

**CITY OF WATERTOWN, NEW YORK  
AGENDA**

This shall serve as notice that the next regularly scheduled meeting of the City Council will be held on Monday, October 6, 2014, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**ADOPTION OF MINUTES**

**COMMUNICATIONS**

**PRESENTATIONS**

**PRIVILEGE OF THE FLOOR**

**RESOLUTIONS**

- Resolution No. 1 - Adopting Health Insurance Policy for Elected Officials
- Resolution No. 2 - Legislative Compensation
- Resolution No. 3 - Approving Waiver of Fees for Skate Rental for “Skate With Santa” Event
- Resolution No. 4 - Approving Waiver of Admission Fee for Three Snowtown USA Public Skating Events
- Resolution No. 5 - Approving Public Benefits Services Agreement Between the City of Watertown and the Disabled Persons Action Organization
- Resolution No. 6 - Authorizing the Sale of Bicycles, Miscellaneous Items and Equipment at Public Auction
- Resolution No. 7 - Authorizing Public Sale of City Owned Tax Sale Certificate
- Resolution No. 8 - Authorizing Public Auction for Sale of City Owned Properties

- Resolution No. 9 - Approving Supplemental Appropriation No. 1 For Fiscal Year 2013-14 for Various Accounts
- Resolution No. 10 - Authorizing Application for NY Works II Environmental Restoration Projects Funding for Sewall's Island
- Resolution No. 11 - Approving Change Order No. 2 to Waste Water Disinfection Improvement Project, Plumbing, Hyde-Stone Mechanical
- Resolution No. 12 - Approving Change Order No. 3 to Waste Water Disinfection Improvement Project, Electrical Work, Dow Electrical Inc.
- Resolution No. 13 - Approving Change Order No. 7 to Waste Water Disinfection Improvement Project, General Construction, C.O. Falter Construction Inc.
- Resolution No. 14 - Approving Change Order No. 4 to Waste Water Disinfection Improvement Project, HVAC, Hyde-Stone Mechanical
- Resolution No. 15 - Approving Change Order No. 5 to Waste Water Disinfection Improvement Project, HVAC, Hyde-Stone Mechanical
- Resolution No. 16 - Approving Amendment No. 5 to Professional Services Agreement, GHD Consulting Engineers LLC
- Resolution No. 17 - Finding That Changing the Approved Zoning Classification of 253 Clinton Street from Residence A to Residence C Will Not Have a Significant Impact on the Environment

## **ORDINANCES**

- Ordinance No. 1 - An Ordinance Amending the Ordinance Dated February 21, 2012, as Amended January 22, 2013, May 20, 2013, July 1, 2013 and June 2, 2014, Authorizing the Issuance of \$5,710,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay Part of the \$6,000,000 Estimated Maximum Cost of the Design of a Disinfection System at the City's Wastewater Treatment Plant, to Increase the Estimated Maximum Cost to \$6,100,000 and to Increase the Amount of Bonds Authorized to \$5,810,000
- Ordinance No. 2 - Amending Chapter 216 – Parks, Playgrounds, and Recreational Areas

Ordinance No. 3 - Amending Chapter 75 – Alcoholic Beverages

**LOCAL LAW**

**PUBLIC HEARING**

7:30 p.m. Ordinance Changing the Approved Zoning Classification of 253 Clinton Street, Parcel 10-08-115, from Residence A to Residence C

**OLD BUSINESS**

**STAFF REPORTS**

1. Planning a Dog Park
2. Barben Green Subdivision – Street and Utility Dedications Update
3. Sales Tax Revenue – August 2014
4. Fall Drop Off Flyer

**NEW BUSINESS**

Steve Weed of Steve Weed Productions – Available to answer questions

**EXECUTIVE SESSION**

1. To Discuss Current Litigation
2. To discuss the employment history of a particular individual

**WORK SESSION**

Next Work Session is scheduled for Tuesday, October 14, 2014, at 7:00 p.m.

**ADJOURNMENT**

**NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY, OCTOBER 20, 2014.**

Res No. 1

September 30, 2014

To: The Honorable Mayor and City Council  
From: Sharon Addison, City Manager  
Subject: Adopting Health Insurance Policy for Elected Officials

At the request of Council Member Burns, City Attorney Slye has prepared the attached City of Watertown Benefits Policy for Elected Officials. This policy, if adopted, will allow elected officials to participate in the City's health insurance plan while actively serving. It also allows elected officials upon their retirement to continue coverage if they meet the eligibility requirements outlined in the policy.

A resolution adopting this policy is attached for Council consideration.

# RESOLUTION

Adopting Health Insurance Policy  
for Elected Officials

Page 1 of 1

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.  
 Total .....

YEA	NAY

***Introduced by***

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WHEREAS the City of Watertown provides employment benefits for employees represented by Collective Bargaining Units through the employees’ respective Collective Bargaining Agreements, and

WHEREAS City of Watertown also provides employment benefits to management and management confidential employees pursuant to an adopted Management and Management Confidential Employees Benefits Policy, most recently dated February 13, 2012, as the same may, from time to time, be amended, and

WHEREAS the City Council of the City of Watertown has determined that it is in the best interests of the City to adopt a policy for the provision of health insurance benefits for qualifying active and retired elected city officials so that elected officials meeting certain minimum employment standards may obtain and continue health insurance benefits into retirement up to the age of eligibility for Medicare benefits,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby adopts the City of Watertown Benefits Policy – Elected Officials, dated June 30, 2014, and that said policy shall remain in effect until thereafter amended by Council.

***Seconded by***

CITY OF WATERTOWN BENEFITS POLICY  
ELECTED OFFICIALS

PREAMBLE

The City of Watertown, New York provides certain benefits to its full-time employees. For employees who are members of Collective Bargaining Units having Collective Bargaining Agreements with the City, those benefits are established for unit members by contract. For management and management confidential employees, those benefits are established by a benefits policy last promulgated by the City Council of the City of Watertown on February 13, 2012. The purpose of this policy is to describe employment benefits to be made available to the City's active and retired elected officials.

Health Insurance

The City is self-insured for health insurance for its employees. Health Insurance is provided either pursuant to employees' particular Collective Bargaining Agreements or the City's Management and Management Confidential Employees Benefits Policy.

For elected officials, the City will allow actively serving Council members to participate in the City's Self-Insured Health Insurance Plan upon the elected official's monthly payment, in advance, of 25% of the established health insurance premium. Coverage at 25% premium co-pay will be made available for either individual or family coverage. All coverages shall be at the level established by the City of Watertown Management and Management Confidential Benefits Policy, as the same may, from time to time, be amended.

Retiree Health Insurance

If an elected official qualifies as a full-time elected official of the City and is a member of the New York State Retirement System solely as a result of employment as an elected official of the City, such elected official may, upon retirement from the City and the State Retirement System, be entitled to continue participation in the City's Health Insurance Plan if such participation was commenced by that elected official at least 9 years prior to retirement. Upon such retirement such qualifying person must pay 25% of the ongoing health insurance premiums. A qualifying retiree may elect to participate in either individual or family coverage. Coverage may only be continued if a retired elected official pays the required 25% co-pay premium, in advance, at least once per month.

The City's obligation to pay its share of insurance premiums on behalf of a retired elected official shall cease when the employee attains Medicare eligible age, or dies, whichever comes first. Coverage will not continue for the surviving spouse of a deceased retired elected official.

Retiree medical insurance paid for by the City to age 65 shall not be available if the retired official or his/her spouse has available comparable paid health insurance from any

source other than the City. The retired elected official shall have the duty to demonstrate to the City, in written form, that comparable coverage is not available. Any dispute as to what constitutes “comparable” coverage shall be referred to a mutual acceptable impartial arbitrator for determination or adjustments, as the case may be.

End of Policy

Dated: June 30, 2014

Res No. 2

September 30, 2014

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Legislative Compensation

If City Council adopts the City of Watertown Benefits Policy for Elected Officials, the attached Resolution No. 3 of February 17, 2004, must be repealed.

A resolution repealing this Legislative Compensation is attached for Council consideration.

# RESOLUTION

Legislative Compensation

Page 1 of 1

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.  
 Total .....

YEA	NAY

***Introduced by***

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WHEREAS the Mayor and City Council provide oversight and leadership necessary for the successful conduct of the City’s Government, and

WHEREAS previous Councils had opted to compensate elected officials through salary and benefits felt to be commensurate with the duties of the position, and

WHEREAS City-paid health insurance had been made a part of Councilmember compensation at one point in time, but was eliminated by resolution of the City Council dated February 17, 2004 “for reasons of economy and equity;” and

WHEREAS the City Council of the City of Watertown has adopted a benefits policy applicable to qualifying active and retired elected officials for purposes of allowing those officials, under certain circumstances, to participate in the City’s Self-Insured Health Insurance Plan,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown that Resolution No. 3 of February 17, 2004, which, by its terms, ended the City’s financial contribution toward health insurance premiums for elected officials, is hereby repealed, and

BE IT FURTHER RESOLVED that elected officials may participate in the City’s self-funded health insurance plan pursuant to the Health Insurance Policy for Elected Officials dated June 30, 2014, as adopted by Resolution No. 1 on October 6, 2014 as the same may, from time to time, be amended.

***Seconded by***

# RESOLUTION

Page 1 of 1

Legislative Compensation

Councilman BRADLEY, Stephen J.

Councilwoman BURNS, Roxanne M.

Councilman CLOUGH, Peter L.

Councilman LABOUF, Timothy R.

Mayor GRAHAM, Jeffrey E.

Total .....

YEA	NAI
x	
x	
x	
Absent	
x	
4	0

*Introduced by*

Councilman Peter L. Clough

WHEREAS the Mayor and City Council provide the oversight and leadership necessary for the successful conduct of our form of government, and

WHEREAS previous Councils have opted to compensate elected officials through salary and benefits they thought were commensurate with the duties of the position, and

WHEREAS city-paid health insurance was a part of that compensation and never formally ended as part of an overall review of legislative compensation, and

WHEREAS the last review of legislative salaries was in 1989,

~~NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown that this Council authorizes the appropriation of monies necessary to fund health insurance for those Council members choosing to participate, through the current fiscal year (June 30, 2004). Council members' contribution will be per the current management plan, and~~

BE IT FURTHER RESOLVED that, for reasons of economy and equity, this Council wishes to significantly limit or end immediately effective July 1, 2004, city contribution in whole or in part towards health insurance for elected officials, and

BE IT FURTHER RESOLVED that the City Council hereby instructs the City Manager to include in the proposed budget, salary recommendations that reflect a new policy on health insurance for elected officials and reflect the 15 years since the last compensation review; as well as the duties of the position. The Manager is instructed to seek input from the Mayor and City Council, as well as conduct whatever comparative analysis she deems appropriate, in order to make a recommendation on salary for city elected officials, since it has been 15 years since the last compensation review.

Seconded by Councilman Stephen J. Bradley

\*Motion to amend was made by Councilwoman Burns, seconded by Mayor Graham and carried with a voting in favor thereof. (Strikeouts indicate amendments).

Res No. 3

September 17, 2014

To: The Honorable Mayor and City Council  
From: Sharon Addison, City Manager  
Subject: Waiving the Fees for Skate Rental for the “Skate With Santa” Event

At the September 15, 2014 City Council Meeting, there was discussion to support waiving the fees for skate rental for the December “Skate With Santa” event to be held at the Fairgrounds Arena.

The attached resolution for Council consideration waives those fees for those individuals presenting a gift for Toys for Tots at the event.

# RESOLUTION

Page 1 of 1

Approving Waiver of Fees for Skate Rental for  
"Skate With Santa" Event

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.

Total .....

YEA	NAY

*Introduced by*

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NOW THEREFORE BE IT RESOLVED that the City Council will waive the skate rental fee for those individuals presenting a gift for Toys for Tots at the "Skate With Santa" Family Skate Night in December 2014.

**Seconded by:**

Res No. 4

September 17, 2014

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Waiving the Admission Fee for Three Snowtown USA Public Skating Events

At the September 15, 2014 City Council Meeting, there was discussion to support waiving the admission fee for three Snowtown USA public skating events at the Fairgrounds Arena.

The attached resolution for Council consideration waives the admission fee for three Snowtown USA public skating events for those individuals presenting at least two non-perishable food items for donation to the Urban Mission.

# RESOLUTION

Page 1 of 1

Approving Waiver of Admission Fee for Three  
Snowtown USA Public Skating Events

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.  
 Total .....

YEA	NAY

***Introduced by***

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NOW THEREFORE BE IT RESOLVED that the City Council will waive the admission fee for three Snwotown USA public skating events for those individuals presenting at least two non-perishable food items for donation to the Urban Mission.

**Seconded by:**

**Seconded by**

Res No. 5

September 22, 2014

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Approving Public Benefit Services Agreement,  
Disabled Persons Action Organization

On April 28, 2014, Joseph Rich, President of the Disabled Persons Action Organization (DPAO) Foundation, sent a letter to me requesting consideration for financial support from the Tourism Fund in the amount of \$10,000. This funding would be used to promote the DPAO Summer Concert Series and the advantages of the City of Watertown through a marketing and advertising campaign to include radio, TV, newspaper, etc.

A resolution has been drafted for City Council consideration, along with an Agreement for Public Benefit Services that would allocate \$5,000 in Tourism funds for the 2014-15 Fiscal Year. The attached Agreement for Public Benefit Services has the same terms and conditions that were contained in last year's Agreement between DPAO and the City.

# RESOLUTION

Page 1 of 1

Approving Public Benefits Services Agreement  
Between the City of Watertown and the Disabled  
Persons Action Organization

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Mayor GRAHAM, Jeffrey E.
Total .....

YEA	NAY

***Introduced by***

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WHEREAS the City Council has received a request for funding to support the promotion of the Disabled Persons Action Organization Summer Concert Series, and

WHEREAS the City Council of the City of Watertown desires to appropriate \$5,000 from the FY 2014-15 Tourism Fund to support the Disabled Persons Action Organization, and

WHEREAS the Disabled Persons Action Organization will expend the funds to market and promote the City of Watertown through the public media, print, radio, television, direct contact and other promotional devices, and that this will encourage tourism in the City of Watertown, and

WHEREAS the City of Watertown wishes to enter into an Agreement for Public Benefit Services between the City of Watertown and the Disabled Persons Action Organization, a copy of which is attached and made a part of this resolution;

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves a Public Benefit Services Agreement between the City of Watertown, New York and the Disabled Persons Action Organization, and

BE IT FURTHER RESOLVED that City Manager Sharon Addison is hereby authorized and directed to execute the Agreement on behalf of the City Council.

**Seconded by**

**AGREEMENT FOR PUBLIC BENEFIT SERVICES**

**BETWEEN**

**THE CITY OF WATERTOWN, NEW YORK**

**and**

**DISABLED PERSONS ACTION ORGANIZATION**

**MARKETING AND PROMOTION OF THE CITY OF WATERTOWN**

This Agreement made by and between the City of Watertown, New York and the Disabled Persons Action Organization.

WITNESSETH

For and in consideration of the mutual covenants and agreements hereinafter contained, the parties hereto for themselves, their successors and assigns, have mutually agreed and do agree with each other as follows:

Article I. DESCRIPTION OF PROJECT. The Disabled Persons Action Organization shall provide the City of Watertown with its services and shall promote and publicize the advantages of the City of Watertown.

Article II. ELIGIBLE ACTIVITIES. Eligible activities for the Disabled Persons Action Organizational shall include but not be limited to, all public media, print, radio, television, direct contact, event publicity, contests, or other promotional devices. Also, included shall be promotional materials.

Article III. INELIGIBLE ACTIVITIES. Ineligible activities shall include but not be limited to: land acquisition, staff salary, utilities, fuel, insurance, maintenance and security salaries, construction and renovation costs, interest, purchase of equipment, operating costs and program activities solely directed towards or restricted to organizational membership.

Article IV. TERM OF THIS AGREEMENT. The term of this Agreement shall be for one (1) year, from July 1, 2014 through June 30, 2015.

Article V. MANNER OF PAYMENT.

- A. The amount to be paid from the City of Watertown Tourism Fund, as appropriated therefore, shall not exceed Five Thousand Dollars (\$5,000) for the term of this Agreement.
- B. Payment shall be made by the City Comptroller upon the receipt of an executed Services Agreement between the City of Watertown and the Disabled Persons Action Organization and the rendering of a verified account and the audit of vouchers submitted by DPAO. A verified account shall be submitted to the City on or before June 30, 2015.
- C. The Disabled Persons Action Organization understands that City funds may only be used for eligible activities and for services actually performed.

Article VI. PROVISIONS OF LAW. All provisions of law required to be made as part of this Agreement are hereby deemed incorporated in this Agreement. Performance of the terms and conditions of this Agreement shall be subject to and performance of all applicable laws.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers or representatives on this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

CITY OF WATERTOWN, NEW YORK

By: \_\_\_\_\_  
Sharon Addison, City Manager

DISABLED PERSONS ACTION ORGANIZATION

By: \_\_\_\_\_

# Disabled Persons Action Organization Foundation

617 Davidson Street, PO Box 222

Watertown, New York 13601

**Joseph L. Rich**

*President*

*DPAO Foundation Board of Directors*

Phone: (315) 782-3577

Fax: (315) 782-6673

Web: [DPAO.org](http://DPAO.org)

April 18, 2014

Ms. Sharon Addison  
City Manager  
City of Watertown  
Room 302  
Municipal Building  
245 Washington Street  
Watertown, New York 13601



Dear Sharon:

The Disabled Persons Action Organization (DPAO) thanks the City of Watertown for their allocation in providing Bed Tax Revenue to assist our agency in promoting our Summer Concert Series. The funds are essential as it allows us to advertise and promote our four summer concerts outside of the Jefferson County Region which helps attract thousands of tourists to the Watertown area each summer.

DPAO is preparing for our upcoming summer shows and respectfully requests funding from the City of Watertown Tourism Fund, in the amount of \$10,000, to assist us in promoting our 2014 Summer Concert Series. DPAO will promote and publicize the advantages of the City of Watertown through an extensive Marketing and Advertising Campaign which will include Radio, TV, Newspaper, etc.

DPAO is a not-for-profit, tax exempt organization whose mission is to provide quality and effective individualized services to developmentally disabled children and adults in Jefferson and Lewis Counties. The services are primarily geared to helping families cope with the stress of caring for their disabled loved ones in their own homes.

DPAO's annual concert series generate funds that enable the agency to expand services beyond what government resources can support thus providing vitally needed opportunities to over 500 families with developmental disabilities. Receiving additional individualized support has made it possible for people with disabilities to remain at home where there is more love and attention, than placement in a more costly community residence or other facility.

DPAO's Summer Concert Series brings thousands of concert goers to the Watertown Area each year to watch some of the best performers in the world! The City of Watertown, along with many businesses, benefits from the revenue generated from these visitors who stay in the hotels, eat in the restaurants and shop and buy items from area merchants.

DPAO thanks the City of Watertown in advance for your time and consideration for this most important matter. Please contact me with any questions or if you need additional information.

Sincerely,

A handwritten signature in cursive script that reads "Joseph L. Rich".

Joseph L. Rich

President

DPAO Foundation Board of Directors

Res No. 6

September 29, 2014

To: The Honorable Mayor and City Council  
From: James E. Mills, City Comptroller  
Subject: Authorizing the Sale of Abandoned Bicycles and  
Miscellaneous Items at Public Auction

During the past year, the City of Watertown Police Department has acquired approximately ninety abandoned bicycles and miscellaneous items. These items are not needed by any of the departments within the City, and therefore, staff is recommending that these items be sold at public auction.

The public auction would be held on Thursday, October 23, 2014, at 3:00 p.m. in the Public Safety Building garage.

The attached resolution authorizes the sale by auction and also authorizes the acceptance or rejection of any bids to be made at the time of the auction.

# RESOLUTION

Page 1 of 1

Authorizing the Sale of Bicycles,  
Miscellaneous Items and Equipment  
at Public Auction

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.

Total .....

YEA	NAY

***Introduced by***

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WHEREAS the City of Watertown has acquired a number of abandoned bicycles and miscellaneous items and equipment, the listing of which is attached and made a part of this resolution, and

WHEREAS these bicycles and miscellaneous items have some value best determined by public auction,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York, that it hereby authorizes the sale, by auction, of abandoned bicycles and miscellaneous items and equipment, and to further declare all bids final and sales complete while said auction is conducted, and

BE IT FURTHER RESOLVED that final acceptance of such bids shall constitute acceptance of the same by the City Council.

**Seconded by**

Res No. 7

September 30, 2014

To: The Honorable Mayor and City Council  
From: James E. Mills, City Comptroller  
Subject: Authorizing Public Auction for Tax Sale Certificate Assignment

The City of Watertown is the holder of the tax sale certificate for 591 Rear Main Street West for which the redemption period expired. The City has yet to issue itself a tax deed to this parcel due to possible environmental issues with the property. As the City does not wish to take title to this parcel, it would like to instead hold a public auction to assign the City's interest in the tax sale certificate. The owner of record of the parcel is Watertown River Properties, Inc.

The redemption price at the end of the two year period was \$32,068.94. As this parcel is along the Black River, it is also currently charged \$3,734 for the "Annual Assessment for Maintenance and Operation of the Black River Area Storage Reservoirs" by the Hudson River – Black River Regulating District, which if unpaid is re-levied to the County tax bill. The total amount outstanding, including the taxes and interest unpaid since the end of the redemption period, is \$49,660.10.

The attached resolution authorizes my office to advertise the tax sale certificate on this parcel and hold a public auction on Wednesday, November 5, at 6:00 p.m. in City Council chambers.

The high bid received at the public auction will be presented to City Council for final approval at the November 17 City Council meeting. If City Council approves the bid for assignment, then the new holder of the tax sale certificate can request a tax deed to the parcel.

# RESOLUTION

Page 1 of 2

Authorizing Public Sale of City  
Owned Tax Sale Certificate

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.  
 Total .....

YEA	NAY

*Introduced by*

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WHEREAS the City of Watertown is the owner of certain tax sale certificates on various lots of land as designated on the map of the Department of Assessment and Taxation of the City of Watertown, New York as follows:

<u>Parcel Number</u>	<u>Address</u>	<u>Original Tax Sale Certificate Amount</u>
01-14-121.000	591 Rear Main Street West	\$9,359.63

and,

WHEREAS the City Council does not wish to take title to this property,

NOW THEREFORE BE IT RESOLVED that pursuant to Section 23, Subdivision (b) of the General City Law, Section 247 of the Charter of the City of Watertown as amended by Local Law No. 1, 1985, adopted December 3, 1984, effective January 17, 1985, and the ordinance, Municipal Code, Chapter 13 adopted by the Council, on June 6, 1977, the Comptroller of the City of Watertown be and he hereby is authorized to publish a Notice of Sale of the tax sale certificates for the land above mentioned once a week for three (3) consecutive weeks in the official newspaper of the City of Watertown to the effect that said parcels of land will, at 6:00 p.m. on the 5<sup>th</sup> day of November, 2014, in the 3<sup>rd</sup> Floor City Council Chambers in the Municipal Building, 245 Washington Street, be offered individually for sale to the highest bidder there present, and

BE IT FURTHER RESOLVED that the City Comptroller be and he hereby is authorized to offer for sale said tax sale certificates with the minimum bid starting at \$1,000 subject to the rights of the said City Council to reject any and all bids, and

# RESOLUTION

Page 2 of 2

Authorizing Public Sale of City  
Owned Tax Sale Certificate

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.  
 Total .....

YEA	NAY

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BE IT FURTHER RESOLVED that the highest bidder deposit at least 10 percent (10%) of the bid price at the same time of each said bid with the City Comptroller, and

BE IT FURTHER RESOLVED that said tax sale certificates shall be offered for sale for cash only, and

BE IT FURTHER RESOLVED that the said bids shall be submitted to the Mayor and City Council for their approval or rejection, and

BE IT FURTHER RESOLVED that the City reserves the right to withdraw any tax sale certificate prior to the public sale of said certificate.

**Seconded by**



# Property Description Report For: 591 Rear Main St W, Municipality of City of Watertown



**Status:** Active  
**Roll Section:** Taxable  
**Swis:** 221800  
**Tax Map ID #:** 1-14-121.000  
**Account #:** 13070710  
**Property Class:** 710 - Manufacture  
**Site:** COM 1  
**In Ag. District:** No  
**Site Property Class:** 710 - Manufacture  
**Zoning Code:** LI - Light Industry  
**Neighborhood Code:** 00608  
**School District:** Watertown  
**Total Assessment:** 2014 - \$237,700  
 2013 - \$237,700  
**Legal Property Desc:** 4.33 Acres 114121  
**Deed Page:** 10282  
**Grid North:** 1452125

**Total Acreage/Size:** 4.33  
**Land Assessment:** 2014 - \$52,000  
 2013 - \$52,000  
**Full Market Value:** 2014 - \$270,114  
 2013 - \$270,114  
**Equalization Rate:** ----  
**Deed Book:** 2006  
**Grid East:** 995254

## Owners

Watertown River Properties  
 Inc  
 56 W Minster Rd  
 Chatham NJ 07928

## Sales

Sale Date	Price	Property Class	Sale Type	Prior Owner	Value Usable	Arms Length	Addl. Parcels	Deed Book and Page
6/6/2006	\$100,000	710 - Manufacture	Land & Building	GL&V Black Clawson Co Inc	Yes	Yes	No	2006/10282

## Utilities

**Sewer Type:** Comm/public  
**Water Supply:** Comm/public  
**Utilities:** Gas & elec



Res No. 8

September 30, 2014

To: The Honorable Mayor and City Council  
From: James E. Mills, City Comptroller  
Subject: Authorizing Public Auction for Sale of City Owned Properties

The City of Watertown has taken title to several parcels of property it acquired through various tax sales. The attached resolution authorizes my office to advertise the parcels and hold a public auction on Wednesday, November 5, at 6:00 p.m. in City Council chambers.

The resolution authorizing the auction, the legal advertisement, the Purchase Offer signed by the prospective buyer, and the deed will all contain language to the effect that the buyer of the property agrees to bring it into compliance with all applicable provisions of the New York State Fire Prevention and Building Code, and all City of Watertown zoning and health codes within one (1) year of the sale to the buyer, and if the property is not brought into compliance within one (1) year, the City can seek reversion of the property.

The high bids received at the public auction will be presented to City Council for final approval at the November 17 City Council meeting.

