbering of
Buildings

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

Introduced by

Council Member Roxanne M. Burns

BE IT ORDAINED where the City Council deems it in the public interest to control the naming of all streets within the City, public or private, to avoid confusion and delay in finding locations during emergency responses, and

BE IT FURTHER ORDAINED that Section 265-2 of the City Code of the City of Watertown is hereby amended to read as follows:

§ 265-2. Naming of streets and numbering of buildings.

- A. Publicly and privately owned streets and drives shall only be named by resolution of the City Council. Property owners may propose names on site plan or subdivision plat approval applications or through other means. All proposed names shall be checked for similarity with existing street names to reduce possible confusion during emergency responses.
- B. All buildings erected or hereafter to be erected shall be numbered as directed by the City Engineer. No person owning a building shall fail to procure from the City Engineer the proper number or numbers assigned therefor, nor shall any such owner fail to place and maintain the same thereon as hereafter provided. Numbers shall be not less than two and one-half (2 1/2) inches in height, of proportionate width and shall be placed and maintained in a permanent and durable manner where they can be seen at all times from the street.

and,

BE IT FURTHER ORDAINED that this amendment shall take effect as soon as it is published once in the official newspaper of the City of Watertown, or printed as the City Manager directs.

Seconded by Council Member Teresa R. Macaluso

Laid Over Under the Rules

March 1, 2012

To: The Honorable Mayor and City Council
From: Mary M. Corriveau, City Manager
Subject: Bond Ordinance, Wastewater Treatment Plant
Disinfection System

On February 21, 2012, the City Council of the City of Watertown approved a contract with GHD Consulting Engineers, LLC for the design, bidding and construction phase services for the Wastewater Treatment Plant Disinfection System in the amount of \$706,800. Also approved that evening was a resolution to transfer the appropriation of \$250,000 from the Capital Reserve Fund to this project.

The attached Bond Ordinance was also presented for consideration that evening, however due to a lack of unanimous consent, this Ordinance could not be considered. As the report from the prior meeting indicated, if the resolution authorizing the transfer of the \$250,000 was approved, Section 2 of this Ordinance needs to be amended as follows to limit the borrowing for the design portion of the project to \$460,000:

Section 2. It is hereby determined that the estimated maximum cost of the aforesaid specific object or purpose is \$710,000 and that the plan for the financing thereof is by the issuance of the \$460,000 bonds of said City authorized to be issued pursuant to this bond ordinance.

A summary of the engineering design costs are as follows:

GHD Consulting Engineers, LLC	\$706,800
Bonding expenses and contingency	<u>3,200</u>
Total Project Cost	\$710,000
Capital Fund Reserve	<u>\$250,000</u>
Total Bond Issuance	\$460,000

ORDINANCE

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An Ordinance Authorizing the Issuance of \$710,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the \$710,000 Estimated Maximum Cost of the Design of a Disinfection System at the City's Wastewater Treatment Plant

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

Introduced by

Council Member Teresa R. Macaluso

At a regular meeting of the Council of the City of Watertown, Jefferson County, New York, held at the Municipal Building, in Watertown, New York, in said City, on February 21, 2012, at 7:00 o'clock P.M., Prevailing Time.

The meeting was called to order by _____, and upon roll being called, the following were

PRESENT:

ABSENT:

The following ordinance was offered by Councilman _____, who moved its adoption, seconded by Councilman _____, to wit:

WHEREAS, all conditions precedent to the financing of the capital purposes hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act to the extent required, have been performed; and

WHEREAS, it is now desired to authorize the financing of such capital purposes; NOW, THEREFORE,

BE IT ORDAINED, by the Council of the City of Watertown, Jefferson County, New York, as follows:

ORDINANCE

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An Ordinance Authorizing the Issuance of \$710,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the \$710,000 Estimated Maximum Cost of the Design of a Disinfection System at the City's Wastewater Treatment Plant

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

Section 1. To pay cost of the design of a disinfection system for the City's wastewater treatment plant, in and for the City of Watertown, Jefferson County, New York, and incidental expenses in connection therewith, a specific object or purpose, there are hereby authorized to be issued \$710,000 bonds of said City pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the estimated maximum cost of the aforesaid specific object or purpose is \$710,000 and that the plan for the financing thereof is by the issuance of the \$710,000 bonds of said City authorized to be issued pursuant to this bond ordinance.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is five years, pursuant to subdivision sixty-two of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the City Comptroller, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said City Comptroller, consistent with the provisions of the Local Finance Law.

Section 5. The faith and credit of said City of Watertown, Jefferson County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. To the extent such appropriation is not made from other sources, there shall annually be levied on all the taxable real property of said City a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable, as shall be established in proceedings under Section 93 of the City Charter.

ORDINANCE

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An Ordinance Authorizing the Issuance of \$710,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the \$710,000 Estimated Maximum Cost of the Design of a Disinfection System at the City's Wastewater Treatment Plant

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

Section 6. Such bonds shall be in fully registered form and shall be signed in the name of the City of Watertown, Jefferson County, New York, by the manual or facsimile signature of the City Comptroller and a facsimile of its corporate seal shall be imprinted thereon and may be attested by the manual or facsimile signature of the City Clerk.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the City Comptroller, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as he shall deem best for the interests of the City; provided, however, that in the exercise of these delegated powers, he shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the City Comptroller shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 8. All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds having substantially level or declining annual debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by the facsimile signature of the City Comptroller, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the City Comptroller. It is hereby determined that it is to the financial advantage of the City not to impose and collect from registered owners of such bonds any charges for mailing, shipping and insuring bonds transferred or exchanged by the fiscal agent, and, accordingly, pursuant to paragraph c of Section 70.00 of the Local Finance Law, no such charges shall be so collected by the fiscal agent. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the City Comptroller shall determine.

ORDINANCE

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An Ordinance Authorizing the Issuance of \$710,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the \$710,000 Estimated Maximum Cost of the Design of a Disinfection System at the City's Wastewater Treatment Plant

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Section 9. This ordinance shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this ordinance, no monies are, or are reasonably expected to be, reserved, allocated on a long term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 10. The validity of such bonds and bond anticipation notes may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which said City is not authorized to expend money, or
- (2) The provisions of law which should be complied with at the date of publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- (3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance, which takes effect immediately, shall be published in full in the Watertown Daily Times, the official newspaper, together with a notice of the City Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Unanimous consent moved by Councilman _____, seconded by Councilman _____, with all voting "AYE".

The question of the adoption of the foregoing ordinance was duly put to a vote on roll call, which resulted as follows:

_____ VOTING _____
 _____ VOTING _____
 _____ VOTING _____
 _____ VOTING _____
 _____ VOTING _____

ORDINANCE

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An Ordinance Authorizing the Issuance of \$710,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the \$710,000 Estimated Maximum Cost of the Design of a Disinfection System at the City's Wastewater Treatment Plant

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

The ordinance was thereupon declared duly adopted.

* * *

APPROVED BY THE MAYOR

_____, 2012.

Mayor

STATE OF NEW YORK)

) ss.:

COUNTY OF JEFFERSON)

I, the undersigned Clerk of the City of Watertown, Jefferson County, New York, DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Council of said City, including the ordinance contained therein, held on February 21, 2012, with the original thereof on file in my office, and that the same is a true and correct transcript therefrom and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that all members of said Council had due notice of said meeting.

