

**CITY OF WATERTOWN, NEW YORK
AGENDA**

This shall serve as notice that the next regularly scheduled meeting of the City Council will be held on Monday, October 18, 2010, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF MINUTES

COMMUNICATIONS

PRIVILEGE OF THE FLOOR

RESOLUTIONS

- Resolution No. 1 - Appointment to the Roswell P. Flower Memorial Library Board of Trustees, Carolyn D. Weldon
- Resolution No. 2 - Appointment to the Roswell P. Flower Memorial Library Board of Trustees, Maria Mesires
- Resolution No. 3 - Approving Supplemental Appropriation No. 2 For Fiscal Year 2009-10 for Various Accounts
- Resolution No. 4 - Accepting the Inter-Municipal Memorandum of Understanding Regarding Water Quality in the Watershed of the Black River and Appointing a Designee to the Inter-Municipal Coordinating Organization
- Resolution No. 5 - Accepting Bid for the Roof Replacement on the Administration Building at Thompson Park, Continental Construction
- Resolution No. 6 - Accepting Bid for Renovations to the Department of Public Works Wash Bay, Continental Construction
- Resolution No. 7 - Accepting Bid for Renovations to the Department of Public Works Wash Bay, Burns Brothers Contractors, Inc.

Resolution No. 8 - Authorizing Supplemental Agreement No. 1 to Standard Federal Aid Highway And Marchiselli Aid Project Agreement, Factory Street Reconstruction, PIN 775315; D032467, Preliminary Engineering and Right of Way Incidentals

ORDINANCES

LOCAL LAW

PUBLIC HEARING

OLD BUSINESS

Tabled - Health Insurance Plan Design Changes

STAFF REPORTS

1. Sales Tax Revenue – September 2010 – Quarter End

NEW BUSINESS

EXECUTIVE SESSION

WORK SESSION

ADJOURNMENT

NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY, NOVEMBER 1, 2010.

Res No. 1

October 7, 2010

To: Members of the City Council

From: Mayor Jeffrey E. Graham

Subject: Appointment to the Roswell P. Flower Memorial Library Board,
Carolyn D. Weldon

Several months ago, City Council approved the appointment of Jeffrey J. Weldon to the Flower Memorial Library Board of Directors. Recently, Mr. Weldon informed me that the travel requirements of his job forced him to resign.

Fortunately his wife, Carolyn D. Weldon, is also very active and interested in the Flower Memorial Library and has expressed a willingness to serve out Mr. Weldon's term. I have met with Mrs. Weldon, and she is a true devotee of the Library and is enthused about serving. She also comes highly recommended by current Board President, Maxine Quigg.

Therefore, I nominate Mrs. Weldon and would appreciate the consideration of Council on this nomination.

RESOLUTION

Page 1 of 1

Appointment to the Roswell P. Flower Memorial Library Board of Trustees, Carolyn D. Weldon

Council Member BURNS, Roxanne M.

Council Member BUTLER, Joseph M. Jr.

Council Member MACALUSO, Teresa R.

Council Member SMITH, Jeffrey M.

Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

BE IT RESOLVED that the City Council of the City of Watertown, New York, hereby appoints Carolyn D. Weldon, 929 Ives Street, Watertown, New York, to the Roswell P. Flower Memorial Library Board of Trustees, to fill the unexpired term of Jeffry J. Weldon, which term expires December 31, 2016.

Seconded by

Res No. 2

October 14, 2010

To: Members of the City Council

From: Mayor Jeffrey E. Graham

Subject: Appointment to the Roswell P. Flower Memorial Library Board,
Maria Mesires

Recently, Library Board Member Brenna Ginger resigned her seat as she is moving out of the City of Watertown.

Fortunately, a City School District teacher, Maria Mesieres had made a previous request to serve on the Library Board, and upon reviewing her qualifications and interviewing her, I asked her to meet with the Board and its President, Maxine Quigg.

Both they and I enthusiastically support Ms. Mesires for appointment to the Library Board, and I offer her nomination to the City Council at this time.

She has a Masters in Science Education from Syracuse University and a Masters in Literacy as well. She also attended St. Lawrence University. She is currently a 7th Grade Science Teacher at Case Middle School and has been so for seven years. I would appreciate Council's review of this nomination, and again, recommend her for approval to fill the remainder of Ms. Ginger's term.

RESOLUTION

Page 1 of 1

Appointment to the Roswell P. Flower Memorial Library Board of Trustees, Maria Mesires

Council Member BURNS, Roxanne M.

Council Member BUTLER, Joseph M. Jr.

Council Member MACALUSO, Teresa R.

Council Member SMITH, Jeffrey M.

Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

BE IT RESOLVED that the City Council of the City of Watertown, New York, hereby appoints Maria Mesires, 231 Harewood Avenue, Watertown, New York, to the Roswell P. Flower Memorial Library Board of Trustees, to fill the unexpired term of Brenna Ginger, which term expires December 31, 2019.

Seconded by

Res No. 3

October 14, 2010

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: Authorizing Supplemental Appropriations No. 2 for General,
Water, Sewer, Library and Self-Funded Health Insurance Funds

The City is required to file its Annual Financial Report with the New York State Comptroller by October 31st of every year. In connection with this report it is necessary to transfer budget appropriations between various line items to bring certain accounts within budget. No fund expended more than was originally appropriated. The attached resolution provides for the establishment of a supplemental appropriation to cover overdrawn accounts in the 2009-10 General, Water, Sewer, Library and Self-Funded Health Insurance Funds.

RESOLUTION

Page 1 of 4

Approving Supplemental Appropriation No. 2
For Fiscal Year 2009-10 for Various Accounts

	YEA	NAY
Council Member BURNS, Roxanne M.		
Council Member BUTLER, Joseph M. Jr.		
Council Member MACALUSO, Teresa R.		
Council Member SMITH, Jeffrey M.		
Mayor GRAHAM, Jeffrey E.		
Total		

Introduced by

RESOLVED by the City Council of the City of Watertown, New York that the total amount of \$213,200 is hereby transferred and appropriated from and to the following accounts of the listed funds for FY 2009-10 for the reasons shown:

<u>GENERAL FUND</u>				<u>Increase</u>		
A	1210	810	MAYOR	NYS Retirement	\$ 350	Under appropriated
A	1230	440	MUNICIPAL EXECUTIVE	Fees, Non-employee	\$ 2,525	Flu shots
A	1230	810	MUNICIPAL EXECUTIVE	NYS Retirement	\$ 1,000	Under appropriated
A	1315	430	COMPTRROLLER	Contracted Services	\$ 15,000	Original appropriation in A1315.0450
A	1315	440	COMPTRROLLER	Fees, Non-employee	\$ 1,500	Under appropriated
A	1345	810	PURCHASING	NYS Retirement	\$ 100	Under appropriated
A	1362	430	TAX ADVERTISING	Contracted Services	\$ 1,550	Under appropriated
A	1420	450	LAW	Miscellaneous	\$ 350	Under appropriated
A	1440	110	ENGINEERING	Salaries	\$ 2,050	Under appropriated
A	1490	440	PUBLIC WORKS ADMIN.	Fees, Non-employee	\$ 100	Under appropriated
A	1490	840	PUBLIC WORKS ADMIN.	Workers' Compensation	\$ 8,400	Under appropriated
A	1680	450	INFORMATION TECHNOLOGY	Miscellaneous	\$ 200	Under appropriated
A	3120	130	POLICE	Wages	\$ 16,500	Under appropriated
A	3120	185	POLICE	On-call Pay	\$ 650	Under appropriated
A	3120	455	POLICE	Vehicle Expense	\$ 24,500	Under appropriated
A	3120	840	POLICE	Workers' Compensation	\$ 18,000	Under appropriated
A	3410	130	FIRE	Wages	\$ 1,750	Under appropriated
A	3410	840	FIRE	Workers' Compensation	\$ 5,500	Under appropriated
A	3620	140	CODE ENFORCEMENT	Temporary	\$ 100	Under appropriated
A	3620	170	CODE ENFORCEMENT	Out of Code	\$ 100	Under appropriated
A	3620	410	CODE ENFORCEMENT	Utilities	\$ 100	Under appropriated
A	5010	455	MUNICIPAL MAINTENANCE	Vehicle Expense	\$ 4,500	Under appropriated
A	5010	460	MUNICIPAL MAINTENANCE	Materials and Supplies	\$ 2,000	Under appropriated
A	5010	810	MUNICIPAL MAINTENANCE	NYS Retirement	\$ 6,750	Under appropriated
A	5110	455	MAINTENANCE OF ROADS	Vehicle Expense	\$ 5,500	Under appropriated
A	5142	410	SNOW REMOVAL	Utilities	\$ 100	Under appropriated
A	5142	810	SNOW REMOVAL	NYS Retirement	\$ 200	Under appropriated
A	5186	140	TRAFFIC CONTROL & LIGHTING	Temporary	\$ 225	Under appropriated
A	5630	140	BUS	Temporary	\$ 500	Under appropriated

RESOLUTION

Page 2 of 4

Approving Supplemental Appropriation No. 2
For Fiscal Year 2009-10 for Various Accounts

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member MACALUSO, Teresa R.
Council Member SMITH, Jeffrey M.
Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