<u>Parcel #</u>	<u>Parcel #</u>	<u>Property Class</u>	<u>Lot size</u>	<u>Zoning</u>	<u>Assessed Value</u>	<u>Minimum Bid</u>
739 Main St West	1-14-109.000	Single Family	42' x 92'	Neighborhood Business	\$52,500	\$1,000



<u>Parcel #</u>	<u>Parcel #</u>	<u>Property Class</u>	<u>Lot size</u>	<u>Zoning</u>	<u>Assessed Value</u>	<u>Minimum Bid</u>
115 St. Mary St	3-07-113.000	Two Family	50' x 100'	Residential B	\$56,800	\$1,000



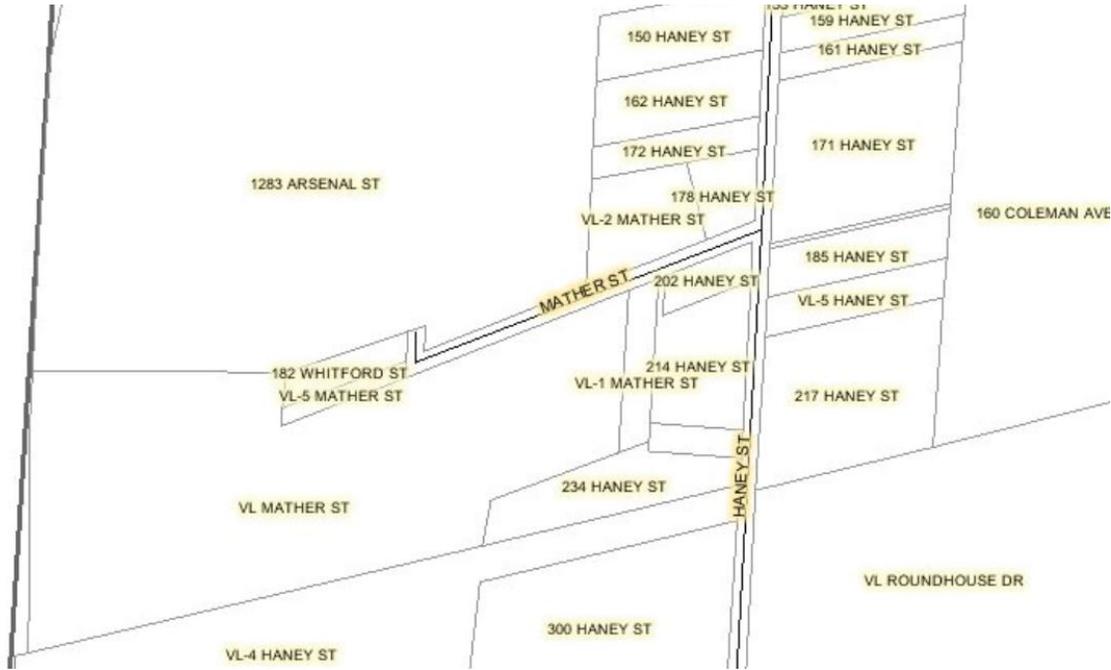
<u>Parcel #</u>	<u>Parcel #</u>	<u>Property Class</u>	<u>Lot size</u>	<u>Zoning</u>	<u>Assessed Value</u>	<u>Minimum Bid</u>
507 Cross St	9-02-131.000	Residential Vacant Land	77' x 52'	Residential C	\$6,400	\$500



<u>Parcel #</u>	<u>Parcel #</u>	<u>Property Class</u>	<u>Lot size</u>	<u>Zoning</u>	<u>Assessed Value</u>	<u>Minimum Bid</u>
36 Stuart St	3-09-101.000	Residential Vacant Land	36' x 52'	Residential A	\$100	\$100



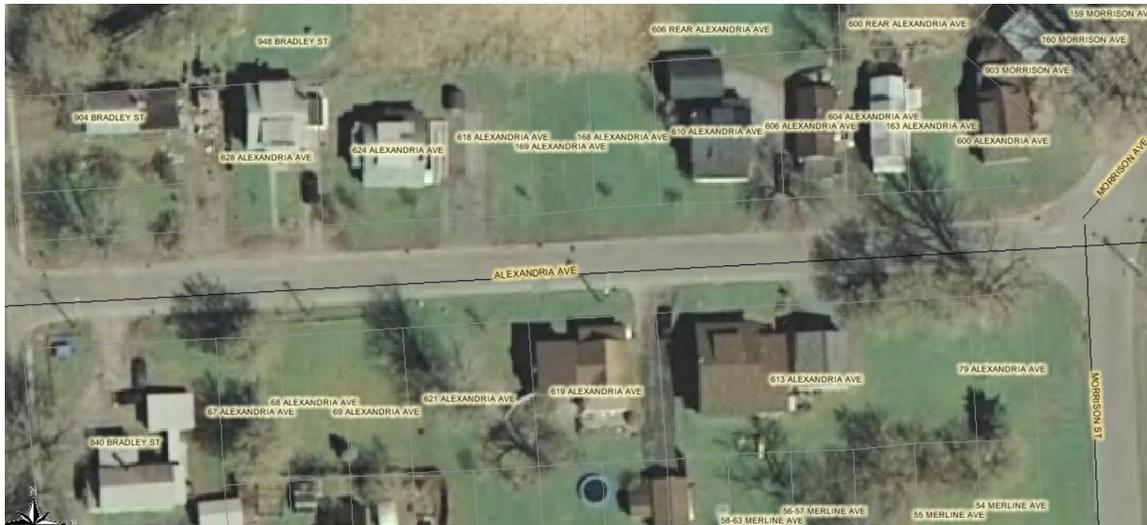
<u>Parcel #</u>	<u>Parcel #</u>	<u>Property Class</u>	<u>Lot size</u>	<u>Zoning</u>	<u>Assessed Value</u>	<u>Minimum Bid</u>
VL-1 Mather St	9-21-102.000	Residential Vacant Land	66' x 330'	Neighborhood Business	\$7,300	\$500
VL-2 Mather St	9-20-207.000	Residential Vacant Land	256' x 196'	Neighborhood Business	\$16,800	\$2,000
VL Mather St	9-22-101.112	Residential Vacant Land	10.60 acres	Commercial	\$47,000	\$5,000



<u>Parcel #</u>	<u>Parcel #</u>	<u>Property Class</u>	<u>Lot size</u>	<u>Zoning</u>	<u>Assessed Value</u>	<u>Minimum Bid</u>
59 Woodley St	1-24-202.000	Residential Vacant Land	50' x 73'	Residential A	\$1,200	\$100
60 Woodley St	1-24-201.000	Residential Vacant Land	50' x 73'	Residential A	\$1,200	\$100



<u>Parcel #</u>	<u>Parcel #</u>	<u>Property Class</u>	<u>Lot size</u>	<u>Zoning</u>	<u>Assessed Value</u>	<u>Minimum Bid</u>
169 Alexandria Ave	1-10-437.000	Vacant Industrial	30' x 70'	Light Industry	\$2,700	\$500
618 Alexandria Ave	1-10-438.000	Vacant Industrial	25' x 70'	Light Industry	\$2,450	\$500



<u>Parcel #</u>	<u>Parcel #</u>	<u>Property Class</u>	<u>Lot size</u>	<u>Zoning</u>	<u>Assessed Value</u>	<u>Minimum Bid</u>
100 Alexandria Ave	1-10-307.000	Residential Vacant Land	30' x 70'	Residential B	\$500	\$100
101 Alexandria Ave	1-10-308.000	Residential Vacant Land	30' x 70'	Residential B	\$500	\$100
103 Alexandria Ave	1-10-310.000	Residential Vacant Land	30' x 70'	Residential B	\$500	\$100



# RESOLUTION

Page 1 of 3

Authorizing Public Auction for Sale  
of City Owned Properties

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.

Total .....

YEA	NAY

***Introduced by***

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WHEREAS the City of Watertown owns certain lots of land acquired at Tax Sale and designated on the map of the Department of Assessment and Taxation of the City of Watertown, New York as follows:

<u>Parcel Number</u>	<u>Address</u>
1-10-307.000	100 Alexandria Avenue
1-10-308.000	101 Alexandria Avenue
1-10-310.000	103 Alexandria Avenue
1-10-437.000	169 Alexandria Avenue
1-10-438.000	618 Alexandria Avenue
9-02-131.000	507 Cross Street
1-14-109.000	739 Main Street West
9-21-102.000	VL-1 Mather Street
9-20-207.000	VL-2 Mather Street
9-22-101.112	VL Mather Street
3-07-113.000	115 St. Mary Street
3-09-101.000	36 Stuart Street
1-24-202.000	59 Woodley Street
1-24-201.000	60 Woodley Street

And,

WHEREAS title said land has been retained by the City of Watertown, and

WHEREAS the City Council deems the properties to be excess and not required for any City purposes, and

**RESOLUTION**

Page 2 of 3

Authorizing Public Auction for Sale  
of City Owned Properties

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Council Member BUTLER, Joseph M. Jr.  
Council Member JENNINGS, Stephen A.  
Council Member MACALUSO, Teresa R.  
Mayor GRAHAM, Jeffrey E.  
Total .....

YEA	NAY

WHEREAS the City Council desires to ensure that properties such as those listed above be brought into compliance with all applicable provisions of the New York State Fire Prevention and Building Code and all City of Watertown zoning and health codes within one (1) year of their sale to subsequent buyers,

NOW THEREFORE BE IT RESOLVED that pursuant to Section 23, Subdivision (b) of the General City Law, Section 247 of the Charter of the City of Watertown as amended by Local Law No. 1, 1985, adopted December 3, 1984, effective January 17, 1985, and the ordinance, Municipal Code, Chapter 13 adopted by the Council, on June 6, 1977, the Comptroller of the City of Watertown be and he hereby is authorized to publish a Notice of Sale of the parcels of land above mentioned once a week for three (3) consecutive weeks in the official newspaper of the City of Watertown to the effect that said parcels of land will, at 6:00 p.m. on the 5<sup>th</sup> day of November, 2014, in the 3<sup>rd</sup> Floor City Council Chambers in the Municipal Building, 245 Washington Street, be offered individually for sale to the highest bidder and there present, under the conditions herein set forth:

The aforesaid parcels are conveyed, together with all rights and privileges affecting the same, and also together with all buildings, improvements and appurtenances located upon said described parcels, and

BE IT FURTHER RESOLVED that the City Comptroller be and he hereby is authorized to accept bids for said parcels, in an amount not less than the minimum price set below, subject to the rights of the said City Council to reject any and all bids, and

<u>Parcel Number</u>	<u>Address</u>	<u>Minimum Bid</u>
1-10-307.000	100 Alexandria Avenue	\$ 100
1-10-308.000	101 Alexandria Avenue	\$ 100
1-10-310.000	103 Alexandria Avenue	\$ 100
1-10-437.000	169 Alexandria Avenue	\$ 500
1-10-438.000	618 Alexandria Avenue	\$ 500

**RESOLUTION**

Page 3 of 3

Authorizing Public Auction for Sale  
of City Owned Properties

Council Member BURNS, Roxanne M.  
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Council Member JENNINGS, Stephen A.  
Council Member MACALUSO, Teresa R.  
Mayor GRAHAM, Jeffrey E.

Total .....

YEA	NAY

9-02-131.000	507 Cross Street	\$ 500
1-14-109.000	739 Main Street West	\$1,000
9-21-102.000	VL-1 Mather Street	\$ 500
9-20-207.000	VL-2 Mather Street	\$2,000
9-22-101.112	VL Mather Street	\$5,000
3-07-113.000	115 St. Mary Street	\$1,000
3-09-101.000	36 Stuart Street	\$ 100
1-24-202.000	59 Woodley Street	\$ 100
1-24-201.000	60 Woodley Street	\$ 100

BE IT FURTHER RESOLVED that the highest bidder deposit at least 10 per cent (10%) of the bid price at the same time of each said successful bid with the City Comptroller, and

BE IT FURTHER RESOLVED that said parcels of land shall be then sold to the successful bidder for cash or certified funds only, and

BE IT FURTHER RESOLVED that the Notice of Sale, any offer to purchase, and any deed issued by the City contain a provision that if the property sold is not brought into compliance with all applicable provisions of the State Fire Prevention and Building Code and all City of Watertown zoning and health codes within one (1) year of the City's delivery of the deed to the buyer, the City shall have the right to seek reversion of title to the City, and

BE IT FURTHER RESOLVED that the said bids shall be submitted to the Mayor and City Council for their approval or rejection, and

BE IT FURTHER RESOLVED that the City reserves the right to withdraw any parcel prior to the public sale of said parcels.

**Seconded by**

Res No. 9

October 1, 2014

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: Authorizing Supplemental Appropriations No. 1 for General, Water, Sewer, Library and Self-funded Health Insurance Funds

The Comptroller's Office is in the process of filing the Annual Financial Report with the New York State Comptroller as required by October 28<sup>th</sup>, as well preparing the financial statements for the independent audit. In connection with these reports, it is necessary to transfer budget appropriations between various line items to bring certain accounts within budget. The attached resolution provides for the establishment of a supplemental appropriation to cover overdrawn accounts in the FY2013-14 General, Water, Sewer, Library and Self-funded Health Insurance Funds.

An analysis of the FY 2013-14 results will be provided in the next City Council agenda. The audit by Bowers and Company will begin in November.

**RESOLUTION**

Page 1 of 8

Approving Supplemental Appropriation No. 1  
For Fiscal Year 2013-14 for Various Accounts

Council Member BURNS, Roxanne M.  
Council Member BUTLER, Joseph M. Jr.  
Council Member JENNINGS, Stephen A.  
Council Member MACALUSO, Teresa R.  
Mayor GRAHAM, Jeffrey E.  
Total .....

YEA	NAY

***Introduced by***

RESOLVED by the City Council of the City of Watertown, New York that the total amount of \$2,169,135 is hereby transferred and appropriated from and to the following accounts of the listed funds for FY 2013-14 for the reasons shown:

**GENERAL FUND**

				<u>Increase</u>		
A	1010	110	LEGISLATIVE BOARD	Salaries	\$ 450	Under appropriated
A	1010	430	LEGISLATIVE BOARD	Contracted Services	\$ 55,000	Fire study
A	1010	830	LEGISLATIVE BOARD	Social Security	\$ 50	Under appropriated
A	1210	110	MAYOR	Salaries	\$ 150	Under appropriated
A	1230	110	MUNICIPAL EXECUTIVE	Salaries	\$ 12,750	Under appropriated
A	1230	410	MUNICIPAL EXECUTIVE	Utilities	\$ 800	Under appropriated
A	1230	430	MUNICIPAL EXECUTIVE	Contracted Services	\$ 15,600	Under appropriated
A	1230	440	MUNICIPAL EXECUTIVE	Fees, Non-employee	\$ 2,475	Under appropriated
A	1230	460	MUNICIPAL EXECUTIVE	Materials and Supplies	\$ 575	Under appropriated
A	1230	465	MUNICIPAL EXECUTIVE	Equipment < \$5,000	\$ 350	Under appropriated
A	1230	810	MUNICIPAL EXECUTIVE	NYS Retirement	\$ 4,825	Under appropriated
A	1230	840	MUNICIPAL EXECUTIVE	Workers' Compensation	\$ 325	Under appropriated
A	1230	850	MUNICIPAL EXECUTIVE	Health Insurance	\$ 7,125	Under appropriated
A	1315	140	COMPTROLLER	Temporary	\$ 300	Under appropriated
A	1345	110	PURCHASING	Salaries	\$ 275	Under appropriated
A	1345	120	PURCHASING	Clerical	\$ 825	Under appropriated
A	1345	850	PURCHASING	Health Insurance	\$ 100	Under appropriated
A	1355	110	ASSESSMENT	Salaries	\$ 975	Under appropriated
A	1355	130	ASSESSMENT	Wages	\$ 2,900	Under appropriated
A	1355	410	ASSESSMENT	Utilities	\$ 500	Under appropriated
A	1355	465	ASSESSMENT	Equipment < \$5,000	\$ 275	Under appropriated
A	1362	430	TAX ADVERTISING	Contracted Services	\$ 1,200	Under appropriated
A	1410	110	CLERK	Salaries	\$ 2,650	Under appropriated
A	1410	465	CLERK	Equipment < \$5,000	\$ 475	Under appropriated
A	1410	850	CLERK	Health Insurance	\$ 50	Under appropriated
A	1420	440	LAW	Fees, Non-employee	\$ 21,300	Under appropriated
A	1420	450	LAW	Miscellaneous	\$ 2,350	Under appropriated
A	1430	430	CIVIL SERVICE	Contracted Services	\$ 325	Under appropriated
A	1430	440	CIVIL SERVICE	Fees, Non-employee	\$ 50	Under appropriated
A	1430	465	CIVIL SERVICE	Equipment < \$5,000	\$ 375	Under appropriated
A	1430	840	CIVIL SERVICE	Workers' Compensation	\$ 825	Under appropriated
A	1440	120	ENGINEERING	Clerical	\$ 525	Under appropriated

# RESOLUTION

Page 2 of 8

Approving Supplemental Appropriation No. 1  
For Fiscal Year 2013-14 for Various Accounts

Council Member BURNS, Roxanne M.  
Council Member BUTLER, Joseph M. Jr.  
Council Member JENNINGS, Stephen A.  
Council Member MACALUSO, Teresa R.  
Mayor GRAHAM, Jeffrey E.

Total .....

YEA	NAY

A	1440	440	ENGINEERING	Fees, Non-employee	\$	5,675	Under appropriated
A	1440	455	ENGINEERING	Vehicle Expense	\$	1,425	Under appropriated
A	1440	465	ENGINEERING	Equipment < \$5,000	\$	100	Under appropriated
A	1440	840	ENGINEERING	Workers' Compensation	\$	2,475	Under appropriated
A	1490	110	PUBLIC WORKS ADMINISTRATION	Salaries	\$	4,300	Under appropriated
A	1490	410	PUBLIC WORKS ADMINISTRATION	Utilities	\$	3,525	Under appropriated
A	1490	465	PUBLIC WORKS ADMINISTRATION	Equipment < \$5,000	\$	1,550	Under appropriated
A	1620	130	MUNICIPAL BUILDINGS	Wages	\$	1,350	Under appropriated
A	1620	150	MUNICIPAL BUILDINGS	Overtime	\$	1,675	Under appropriated
A	1620	430	MUNICIPAL BUILDINGS	Contracted Services	\$	6,400	Under appropriated
A	1620	450	MUNICIPAL BUILDINGS	Miscellaneous	\$	250	Under appropriated
A	1620	455	MUNICIPAL BUILDINGS	Vehicle Expense	\$	1,225	Under appropriated
A	1620	830	MUNICIPAL BUILDINGS	Social Security	\$	150	Under appropriated
A	1640	110	CENTRAL GARAGE	Salaries	\$	975	Under appropriated
A	1640	120	CENTRAL GARAGE	Clerical	\$	925	Under appropriated
A	1640	130	CENTRAL GARAGE	Wages	\$	6,275	Under appropriated
A	1640	150	CENTRAL GARAGE	Overtime	\$	1,200	Under appropriated
A	1640	410	CENTRAL GARAGE	Utilities	\$	13,500	Under appropriated
A	1640	430	CENTRAL GARAGE	Contracted Services	\$	1,225	Under appropriated
A	1640	455	CENTRAL GARAGE	Vehicle Expense	\$	3,700	Under appropriated
A	1670	250	CENTRAL PRINTING & MAILING	Other Equipment	\$	5,450	Under appropriated
A	1680	150	INFORMATION TECHNOLOGY	Overtime	\$	3,600	Under appropriated
A	1680	450	INFORMATION TECHNOLOGY	Miscellaneous	\$	1,825	Under appropriated
A	1680	840	INFORMATION TECHNOLOGY	Workers' Compensation	\$	125	Under appropriated
A	1950	430	REAL PROPERTY TAXES	Contracted Services	\$	50	Under appropriated
A	3120	110	POLICE	Salaries	\$	19,450	Under appropriated
A	3120	120	POLICE	Clerical	\$	525	Under appropriated
A	3120	175	POLICE	Health Insurance Buy-out	\$	4,650	Under appropriated
A	3120	180	POLICE	Roll Call Pay	\$	5,475	Under appropriated
A	3120	185	POLICE	On-call Pay	\$	675	Under appropriated
A	3120	450	POLICE	Miscellaneous	\$	11,000	Under appropriated
A	3120	455	POLICE	Vehicle Expense	\$	33,000	Under appropriated
A	3120	840	POLICE	Workers' Compensation	\$	29,150	Under appropriated
A	3410	110	FIRE	Salaries	\$	2,625	Under appropriated
A	3410	120	FIRE	Clerical	\$	825	Under appropriated
A	3410	130	FIRE	Wages	\$	87,250	Under appropriated
A	3410	150	FIRE	Overtime	\$	43,575	Under appropriated-partially grant funded
A	3410	250	FIRE	Other Equipment	\$	17,300	Under appropriated
A	3410	410	FIRE	Utilities	\$	2,175	Under appropriated
A	3410	420	FIRE	Insurance	\$	11,200	Under appropriated
A	3410	455	FIRE	Vehicle Expense	\$	400	Under appropriated
A	3410	465	FIRE	Equipment < \$5,000	\$	50,650	Under appropriated -partially grant funded

# RESOLUTION

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Approving Supplemental Appropriation No. 1  
For Fiscal Year 2013-14 for Various Accounts

Council Member BURNS, Roxanne M.  
Council Member BUTLER, Joseph M. Jr.  
Council Member JENNINGS, Stephen A.  
Council Member MACALUSO, Teresa R.  
Mayor GRAHAM, Jeffrey E.

Total .....

YEA	NAY

A	3410	850	FIRE	Health Insurance	\$	23,960	Under appropriated
A	3510	430	CONTROL OF ANIMALS	Contracted Services	\$	750	Under appropriated
A	3620	110	CODE ENFORCEMENT	Salaries	\$	1,725	Under appropriated
A	3620	120	CODE ENFORCEMENT	Clerical	\$	1,000	Under appropriated
A	3620	130	CODE ENFORCEMENT	Wages	\$	7,950	Under appropriated
A	3620	140	CODE ENFORCEMENT	Temporary	\$	675	Under appropriated
A	3620	170	CODE ENFORCEMENT	Out of Code	\$	1,925	Under appropriated
A	3620	420	CODE ENFORCEMENT	Insurance	\$	1,000	Under appropriated
A	3620	830	CODE ENFORCEMENT	Social Security	\$	100	Under appropriated
A	5010	110	MUNICIPAL MAINTENANCE	Salaries	\$	725	Under appropriated
A	5010	170	MUNICIPAL MAINTENANCE	Out of Code	\$	100	Under appropriated
A	5010	420	MUNICIPAL MAINTENANCE	Insurance	\$	2,450	Under appropriated
A	5010	430	MUNICIPAL MAINTENANCE	Contracted Services	\$	118,900	Under appropriated -ice storm
A	5010	440	MUNICIPAL MAINTENANCE	Fees, Non-employee	\$	275	Under appropriated
A	5010	455	MUNICIPAL MAINTENANCE	Vehicle Expense	\$	13,825	Under appropriated
A	5010	810	MUNICIPAL MAINTENANCE	NYS Retirement	\$	4,075	Under appropriated
A	5010	840	MUNICIPAL MAINTENANCE	Workers' Compensation	\$	11,450	Under appropriated
A	5010	850	MUNICIPAL MAINTENANCE	Health Insurance	\$	13,575	Under appropriated
A	5110	440	MAINTENANCE OF ROADS	Fees, Non-employee	\$	575	Under appropriated
A	5110	840	MAINTENANCE OF ROADS	Workers' Compensation	\$	37,000	Under appropriated
A	5142	140	SNOW REMOVAL	Temporary	\$	5,050	Under appropriated
A	5142	150	SNOW REMOVAL	Overtime	\$	98,750	Under appropriated
A	5142	250	SNOW REMOVAL	Other Equipment	\$	2,550	Under appropriated
A	5142	410	SNOW REMOVAL	Utilities	\$	1,500	Under appropriated
A	5142	430	SNOW REMOVAL	Contracted Services	\$	16,225	Under appropriated
A	5142	440	SNOW REMOVAL	Fees, Non-employee	\$	500	Under appropriated
A	5142	455	SNOW REMOVAL	Vehicle Expense	\$	33,625	Under appropriated
A	5142	810	SNOW REMOVAL	NYS Retirement	\$	5,350	Under appropriated
A	5142	830	SNOW REMOVAL	Social Security	\$	4,600	Under appropriated
A	5142	850	SNOW REMOVAL	Health Insurance	\$	1,225	Under appropriated
A	5184	110	HYDROELECTRIC PRODUCTION	Salaries	\$	100	Under appropriated
A	5184	130	HYDROELECTRIC PRODUCTION	Wages	\$	200	Under appropriated
A	5184	150	HYDROELECTRIC PRODUCTION	Overtime	\$	100	Under appropriated
A	5184	450	HYDROELECTRIC PRODUCTION	Miscellaneous	\$	350	Under appropriated
A	5184	460	HYDROELECTRIC PRODUCTION	Materials and Supplies	\$	100	Under appropriated
A	5184	810	HYDROELECTRIC PRODUCTION	Employee Retirement System	\$	600	Under appropriated
A	5184	840	HYDROELECTRIC PRODUCTION	Workers' Compensation	\$	11,500	Under appropriated
A	5184	850	HYDROELECTRIC PRODUCTION	Health Insurance	\$	100	Under appropriated
A	5186	130	TRAFFIC CONTROL & LIGHTING	Wages	\$	3,575	Under appropriated
A	5186	140	TRAFFIC CONTROL & LIGHTING	Temporary	\$	150	Under appropriated
A	5186	150	TRAFFIC CONTROL & LIGHTING	Overtime	\$	1,200	Under appropriated
A	5186	230	TRAFFIC CONTROL & LIGHTING	Motor Vehicles	\$	1,425	Under appropriated
A	5186	410	TRAFFIC CONTROL & LIGHTING	Utilities	\$	97,925	Under appropriated

RESOLUTION

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Approving Supplemental Appropriation No. 1  
For Fiscal Year 2013-14 for Various Accounts

Council Member BURNS, Roxanne M.  
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Council Member MACALUSO, Teresa R.  
Mayor GRAHAM, Jeffrey E.

Total .....

YEA	NAY

A	5186	455	TRAFFIC CONTROL & LIGHTING	Vehicle Expense	\$	7,375	Under appropriated
A	5186	840	TRAFFIC CONTROL & LIGHTING	Workers' Compensation	\$	8,975	Under appropriated
A	5186	850	TRAFFIC CONTROL & LIGHTING	Health Insurance	\$	2,500	Under appropriated
A	5630	140	BUS	Temporary	\$	42,175	Under appropriated
A	5630	150	BUS	Overtime	\$	550	Under appropriated
A	5630	410	BUS	Utilities	\$	3,300	Under appropriated
A	5630	455	BUS	Vehicle Expense	\$	53,875	Under appropriated
A	5630	460	BUS	Materials and Supplies	\$	6,050	Under appropriated
A	5650	410	CITY PARKING FACILITIES	Utilities	\$	4,075	Under appropriated
A	5650	430	CITY PARKING FACILITIES	Contracted Services	\$	150	Under appropriated
A	6410	460	PUBLICITY	Materials and Supplies	\$	300	Under appropriated
A	7020	110	RECREATION ADMINISTRATION	Salaries	\$	1,775	Under appropriated
A	7020	120	RECREATION ADMINISTRATION	Clerical	\$	50,450	B. Harwood partial back wages
A	7020	410	RECREATION ADMINISTRATION	Utilities	\$	475	Under appropriated
A	7020	430	RECREATION ADMINISTRATION	Contracted Services	\$	3,125	Under appropriated
A	7020	450	RECREATION ADMINISTRATION	Miscellaneous	\$	825	Under appropriated
A	7020	465	RECREATION ADMINISTRATION	Equipment < \$5,000	\$	150	Under appropriated
A	7020	810	RECREATION ADMINISTRATION	NYS Retirement	\$	16,400	Under appropriated
A	7020	830	RECREATION ADMINISTRATION	Social Security	\$	3,350	Under appropriated
A	7020	840	RECREATION ADMINISTRATION	Workers' Compensation	\$	325	Under appropriated
A	7020	850	RECREATION ADMINISTRATION	Health Insurance	\$	950	Under appropriated
A	7110	130	THOMPSON PARK	Wages	\$	7,825	Under appropriated
A	7110	150	THOMPSON PARK	Overtime	\$	7,825	Under appropriated
A	7110	170	THOMPSON PARK	Out of Code	\$	450	Under appropriated
A	7110	410	THOMPSON PARK	Utilities	\$	5,650	Under appropriated
A	7110	420	THOMPSON PARK	Insurance	\$	400	Under appropriated
A	7110	440	THOMPSON PARK	Fees, Non-employee	\$	500	Under appropriated
A	7110	465	THOMPSON PARK	Equipment < \$5,000	\$	1,550	Under appropriated
A	7110	810	THOMPSON PARK	NYS Retirement	\$	9,200	Under appropriated
A	7110	830	THOMPSON PARK	Social Security	\$	675	Under appropriated
A	7140	150	PLAYGROUNDS	Overtime	\$	350	Under appropriated
A	7140	455	PLAYGROUNDS	Vehicle Expense	\$	525	Under appropriated
A	7141	140	FAIRGROUNDS	Temporary	\$	26,250	Under appropriated
A	7141	440	FAIRGROUNDS	Fees, Non-employee	\$	350	Under appropriated
A	7141	810	FAIRGROUNDS	NYS Retirement	\$	4,000	Under appropriated
A	7141	830	FAIRGROUNDS	Social Security	\$	575	Under appropriated
A	7141	840	FAIRGROUNDS	Workers' Compensation	\$	575	Under appropriated
A	7142	430	OUTDOOR WINTER ACTIVITIES	Contracted Services	\$	100	Under appropriated
A	7143	140	ATHLETIC PROGRAMS	Temporary	\$	9,075	Under appropriated
A	7143	150	ATHLETIC PROGRAMS	Overtime	\$	150	Under appropriated
A	7143	410	ATHLETIC PROGRAMS	Utilities	\$	800	Under appropriated
A	7143	420	ATHLETIC PROGRAMS	Insurance	\$	1,825	Under appropriated
A	7143	450	ATHLETIC PROGRAMS	Miscellaneous	\$	275	Under appropriated
A	7143	455	ATHLETIC PROGRAMS	Vehicle Expense	\$	2,650	Under appropriated
A	7180	410	SWIMMING POOLS	Utilities	\$	4,050	Under appropriated
A	7180	420	SWIMMING POOLS	Insurance	\$	675	Under appropriated

# RESOLUTION

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Approving Supplemental Appropriation No. 1  
For Fiscal Year 2013-14 for Various Accounts

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Mayor GRAHAM, Jeffrey E.

Total .....