I FURTHER CERTIFY that, pursuant to Section 103 of the Public Officers Law (Open Meetings Law), said meeting was open to the general public.

I FURTHER CERTIFY that, PRIOR to the time of said meeting, I duly caused a public notice of the time and place of said meeting to be given to the following newspapers and/or other news media as follows:

Newspaper and/or Other News Media	Date Given
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Regular meeting of the City Council held in accordance with Section 14-1 of the Municipal Code

ORDINANCE

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An Ordinance Authorizing the Issuance of \$710,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the \$710,000 Estimated Maximum Cost of the Design of a Disinfection System at the City's Wastewater Treatment Plant

- Council Member BURNS, Roxanne M.
- Council Member BUTLER, Joseph M. Jr.
- Council Member MACALUSO, Teresa R.
- Council Member SMITH, Jeffrey M.
- Mayor GRAHAM, Jeffrey E.
- Total

YEA	NAY

I FURTHER CERTIFY that PRIOR to the time of said meeting, I duly caused public notice of the time and place of said meeting to be conspicuously posted in the following designated public location(s) on the following dates:

Designated Location(s) of Posted Noticed Date of Posting

Regular meeting of the City Council held in accordance with Section 14-1 of the Municipal Code

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said City on February _____, 2012.

City Clerk

(CORPORATE SEAL)



CITY OF WATERTOWN
ENGINEERING DEPARTMENT
MEMORANDUM

DATE: 29 February, 2012

TO: Mary Corriveau, City Manager

FROM: Kurt Hauk, City Engineer

SUBJECT: Flower Memorial Library Fountain Project

This memorandum outlines the estimated costs of the fountain rehab project. The estimate is broken down into three phases so that the Council can decide on the extent of the scope of work and the corresponding cost.

Phase 1: Concrete Bowl Replacement. This phase includes the demolition of the existing bowls, excavation and site grading, installing the replacement bowls and resetting the capstones. The estimated cost for this phase is \$12,000.

Phase 2: Fountain Drain System. This phase would install drainage valves and piping so that the bowls can be drained to a catch basin in the driveway area. This system does not currently exist. Fountain water must be removed with portable pumping equipment. The estimated cost of this phase is approximately \$8,000.00.

Phase 3: Water Service Installation. This phase would extend a water service with a reduced pressure zone device and valves from the existing service so that the fountain bowls could be filled and water levels maintained without having to set up hoses for each occurrence. The estimated cost of this phase is approximately \$8,500.00.

The estimated total, if all phases are pursued is approximately \$28,500.

Once the scope is adopted, a letter with some detail sheets will be forwarded to SHPO for their approval of the work to be performed on the library grounds. Plans and contract documents can be assembled concurrent with the SHPO approval process.

Encl

Cc. Gene Hayes, Superintendent of Public Works
Ken Mix, Planning and Community Development Coordinator
Mike Sligar, Superintendent of Water

February 28, 2012

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: Quarterly Financial Report

Attached for City Council review is the Financial Report for the quarter ended December 2011.

CITY OF WATERTOWN
FY 2011/12 FINANCIAL REPORT (UNAUDITED)
THROUGH THE FISCAL YEAR ENDED DECEMBER 31, 2011

GENERAL FUND SUMMARY

General Fund Summary	2011-12 Revised Budget	YTD Actual	%	Prior YTD Actual	2010-11 Actual
Revenues	\$ 36,111,269	\$ 20,046,097	55.51%	\$ 19,668,158	\$ 36,160,480
Expenditures	\$ 38,117,917	\$ 18,194,984	47.73%	\$ 17,360,156	\$ 36,453,046
Net Change in Fund Balance	\$ (2,006,648)	\$ 1,851,113		\$ 2,308,002	\$ (292,566)

GENERAL FUND REVENUES

General fund revenues are up \$ 377,939 or 1.92% compared to last year due mostly to the increase in sales tax (\$ 533,710) and sale of excess hydro power (\$ 52,303). The 10 largest general fund budgeted revenues account for over 93% of the total general fund revenues. A summary of general fund revenues is as follows:

GENERAL FUND REVENUES	2011-12 Revised Budget	Current Y-T-D	Y-T-D % of Budget (Dec = 50%)	Prior Y-T-D	2010-11 Actual
State Admin. Sales & Use Tax	\$ 16,465,000	\$ 8,887,215	53.98%	\$ 8,353,505	\$ 16,007,070
Real Property Taxes(net of reserve)	\$ 7,249,113	\$ 7,309,154	100.83%	\$ 7,498,380	\$ 7,054,030
State Aid, Per Capita	\$ 4,703,208	\$ 714,869	15.20%	\$ 707,005	\$ 4,799,192
Sale of Surplus Power	\$ 3,207,000	\$ 1,354,835	42.25%	\$ 1,302,532	\$ 3,522,437
Refuse and Garbage Charges	\$ 715,000	\$ 358,589	50.15%	\$ 390,661	\$ 710,948
State Aid, Mortgage Tax	\$ 375,000	\$ 131,909	35.18%	\$ 193,443	\$ 351,984
Utilities Gross Income Tax	\$ 396,500	\$ 149,388	37.68%	\$ 162,173	\$ 407,527
Interfund Transfers	\$ 263,900	\$ 18,043	6.84%	\$ 47,353	\$ 513,859
State Mass Transportation Assistance	\$ 177,400	\$ 84,946	47.88%	\$ 85,571	\$ 231,034
Bus Fares	\$ 160,000	\$ 79,121	49.45%	\$ 75,325	\$ 155,136
Subtotal	\$ 33,712,121	\$ 19,088,069	56.62%	\$ 18,815,948	\$ 33,753,217
All Other General Fund Revenues	\$ 2,399,148	\$ 958,028	39.93%	\$ 852,210	\$ 2,407,263
Total	\$ 36,111,269	\$ 20,046,097	55.51%	\$ 19,668,158	\$ 36,160,480

Real Property Tax Collections: Gross property tax revenue for FY 11-12 is \$ 7,300,238 of which \$ 219,851 or 3.01% remained uncollected at the end of the quarter. Last year at this time \$ 214,301 or 2.86% of the gross property tax revenue of \$ 7,487,431 remained uncollected.

Interest and Penalties on Property Taxes: Revenue is up compared to last year by \$ 8,718 or 38.51% due to the increased number of tax sale certificates held by the City.

Sales Tax Revenue: The City's sales tax collections were above last year's actual results by \$ 533,703 or 6.39%. Compared to the adopted budget, revenue is up \$ 294,726 or 3.43%.

Sale of Surplus Power: The City's sale of surplus power is up compared to last year by \$ 52,303 or 4.02%. Compared to FY 2009/10 revenue is up \$ 35,599 or 2.70%.

Utilities Gross Income Tax Revenue: Under General Municipal Law, the City imposes a 1% tax on the gross income from every utility doing business in the City. Revenue was down compared to last year by \$ 12,785 or 7.88%.

Mortgage Tax Revenue: The City receives 1/2% tax for each mortgage recorded on property located within the City. Revenue for the year is down \$ 61,534 or 31.81% compared to last year.

NYS Unrestricted Aid and AIM funding: The City's revenue from the NYS Aid and Incentives to Municipalities program (AIM) is up compared to last year at this time by \$ 7,864 due last year's 1.1% withholding to fund the State's FMAP budget deficit.

