

CITY OF WATERTOWN, NEW YORK
AGENDA
Monday, May 6, 2019

This shall serve as notice that the next regularly scheduled meeting of the City Council will be held on Monday, May 6, 2019, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF MINUTES

COMMUNICATIONS

PRIVILEGE OF THE FLOOR

RESOLUTIONS

- Resolution No. 1 - Reappointment to Empire Zone Administrative Board, Mark Lavarney
- Resolution No. 2 - Reappointment to Empire Zone Administrative Board, Jo Ann St. Croix
- Resolution No. 3- Reappointment to Empire Zone Administrative Board, William F. Welbourn
- Resolution No. 4- Authorizing Submission of an Application to Northern Border Regional Commission and Infrastructure Development Grant Program
- Resolution No. 5 - Agreement With Watertown First, Inc. for Sidewalk Vendors During Block Parties June 28, July 26, and September 14, 2019
- Resolution No. 6 - Finding that Amending the Code of the City of Watertown, Sections 310-26.1, Fences and 310-27, Visibility at Corners Will Not Have a Significant Impact on the Environment

ORDINANCES

LOCAL LAW

Proposed Local Law No. 1 of 2019 - A Local Law Overriding the Tax Levy Limit Established by New York General Municipal Law §3-c

PUBLIC HEARING

7:30 p.m. City of Watertown 2017 Community Development Block Grant Annual Action Plan Amendment

7:30 p.m. Resolution Authorizing Spending From Capital Reserve Fund

7:30 p.m. Ordinance Amending the Code of the City of Watertown, Sections 310-26.1, Fences and 310-27, Visibility At Corners

OLD BUSINESS

STAFF REPORTS

1. Public Hearings for 2019-20 Operating Budgets and 2019-20 through 2023-24 Capital Budget
2. Quarterly Financial Report
3. Request for Abate – 615-617 Boyd Street

NEW BUSINESS

EXECUTIVE SESSION

WORK SESSION

Next Regularly Scheduled Work Session is scheduled for Monday, May 13, 2019, at 7:00 p.m.

ADJOURNMENT

NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY, MAY 20, 2018.

Res Nos. 1, 2, 3

May 1, 2019

To: The Honorable Mayor and City Council
From: Richard M. Finn, City Manager
Subject: Reappointments to the Empire Zone Administrative Board

The attached resolutions have been prepared at the request of Mayor Joseph M. Butler, Jr., recommending that the following individuals be reappointed to the Empire Zone Administration Board for three-year terms expiring on May 31, 2022. All individuals have expressed interest in being reappointed.

Mark Lavarney
Jo Ann St. Croix
William F. Welbourn

RESOLUTION

Page 1 of 1

Reappointment to Empire Zone Administrative Board, Mark Lavarney

- Council Member COMPO, Sarah V.
- Council Member HENRY-WILKINSON, Ryan J.
- Council Member HORBACZ, Cody J.
- Council Member RUGGIERO, Lisa A.
- Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS New York State has designated an Empire Zone pursuant to Article 18-b of the New York State General Municipal Law within the Town of Watertown and the City of Watertown on July 27, 1994, and

WHEREAS Article 18-b of the New York State General Municipal Law requires that an Empire Zone Board be in place to oversee the operation of the Zone,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby reappoints to the Empire Zone, as a Financial Institution representative, for a three-year term expiring on May 31, 2022:

Mark Lavarney
746 Ball Avenue
Watertown, New York 13601

Seconded by

RESOLUTION

Page 1 of 1

Reappointment to Empire Zone Administrative Board, Jo Ann St. Croix

Council Member COMPO, Sarah V.

Council Member HENRY-WILKINSON, Ryan J.

Council Member HORBACZ, Cody J.

Council Member RUGGIERO, Lisa A.

Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS New York State has designated an Empire Zone pursuant to Article 18-b of the New York State General Municipal Law within the Town of Watertown and the City of Watertown on July 27, 1994, and

WHEREAS Article 18-b of the New York State General Municipal Law requires that an Empire Zone Board be in place to oversee the operation of the Zone,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby reappoints to the Empire Zone, as a Zone Resident representative, for a three-year term expiring on May 31, 2022:

Jo Ann St. Croix
626 Davidson Street
Watertown, New York 13601

Seconded by

RESOLUTION

Page 1 of 1

Reappointment to Empire Zone Administrative Board, William F. Welbourn

- Council Member COMPO, Sarah V.
- Council Member HENRY-WILKINSON, Ryan J.
- Council Member HORBACZ, Cody, J.
- Council Member RUGGIERO, Lisa A.
- Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS New York State has designated an Empire Zone pursuant to Article 18-b of the New York State General Municipal Law within the Town of Watertown and the City of Watertown on July 27, 1994, and