YEA	NAY

A	7265	130	ICE ARENA	Wages	\$	60,050	Under appropriated
A	7265	150	ICE ARENA	Overtime	\$	13,650	Under appropriated
A	7265	170	ICE ARENA	Out of Code	\$	1,975	Under appropriated
A	7265	410	ICE ARENA	Utilities	\$	10,500	Under appropriated
A	7265	440	ICE ARENA	Fees, Non-employee	\$	575	Under appropriated
A	7265	460	ICE ARENA	Materials and Supplies	\$	2,900	Under appropriated
A	7265	830	ICE ARENA	Social Security	\$	875	Under appropriated
A	7265	850	ICE ARENA	Health Insurance	\$	14,850	Under appropriated
A	8010	430	ZONING	Contracted Services	\$	475	Under appropriated
A	8010	450	ZONING	Miscellaneous	\$	100	Under appropriated
A	8020	430	PLANNING	Contracted Services	\$	1,375	Under appropriated
A	8020	450	PLANNING	Miscellaneous	\$	7,150	Under appropriated
A	8140	110	STORM SEWER	Salaries	\$	950	Under appropriated
A	8140	140	STORM SEWER	Temporary	\$	4,550	Under appropriated
A	8140	440	STORM SEWER	Fees, Non-employee	\$	200	Under appropriated
A	8140	840	STORM SEWER	Workers' Compensation	\$	28,800	Under appropriated
A	8160	110	REFUSE AND RECYCLE	Salaries	\$	600	Under appropriated
A	8160	150	REFUSE AND RECYCLE	Overtime	\$	150	Under appropriated
A	8160	410	REFUSE AND RECYCLE	Utilities	\$	100	Under appropriated
A	8160	450	REFUSE AND RECYCLE	Miscellaneous	\$	850	Under appropriated
A	8160	455	REFUSE AND RECYCLE	Vehicle Expense	\$	5,475	Under appropriated
A	9050	800	OTHER EXPENSES	Unemployment Insurance	\$	7,725	Under appropriated
A	9065	800	OTHER EXPENSES	Medicare Reimbursements	\$	950	Under appropriated
<b>TOTAL</b>					\$	<u>1,512,635</u>	

				<u>Decrease</u>			
A	1364	430	PROPERTY ACQUIRED EXPENSES	Contracted Services	\$	(134,840)	
A	1930	430	JUDGEMENT & CLAIMS	Contracted Services	\$	(69,000)	
A	1990	430	CONTINGENCY	Contracted Services	\$	(414,728)	
A	3120	130	POLICE	Wages	\$	(156,000)	
A	3120	820	POLICE	Police Retirement System	\$	(154,000)	
A	3410	820	FIRE	Fire Retirement System	\$	(204,000)	
A	3620	430	CODE ENFORCEMENT	Contracted Services	\$	(32,000)	
A	5010	130	MUNICIPAL MAINTENANCE	Wages	\$	(25,000)	
A	5110	130	MAINTENANCE OF ROADS	Wages	\$	(26,000)	
A	5142	460	SNOW REMOVAL	Materials and Supplies	\$	(27,000)	
A	5184	430	HYDROELECTRIC PRODUCTION	Contracted Services	\$	(100,000)	
A	5630	130	BUS	Wages	\$	(45,000)	
A	8160	130	REFUSE AND RECYCLE	Wages	\$	(18,067)	
A	8160	430	REFUSE AND RECYCLE	Contracted Services	\$	(23,000)	
A	8160	840	REFUSE AND RECYCLE	Workers' Compensation	\$	(32,000)	
A	9040	800	OTHER EXPENSES	Workers' Compensation	\$	(52,000)	
<b>TOTAL</b>					\$	<u>(1,512,635)</u>	

# RESOLUTION

Page 6 of 8

Approving Supplemental Appropriation No. 1  
For Fiscal Year 2013-14 for Various Accounts

Council Member BURNS, Roxanne M.  
Council Member BUTLER, Joseph M. Jr.  
Council Member JENNINGS, Stephen A.  
Council Member MACALUSO, Teresa R.  
Mayor GRAHAM, Jeffrey E.

Total .....

YEA	NAY

**WATER FUND**

				<u>Increase</u>		
F	8310	110	WATER ADMINISTRATION	Salaries	\$ 175	Under appropriated
F	8310	130	WATER ADMINISTRATION	Wages	\$ 350	Under appropriated
F	8310	140	WATER ADMINISTRATION	Temporary	\$ 325	Under appropriated
F	8310	150	WATER ADMINISTRATION	Overtime	\$ 8,775	Under appropriated
F	8310	420	WATER ADMINISTRATION	Insurance	\$ 325	Under appropriated
F	8310	430	WATER ADMINISTRATION	Contracted Services	\$ 200	Under appropriated
F	8310	460	WATER ADMINISTRATION	Materials and Supplies	\$ 450	Under appropriated
F	8310	465	WATER ADMINISTRATION	Equipment < \$5,000	\$ 625	Under appropriated
F	8310	810	WATER ADMINISTRATION	NYS Retirement	\$ 1,100	Under appropriated
F	8310	830	WATER ADMINISTRATION	Social Security	\$ 100	Under appropriated
F	8320	420	SOURCE OF SUPPLY, POWER & PUMPING	Insurance	\$ 125	Under appropriated
F	8320	450	SOURCE OF SUPPLY, POWER & PUMPING	Miscellaneous	\$ 500	Under appropriated
F	8330	130	WATER PURIFICATION	Wages	\$ 4,200	Under appropriated
F	8330	150	WATER PURIFICATION	Overtime	\$ 4,250	Under appropriated
F	8330	175	WATER PURIFICATION	Health Insurance Buy-out	\$ 8,400	Under appropriated
F	8330	410	WATER PURIFICATION	Utilities	\$ 109,500	Under appropriated
F	8330	430	WATER PURIFICATION	Contracted Services	\$ 14,900	Under appropriated
F	8330	440	WATER PURIFICATION	Fees, Non-employee	\$ 200	Under appropriated
F	8330	450	WATER PURIFICATION	Miscellaneous	\$ 12,900	Under appropriated
F	8330	460	WATER PURIFICATION	Materials and Supplies	\$ 58,650	Under appropriated
F	8330	465	WATER PURIFICATION	Equipment < \$5,000	\$ 11,300	Under appropriated
F	8330	850	WATER PURIFICATION	Health Insurance	\$ 5,300	Under appropriated
F	8340	110	TRANSMISSION AND DISTRIBUTION	Salaries	\$ 1,750	Under appropriated
F	8340	175	TRANSMISSION AND DISTRIBUTION	Health Insurance Buy-out	\$ 2,800	Under appropriated
F	8340	250	TRANSMISSION AND DISTRIBUTION	Other Equipment	\$ 38,350	Under appropriated
F	8340	430	TRANSMISSION AND DISTRIBUTION	Contracted Services	\$ 7,100	Under appropriated
F	8340	440	TRANSMISSION AND DISTRIBUTION	Fees, Non-employee	\$ 1,025	Under appropriated
F	8340	460	TRANSMISSION AND DISTRIBUTION	Materials and Supplies	\$ 5,875	Under appropriated
F	8340	840	TRANSMISSION AND DISTRIBUTION	Workers' Compensation	\$ 4,725	Under appropriated
F	9050	800	OTHER EXPENSES	Unemployment Insurance	\$ 3,200	Under appropriated
F	9060	800	OTHER EXPENSES	Health Insurance - Retirees	\$ 6,300	Under appropriated
F	9070	800	OTHER EXPENSES	Compensated Absences	\$ 3,925	Under appropriated
F	9710	600	OTHER EXPENSES	Serial Bonds - Principal	\$ 6,200	Under appropriated
F	9710	700	OTHER EXPENSES	Serial Bonds - Interest	\$ 1,825	Under appropriated
<b>TOTAL</b>					<u>\$ 325,725</u>	

				<u>Decrease</u>		
F	1990	430	CONTINGENCY	Contingency	\$ (65,161)	
F	8320	410	SOURCE OF SUPPLY, POWER & PUMPING	Utilities	\$ (46,800)	
F	8320	430	SOURCE OF SUPPLY, POWER & PUMPING	Contracted Services	\$ (15,000)	
F	8320	465	SOURCE OF SUPPLY, POWER & PUMPING	Equipment < \$5,000	\$ (5,000)	
F	8330	420	WATER PURIFICATION	Insurance	\$ (8,300)	
F	8330	810	WATER PURIFICATION	NYS Retirement	\$ (10,000)	

**RESOLUTION**

Page 7 of 8

Approving Supplemental Appropriation No. 1  
For Fiscal Year 2013-14 for Various Accounts

Council Member BURNS, Roxanne M.  
Council Member BUTLER, Joseph M. Jr.  
Council Member JENNINGS, Stephen A.  
Council Member MACALUSO, Teresa R.  
Mayor GRAHAM, Jeffrey E.

Total .....

YEA	NAY

F	8340	230	TRANSMISSION AND DISTRIBUTION	Motor Vehicle	\$	(28,000)	
F	8340	240	TRANSMISSION AND DISTRIBUTION	Highway and Street	\$	(37,500)	
F	8340	455	TRANSMISSION AND DISTRIBUTION	Vehicle Expense	\$	(13,500)	
F	8340	465	TRANSMISSION AND DISTRIBUTION	Equipment < \$5,000	\$	(76,000)	
F	8340	810	TRANSMISSION AND DISTRIBUTION	NYS Retirement	\$	(18,000)	
F	9040	800	OTHER EXPENSES	Worker's Compensation	\$	(2,464)	
<b>TOTAL</b>					\$	<u>(325,725)</u>	

**SEWER FUND**

						<u>Increase</u>	
G	8110	110	SEWER ADMINISTRATION	Salaries	\$	150	Under appropriated
G	8110	130	SEWER ADMINISTRATION	Wages	\$	450	Under appropriated
G	8110	140	SEWER ADMINISTRATION	Temporary	\$	325	Under appropriated
G	8110	150	SEWER ADMINISTRATION	Overtime	\$	8,600	Under appropriated
G	8110	420	SEWER ADMINISTRATION	Insurance	\$	325	Under appropriated
G	8110	430	SEWER ADMINISTRATION	Contracted Services	\$	225	Under appropriated
G	8110	465	SEWER ADMINISTRATION	Equipment < \$5,000	\$	1,525	Under appropriated
G	8110	810	SEWER ADMINISTRATION	NYS Retirement	\$	1,550	Under appropriated
G	8110	830	SEWER ADMINISTRATION	Social Security	\$	150	Under appropriated
G	8120	110	SANITARY SEWER	Salaries	\$	950	Under appropriated
G	8120	850	SANITARY SEWER	Health Insurance	\$	7,500	Under appropriated
G	8130	110	SEWAGE TREATMENT AND DISPOSAL	Salaries	\$	275	Under appropriated
G	8130	140	SEWAGE TREATMENT AND DISPOSAL	Temporary	\$	18,800	Under appropriated
G	8130	150	SEWAGE TREATMENT AND DISPOSAL	Overtime	\$	525	Under appropriated
G	8130	420	SEWAGE TREATMENT AND DISPOSAL	Insurance	\$	11,000	Under appropriated
G	8130	450	SEWAGE TREATMENT AND DISPOSAL	Miscellaneous	\$	7,300	Under appropriated
G	8130	460	SEWAGE TREATMENT AND DISPOSAL	Materials and Supplies	\$	81,150	Under appropriated
G	8130	840	SEWAGE TREATMENT AND DISPOSAL	Workers' Compensation	\$	16,000	Under appropriated
Total					\$	<u>156,800</u>	

						<u>Decrease</u>	
G	1990	430	CONTINGENCY	Contracted Services	\$	(58,066)	
G	8120	455	SANITARY SEWER	Vehicle Expense	\$	(19,000)	
G	8120	465	SANITARY SEWER	Equipment < \$5,000	\$	(48,000)	
G	8130	130	SEWAGE TREATMENT AND DISPOSAL	Wages	\$	(31,734)	
Total					\$	<u>(156,800)</u>	

**LIBRARY FUND**

						<u>Increase</u>	
L	7410	110	LIBRARY	Salaries	\$	3,325	Under appropriated
L	7410	130	LIBRARY	Wages	\$	147,225	Originally budgeted in L.7410.0120
L	7410	150	LIBRARY	Overtime	\$	425	Under appropriated

**RESOLUTION**

Page 8 of 8

Approving Supplemental Appropriation No. 1  
For Fiscal Year 2013-14 for Various Accounts

Council Member BURNS, Roxanne M.  
Council Member BUTLER, Joseph M. Jr.  
Council Member JENNINGS, Stephen A.  
Council Member MACALUSO, Teresa R.  
Mayor GRAHAM, Jeffrey E.

YEA	NAY

Total .....

L	7410	410	LIBRARY
L	7410	420	LIBRARY
L	7410	850	LIBRARY
L	9950	900	OTHER EXPENSES
	Total		

L	1990	430	CONTINGENCY
L	7410	120	LIBRARY
L	7410	430	LIBRARY
	Total		

**SELF FUNDED HEALTH INSURANCE FUND**

MS	1710	110	SELF FUNDED HEALTH INSURANCE
MS	1710	440	SELF FUNDED HEALTH INSURANCE
MS	1710	450	SELF FUNDED HEALTH INSURANCE

MS	1710	430	SELF FUNDED HEALTH INSURANCE
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Utilities	\$	1,275	Under appropriated
Insurance	\$	900	Under appropriated
Health Insurance	\$	1,100	Under appropriated
Transfer to Capital	\$	<u>16,600</u>	Masonry rehab project change orders
	\$	<u>170,850</u>	

		<u>Decrease</u>	
Contracted Services	\$	(20,500)	
Clerical	\$	(141,350)	
Contracted Services	\$	<u>(9,000)</u>	
	\$	<u>(170,850)</u>	

		<u>Increase</u>	
Salaries	\$	1,675	Under appropriated
Fees	\$	1,275	Under appropriated
Miscellaneous	\$	<u>175</u>	Under appropriated
	\$	<u>3,125</u>	

		<u>Decrease</u>	
Contracted Services - Administration	\$	<u>(3,125)</u>	
	\$	<u>(3,125)</u>	

**Seconded by**

October 1, 2014

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, Planning and Community Development Coordinator

Subject: Authorizing Application for NY Works II Environmental Restoration Projects Funding for Sewall's Island

The attached resolution authorizes an application to NYSDEC for additional funding for remedial measures at Sewall's Island. As discussed on September 2, 2014, this application commits the City to reimburse 10% of project costs, or roughly \$55,000. If awarded, DEC will implement the measures as described in the site's Record of Decision, and bill the City for its share afterward.

The scoring criteria for this grant places significant weight on whether the applicant is "legally committed" to a new or existing public or recreation use on the site. It is anticipated that the redevelopment of the island will include a recreation component, but to obtain the potential 30 points the City Council will have to dedicate parkland before the October 30, 2014 deadline.

We don't have a completed re-development plan, so the extent of the future recreation area is not yet known. The City Council's Citizen Advisory Board will be discussing it on October 9, 2014. It is likely that the old rail bed (Parcel No. 4-12-105.000) will be converted into a trail. The landfill area (Parcel No. 4-12-103.001) is not suitable for building and is close to the water, so would make a good park area. These two parcels could be dedicated with little or no negative impact on commercial redevelopment.

If the City Council is interested in dedicating these two parcels for parkland, a resolution will be prepared for the October 20, 2014 meeting.

# RESOLUTION

Page 1 of 2

Authorizing Application for NY Works II Environmental Restoration Projects Funding for Sewall's Island

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.  
 Total .....

YEA	NAY

***Introduced by***

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WHEREAS the City of Watertown, after thorough consideration of the various aspects of the problem and study of available data, has hereby determined that certain work, as described in its application and attachments, herein call the "Project", is desirable, is in the public interest, and is required in order to implement the Project, and

WHEREAS Article 56 of the Environmental Conservation Law authorizes State assistance to municipalities for environmental restoration projects by means of a contract and the Municipality deems it to be in the public interest and benefit under this law to enter into a contract therewith, and

WHEREAS the enacted Executive Budget for State Fiscal Year 2013-2014, as reflected in Chapter 54, Laws of 2013, provided New York Works II funding for services, expenses, and indirect costs related to various environmental projects including, but not limited to, environmental restoration projects, and the Law allows the Department of Environmental Conservation to enter into agreements with municipalities to undertake environmental restoration projects on behalf of a municipality upon request, provided that the municipality shall provide ten percent of the total project costs (herein after referred to as NYWII ERP),

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown that:

1. The Mayor of the City of Watertown is the representative authorized to act on behalf of the Municipality in all matters related to State assistance under ECL Article 56, Title 5. The representative is also authorized to make a request to the Department (by applying for participation in the NYWIIERP) to enter into an agreement to undertake an environmental restoration project on behalf of the Municipality, execute the NYWII ERP Agreement, submit Project documentation, and otherwise act for the Municipality's governing body in all matters related to the Project and to State assistance.

# RESOLUTION

Page 2 of 2

Authorizing Application for NY Works II Environmental Restoration Projects Funding for Sewall's Island

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.  
 Total .....

YEA	NAY

2. That the Municipality agrees that it will fund its portion of the cost of the Project by reimbursing the Department ten percent (10%) of Project costs, and that funds will be available to reimburse the Department within 90 days after receipt of an invoice from the Department.
3. That one (1) certified copy of this Authorization be prepared and sent to the Albany office of the New York State Department of Environmental Conservation together with the Application for Participation in NYWII ERP.
4. That this Authorization take effect immediately.

*Seconded by*



**Legend**

- Proposed Dedication Areas
- Non City Owned Property
- City Owned Property
- Black River

Revision	Description of Revision	Date	By

Project:	Sewall's Island Redevelopment
Title:	Proposed Park Land Dedication Areas



**CITY OF WATERTOWN, NEW YORK**  
**GIS DEPARTMENT**  
 ROOM 305B, MUNICIPAL BUILDING  
 245 WASHINGTON STREET  
 WATERTOWN, NEW YORK 13601  
 TEL: (315) 785-7793



Project: Sewall's Island Redevelopment	
Requested By: A.Nichols	
Drawn By: J.Carlsson	Approved By:
Date: 9/23/2014	Date:
Scale: 1 inch = 125 feet	
Title: Proposed Park Land Dedication Areas	

Res No. 11

September 25, 2014

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Approving Change Order No. 2 for WWTP Disinfection Improvement Project, Plumbing, Hyde-Stone Mechanical

On June 3, 2013, City Council accepted the bid submitted by Hyde-Stone Mechanical in the amount of \$147,857.00 for the plumbing work for the Waste Water Treatment Plant Disinfection Improvement Project.

City Council approved Change Order No. 1 on July 7, 2014 in the amount of \$728 for modest pipe configuration changes, bringing the total contract amount to \$148,595.00.

Hyde-Stone Mechanical has now submitted Change Order No. 2 for a 35 day extension of the contract. As detailed in City Engineer Justin Wood's attached report, this Change Order is necessary due to unforeseen complexities arising during construction and inclement weather causing the project to progress slower than anticipated.

A Resolution is attached for City Council consideration.

# RESOLUTION

Page 1 of 1

Approving Change Order No. 2 to Waste Water Disinfection Improvement Project, Plumbing, Hyde-Stone Mechanical

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.

YEA	NAY

### *Introduced by*

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WHEREAS on June 3, 2013, the City Council of the City of Watertown approved a bid submitted by Hyde-Stone Mechanical in the amount of \$147,867.00 for the Waste Water Disinfection Improvement Project plumbing work, and

WHEREAS City Council approved Change Order No. 1 in the amount of \$728 on July 7, 2014, bringing the total contract amount to \$148,595.00, and

WHEREAS Hyde-Stone Mechanical has now submitted Change Order No. 2 for a 35 day extension of time to the contract,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown approves Change Order No. 2 to the contract with Hyde-Stone Mechanical at the same total of \$148,595.00, a copy of which is attached and made part of this resolution, for the Waste Water Disinfection Improvement Project plumbing work, and

BE IT FURTHER RESOLVED that City Manager Sharon Addison is hereby authorized and directed to execute the Change Order documents on behalf of the City of Watertown.

### **Seconded by**

**Change Order**  
**No. 02P**

Date of Issuance: 08-25-2014

Effective Date: Date of Owner's Signature

Project: Disinfection Improvements Project	Owner: City of Watertown	Owner's Contract No.: N/A
Contract: Contract No. 4 – Plumbing		Date of Contract: August 2, 2013
Contractor: Hyde-Stone Mechanical		Engineer's Project No.: 8614925

**The Contract Documents are modified as follows upon execution of this Change Order:**

Description: Extension of contract times due to weather (alignment of contract times with GC)

**Attachments (list documents supporting change):**

None

<b>CHANGE IN CONTRACT PRICE:</b>	<b>CHANGE IN CONTRACT TIMES:</b>
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Original Contract Price:  \$ <u>147,867.00</u>	Original Contract Times: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar days Substantial completion (days or date): <u>393</u> Ready for final payment (days or date): <u>453</u>
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Increase from previously approved Change Orders No. <u>01</u> to No. <u>01</u> :  \$ <u>728.00</u>	Increase from previously approved Change Orders No. <u>01</u> to No. <u>01</u> :  Substantial completion (days): <u>0</u> Ready for final payment (days): <u>0</u>
---	--

Contract Price prior to this Change Order:  \$ <u>148,595.00</u>	Contract Times prior to this Change Order: Substantial completion (days or date): <u>393</u> Ready for final payment (days or date): <u>453</u>
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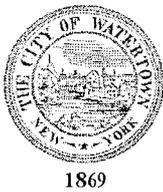
Increase of this Change Order:  \$ <u>0</u>	Increase of this Change Order: Substantial completion (days or date): <u>35</u> Ready for final payment (days or date): <u>35</u>
---	---

Contract Price incorporating this Change Order:  \$ <u>148,595.00</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): <u>428</u> Ready for final payment (days or date): <u>488</u>
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RECOMMENDED: By: <u>[Signature]</u> Engineer (Authorized Signature)	ACCEPTED: By: _____ Owner (Authorized Signature)	ACCEPTED: By: <u>[Signature]</u> Contractor (Authorized Signature)
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Date: <u>8/26/14</u>	Date: _____	Date: <u>8/27/14</u>
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Approved by Funding Agency (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_



CITY OF WATERTOWN  
ENGINEERING DEPARTMENT  
MEMORANDUM

DATE: 24 September 2014

TO: Sharon Addison, City Manager

FROM: Justin Wood, City Engineer

SUBJECT: WWTP Disinfection Project, Change Order #02P

Enclosed is a copy of Change Order #02P for the WWTP Disinfection Project, from Hyde-Stone Mechanical for an extension of time only. Due to unforeseen complexities arising during construction and inclement weather, construction progressed slower than anticipated. The Plumbing contractor is requesting a 35 day extension of the contract times

Please prepare a resolution approving these change orders for City Council consideration.

Cc:  
Mike Sligar, Superintendent of Water  
Jim Mills, Comptroller

Res No. 12

September 25, 2014

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Approving Change Orders No. 3 for WWTP Disinfection Improvement Project, Electrical Work, Dow Electrical Inc.

On June 3, 2013, City Council accepted the bid submitted for the electrical work by Dow Electrical Inc. for the Waste Water Treatment Plant Disinfection Improvement Project in the amount of \$493,000.00.

City Council approved Change Order No. 1 on February 18, 2014, for a decrease in the amount of \$1,824.91, and Change Order No. 2 on August 4, 2014 in the amount of \$16,672.88.

Dow Electrical Inc. has now submitted Change Order No. 3 for a 35 day extension of time to the contract at the same total of \$507,847.97. As detailed in City Engineer Justin Wood's attached report, this Change Order is necessary due to unforeseen complexities arising during construction and inclement weather causing the project to progress slower than anticipated.

A Resolution is attached for City Council consideration.

# RESOLUTION

Page 1 of 1

Approving Change Order No. 3 to Waste Water Disinfection Improvement Project, Electrical Work, Dow Electrical Inc.

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.

YEA	NAY

### *Introduced by*

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WHEREAS on June 3, 2013, the City Council of the City of Watertown approved a bid submitted by Dow Electric, Inc. in the amount of \$493,000.00 for the electrical work for the Waste Water Disinfection Improvement Project, and

WHEREAS City Council approved Change Order No. 1 reducing the amount of \$1,824.91 on February 18, 2014, and

WHEREAS City Council approved Change Order No. 2 in the amount of \$16,672.88 on August 4, 2014, bringing the total contract amount to \$507,847.97, and

WHEREAS Dow Electrical Inc. has now submitted Change Order No. 3 for a 35 day extension of time to the contract,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown approves Change Order No. 3 to the contract with Dow Electrical Inc., a copy of which is attached and made part of this resolution, at the same total of \$507,847.97 for the electrical work for the Waste Water Disinfection Improvement Project, and

BE IT FURTHER RESOLVED that City Manager Sharon Addison is hereby authorized and directed to execute the Change Order documents on behalf of the City of Watertown.

### **Seconded by**

# Change Order No. 03E

Date of Issuance: 08-25-2014

Effective Date: Date of Owner's Signature

Project: Disinfection Improvements Project	Owner: City of Watertown	Owner's Contract No.: N/A
Contract: Contract No. 2 – Electrical		Date of Contract: July 19, 2013
Contractor: DOW Electrical		Engineer's Project No.: 8614925

**The Contract Documents are modified as follows upon execution of this Change Order:**

Description: Extension of contract times due to weather (alignment of contract times with GC)

**Attachments (list documents supporting change):**

None

**CHANGE IN CONTRACT PRICE:**

**CHANGE IN CONTRACT TIMES:**

Original Contract Price:

\$ 493,000.00

Decrease from previously approved Change Orders  
No. 01 to No. 02:

\$ 14,847.97

Contract Price prior to this Change Order:

\$ 507,847.97

Increase of this Change Order:

\$ 0

Contract Price incorporating this Change Order:

\$ 507,847.97

Original Contract Times:

Working days  Calendar days

Substantial completion (days or date): 393

Ready for final payment (days or date): 453

Increase from previously approved Change Orders  
No. 01 to No. 02:

Substantial completion (days): 14

Ready for final payment (days): 14

Contract Times prior to this Change Order:

Substantial completion (days or date): 407

Ready for final payment (days or date): 467

Increase of this Change Order:

Substantial completion (days or date): 35

Ready for final payment (days or date): 35

Contract Times with all approved Change Orders:

Substantial completion (days or date): 442

Ready for final payment (days or date): 502

RECOMMENDED:

By: [Signature]  
Engineer (Authorized Signature)

Date: 8/26/14

Approved by Funding Agency (if applicable):

ACCEPTED:

By: \_\_\_\_\_  
Owner (Authorized Signature)

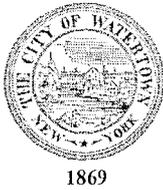
Date: \_\_\_\_\_

ACCEPTED:

By: [Signature]  
Contractor (Authorized Signature)

Date: 9-8-2014

Date: \_\_\_\_\_



CITY OF WATERTOWN  
ENGINEERING DEPARTMENT  
MEMORANDUM

DATE: 24 September 2014

TO: Sharon Addison, City Manager

FROM: Justin Wood, City Engineer

SUBJECT: WWTP Disinfection Project, Change Order #03E

Enclosed is a copy of Change Order #03E for the WWTP Disinfection Project, from DOW Electrical for an extension of time only. Due to unforeseen complexities arising during construction and inclement weather, construction progressed slower than anticipated. The Electrical contractor is requesting a 35 day extension of the contract times.

Please prepare a resolution approving these change orders for City Council consideration.

Cc:  
Mike Sligar, Superintendent of Water  
Jim Mills, Comptroller

Res No. 13

September 25, 2014

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Approving Change Order No. 7 for Disinfection Improvement Project, C. O. Falter Construction Inc.

On June 3, 2013, City Council accepted the bid submitted by C.O. Falter Construction Inc. for the general construction work for the Waste Water Treatment Plant Disinfection Improvement Project in the amount of \$3,923,101.

City Council approved a Change Order No. 1 for C.O. Falter Inc. on January 21, 2014, and Change Orders Nos. 2 and 3 on February 18, 2014, for the General Construction work. Change Order No. 4 was approved by City Council on April 7, 2014.

In addition, Change Orders No. 5 and 6 were approved by City Council on June 2, 2014 and July 7, 2014, bringing the total contract amount to \$4,030,855.60.

C.O. Falter Construction Inc. has now brought forward Change Order No. 7 for a 35 day extension of time to the contract. As detailed in City Engineer Justin Wood's attached report, this Change Order is necessary due to unforeseen complexities arising during construction and inclement weather causing the project to progress slower than anticipated.

A Resolution is attached for City Council consideration.

# RESOLUTION

Page 1 of 1

Approving Change Order No. 7 to Waste Water Disinfection Improvement Project, General Construction, C.O. Falter Construction Inc.

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.

YEA	NAY

***Introduced by***

WHEREAS on June 3, 2013, the City Council of the City of Watertown approved a bid submitted by C.O. Falter Construction Inc. in the amount of \$3,923,101.00 for the Waste Water Disinfection Improvement Project general construction, and

WHEREAS City Council approved Change Order No. 1 on January 21, 2014 in the amount of \$11,781.55, and

WHEREAS City Council approved Change Order No. 2 in the additional amount of \$6,491.50 and Change Order No. 3 in the additional amount of \$9,075.69 on February 18, 2014, and

WHEREAS City Council approved Change Order No. 4 in the amount of \$1,961.80 on April 7, 2014, and

WHEREAS City Council approved Change Orders Nos. 5 and 6 on June 2, 2014 and July 7, 2014, bringing the total contract amount to \$4,030,855.60, and

WHEREAS C. O. Falter Construction Inc. has now submitted Change Order No. 7 for a 35 day extension of time to the contract,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown approves Change Order No. 7 to the contract with C.O. Falter Construction Inc., a copy of which is attached and made part of this resolution, at the same total of \$4,030,855.60 for the general construction work for the Waste Water Disinfection Improvement Project, and

BE IT FURTHER RESOLVED that City Manager Sharon Addison is hereby authorized and directed to execute the Change Order documents on behalf of the City of Watertown.

**Seconded by**

# Change Order No. 07G

Date of Issuance: 09-26-2014

Effective Date: Date of Owner's Signature

Project: Disinfection Improvements Project	Owner: City of Watertown	Owner's Contract No.: N/A
Contract: Contract No. 1 -- General		Date of Contract: July 19, 2013
Contractor: C.O. Falter Construction		Engineer's Project No.: 8614925

**The Contract Documents are modified as follows upon execution of this Change Order:**

Description: Request for contract time extension due to weather.