**CITY OF WATERTOWN
FY 2011/12 FINANCIAL REPORT (UNAUDITED)
THROUGH THE FISCAL YEAR ENDED DECEMBER 31, 2011**

GENERAL FUND EXPENDITURES

The following 10 departments / categories represent 86% of the General Fund budgeted expenditures. General fund expenditures are down by \$ 265,171 or 1.53% compared to last year.

GENERAL FUND EXPENDITURES	2011-12		Y-T-D % of Budget (Dec = 50%)	Prior Y-T-D	2010-11 Actual (Unaudited)
	Revised Budget	Current Y-T-D			
Fire	\$ 8,081,585	\$ 4,434,171	54.87%	\$ 4,035,429	\$ 7,822,377
Police	\$ 7,380,874	\$ 3,859,428	52.29%	\$ 3,589,798	\$ 7,200,075
Department of Public Works	\$ 5,250,639	\$ 2,362,105	44.99%	\$ 2,231,991	\$ 4,785,173
Debt Service	\$ 3,309,857	\$ 1,519,465	45.91%	\$ 1,661,530	\$ 4,546,364
Health Insurance-Retirees	\$ 3,017,035	\$ 1,526,692	50.60%	\$ 1,550,173	\$ 3,112,960
Transfer to Capital Projects	\$ 1,393,000	\$ 5,700	0.41%	\$ 115,177	\$ 412,246
Parks and Recreation	\$ 1,326,581	\$ 718,908	54.19%	\$ 627,488	\$ 1,188,578
Library Transfer	\$ 1,276,677	\$ 522,800	40.95%	\$ 494,000	\$ 1,066,499
Bus	\$ 822,774	\$ 403,146	49.00%	\$ 404,031	\$ 793,540
Traffic Control & Lighting	\$ 822,496	\$ 359,900	43.76%	\$ 359,328	\$ 783,579
SUBTOTAL	\$ 32,681,517	\$ 15,712,315	48.08%	\$ 15,068,944	\$ 31,711,390
All Other Departments/Transfers	\$ 5,436,400	\$ 2,482,669	45.67%	\$ 2,291,212	\$ 4,741,656
TOTAL	\$ 38,117,917	\$ 18,194,984	47.73%	\$ 17,360,156	\$ 36,453,046

GENERAL FUND - PERSONAL SERVICES

Personal service expenditures account for nearly 40% of the general fund budgeted expenditures. The following table presents the 10 largest departmental budgeted personal services. These 10 departments represent over 82% of the budgeted general fund personal service expenditures. Fire department overtime is down compared to last year by \$ 79,585 or 35.63%. Police department overtime is down \$ 47,328 or 26.67%.

Department	2011-12		Y-T-D % of Budget (Dec = 50%)	Prior Y-T-D	2010-11 Actual (Unaudited)
	Revised Budget	Current Y-T-D			
Fire	\$ 5,044,070	\$ 2,401,643	47.61%	\$ 2,402,871	\$ 4,941,762
Police	\$ 4,428,670	\$ 2,095,378	47.31%	\$ 2,057,557	\$ 4,316,723
DPW Snow Removal	\$ 515,997	\$ 78,270	15.17%	\$ 102,313	\$ 538,137
Engineering	\$ 469,393	\$ 201,744	42.98%	\$ 216,569	\$ 524,419
DPW Administration	\$ 374,466	\$ 158,747	42.39%	\$ 177,156	\$ 345,767
Municipal Executive	\$ 346,105	\$ 166,143	48.00%	\$ 125,745	\$ 423,255
DPW Refuse & Garbage	\$ 343,624	\$ 157,083	45.71%	\$ 171,803	\$ 280,935
DPW Central Garage	\$ 318,549	\$ 148,131	46.50%	\$ 154,352	\$ 313,153
Bus	\$ 316,143	\$ 149,957	47.43%	\$ 142,566	\$ 313,452
Comptroller	\$ 313,381	\$ 149,661	47.76%	\$ 144,571	\$ 292,815
SUBTOTAL	\$ 12,470,398	\$ 5,706,757	45.76%	\$ 5,695,502	\$ 12,290,418
All Other Departments	\$ 2,660,808	\$ 1,406,695	52.87%	\$ 1,354,211	\$ 2,437,665
TOTAL	\$ 15,131,206	\$ 7,113,453	47.01%	\$ 7,049,714	\$ 14,728,083

**CITY OF WATERTOWN
 FY 2011/12 FINANCIAL REPORT (UNAUDITED)
 THROUGH THE FISCAL YEAR ENDED DECEMBER 31, 2011**

WATER FUND

Revenues are down slightly compared to last year by \$ 8,300 or 0.39%. Expenditures similarly are down by \$ 9,730 or 0.40% compared to last year.

Water Fund Summary	2011-12 Revised Budget	Y-T-D Actual	Y-T-D % of Budget (Dec = 50%)	Prior Y-T-D	2010-11 Actual (Unaudited)
Revenues	\$ 4,765,100	\$ 2,140,595	44.92%	\$ 2,148,869	\$ 4,570,208
Expenditures	\$ 4,976,609	\$ 2,395,145	48.13%	\$ 2,404,875	\$ 4,538,257
Net Change in Fund Balance	\$ (211,509)	\$ (254,550)		\$ (256,006)	\$ 31,951

SEWER FUND

Revenues have increased from last year, up \$ 209,247 or 8.98%. Revenues from tanker hauled sludge and leachate have increased \$ 219,182 or 81.38%. Revenues from other governments are up \$ 105,578 or 16.65% while revenues from inside City limits are down by \$ 120,968 or 9.77%. Expenditures have increased by \$ 14,107 or 0.67% compared to last year.

Sewer Fund Summary	2011-12 Revised Budget	Y-T-D Actual	Y-T-D % of Budget (Dec = 50%)	Prior Y-T-D	2010-11 Actual (Unaudited)
Revenues	\$ 4,943,182	\$ 2,538,113	51.35%	\$ 2,328,865	\$ 5,193,653
Expenditures	\$ 5,064,950	\$ 2,111,078	41.68%	\$ 2,096,970	\$ 4,945,359
Net Change in Fund Balance	\$ (121,768)	\$ 427,035		\$ 231,895	\$ 248,294

LIBRARY FUND

Excluding the transfer from the General Fund, revenues are up compared to last year by \$ 2,367 or 7.16%. Expenditures are up by \$ 21,408 or 4.06% compared to last year.

Library Fund Summary	2011-12 Revised Budget	Y-T-D Actual	Y-T-D % of Budget (Dec = 50%)	Prior Y-T-D	2010-11 Actual (Unaudited)
Revenues	\$ 1,345,161	\$ 558,216	41.50%	\$ 527,051	\$ 1,133,498
Expenditures	\$ 1,507,761	\$ 548,251	36.36%	\$ 526,843	\$ 1,036,583
Net Change in Fund Balance	\$ (162,600)	\$ 9,965		\$ 208	\$ 96,915

The majority of the Library revenues shown in this fund are a result of the library transfer expense (\$ 522,800) shown up above in the General Fund Expenditures section. All available library revenues such as fines and grants are utilized prior to any transfer from the General Fund.

SELF-INSURANCE FUND

Revenues are up compared to last year by \$ 10,309 or 0.28% due to the decreased premium rate. Expenditures were up by \$ 404,530 or 11.89% compared to last year.