WHEREAS Article 18-b of the New York State General Municipal Law requires that an Empire Zone Board be in place to oversee the operation of the Zone,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby reappoints to the Empire Zone, as an Organized Labor representative, for a three-year term expiring on May 31, 2022:

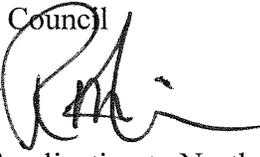
William F. Welbourn
 907 Washington Street
 Watertown, New York 13601

Seconded by

Res No. 4

May 1, 2019

To: The Honorable Mayor and City Council

From: Richard M. Finn, City Manager 

Subject: Authorizing Submission of an Application to Northern Border Regional Commission and Infrastructure Development Grant Program

The Northern Border Regional Commission and Infrastructure Grant Program (NBRC) is an economic development program for infrastructure projects directly related to job creation or retention. Staff feels this program would apply to our current Massey Street, Coffeen Street, Court Street Bridge Rehab project which is currently under design. Construction is planned for this project in 2020. We have a significant gap in federal funding and the \$500,000 available from the NBRC will reduce the City's share.

Attached is a Resolution authorizing submission to the NBRC for Council consideration. This application must be submitted by May 10, 2019.

RESOLUTION

Page 1 of 1

Authorizing Submission of an Application to Northern Border Regional Commission and Infrastructure Development Grant Program

- Council Member COMPO, Sarah V.
- Council Member HENRY-WILKINSON, Ryan J.
- Council Member HORBACZ, Cody J.
- Council Member RUGGIERO, Lisa A.
- Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS federal grand funding is available through the New York State Department of State to support local economic and infrastructure development activities which are undertaken by eligible applicants, and

WHEREAS the City of Watertown is eligible to apply for such funding in the 2019 competitive cycle under the Northern Border Regional Commission’s Economic and Infrastructure Development Grant Program, and

WHEREAS the City Council of the City of Watertown has determined that such funding should be used to provide funding for the Massey Street, Coffeen Street and Court Street Bridge Project,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown authorizes submission of an application for fiscal year 2019 to the Northern Border Regional Commission Economic and Infrastructure Development Grant Program, and

BE IT FURTHER RESOLVED that the City Manager is hereby authorized and directed to sign the application, and

BE IT FURTHER RESOLVED that the City Manager is authorized and directed to sign all agreements, certifications and other documents required to complete the application and to accept a grant and administer the program that is proposed for the 2019 NBRC funding.

Seconded by

Res No. 5

May 1, 2019

To: The Honorable Mayor and City Council

From: Richard M. Finn, City Manager

Subject: Vendor Agreement, Watertown First, Inc.



Attached is a resolution authorizing the City to enter into an Agreement with Watertown First, Inc., a New York not-for-profit Corporation, which has worked in conjunction with Watertown Local Development Corporation to organize three Block Parties on Public Square, scheduled to be held on June 28, July 26 and September 14, 2019, from 5:00 p.m. until 10:00 p.m. each night.

Essentially, the Agreement grants a License to Watertown First, Inc., so that it may promote downtown businesses selling their goods and wares on City sidewalks. The size of the sidewalk area to be utilized is limited by the Agreement, and Watertown First, Inc. and each of the Vendors will be required to name the City as an additional insured on their General Liability Policies for the event dates. City Attorney Slye has reviewed and approved this Agreement.

This Agreement and Resolution are presented for the Council's consideration prior to the first block party scheduled for June 28, 2019.

RESOLUTION

Page 1 of 1

Agreement With Watertown First, Inc.
for Sidewalk Vendors During
Block Parties June 28, July 26,
and September 14, 2019

Council Member COMPO, Sarah V.

Council Member HENRY-WILKINSON, Ryan J.

Council Member HORBACZ, Cody J.

Council Member RUGGIERO, Lisa A.

Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS Watertown First, Inc., a New York not-for-profit Corporation, is partnering with the Watertown Local Development Corporation to organize Block Parties on the City’s Public Square on June 28, 2019, July 26, 2019, and September 14, 2019 from 5:00 p.m. until 10:00 p.m. each night, and

WHEREAS as part of those activities, Watertown First, Inc. has asked that the City grant it a License to allow Watertown business owners to sell their goods and wares on the sidewalk located in front of their permanent businesses in order to promote business downtown, and

WHEREAS the City Council of the City of Watertown deems it to be in the best interests of the citizens of the City to promote downtown businesses in this fashion,

NOW THEREFORE BE IT RESOLVED the City Council of the City of Watertown hereby approves an agreement with Watertown First, Inc. involving the granting of a License for the use of a portion of the City’s sidewalks for the vendor’s sales during the scheduled Block Parties in accordance with an agreement between the City and Watertown First, Inc. a copy of which is attached and made a part of this Resolution, and

BE IT FURTHER RESOLVED that the City Manager shall sign the agreement on behalf of the City.