**Attachments (list documents supporting change):**

Contractor's April 29<sup>th</sup>, 2014 letter and July 3<sup>rd</sup>, 2014 email message requesting time extension

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price:  \$ <u>3,923,101.00</u>	Original Contract Times: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar days Substantial completion (days or date): <u>393</u> Ready for final payment (days or date): <u>453</u>
Increase from previously approved Change Orders No. <u>01</u> to No. <u>06</u> :  \$ <u>107,754.60</u>	Increase from previously approved Change Orders No. <u>01</u> to No. <u>05</u> :  Substantial completion (days): <u>19</u> Ready for final payment (days): <u>19</u>
Contract Price prior to this Change Order:  \$ <u>4,030,855.60</u>	Contract Times prior to this Change Order: Substantial completion (days or date): <u>412</u> Ready for final payment (days or date): <u>472</u>
Increase of this Change Order:  \$ <u>0</u>	Increase of this Change Order: Substantial completion (days or date): <u>30</u> Ready for final payment (days or date): <u>30</u>
Contract Price incorporating this Change Order:  \$ <u>4,030,855.60</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): <u>442</u> Ready for final payment (days or date): <u>502</u>

<p>RECOMMENDED: By: <u>[Signature]</u> Engineer (Authorized Signature) Date: <u>9/26/14</u> Approved by Funding Agency (if applicable): _____</p>	<p>ACCEPTED: By: _____ Owner (Authorized Signature) Date: _____</p>	<p>ACCEPTED: By: <u>[Signature] - PM</u> Contractor (Authorized Signature) Date: <u>9/26/14</u> Date: _____</p>
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CITY OF WATERTOWN  
ENGINEERING DEPARTMENT  
MEMORANDUM

DATE: 24 September 2014

TO: Sharon Addison, City Manager

FROM: Justin Wood, City Engineer

SUBJECT: WWTP Disinfection Project, Change Orders #7G

Enclosed is a copy of Change Order #7G for the WWTP Disinfection Project, from Falter Construction for an extension of time only. Due to unforeseen complexities arising during construction and inclement weather, construction progressed slower than anticipated. The General Contractor is requesting a 30 day extension of the contract times.

Please prepare a resolution approving these change orders for City Council consideration.

Cc:  
Mike Sligar, Superintendent of Water  
Jim Mills, Comptroller



C. O. Falter Construction Corp. · 403 West Bear St. · Syracuse, NY 13204 · Tel. (315) 422-3016  
Fax (315) 422-3539

April 29, 2014

Jason Greene  
GHD Consulting Engineers  
1 Remington Park Drive  
Cazenovia, NY 13035

**RE: Time Extension Request No. 2**  
**City of Watertown**  
**WPCP Disinfection Improvements**  
**Contract No. 1 – General**  
**COF Job No: 1304**  
**COF Letter No. 0012**

Dear Mr. Greene:

Please accept this letter as C.O. Falter Constructions written request for Contract time extension No. 2 for the above referenced project. The severe cold weather and snow conditions throughout the first quarter of 2014 have impeded C.O. Falter Constructions progress in relation to the construction schedule. Do to this delay C.O. Falter Construction proposes a new Substantial Completion date of September 15, 2014.

If you have any questions or concerns; please feel free to contact our office.

Very Truly Yours,  
C.O. Falter Construction Corp.

A handwritten signature in black ink, appearing to read 'Martin Falter', is written over the typed name.

Martin Falter  
Project Manager

Enclosures:

Cc: Mark Crandall, City of Watertown WPCP

Res No. 14

September 25, 2014

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Approving Change Orders No. 4 for WWTP Disinfection Improvement Project, HVAC, Hyde-Stone Mechanical

On June 3, 2013, City Council accepted the bid submitted for the HVAC work by Hyde-Stone Mechanical for the Waste Water Treatment Plant Disinfection Improvement Project in the amount of \$473,568.00.

City Council approved Change Order No. 1 on February 18, 2014. City Council then approved Change Orders Nos. 2 and 3 on August 4, 2014, bringing the total contract amount to \$476,475.80.

Hyde-Stone Mechanical has now submitted Change Order No. 4. As detailed in City Engineer Justin Wood's attached report, this change order is to provide a natural gas pressure regulator to the new boiler in the Control Building for an additional amount of \$1,139, bringing the total contract amount to \$477,614.80.

A Resolution is attached for City Council consideration. Approval of this Resolution is contingent upon approval of the Bond Ordinance Amendment also in tonight's Council Agenda to cover the increased costs of this project

# RESOLUTION

Page 1 of 1

Approving Change Order No. 4 to Waste Water Disinfection Improvement Project, HVAC, Hyde-Stone Mechanical

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.

YEA	NAY

### *Introduced by*

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WHEREAS on June 3, 2013, the City Council of the City of Watertown approved a bid submitted by Hyde-Stone Mechanical in the amount of \$473,568.00 for the HVAC and plumbing work for the Waste Water Disinfection Improvement Project, and

WEHREAS City Council approved Change Order No. 1 in the amount of \$1,623.80 on February 18, 2014, and

WHEREAS City Council approved Change Orders Nos. 2 and 3 on August 4, 2014 bringing the total contract amount to \$476,475.80, and

WHEREAS Hyde-Stone Mechanical has now submitted Change Order No. 4 in the amount of \$1,139 for a natural gas pressure regulator,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown approves Change Order No. 4 to the contract with Hyde-Stone Mechanical, a copy of which is attached and made part of this resolution, bringing the total to \$477,614.80 for the HVAC work for the Waste Water Disinfection Improvement Project, and

BE IT FURTHER RESOLVED that approval of this Amendment is contingent upon City Council also approving the Bond Ordinance Amendment, to cover the costs, and

BE IT FURTHER RESOLVED that City Manager Sharon Addison is hereby authorized and directed to execute the Change Order documents on behalf of the City of Watertown.

### **Seconded by**

# Change Order No. 04H

Date of Issuance: 08-25-2014

Effective Date: Date of Owner's Signature

Project: Disinfection Improvements Project	Owner: City of Watertown	Owner's Contract No.: N/A
Contract: Contract No. 3 – HVAC		Date of Contract: August 2, 2013
Contractor: Hyde-Stone Mechanical		Engineer's Project No.: 8614925

**The Contract Documents are modified as follows upon execution of this Change Order:**

Description: Provide a new gas regulator for the natural gas feed line to the new boiler in the Control Building.

**Attachments (list documents supporting change):**

HVAC Contractor Documentation, dated 07-09-2014.

**CHANGE IN CONTRACT PRICE:**

**CHANGE IN CONTRACT TIMES:**

Original Contract Price:

\$ 473,568.00

Increase from previously approved Change Orders  
No. 01 to No. 03:

\$ 2,907.80

Contract Price prior to this Change Order:

\$ 476,475.80

Increase of this Change Order:

\$ 1,139.00

Contract Price incorporating this Change Order:

\$ 477,614.80

Original Contract Times:  Working days  Calendar days

Substantial completion (days or date): 393

Ready for final payment (days or date): 453

Increase from previously approved Change Orders  
No. 01 to No. 03:

Substantial completion (days): 0

Ready for final payment (days): 0

Contract Times prior to this Change Order:

Substantial completion (days or date): 393

Ready for final payment (days or date): 453

[Increase] [Decrease] of this Change Order:

Substantial completion (days or date): 0

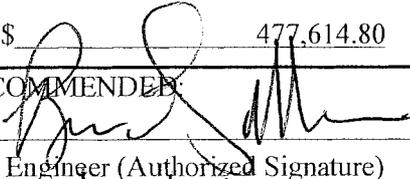
Ready for final payment (days or date): 0

Contract Times with all approved Change Orders:

Substantial completion (days or date): 393

Ready for final payment (days or date): 453

**RECOMMENDED:**

By:   
Engineer (Authorized Signature)

Date: 8/25/14

Approved by Funding Agency (if applicable):

**ACCEPTED:**

By: \_\_\_\_\_  
Owner (Authorized Signature)

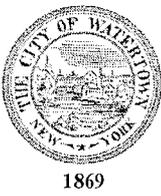
Date: \_\_\_\_\_

**ACCEPTED:**

By:   
Contractor (Authorized Signature)

Date: 8/26/14

Date: \_\_\_\_\_



CITY OF WATERTOWN  
ENGINEERING DEPARTMENT  
MEMORANDUM

DATE: 24 September 2014

TO: Sharon Addison, City Manager

FROM: Justin Wood, City Engineer

SUBJECT: WWTP Disinfection Project, Change Order #04H

Enclosed is a copy of Change Order #04H for the WWTP Disinfection Project, from Hyde-Stone Mechanical in the amount of \$1,139. This will bring the final HVAC contract to an amount of \$477,614.80.

CO#04H concerns a natural gas pressure regulator that was furnished and installed for the boilers at the WWTP Control Building.

Please prepare a resolution approving these change orders for City Council consideration.

Cc:  
Mike Sligar, Superintendent of Water  
Jim Mills, Comptroller

22962 Murrock Circle, Watertown, New York 13601  
Telephone (315) 788-1300 FAX (315) 788-9646

July 9, 2014

ATTN: Jason Greene

GHD Inc.  
One Remington Park Drive  
Cazenovia, NY 13035**RE: Gas Regulator**

Dear Mr. Greene:

We are pleased to offer you the following quote for your consideration. The price includes:

- > Furnish and install (1) natural gas pressure regulator. Inlet pressure of 5 lbs, outlet to 11 in. w.c. 5,200,000 btu/hr.
- > Venting of regulator to atmosphere.

**MATERIAL - \$650.00****LABOR - 5 hours @ \$68.00/hr. = \$340.00****TOTAL - \$990.00****FEE 15% = \$149.00****LUMP SUM TOTAL - \$1,139.00**

Please feel free to give me a call if you have any questions or need further information. Thank you for the opportunity to provide you with this quote.

Sincerely,  
Hyde-Stone Mechanical Contractors, Inc.David D. Schneider  
Project Manager  
DDS

Res No. 15

September 25, 2014

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Approving Change Orders No. 5 for WWTP Disinfection Improvement Project, HVAC, Hyde-Stone Mechanical

On June 3, 2013, City Council accepted the bid submitted for the HVAC work by Hyde-Stone Mechanical for the Waste Water Treatment Plant Disinfection Improvement Project in the amount of \$473,568.00.

City Council approved Change Order No. 1 on February 18, 2014. City Council then approved Change Orders Nos. 2 and 3 on August 4, 2014, bringing the total contract amount to \$476,475.80.

Hyde-Stone Mechanical has submitted Change Order No. 4 to provide a natural gas pressure regulator to the new boiler in the Control Building for an additional amount of \$1,139, bringing the total contract amount to \$477,614.80.

Hyde-Stone Mechanical has now also submitted Change Order No. 5 for a 35 day extension of time to the contract. As detailed in City Engineer Justin Wood's attached report, this Change Order is necessary due to unforeseen complexities arising during construction and inclement weather causing the project to progress slower than anticipated.

A Resolution is attached for City Council consideration.

# RESOLUTION

Page 1 of 1

Approving Change Order No. 5 to Waste Water Disinfection Improvement Project, HVAC, Hyde-Stone Mechanical

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.

YEA	NAY

### *Introduced by*

---

WHEREAS on June 3, 2013, the City Council of the City of Watertown approved a bid submitted by Hyde-Stone Mechanical in the amount of \$473,568.00 for the HVAC work for the Waste Water Disinfection Improvement Project, and

WHEREAS City Council approved Change Order No. 1 in the amount of \$1,623.80 on February 18, 2014, and

WHEREAS City Council approved Change Orders Nos. 2 and 3 on August 4, 2014 bringing the total contract amount to \$476,475.80, and

WHEREAS Hyde-Stone Mechanical has now submitted Change Order No. 4 in the amount of \$1,139 for a natural gas pressure regulator bringing the total contract amount to \$477,614.80, and

WHEREAS Hyde-Stone Mechanical has now also submitted Change Order No. 5 for a 35 day extension of time to the contract,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown approves Change Order No. 5 to the contract with Hyde-Stone Mechanical, a copy of which is attached and made part of this resolution, at the same total of \$477,614.80 for the HVAC work for the Waste Water Disinfection Improvement Project, and

BE IT FURTHER RESOLVED that City Manager Sharon Addison is hereby authorized and directed to execute the Change Order documents on behalf of the City of Watertown.

### **Seconded by**

# Change Order No. 05H

Date of Issuance: 08-25-2014

Effective Date: Date of Owner's Signature

Project: Disinfection Improvements Project	Owner: City of Watertown	Owner's Contract No.: N/A
Contract: Contract No. 3 – HVAC		Date of Contract: August 2, 2013
Contractor: Hyde-Stone Mechanical		Engineer's Project No.: 8614925

**The Contract Documents are modified as follows upon execution of this Change Order:**

Description: Extension of contract times due to weather (alignment of contract times with GC)

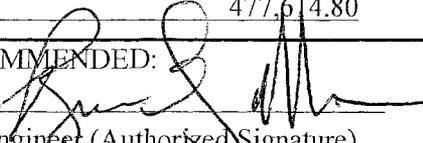
**Attachments (list documents supporting change):**

None

**CHANGE IN CONTRACT PRICE:**

**CHANGE IN CONTRACT TIMES:**

Original Contract Price:	Original Contract Times: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar days
\$ <u>473,568.00</u>	Substantial completion (days or date): <u>393</u>
	Ready for final payment (days or date): <u>453</u>
Increase from previously approved Change Orders No. <u>01</u> to No. <u>04</u> :	Increase from previously approved Change Orders No. <u>01</u> to No. <u>04</u> :
\$ <u>4,046.80</u>	Substantial completion (days): <u>0</u>
	Ready for final payment (days): <u>0</u>
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
\$ <u>477,614.80</u>	Substantial completion (days or date): <u>393</u>
	Ready for final payment (days or date): <u>453</u>
Increase of this Change Order:	Increase of this Change Order:
\$ <u>0</u>	Substantial completion (days or date): <u>35</u>
	Ready for final payment (days or date): <u>35</u>
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
\$ <u>477,614.80</u>	Substantial completion (days or date): <u>428</u>
	Ready for final payment (days or date): <u>488</u>

RECOMMENDED: By:  Engineer (Authorized Signature)	ACCEPTED: By: _____ Owner (Authorized Signature)	ACCEPTED: By:  Contractor (Authorized Signature)
Date: <u>8/26/14</u>	Date: _____	Date: <u>8/27/14</u>
Approved by Funding Agency (if applicable): _____		Date: _____



CITY OF WATERTOWN  
ENGINEERING DEPARTMENT  
MEMORANDUM

DATE: 24 September 2014

TO: Sharon Addison, City Manager

FROM: Justin Wood, City Engineer

SUBJECT: WWTP Disinfection Project, Change Order #05H

Enclosed is a copy of Change Order #05H, for the WWTP Disinfection Project, from Hyde-Stone Mechanical for an extension of time only. Due to unforeseen complexities arising during construction and inclement weather, construction progressed slower than anticipated. The HVAC contractor is requesting a 35 day extension of the contract times.

Please prepare a resolution approving these change orders for City Council consideration.

Cc:  
Mike Sligar, Superintendent of Water  
Jim Mills, Comptroller

Res No. 16

September 25, 2014

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Approving Amendment No. 5 to Agreement Between City of Watertown and GHD Consulting Engineers, LLC

On August 20, 2012, City Council approved Amendment No. 1 to Professional Services Agreement with GHD Consulting Engineers LLC for the disinfection improvements to the Watertown Wastewater Treatment Plant. On January 2, 2013, City Council approved Amendment No. 2. On April 23, 2013, City Council approved Amendment No. 3. On April 21, 2014, City Council approved Amendment No. 4, bringing the total amount to \$774,700.

GHD has now submitted Amendment No. 5 at the request of the City, which will extend the construction phase services for one additional month to see the project through final completion. As detailed in City Engineer Justin Wood's attached report, this Amendment is necessary due to unforeseen complexities arising during construction and inclement weather causing the project to progress slower than anticipated.

The cost of the additional services by GHD is \$20,500, which will bring the total contract amount to \$795,200.

A Resolution is attached for City Council consideration. Approval of this Resolution is contingent upon approval of the Bond Ordinance Amendment also in tonight's Council Agenda to cover the increased costs of this project.

# RESOLUTION

Page 1 of 1

Approving Amendment No. 5 to Professional Services Agreement, GHD Consulting Engineers LLC

***Introduced by***

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.

Total .....

YEA	NAY

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WHEREAS on August 20, 2012, the City Council of the City of Watertown approved Amendment No. 1 to Professional Services Agreement with GHD Consulting Engineers LLC for the disinfection improvements to the Watertown Wastewater Treatment Plant, and

WHEREAS on January 2, 2013, the City Council of the City of Watertown approved Amendment No. 2 to Professional Services Agreement with GHD Consulting Engineers LLC, and

WHEREAS on April 23, 2013, the City Council of the City of Watertown approved Amendment No. 3 to Professional Services Agreement with GHD Consulting Engineers LLC, and

WHEREAS on April 21, 2014, the City Council of the City of Watertown approved Amendment No. 4 bringing the total amount to \$774,700, and

WHEREAS GHD Consulting Engineers LLC has now submitted Amendment No. 5 which results in an additional amount of \$20,500 to the Agreement, bringing the total amount to \$795,200,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves Amendment No. 5, a copy of which is attached and made part of this resolution, in the amount of \$20,500 to Professional Services Agreement with GHD Consulting Engineers LLC for the disinfection improvements to the Watertown Wastewater Treatment Plant, and

BE IT FURTHER RESOLVED that approval of this Amendment is contingent upon City Council also approving the Bond Ordinance Amendment, to cover the costs, and

BE IT FURTHER RESOLVED that the City Manager Sharon Addison is hereby authorized and directed to execute the Agreement on behalf of City Council.

**Seconded by**



# AMENDMENT NO. 5

## TO AGREEMENT BETWEEN CITY OF WATERTOWN, NEW YORK AND GHD CONSULTING SERVICES INC.

WHEREAS, GHD Consulting Services Inc. (formerly GHD Consulting Engineers, LLC) (ENGINEER) and the City of Watertown, New York (OWNER) entered into an Agreement dated February 1, 2012 for Disinfection Improvements to the Watertown Wastewater Treatment Plant (Project); and

WHEREAS, the OWNER has requested ENGINEER to extend Construction Administration and Resident Project Representative (RPR) services for contract time extensions; and

NOW, THEREFORE, ENGINEER and OWNER agree to amend the Agreement as follows.

### SCOPE OF SERVICES

1. Extend Construction Administration services for one (1) additional month of service.
2. Extend RPR services for one (1) additional month of service (120 labor hours).

### PROJECT COSTS

**Construction Administration:** \$8,000 Lump Sum (Approximate breakdown of hours below)

Bruce Munn - Project Director	8 hours
Jason Greene - Project Manager	40 hours
Engineer	12 hours
Support	8 hours

**RPR Services:** \$12,500 Hourly Not-to-Exceed (120 hours @ \$95.70/hour, plus \$1,000 expenses)

### AUTHORIZATION

The return of one signed copy of this Amendment No. 5, together with a copy of a formal resolution of approval, constitutes acceptance of this Amendment and shall be written authorization for ENGINEER to proceed with the Scope of Service outlined above.

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment No. 5 as of the last date entered below.

ENGINEER:

OWNER:

GHD CONSULTING SERVICES INC.

CITY OF WATERTOWN, NEW YORK

By:   
Bruce G. Munn, P.E.

By: \_\_\_\_\_

Title: Principal

Title: \_\_\_\_\_

Date: 8/26/14

Date: \_\_\_\_\_

BGM:JDG/dlr



CITY OF WATERTOWN  
ENGINEERING DEPARTMENT  
MEMORANDUM

DATE: 24 September 2014

TO: Sharon Addison, City Manager

FROM: Justin Wood, City Engineer

SUBJECT: Amendment #5: Wastewater Treatment Plant Outfall Disinfection System Design

Enclosed is Amendment #5 to the Wastewater Treatment Plant Agreement for the Disinfection System Design.

GHD Consulting Services Inc. has submitted Amendment #5 for the Disinfection System Design Agreement at the request of the City. This amendment will extend Construction Phase services for one (1) additional month to see the project through final completion.

Construction for the WWTP Disinfection System project began in the spring of 2013, and is scheduled for final completion by November 3, 2014. Unforeseen complexities arising during construction and inclement weather resulted in a longer than anticipated project duration, and thus the need to extend the construction phase services of GHD.

These documents have been reviewed and recommended by the Chief Plant Operator and the Superintendent of Water.

The cost of the additional services is \$20,500 which would bring the total contract amount to \$795,200.

Please prepare a resolution for Council consideration.

cc: Amy Pastuf, Purchasing Agent  
Mike Sligar, Superintendent of Water  
Jim Mills, Comptroller  
Mark Crandall, Chief Operator STP  
File

Res No. 17

September 26, 2014

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, Planning & Community Development Coordinator

Subject: Finding That Changing the Approved Zoning Classification of 253 Clinton Street from Residence A to Residence C Will Not Have a Significant Impact on the Environment

At its September 2, 2014 meeting, the City Planning Board defeated a motion recommending that the City Council change the zoning classification of 253 Clinton Street from Residence A to Residence C. The Council has scheduled a public hearing on the request for Monday, October 6, 2014 at 7:30 PM.

This is a Type I Action requiring a Full Environmental Assessment Form, because it is contiguous to the Taylor Mansion, which is on the National Register of Historic Places.

The City Council must complete Part II, and Part III if necessary, of the Environmental Assessment Form and adopt the attached resolution before it may vote on the Zone Change Ordinance. The resolution states that the proposed zone change will not have a significant impact on the environment.

# RESOLUTION

Page 1 of 2

Finding That Changing the Approved Zoning Classification of 253 Clinton Street from Residence A to Residence C Will Not Have a Significant Impact on the Environment

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.

Total .....

YEA	NAY

### *Introduced by*

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WHEREAS the City Council of the City of Watertown, New York, has before it a proposed Ordinance changing the approved zoning classification of 253 Clinton Street, parcel 10-08-115, from Residence A to Residence C, and

WHEREAS the City Council must evaluate all proposed actions submitted for its consideration in light of the State Environmental Review Act (SEQRA), and the regulations promulgated pursuant thereto, and

WHEREAS the approval of the zone change would constitute such an "Action," and

WHEREAS the City Council has determined that changing the zoning classification of this property is a Type I Action as that term is defined by 6NYCRR Section 617.2, and

WHEREAS to aid the City Council in its determination as to whether the proposed zone change will have a significant impact on the environment, Part I of a Full Environmental Assessment Form has been prepared, a copy of which is attached and made part of this Resolution,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York, that:

1. Based upon its examination of the Full Environmental Assessment Form and comparing the proposed action with the criteria set forth in 6NYCRR Section 617.7, no significant impact is known and the adoption of the zone change will not have a significant impact on the environment.

# RESOLUTION

Page 2 of 2

Finding That Changing the Approved Zoning Classification of 253 Clinton Street from Residence A to Residence C Will Not Have a Significant Impact on the Environment

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.

Total .....

YEA	NAY

2. The Mayor of the City of Watertown is authorized to execute the Environmental Assessment Form to the effect that the City Council is issuing a Negative Declaration under SEQRA.
3. This Resolution shall take effect immediately.

**Seconded by**

**Full Environmental Assessment Form  
Part 1 - Project and Setting**

**Instructions for Completing Part 1**

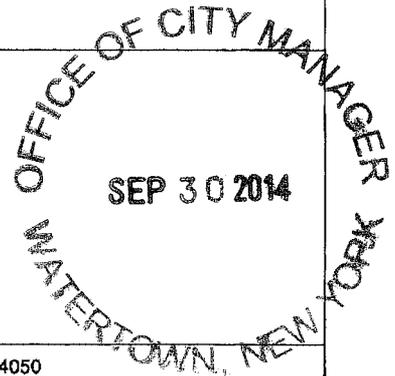
**Part 1 is to be completed by the applicant or project sponsor.** Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the project sponsor to verify that the information contained in Part 1 is accurate and complete.

**A. Project and Sponsor Information.**

Name of Action or Project: Request change of zone.		
Project Location (describe, and attach a general location map): 253 Clinton St. Map attached.		
Brief Description of Proposed Action (include purpose or need): Request change of zone.		
Name of Applicant/Sponsor: Ronald Granger by his attorney, Lee Alcott, Esq.		Telephone: 315 413 4050 E-Mail: lalcott@frenchalclott.com
Address: French-Alcott, 300 S. State St.		
City/PO: Syracuse	State: NY	Zip Code: 13202
Project Contact (if not same as sponsor; give name and title/role): Lee Alcott (Owner/applicant Mr. Granger is speech-disabled.)		Telephone: 315 413 4050 E-Mail: lalcott@frenchalcott.com
Address: same		
City/PO: same	State: same	Zip Code: same
Property Owner (if not same as sponsor): See above.		Telephone: E-Mail:
Address:		
City/PO:	State:	Zip Code:



**B. Government Approvals**

<b>B. Government Approvals, Funding, or Sponsorship.</b> ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)		
<b>Government Entity</b>	<b>If Yes: Identify Agency and Approval(s) Required</b>	<b>Application Date (Actual or projected)</b>
a. City Council, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	Approval	
b. City, Town or Village <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Planning Board or Commission	Approval	
c. City Council, Town or <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Village Zoning Board of Appeals		
d. Other local agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
e. County agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
f. Regional agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**C. Planning and Zoning**

<b>C.1. Planning and zoning actions.</b>	
Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<ul style="list-style-type: none"> <li>• If Yes, complete sections C, F and G.</li> <li>• If No, proceed to question C.2 and complete all remaining sections and questions in Part 1</li> </ul>	
<b>C.2. Adopted land use plans.</b>	
a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes, identify the plan(s):	
_____	
_____	
_____	
c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes, identify the plan(s):	
_____	
_____	
_____	

**C.3. Zoning**

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance.  Yes  No  
 If Yes, what is the zoning classification(s) including any applicable overlay district?  
 Residence A \_\_\_\_\_

b. Is the use permitted or allowed by a special or conditional use permit?  Yes  No

c. Is a zoning change requested as part of the proposed action?  Yes  No  
 If Yes,  
 i. What is the proposed new zoning for the site? Residence C \_\_\_\_\_

**C.4. Existing community services.**

a. In what school district is the project site located? Watertown \_\_\_\_\_

b. What police or other public protection forces serve the project site?  
 Watertown \_\_\_\_\_

c. Which fire protection and emergency medical services serve the project site?  
 Watertown \_\_\_\_\_

d. What parks serve the project site?  
 Unknown \_\_\_\_\_

**D. Project Details**

**D.1. Proposed and Potential Development**

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? Change of zone \_\_\_\_\_

b. a. Total acreage of the site of the proposed action? \_\_\_\_\_ .71 acres  
 b. Total acreage to be physically disturbed? \_\_\_\_\_ 0 acres  
 c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? \_\_\_\_\_ .71 acres

c. Is the proposed action an expansion of an existing project or use?  Yes  No  
 i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % \_\_\_\_\_ Units: \_\_\_\_\_

d. Is the proposed action a subdivision, or does it include a subdivision?  Yes  No  
 If Yes,  
 i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types) \_\_\_\_\_  
 ii. Is a cluster/conservation layout proposed?  Yes  No  
 iii. Number of lots proposed? \_\_\_\_\_  
 iv. Minimum and maximum proposed lot sizes? Minimum \_\_\_\_\_ Maximum \_\_\_\_\_

e. Will proposed action be constructed in multiple phases?  Yes  No  
 i. If No, anticipated period of construction: \_\_\_\_\_ months  
 ii. If Yes:  
 • Total number of phases anticipated \_\_\_\_\_  
 • Anticipated commencement date of phase 1 (including demolition) \_\_\_\_\_ month \_\_\_\_\_ year  
 • Anticipated completion date of final phase \_\_\_\_\_ month \_\_\_\_\_ year  
 • Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

f. Does the project include new residential uses?  Yes  No  
 If Yes, show numbers of units proposed.

	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)?  Yes  No  
 If Yes,

i. Total number of structures \_\_\_\_\_

ii. Dimensions (in feet) of largest proposed structure: \_\_\_\_\_ height; \_\_\_\_\_ width; and \_\_\_\_\_ length

iii. Approximate extent of building space to be heated or cooled: \_\_\_\_\_ square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage?  Yes  No  
 If Yes,

i. Purpose of the impoundment: \_\_\_\_\_

ii. If a water impoundment, the principal source of the water:  Ground water  Surface water streams  Other specify: \_\_\_\_\_

iii. If other than water, identify the type of impounded/contained liquids and their source. \_\_\_\_\_

iv. Approximate size of the proposed impoundment. Volume: \_\_\_\_\_ million gallons; surface area: \_\_\_\_\_ acres

v. Dimensions of the proposed dam or impounding structure: \_\_\_\_\_ height; \_\_\_\_\_ length

vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): \_\_\_\_\_

**D.2. Project Operations**

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)  Yes  No  
 If Yes:

i. What is the purpose of the excavation or dredging? \_\_\_\_\_

ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?