A	5630	410	BUS	Utilities	\$	225	Under appropriated
A	5630	420	BUS	Insurance	\$	250	Under appropriated
A	5630	430	BUS	Contracted Services	\$	675	Under appropriated
A	5630	460	BUS	Materials and Supplies	\$	500	Under appropriated
A	5630	840	BUS	Workers' Compensation	\$	125	Under appropriated
A	6410	430	PUBLICITY	Contracted Services	\$	3,700	Under appropriated
A	7020	810	RECREATION ADMIN.	NYS Retirement	\$	200	Under appropriated
A	7110	440	THOMPSON PARK	Fees, Non-employee	\$	100	Under appropriated
A	7110	810	THOMPSON PARK	NYS Retirement	\$	2,000	No original appropriation
A	7140	150	PLAYGROUNDS	Overtime	\$	100	No original appropriation
A	7140	450	PLAYGROUNDS	Miscellaneous	\$	100	Under appropriated
A	7140	810	PLAYGROUNDS	NYS Retirement	\$	4,100	Under appropriated
A	7141	140	FAIRGROUNDS	Temporary	\$	2,400	Under appropriated
A	7141	810	FAIRGROUNDS	NYS Retirement	\$	3,800	No original appropriation
A	7141	830	FAIRGROUNDS	Social Security	\$	100	Under appropriated
A	7143	150	ATHLETIC PROGRAMS	Overtime	\$	150	Under appropriated
A	7143	810	ATHLETIC PROGRAMS	NYS Retirement	\$	800	No original appropriation
A	7180	460	SWIMMING POOLS	Materials and Supplies	\$	3,000	Under appropriated
A	7180	810	SWIMMING POOLS	NYS Retirement	\$	7,800	No original appropriation
A	7265	140	ICE ARENA	Temporary	\$	150	Under appropriated
A	7265	430	ICE ARENA	Contracted Services	\$	4,200	Under appropriated
A	7265	440	ICE ARENA	Fees, Non-employee	\$	300	Under appropriated
A	7265	810	ICE ARENA	NYS Retirement	\$	3,800	No original appropriation
A	7265	840	ICE ARENA	Workers' Compensation	\$	1,700	Under appropriated
A	8140	140	STORM SEWER	Temporary	\$	325	Under appropriated
A	8140	460	STORM SEWER	Materials and Supplies	\$	4,000	Under appropriated
A	8160	430	REFUSE AND RECYCLE	Contracted Services	\$	14,325	Under appropriated
A	8160	440	REFUSE AND RECYCLE	Fees, Non-employee	\$	4,600	Under appropriated
A	9040	800	OTHER EXPENSES	Workers' Compensation	\$	3,200	Under appropriated
A	9050	800	OTHER EXPENSES	Unemployment Insurance	\$	350	Under appropriated
A	9065	800	OTHER EXPENSES	Health Ins.- Medicare Reimb.	\$	125	Under appropriated
A	9710	700	OTHER EXPENSES	Serial Bonds - Interest	\$	450	Under appropriated
TOTAL						<u>\$ 187,750</u>	

				<u>Decrease</u>		
A	1315	450	COMPROLLER	Miscellaneous	\$	(17,000)
A	1364	430	PROPERTY ACQUIRED	Contracted Services	\$	(40,000)
A	1440	140	ENGINEERING	Temporary	\$	(20,000)
A	1640	460	CENTRAL GARAGE	Materials and Supplies	\$	(20,000)
A	1930	430	JUDGEMENT & CLAIMS	Contracted Services	\$	(18,000)
A	3120	110	POLICE	Salaries	\$	(26,750)
A	3120	150	POLICE	Overtime	\$	(46,000)
TOTAL						<u>\$ (187,750)</u>

RESOLUTION

Page 3 of 4

Approving Supplemental Appropriation No. 2
For Fiscal Year 2009-10 for Various Accounts

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member MACALUSO, Teresa R.
Council Member SMITH, Jeffrey M.
Mayor GRAHAM, Jeffrey E.

YEA	NAY

Total

WATER FUND

				<u>Increase</u>	
F	8310	450	WATER ADMINISTRATION	Miscellaneous	\$ 650 Under appropriated
F	8310	840	WATER ADMINISTRATION	Workers' Compensation	\$ 550 Under appropriated
F	8330	450	WATER PURIFICATION	Miscellaneous	\$ 400 Under appropriated
F	8330	465	WATER PURIFICATION	Equipment < \$5,000	\$ 3,000 Under appropriated
F	8330	840	WATER PURIFICATION	Workers' Compensation	\$ 4,600 Under appropriated
F	8340	440	TRANSMISSION & DISTRIBUTION	Fees, Non-employee	\$ 100 Under appropriated
F	8340	450	TRANSMISSION & DISTRIBUTION	Miscellaneous	\$ 1,150 Under appropriated
F	9089	800	OTHER EXPENSES	Other Employee Benefits	\$ 350 Under appropriated
TOTAL					<u>\$ 10,800</u>

				<u>Decrease</u>	
F	8330	460	WATER PURIFICATION	Materials and Supplies	\$ (10,800)
TOTAL					<u>\$ (10,800)</u>

SEWER FUND

				<u>Increase</u>	
G	8110	450	SEWER ADMINISTRATION	Miscellaneous	\$ 275 Under appropriated
G	8110	810	SEWER ADMINISTRATION	NYS Retirement	\$ 100 Under appropriated
G	8110	840	SEWER ADMINISTRATION	Workers' Compensation	\$ 550 No original appropriation
G	8120	130	SANITARY SEWER	Wages	\$ 1,050 Under appropriated
G	8120	140	SANITARY SEWER	Temporary	\$ 100 Under appropriated
G	8130	410	TREATMENT AND DISPOSAL	Utilities	\$ 8,600 Under appropriated
G	8130	420	TREATMENT AND DISPOSAL	Insurance	\$ 950 Under appropriated
G	8130	850	TREATMENT AND DISPOSAL	Health Insurance	\$ 200 Under appropriated
G	9089	800	OTHER EXPENSES	Other Employee Benefits	\$ 350 Under appropriated
G	9070	800	OTHER EXPENSES	Compensated Absences	\$ 1,000 Under appropriated
Total					<u>\$ 13,175</u>

				<u>Decrease</u>	
G	1990	430	CONTINGENCY	Contracted Services	\$ (8,600)
G	8130	460	TREATMENT AND DISPOSAL	Materials and Supplies	\$ (4,575)
Total					<u>\$ (13,175)</u>

LIBRARY FUND

				<u>Increase</u>	
L	7410	130	LIBRARY	Wages	\$ 100 Under appropriated
L	7410	460	LIBRARY	Materials and Supplies	\$ 250 Under appropriated
L	9040	800	OTHER EXPENSES	Worker's Compensation	\$ 675 Under appropriated
L	9089	800	OTHER EXPENSES	Other Employee Benefits	\$ 200 Under appropriated
L	9070	800	OTHER EXPENSES	Compensated Absences	\$ 150 Under appropriated
L	9950	900	OTHER EXPENSES	Transfer to Capital	\$ 100 Under appropriated
Total					<u>\$ 1,475</u>

RESOLUTION

Page 4 of 4

Approving Supplemental Appropriation No. 2
For Fiscal Year 2009-10 for Various Accounts

Council Member BURNS, Roxanne M.
Council Member BUTLER, Joseph M. Jr.
Council Member MACALUSO, Teresa R.
Council Member SMITH, Jeffrey M.
Mayor GRAHAM, Jeffrey E.

YEA	NAY

Total Decrease

L 7410 465 LIBRARY
Total

Equipment < \$5,000

\$ (1,475)
\$ (1,475)

SELF FUNDED HEALTH INSURANCE FUND

MS 1710 430 SELF FUNDED HEALTH INS.
MS 1711 810 SELF FUNDED HEALTH INS.

Contracted Services
Retirement

Increase
\$ 1,100 Under appropriated
\$ 200 Under appropriated
\$ 1,300

MS 1711 110 SELF FUNDED HEALTH INS.

Salaries

Decrease
\$ (1,300)
\$ (1,300)

Seconded by

Res No. 4

October 14, 2010

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, Planning and Community Development Coordinator

Subject: Accepting the Inter-Municipal Memorandum of Understanding Regarding Water Quality in the Watershed of the Black River and Appointing a Designee to the Inter-Municipal Coordinating Organization

Mayor Jeffrey E. Graham requested that the attached resolution be prepared for the City Council's consideration.

The Lewis County Soil and Water Conservation District has invited the City to join the Inter-Municipal Coordinating Organization for the Black River Watershed by adopting the attached Memorandum of Understanding (MOU).

A copy of the Executive Summary of the Black River Watershed Management Plan was included with the City Council's Agenda for its October 4, 2010 meeting.

Advantage Watertown has reviewed the MOU and adopted a motion endorsing the Watershed Management Plan and is recommending that the City Council sign on to the MOU.

The resolution authorizes and directs Mayor Jeffrey E. Graham to sign the MOU. It is also intended to appoint the City Council's designee to the Inter-Municipal Coordinating Organization but the name has been left blank. The resolution should be amended to fill in the blank with the Council's selection.

RESOLUTION

Page 1 of 1

Accepting the Inter-Municipal Memorandum of Understanding Regarding Water Quality in the Watershed of the Black River and Appointing a Designee to the Inter-Municipal Coordinating Organization

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

Introduced by

WHEREAS a Memorandum of Understanding regarding water quality in the Black River Watershed has been drafted for consideration by the Counties, Soil and Water Conservation Districts, City, Towns and Villages within the watershed, a copy of which is attached and made part of this Resolution,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown that it accepts the Inter-Municipal Memorandum of Understanding regarding water quality in the watershed of the Black River and hereby authorizes and directs the Mayor Jeffrey E. Graham to sign the Memorandum on behalf of the City Council, and

BE IT FURTHER RESOLVED that _____ is appointed as the City Council's designee to the Inter-Municipal Coordinating Organization for the Black River Watershed.

Seconded by

Intermunicipal Memorandum Of Understanding

Intermunicipal Memorandum Of Understanding (MOU) among Lewis, Jefferson, Oneida, Herkimer and Hamilton Counties (hereinafter referred to as the Counties), Soil and Water Conservation Districts in the Counties (hereinafter referred to as the Districts), City, Towns and Villages in the Counties (listed below and hereinafter referred to as the City, Towns and Villages) regarding water quality in the Watershed of the Black River.