Self-Insurance Fund Summary	2011-12 Revised Budget	Y-T-D Actual	Y-T-D % of Budget (Dec = 50%)	Prior Y-T-D	2010-11 Actual (Unaudited)
Revenues	\$ 7,559,936	\$ 3,671,919	48.57%	\$ 3,661,610	\$ 8,067,670
Expenditures	\$ 7,849,936	\$ 3,805,823	48.48%	\$ 3,401,285	\$ 8,184,727
Net Change in Fund Balance	\$ (290,000)	\$ (133,903)		\$ 260,325	\$ (117,058)

CITY OF WATERTOWN
FY 2011/12 FINANCIAL REPORT (UNAUDITED)
THROUGH THE FISCAL YEAR ENDED DECEMBER 31, 2011

	2011-12	Current Y-T-D	Y-T-D % of Budget (Dec = 50%)	Prior Y-T-D	2010-11	Current YTD vs. Prior YTD	
	Revised Budget				Actual	Variance	%
General Fund Revenues							
Real Property Taxes	\$ 7,300,238	\$ 7,300,409	100.00%	\$ 7,487,431	\$ 7,487,431	\$ (187,022)	-2.50%
Special Assessments (sidewalks)	\$ 11,400	\$ 8,745	76.71%	\$ 10,949	\$ 10,949	\$ (2,204)	-20.13%
Real Property Tax Reserve	\$ (62,525)	\$ -	0.00%	\$ -	\$ (444,350)	\$ -	0.00%
Federal Payments in Lieu of Taxes	\$ 35,650	\$ -	0.00%	\$ -	\$ 35,589	\$ -	0.00%
Other Payments in Lieu of Taxes	\$ 110,350	\$ 97,565	88.41%	\$ 115,820	\$ 104,775	\$ (18,256)	-15.76%
Interest/Penalties on Property Taxes	\$ 115,000	\$ 31,355	27.27%	\$ 22,637	\$ 175,587	\$ 8,718	38.51%
State Admin. Sales & Use Tax	\$ 16,465,000	\$ 8,887,215	53.98%	\$ 8,353,505	\$ 16,007,070	\$ 533,710	6.39%
Utilities Gross Income Tax	\$ 396,500	\$ 149,388	37.68%	\$ 162,173	\$ 407,527	\$ (12,785)	-7.88%
Franchises	\$ 445,500	\$ 106,875	23.99%	\$ 177,140	\$ 431,049	\$ (70,265)	-39.67%
Tax Sale Advertising	\$ 12,500	\$ 60	0.48%	\$ -	\$ 15,700	\$ 60	#DIV/0!
Comptroller's Fees	\$ 7,500	\$ 2,315	30.87%	\$ 4,282	\$ 7,679	\$ (1,967)	-45.94%
Assessor's Fees	\$ 250	\$ 142	56.60%	\$ 148	\$ 508	\$ (6)	-4.23%
Clerk Fees	\$ 115,000	\$ 59,340	51.60%	\$ 53,924	\$ 113,621	\$ 5,416	10.04%
Civil Service Fees	\$ 1,000	\$ -	0.00%	\$ -	\$ 900	\$ -	0.00%
Police Fees	\$ 4,000	\$ 1,083	27.06%	\$ 1,328	\$ 14,825	\$ (245)	-18.46%
Public Works Fees	\$ 85,000	\$ 66,603	78.36%	\$ 49,725	\$ 63,861	\$ 16,878	33.94%
DPW Charges - Fuel	\$ 33,600	\$ 12,975	38.61%	\$ 10,170	\$ 25,727	\$ 2,805	27.58%
Bus Fares	\$ 160,000	\$ 79,121	49.45%	\$ 75,325	\$ 155,136	\$ 3,796	5.04%
Bus Advertising	\$ 10,000	\$ 5,290	52.90%	\$ 8,275	\$ 12,870	\$ (2,985)	-36.07%
Parks & Recreation Charges	\$ 9,000	\$ 5,219	57.99%	\$ 1,714	\$ 16,694	\$ 3,505	204.52%
Recreation Concessions	\$ 56,000	\$ 23,859	42.61%	\$ 19,647	\$ 70,417	\$ 4,212	21.44%
Pool Fees	\$ 500	\$ (112)	-22.40%	\$ -	\$ 116	\$ (112)	#DIV/0!
Arena Fees	\$ 105,000	\$ 82,980	79.03%	\$ 21,600	\$ 165,476	\$ 61,380	284.17%
Skating Rink Charges	\$ 45,000	\$ 24,268	53.93%	\$ 20,513	\$ 40,194	\$ 3,755	18.31%
Zoning Fees	\$ 3,000	\$ 2,300	76.67%	\$ 1,256	\$ 3,056	\$ 1,044	83.12%
Refuse and Garbage Charges	\$ 510,000	\$ 241,790	47.41%	\$ 254,320	\$ 499,400	\$ (12,530)	-4.93%
Toter Fees	\$ 205,000	\$ 116,799	56.98%	\$ 136,341	\$ 211,548	\$ (19,542)	-14.33%
Sale of Surplus Power	\$ 3,207,000	\$ 1,354,835	42.25%	\$ 1,302,532	\$ 3,522,437	\$ 52,303	4.02%
Taxes/Assessment Svcs. Other Govt.	\$ 4,500	\$ 4,504	100.08%	\$ 4,497	\$ 4,497	\$ 7	0.14%
Civil Service Charges-School District	\$ 28,400	\$ 27,724	97.62%	\$ 27,103	\$ 27,103	\$ 621	2.29%
Police Services	\$ 102,325	\$ 30,041	29.36%	\$ 33,498	\$ 80,952	\$ (3,457)	-10.32%
Transportation Services, Other Govts.	\$ 5,000	\$ 4,605	92.10%	\$ -	\$ 4,605	\$ 4,605	#DIV/0!
Interest and Earnings	\$ 80,000	\$ 27,616	34.52%	\$ 45,639	\$ 74,600	\$ (18,023)	-39.49%
Rental of Real Property	\$ 53,585	\$ 32,958	61.51%	\$ 33,150	\$ 56,795	\$ (192)	-0.58%
Business and Occupational Licenses	\$ 6,000	\$ 1,575	26.25%	\$ 2,300	\$ 5,201	\$ (725)	-31.52%
Games of Chance Licenses	\$ 100	\$ 70	70.00%	\$ 30	\$ 30	\$ 40	133.33%
Bingo Licenses	\$ 4,000	\$ 1,969	49.22%	\$ 3,563	\$ 5,105	\$ (1,594)	-44.74%
Building & Alterations Permits	\$ 50,000	\$ 67,364	134.73%	\$ 33,051	\$ 72,982	\$ 34,313	103.82%
City Permits	\$ 2,500	\$ 1,490	59.60%	\$ 75	\$ 3,584	\$ 1,415	1886.67%
Sanitary Sewer Permits	\$ 5,000	\$ 2,685	53.70%	\$ 3,260	\$ 6,890	\$ (575)	-17.64%
Storm Sewer Permits	\$ 500	\$ 525	105.00%	\$ -	\$ 125	\$ 525	#DIV/0!
Fines & Forfeited Bail	\$ 120,000	\$ 43,267	36.06%	\$ 41,878	\$ 100,533	\$ 1,389	3.32%
Scrap & Excess Materials Sale	\$ 14,000	\$ 2,121	15.15%	\$ 13,861	\$ 16,417	\$ (11,740)	-84.70%
Minor Sales	\$ 100	\$ -	0.00%	\$ 200	\$ 206	\$ (200)	-100.00%
Sale of Real Property	\$ 10,000	\$ 300	3.00%	\$ 1,053	\$ 4,428	\$ (753)	-71.52%
Sale of Equipment	\$ 10,000	\$ 1,381	13.81%	\$ 8,903	\$ 29,204	\$ (7,522)	-84.49%
Insurance Recoveries	\$ 20,000	\$ 24,836	124.18%	\$ 6,343	\$ 14,552	\$ 18,493	291.57%
Refund of Prior Year Expense	\$ 5,000	\$ 2,871	57.42%	\$ 373	\$ 37,829	\$ 2,498	669.18%
Gifts & Donations	\$ 8,700	\$ 31,190	358.51%	\$ 3,150	\$ 5,175	\$ 28,040	890.16%
Other Unclassified Revenues	\$ 1,000	\$ 291	29.09%	\$ 2,657	\$ 4,189	\$ (2,367)	-89.05%
Central Printing & Mailing	\$ 3,000	\$ 1,524	50.81%	\$ 1,548	\$ 3,114	\$ (23)	-1.52%
Central Garage	\$ 100,000	\$ 65,926	65.93%	\$ 52,602	\$ 115,168	\$ 13,324	25.33%
State Aid, Per Capita	\$ 4,703,208	\$ 714,869	15.20%	\$ 707,005	\$ 4,799,192	\$ 7,864	1.11%
State Aid, Mortgage Tax	\$ 375,000	\$ 131,909	35.18%	\$ 193,443	\$ 351,984	\$ (61,534)	-31.81%
State Aid, Other	\$ -	\$ -	0.00%	\$ -	\$ 380	\$ -	0.00%
State Reimbursement-Worker's Comp.	\$ 38,000	\$ 9,763	25.69%	\$ 10,653	\$ 56,017	\$ (890)	-8.36%
State Reimbursement-Court Security	\$ 34,900	\$ -	0.00%	\$ -	\$ 30,530	\$ -	0.00%
State Reimbursement-Court Postage	\$ 1,752	\$ 876	50.00%	\$ 876	\$ 1,752	\$ -	0.00%
State Reimbursement-CHIPS	\$ 6,550	\$ 6,921	105.66%	\$ 6,240	\$ 8,036	\$ 681	10.91%
State Mass Transportation Assistance	\$ 177,400	\$ 84,946	47.88%	\$ 85,571	\$ 231,034	\$ (624)	-0.73%
State Aid-Bus Projects	\$ -	\$ -	0.00%	\$ -	\$ 57,757	\$ -	0.00%
State Aid, Youth Program	\$ 4,450	\$ 6,499	155.85%	\$ -	\$ 8,574	\$ 4,052	#DIV/0!