- Volume (specify tons or cubic yards): \_\_\_\_\_
- Over what duration of time? \_\_\_\_\_

iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. \_\_\_\_\_

iv. Will there be onsite dewatering or processing of excavated materials?  Yes  No  
 If yes, describe. \_\_\_\_\_

v. What is the total area to be dredged or excavated? \_\_\_\_\_ acres

vi. What is the maximum area to be worked at any one time? \_\_\_\_\_ acres

vii. What would be the maximum depth of excavation or dredging? \_\_\_\_\_ feet

viii. Will the excavation require blasting?  Yes  No

ix. Summarize site reclamation goals and plan: \_\_\_\_\_

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area?  Yes  No  
 If Yes:

i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): \_\_\_\_\_

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:  
 Not applicable. \_\_\_\_\_  
 \_\_\_\_\_

iii. Will proposed action cause or result in disturbance to bottom sediments?  Yes  No  
 If Yes, describe: \_\_\_\_\_

iv. Will proposed action cause or result in the destruction or removal of aquatic vegetation?  Yes  No  
 If Yes:

- acres of aquatic vegetation proposed to be removed: \_\_\_\_\_
- expected acreage of aquatic vegetation remaining after project completion: \_\_\_\_\_
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): \_\_\_\_\_
- proposed method of plant removal: \_\_\_\_\_
- if chemical/herbicide treatment will be used, specify product(s): \_\_\_\_\_

v. Describe any proposed reclamation/mitigation following disturbance: \_\_\_\_\_

c. Will the proposed action use, or create a new demand for water?  Yes  No  
 If Yes:

i. Total anticipated water usage/demand per day: \_\_\_\_\_ gallons/day

ii. Will the proposed action obtain water from an existing public water supply?  Yes  No  
 If Yes:

- Name of district or service area: \_\_\_\_\_
- Does the existing public water supply have capacity to serve the proposal?  Yes  No
- Is the project site in the existing district?  Yes  No
- Is expansion of the district needed?  Yes  No
- Do existing lines serve the project site?  Yes  No

iii. Will line extension within an existing district be necessary to supply the project?  Yes  No  
 If Yes:

- Describe extensions or capacity expansions proposed to serve this project: \_\_\_\_\_
- Source(s) of supply for the district: \_\_\_\_\_

iv. Is a new water supply district or service area proposed to be formed to serve the project site?  Yes  No  
 If, Yes:

- Applicant/sponsor for new district: \_\_\_\_\_
- Date application submitted or anticipated: \_\_\_\_\_
- Proposed source(s) of supply for new district: \_\_\_\_\_

v. If a public water supply will not be used, describe plans to provide water supply for the project: \_\_\_\_\_

vi. If water supply will be from wells (public or private), maximum pumping capacity: \_\_\_\_\_ gallons/minute.

d. Will the proposed action generate liquid wastes?  Yes  No  
 If Yes:

i. Total anticipated liquid waste generation per day: \_\_\_\_\_ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): \_\_\_\_\_  
 \_\_\_\_\_

iii. Will the proposed action use any existing public wastewater treatment facilities?  Yes  No  
 If Yes:

- Name of wastewater treatment plant to be used: \_\_\_\_\_
- Name of district: \_\_\_\_\_
- Does the existing wastewater treatment plant have capacity to serve the project?  Yes  No
- Is the project site in the existing district?  Yes  No
- Is expansion of the district needed?  Yes  No

• Do existing sewer lines serve the project site?  Yes  No  
 • Will line extension within an existing district be necessary to serve the project?  Yes  No  
 If Yes:  
 • Describe extensions or capacity expansions proposed to serve this project: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site?  Yes  No  
 If Yes:  
 • Applicant/sponsor for new district: \_\_\_\_\_  
 • Date application submitted or anticipated: \_\_\_\_\_  
 • What is the receiving water for the wastewater discharge? \_\_\_\_\_  
 v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge, or describe subsurface disposal plans):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction?  Yes  No  
 If Yes:  
 i. How much impervious surface will the project create in relation to total size of project parcel?  
 \_\_\_\_\_ Square feet or \_\_\_\_\_ acres (impervious surface)  
 \_\_\_\_\_ Square feet or \_\_\_\_\_ acres (parcel size)  
 ii. Describe types of new point sources. \_\_\_\_\_  
 \_\_\_\_\_

iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?  
 \_\_\_\_\_  
 \_\_\_\_\_  
 • If to surface waters, identify receiving water bodies or wetlands: \_\_\_\_\_  
 \_\_\_\_\_  
 • Will stormwater runoff flow to adjacent properties?  Yes  No

iv. Does proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater?  Yes  No

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations?  Yes  No  
 If Yes, identify:  
 i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)  
 \_\_\_\_\_  
 ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)  
 \_\_\_\_\_  
 iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation)  
 \_\_\_\_\_  
 \_\_\_\_\_

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit?  Yes  No  
 If Yes:  
 i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year)  Yes  No  
 ii. In addition to emissions as calculated in the application, the project will generate:  
 • \_\_\_\_\_ Tons/year (short tons) of Carbon Dioxide (CO<sub>2</sub>)  
 • \_\_\_\_\_ Tons/year (short tons) of Nitrous Oxide (N<sub>2</sub>O)  
 • \_\_\_\_\_ Tons/year (short tons) of Perfluorocarbons (PFCs)  
 • \_\_\_\_\_ Tons/year (short tons) of Sulfur Hexafluoride (SF<sub>6</sub>)  
 • \_\_\_\_\_ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)  
 • \_\_\_\_\_ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)?  Yes  No

If Yes:

i. Estimate methane generation in tons/year (metric): \_\_\_\_\_

ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): \_\_\_\_\_

---

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations?  Yes  No

If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): \_\_\_\_\_

---

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services?  Yes  No

If Yes:

i. When is the peak traffic expected (Check all that apply):  Morning  Evening  Weekend  
 Randomly between hours of \_\_\_\_\_ to \_\_\_\_\_.

ii. For commercial activities only, projected number of semi-trailer truck trips/day: \_\_\_\_\_

iii. Parking spaces: Existing \_\_\_\_\_ Proposed \_\_\_\_\_ Net increase/decrease \_\_\_\_\_

iv. Does the proposed action include any shared use parking?  Yes  No

v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: \_\_\_\_\_

---

vi. Are public/private transportation service(s) or facilities available within 1/2 mile of the proposed site?  Yes  No

vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles?  Yes  No

viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes?  Yes  No

---

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy?  Yes  No

If Yes:

i. Estimate annual electricity demand during operation of the proposed action: \_\_\_\_\_

ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): \_\_\_\_\_

iii. Will the proposed action require a new, or an upgrade to, an existing substation?  Yes  No

---

l. Hours of operation. Answer all items which apply.

<p>i. During Construction:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>	<p>ii. During Operations:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>
--	---

m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both?  Yes  No

If yes:

i. Provide details including sources, time of day and duration: \_\_\_\_\_

---

ii. Will proposed action remove existing natural barriers that could act as a noise barrier or screen?  Yes  No

Describe: \_\_\_\_\_

---

n.. Will the proposed action have outdoor lighting?  Yes  No

If yes:

i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures: \_\_\_\_\_

---

ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen?  Yes  No

Describe: \_\_\_\_\_

---

o. Does the proposed action have the potential to produce odors for more than one hour per day?  Yes  No

If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: \_\_\_\_\_

---

p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage?  Yes  No

If Yes:

i. Product(s) to be stored \_\_\_\_\_

ii. Volume(s) \_\_\_\_\_ per unit time \_\_\_\_\_ (e.g., month, year)

iii. Generally describe proposed storage facilities: \_\_\_\_\_

---

q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation?  Yes  No

If Yes:

i. Describe proposed treatment(s): \_\_\_\_\_

---

ii. Will the proposed action use Integrated Pest Management Practices?  Yes  No

---

r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)?  Yes  No

If Yes:

i. Describe any solid waste(s) to be generated during construction or operation of the facility:

- Construction: \_\_\_\_\_ tons per \_\_\_\_\_ (unit of time)
- Operation : \_\_\_\_\_ tons per \_\_\_\_\_ (unit of time)

ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:

- Construction: \_\_\_\_\_
- Operation: \_\_\_\_\_

iii. Proposed disposal methods/facilities for solid waste generated on-site:

- Construction: \_\_\_\_\_
- Operation: \_\_\_\_\_

s. Does the proposed action include construction or modification of a solid waste management facility?  Yes  No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): \_\_\_\_\_

ii. Anticipated rate of disposal/processing:

- \_\_\_\_\_ Tons/month, if transfer or other non-combustion/thermal treatment, or
- \_\_\_\_\_ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: \_\_\_\_\_ years

---

t. Will proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste?  Yes  No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: \_\_\_\_\_

\_\_\_\_\_

ii. Generally describe processes or activities involving hazardous wastes or constituents: \_\_\_\_\_

\_\_\_\_\_

iii. Specify amount to be handled or generated \_\_\_\_\_ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: \_\_\_\_\_

\_\_\_\_\_

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility?  Yes  No

If Yes: provide name and location of facility: \_\_\_\_\_

\_\_\_\_\_

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: \_\_\_\_\_

\_\_\_\_\_

**E. Site and Setting of Proposed Action**

**E.1. Land uses on and surrounding the project site**

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

Urban  Industrial  Commercial  Residential (suburban)  Rural (non-farm)

Forest  Agriculture  Aquatic  Other (specify): \_\_\_\_\_

ii. If mix of uses, generally describe: \_\_\_\_\_

\_\_\_\_\_

b. Land uses and covertypes on the project site.

Land use or Covertypes	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces			
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____			

c. Is the project site presently used by members of the community for public recreation?  Yes  No  
i. If Yes: explain: \_\_\_\_\_

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site?  Yes  No  
If Yes,  
i. Identify Facilities: \_\_\_\_\_  
\_\_\_\_\_

e. Does the project site contain an existing dam?  Yes  No  
If Yes:  
i. Dimensions of the dam and impoundment:  
• Dam height: \_\_\_\_\_ feet  
• Dam length: \_\_\_\_\_ feet  
• Surface area: \_\_\_\_\_ acres  
• Volume impounded: \_\_\_\_\_ gallons OR acre-feet  
ii. Dam's existing hazard classification: \_\_\_\_\_  
iii. Provide date and summarize results of last inspection: \_\_\_\_\_  
\_\_\_\_\_

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility?  Yes  No  
If Yes:  
i. Has the facility been formally closed?  Yes  No  
• If yes, cite sources/documentation: \_\_\_\_\_  
ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: \_\_\_\_\_  
\_\_\_\_\_

iii. Describe any development constraints due to the prior solid waste activities: \_\_\_\_\_  
\_\_\_\_\_

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste?  Yes  No  
If Yes:  
i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: \_\_\_\_\_  
\_\_\_\_\_

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site?  Yes  No  
If Yes:  
i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply:  Yes  No  
 Yes – Spills Incidents database Provide DEC ID number(s): \_\_\_\_\_  
 Yes – Environmental Site Remediation database Provide DEC ID number(s): \_\_\_\_\_  
 Neither database  
ii. If site has been subject of RCRA corrective activities, describe control measures: \_\_\_\_\_  
\_\_\_\_\_

iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database?  Yes  No  
If yes, provide DEC ID number(s): \_\_\_\_\_  
iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): \_\_\_\_\_  
\_\_\_\_\_

v. Is the project site subject to an institutional control limiting property uses?  Yes  No

- If yes, DEC site ID number: \_\_\_\_\_
- Describe the type of institutional control (e.g., deed restriction or easement): \_\_\_\_\_
- Describe any use limitations: \_\_\_\_\_
- Describe any engineering controls: \_\_\_\_\_
- Will the project affect the institutional or engineering controls in place?  Yes  No
- Explain: \_\_\_\_\_

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**E.2. Natural Resources On or Near Project Site**

a. What is the average depth to bedrock on the project site? \_\_\_\_\_ Not applicable feet

b. Are there bedrock outcroppings on the project site?  Yes  No  
 If Yes, what proportion of the site is comprised of bedrock outcroppings? \_\_\_\_\_ %

c. Predominant soil type(s) present on project site: \_\_\_\_\_ %  
 \_\_\_\_\_ %  
 \_\_\_\_\_ %

d. What is the average depth to the water table on the project site? Average: \_\_\_\_\_ feet

e. Drainage status of project site soils:  Well Drained: \_\_\_\_\_ % of site  
 Moderately Well Drained: \_\_\_\_\_ % of site  
 Poorly Drained: \_\_\_\_\_ % of site

f. Approximate proportion of proposed action site with slopes:  0-10%: \_\_\_\_\_ % of site  
 10-15%: \_\_\_\_\_ % of site  
 15% or greater: \_\_\_\_\_ % of site

g. Are there any unique geologic features on the project site?  Yes  No  
 If Yes, describe: \_\_\_\_\_

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h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)?  Yes  No

ii. Do any wetlands or other waterbodies adjoin the project site?  Yes  No  
 If Yes to either i or ii, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency?  Yes  No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name \_\_\_\_\_ Classification \_\_\_\_\_
- Lakes or Ponds: Name \_\_\_\_\_ Classification \_\_\_\_\_
- Wetlands: Name \_\_\_\_\_ Approximate Size \_\_\_\_\_
- Wetland No. (if regulated by DEC) \_\_\_\_\_

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies?  Yes  No  
 If yes, name of impaired water body/bodies and basis for listing as impaired: \_\_\_\_\_

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i. Is the project site in a designated Floodway?  Yes  No

j. Is the project site in the 100 year Floodplain?  Yes  No

k. Is the project site in the 500 year Floodplain?  Yes  No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer?  Yes  No  
 If Yes:  
 i. Name of aquifer: \_\_\_\_\_

m. Identify the predominant wildlife species that occupy or use the project site: Not applicable _____ _____ _____	_____ _____
n. Does the project site contain a designated significant natural community? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span> If Yes:	
i. Describe the habitat/community (composition, function, and basis for designation): _____ _____	
ii. Source(s) of description or evaluation: _____	
iii. Extent of community/habitat:	
<ul style="list-style-type: none"> <li>• Currently: _____ acres</li> <li>• Following completion of project as proposed: _____ acres</li> <li>• Gain or loss (indicate + or -): _____ acres</li> </ul>	
o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>	
p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>	
q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span> If yes, give a brief description of how the proposed action may affect that use: _____ _____	
<b>E.3. Designated Public Resources On or Near Project Site</b>	
a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span> If Yes, provide county plus district name/number: _____	
b. Are agricultural lands consisting of highly productive soils present? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span> i. If Yes: acreage(s) on project site? _____ ii. Source(s) of soil rating(s): _____	
c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <span style="float: right;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes:	
i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____	
Property adjacent to subject property (Taylor Mansion) is on National Register of Historic Places _____	
d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span> If Yes:	
i. CEA name: _____ ii. Basis for designation: _____ iii. Designating agency and date: _____	

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on, or has been nominated by the NYS Board of Historic Preservation for inclusion on, the State or National Register of Historic Places?  Yes  No

If Yes:

i. Nature of historic/archaeological resource:  Archaeological Site  Historic Building or District

ii. Name: Taylor Mansion

iii. Brief description of attributes on which listing is based:  
Unknown

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f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?  Yes  No

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g. Have additional archaeological or historic site(s) or resources been identified on the project site?  Yes  No

If Yes:

i. Describe possible resource(s): \_\_\_\_\_

ii. Basis for identification: \_\_\_\_\_

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h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource?  Yes  No

If Yes:

i. Identify resource: \_\_\_\_\_

ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): \_\_\_\_\_

iii. Distance between project and resource: \_\_\_\_\_ miles.

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i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666?  Yes  No

If Yes:

i. Identify the name of the river and its designation: \_\_\_\_\_

ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666?  Yes  No

**F. Additional Information**

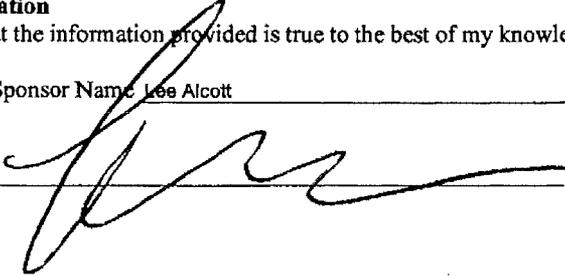
Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

**G. Verification**

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Lee Alcott Date September 30, 2014

Signature  Title ATTORNEY FOR APPLICANT

**Full Environmental Assessment Form**  
**Part 2 - Identification of Potential Project Impacts**

Agency Use Only [If applicable]

Project :

Date :

**Part 2 is to be completed by the lead agency.** Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

**Tips for completing Part 2:**

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer “Yes” to a numbered question, please complete all the questions that follow in that section.
- If you answer “No” to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box “Moderate to large impact may occur.”
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the “whole action”.
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

<b>1. Impact on Land</b>			
Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1)		<input type="checkbox"/> NO	<input type="checkbox"/> YES
<i>If “Yes”, answer questions a - j. If “No”, move on to Section 2.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

**2. Impact on Geological Features**

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g)  NO  YES

*If "Yes", answer questions a - c. If "No", move on to Section 3.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____	E2g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

**3. Impacts on Surface Water**

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h)  NO  YES

*If "Yes", answer questions a - l. If "No", move on to Section 4.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	<input type="checkbox"/>	<input type="checkbox"/>

I. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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**4. Impact on groundwater**

The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer.  NO  YES

(See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t)  
If "Yes", answer questions a - h. If "No", move on to Section 5.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**5. Impact on Flooding**

The proposed action may result in development on lands subject to flooding.  NO  YES

(See Part 1. E.2)  
If "Yes", answer questions a - g. If "No", move on to Section 6.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in development within a 100 year floodplain.	E2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in development within a 500 year floodplain.	E2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	<input type="checkbox"/>	<input type="checkbox"/>
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	<input type="checkbox"/>	<input type="checkbox"/>

g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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<b>6. Impacts on Air</b> The proposed action may include a state regulated air emission source. <span style="float: right;"><input type="checkbox"/> NO <input type="checkbox"/> YES</span> (See Part 1. D.2.f., D.2.h, D.2.g) <i>If "Yes", answer questions a - f. If "No", move on to Section 7.</i>			
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels:			
i. More than 1000 tons/year of carbon dioxide (CO <sub>2</sub> )	D2g	<input type="checkbox"/>	<input type="checkbox"/>
ii. More than 3.5 tons/year of nitrous oxide (N <sub>2</sub> O)	D2g	<input type="checkbox"/>	<input type="checkbox"/>
iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs)	D2g	<input type="checkbox"/>	<input type="checkbox"/>
iv. More than .045 tons/year of sulfur hexafluoride (SF <sub>6</sub> )	D2g	<input type="checkbox"/>	<input type="checkbox"/>
v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflourocarbons (HFCs) emissions	D2g	<input type="checkbox"/>	<input type="checkbox"/>
vi. 43 tons/year or more of methane	D2h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>7. Impact on Plants and Animals</b> The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) <span style="float: right;"><input type="checkbox"/> NO <input type="checkbox"/> YES</span> <i>If "Yes", answer questions a - j. If "No", move on to Section 8.</i>			
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	<input type="checkbox"/>	<input type="checkbox"/>

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	<input type="checkbox"/>	<input type="checkbox"/>
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	<input type="checkbox"/>	<input type="checkbox"/>
j. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>8. Impact on Agricultural Resources</b>		<input type="checkbox"/> NO	<input type="checkbox"/> YES
The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.) <i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i>			
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

**9. Impact on Aesthetic Resources**

The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part I. E.1.a, E.1.b, E.3.h.)

*If "Yes", answer questions a - g. If "No", go to Section 10.*

NO       YES

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**10. Impact on Historic and Archeological Resources**

The proposed action may occur in or adjacent to a historic or archaeological resource. (Part I. E.3.e, f. and g.)

*If "Yes", answer questions a - e. If "No", go to Section 11.*

NO       YES

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on or has been nominated by the NYS Board of Historic Preservation for inclusion on the State or National Register of Historic Places.	E3e	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	<input type="checkbox"/>	<input type="checkbox"/>

d. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
e. If any of the above (a-d) are answered "Yes", continue with the following questions to help support conclusions in Part 3:			
i. The proposed action may result in the destruction or alteration of all or part of the site or property.	E3e, E3g, E3f	<input type="checkbox"/>	<input type="checkbox"/>
ii. The proposed action may result in the alteration of the property's setting or integrity.	E3e, E3f, E3g, E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.	E3e, E3f, E3g, E3h, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>

<b>11. Impact on Open Space and Recreation</b>			
The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. (See Part 1. C.2.c, E.1.c., E.2.q.) <i>If "Yes", answer questions a - e. If "No", go to Section 12.</i>		<input type="checkbox"/> NO	<input type="checkbox"/> YES
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b E2h, E2m, E2o, E2n, E2p	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c E1c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	<input type="checkbox"/>	<input type="checkbox"/>
e. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>12. Impact on Critical Environmental Areas</b>			
The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) <i>If "Yes", answer questions a - c. If "No", go to Section 13.</i>		<input type="checkbox"/> NO	<input type="checkbox"/> YES
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**13. Impact on Transportation**  
 The proposed action may result in a change to existing transportation systems.  NO  YES  
 (See Part 1. D.2.j)  
*If "Yes", answer questions a - g. If "No", go to Section 14.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action will degrade existing transit access.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**14. Impact on Energy**  
 The proposed action may cause an increase in the use of any form of energy.  NO  YES  
 (See Part 1. D.2.k)  
*If "Yes", answer questions a - e. If "No", go to Section 15.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	<input type="checkbox"/>	<input type="checkbox"/>
e. Other Impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**15. Impact on Noise, Odor, and Light**  
 The proposed action may result in an increase in noise, odors, or outdoor lighting.  NO  YES  
 (See Part 1. D.2.m., n., and o.)  
*If "Yes", answer questions a - f. If "No", go to Section 16.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in routine odors for more than one hour per day.	D2o	<input type="checkbox"/>	<input type="checkbox"/>

d. The proposed action may result in light shining onto adjoining properties.	D2n	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**16. Impact on Human Health**

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.)

NO

YES

*If "Yes", answer questions a - m. If "No", go to Section 17.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	<input type="checkbox"/>	<input type="checkbox"/>
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	<input type="checkbox"/>	<input type="checkbox"/>
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	<input type="checkbox"/>	<input type="checkbox"/>
m. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>17. Consistency with Community Plans</b> The proposed action is not consistent with adopted land use plans. <input type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. C.1, C.2. and C.3.) If "Yes", answer questions a - h. If "No", go to Section 18.			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	<input type="checkbox"/>	<input type="checkbox"/>
h. Other: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>18. Consistency with Community Character</b> The proposed project is inconsistent with the existing community character. <input type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. C.2, C.3, D.2, E.3) If "Yes", answer questions a - g. If "No", proceed to Part 3.			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

Project :

Date :

**Full Environmental Assessment Form**  
**Part 3 - Evaluation of the Magnitude and Importance of Project Impacts**  
**and**  
**Determination of Significance**

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

**Reasons Supporting This Determination:**

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

**Determination of Significance - Type 1 and Unlisted Actions**

SEQR Status:  Type 1  Unlisted

Identify portions of EAF completed for this Project:  Part 1  Part 2  Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the \_\_\_\_\_ as lead agency that:

A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.d).

C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action:

Name of Lead Agency:

Name of Responsible Officer in Lead Agency:

Title of Responsible Officer:

Signature of Responsible Officer in Lead Agency:

Date:

Signature of Preparer (if different from Responsible Officer)

Date:

**For Further Information:**

Contact Person:

Address:

Telephone Number:

E-mail:

**For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:**

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)

Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

Ord No. 1

September 30, 2014

To: The Honorable Mayor and City Council  
From: James E. Mills, City Comptroller  
Subject: Bond Ordinance Amendment – Wastewater Treatment Plant Disinfection System

In June 2013, City Council accepted bids for the construction of the disinfection system improvements at the wastewater treatment plant. On various dates thereafter, City Council has approved change orders and bond ordinance amendments related to this project. Earlier tonight City Council was presented with additional change orders which require the approval of a bond ordinance amendment to provide funding for the increased costs.

A summary of the project's current costs are as follows:

GHD Consulting Engineers LLC:		
- Initial agreement	\$ 706,800	
- Amendments No. 1-4	67,900	
- Amendment No. 5	<u>20,500</u>	\$ 795,200
General Construction - C.O. Falter Construction, Co.		
- Base contract	\$ 3,923,101	
- Change orders No. 1-6	<u>107,756</u>	4,030,857
HVAC – Hyde Stone		
- Base contract	\$ 473,568	
- Change orders No. 1-3	2,908	
- Change order No. 4	<u>1,139</u>	477,615
Plumbing – Hyde Stone		
- Base contract	\$ 147,867	
- Change order No. 1	<u>728</u>	148,595
Electrical – Dow Electrical Inc.		
- Base contract	\$ 493,000	
- Change orders No. 1-2	<u>14,848</u>	507,848
Atlantic Testing Labs		37,000
Estimated bonding expenses		40,000
Contingency		<u>62,885</u>
Bond Ordinance		<u>\$ 6,100,000</u>

# ORDINANCE

Page 1 of 5

An Ordinance Amending the Ordinance Dated February 21, 2012, as Amended January 22, 2013, May 20, 2013, July 1, 2013 and June 2, 2014, Authorizing the Issuance of \$5,710,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay Part of the \$6,000,000 Estimated Maximum Cost of the Design of a Disinfection System at the City's Wastewater Treatment Plant, to Increase the Estimated Maximum Cost to \$6,100,000 and to Increase the Amount of Bonds Authorized to \$5,810,000

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.  
 Total .....

YEA	NAY

### *Introduced by*

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At a regular meeting of the Council of the City of Watertown, Jefferson County, New York, held at the Municipal Building, in Watertown, New York, in said City, on October 6, 2014, at 7:00 o'clock P.M., Prevailing Time.

The meeting was called to order by \_\_\_\_\_, and upon roll being called, the following were

PRESENT:

ABSENT:

The following ordinance was offered by Council Member \_\_\_\_\_, who moved its adoption, seconded by Council Member \_\_\_\_\_, to wit:

WHEREAS, by ordinance dated February 21, 2012, the Council of the City of Watertown, Jefferson County, New York, authorized the issuance of \$460,000 bonds of said City to pay part of the \$710,000 estimated maximum cost of the design of a disinfection system for the City's wastewater treatment plant, in and for the City of Watertown, Jefferson County, New York, including incidental expenses in connection therewith, a specific object or purpose, in and for the City of Watertown, Jefferson County, New York; and

WHEREAS, by ordinance dated January 22, 2013, said Council amended the February 21, 2012 ordinance, to authorize the issuance of \$460,000 bonds of said City to pay part of the \$775,000 estimated maximum cost of the design of a disinfection system for the City's wastewater treatment plant, in and for the City of Watertown, Jefferson County, New York, including incidental expenses in connection therewith, a specific object or purpose, in and for the City of Watertown, Jefferson County, New York; and

# ORDINANCE

Page 2 of 5

An Ordinance Amending the Ordinance Dated February 21, 2012, as Amended January 22, 2013, May 20, 2013, July 1, 2013 and June 2, 2014, Authorizing the Issuance of \$5,710,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay Part of the \$6,000,000 Estimated Maximum Cost of the Design of a Disinfection System at the City's Wastewater Treatment Plant, to Increase the Estimated Maximum Cost to \$6,100,000 and to Increase the Amount of Bonds Authorized to \$5,810,000

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.

Total .....

YEA	NAY

WHEREAS, by ordinance dated May 20, 2013, said Council amended the February 21, 2012 ordinance, to authorize the issuance of \$485,000 bonds of said City to pay part of the \$775,000 estimated maximum cost of the design and disinfection system for the City's wastewater treatment plant, in and for the City of Watertown, Jefferson County, New York, including incidental expenses in connection therewith, a specific object or purpose, in and for the City of Watertown, Jefferson County, New York; and

WHEREAS, by ordinance dated July 1, 2013, said Council amended the February 21, 2012 ordinance, to authorize the issuance of \$5,710,000 bonds of said City to pay part of the \$5,900,000 estimated maximum cost of the design and disinfection system for the City's wastewater treatment plant, in and for the City of Watertown, Jefferson County, New York, including incidental expenses in connection therewith, a specific object or purpose, in and for the City of Watertown, Jefferson County, New York, and determined that the period of probable usefulness thereof would be increased to thirty years ; and

WHEREAS, by ordinance dated June 2, 2014, said Council amended the February 21, 2012 ordinance, to authorize the issuance of \$5,710,000 bonds of said City to pay part of the \$6,000,000 estimated maximum cost of the design and disinfection system for the City's wastewater treatment plant, in and for the City of Watertown, Jefferson County, New York, including incidental expenses in connection therewith, a specific object or purpose, in and for the City of Watertown, Jefferson County, New York; and

WHEREAS, the Council now wishes to increase the estimated maximum cost from \$6,000,000 to \$6,100,000, and the amount of bonds authorized to \$5,810,000, an increase, in each case, of \$100,000 over that previously authorized;

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Watertown, Jefferson County, New York, as follows:

Section A. The title and Section of the ordinance of this Council dated and duly adopted February 21, 2012, as amended on January 22, 2013, May 20, 2013, July 1, 2013 and June 2, 2014 authorizing the issuance of \$5,710,000 bonds to pay part of the \$6,000,000

# ORDINANCE

Page 3 of 5

An Ordinance Amending the Ordinance Dated February 21, 2012, as Amended January 22, 2013, May 20, 2013, July 1, 2013 and June 2, 2014, Authorizing the Issuance of \$5,710,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay Part of the \$6,000,000 Estimated Maximum Cost of the Design of a Disinfection System at the City's Wastewater Treatment Plant, to Increase the Estimated Maximum Cost to \$6,100,000 and to Increase the Amount of Bonds Authorized to \$5,810,000

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.

Total .....

YEA	NAY

estimated maximum cost of the design of a disinfection system for the City's wastewater treatment plant, in and for the City of Watertown, Jefferson County, New York, including incidental expenses in connection therewith, a specific object or purpose, in and for the City of Watertown, Jefferson County, New York, are hereby amended, in part, to read as follows:  
 "AN ORDINANCE AUTHORIZING THE ISSUANCE OF \$5,810,000 BONDS OF THE CITY OF WATERTOWN, JEFFERSON COUNTY, NEW YORK, TO PAY PART OF THE \$6,100,000 ESTIMATED MAXIMUM COST OF A NEW DISINFECTION SYSTEM AT THE CITY'S WASTEWATER TREATMENT PLANT.