Hamilton County

Town of Arietta
Town of Inlet
Town of Lake Pleasant
Town of Long Lake
Town of Morehouse
Village of Speculator

Herkimer County

Town of Ohio
Town of Russia
Town of Webb

Jefferson County

City of Watertown
Town of Brownville
Town of Champion
Town of Hounsfield
Town of LeRay
Town of Pamela
Town of Rutland
Town of Watertown
Town of Wilna
Town of Worth
Village of Black River
Village of Brownville
Village of Carthage
Village of Deferiet
Village of Dexter
Village of Glen Park
Village of Herrings
Village of West Carthage

Lewis County

Town of Croghan
Town of Denmark
Town of Greig
Town of Harrisburg
Town of Lewis
Town of Leyden
Town of Lowville
Town of Lyonsdale
Town of Martinsburg
Town of Montague
Town of New Bremen
Town of Pinckney
Town of Turin
Town of Watson
Town of West Turin
Village of Castorland
Village of Constableville
Village of Copenhagen
Village of Croghan
Village of Lowville
Village of Lyons Falls
Village of Port Leyden
Village of Turin

Oneida County

Town of Ava
Town of Boonville
Town of Forestport
Town of Remsen
Town of Steuben
Village of Boonville
Village of Remsen

WHEREAS, the Counties, Districts, City, Towns and Villages recognize the benefits of cooperating to achieve improved water quality in the Black River watershed; and

WHEREAS, the Counties coordinate water quality management activities through their Districts, Water Quality Coordinating Committees and Planning Departments; and

WHEREAS, in 2007, the Town of Greig received two grants (Phase I and Phase II) totaling \$160,000 from New York State Department of State Division of Coastal Resources with funds provided under Title 11 of the Environmental Protection Fund Black River Watershed Management Plan; and

WHEREAS, in 2007, the Lewis County Soil and Water Conservation District became the community contact and project manager for the Black River Watershed Management Plan project, and

WHEREAS, the Counties, Districts, City, Towns and Villages recognize that the Black River watershed encompasses all or part of the communities in the table above and that the land uses in these jurisdictions have an impact on water quality within the Black River Watershed,

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, the Counties, Districts, City, Towns and Villages hereto mutually agree as follows:

1. The term of this MOU shall be from, 2010 through December 31, 2015. At such time, this MOU may be renewed, amended, or terminated. Any party may terminate this MOU upon 60 days written notice to the other parties.
2. The goals to be accomplished pursuant to this agreement are as follows:
 - a. Ensure the completion, publication and distribution of the Black River Watershed Management Plan.
 - b. Assist the Project Manager in gathering data and information.
 - c. Encourage participation by all Black River watershed Counties, Districts, City, Towns and Villages, as well as participation by environmental organizations, economic interests, and citizens.
 - d. Establish and encourage participation in an Annual Conference to provide all who live, work, recreate, or have an interest in the Black River Watershed, an opportunity to learn about and discuss issues that face the Black River, as well as how to become better stewards of the Black River. The Annual Conference will cover an array of issues ranging from such topics as storm water management, invasive species, and water-based recreation to water quality and watershed protection. This Annual Conference may also offer local planning and zoning board members the opportunity to partake in newly identified annual training requirements.
 - e. Educate the public within the Black River watershed about the Black River Watershed Management Plan and water quality management principles and programs.
 - f. Work cooperatively to protect and restore water quality in the Black River watershed and to meet federal, state, and local regulations pertaining to water quality.
3. The working relationship among the participating agencies is to be based on the following principles:
 - a. For purposes of this MOU, the relationship among the Counties, Districts, City, Towns and Villages is cooperative and advisory.
 - b. The Counties, Districts, City, Towns and Villages will share information about activities that affect water and work together on activities that affect water quality.
4. The Counties will each designate one or more Appointed Designees to assist with review and implementation of the Black River Watershed Management Plan. Any City, Town or Village may also sign on to this MOU and designate an Appointed Designee to assist with review and implementation

5. This MOU may be modified or amended only in writing duly executed by all parties, which shall be attached to and become a part of this MOU.
6. If any of the Counties, Districts, City, Towns or Villages in the Black River Watershed who are not currently a party to this MOU chooses to become a party to this MOU, they can do so upon notice to all the Counties, Districts, City, Towns and Villages.
7. This MOU constitutes the entire agreement among the Counties, Districts, City, Towns and Villages. The MOU shall be governed by and, construed in accordance with the laws of New York State without regard or reference to its conflict of laws and principles.
8. Each signatory to this MOU will be responsible for its own acts and omissions, and shall not be responsible for the acts or omissions of any other party. Further, each signatory to this MOU specifically reserves its rights to seek relief in the appropriate forum for any loss or damage incurred as a result of the acts or omissions of others, whether or not they are a party to this agreement.

SIGNATURE PAGE

OFFICIAL SIGNATORY TO THE MOU

Signature

Printed Name

Title

Name of Municipality or Organization

Email Address

Phone Number

Mailing Address

Date

APPOINTED DESIGNEE (If different than the above Official Signatory)

Printed Name of Appointed Designee

Title of Appointed Designee

Email Address of Appointed Designee

Agency, Club, Group, other, etc.
represented by the Appointed Designee

Mailing Address of Appointed Designee

Phone Number of Appointed Designee



Lewis County

Soil and Water Conservation District

5274 Outer Stowe St., Suite 1 Lowville, NY 13367 Phone (315)376-6122 Fax (315) 376-8717

Dear Community,

The Black River Watershed Management Plan (Plan) is now complete and is enclosed in this envelope on cd. Also included in this mailing are findings and recommendations tailored for each municipality and the subwatershed(s) the municipality resides within. We are writing you today to request that you sign on to the enclosed Memorandum of Understanding (MOU), which establishes an Intermunicipal Coordinating Organization (ICO) for the Black River Watershed.

The MOU is meant to both raise community awareness about the Plan's existence and to establish that each community in the ICO agrees to work within its' own boundaries to protect and restore water quality in the Black River Watershed, as outlined in the Plan. The purpose of the ICO is to facilitate communication and cooperation of the involved local governments, which is essential to implementing the Plan's recommendations. The goals of the ICO are to:

- Ensure that communities take a holistic approach to addressing watershed issues
- Achieve the highest and best results for water quality projects by taking a comprehensive approach to addressing issues
- Generate opportunities for additional project funding to the communities that have signed-on

For purposes of this MOU, the relationship among the municipalities will be cooperative and advisory only. The municipalities within each of Counties will share information about activities that affect water and work together on activities that affect water quality. It also asks that the Counties each designate one or more Official County representatives to assist with implementation of the Black River Watershed Management Plan.

In December of 2009, a copy of the MOU and a letter explaining the MOU were mailed to every municipality within the Watershed. So far, 26 of the Watershed communities have signed and returned their MOUs to the Lewis County Soil and Water Conservation District. Since we have not received your response, we are enclosing another copy of the MOU, a copy of the Plan and excerpts from the Plan specific to your town. Again, we urge you to look over these documents, to contact me at the Lewis County SWCD with any questions, and to sign and return the MOU.

Thank you for your time and attention on this matter.

Sincerely,

Nichelle L. Billhardt

Nichelle Billhardt
District Manager



5 Subwatershed Recommendations and Implementation

5.1 Introduction

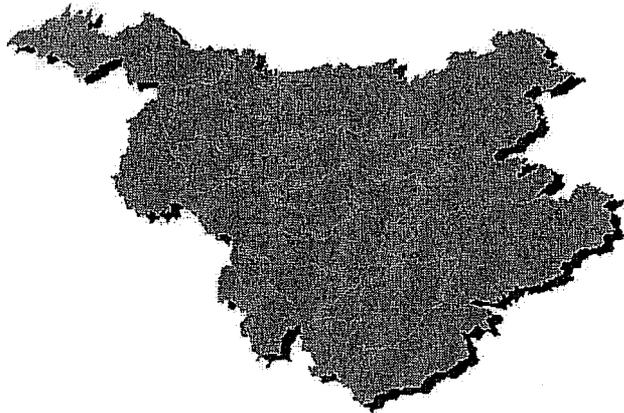
The following are the subwatershed-specific recommendations for each of the 19 subwatershed comprising the Black River subwatershed. These recommendations and strategies were developed according to the characterizing features of each subwatershed as identified in Sections 2 and 3, particularly those features that have the greatest impact on water quality. These are intended to build upon the general recommendations provided in Section 4 and provide the second level of recommendations for the watershed. The discussion of each subwatershed begins with a list of the issues affecting water quality in that specific drainage basin, followed by those recommendations and best management practices (BMPs) identified as being most appropriate for addressing those issues. Subwatersheds are organized in order of their priority ranking as developed in Section 3.2.

The recommendations identified below focus on the key issues facing each subwatershed and are not intended to provide a comprehensive list of everything that could be done. These recommendations were prioritized within each subwatershed based on the level of impact of a given key issue (e.g.; limiting nutrient runoff from developed lands is more important in the Lower Black River subwatershed than it is in the Moose River subwatershed). This is not meant to imply that other recommendations or Best Management Practices (BMPs) cannot be used, but that those listed below serve to remediate some of the higher priority issues at the subwatershed level.

In addition to the recommendations provided in the sections below, many, if not all of the General Recommendations for Watershed Health discussed in Section 4 also apply to these subwatersheds.

LOWER BLACK RIVER SUBWATERSHED (105.5)

The following 11 municipalities are wholly or partially located within the Lower Black River subwatershed:



- City of Watertown
- Town of Brownville
- Town of Hounsfield
- Town of LeRay
- Town of Pamelaia
- Town of Rutland
- Town of Watertown
- Village of Black River
- Village of Brownville
- Village of Dexter
- Village of Glen Park

Summary of Key Characteristics

Key characteristics of the Lower Black River subwatershed:

- Almost 40 percent of the total population of the Black River watershed resides in this subwatershed.
- Almost 19 percent of this subwatershed is characterized by urban development, most of which is associated with the City of Watertown and its surrounding communities. This is the largest amount of urban development of all 19 subwatersheds.
- Approximately 40 percent of the lands in this subwatershed are in agricultural production, three-quarters of which are classified as hay/pasture lands.
- Less than 17 percent of this subwatershed is classified as forest.
- Only 40 percent of the riparian areas in this subwatershed are naturally vegetated (i.e., forests, scrub/shrub, or grasslands).
- There are very few publicly-owned lands within this subwatershed.

Summary of Key Issues

Key issues affecting water quality in the Lower Black River subwatershed:

- *Total Nitrogen Load* – This subwatershed realizes a total nitrogen load of 3.25 kilograms per acre. This is slightly lower than the impairment threshold value of 3.49 kilograms per acre identified in Section 2.5.4. Of the total nitrogen load, 54 percent comes from hay/pasture lands and 24 percent from developed lands. This subwatershed also realizes relatively high loads from on-site septic systems.
- *Total Phosphorus Load* – This subwatershed realizes a total phosphorus load of 0.21 kilograms per acre. This is almost double the impairment threshold value of 0.12 kilograms per acre

identified in Section 2.5.4. Of the total phosphorous load, 55 percent comes from hay/pasture lands and 20 percent from developed lands.

- *High Erosion Areas* – This subwatershed is characterized by a large amount of erodible soils located in areas of steep slopes. Based on the results of the AVGWLF model, 38 percent of the total sediment load in this subwatershed results from croplands, 31 percent from streambanks, and 21 percent from hay/pasture lands.
- *NYSDEC Stream Impairment* – All of the assessed streams within this subwatershed are considered to be *Impaired Waters, Waters with Minor Impacts, Waters Needing Verification, or Threatened Waters*.
- This subwatershed has a large number of potential and documented occurrences of threatened and endangered species. While this does not directly affect water quality, it does indicate the need for habitat preservation.