CITY OF WATERTOWN
FY 2011/12 FINANCIAL REPORT (UNAUDITED)
THROUGH THE FISCAL YEAR ENDED DECEMBER 31, 2011

	2011-12	Current Y-T-D	Y-T-D % of Budget		2010-11	Current YTD vs. Prior YTD	
	Revised Budget		(Dec = 50%)	Prior Y-T-D	Actual	Variance	%
State Aid, Juvenile Program	\$ 2,600	\$ 4,052	4.23%	\$ -	\$ 5,161	\$ 9,000	#DIV/0!
State Aid, Other Home & Community Service	\$ 212,550	\$ 9,000	0.00%	\$ -	\$ 77,297	\$ -	0.00%
Federal Aid Police Block Grant	\$ 113,486	\$ 14,128	12.45%	\$ -	\$ 56,886	\$ 14,128	#DIV/0!
Federal Aid Highway Safety	\$ 11,100	\$ 7,842	70.65%	\$ 7,529	\$ 8,347	\$ 313	4.16%
Federal Transportation Assistance	\$ 146,200	\$ -	0.00%	\$ -	\$ 124,600	\$ -	0.00%
Interfund Transfers	\$ 263,900	\$ 18,043	6.84%	\$ 47,353	\$ 513,859	\$ (29,310)	-61.90%
Total Revenue	\$ 36,111,269	\$ 20,046,097	55.51%	\$ 19,668,158	\$ 36,160,480	\$ 377,939	1.92%
Appropriated Fund Balance	\$ 2,006,648	\$ -	0.00%	\$ -	\$ 292,566	\$ -	0.00%
Revenue and Fund Balance	\$ 38,117,917	\$ 20,046,097	52.59%	\$ 19,668,158	\$ 36,453,046	\$ 377,939	1.92%