“ . . . .

“Section 2. It is hereby determined that the estimated maximum cost of the aforesaid specific object or purpose is \$6,100,000 and that the plan for the financing thereof is by the issuance of the \$5,810,000 bonds of said City authorized to be issued pursuant to this bond ordinance, together with the use of \$290,000 current funds of the City.”

Section B. The validity of such bonds and bond anticipation notes may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which said City is not authorized to expend money, or
- (2) The provisions of law which should be complied with at the date of publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- (3) Such obligations are authorized in violation of the provisions of the Constitution.

Section C. Upon this ordinance taking effect, the same shall be published in summary in the Watertown Daily Times, the official newspaper, together with a notice of the City Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section D. This resolution is effective immediately.

ORDINANCE

Page 4 of 5

An Ordinance Amending the Ordinance Dated February 21, 2012, as Amended January 22, 2013, May 20, 2013, July 1, 2013 and June 2, 2014, Authorizing the Issuance of \$5,710,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay Part of the \$6,000,000 Estimated Maximum Cost of the Design of a Disinfection System at the City's Wastewater Treatment Plant, to Increase the Estimated Maximum Cost to \$6,100,000 and to Increase the Amount of Bonds Authorized to \$5,810,000

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Mayor GRAHAM, Jeffrey E.

Total .....

Table with 2 columns: YEA, NAY. Rows for each council member and a total row.

Unanimous consent moved by Council Member
\_\_\_\_\_, seconded by Council Member
\_\_\_\_\_, with all voting "AYE".

The question of the adoption of the foregoing ordinance was duly put to a vote on roll call, which resulted as follows:

\_\_\_\_ VOTING \_\_\_\_\_

The ordinance was thereupon declared duly adopted.
\* \* \*

APPROVED BY THE MAYOR
\_\_\_\_\_, 2014.
Mayor

STATE OF NEW YORK )
) ss.:
COUNTY OF JEFFERSON )

I, the undersigned Clerk of the City of Watertown, Jefferson County, New York, DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Council of said City, including the ordinance contained therein, held on October 6, 2014, with the original thereof on file in my office, and that the same is a true and correct transcript therefrom and of the whole of said original so far as the same relates to the subject matters therein referred to.

ORDINANCE

Page 5 of 5

An Ordinance Amending the Ordinance Dated February 21, 2012, as Amended January 22, 2013, May 20, 2013, July 1, 2013 and June 2, 2014, Authorizing the Issuance of \$5,710,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay Part of the \$6,000,000 Estimated Maximum Cost of the Design of a Disinfection System at the City's Wastewater Treatment Plant, to Increase the Estimated Maximum Cost to \$6,100,000 and to Increase the Amount of Bonds Authorized to \$5,810,000

Council Member BURNS, Roxanne M.  
Council Member BUTLER, Joseph M. Jr.  
Council Member JENNINGS, Stephen A.  
Council Member MACALUSO, Teresa R.  
Mayor GRAHAM, Jeffrey E.

Total .....

YEA	NAY

I FURTHER CERTIFY that all members of said Council had due notice of said meeting.

I FURTHER CERTIFY that, pursuant to Section 103 of the Public Officers Law (Open Meetings Law), said meeting was open to the general public.

I FURTHER CERTIFY that, PRIOR to the time of said meeting, I duly caused a public notice of the time and place of said meeting to be given to the following newspapers and/or other news media as follows:

Newspaper and/or Other News Media      Date Given

Regular meeting of the City Council held in accordance with Section 14-1 of the Municipal Code

I FURTHER CERTIFY that PRIOR to the time of said meeting, I duly caused public notice of the time and place of said meeting to be conspicuously posted in the following designated public location(s) on the following dates:

Designated Location(s) of Posted Noticed      Date of Posting

Regular meeting of the City Council held in accordance with Section 14-1 of the Municipal Code

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said City on October \_\_, 2014.

\_\_\_\_\_  
City Clerk

(CORPORATE SEAL)

Ord Nos. 2 and 3

September 30, 2014

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, Planning & Community Development Coordinator

Subject: Amending the Code of the City of Watertown Chapter 216 –  
Parks, Playgrounds and Recreational Areas and Chapter 75 –  
Alcoholic Beverages

At its September 8, 2014 Work Session, the City Council directed Staff to put the proposed Amendments to Chapter 216 and Chapter 75 of the Code of the City of Watertown, as drafted, into the form of Ordinances for the Council to consider.

Attached is an Ordinance for each Chapter Amendment.

# ORDINANCE

Page 1 of 4

Amending Code of the City of Watertown,  
Chapter 216 – Parks, Playgrounds, and  
Recreational Areas

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.

YEA	NAY

Total .....

### *Introduced by*

BE IT ORDAINED where several parks and recreational areas have been constructed in recent years, and

WHEREAS these new parks and recreational areas and some previously existing parks do not have codified rules of conduct, and

WHEREAS the City Council deems it in the best interest of the citizens of the City of Watertown to adopt rules for all parks, playgrounds, and recreation areas,

NOW THEREFORE BE IT ORDAINED that Chapter 216 of the City Code is hereby amended by replacing it in its entirety with the following:

## **Chapter 216: PARKS, PLAYGROUNDS, AND RECREATIONAL AREAS**

### **ARTICLE I General Provisions**

#### **§216-1. Enumeration of parks, playgrounds, and recreational areas.**

The rules set forth in this chapter apply to the following parks, playgrounds and recreational areas:

#### **PARKS AND RECREATIONAL AREAS**

- Alex T. Duffy Fairgrounds
- Bicentennial Park
- Factory Square Park
- Fairgrounds Trail
- John C. Thompson Park
- John Q. Adams Recreation Fields (aka North Elementary Fields)
- Kostyk Field
- Marble Street Park
- Route 3 Handicap Fishing and Boating Access
- Veterans' Memorial Riverwalk
- Waterworks Park
- Whitewater Park

# ORDINANCE

Page 2 of 4

Amending Code of the City of Watertown,  
Chapter 216 – Parks, Playgrounds, and  
Recreational Areas

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.

YEA	NAY

Total .....

## PLAYGROUNDS

- Academy Street Playground
- Emerson Place Playground
- Hamilton Street Playground
- Jefferson Street Playground
- Portage Street Playground
- Taylor Playground
- Thompson Street Playground

### §216-2. Driving and parking of vehicles.

- A. No person shall operate any motor vehicle, as defined in New York State Vehicle and Traffic Law § 125, as the same may be amended from time to time, within any park, playground, or recreational area, other than on asphalt or stone drives, unless authorized by the City Manager.
- B. No person shall operate any limited use vehicle, snowmobile or all-terrain vehicle, as defined in New York State Vehicle and Traffic Law §§ 121-c, 2221 or 2281, as the same may be amended from time to time, within any park, playground or recreational area.
- C. No person shall park any motor vehicle any place within a park, playground or recreational area other than in a parking lot or designated parking area, unless authorized by the City Manager.
- D. Designated parking areas in Thompson Park are:
  - North side of North Tower Drive
  - South side of South Tower Drive
  - East side of East Tower Drive from southern edge of South Tower Drive to northern edge of North Tower Drive
  - West side of West Tower Drive from the southern edge of South Tower Drive to the rock monument in front of the flag pole
  - East side of West Tower Drive from North Tower Drive to Oak Walk
  - South side of West Entrance Drive from Watertown Golf Club Entrance to the sand trap
  - South side of West Entrance Drive from East Tower Drive to the parking lot
  - Along the overlook wall on West Entrance Drive.

# ORDINANCE

Page 3 of 4

Amending Code of the City of Watertown,  
Chapter 216 – Parks, Playgrounds, and  
Recreational Areas

- Council Member BURNS, Roxanne M.
- Council Member BUTLER, Joseph M. Jr.
- Council Member JENNINGS, Stephen A.
- Council Member MACALUSO, Teresa R.
- Mayor GRAHAM, Jeffrey E.

Total .....

YEA	NAY

### §216-3. Closing hours.

- A. No person shall enter or remain in any playground from 9 p.m. to 6 a.m.
- B. No person shall enter or remain in any park, except John C. Thompson Park, Veterans’ Memorial Riverwalk, Waterworks Park, Alex T. Duffy Fairgrounds, Bicentennial Park, and Whitewater Park, from 9 p.m. to 6 a.m.
- C. No person shall enter or remain in John C. Thompson Park from 12 a.m. to 5 a.m., except for the purpose of driving through without stopping other than for traffic signs.
- D. No person shall enter or remain in Veterans’ Memorial Riverwalk or Waterworks Park, from one hour after sunset to 6 a.m.

### §216-4. Glass containers.

No person shall possess, deliver or use any type of glass container within any park, playground or recreational area.

### §216-5. Alcoholic beverages.

Consumption of alcoholic beverages within any park or recreational area shall be governed by City Code Chapter 75, as the same may be amended from time to time.

### §216-6. Tobacco Products.

- A. Use of tobacco products shall be prohibited in all playgrounds and within 100 feet of any playground structure located in a park.
- B. Tobacco products shall only be used at Alex T. Duffy Fairgrounds, Kostyk Field, Marble Street Park, and John Q. Adams Recreation Fields within areas designated by the Superintendent of Parks & Recreation and identified by signs.

# ORDINANCE

Page 4 of 4

Amending Code of the City of Watertown,  
Chapter 216 – Parks, Playgrounds, and  
Recreational Areas

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.

Total .....

YEA	NAY

## §216-7. Open Fires.

Open fires are prohibited, except within the confines of cooking grills, fire places, or fire pits, if provided, within any park, playground or recreational area.

## §216-8. Boats.

Motorized boats shall not be launched from any park, except the Route 3 Handicap Fishing and Boating Access.

## §216-9. Swimming.

Swimming is prohibited in the Black River at all parks and recreational areas.

## §216-10. Enforcement.

This Chapter shall be enforced by the City of Watertown Police Department.

## §216-11. Penalties for offenses.

Any person, firm or corporation violating any provision of this chapter shall, upon conviction, be subject to a fine of not less than \$50 nor more than \$250. Each day of a continued violation is a separate and distinct offense.

, and

BE IT FURTHER ORDAINED this amendment to the Code of the City of Watertown shall take effect as soon as it is published once in the official newspaper of the City of Watertown, or otherwise printed as the City Manager directs.

**Seconded by**

# ORDINANCE

Page 1 of 2

Amending Code of the City of Watertown,  
Chapter 75 – Alcoholic Beverages

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.

YEA	NAY

Total .....

***Introduced by***

BE IT ORDAINED where several parks and recreational areas have been constructed in recent years, and

WHEREAS the City Council deems it in the best interest of the citizens of the City of Watertown to allow the Parks and Recreation Department to issue alcohol consumption permits for some of the parks and recreational areas, allow for waivers for community events and eliminate imprisonment as a penalty,

NOW THEREFORE BE IT ORDAINED that Chapter 75 of the City Code is hereby amended by replacing it in its entirety with the following:

**CHAPTER 75: ALCOHOLIC BEVERAGES**

**§75-1. Restrictions, permits.**

- A. Consumption of alcoholic beverages in public places within the boundaries of the City of Watertown is prohibited unless such consumption takes place in duly licensed commercial premises which are licensed by the State of New York for the sale and consumption of alcoholic beverages or unless such consumption is pursuant to a duly authorized permit of the City of Watertown. A "public place" is defined as property, either publicly or privately owned, which is used by the public for the normal transaction of everyday business or which is held open to the public for its use.
- B. The City of Watertown shall control the issuance of permits to allow consumption of alcoholic beverages as follows:
  - (1) The Parks and Recreation Department or Police Department may issue a permit to consume alcoholic beverages in the following parks and recreational areas:
    - Bicentennial Park
    - Factory Square Park
    - John C. Thompson Park
    - Marble Street Park
    - Veterans' Memorial Riverwalk
    - Waterworks Park

# ORDINANCE

Page 2 of 2

Amending Code of the City of Watertown,  
Chapter 75 – Alcoholic Beverages

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.

Total .....

YEA	NAY

Whitewater Park  
 Pavilion in J.B. Wise Parking Lot

- (2) Consumption of alcoholic beverages is prohibited in all other parks, playgrounds and recreational areas, which are enumerated in Chapter 216.
- (3) The Police Department may issue a permit to consume alcoholic beverages in all other public places.

**§75-2. Evidence of consumption.**

The possession of an open container of any form of intoxicating beverage shall be prima facie evidence of such consumption.

**§75-3. Community events waiver.**

The City Council may waive the requirement to obtain a permit to consume alcohol for community events.

**§75-4. Penalties for offenses.**

Any person, firm or corporation violating any provision of this chapter shall, upon conviction, be subject to a fine of not less than fifty dollars (\$50.) nor more than two hundred fifty dollars (\$250.) Each day of a continued violation is a separate and distinct offense.

, and

BE IT FURTHER ORDAINED this amendment to the Code of the City of Watertown shall take effect as soon as it is published once in the official newspaper of the City of Watertown, or otherwise printed as the City Manager directs.

**Seconded by**

Public Hearing – 7:30 p.m.

October 1, 2014

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, Planning & Community Development Coordinator

Subject: Changing the Approved Zoning Classification of 253 Clinton Street, Parcel 10-08-115, from Residence A to Residence C

City Council has scheduled a Public Hearing for the above subject request at 7:30 pm on Monday, October 6, 2014.

The Planning Board reviewed the request at its September 2, 2014 meeting and defeated a motion recommending that City Council approve the request.

Attached is the report on the zone change request prepared for the Planning Board and an excerpt from the minutes.

Three petitions opposing the zone change were received, but do not represent enough area to require a 4/5 vote.

The ordinance prepared for City Council consideration approves the zone change as submitted. The Council must hold the public hearing and pass the SEQRA resolution that is also on today's agenda before voting on the ordinance.

ORDINANCE

Page 1 of 1

Changing the Approved Zoning Classification of 253 Clinton Street, Parcel 10-08-115, from Residence A to Residence C

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.

Total .....

YEA	NAY

*Introduced by*

Council Member Joseph M. Butler, Jr.

BE IT ORDAINED where Lee Alcott, on behalf of Ronald Granger, has submitted an application to change the approved zoning classification of 253 Clinton Street, parcel 10-08-115, from Residence A to Residence C, and

WHEREAS the Planning Board of the City of Watertown considered the request at its September 2, 2014 meeting and unanimously defeated a motion recommending that City Council approve the zone change, and

WHEREAS a public hearing was held on the proposed zone change on October 6, 2014, after due public notice, and

WHEREAS the City Council has made a declaration of Negative Findings of the impacts of the proposed zone change according to the requirements of SEQRA, and

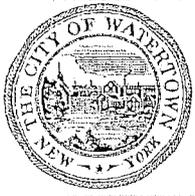
WHEREAS the City Council deems it in the best interest of the citizens of the City of Watertown to approve the requested zone change,

NOW THEREFORE BE IT ORDAINED that the approved zoning classification of 253 Clinton Street, parcel 10-08-115, be changed to Residence C District, and

BE IT FURTHER ORDAINED that the Zoning Map of the City of Watertown shall be amended to reflect these changes, and

BE IT FURTHER ORDAINED this amendment to the Zoning Ordinance of the City of Watertown shall take effect as soon as it is published once in the official newspaper of the City of Watertown, or otherwise printed as the City Manager directs.

**Seconded by** Council Member Stephen A. Jennings



# MEMORANDUM

CITY OF WATERTOWN, NEW YORK – PLANNING OFFICE  
245 WASHINGTON STREET, ROOM 304, WATERTOWN, NY 13601  
PHONE: 315-785-7730 – FAX: 315-782-9014

TO: Planning Board Members

FROM: Kenneth A. Mix, Planning and Community Development Coordinator KAM

SUBJECT: Zone Change – 253 Clinton Street

DATE: August 25, 2014

---

**Request:** To change the zoning classification of 253 Clinton Street, parcel 10-08-115, from Residence A to Residence C

**Applicant:** Lee Alcott

**Owner:** Kenneth R Granger

**SEQRA:** Unlisted

**County review:** Not required

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**Comments:** The applicant is requesting this zone change to improve the marketability of the property. No specific use has been proposed at this time.

The subject parcel is currently zoned Residence A and is occupied by a single-family residence. It was changed from Residence B to Residence A in 1999, along with most of the rest of the 200 block of Clinton Street. Prior to that change, the properties were a mix of Residence B and C.

Surrounding land uses are primarily residential, but include several multi-unit properties, despite the Residence A designation. For the most part, these existed prior the 1999 zone change, and have remained in place as legal non-conforming uses under § 310-38.

The city's Land Use Plan designates this area for "medium density residential" use.

While this request would be an extension of an existing Residence C district to the south, the subject property would be the only Residence C frontage on the 200 block of Clinton Street.

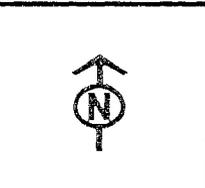
cc: City Council Members  
Robert J. Slye, City Attorney  
Justin Wood, Civil Engineer II  
Lee Alcott, 300 South State St, Syracuse NY 13202

- Legend**
- REQUESTED ZONE CHANGE
  - RIVER DEVELOPMENT DISTRICT
  - DOWNTOWN CORE OVERLAY
  - Open Space and Recreation
  - DOWNTOWN
  - RESIDENCE A
  - RESIDENCE B
  - RESIDENCE C
  - WATERFRONT
  - LIMITED BUSINESS
  - NEIGHBORHOOD BUSINESS
  - COMMERCIAL
  - HEALTH SERVICES
  - LIGHT INDUSTRY
  - HEAVY INDUSTRY
  - PLANNED DEVELOPMENT



CITY OF WATERTOWN, NEW YORK  
 GIS DEPARTMENT  
 ROOM 305B, MUNICIPAL BUILDING  
 245 WASHINGTON STREET  
 WATERTOWN, NEW YORK 13601  
 TEL: (315) 785-7793

Drawn By: J.Carlsson				
Date: 8/25/2014				
Requested By: A.Nichols				
Date:				
Scale: As Noted				
Map Number: 14-22				
Revision:	Description of Revision:	Date:	By:	



Project: ZONE CHANGE MAP  
 (Residence A to Residence C)

Title: 253 Clinton Street  
 (10-08-115.000)

FRENCH-ALCOTT, PLLC  
ATTORNEYS AT LAW

---

Daniel J. French  
dfrench@frenchalcott.com

Lee Alcott  
lalcott@frenchalcott.com

VIA OVERNIGHT DELIVERY

August 14 , 2104

Hon. Mayor and City Council  
Engineering Department, Room 305  
245 Washington St.  
Watertown, NY 13601

**Re: Application for Change of Zone  
Property Located at: 253 Clinton St.  
Applicant: Ronald K. Granger**

Dear Hon. Mayor and Members of the City Council:

This application for a change of zoning is submitted on behalf of Ronald K. Granger for his property located at 253 Clinton St.<sup>1</sup>

As detailed in the accompanying "Short Environmental Assessment Form," the property in question is an historic property originally built for Senator James Starbuck. The property is presently unoccupied and has been listed for sale at a price of \$498,000 by Marzano Real Estate.

The property is an extremely large residence, consisting of 6,016 sq. ft. and featuring eight bedrooms and five and one-half baths. It is located on .71 acres of land. It has been previously used as a personal residence as well as a "Bed and Breakfast."

Mr. Granger originally purchased the property at a distressed sale in 1998. At that time, he placed title to the property in the name of a friend, Ms. Kendra Tooley. Mr. Granger subsequently invested approximately \$700,000 in renovating the property which, at the time, was zoned as Residence B.

Because the property was in the name of Ms. Tooley, Mr. Granger was not made aware of the zone change that was initiated in 1999. Records maintained by the City show that the City attempted to contact Ms. Tooley, as the titled owner of the property; however, Ms. Tooley was never actually contacted. As detailed in his "Statement" submitted herewith, had Mr.

---

<sup>1</sup> The presentation on behalf of Mr. Granger will be made by the undersigned who will also respond to any questions as Mr. Granger is speech-disabled.

Granger been informed of the proposed action to change the entire 200 block of Clinton Street to exclusively Residence A, he would have objected to the proposed change.

As the City is aware, several properties located on the same block of Clinton Street were "grandfathered" at the time of the zoning change in 1999. As depicted in the photographs submitted herewith, these properties include a transitional living house which is occupied by multiple tenants; a multiple unit apartment house, and, most notably, the "Taylor Mansion" which is a nine-unit apartment building immediately adjacent to Mr. Granger's property. It should also be noted that the property located at the corner of Clinton Street and Sherman Street was rezoned as "Limited Business" in 2012 to provide a parking lot for Howard Orthotics. This required the structure on the site to be demolished.

As is also depicted in the photographs submitted herewith, the area in general contains a mix of residential and commercial properties which are zoned Residence C. Some of these properties include a large multiunit apartment building located at the corner of Mullin and Holcomb Streets; a law office with rental space available located to the rear of Mr. Granger's property on Mullin Street; and the Cleveland Funeral Home, located at 404 Sherman St., less than two-tenths of a mile from the subject property.

Mr. Granger is requesting this rezoning in order to render the property more attractive to potential buyers. The property has proven to be largely unmarketable as a single-family residence due to its sheer size. While Mr. Granger cannot predict the use to which a potential buyer would put the property, a zone change to Residence C would afford potential buyers additional options that are presently unavailable. It is suggested that the City would retain site plan approval authority for any subsequent reuse of the property.<sup>2</sup>

It is respectfully submitted that the proposed change of zone is consistent with the City's "adopted comprehensive plan," being the "1987/1991 Land Use Plan." The area around western Clinton St. was designated for Medium Density Residential, which roughly correlates to a Residence B zoning district.

Mr. Granger has obtained consent to the proposed rezoning from adjoining property owners: River Rat Properties (owner of the Taylor Mansion); Brian L. and Brooke K. Berthelotte, which properties are immediately adjacent to Mr. Granger's property on either side; and, the First United Methodist Church, which adjoins Mr. Granger's property to the rear on Mullin Street and is also zoned Residence A.

As evidenced from the photographs below, the property contains both a four-car garage and a large parking lot, thus making it amenable for commercial use as may be permitted by a Residence C designation.

---

<sup>2</sup> The property is not suitable for a multi-family residence as it contains only one kitchen.

Following the photographs below that depict the property and neighboring properties, submitted with this statement in support of the application are the following:

- Exhibit A: Statement of Applicant, Ronald K. Granger;
- Exhibit B: Consents of adjoining property owners;
- Exhibit C: Survey of the property;
- Exhibit D: Deed to the property to applicant with metes and bounds description;
- Exhibit E: Tax map for the property;
- Exhibit F: Completed Short Form State Environmental Quality Review Act Assessment Form.

Based on the foregoing, it is respectfully requested that the application be granted.