Priority Recommendations

Key recommendations for the Lower Black River subwatershed:

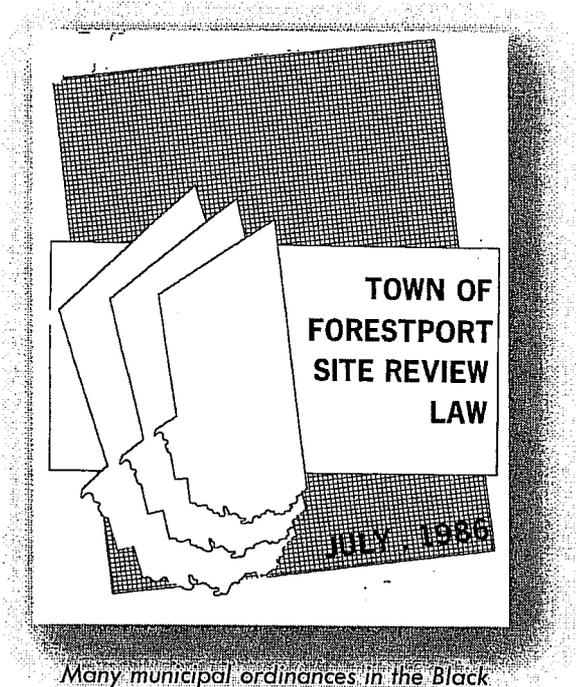
- Agricultural landowners should work with their County SWCD to enact hay/pasture land Best Management Practices (BMPs) to reduce the amount of nutrients and sediment entering local waterbodies from their lands (see Sections 4.5 and 8.4).
- Incorporate effective stormwater management practices into new construction and existing developments. Potential stormwater management techniques include improved detention basin design, infiltration trenches and basins (e.g., under parking lots), use of pervious pavement, and/or green roofs and roof water diversion systems (see Sections 4.3 and 4.9).
- Improve stormwater management on paved and unpaved roads (see Sections 4.3 and 4.9).
- Adopt and administer a local soil erosion and sedimentation control ordinances in which topsoil stripping and excavation is addressed (see Sections 4.3 and 4.9).
- Monitor stormwater and sediment control during construction activities (see Sections 4.3 and 4.9).
- Make necessary improvements to existing municipal wastewater treatment systems (see Section 4.4).
- Restore unstable streambanks, particularly in areas characterized by steep slopes and highly erodible lands. This should be accomplished using BMPs based on in-field conditions.
- Local counties, municipalities, and land trusts should work with local landowners to increase the amount of naturally vegetated riparian areas throughout the watershed (see Sections 4.9 and 4.11).
- The subwatershed has relatively little public land, despite the occurrence of important habitats (e.g., grasslands). Local counties, municipalities, and land trusts should work with landowners to acquire conservation easements on environmentally sensitive lands in this subwatershed (see Section 4.9).

6.2 Local Planning and Regulations

6.2.1 Overview

As the New York State Constitution provides for home rule, the primary authority for guiding community planning and development is vested in cities, towns and villages. This provides local municipalities with the power to define how their community grows, or doesn't grow. Confronted with both the opportunities and challenges of development, communities are recognizing that local planning and zoning laws are valuable tools that can be used to ensure the vision for their community is fulfilled. Tables 6.2 through 6.6 provide a summary of the basic land use planning and regulatory tools used by the city, town, and village governments within the watershed, organized by County.

These land use planning tools may include comprehensive plans, zoning and subdivision regulations, site plan review regulations, and the creation of planning boards/commissions. While some municipalities in the watershed have a comprehensive set of land use regulations and guidelines, other communities have zoning but lack other planning tools. They may have no comprehensive plan to provide an overall vision for future land use and/or no planning board or commission to assist in the decision-making process with regards to new development and other activities that can influence the character of the community. This is important to a watershed planning project because land uses can have a direct impact on water quality within the watershed. Understanding existing land use regulations and the tools that are in place in each of the municipalities is important as considerations are given to how land use changes and development has the potential to influence water quality within the watershed.



Many municipal ordinances in the Black River watershed may require updating

Table 6.2 lists each of the municipalities within Jefferson County that are wholly or partially within the Black River Watershed. The land use regulations and tools currently in place for each are identified.

6.2.3 Recommended Changes to Local Laws, Programs, and Practices

This section provides the municipal-level recommendations based on the results of the analysis of local laws, programs, and practices for each of the 56 municipalities located in the Black River watershed. Given that each subwatershed encompasses several sets of regulations, a review for any regulatory gaps that might exist in regards to the 20 review factors was conducted at the municipal level. Generally, a regulatory gap was determined to exist if a given municipality failed to address a particular factor at a level of 3 or 4. A discussion of each municipality can be found below (organized by county) and includes the following:

- The regulatory tools currently in place;
- The subwatersheds located within each municipality; and
- Recommendations as to which of the 20 review factors should be addressed to improve and protect water quality.

To determine how the identified review factors should be addressed, Table 6.7 provides those recommendations developed in Section 4 that correspond to each of the 20 review factors noted in Table 6.7. Additionally, the identification of the subwatersheds located within each municipality provides a link to the subwatershed-specific recommendations developed in Section 5.

- South Branch Moose River subwatershed
- Stillwater Reservoir subwatershed
- Woodhull Creek subwatershed

In addition to implementing all four land use regulatory tools noted in Section 6.2.2, the Town of Webb is also located entirely within the Adirondack Park and thus subject to its regulatory program. As such, the APA regulatory tools provide considerable protection to the natural environment. Thus, no additional regulatory elements are required for water quality protection in this municipality.

JEFFERSON COUNTY

City of Watertown

The City of Watertown, the only city in the watershed, is the regional population center and is located along the Black River near its mouth at Lake Ontario. This municipality traverses only one subwatershed – the Lower Black River subwatershed.

To regulate land use and development activities within its boundaries, the City of Watertown has enacted the following regulatory tools:

- Zoning;
- Comprehensive Plans and other relevant planning efforts including a Local Waterfront Revitalization Plan and the *Erosion Management Plan for the Black River Corridor*;
- Subdivision Regulations; and
- Site Plan Review.

Based on a review of these regulatory tools, the City of Watertown should focus efforts to improve its land use regulatory tools by addressing the following topics:

- Environmental Impacts of Accessory Structures
- Environmental Impacts of Impervious Surfaces
- Environmental Impacts of Junkyards
- Environmental Impacts of Roads/Sidewalks
- Floodplain Protection
- Unique Natural Areas Protection
- Limit Development on Steep Slopes
- Allow Cluster Development

Town of Brownville

Located at the mouth of the Black River, the Town of Brownville traverses only one subwatershed – the Upper Black River subwatershed. While the Town has implemented all four land use regulatory tools noted in Section 1.3.1, none were available for review at the time of analysis.

Town of Champion

Located along the Black River between the Town of Rutland and the Jefferson-Lewis County line, the Town of Champion falls within the boundaries of the Lower Middle Black River subwatershed. To regulate land use and development activities within its boundaries, the Town has enacted the following regulatory tools:

Res No. 5

October 4, 2010

To: The Honorable Mayor and City Council

From: Mary M. Corriveau, City Manager

Subject: Accepting Bid for the Roof Replacement
of the Administration Building at Thompson Park,
Continental Construction

The City Purchasing Department advertised for sealed bids for the replacement of the roof on the Administration Building at Thompson Park. Bid plans were issued to ten (10) prospective bidders with seven (7) proposals submitted to the City Purchasing Department where they were publicly opened and read on Thursday, September 23, 2010, at 11:00 a.m.

City Purchasing Agent Robert J. Cleaver has reviewed the bids received with Superintendent of Public Works Eugene P. Hayes. The bids were also reviewed by Bernier Carr & Associates. It is their recommendation that the City Council accept the bid submitted by Continental Construction, Gouverneur, New York, in the amount of \$49,889.00 as the lowest qualifying bid meeting the City's specifications.

Due to the unpredictability of the weather at this time of year, we have discussed delaying the start of this project until spring 2011, and Continental Construction has agreed with this timeframe but will purchase the roofing materials at current prices if awarded this bid. The other bids submitted are detailed in the attached report of Mr. Cleaver.

Funding to support this work was included in the 2007-2008 Capital Budget from the Capital Reserve Fund. In addition to the cost of doing the actual roof repair, the City incurred approximately \$9,000 in engineering costs associated with design, bidding, and construction administration this project.

A resolution approving the bid submitted by Continental Construction has been prepared for City Council consideration.

Page 1 of 1

Accepting Bid for the Roof Replacement on the Administration Building at Thompson Park, Continental Construction

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

Introduced by

WHEREAS the City Purchasing Department has advertised and received sealed bids for the replacement of the roof on the Administration Building at Thompson Park, and

WHEREAS invitations to bid were issued to ten (10) prospective bidders with seven (7) bids being received, and

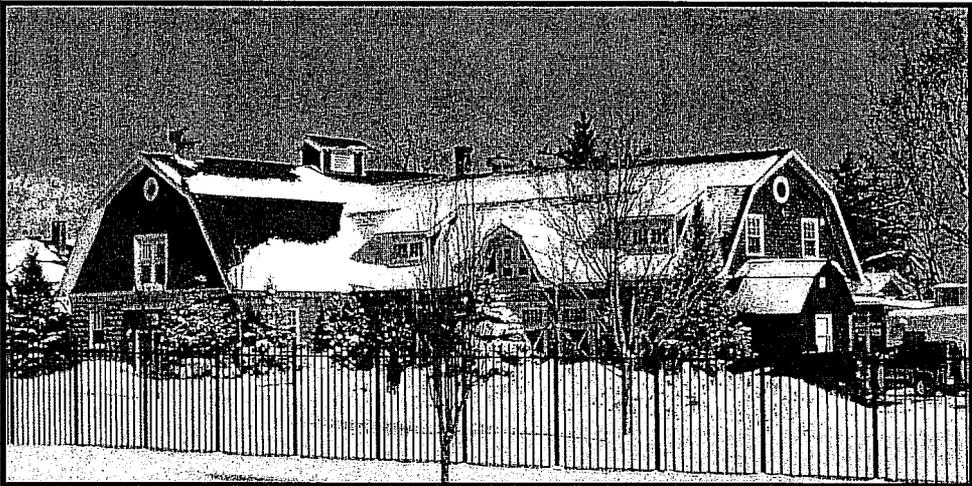
WHEREAS on Thursday, September 23, 2010, at 11:00 a.m. in the City Purchasing Department, the bids were publicly opened and read, and

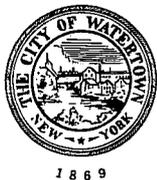
WHEREAS City Purchasing Agent Robert J. Cleaver reviewed the bids received with Eugene P. Hayes, Superintendent of Public Works and the design team from Bernier Carr and Associates, and it is their recommendation that the City accept the bid from Continental Construction of Gouverneur, New York, in the amount of \$49,889.00, as the lowest qualifying bid meeting the City’s specifications,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid submitted by Continental Construction of Gouverneur, New York, in the amount of \$49,889.00 for replacement of the roof on the Administration Building at Thompson Park, as the lowest qualifying bid meeting the City’s specifications.