General Fund Expenditures

Legislative Board	\$ 69,054	\$ 37,636	54.50%	\$ 35,829	\$ 67,510	\$ 1,807	5.04%
Mayor	\$ 28,181	\$ 18,593	65.98%	\$ 17,018	\$ 26,552	\$ 1,575	9.25%
Municipal Executive	\$ 493,010	\$ 249,590	50.63%	\$ 202,461	\$ 429,011	\$ 47,128	23.28%
Comptroller	\$ 558,348	\$ 276,526	49.53%	\$ 265,992	\$ 514,015	\$ 10,534	3.96%
Purchasing	\$ 135,577	\$ 62,494	46.09%	\$ 67,672	\$ 137,286	\$ (5,178)	-7.65%
Assessment	\$ 274,194	\$ 127,982	46.68%	\$ 125,901	\$ 253,116	\$ 2,081	1.65%
Tax Advertising	\$ 14,625	\$ -	0.00%	\$ 220	\$ 18,710	\$ (220)	-100.00%
Property Acquired for Taxes	\$ 48,050	\$ 23,351	48.60%	\$ 21,343	\$ 22,963	\$ 2,007	9.40%
Fiscal Agent Fees	\$ 2,300	\$ -	0.00%	\$ -	\$ 1,776	\$ -	0.00%
Clerk	\$ 214,538	\$ 137,248	63.97%	\$ 107,007	\$ 207,799	\$ 30,241	28.26%
Law	\$ 192,000	\$ 98,152	51.12%	\$ 86,786	\$ 226,164	\$ 11,366	13.10%
Civil Service	\$ 68,296	\$ 39,269	57.50%	\$ 34,421	\$ 72,072	\$ 4,848	14.08%
Engineering	\$ 760,018	\$ 361,838	47.61%	\$ 337,452	\$ 662,830	\$ 24,386	7.23%
DPW Administration	\$ 690,303	\$ 322,526	46.72%	\$ 311,185	\$ 644,115	\$ 11,341	3.64%
Buildings	\$ 200,580	\$ 95,949	47.84%	\$ 78,683	\$ 170,377	\$ 17,266	21.94%
Central Garage	\$ 707,269	\$ 337,443	47.71%	\$ 305,533	\$ 662,000	\$ 31,910	10.44%
Central Printing & Mailing	\$ 75,448	\$ 29,360	38.91%	\$ 28,216	\$ 68,371	\$ 1,144	4.06%
Information Technology	\$ 540,647	\$ 265,999	49.20%	\$ 268,425	\$ 480,821	\$ (2,426)	-0.90%
Judgements & Claims	\$ 50,000	\$ -	0.00%	\$ 44,509	\$ 44,509	\$ (44,509)	-100.00%
Taxes on Property	\$ 29,175	\$ 28,755	98.56%	\$ 28,761	\$ 29,283	\$ (5)	-0.02%
Contingency	\$ 221,506	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Police	\$ 7,380,874	\$ 3,859,428	52.29%	\$ 3,589,798	\$ 7,200,075	\$ 269,630	7.51%
Fire	\$ 8,081,585	\$ 4,434,171	54.87%	\$ 4,035,429	\$ 7,822,377	\$ 398,742	9.88%
Control of Animals	\$ 95,651	\$ 222	0.23%	\$ -	\$ 85,545	\$ 222	#DIV/0!
Safety Inspection	\$ 343,495	\$ 168,796	49.14%	\$ 153,105	\$ 337,708	\$ 15,691	10.25%
DPW Municipal Maintenance	\$ 603,815	\$ 341,442	56.55%	\$ 295,577	\$ 535,516	\$ 45,864	15.52%
DPW Road Maintenance	\$ 742,906	\$ 423,270	56.97%	\$ 321,101	\$ 616,942	\$ 102,169	31.82%
DPW Snow Removal	\$ 1,173,058	\$ 314,117	26.78%	\$ 359,517	\$ 1,157,517	\$ (45,400)	-12.63%
Hydro Electric Production	\$ 309,139	\$ 135,333	43.78%	\$ 139,300	\$ 303,624	\$ (3,967)	-2.85%
Traffic Control & Lighting	\$ 822,496	\$ 359,900	43.76%	\$ 359,328	\$ 783,579	\$ 572	0.16%
Bus	\$ 822,774	\$ 403,146	49.00%	\$ 404,031	\$ 793,540	\$ (885)	-0.22%
Off Street Parking	\$ 53,401	\$ 40,956	76.69%	\$ 29,068	\$ 34,926	\$ 11,888	40.90%
Community Action	\$ 62,000	\$ 36,000	58.06%	\$ 26,000	\$ 52,000	\$ 10,000	38.46%
Publicity	\$ 5,000	\$ 100	2.00%	\$ 2,183	\$ 2,183	\$ (2,083)	-95.42%
Private Social Services Agency	\$ 11,600	\$ 11,600	100.00%	\$ -	\$ -	\$ 11,600	#DIV/0!
Recreation Administration	\$ 183,189	\$ 102,091	55.73%	\$ 81,761	\$ 165,380	\$ 20,330	24.87%
Thompson Park	\$ 327,947	\$ 172,461	52.59%	\$ 149,061	\$ 275,975	\$ 23,400	15.70%
Recreation Playgrounds	\$ 54,133	\$ 33,273	61.47%	\$ 36,631	\$ 46,102	\$ (3,358)	-9.17%
Recreation Fairgrounds	\$ 163,659	\$ 113,132	69.13%	\$ 65,210	\$ 126,619	\$ 47,922	73.49%
Recreation Athletic Programs	\$ 55,686	\$ 20,385	36.61%	\$ 25,533	\$ 43,613	\$ (5,147)	-20.16%
Recreation Outdoor Swimming Pool	\$ 134,672	\$ 99,547	73.92%	\$ 91,048	\$ 150,210	\$ 8,498	9.33%
Recreation Ice Arena	\$ 407,295	\$ 178,019	43.71%	\$ 178,244	\$ 380,679	\$ (225)	-0.13%
Historian	\$ 250	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Zoning	\$ 2,500	\$ 1,148	45.91%	\$ 671	\$ 2,079	\$ 477	71.02%
Planning	\$ 85,000	\$ 1,892	2.23%	\$ 4,792	\$ 22,731	\$ (2,900)	-60.51%
DPW Storm Sewer	\$ 351,938	\$ 184,720	52.49%	\$ 196,558	\$ 324,960	\$ (11,838)	-6.02%
DPW Refuse & Garbage	\$ 981,350	\$ 438,587	44.69%	\$ 442,519	\$ 844,123	\$ (3,932)	-0.89%
Worker's Compensation	\$ 90,000	\$ 11,865	13.18%	\$ 22,935	\$ 105,747	\$ (11,070)	-48.27%
Unemployment Insurance	\$ 7,500	\$ 3,338	44.51%	\$ 1,685	\$ 11,308	\$ 1,653	98.12%
Health Insurance-Retirees	\$ 3,017,035	\$ 1,526,692	50.60%	\$ 1,550,173	\$ 3,112,960	\$ (23,481)	-1.51%
Medicare Reimbursements	\$ 282,402	\$ 138,633	49.09%	\$ 130,913	\$ 264,931	\$ 7,721	5.90%
Compensated Absences	\$ 15,000	\$ -	0.00%	\$ -	\$ 39,993	\$ -	0.00%

CITY OF WATERTOWN
FY 2011/12 FINANCIAL REPORT (UNAUDITED)
THROUGH THE FISCAL YEAR ENDED DECEMBER 31, 2011

	2011-12 Revised Budget	Current Y-T-D	Y-T-D % of Budget		2010-11 Actual	Current YTD vs. Prior YTD	
			(Dec = 50%)	Prior Y-T-D		Variance	%
Other Employee Benefits	\$ 12,915	\$ 5,045	39.07%	\$ 4,864	\$ 10,715	\$ 181	3.73%
General Liability Reserve Transfer	\$ 75,000	\$ 75,000	100.00%	\$ 25,000	\$ 25,000	\$ 50,000	200.00%
Library Transfer	\$ 1,276,677	\$ 522,800	40.95%	\$ 494,000	\$ 1,066,499	\$ 28,800	5.83%
Serial Bonds - Principal	\$ 2,559,062	\$ 1,132,200	44.24%	\$ 1,146,200	\$ 3,570,366	\$ (14,000)	-1.22%
Serial Bonds-Interest	\$ 723,545	\$ 372,429	51.47%	\$ 500,469	\$ 946,301	\$ (128,040)	-25.58%
NYPA Loan Principal	\$ 27,150	\$ 14,783	54.45%	\$ 14,677	\$ 29,422	\$ 106	0.72%
NYPA Loan Interest	\$ 100	\$ 54	53.50%	\$ 184	\$ 275	\$ (131)	-70.94%
Capital Fund Transfer	\$ 1,393,000	\$ 5,700	0.41%	\$ 115,177	\$ 412,246	\$ (109,477)	-95.05%
Black River Trust Fund Transfer	\$ 10,000	\$ -	0.00%	\$ -	\$ 10,000	\$ -	0.00%
TOTAL	\$ 38,117,917	\$ 18,194,984	47.73%	\$ 17,360,156	\$ 36,453,046	\$ 834,829	4.81%