Respectfully submitted,

FRENCH-ALCOTT, PLLC



Lee Alcott



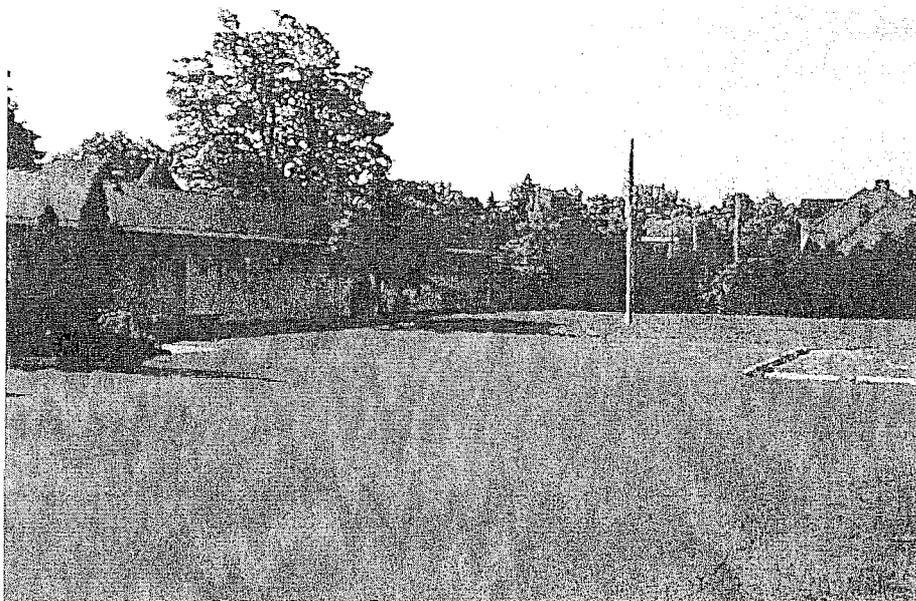
AERIAL PHOTOGRAPH OF SUBJECT PROPERTY AND  
SURROUNDING AREA



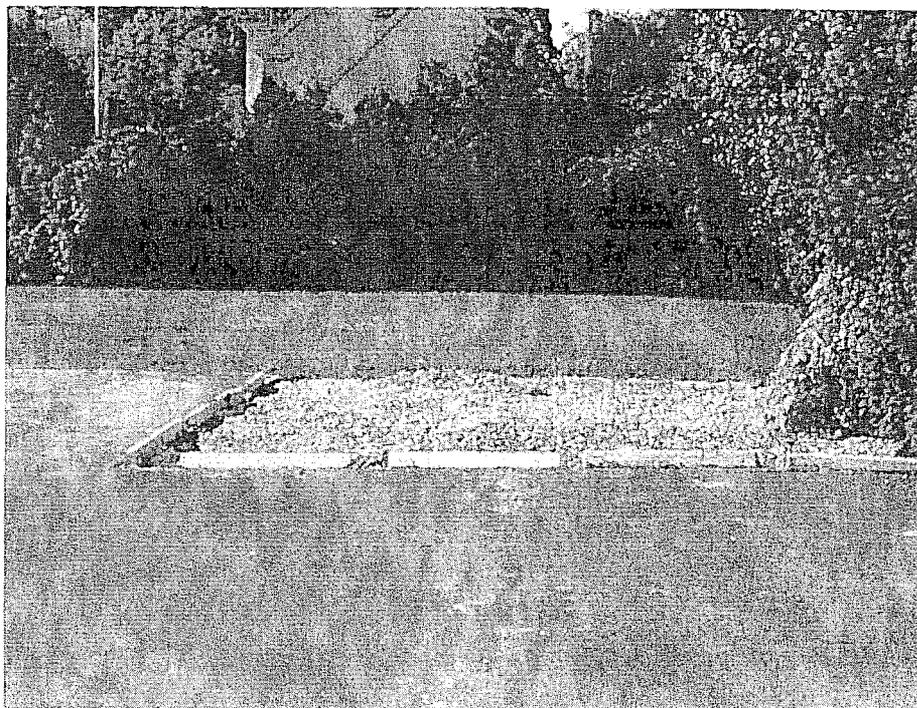
SUBJECT PROPERTY – FRONT VIEW



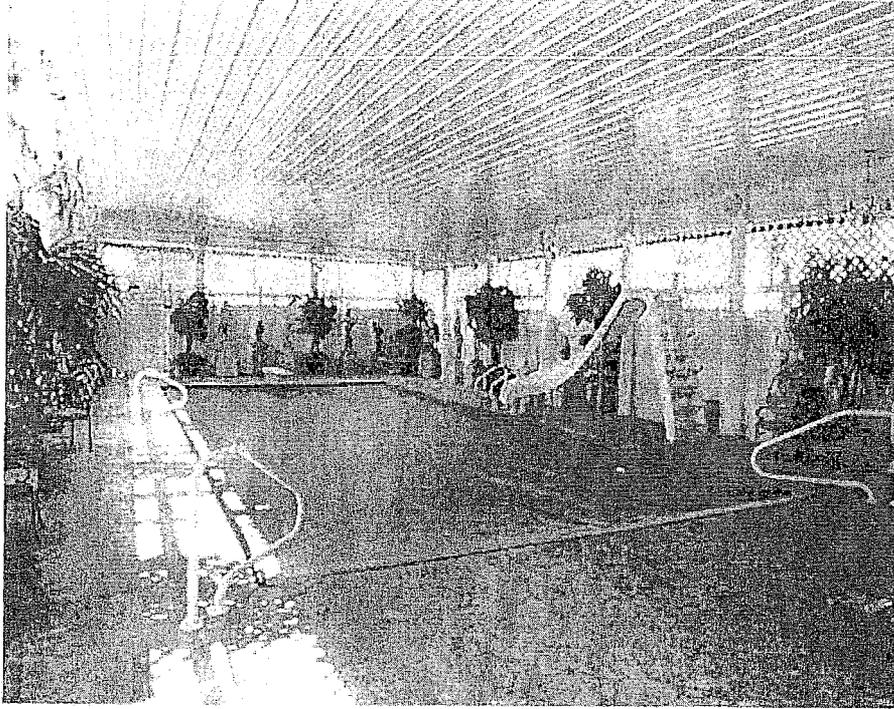
SUBJECT PROPERTY – SIDE VIEW



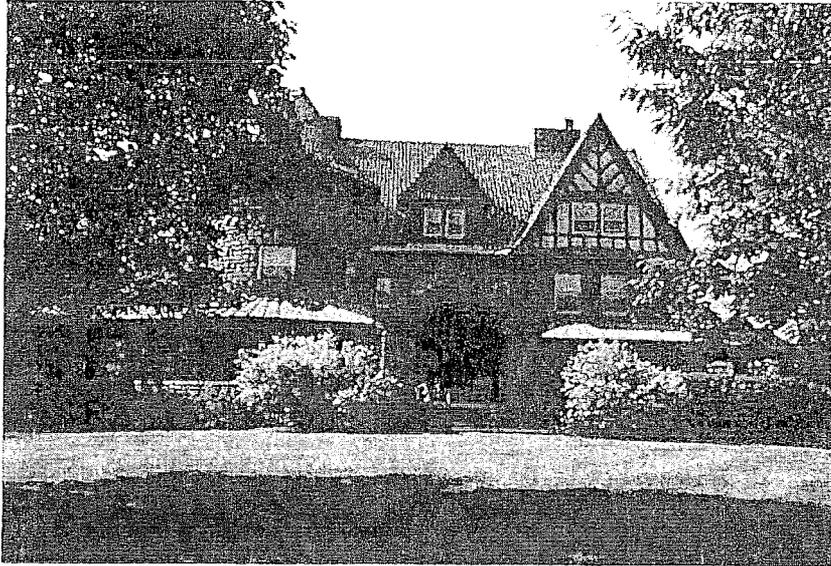
SUBJECT PROPERTY – PARKING AREA



SUBJECT PROPERTY – DETAIL OF PARKING AREA



SEASONAL POOL AT SUBJECT PROPERTY

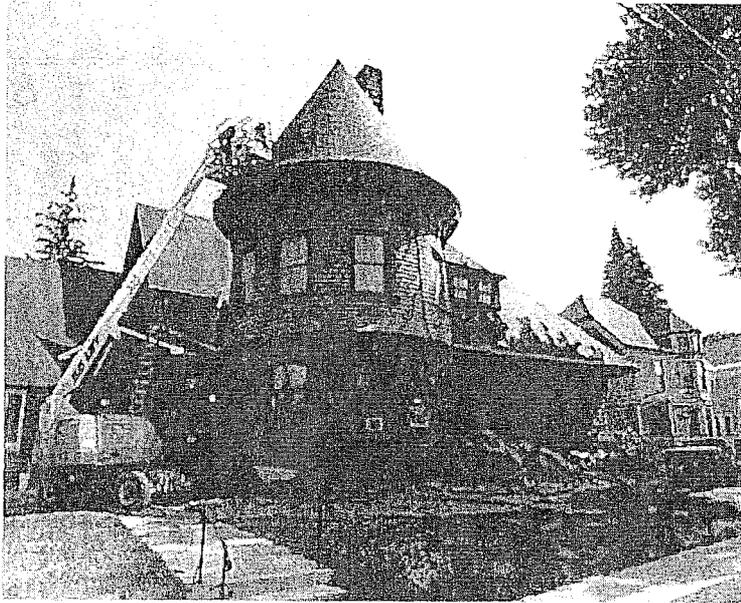


"TAYLOR MANSION", 9-UNIT APARTMENT BUILDING  
ADJOINING SUBJECT PROPERTY TO THE EAST  
ALSO ZONED RESIDENCE A

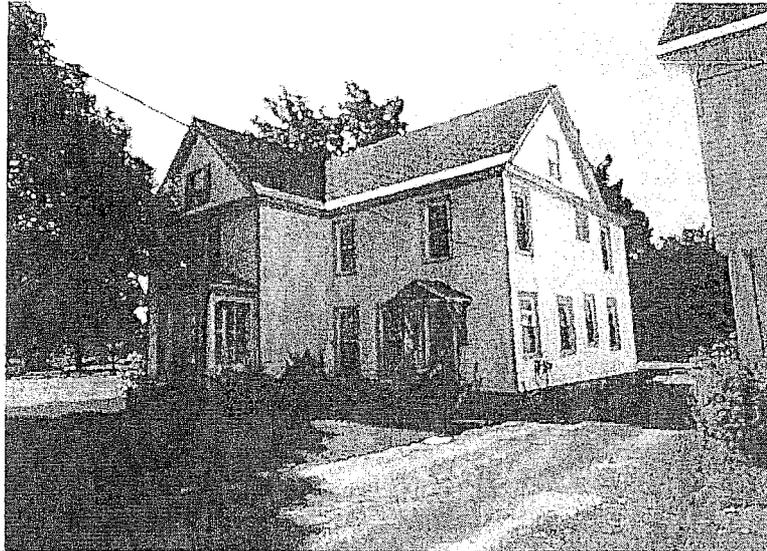


BERTHELOTTE PROPERTY ADJOINING  
SUBJECT PROPERTY TO THE WEST

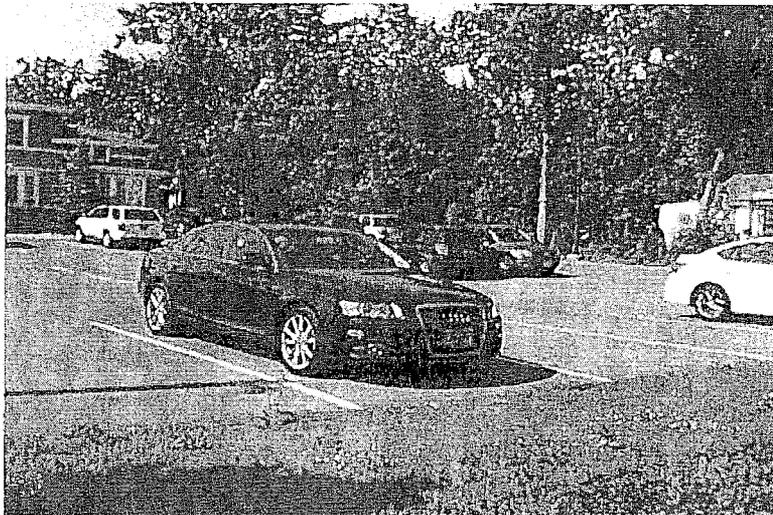
Hon. Mayor and City Council  
August 14, 2014  
Page 10



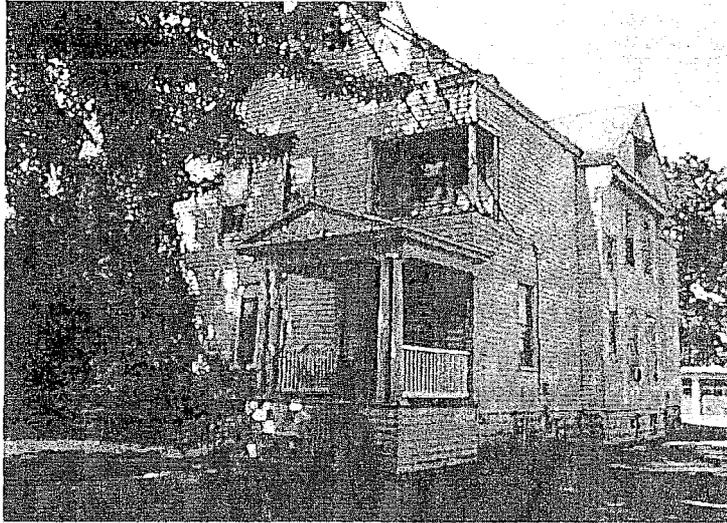
FIRST UNITED METHODIST CHURCH  
ADJOINING SUBJECT PROPERTY TO  
THE REAR ON MULLIN STREET  
ALSO ZONED RESIDENCE A



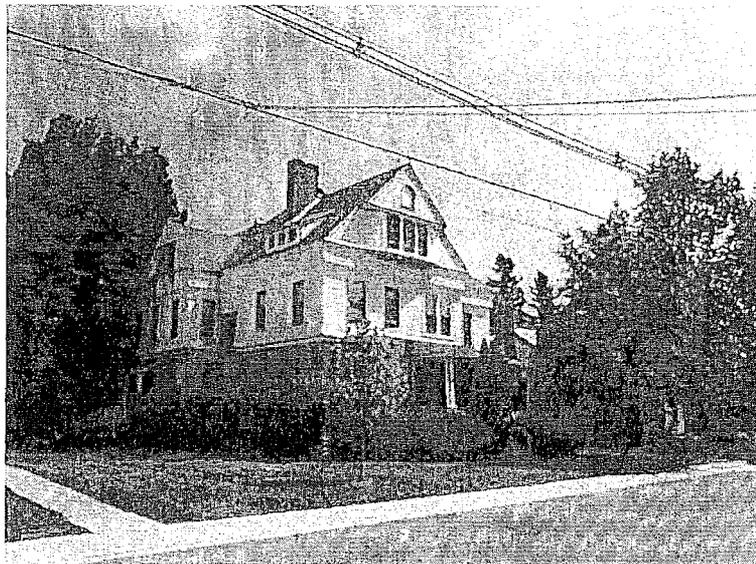
MULTIPLE UNIT APARTMENT HOUSE ON CLINTON ST.  
600 FEET WEST OF SUBJECT PROPERTY  
ALSO ZONED RESIDENCE A  
(AREA TO THE LEFT IS PARKING LOT  
RE-ZONED "LIMITED BUSINESS" IN 2012)



PARKING LOT REFERENCED ABOVE  
RE-ZONED TO PROVIDE PARKING  
FOR HOWARD ORTHOTICS  
(STRUCTURE ON SITE WAS DEMOLISHED)



MULTI-FAMILY PROPERTY ON CLINTON STREET  
400' EAST OF SUBJECT PROPERTY  
ZONED RESIDENCE A



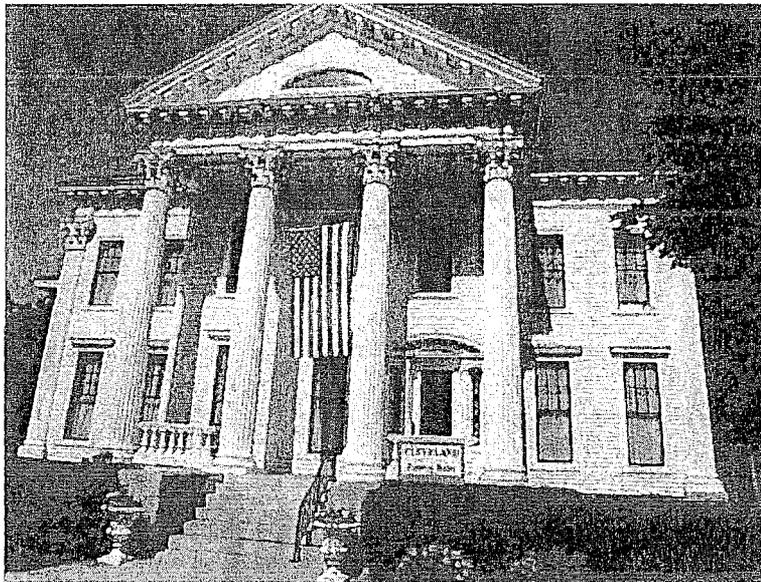
TRANSITIONAL LIVING HOUSING FOR MULTIPLE TENANTS  
LOCATED SAME BLOCK/OPPOSITE SIDE OF CLINTON STREET  
APPROXIMATELY 600' WEST OF SUBJECT PROPERTY,  
ALSO ZONED RESIDENCE A



LARGE MULTI-APARTMENT BUILDING LOCATED  
500' SOUTHWEST OF SUBJECT PROPERTY  
CORNER OF MULLIN STREET AND HOLCOMB STREET  
ZONED RESIDENCE C



LAW OFFICE WITH RENTAL SPACE AVAILABLE  
LOCATED TO THE REAR OF SUBJECT PROPERTY  
ON MULLIN STREET, ZONED RESIDENCE C



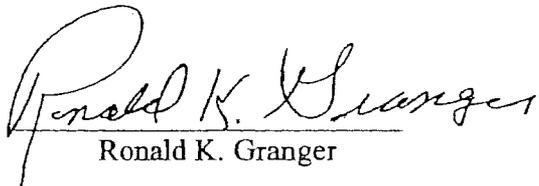
CLEVELAND FUNERAL HOME  
404 SHERMAN ST.  
.20 MILES FROM SUBJECT PROPERTY  
ZONED RESIDENCE C

# EXHIBIT A

STATEMENT OF APPLICANT RONALD K. GRANGER

1. I am the applicant in this matter.
2. I make this statement to advise the City of certain facts concerning the ownership of the subject premises.
3. I originally purchased the premises in 1998. At the time I purchased the premises, I placed the deed in the name of a friend, Ms. Kendra Tooley.
4. It is my understanding that in 1999, at the request of one T. Urling Walker, the zoning for the 200 block of Clinton Street was changed from Residence "B" and Residence "C" to exclusively Residence "A."
5. I understand that, in accordance with standard practice, prior to this zoning change taking effect, notices of the proposed action were sent to property owners in the area.
6. I have been advised that the City's records reveal that attempts were made to contact Ms. Tooley – as owner of record – regarding this zoning change; however, these records also reveal that no contact was actually made. As such, she did not communicate this information concerning the proposed change to me.
7. Inasmuch as my name was not on the deed for the property as the owner of record, I never received notice of the proposed change.
8. Had I been advised of the proposed change, I would not have consented to it.
9. In 2002, Ms. Tooley formally deeded the property back to me for \$1.00. A copy of the subject deed is submitted with this application.

Dated: July 30, 2014

  
Ronald K. Granger

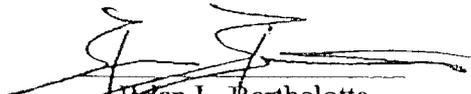
# EXHIBIT B

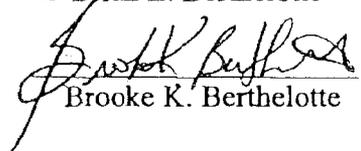
Joint Statement of Brian L. Berthelotte and Brooke K. Berthelotte

1. We are the owners of a residential property located at 263 Clinton St. in the City of Watertown.
2. Our property adjoins the westerly side of the property owned by Ronald K. Granger, located at 253 Clinton St.
3. It is our understanding that Mr. Granger has made an application to the City of Watertown to have the zoning designation for his property change from "Residential A" to "Residential C."
4. As adjoining property owners, we hereby give our consent to this application.

Dated: 24 JULY, 2014

Dated: 24 JULY, 2014

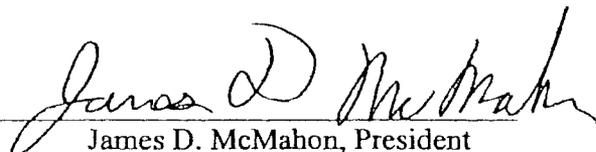
  
\_\_\_\_\_  
Brian L. Berthelotte

  
\_\_\_\_\_  
Brooke K. Berthelotte

Statement of James D. McMahon, President  
Board of Trustees, First United Methodist Church

1. I am the President of the Board of Trustees of the First United Methodist Church, located at 236 Mullin St. in the City of Watertown. The Board of Trustees is the governing body of the church.
2. The church adjoins rear of the property owned Ronald K. Granger, located at 253 Clinton St.
3. It is my understanding that Mr. Granger has made an application to the City of Watertown to have the zoning designation for his property changed from "Residence A" to "Residence C."
4. On behalf of the church, as an adjoining property owner, I hereby give my consent to this application.

Dated: 7/28, 2014

  
James D. McMahon, President  
Board of Trustees, First United Methodist Church

Statement of Katherine Perry-Pyne

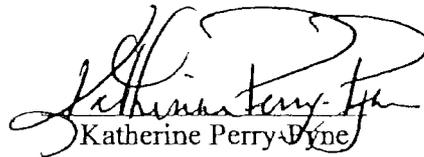
1. I am the owner of River Rat Properties, a company that owns and manages residential real estate in the city of Watertown.

2. Among the properties owned by River Rat is the "Taylor Mansion" located at 241 Clinton Street. This property adjoins the easterly side of the property owned by K. Ronald Granger, located at 253 Clinton St.

3. It is my understanding that Mr. Granger has made an application to the city of Watertown to have the zoning designation for his property change from "Residential A" to "Residential C."

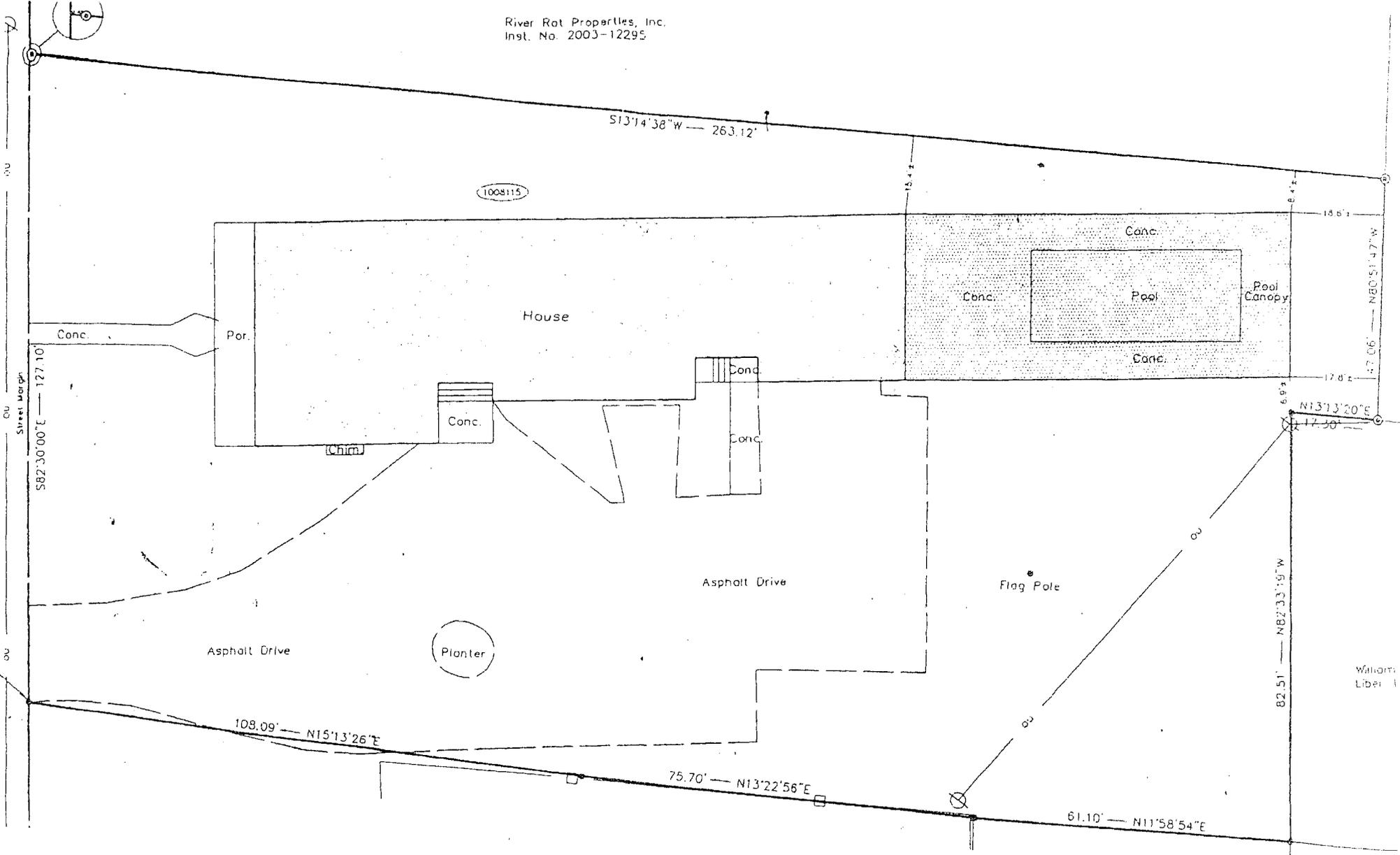
4. As an adjoining property owner, I hereby give my consent to this application.

Dated: June 30, 2014

  
Katherine Perry-Pyne

# EXHIBIT C

River Rot Properties, Inc.  
Inst. No. 2003-12295



William  
Liber...

# EXHIBIT D

**COPY**

Jefferson County - New York  
Jo Ann M. Wilder

RECORDING CERTIFICATE

09849 Transaction Number: 020830348959

Type of Instrument: DEED RECORD

Received From: SCHWERZMANN & WISE, ATTORNEYS  
\*\*RETURN DOCUMENT AS MARKED\*\*

Recording Charge: 69.00 Recording Pages: 3

\*\* EXAMINED AND CHARGED AS FOLLOWS : \*\*

** TRANSFER TAX **	** MTG/DEED AMOUNT **
.00	.00

RS#: 0528

Mortgage#:  
 Received Tax on Above Mortgage  
 Basic: .00  
 Special Addl: .00  
 Additional: .00  
 Mortgage Tax Total: .00

Total Recording Fees: 69.00

\*\* THIS PAGE IS PART OF THE INSTRUMENT \*\*

I HEREBY CERTIFY THAT THE WITHIN AND FOREGOING WAS RECORDED IN THE  
CLERK'S OFFICE FOR Jefferson County - New York

LIBER 1879 PAGE 04

IN (Book/Page):  
ON (Recorded Date): 08/30/02  
AT (Time): 03:42 Terminal ID: 113



*Jo Ann M. Wilder*

Deed - Warranty with Lien Covenant

**THIS INDENTURE**

Made the 29 day of <sup>AUGUST</sup> July, Two Thousand Two (2002).

**BETWEEN**

**KENDRA TOOLEY**  
253 Clinton Street  
Watertown, NY 13601

grantor,

-and-

**KENNETH R. GRANGER**  
521 Cayuga Avenue  
Watertown, New York 13601

grantee.

JEFFERSON COUNTY CLERK  
2002 AUG 30 PM 3:42  
*John M. ...*  
CLERK

WITNESSETH that the grantor(s) in consideration of One (\$1.00) Dollar, lawful money of the United States, and other good and valuable consideration, paid by the grantee(s), hereby grant(s) and release(s) unto the grantee(s), their heirs, successors or assigns forever,

ALL THAT TRACT OR PARCEL OF LAND situate in the City of Watertown, County of Jefferson, and State of New York, as described in the attached Schedule "A" which is hereby incorporated herein by reference (referred to as the "Premises"), together with interest, if any, of the Grantor(s) in and to any streets and roads abutting the Premises to the centerlines thereof.

This Deed was prepared with the benefit of an abstract of title.

TOGETHER with the appurtenances and all the estate and rights of the grantor(s) in and to said premises.

TO HAVE AND TO HOLD the premises herein granted unto the grantee(s), their successors heirs and assigns forever.

And the grantor(s) covenant(s) as follows:

FIRST. That the grantee(s) shall quietly enjoy the said premises:

SECOND. That the grantor(s) will forever WARRANT the title to said premises.

This deed is subject to the trust provisions of Section 13 of the Lien Law. The words "grantor(s)" and "grantee(s)" shall be construed to read in the plural whenever the sense of this deed so requires.

IN WITNESS WHEREOF, the grantor(s) has/have executed this deed the day and year first above written. In presence of:

*Kendra Tooley* L.S.  
KENDRA TOOLEY

STATE OF NEW YORK )  
 ) s.s.:  
COUNTY OF JEFFERSON )

On the 29 day of <sup>AUGUST</sup> July, in the year 2002, before me, the undersigned, a Notary Public in and for said state, personally appeared KENDRA TOOLEY, personally known to me or proved to me on the basis of satisfactory evidence to be the individuals whose names are subscribed to the within instrument and acknowledged to me that they executed the same in their capacities, and that by their signatures on the instrument, the individuals or the person upon behalf of which the individuals acted, executed the instrument.

*Keith ...*  
Notary Public

Record & return to:  
SCHWERMANN & WISE, PC  
ATTORNEYS AT LAW  
100 N. ...  
WATERTOWN, NEW YORK 13601

KEITH B. CAUGHLIN  
Notary Public, State of New York  
Qualified in Jefferson County No. 4970001  
Commission Expires December 31, 2002

## SCHEDULE A

THAT TRACT OR PARCEL OF LAND situate in the City of Watertown, County of Jefferson, State of New York, and being further described as follows:

BEGINNING at an iron pipe set in the southerly street margin of Clinton Street, said iron pipe is situate S. 82°-30'-00"E. along the southerly street margin of Clinton Street a distance of 178.43 feet from the intersection of the southerly street margin of Clinton Street and the cut-back line connecting the southerly street margin of Clinton Street with the easterly street margin of Holcomb Street;

THENCE S. 82°-30'-00" E. along the southerly street margin of Clinton Street a distance of 127.10 feet to a point;

THENCE S. 13°-05'-14"W. passing through an iron pipe set and a fence post at 0.40 feet and 243.05 feet respectively and continuing a total distance of 263.05 feet to an iron pipe set;

THENCE N. 80°-51'-47"W. a distance of 47.06 feet to an iron pipe set;

THENCE N. 13°-13'-20"E. a distance of 17.30 feet to an iron pipe found;

THENCE N. 82°-33'-19"W. a distance of 82.51 feet to an iron pipe found;

THENCE N. 11°-49'-08"E. a distance of 60.86 feet to a fence post;

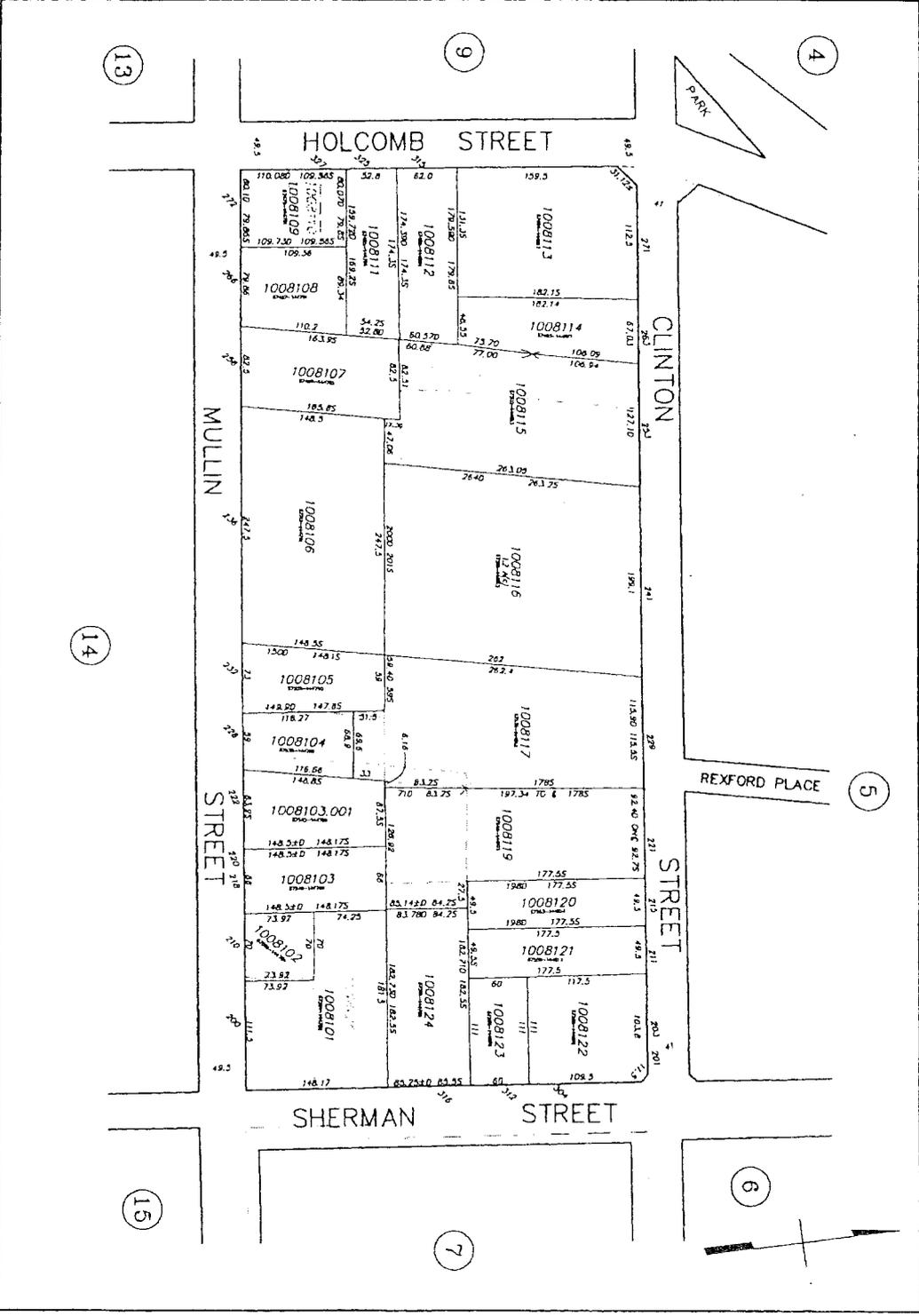
THENCE N. 14°-58'-16"E. passing through an iron pipe found at 61.46 feet and continuing a total distance of 77.00 feet to an iron pipe set;

THENCE N. 13°-49'-43"E. a distance of 106.94 feet to the point of beginning.