Seconded by

FISCAL YEAR 2007-2008
 CAPITAL BUDGET
 FACILITY IMPROVEMENTS
 THOMPSON PARK

PROJECT DESCRIPTION	COST
<p>Thompson Park Conservancy Administration/Animal Clinic Building Roof Rehabilitation. In 1988, the city installed a new 25-year, 3-Tab, Asphalt Single roof system on what was then called the Hay Barn/Dog Pound's Main Gambrel Roof. Responding to complaints about a leaking roof and ice-dam buildup we were advised that flashing needed to be installed along the entire edge drain perimeter. It was also pointed out that excessive weathering appears to have occurred on the roof making it a candidate for replacement within the next couple of years. Rather than proceeding with intermediate repairs we are recommending that we proceed with the entire roof rehabilitation at this time.</p>  <p>Funding to support this project will be through a transfer from the Capital Reserve Fund.</p>	\$80,000
TOTAL	\$80,000



CITY OF WATERTOWN, NEW YORK

SUITE 205, CITY HALL, 245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601
Tel. (315) 785-7749 • Fax (315) 785-7752

ROBERT J. CLEAVER
PURCHASING AGENT

October 1, 2010

To: Mary Corriveau
From: Robert J. Cleaver
Subject: Thompson Park Roof Replacement Bid
Administrative Building



The City's Purchasing Department, in conjunction with Bernier Carr & Associates, advertised in the Watertown Daily Times on Friday, September 3, 2010 calling for sealed bids for the replacement of the roof on the Administration Building at Thompson Park. In addition to the legal notice, The Dodge Reports, Reed Construction Data, NNY and Syracuse Builders Exchanges were also notified of the pending bid.

Bid plans were issued to 10 potential bidders with 7 proposals submitted to the Purchasing Department where they were publicly opened and read at 11:00 am local time on Thursday, September 23, 2010. Results of those bids are per attached tabulation.

I have reviewed the bid submittals with Mr. Eugene Hayes, Superintendent of Public Works and based on the review and recommendation of Bernier Carr & Associates it is my recommendation that the contract be awarded to Continental Construction, Gouverneur, N.Y. in the amount of \$49,899.00, the lowest qualifying bidder meeting our specifications.

Bernier Carr & Associates, in conversation with Continental Construction, have discussed delaying the start up of this project until Spring as a result of the unpredictability of the weather. Continental is willing to do that provided they are awarded the contract now and be allowed to purchase the roofing materials at current prices. In speaking with the Superintendent of Public Works, Mr. Eugene Hayes, he is in concurrence with this proposal.

If you have any questions regarding this recommendation please contact me at your convenience

cc: Kurt Hauk, City Engineer
Eugene Hayes, Superintendent of Public Works
Jim Mills, Comptroller
Jay St. Croix, Director of Parks & Recreation
file
attach. Bid tabulation

CITY OF WATERTOWN, N.Y.
THOMPSON PARK ROOF REPLACEMENT
BID TABULATION

City of Watertown, N.Y.
245 Washington St.
Purchasing Dept. Room 205

September 23, 2010
11:00 A.M. EDT

<u>Company</u>	<u>Bid Price</u>
Continental Construction 2125 State Hwy. 812 Gouverneur, NY 13642	\$ 49,899.00
Roscoe's Roofing 1159 Kossuth Ave Utica, NY 13501	\$ 78,200.00
S & L Roofing & Sheet Metal 2706 New Scotland Road Voorheesville, NY 12186	\$ 84,964.00
J & B Installations, Inc. 4449 Jordan Road Skaneateles Falls, NY 13153	\$ 85,250.00
W.J. Farley Roofing Corp. 280 East Main St. Gouverneur, NY 13642	\$ 90,600.00
Powis Contracting P.O. Box 481 Copenhagen, NY 13626	\$135,000.00
Sands Brothers Roofing Co., Inc. 115 Main St. Antwerp, NY 13608	\$195,800.00

October 8, 2010

To: The Honorable Mayor and City Council

From: Mary M. Corriveau, City Manager

Subject: Accepting Bid for Renovations to the Department of Public Works
Wash Bay, Continental Construction and Burns Brothers Contractors, Inc.

The City Purchasing Department advertised for sealed bids for the renovation of the City's Wash Bay located at the Department of Public Works Maintenance Facility. Bid plans were issued to six (6) prospective bidders with four (4) sealed bids submitted to the City Purchasing Department where they were publicly opened and read on Thursday, September 9, 2010, at 11:00 a.m.

City Purchasing Agent Robert J. Cleaver has reviewed the bids received with Superintendent of Public Works Eugene P. Hayes, as well as Bernier Carr & Associates who have been hired to design and review this project. The bids for this project were divided into two bid contracts: one for general construction and one for the mechanical work. It is their recommendation that the City Council accept the following two bids as the lowest qualifying bids meeting the City's specifications:

General Construction:	Continental Construction P.O. Box 358 Gouverneur, NY \$53,000.00
Mechanical:	Burns Brothers Contractors, Inc. 7504 US Highway 11 Potsdam, NY \$30,784.00

The other bids submitted are detailed in the attached report of Mr. Cleaver. Funding to support this work was included in the 2008-2009 Capital Budget. The funding breakdown is 40% federal, 5% state and 55% City. This reflects the fact that the facility is used for the maintenance of the City's entire vehicle fleet, not just Citibus vehicles. NYS Department of Transportation has reviewed the bids received and approved our moving forward with awarding them.

Two resolutions approving the bids submitted by Continental Construction and Burns Brothers Contractors, Inc. have been prepared for City Council consideration.

RESOLUTION

Page 1 of 1

Accepting Bid for Renovations to the Department of Public Works Wash Bay, Continental Construction

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS the City Purchasing Department has advertised and received sealed bids for renovation of the City’s Wash Bay located at the Department of Public Works Maintenance Facility, and

WHEREAS plan sets were issued to six (6) prospective bidders with four (4) sealed bids submitted to the City Purchasing Department where they were publicly opened and read on Thursday, September 9, 2010, at 11:00 a.m., and

WHEREAS City Purchasing Agent Robert J. Cleaver has reviewed the bids received with Superintendent of Public Works Eugene P. Hayes, as well as Bernier Carr & Associates who have been hired to design and review this project, and it is their recommendation that the City Council accept the bid from Continental Construction, P.O. Box 358, Gouverneur, New York, in the amount of \$53,000.00 for the general construction portion of the renovation as the lowest qualifying bid meeting the City’s specifications,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown, New York, hereby accepts the bid in the amount of \$53,000.00 submitted by Continental Construction, Gouverneur, New York, for general construction renovation of the City’s Wash Bay located at the Department of Public Works Maintenance Facility, as the lowest qualifying bid meeting the City’s specifications.

Seconded by

RESOLUTION

Page 1 of 1

Accepting Bid for Renovations to the Department of Public Works Wash Bay, Burns Brothers Contractors, Inc.

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

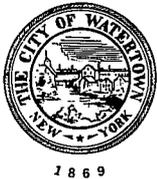
WHEREAS the City Purchasing Department has advertised and received sealed bids for renovation of the City’s Wash Bay located at the Department of Public Works Maintenance Facility, and

WHEREAS plan sets were issued to six (6) prospective bidders with four (4) sealed bids submitted to the City Purchasing Department where they were publicly opened and read on Thursday, September 9, 2010, at 11:00 a.m., and

WHEREAS City Purchasing Agent Robert J. Cleaver has reviewed the bids received with Superintendent of Public Works Eugene P. Hayes, as well as Bernier Carr & Associates who have been hired to design and review this project, and it is their recommendation that the City Council accept the bid from Burns Brothers Contractors, Inc., 7504 US Highway 11, Potsdam, New York, in the amount of \$30,784.00 for the mechanical portion of the renovation as the lowest qualifying bid meeting the City’s specifications,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown, New York, hereby accepts the bid in the amount of \$30,784.00 submitted by Burns Brothers Contractors, Inc., 7504 US Highway 11, Potsdam, New York, for the mechanical portion of the renovation of the City’s Wash Bay located at the Department of Public Works Maintenance Facility, as the lowest qualifying bid meeting the City’s specifications.

Seconded by



CITY OF WATERTOWN, NEW YORK

SUITE 205, CITY HALL, 245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601
Tel. (315) 785-7749 • Fax (315) 785-7752

ROBERT J. CLEAVER
PURCHASING AGENT

October 6, 2010

To: Mary Corriveau
From: Robert J. Cleaver
Subject: Wash Bay Renovation Bid
Department of Public Works



The City's Purchasing Department, in conjunction with our consulting engineering firm of Bernier, Carr and Associates advertised in the Watertown Daily Times on Tuesday, August 17, 2010 calling for sealed bids, per our bid specifications, for renovations to the City's Wash Bay located at the Department of Public Works Maintenance Facility. The Dodge Reports, Reed Construction Data, NYS Contract Reporter, Northern N.Y. and Syracuse Builders' Exchanges were all notified of the pending bid.

Bid plans were issued to 6 prospective bidders with a total of 4 sealed bids submitted to the Purchasing Department where they were publicly opened and read in the Purchasing Department on Thursday, September 9, 2010, at 11:00 am local time. Results of those submittals are per attached bid tabulation.

This project is divided into two separate contracts : General Construction and Mechanical.

The engineering estimate for the two projects combined totals \$131,145.00 and funding for this project is \$125,000 as appropriated in our 2008/2009 Capital Appropriation.

Based on Bernier Carr's review of the submittals I concur with their recommendation that we accept the lowest qualifying bids submitted for each of the respective projects and they are:

General Construction: Continental Construction, P.O. Box 358, Gouverneur, N.Y. in the amount of \$53,000.00

Mechanical: Burns Bros. Contractors, Inc, 7504 US Highway 11, Potsdam, N.Y. in the amount of \$30,784.00.

Since this project is partially funded (approximately 45%) with State and Federal funds awards cannot be issued until we receive the State's approval of our bid process.