Water Fund Revenues

Water Rents	\$ 3,235,000	\$ 1,467,294	45.36%	\$ 1,468,947	\$ 3,182,274	\$ (1,653)	-0.11%
Unmetered Water	\$ 15,000	\$ 6,428	42.85%	\$ 6,910	\$ 12,868	\$ (482)	-6.97%
Outside User Fees	\$ 1,254,000	\$ 542,248	43.24%	\$ 538,887	\$ 1,091,145	\$ 3,361	0.62%
Water Service Charges	\$ 65,000	\$ 27,350	42.08%	\$ 24,044	\$ 69,847	\$ 3,306	13.75%
Interest & Penalties on Water Rents	\$ 75,000	\$ 30,561	40.75%	\$ 41,888	\$ 71,854	\$ (11,327)	-27.04%
Interest Earnings	\$ 5,000	\$ 2,315	46.30%	\$ 2,527	\$ 3,939	\$ (212)	-8.41%
Sale of Scrap	\$ 2,000	\$ -	0.00%	\$ 1,130	\$ 3,288	\$ (1,130)	-100.00%
Sale of Equipment	\$ 1,000	\$ -	0.00%	\$ 1,700	\$ 1,700	\$ (1,700)	-100.00%
Insurance Recoveries	\$ 1,000	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Refund of Prior Years Expenditure	\$ 100	\$ 17	17.00%	\$ -	\$ -	\$ 17	#DIV/0!
Premium on Obligations	\$ -	\$ -	0.00%	\$ -	\$ 14,423	\$ -	0.00%
Unclassified Revenues	\$ 1,000	\$ 82	8.16%	\$ 117	\$ 1,767	\$ (35)	-30.12%
Metered Water Sales Funds	\$ 110,000	\$ 64,276	58.43%	\$ 61,657	\$ 108,133	\$ 2,619	4.25%
State Aid - Workers Compensation	\$ -	\$ 25	0.00%	\$ -	\$ -	\$ -	0.00%
State Aid - CHIPS	\$ -	\$ -	0.00%	\$ 1,063	\$ 1,063	\$ -	0.00%
State Aid - Home & Community	\$ -	\$ -	0.00%	\$ -	\$ 1,704	\$ -	0.00%
Interfund Transfers	\$ 1,000	\$ -	0.00%	\$ -	\$ 6,203	\$ -	0.00%
Total Revenue	\$ 4,765,100	\$ 2,140,595	44.92%	\$ 2,148,869	\$ 4,570,208	\$ (8,275)	-0.39%
Appropriated Fund Balance	\$ 156,227	\$ 254,550	162.94%	\$ 256,006	\$ -	\$ (1,456)	-0.57%
Revenue and Fund Balance	\$ 4,921,327	\$ 2,395,145	48.67%	\$ 2,404,875	\$ 4,570,208	\$ (9,730)	-0.40%

Water Fund Expenditures

Taxes on Property	\$ 725	\$ 371	51.11%	\$ 360	\$ 708	\$ 11	3.04%
Contingency	\$ 21,589	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Water Administration	\$ 265,640	\$ 103,506	38.96%	\$ 132,910	\$ 271,033	\$ (29,404)	-22.12%
Source of Supply, Power and Pump	\$ 607,555	\$ 327,011	53.82%	\$ 204,859	\$ 461,302	\$ 122,151	59.63%
Water Purification	\$ 1,485,472	\$ 704,266	47.41%	\$ 726,016	\$ 1,415,456	\$ (21,751)	-3.00%
Transmission and Distribution	\$ 1,208,834	\$ 587,906	48.63%	\$ 581,578	\$ 1,055,108	\$ 6,328	1.09%
Worker's Compensation	\$ 5,000	\$ 668	13.36%	\$ 963	\$ 6,860	\$ (295)	-30.65%
Health Insurance	\$ 125,638	\$ 60,068	47.81%	\$ 60,889	\$ 123,156	\$ (821)	-1.35%
Medicare Reimbursements	\$ 10,753	\$ 5,146	47.85%	\$ 6,073	\$ 11,624	\$ (927)	-15.27%
Compensated Absences	\$ 2,500	\$ -	0.00%	\$ -	\$ (10,887)	\$ -	0.00%
Other Employee Benefits	\$ 1,000	\$ 344	34.37%	\$ 335	\$ 679	\$ 9	2.59%
General Liability Transfer	\$ 15,000	\$ 15,000	100.00%	\$ 7,500	\$ 7,500	\$ 7,500	100.00%
Serial Bonds - Principal	\$ 850,083	\$ 508,500	59.82%	\$ 542,700	\$ 813,258	\$ (34,200)	-6.30%
Serial Bonds - Interest	\$ 156,820	\$ 80,085	51.07%	\$ 96,448	\$ 173,444	\$ (16,363)	-16.97%
Transfer to Coagulation Reserve	\$ 25,000	\$ -	0.00%	\$ -	\$ 30,000	\$ -	0.00%
Transfer to Capital	\$ 195,000	\$ 2,276	1.17%	\$ 44,243	\$ 179,017	\$ (41,967)	-94.86%
TOTAL	\$ 4,976,609	\$ 2,395,145	48.13%	\$ 2,404,875	\$ 4,538,257	\$ (9,730)	-0.40%

CITY OF WATERTOWN
FY 2011/12 FINANCIAL REPORT (UNAUDITED)
THROUGH THE FISCAL YEAR ENDED DECEMBER 31, 2011

	2011-12	Current Y-T-D	Y-T-D % of Budget		2010-11	Current YTD vs. Prior YTD	
	Revised Budget		(Dec = 50%)	Prior Y-T-D		Actual	Variance
Sewer Fund Revenues							
Sewer Rents	\$ 2,566,857	\$ 1,116,708	43.50%	\$ 1,237,676	\$ 2,697,234	\$ (120,968)	-9.77%
Sewer Charges	\$ 600,000	\$ 488,516	81.42%	\$ 269,334	\$ 695,000	\$ 219,182	81.38%
Interest & Penalties on Sewer Rents	\$ 65,000	\$ 32,652	50.23%	\$ 34,022	\$ 60,604	\$ (1,370)	-4.03%
Sewer Rents-Governments	\$ 1,465,000	\$ 739,706	50.49%	\$ 634,128	\$ 1,404,364	\$ 105,578	16.65%
Interest Earnings	\$ 7,425	\$ 3,164	42.61%	\$ 3,482	\$ 7,018	\$ (318)	-9.13%
Permit Fees	\$ 21,000	\$ 19,250	91.67%	\$ 21,000	\$ 20,375	\$ (1,750)	-8.33%
Sale of Scrap	\$ 1,000	\$ 412	41.24%	\$ -	\$ 249	\$ 412	#DIV/0!
Sale of Equipment	\$ 1,000	\$ -	0.00%	\$ -	\$ 1,166	\$ -	0.00%
Refund of Prior Years Expenditure	\$ -	\$ 132	0.00%	\$ -	\$ -	\$ 132	#DIV/0!
Premium on Obligations	\$ -	\$ -	0.00%	\$ -	\$ 1,632	\$ -	0.00%
Unclassified Revenues	\$ -	\$ -	0.00%	\$ -	\$ 94	\$ -	0.00%
Interfund Revenues	\$ 211,400	\$ 137,573	65.08%	\$ 128,468	\$ 220,877	\$ 9,105	7.09%
State Aid - Workers Compensation	\$ 2,500	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
State Aid - CHIPSs	\$ 1,000	\$ -	0.00%	\$ 756	\$ 756	\$ (756)	-100.00%
Interfund Transfer	\$ 1,000	\$ -	0.00%	\$ -	\$ 84,284	\$ -	0.00%
Total Revenue	\$ 4,943,182	\$ 2,538,113	51.35%	\$ 2,328,865	\$ 5,193,653	\$ 209,247	8.98%
Appropriated Fund Balance	\$ (130,649)	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Total Revenue	\$ 4,812,533	\$ 2,538,113	52.74%	\$ 2,328,865	\$ 5,193,653	\$ 209,247	8.98%