# EXHIBIT E

SCALE: 1 inch = 50 FEET  
NOT TO BE USED FOR CONFORMANCE  
FOR TAX PURPOSES ONLY

DISTRICT 10 MAP 8  
REVISED JANUARY 21, 2004



# EXHIBIT F

617.20  
Appendix B  
Short Environmental Assessment Form

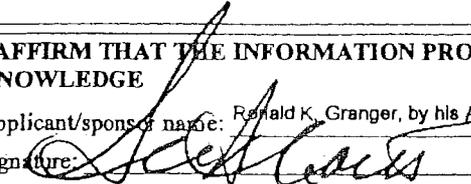
**Instructions for Completing**

**Part 1 - Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 - Project and Sponsor Information</b>			
Name of Action or Project: Rezoning of applicant's property located at 253 Clinton St. from Residence A to Residence C. Applicant is Ronald K. Granger.			
Project Location (describe, and attach a location map): 253 Clinton St., Watertown. Location map submitted herewith as Exhibit A.			
Brief Description of Proposed Action: See attached narrative. The property in question, known as the "Starbuck House," was purchased by the applicant, Ronald K. Granger, in 1998 as a distressed property; however, Mr. Granger placed title to the property in the name of a friend, Ms. Kendra Tooley. Mr. Granger invested approximately \$700,000 in renovating the property. At the time of purchase, the property was zoned Residence B. As detailed in applicant's "Statement," Mr. Granger was not notified of the zone change initiated in 1999 by which the zoning for the entire 200 block of Clinton St. was changed from Residence B and C to exclusively Residence A. Ms. Tooley deeded the property to applicant by deed recorded on August 30, 2002, a copy which, together with a legal description, is attached as Exhibit D. Mr. Granger is a Watertown native and the retired owner of Granger Paving. The property has been on the market for several years; however, as a result of its size, (over 6,000 sq. ft.), it has been difficult to market as a single-family residence. A rezoning will provide a prospective buyer with more options for use.			
Name of Applicant or Sponsor: Ronald K. Granger by his Attorney, Lee Alcott, Esq.		Telephone: N/A: Applicant is speech-disabled E-Mail: c/o lalcott@frenchalcott.com	
Address: 23810 County Route 32			
City/PO: Watertown		State: NY	Zip Code: 13601
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:		NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
3.a. Total acreage of the site of the proposed action?		.71 acres	
b. Total acreage to be physically disturbed?		0 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		.71 acres	
4. Check all land uses that occur on, adjoining and near the proposed action.			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____			
<input type="checkbox"/> Parkland			



18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>		
Applicant/sponsor name: <u>Ronald K. Granger, by his Attorney, Lee Alcott, Esq.</u>		Date: <u>August 14, 2014</u>
Signature: <u></u>		

**Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2.** Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input type="checkbox"/>	<input type="checkbox"/>

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input type="checkbox"/>	<input type="checkbox"/>

**Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3.** For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
_____	_____
Name of Lead Agency	Date
_____	_____
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
_____	_____
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

**PRINT**

Petitions for changes of zone will be heard by the Planning Board and the City Council. A change of zone requires approval of the City Council after a public hearing. Under the rules, the public hearing is held at least two weeks after the City Council receives the application.

The Planning Board normally meets the first Tuesday of the month at 3:00 pm. All requests must be submitted **two weeks before the scheduled meeting**, and only those requests included on the prepared meeting agenda will be considered.

In the case of a petition for a Planned Development District, the petition shall contain all the additional data stipulated in Section 310-12 of the Zoning Ordinance.

It should be pointed out that a change of zone by the City Council will not be considered complete and established until copies of the resolution affecting the change have been filed with the City Clerk and the City Engineer, and the official zoning map is marked to show the approved change.

**Excerpt from 9/2/14 Planning Board Meeting Minutes**

**ZONE CHANGE – RES A TO RES C  
253 CLINTON STREET – PARCEL 10-08-115**

The Board then considered a request submitted by Lee Alcott, on behalf of Ronald Granger, to change 253 Clinton Street, parcel 10-08-115, from Residence A to Residence C.

Mr. Alcott was present to explain the request. He mentioned that his client, Mr. Granger, preferred not to appear in person due to a speech disability.

Mr. Alcott summarized to content of the application packet. He noted that the property is 0.71 acres, and the building has 6,000 square feet, 8 bedrooms, and 5 bathrooms. He said that his client was not aware of the 1999 zone change from Residence B to A, otherwise he would have opposed it at that time.

He said that his client is simply interested in selling the property, and that a change to Residence C would allow it to be marketed for use as a bed and breakfast or a medical office.

He said that the owners of the Taylor Mansion and the church have both stated support of the change.

Mrs. Fields asked how long the property had been on the market.

Mr. Alcott said it had been listed at \$500,000 for about two years with no offers.

Mr. Katzman said that he does not see a good rationale for changing the zoning. He said that he knows Mr. Granger and feels badly about the situation, but circumstances do not warrant a zone change.

Mrs. Fields said that the applicant seeks improved marketability, but she does not want to set precedent for the block to help out one person.

Mr. Davis noted that the Taylor Mansion next door contains nine apartments, despite being zoned Residence A. He said in a lagging real estate market, attempting to preserve every big old house as single-family could lead to blight. If the subject property cannot be sold and put to use, it will begin to deteriorate.

Mrs. Capone said that she does not like the idea of changing the zoning on a speculation of its future use. She would rather consider a zone change once a buyer has made a contingent purchase offer for something that is not allowed in Residence A.

Mrs. Freda said that she is not supporting a change at all to Residence C. She said she feels the Board should protect the neighborhood as 9-12 units would be allowed if the change were to happen.

Mr. Davis said he felt the change was appropriate for the economic growth of the City. Mrs. Fields said that any proposed change should be made at a future date once a use has been identified.

Pam Kennedy of 256 Clinton Street approached the board. She said that she has lived on the street since 1976. She knew the former occupants of 253 Clinton St., Mr. and Mrs. Robert Horr. She recalled Mrs. Horr relaying a story to her that the original owner, Senator Starbuck, had only sold the house to the Horr Family (in 1929) on the condition that it should remain a single family residence.

Mrs. Freda asked if there were deed restrictions in place.

Mr. Alcott said that he had checked, and there were none recorded.

Mr. Katzman moved to recommend that the City Council approve the zone change request submitted by Lee Alcott, on behalf of Ronald Granger, to change 253 Clinton Street, parcel 10-08-115, from Residence A to Residence C.

Mrs. Capone seconded, all voted in opposition.

I, William Fipps, owner, or authorized officer thereof, of property located at 258 Mullin Street in the City of Watertown. I hereby protest any amendment to the Code of the City of Watertown which would provide for a zone change for property located at 253 Clinton Street from Res. A zone to Res. C. zone as defined in the City Code of the City of Watertown.

[Signature] 9.22.14  
Signed Date

STATE OF NEW YORK )  
 ) SS.:  
COUNTY OF JEFFERSON )

On Sept. 22, 2014, before me, personally appeared William Fipps personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity and that by his signature on the instrument, the individual or person upon whose behalf the individual acted, executed the instrument.



Julie A. Cannan  
Notary Public

JULIE A. CANNAN  
Notary Public - State of New York  
No. 01CA4960567  
Qualified in Jefferson County  
Commission Expires December 23, 2017

I, William Fipps, owner, or authorized officer thereof, of property located at 246 Mullin Street in the City of Watertown. I hereby protest any amendment to the Code of the City of Watertown which would provide for a zone change for property located at 253 Clinton Street from Res. A zone to Res. C zone as defined in the City Code of the City of Watertown.

William Fipps 9.22.14  
Signed Date

STATE OF NEW YORK )  
 ) SS.:  
COUNTY OF JEFFERSON )

On Sept. 22, 2014, before me, personally appeared William Fipps personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity and that by his signature on the instrument, the individual or person upon whose behalf the individual acted, executed the instrument.

Julie A. Cannan  
Notary Public

JULIE A. CANNAN  
Notary Public - State of New York  
No. 01CA4960567  
Qualified in Jefferson County  
Commission Expires December 26, 2017





**Legend**

-  253 Clinton Street
-  Zone Change 100' Buffer
-  Signed Petition 14% of Buffer Area



CITY OF WATERTOWN, NEW YORK  
 GIS DEPARTMENT  
 ROOM 305B, MUNICIPAL BUILDING  
 245 WASHINGTON STREET  
 WATERTOWN, NEW YORK 13601  
 TEL: (315) 785-7793

Drawn By: J. Carlsson					
Date: 9/29/2014					
Requested By: A. Nichols					
Date:					
Scale: As Noted					
Map Number: 14-25					
Revision:	Description of Revision:	Date:	By:		



Project: **ZONE CHANGE MAP**  
 (Residence A to Residence C)

Title: **Zone Change 100' Buffer**  
 (253 Clinton Street)

September 29, 2014

To: City Council Members  
From: Jeffrey E. Graham, Mayor  
Subject: Planning a Dog Park

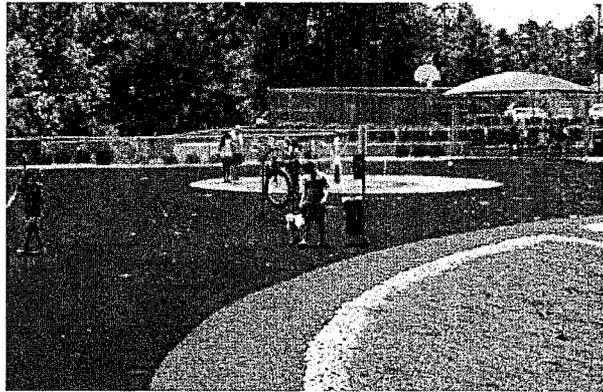
I have been working with the Planning Staff to acquire information on Dog Parks and to identify possible locations. Further information on this is forthcoming.

Attached is some material that I have requested and want to share with the entire Council.



## TIPS FOR BUILDING SUCCESSFUL DOG PARKS IN YOUR COMMUNITY

Park managers today are more frequently being asked to consider dedicating a portion of their parks to be used as off-leash areas for people and their pets. While not always without controversy, these areas often become one of the most popular areas within a park system. Good planning will help you eliminate or reduce many of the problems associated with creating dog parks.



Here are the 20 most common considerations to address as your community moves towards opening a very successful dog park:

**Big Benefits to the Community** – Dog parks are truly a multigenerational park activity for all ages. Despite what opponents say, dog parks are more for people than for dogs, because they attract the adult users who vote to support parks and who are more vocal in the community. Relatively low construction costs and low maintenance costs also yield the greatest amount of recreation opportunities for the investment, and there is a low (if any) user cost. Dog parks also provide outdoor exercise for the majority of park users who do not otherwise participate in organized sports.

**Community Support** – Informal groups, petitions, and 501C-3 non-profit groups promoting dog parks in your community can generate interest and successfully work within the system to create and support local dog parks. However, overzealous or disorganized groups can quickly sink a well engineered plan. Groups must learn to work *with* local agencies, instead of always trying to fight them, in order to be successful. Donations of labor and materials or funding from local businesses generate goodwill and can help get the rest of the community on board with the idea.

**Volunteer Groups** – Volunteers can be a tremendous asset to the dog park to help stretch already strained maintenance budgets. Volunteers can coordinate projects such as raking leaves, spreading surfacing material, installing or repairing fencing, installing agility and exercise equipment, brush clearing and more. Advance sign-ups are critical so that volunteers commit to specific times and show up when expected. Volunteer groups are also often responsible for monitoring the area for trash and dog waste, and replacing pickup bags in the dispensers.

**Know the Users** – Selling the concept to a reluctant community can be challenging; however, your dog park will serve a wide variety of residents. There are nearly 73 million dogs in the US, and 59% of the households have at least one dog. Most park facilities are currently geared towards a narrow range of users such as ages 2 to 12 for playgrounds, or ages 12 to 35 for most ball fields. Dog parks are one of the few multi-generational park activities that offer recreation for almost every age and ability level.

**Choosing a Location** – As in real estate, a good location is a key to success. While neighbors' concerns are sometimes over-exaggerated, they still need to be considered. They may be concerned about barking, loose dogs, smells and inadequate parking, but all of these issues can be resolved. Once established, a dog park becomes a huge recreational asset to the local families as well as the entire community, sometimes even increasing property values. Be sure to avoid locating dog parks adjacent to schools or playgrounds to reduce potential conflicts with children.

**Allow Adequate Space** – The popularity of most dog parks may require a minimum area of half an acre or more, although many smaller urban dog parks are also very successful. Overgrown, neglected and unmanaged areas can become great dog parks; consider re-purposing existing ball fields, lawn bowling or tennis courts, or equestrian arenas, even if doing so is just temporary or seasonal. Inadequate parking can be a big problem especially on weekends, so overflow parking spaces should be considered even if they are unpaved.

**Overcoming Legalities** – Some communities today still have archaic ordinances forbidding pets to be off-leash in *any* public areas. This means the city government may first need to amend local laws to allow your dog park to exist. Instead of attempting to amend your community's entire dog ordinance, consider requesting a special use exemption. A temporary "special use" authorization may help to at least get your park established, and often those temporary locations end up becoming a permanent fixture in the community.

**Professional Design Assistance** – Consider using the talents of an experienced Dog Park Consultant (like us!) or Landscape Architecture firm. They know how to best utilize a space and will factor in weather, access, utilities, drainage, vegetation, visibility and parking. They are also very experienced at presenting plans to the community and public officials, and can act as an important third-party advocate for the park.

**Fencing** – Good fences make good dog parks. Fences should be five feet or higher and be absolutely escape-proof; bury several inches of the fence beneath the surface to help prevent dogs from digging their way out. Self-closing double gates with a 10' transition space are a must to reduce the possibility of dogs escaping unexpectedly. Help prevent aggression and fighting by using closely spaced fence slats between adjacent dog park sections to reduce visibility, and also try to avoid using 90-degree corners which can help prevent more aggressive dogs from trapping unwilling victim dogs. Don't forget to include a maintenance entrance for large equipment like mowers, and consider planning multiple entries into the park to help reduce worn areas. Typical installed costs are about \$25-\$30/linear foot for heavy duty chain link fencing, 6' high, with gates and accessories.

**Water** – Drinking fountains are absolutely essential in any dog park for the health of both dogs and people after exercising. Without drinking fountains, users may be forced to bring buckets of standing water which can be unsanitary; they can spread disease to other dogs or can create mosquito havens. Consider water-spray features or dog wash stations, but ensure you have provided proper drainage as mud quickly becomes a huge problem in dog parks. Irrigation systems can help maintain turf grass in any climate, and reduce smells from urine especially in arid climates. Consider installing two adjacent drains to prevent flooding if one drain happens to become clogged.

**Exercise Equipment** – Without exercise equipment for dogs, your off-leash area is much like a park without a children's playground. Exercise components are for *people* to use in a non-competitive environment with their dogs! Choose components that offer a variety of activities like ramps, tunnels, jumps and weave poles to accommodate the many different skill levels of both the dogs and their owners. Equipment can be in its own area, or be an integral part of the main play area. Arrange components 15-25' apart from each other and arrange them in an evenly spaced, but random fashion which allows users to create a different course each time they visit the park. These activities make your dog park more of a destination and will increase the time users stay at the park and how often they visit.

Because dog urine is highly corrosive, components need to be manufactured with rustproof materials like aluminum, HDPE plastic and stainless steel. All hardware should be stainless steel, and avoid any products made from brittle PVC pipe, steel (which rusts) or lumber. Public parks are also vandalism prone, so choose heavy duty materials that have been created specifically for public dog parks. Unsupervised children sometimes play on dog park equipment, even though it's not intended for their use, so it needs to be extremely durable and safe. For the safety of dogs and park users, immediately remove any unauthorized equipment; injuries caused by unauthorized (but condoned) equipment can quickly lead to expensive lawsuits.

**Park Furniture** – Dog parks help build strong community and social ties. To encourage conversation with other dog owners, consider arranging your benches in an L or U shape. Locate benches away from congested entrance areas to better distribute use throughout the park. Tables with a single center post will help prevent the corrosive effects of dog urine, and make sure your furnishings have rust-proof aluminum frames. Recycled plastic furniture is also a popular choice for dog parks as it highly durable and won't rust or rot over time.

**Accessibility for All** – Off-leash areas should have wide gates and accessible surfacing materials to allow wheelchair and stroller access. Besides paved surfaces, other materials such as rubber matting, turf and certified engineered wood fiber are considered to be ADA accessible and will help to make your dog park a place everyone can enjoy regardless of ability.

**User Control** – Since many communities restrict use to only their residents or to those with passes, some form of an easy-to-monitor control system should be used. Dog tags, parking passes, card swipes, electronic pay stations and radio frequency ID (RFID) tags have all been successful to help monitor park users. In some cases when residents are required to purchase a dog-park pass, the fees should only be used for dog-park maintenance and improvements, instead of going into the city's general funds.

**Sanitation** – Pickup stations and receptacles are absolutely critical for a clean facility. Make sure the bags you offer are oxo-biodegradable and are designed to break down in landfills. Receptacles can be located on the outside of the fences to make trash pickup easier for maintenance staff, and using several small receptacles will make unloading easier than large ones. Consider using signage and/or color coding your receptacles for specific uses like “Trash Only” or “Dog Waste Only.”

**Lighting** – Timed lighting helps to extend the hours of use, but consider using the services of a sports lighting design specialist to avoid spill lighting into the neighborhood. Solar lighting has become very popular in dog parks and is an efficient and affordable solution.

**Restroom Facilities** – While dogs are not too particular about where they go, their owners will expect some sort of facility, even if it is just a portable toilet. This becomes critical at larger destination parks. Video cameras on the building (even fake ones, or just signs that say video cameras are being used) can greatly help to reduce vandalism in your park.

**Surfacing** – While grass is ideal, it will become worn out by enthusiastic canines. Consider reinforcing high-use areas with crushed rock, decomposed granite, artificial turf, rubberized grid or a certified engineered wood fiber. Wood fiber interlocks to stay in place far better than ordinary chips and helps to eliminate the mud problems that can often close a park. The grass adjacent to the fence line is especially susceptible to damage, so consider creating a gravel perimeter track and only maintaining the grass in the middle of the park.

**Shade** – Shade shelters or gazebos are highly recommended to help shield park users from rain, UV rays and hot sun, even in northern climates. Fabric shade shelters are quite inexpensive and may not even require a building permit. However, the fabric roof needs to be removed seasonally in locations where snow is likely. Larger hard-roofed park shelters are a more permanent solution and can become an important gathering and social location in your park.

**Signage** – Good signage can be an effective user-education tool, while bad signage will be completely ignored. Signs should have friendly and colorful graphics, and the text should take a positive tone instead of a long list of “Don’ts.” Keep the rules brief and provide a phone number to contact parks staff in case there is a maintenance issue or other problem at the park. Materials like fiberglass and lexan are easily cleaned of spray paint or markers, since any flat surface can become a graffiti target. Fast removal sends a signal to vandals that graffiti is not tolerated and shows park users that you care.

These tips will help make your dog park more successful, from concept through the grand opening. If you have any additional suggestions on how to create better dog parks, please send your tips to us at [sales@dog-on-it-parks.com](mailto:sales@dog-on-it-parks.com).

© *Dog-On-It-Parks, Inc.*, 2010  
(Revised 2012)



CITY OF WATERTOWN  
ENGINEERING DEPARTMENT  
MEMORANDUM

DATE: 1 October 2014

TO: Sharon Addison, City Manager

FROM: Justin Wood, City Engineer

SUBJECT: Barben Green Subdivision - Street and Utility Dedications Update

At the Sept. 2<sup>nd</sup> 2014 City Council meeting, Council directed the City Engineer to setup a meeting with the property owner of the Barben Green Subdivision to discuss the dedication of streets and utilities within the development. The Barben Green subdivision, known as VL-4 Sunset Ridge, includes two streets, Loomus Drive and Spindle Lane, water mains, storm and sanitary sewers, as well as a sanitary sewer pump station that the developer would like to dedicate to the City.

I met with Patrick Donegan, a representative for the property owner, on September 26<sup>th</sup> 2014 to address what issues exist, how they can be resolved, and who would be responsible for them.

Issues 1-3, associated with the infrastructure and street network, have existed since the site was first developed in the late 80's. While these issues do not necessarily prohibit the City from accepting the streets, they should be acknowledged and considered prior to making a decision.

1. **Non Standard Curbing** – The concrete gutters are not a standard city application, but they are in decent condition overall.
2. **Non Standard National Grid Light Poles** - The light poles are non-standard for National Grid but they do maintain them and the City pays to electrify them.
3. **No Sidewalks** – Installation of sidewalks would conflict with numerous encroachments and require removal of trees, relocation of utility poles, and possibly fire hydrants. Additionally, installation of sidewalks on the east (uphill) side of Loomus Drive would also make transitions at the driveways difficult to traverse.

\*Issues 4-7 can and should be addressed prior to accepting the streets and utilities\*

4. **No Right of Way Monumentation** – Survey Monuments can be installed in the pavement to denote the street right of way. A majority of City streets are monumented to allow the ROW to be determined in a simple, consistent manner.
5. **Existing Utility Locations** – The existing water, storm and sanitary sewers, as well as the sanitary pump station can be surveyed to determine if they are located with the Street ROW. If any of the utilities fall outside the ROW, easements will have to be acquired from private property owners prior to dedication of the utilities to the City.

6. **Verify Condition of Existing Utilities** - Records from the Water Dept. and Sewer Dept reveal little maintenance or repair work to the water and sewer systems has been necessary over the years. The pump station, located at the intersection of Loomus Dr. and Spindle Ln., is also maintained by the City and reported to be in good condition. To the best of our knowledge, the existing utilities are generally in good condition, shall the City decide to accept them.
7. **Acquire a Storm Sewer Easement** – Two (2) 24” HDPE pipes drain the stormwater pond area west of Loomus Drive and should be acquired by the City with an easement to allow future maintenance.

A bulk of the work necessary to dedicate the streets and utilities to the City involves surveying, map creation, and the development of legal documents. At a minimum, the following tasks will need to be performed prior to dedication of the streets and utilities:

- Survey the street ROW, and existing utilities.
- Prepare a street ROW map, and boundary descriptions to be included in the dedication documents.
- Prepare Utility Easement documents for the storm sewer outlet, as well as any portion of the existing utilities located outside the street ROW.
- Prepare Deeds and a Bill of Sale to convey the street and utilities to the City.

Mr. Donegan said he is willing to hire a surveyor to locate the existing utilities and street ROW, prepare the maps, descriptions, deeds and easement documents. He is also willing to hire a surveyor stake out monument locations and create new monument maps for city records.

In return, he has asked the City to supply and install the survey monuments. We have a supply of monuments in stock, but it would be up to Council to commit DPW resources to install the estimated 8-10 monuments.

All things considered, this is a development with streets and utilities which have been maintained by the City for many years, and presumed by its residents to be City owned. While some aspects of the street do not meet city standards, they do not necessarily preclude acceptance thereof. The remaining impediments to dedication are the tasks outlined above, which the property owner has offered to complete. At Council’s direction, I will report back to Mr. Donegan whether the City is agreeable to supplying the monuments and performing the installation, as well as any additional conditions of acceptance you may have. If the property owner is agreeable to the terms of acceptance, as set forth by Council, I will notify them to proceed with the necessary survey and legal work to dedicate the streets and utilities to the City.

Cc: Gene Hayes, Superintendent of Public Works  
Mike Sligar, Superintendent of Water  
Ken Mix, Planning and Community Development Coordinator

September 16, 2014

To: The Honorable Mayor and City Council  
From: James E. Mills, City Comptroller  
Subject: Sales Tax Revenue – August 2014

The City has received the monthly sales tax revenue amount from Jefferson County. In comparison to August 2013, the sales tax revenue on an actual to actual basis is up \$6,808 or 0.47%. In comparison to the original budget projection for the month of August, sales tax is down \$33,881 or 2.25%.

The year-to-date actual receipts are down \$72,943 or 2.47% while the year-to-date receipts on a budget basis are down \$155,119 or 5.10%. Year-to-date sales tax revenue is at \$2,883,514.

The attached spreadsheet shows the detail collections for this year and last year along with the budgeted amounts. Collections for the Fiscal Years' 2010-11, 2011-12, 2012-13 and 2013-14 have been included for historical perspective.

Please note that this payment represents an estimated payment made by the State to the County and will the quarter be trued up by the State with the October payment.

	<u>Actual 2010-11</u>	<u>Actual 2011-12</u>	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Actual 2014-15</u>	<u>Variance</u>	<u>% Inc/(Dec) to Prior Year</u>	<u>Quarterly Variance</u>	<u>% Inc/(Dec) to Prior Quarter</u>
July	\$ 1,294,030	\$ 1,359,433	\$ 1,361,364	\$ 1,492,579	\$ 1,412,829	\$ (79,750)	-5.34%		
August	\$ 1,250,127	\$ 1,319,714	\$ 1,357,130	\$ 1,463,877	\$ 1,470,685	\$ 6,808	0.47%		
September	\$ 1,777,374	\$ 1,886,899	\$ 2,071,785	\$ 1,760,254	\$ -		0.00%	(72,943)	-1.55%
October	\$ 1,147,531	\$ 1,215,879	\$ 1,301,624	\$ 1,584,174	\$ -		0.00%		
November	\$ 1,203,035	\$ 1,207,881	\$ 1,274,589	\$ 1,116,784	\$ -		0.00%		
December	\$ 1,681,408	\$ 1,897,409	\$ 1,714,672	\$ 1,543,425	\$ -		0.00%	-	0.00%
January	\$ 1,213,795	\$ 1,195,675	\$ 1,276,483	\$ 1,238,468	\$ -		0.00%		
February	\$ 984,089	\$ 1,036,230	\$ 1,160,663	\$ 1,076,005	\$ -		0.00%		
March	\$ 1,445,902	\$ 1,624,451	\$ 1,453,454	\$ 1,471,964	\$ -		0.00%	-	0.00%
April	\$ 1,190,708	\$ 1,217,913	\$ 1,293,493	\$ 1,271,765	\$ -		0.00%		
May	\$ 1,164,270	\$ 1,224,057	\$ 1,373,513	\$ 1,298,653	\$ -		0.00%		
June	\$ 1,654,800	\$ 2,029,525	\$ 1,609,032	\$ 1,699,052	\$ -		0.00%	-	0.00%
YTD	<u>16,007,070</u>	<u>\$ 17,215,066</u>	<u>\$ 17,247,801</u>	<u>\$ 17,017,001</u>	<u>\$ 2,883,514</u>	<u>\$ (72,943)</u>	<u>-2.47%</u>		

	<u>Original Budget</u>		<u>Variance</u>	<u>%</u>	<u>Quarterly Variance</u>	<u>% Inc/(Dec) to Prior Quarter</u>
	<u>2014-15</u>	<u>Actual 2014-15</u>				
July	\$ 1,534,067	\$ 1,412,829	\$ (121,238)	-7.90%		
August	\$ 1,504,566	\$ 1,470,685	\$ (33,881)	-2.25%		
September	\$ 1,809,181	\$ -		0.00%	(155,119)	-3.20%
October	\$ 1,628,207	\$ -		0.00%		
November	\$ 1,147,826	\$ -		0.00%		
December	\$ 1,586,326	\$ -		0.00%	-	0.00%
January	\$ 1,272,892	\$ -		0.00%		
February	\$ 1,105,913	\$ -		0.00%		
March	\$ 1,512,879	\$ -		0.00%	-	0.00%
April	\$ 1,307,115	\$ -		0.00%		
May	\$ 1,334,750	\$ -		0.00%		
June	\$ 1,746,279	\$ -		0.00%	-	0.00%
YTD	<u>\$ 17,490,000</u>	<u>\$ 2,883,514</u>	<u>\$ (155,119)</u>	<u>-5.10%</u>		

# FALL DROP OFF

FOR CITY OF WATERTOWN RESIDENTS



The City of Watertown will once again offer a bulk drop off program to City residents. This is an opportunity to dispose of bulk items such as furniture, appliances, windows, cabinets, fencing, yard furniture, and small quantities of construction and demolition materials such as siding, steps, scrap lumber, and floor coverings.

## ELECTRONIC EQUIPMENT AND HAZARDOUS WASTE PRODUCTS WILL NOT BE ACCEPTED

On October 4th, at the Jefferson County Highway Building, 21897 CR 190 (Outer West Main Street) items such as hazardous household waste, electronics, rechargeable batteries and pharmaceuticals will be collected at no charge. Call (315) 661-3234 for more information.

**Saturday**  
**October 18, 2014**  
**9:00 am - 4:00 pm**  
**Coffeen Street**  
**Fairgrounds Arena**  
**Parking Lot**

**QUESTIONS?**  
Call The  
Department of  
Public Works at  
785-7770 or 785-7842

## FEE STRUCTURE

Automobiles / SUV's (1/2 cubic yard)	\$10
Mini Van/Compact Pick-up Truck	\$20
Pick-up Truck (no rack/extended sides)	\$25
Pick-up Truck (with side racks)	\$45
Utility Trailer (variable sizes)	\$25- \$45
White Goods (large metal appliances)	FREE
Tires (autos/van/pick-up only)	\$5.00 Each
Batteries (car, truck, boat)	\$5.00 Each

**REQUIREMENTS:** Residency Verification (valid driver's license or other appropriate ID).

**FEES:** To be paid in cash or check prior to unloading.

**UNLOADING OF VEHICLES** and placing of the bulk items into containers is the responsibility of customer.

**FEE STRUCTURE** is based on size of vehicle used as shown above. Excess loads will be subject to additional charges, depending upon estimated volumes and/or average weights of material brought in for disposal.



**@ THE FAIRGROUNDS ARENA**

## RESTRICTIONS

- **NO YARD WASTE** - Brush, limbs, grass clippings, garden waste are prohibited.
- **NO DUMP TRUCKS** - Only cars, vans, pick-up trucks, and utility trailers will be allowed on site.
- **NO REFUSE** - Items that normally would be picked up by your regular weekly trash collection are prohibited.

VISIT [www.watertown-ny.gov](http://www.watertown-ny.gov)

Obtain further information on City services, including an updated list of allowed bi-weekly recyclables, as designated by Jefferson County.