If you have any questions regarding this recommendation please feel free to contact me at your convenience.

A handwritten signature in black ink that reads "Robert J. Clean". The signature is written in a cursive style with a large, prominent "R" and "C".

cc: Kathy Webster, Transit Supervisor
Jim Mills, City Comptroller
Mike LaBello, NYSDOT Rural Division
Eugene Hayes, Superintendent of Public Works
file

attach: bid tabulation
The Bernier Carr Group, Preliminary Project Budget
Bid Review / Recommendation, Joe Thesier, Bernier Carr Group

CITY OF WATERTOWN, N.Y.
WASH BAY RENOVATION PROJECT

City of Watertown, N.Y.
245 Washington St.
Purchasing Dept. Room 205

September 9, 2010
11:00 A.M. EDT

BID TABULATION

Company

Bid Price

General Construction Bid

Continental Construction, LLC
2125 State Hwy. 812
Gouverneur, NY 13642

\$53,000.00

Con-Tech Building Systems, Inc.
4524 State Hwy 812
Gouverneur, NY 13642

\$78,500.00

Mechanical Bid

Burns Brothers
400 Leavenworth Ave
Syracuse, NY 13204

\$30,784.00

Hyde-Stone
P.O. Box 10
Watertown, NY 13601

\$45,635.00

Preliminary Project Estimate:
 Watertown Wash Bay Rehabilitation

Architectural Work

Item	Description	Units	Unit Cost	Base Cost
1	Staging and Mobilization	1	\$ 3,000.00	\$ 3,000
2	Removals	20	\$ 12.00	\$ 240
3	Clean & Prep Walls /Fixtures	5300	\$ 0.94	\$ 4,982
4	Epoxy Paint (Prime + paint)	5300	\$ 4.25	\$ 22,525
5	Epoxy Paint (wainscott Glaze Coat)	2300	\$ 1.25	\$ 2,875
6	Wheel Guard Rail & Grate Refinish	180	\$ 10.00	\$ 1,800
7	Wheel Guard Rail Modification	200	\$ 72.00	\$ 14,400
8	Stainless Steel UniStrut	300	\$ 7.00	\$ 2,100
9	Catwalk & Grate Alteration	36	\$ 225.00	\$ 8,100
10	Caulking and Sealing	160	\$ 2.25	\$ 360
11	Celan up and close out	1	\$ 2,000.00	\$ 2,000
				\$ -
			Subtotal	\$ 62,382

Mechanical Work

Item	Description	Units	Unit Cost	Base Cost
1	Removals	1	\$ 2,600.00	\$ 2,600.00
2	Hangers	22	\$ 140.00	\$ 3,080.00
3	Ductwork	20	\$ 250.00	\$ 5,000.00
4	Exhaust Flue	60	\$ 200.00	\$ 12,000.00
5	Prime and Paint Gas Piping	90	\$ 4.25	\$ 382.50
6	Controls	1	\$ 5,000.00	\$ 5,000.00
			Subtotal	\$ 28,063

Total Cost	\$ 90,445
Overhead and Profit @15%	\$ 13,567
Construction Contingency	\$ 13,567
Incidental Costs	\$ 13,567
Total Project Cost	\$ 131,145

Wash Bay Renovations---Bid Opening Results
From: Joe Thesier [jthesier@TheBCGroup.com]
Sent: Friday, September 10, 2010 8:01 AM
To: Hayes, Eugene P
Cc: Matt Walldroff; Mark Reynolds
Subject: RE: Wash Bay Renovations---Bid Opening Results

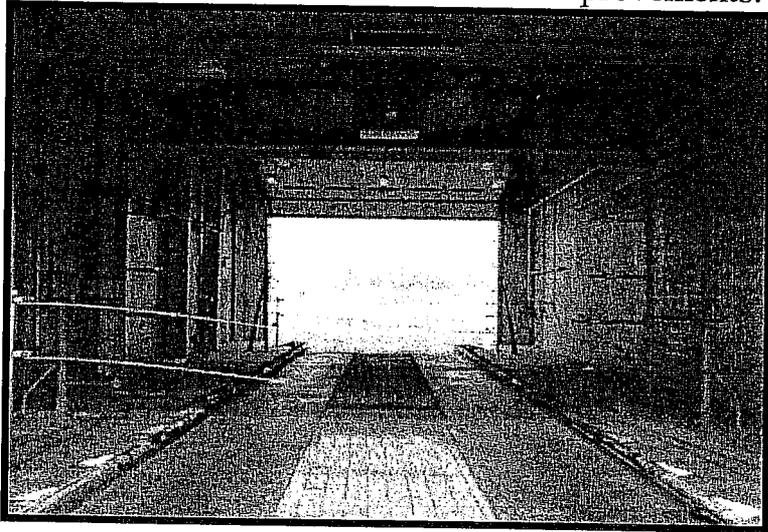
Attachments: Watertown Wash Bay Preliminary Budget.pdf

Attached is the Engineer's estimate provided to the City. The Engineer's estimated total construction cost without contingency is \$104,012.00. Based on the four (4) bids submitted in your email the apparent low General Contractor's bid appears low, yet if he is willing to perform the work for that price then the apparent low bids for both General and Mechanical Construction totals \$83,784.00. If the low bidder for the General drops out, then taking the second lowest bidder on the General Construction would put the cost to perform the work for both General and Mechanical Construction at \$109,284.00. This cost is still within 5% of the Engineers estimate.

The four (4) contractors who's bids you submitted to our office are competent to perform the work.

Any questions let me know.

FISCAL YEAR 2008-2009 CAPITAL BUDGET FACILITY IMPROVEMENTS FLEET MAINTENANCE FACILITY

PROJECT DESCRIPTION	COST
<p>Vehicle Wash Facility Ventilation and Rail Extensions:</p> <p>The automated vehicle wash system is experiencing excess moisture and humidity conditions resulting in the premature oxidation of the steel components located in wash bay. This project will include the engineering evaluation, design and complete installation of a ventilation/de-humidification system for this facility. Also to be included in this project is the replacement/extension of the current rail assemblies in order to address the issue of our transit buses actually jumping the rail during the wash cycle. NYSDOT has indicated that their willingness to participate with a 50/50% cost share for these improvements.</p> 	<p>\$125,000</p>
TOTAL	\$125,000

Funding to support the City's share of this project will be through a transfer from the General Fund.



State of New York
Department of Transportation
Albany, N.Y. 12232
<http://www.nysdot.gov>

Stanley Gee
Acting Commissioner

David A. Paterson
Governor

Ms. Kathy Webster, Transit Manager
Watertown Citibus
544 Newell Street
Watertown, NY 13601



October 12, 2010

Re: Federal Section 5311 Bus Wash Renovation
Approval to Award

Dear Ms. Webster

We are in receipt of your Bus Wash Solicitation and Bid Opening supporting documentation and find everything to be in order. You are here by approved to award the contracts to the respective lowest bidders, Continental Construction, LLC and Burns Brothers.

Please note this approval is contingent upon our receipt of the signed Municipal/Vendor Contracts with associated State and Federal Clauses, and signed Federal Certifications attached. You are now at Step 9 of the procurement process as shown on the attached document.

Sincerely,

Michael A LaBello

Michael A LaBello
Intermodal Transportation Specialist
New York State Department of Transportation

INSTRUCTIONS TO MUNICIPALITY FOR COMPETITIVE BIDDING

1. Municipality submits draft bid package to NYSDOT for review. The boilerplate pages should be modified as appropriate to include information particular to the municipality, but the required clauses must be included as part of the bid package. Some of the items that are commonly modified to meet local needs are bid bonds and performance bonds, delivery dates and warranty and repair.
2. NYSDOT approves bid specification package and authorizes the Municipality to advertise for bids.
3. Municipality advertises for bid in official municipality newspaper and also in at least one National trade journal. The bid request and specifications should be mailed to a list of potential bidders by Municipality.
4. Requests for “approved equals” must be submitted by potential bidders to the Municipality generally not less than thirty (30) days before scheduled bid opening. Municipality then reviews and decides upon requests for “approved equals” in consultation with NYSDOT as needed.
5. Municipality responds to potential bidders on any and all “approved equals” generally not less than ten (10) days before scheduled bid opening. Consult with NYSDOT if there are any appeals or protests of decisions before the bid opening.
6. Bids are opened and tabulated by Municipality. Municipality reserves the right to reject any and all bids. Municipality shall hold all certified checks or bid bonds until the bids have either been rejected in whole or in part, or the award of the contract has been made.
7. Bid documents (see BID DOCUMENTATION SUBMISSION CHECKLIST) are forwarded by the Municipality to NYSDOT for review. The Municipality may use its own standard contract with the vendor, but the required federal and State clauses must be attached. **(NOTE: Municipality may not award the contract until it has NYSDOT approval).**
8. NYSDOT reviews and approves the appropriate bid documents submitted by the Municipality and authorizes the Municipality to award the Municipal/Vendor contract and place the order with the successful bidder.
9. Following the execution of the Municipal/Vendor contract, the placing of the order, and the return of the certified checks or bid bonds (if applicable) to the bidders by the Municipality, the bidding procedures will be completed. A copy of this contract is to be submitted to the NYSDOT.
10. Approximately 30 days before the completion of the project, the Municipality should notify NYSDOT to ensure that all documents and other requirements are in place for reimbursement of the Federal and State shares of the project costs.

If Applicable:

11. The Municipality will be responsible for review of construction or taking delivery of the vehicles, certifying that all are in compliance with the terms of the contract, ensuring compliance with FTA Post-Delivery requirements, paying the vendor the specified contract price, and submitting the “reimbursement package” to NYSDOT (see REIMBURSEMENT CHECKLIST FOR FEDERAL & STATE SHARES OF SECTION 5311 CAPITAL PROJECTS).
12. If building/vehicles are to be operated/occupied by a “Third Party Operator” (not the Municipality which is the project applicant) then a draft “Third Party Lease and Service Agreement” should be submitted to NYSDOT for review and approval. NYSDOT will notify Municipality of approval.

Res No. 8

October 14, 2010

To: The Honorable Mayor and City Council

From: Mary M. Corriveau, City Manager

Subject: Authorizing Supplemental Agreement No. 1 to
Federal Aid Highway And Marchiselli Aid
Project Agreement, Factory Street Reconstruction,
PIN 775315; D032467, Preliminary Engineering and Right of Way
Incidentals

In April of this year, the City of Watertown received notification from the State of New York, Department of Transportation that the reconstruction of Factory Street had been added to the State's Capital Construction Program and Federal STP Small Urban funds to support the Preliminary Engineering and Right of Way Incidentals Phase of this project had been received. This project is similar in scope to that of State Street. The project limits are from the intersection of Factory and Mill Street to the intersection of Factory and High Street.