Sewer Fund Expenditures							
Sewer Administration	\$ 195,233	\$ 66,935	34.28%	\$ 70,482	\$ 143,106	\$ (3,547)	-5.03%
Sanitary Sewer	\$ 469,978	\$ 271,565	57.78%	\$ 244,686	\$ 424,812	\$ 26,879	10.99%
Sewage Treatment and Disposal	\$ 2,851,993	\$ 1,311,790	46.00%	\$ 1,298,091	\$ 2,670,489	\$ 13,699	1.06%
Contingency	\$ 15,952	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Worker's Compensation	\$ 4,000	\$ 529	13.22%	\$ 881	\$ 5,550	\$ (352)	-39.99%
Unemployment Insurance	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Health Insurance- Retirees	\$ 136,740	\$ 67,185	49.13%	\$ 59,697	\$ 126,750	\$ 7,488	12.54%
Medicare Reimbursements	\$ 11,843	\$ 5,921	50.00%	\$ 3,844	\$ 9,477	\$ 2,077	54.03%
Compensated Absences	\$ 1,000	\$ -	0.00%	\$ -	\$ (8,366)	\$ -	0.00%
Other Employee Benefits	\$ 1,000	\$ 344	34.37%	\$ 335	\$ 673	\$ 9	2.59%
General Liability Transfer	\$ 15,000	\$ 15,000	100.00%	\$ 7,500	\$ 7,500	\$ 7,500	100.00%
Serial Bonds - Principal	\$ 492,301	\$ 291,300	59.17%	\$ 318,300	\$ 520,277	\$ (27,000)	-8.48%
Serial Bonds - Interest	\$ 152,710	\$ 79,505	52.06%	\$ 92,148	\$ 173,080	\$ (12,643)	-13.72%
NYPA Principal	\$ 2,100	\$ 1,000	47.63%	\$ 993	\$ 1,991	\$ 7	0.73%
NYPA Interest	\$ 100	\$ 4	3.58%	\$ 12	\$ 19	\$ (9)	-71.27%
Transfer to Capital Reserve Fund	\$ 250,000	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Transfer to Capital Fund	\$ 465,000	\$ -	0.00%	\$ -	\$ 870,002	\$ -	0.00%
TOTAL	\$ 5,064,950	\$ 2,111,078	41.68%	\$ 2,096,970	\$ 4,945,359	\$ 14,107	0.67%

Library Fund Revenues							
Library Fines	\$ 17,000	\$ 9,674	56.91%	\$ 8,089	\$ 14,186	\$ 1,586	19.61%
Refund of Prior Years Expenditure	\$ -	\$ -	0.00%	\$ -	\$ 1,644	\$ -	0.00%
Library Grant	\$ 51,484	\$ 25,742	50.00%	\$ 24,962	\$ 50,704	\$ 780	3.12%
Interfund Transfer	\$ 1,276,677	\$ 522,800	40.95%	\$ 494,000	\$ 1,066,965	\$ 28,800	5.83%
Total Revenue	\$ 1,345,161	\$ 558,216	41.50%	\$ 527,051	\$ 1,133,498	\$ 31,166	5.91%
Appropriated Fund Balance	\$ 40,000	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Revenue and Fund Balance	\$ 1,385,161	\$ 558,216	40.30%	\$ 527,051	\$ 1,133,498	\$ 31,166	5.91%

Library Fund Expenditures							
Contingency	\$ 3,623	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Library Fund Expenditures	\$ 925,685	\$ 428,021	46.24%	\$ 404,566	\$ 814,719	\$ 23,455	5.80%
Worker's Compensation	\$ 1,800	\$ 236	13.10%	\$ 354	\$ 2,436	\$ (118)	-33.34%
Health Insurance	\$ 108,528	\$ 51,090	47.08%	\$ 56,132	\$ 111,718	\$ (5,042)	-8.98%
Medicare Reimbursements	\$ 17,352	\$ 8,098	46.67%	\$ 8,676	\$ 17,159	\$ (578)	-6.67%
Compensated Absences	\$ 250	\$ -	0.00%	\$ -	\$ 649	\$ -	0.00%
Other Employee Benefits	\$ 250	\$ 172	68.73%	\$ 167	\$ 339	\$ 4	2.59%
Serial Bonds - Principal	\$ 57,330	\$ 43,000	75.00%	\$ 38,000	\$ 53,075	\$ 5,000	13.16%
Serial Bonds - Interest	\$ 15,643	\$ 8,251	52.75%	\$ 9,549	\$ 17,706	\$ (1,297)	-13.58%
NYPA Principal	\$ 17,200	\$ 9,349	54.36%	\$ 9,282	\$ 18,608	\$ 67	0.72%
NYPA Interest	\$ 100	\$ 34	33.83%	\$ 116	\$ 174	\$ (83)	-70.95%
Transfer to Capital	\$ 360,000	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
TOTAL	\$ 1,507,761	\$ 548,251	36.36%	\$ 526,843	\$ 1,036,583	\$ 21,408	4.06%

CITY OF WATERTOWN
FY 2011/12 FINANCIAL REPORT (UNAUDITED)
THROUGH THE FISCAL YEAR ENDED DECEMBER 31, 2011

	2011-12 Revised Budget	Current Y-T-D	Y-T-D % of Budget		2010-11 Actual	Current YTD vs. Prior YTD	
			(Dec = 50%)	Prior Y-T-D		Variance	%

Self-Insurance Fund Revenues

Shared Service Charges	\$ 6,532,621	\$ 3,179,752	48.67%	\$ 3,241,156	\$ 6,501,539	\$ (61,404)	-1.89%
Interest and Earnings	\$ 10,000	\$ 3,349	33.49%	\$ 5,563	\$ 10,182	\$ (2,214)	-39.80%
Insurance Recoveries	\$ 200,000	\$ 78,107	39.05%	\$ 45,923	\$ 410,727	\$ 32,183	70.08%
Medicare Part D reimbursement	\$ 180,000	\$ 67,217	37.34%	\$ 47,262	\$ 184,871	\$ 19,955	42.22%
Refund of Prior Years Expenditure	\$ -	\$ -	0.00%	\$ -	\$ 1,095	\$ -	0.00%
Employee Contributions	\$ 572,315	\$ 270,331	47.23%	\$ 278,235	\$ 558,538	\$ (7,904)	-2.84%
Unclassified Revenues	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Prescription Reimbursements	\$ 65,000	\$ 38,189	58.75%	\$ 43,471	\$ 99,766	\$ (5,281)	-12.15%
Federal Early Retiree Reinsurance Program	\$ -	\$ 34,974	0.00%	\$ -	\$ 300,952	\$ 34,974	#DIV/0!
Total Revenue	\$ 7,559,936	\$ 3,671,919	48.57%	\$ 3,661,610	\$ 8,067,670	\$ 10,309	0.28%
Appropriated Fund Balance	\$ 290,000	\$ 267,807	92.35%	\$ -	\$ 117,058	\$ 267,807	#DIV/0!
Revenue and Fund Balance	\$ 7,849,936	\$ 3,805,823	48.48%	\$ 3,661,610	\$ 8,184,727	\$ 144,212	3.94%

Self-Insurance Fund Expenditures

Administration	\$ 632,833	\$ 352,541	55.71%	\$ 348,828	\$ 612,541	\$ 3,712	1.06%
Medical Claims	\$ 4,664,073	\$ 2,271,871	48.71%	\$ 1,926,831	\$ 5,156,764	\$ 345,040	17.91%
Pharmacy Claims	\$ 2,553,030	\$ 1,181,411	46.27%	\$ 1,125,626	\$ 2,415,422	\$ 55,785	4.96%
TOTAL	\$ 7,849,936	\$ 3,805,823	48.48%	\$ 3,401,285	\$ 8,184,727	\$ 404,538	11.89%