On April 19, 2010, the City Council approved the Federal Aid i Highway and Marchiselli Aid Project Agreement, which included a \$940,000 project cost, and \$752,000 in federal assistance. In April, there was no state funding available for the project, so the local match was \$188,000. With the adoption of the State budget, Marchiselli funding has been allocated to this project in the amount of \$141,000. With this allocation, the local match for these two Phases of the project is \$47,000.

The attached Supplemental Agreement No. 1 reflects the inclusion of the State funding for this project and reduces the local match from \$188,000 to \$47,000.

Staff is recommending that the City Council approve this Agreement.

RESOLUTION

Page 1 of 2

Authorizing Supplemental Agreement No. 1 to Standard Federal Aid Highway And Marchiselli Aid Project Agreement, Factory Street Reconstruction, PIN 775315; D032467, Preliminary Engineering and Right of Way Incidentals

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

Introduced by

WHEREAS a project for the reconstruction of Factory Street, PIN 775315, D032467 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended that calls for the apportionment of the cost such program to be borne at the ratio of 80% Federal and 10% non-federal funds, and

WHEREAS the City of Watertown desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of the Preliminary Engineering & Right -of-Way Incidentals in the amount of \$940,000,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown authorizes the City Comptroller to pay in the first instance 100% of the federal and non-federal share of the costs of preliminary engineering and right of way incidentals for the project, and

BE IT FURTHER RESOLVED that the sum of \$47,000 is hereby appropriated from the City of Watertown Capital Budget and made available to cover the local cost of participation in the above phase of the Project, and

BE IT FURTHER RESOLVED that the City Comptroller is hereby authorized to pay in the first instance 100% of the federal and non-federal share of the costs of the preliminary engineering and right-of-way incidentals for the project in the amount of \$940,000 from an appropriation of the City of Watertown Capital Budget, and

RESOLUTION

Page 2 of 2

Authorizing Supplemental Agreement No. 1 to Standard Federal Aid Highway And Marchiselli Aid Project Agreement, Factory Street Reconstruction, PIN 775315; D032467, Preliminary Engineering and Right of Way Incidentals

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

BE IT FURTHER RESOLVED that in the event the full federal and non-federal share costs of the projects exceeds the amount appropriated above, the City Council of the City of Watertown shall convene as soon as possible to appropriate said excess amount immediately upon notification by the City Manager’s Office, and

BE IT FURTHER RESOLVED that Mayor of the City of Watertown is hereby authorized and directed to execute all necessary Agreements, certifications or reimbursement requests for federal aid on behalf of the City of Watertown with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality’s first instance funding of Project costs and permanent funding for the local share of federal aid eligible project costs and all Project costs within appropriations that are not eligible, and

BE IT FURTHER RESOLVED that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and

BE IT FURTHER RESOLVED that the City Council of the City of Watertown hereby approves Supplemental Agreement No. 1 to the Standard Federal Aid Highway and Marchiselli Aid Project Agreement, a copy of which is attached and made a part of said resolution, and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Seconded by

Municipality/Sponsor: **City of Watertown**
PIN: 775315 BIN: N/A
Comptroller's Contract No. **D032467**
Supplemental Agreement No. 1
Date Prepared: 09/20/2010 By: (NAC)
Initials

Press F1 for instructions in the blank fields:

SUPPLEMENTAL AGREEMENT No. 1 to D032467 (Comptroller's Contract No.)

This Supplemental Agreement is by and between:

the New York State Department of Transportation ("NYSDOT"), having its principal office at 50 Wolf Road, Albany, NY 12232, on behalf of New York State ("State");

and

City of Watertown (the Municipality/Sponsor)
Acting by and through the **Watertown City Council**
with its office at **the Municipal Building, 245 Washington Street, Watertown, New York 13601.**

This amends the existing Agreement between the parties in the following respects only (check applicable categories):

Amends a previously adopted Schedule A by (check as applicable):

- amending a project description
- amending the contract end date
- amending the scheduled funding by:
 - adding additional funding (check and enter the # phase(s) as applicable):
 - adding phase which covers eligible costs incurred on/after / /
 - adding phase which covers eligible costs incurred on/after / /
 - increasing funding for a project phase(s)
 - adding a pin extension
 - change from Non-Marchiselli to Marchiselli
 - deleting/reducing funding for a project phase(s)
 - other ()

Amends a previously adopted Schedule "B" (Phases, Sub-phase/Tasks, and Allocation of Responsibility)

Amends the text of the Agreement as follows (insert text below):

Municipality/Sponsor: **City of Watertown**

PIN: 775315 BIN: N/A

Comptroller's Contract No. **D032467**

Supplemental Agreement No. 1

Date Prepared: 09/20/2010 By: (NAC)

Initials

Press F1 for instructions in the blank fields:

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officials as of the date first above written.

MUNICIPALITY/SPONSOR:

MUNICIPALITY/SPONSOR ATTORNEY:

By: _____

By: _____

Print Name: _____

Print Name: _____

Title: _____

STATE OF NEW YORK)
)ss.:
COUNTY OF **Jefferson**)

On this _____ day of _____, 20__ before me personally came _____ to me known, who, being by me duly sworn did depose and say that he/she resides at _____; that he/she is the _____ of the Municipal/Sponsor Corporation described in and which executed the above instrument; (except New York City) that it was executed by order of the _____ of said Municipal/Sponsor Corporation pursuant to a resolution which was duly adopted on _____ and which a certified copy is attached and made a part hereof; and that he/she signed his/her name thereto by like order.

Notary Public

APPROVED FOR NYSDOT:

**APPROVED AS TO FORM:
STATE OF NEW YORK ATTORNEY GENERAL**

BY: _____
For Commissioner of Transportation

Agency Certification: In addition to the acceptance of this contract I also certify that original copies of this signature page will be attached to all other exact copies of this contract.

By: _____
Assistant Attorney General

Date: _____

COMPTROLLER'S APPROVAL:

By: _____
For the New York State Comptroller
Pursuant to State Finance Law §112

B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES For each PIN Fiscal Share, show current costs on the rows indicated as "Current." Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in last row, right click in each field and select "Update Field."

Other PIN Fiscal Shares	'Current' or 'Old' entry indicator	Funding Source	TOTAL	Other FEDERAL	Other STATE	Other LOCAL
7753.15.121	Current		\$0.00	\$0.00	\$0.00	\$0.00
	Old	STP	\$900,000.00	\$720,000.00	\$0.00	\$180,000.00
7753.15.221	Current		\$0.00	\$0.00	\$0.00	\$0.00
	Old	STP	\$40,000.00	\$32,000.00	\$0.00	\$8,000.00
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
TOTAL CURRENT COSTS:			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

C. Total Local Deposit(s) Required for State Administered Projects: \$0.00

D. Total Project Costs To compute Total Costs in the last column, right click in the field and select "Update Field."

Total FEDERAL Cost	Total STATE MARCHISELLI Cost	Total Other STATE Cost	Total LOCAL Cost	Total Costs (all sources)
\$752,000.00	\$141,000.00	\$0.00	\$47,000.00	\$940,000.00-

E. Point of Contact for Questions Regarding this Schedule A (Must be completed)	Name: <u>Nancy Catalina</u> Phone No: <u>315-785-2300</u>
--	--

See Agreement (or Supplemental Agreement Cover) for required contract signatures.

Footnotes: (See LPB Website for link to sample footnotes)

- PIN 775315, Factory Street Reconstruction. OSC Municipal Contract # D032467.
- This Project is being funded by the Surface Transportation Program (STP) Small Urban funds.
- This Supplemental Schedule has been amended to include SFY 10/11 approved Marchiselli funds for the .121 & .221 phases. There is no change in the total cost of this Schedule A.
-
-
-
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-
-
-
-

Tabled

October 14, 2010

To: The Honorable Mayor and City Council
From: Mary M. Corriveau, City Manager
Subject: Health Insurance Plan Design Changes

The attached report was provided to the City Council as part of the October 4, 2010 agenda. As requested by City Council on September 7, 2010, staff has completed the research on the sunset provision proposed by Council Member Jeffrey M. Smith.

This matter was discussed briefly at the October 12, 2010 work session. If the City Council is prepared to take motion on this resolution, a motion is in order to take this item from the table.

September 29, 2010

To: The Honorable Mayor and City Council
From: Mary M. Corriveau, City Manager
Subject: Health Insurance Plan Design Changes

During the August 9, 2010 City Council work session, the City's Health Insurance Advisory Committee presented for City Council consideration, a number of plan design changes to the City's Health Insurance Plan. This issue first came to the City Council on February 2, 2009. At that time, the City Council unanimously concurred to hold off considering these proposals until after reviewing the proposed 2009-10 Budget. Following that discussion with the City Council, the Health Insurance Advisory Committee met again and modified their proposal and in November 2009 it came before the City Council, at which time no action was taken.

As a result of the discussions that occurred on August 9, 2010, staff was asked to prepare a resolution that incorporates the following changes agreed upon by the City Council: add a National Provider Network; add coverage for Cardiac Rehabilitation; revise Multiple Surgery Benefit and add coverage for Air Ambulance (with protocols).

At the September 7, 2010 meeting, Staff presented the attached resolution for Council consideration and approval. At that time, we were asked to research to see if a sunset provision can be added to the language incorporating these proposed plan amendments.

After talking with POMCO regarding the proposed sunset provision, they have indicated that from a claims payment and compliance perspective the City can implement a sunset provision. However, from a health care reform standpoint, the regulations do not specifically address if providers are allowed to increase benefits and then reduce these benefits at a later date (even though we would be offering the same level of benefits in place today, following the sunset).

The clause in the reform act that causes a specific conflict is that a plan cannot implement changes that result in the "Elimination of all or substantially all benefits to diagnose or treat a particular condition." Under this clause, revoking cardiac rehab, once implemented could cause an issue relative to grandfather status; this is the one change that is being proposed which is specifically addressed in the new health care legislation.

Overall, increasing benefits for a period of time, and then reverting back to the benefits in place today does not align completely with the intent of health care reform. Further clarification is needed on this topic from the government to determine if revoking benefits as part of a sunset provision would be acceptable.

It is possible to move forward with the amendment including a sunset provision; one option is to extend the sunset provision to 2014, when losing grandfather status becomes irrelevant. If the Council wants to implement an earlier sunset date, then the safest way to move forward would be to have the sunset provision apply to all of the changes except cardiac rehab. However, there is no guarantee that our grandfathering status would not be in jeopardy. If we lose our grandfathering status, we will be required to:

Add coverage for the following: Routine Colonoscopy, Immunizations for both adults and children, Routine Vision Care

Increase coverage for the following to pay in full at the In-Network Level, all currently take deductible and copayment: Routine Adult Physical, Routine Well-Child, Routine Well-Woman, Routine Labs, Routine Mammography, Routine Prostate, Routine Vision Benefit

Increase Out-of-network Physician ER to the same level as in-network: In-network currently pays in full, Out-of-network pays at 80% subject to deductible

The annual estimated cost associated with providing these increased benefits due to the loss of grandfathered status is approximately \$100,000.

Staff is prepared to move forward with whatever changes the City Council wishes to implement. If the City Council wishes to implement a sunset provision, I would recommend that this modification in the proposal presented be taken back to the Health Insurance Committee to determine if, based on the proposed changes they are still recommending implementation of the proposed plan design changes.

September 7, 2010

RESOLUTION

Page 1 of 1

Approving Amendments to the City of Watertown Health Insurance Plan Design

Council Member BURNS, Roxanne M.
 Council Member BUTLER, Joseph M. Jr.
 Council Member MACALUSO, Teresa R.
 Council Member SMITH, Jeffrey M.
 Mayor GRAHAM, Jeffrey E.
 Total

YEA	NAY

Introduced by

Council Member Roxanne M. Burns

WHEREAS the City of Watertown provides health insurance for its employees under a self-funded health insurance plan, and

WHEREAS the plan design was negotiated between the City of Watertown and its three Unions at the time the City became self-insured, and

WHEREAS as part of the negotiations the City established a Health Insurance Advisory Committee whose charge is to monitor the health insurance plan and its finances, and as part of those negotiations also established a process for proposing changes to the City's plan structure, and

WHEREAS the City's Health Insurance Advisory Committee has followed the required steps, and made a proposal to the City Council for consideration,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves the changes detailed in the Proposed Plan Design Changes document, which is attached and made a part of this resolution, and

BE IT FURTHER RESOLVED that these proposed design changes will be effective for services provided on or after January 1, 2011.

Seconded by Council Member Teresa R. Macaluso

PROPOSED PLAN DESIGN CHANGES

Packet modified based on feedback received during August 9, 2010 City Council session

Presented by:

City of Watertown Health Insurance Committee

Executive Summary

The City of Watertown Health Insurance Committee presents the following plan changes. The annual cost information included is based on 7/1/08-4/30/09 claims experience and the percentage represents overall cost for the 2008/2009 year.

For further detail on the current and proposed plan benefits, please review the pages following this summary.

Page #	Proposed Plan Change	Projected Plan Impact*	Other Benefits (Not Considered in Cost Estimate)
3	Add a National Provider Network	\$8,020 annual savings (considers 2009/2010 PPO Utilization) <i>.12% Decreased Cost</i>	
4	Add coverage for Cardiac Rehabilitation	\$4,600 annually <i>.07% Increased Cost</i>	Prevent repeat events Prevent future hospital stays Decreased time to return to work Improved overall health and risk reduction
5	Revise Multiple Surgery Benefit	\$65,300 annually <i>1.0% Increased Cost</i>	Decreased costs associated with additional operative sessions Decreased time employees are absent from work
6	Add coverage for Air Ambulance	\$5,800 annually <i>.09% Increased Cost</i>	Decreased risks and costs associated with delayed treatment

*The above illustration and subsequent contents of this presentation represent estimated cost avoidance savings in year one only based on current plan experience, enrollment and trends. Once these savings are in place, the base cost of the plan will be lowered; therefore you will realize the hard dollar savings of these changes year over year. However, cost increases including healthcare inflation will still affect the total cost of the plan. Because healthcare inflation can account for as much as a 10-12% increase per year, consideration of a CPI index to some of the co-payment items would assist in keeping the cost avoidance for in line for future years.

National Provider Network

Current Network

There is opportunity for plan savings by adding a national provider network. It is most cost effective for the plan when members obtain services from network providers. The City of Watertown health plan members currently access the following provider network.

- POMCO Provider Network
- 45,000 providers
- Tri-State Area (NY, NJ, CT)

Proposed Additional Network

In addition to the POMCO network, add a national network that gives members greater access to participating providers. This is especially applicable to retirees and other members who live out of state. With this additional network, members can access the following networks:

POMCO Provider Network	PHCS-Multiplan Provider Network
45,000 providers Tri-State Area (NY, NJ, CT)	600,000 providers Nationwide

Cardiac Rehabilitation

Current Plan Benefits

Physical therapy and respiratory therapy are covered in full under the outpatient hospital benefit. Cardiac rehabilitation is NOT covered by the plan.

Proposed Benefit

Revise the plan to include a benefit for Cardiac Rehabilitation which is considered the standard of care.

Multiple Surgeries

Current Plan Benefits

The Plan will only benefit the most expensive and the second most expensive procedure. The first procedure may be covered at 100% of the Allowed Amount and the second procedure is covered at 50% of the Allowed Amount. There are no benefits for subsequent procedures.

Proposed Plan Language

The first procedure may be covered at 100% of the Allowed Amount and subsequent procedures are covered at 50% of the Allowed Amount. If the multiple surgical procedures are for the same condition or if the procedures are performed by physicians of different specialties for treatment of different conditions, the benefit for the subsequent procedures will not be reduced.

Air Ambulance

Current Plan Benefits

Benefits are available for land ambulance transportation when found Medically Necessary. Ambulance transportation benefits are available if the following criteria are met:

- When member could not have been safely transported by other means
- When medically necessary or ordered by a Physician, a police officer or firefighter
- When transported to the nearest facility that can treat the patient's condition
- When transferred from one hospital to another hospital because it is medically necessary

Proposed Benefit

Cover air ambulance according to the provisions applicable to current coverage for land ambulance. Air ambulance may also be reimbursed if the location from which the patient required emergency transportation was inaccessible by land ambulance.

- When medically necessary
- When member could not have been safely transported by other means
- When transported to the nearest facility that can treat the patient's condition
- When transferred from one hospital to another hospital because it is medically necessary

October 14, 2010

To: The Honorable Mayor and City Council
From: Mary M. Corriveau, City Manager
Subject: Sales Tax Revenue – September 2010 – Quarter End

The City has received the monthly sales tax revenue numbers from Jefferson County. In comparison to September 2009, the September 2010 sales tax numbers are down \$28,362 or -1.57%, actual to actual. In comparison to our budget projection for the month of September, the sales tax numbers are down \$37,485 or -2.07%.

This is a quarter end, true-up payment for the first quarter of the City's fiscal year. Year to date, actual to actual receipts are up \$349,692 or 8.80%. Year to date, budget to actual receipts are up \$329,627 or 8.26%.

The attached spreadsheet shows the detail collections for this year and last year, along with the budgeted numbers. Collections for Fiscal Year's 2007-2008 and 2008-2009 have been added for historical prospective. First quarter revenues for Fiscal Years 2007-2008 and 2008-2009 were \$4,131,066 and \$4,074,252 respectively. First quarter revenues for the current Fiscal Year are \$4,321,532.

Sales Tax Collections

through September 2010

	<u>Actual 2007-08</u>	<u>Actual 2008-09</u>	<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Variance</u>	<u>% Inc/(Dec)to Prior Year</u>	<u>Quarterly Variance</u>
July	\$ 1,202,556	\$ 1,276,583	\$ 1,054,235	\$ 1,294,030	\$ 239,795	22.75%	
August	\$ 1,150,965	\$ 1,268,437	\$ 1,111,868	\$ 1,250,127	\$ 138,260	12.43%	
September	\$ 1,777,545	\$ 1,529,231	\$ 1,805,736	\$ 1,777,374	\$ (28,362)	-1.57%	349,692
October	\$ 1,041,228	\$ 1,103,267	\$ 1,081,394	\$ -	\$ -	0.00%	
November	\$ 1,089,851	\$ 1,106,240	\$ 1,056,203	\$ -	\$ -	0.00%	
December	\$ 1,554,307	\$ 1,413,485	\$ 1,606,018	\$ -	\$ -	0.00%	-
January	\$ 1,055,815	\$ 1,073,261	\$ 1,103,884	\$ -	\$ -	0.00%	
February	\$ 925,894	\$ 843,971	\$ 921,272	\$ -	\$ -	0.00%	
March	\$ 1,591,250	\$ 1,458,063	\$ 1,572,098	\$ -	\$ -	0.00%	-
April	\$ 1,044,484	\$ 954,271	\$ 1,121,188	\$ -	\$ -	0.00%	
May	\$ 1,070,945	\$ 960,159	\$ 1,079,512	\$ -	\$ -	0.00%	
June	\$ 1,689,660	\$ 1,479,763	\$ 1,709,687	\$ -	\$ -	0.00%	-
YTD	<u>\$ 15,194,501</u>	<u>\$ 14,466,732</u>	<u>\$ 15,223,095</u>	<u>\$ 4,321,532</u>	<u>\$ 349,692</u>	<u>8.80%</u>	

	<u>Original Budget</u>		<u>Actual 2010-11</u>	<u>Variance</u>	<u>%</u>	
	<u>2010-11</u>					
July	\$ 1,059,561	\$ 1,294,030	\$ 234,469	22.13%		
August	\$ 1,117,485	\$ 1,250,127	\$ 132,643	11.87%		
September	\$ 1,814,859	\$ 1,777,374	\$ (37,485)	-2.07%	329,627	
October	\$ 1,086,857	\$ -	\$ -	0.00%		
November	\$ 1,061,538	\$ -	\$ -	0.00%		
December	\$ 1,614,131	\$ -	\$ -	0.00%	-	
January	\$ 1,109,461	\$ -	\$ -	0.00%		
February	\$ 925,926	\$ -	\$ -	0.00%		
March	\$ 1,580,040	\$ -	\$ -	0.00%	-	
April	\$ 1,126,852	\$ -	\$ -	0.00%		
May	\$ 1,084,966	\$ -	\$ -	0.00%		
June	\$ 1,718,325	\$ -	\$ -	0.00%	-	
YTD	<u>\$ 15,300,000</u>	<u>\$ 4,321,532</u>	<u>\$ 329,627</u>	<u>8.26%</u>		