Seconded by

VENDOR AGREEMENT

This Agreement dated this ____ day of May 2019 is by and between the City of Watertown, New York, a New York Municipal Corporation having principal Offices at 245 Washington Street, Watertown, New York 13601 (the 'City') and Watertown First, Inc., a New York not-for-profit Corporation having a mailing address of P.O. Box 6187, Watertown, New York 13601 ("Watertown First").

WHEREAS Watertown First, in conjunction with the Watertown Local Development Corporation, is sponsoring and organizing three block parties on the north side of Public Square in the City, which Block Parties are scheduled to be held on Friday, June 28, 2019; Friday, July 26, 2019; and Saturday, September 14, 2019 from 5:00 p.m. until 10:00 p.m. each night; and

WHEREAS one of the purposes of the block parties is to provide exposure to businesses on the City's Public Square a family-friendly venue; and

WHEREAS Watertown First is encouraging existing downtown business owners to sell goods on the City sidewalk in front of their permanent store fronts as part of providing this business exposure during the block party events; and

WHEREAS the City and Watertown First desire to set forth an agreement by which the retailers on Public Square are given permission to sell their merchandise on City sidewalks during the scheduled block party events,

THE PARTIES AGREE AS FOLLOWS

1. During the block parties held on June 26th, July 28th, and September 14, 2019, the City shall permit downtown business owners, having store fronts on the City's Public Square, to sell goods on the sidewalk in front of their businesses to extend no more than 6 feet from the storefront and occupying a space no wider than their store's frontage.
2. The City's permission, or license, extends to Watertown First as sponsor of the block party events, and Watertown First shall be responsible to ensure the following:
 - a. each sidewalk vendor will be insured by a Commercial General Liability policy naming the City, as an additional insured, for each of the identified block party dates;
 - b. Watertown First shall maintain Commercial General Liability Insurance naming the City as an additional Insured for each of the identified block party dates;
 - c. Watertown First shall ensure that each vendor remains within the licensed space and that, after the close of each block party, the portion of the City's sidewalk upon which the Vendor has been selling its goods and wares shall be broom clean by 10:30 p.m. on the night of each of the events.

WHEREFORE, the Parties sign this agreement this ____ day of May 2019.

City of Watertown, New York

Date: _____

Richard M. Finn, City Manager

Watertown First, Inc.

Date: _____

Cody Horbacz, President

Res No. 6

April 30, 2019

To: Richard M. Finn, City Manager
From: Michael A. Lumbis, Planning and Community Development Director
Subject: Finding that Amending the Code of the City of Watertown, Sections 310-26.1, Fences and 310-27, Visibility at Corners Will Not Have a Significant Impact on the Environment

At its April 2, 2019 meeting, the City Planning Board adopted a motion recommending that the City Council approve the proposed amendments to Sections 310-26.1, Fences and 310-27, Visibility at Corners of the Zoning Ordinance. The City Council has scheduled a public hearing on the proposal for 7:30 p.m. on Monday, May 6, 2019.

The City Council must complete Part 2, and Part 3 if necessary, of the Short Environmental Assessment Form and adopt the attached resolution before it may vote on the ordinance. The resolution states that the proposed amendment to the Zoning Ordinance will not have a significant impact on the environment.

ACTION: City Manager recommends approval.

A handwritten signature in black ink, appearing to be "R. Finn", written over a horizontal line.

RESOLUTION

Page 1 of 1

Finding that Amending the Code of the City of Watertown, Sections 310-26.1, Fences and 310-27, Visibility at Corners Will Not Have a Significant Impact on the Environment

Council Member COMPO, Sarah V.
Council Member HENRY-WILKINSON, Ryan J.
Council Member HORBACZ, Cody J.
Council Member RUGGIERO, Lisa A.
Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS the City Council of the City of Watertown, New York, has before it an Ordinance to amend Sections 310-26.1, Fences and 310-27, Visibility at Corners of the City’s Zoning Ordinance, and

WHEREAS the City Council must evaluate all proposed actions in light of the State Environmental Quality Review Act (SEQRA) and the regulations promulgated pursuant thereto, and

WHEREAS the adoption of the proposed zoning ordinance amendment would constitute such an “Action,” and

WHEREAS the City Council has determined that the proposed zoning ordinance amendment is an “Unlisted Action” as that term is defined in 6NYCRR Section 617.2, and

WHEREAS to aid the City Council in its determination as to whether the proposed zoning ordinance amendment will have a significant effect on the environment, Part I of a Short Environmental Assessment Form has been prepared by City staff, a copy of which is attached and made part of this resolution,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York, that:

1. Based upon its examination of the Short Environmental Assessment Form and comparison of the proposed action with the criteria set forth in 6NYCRR Section 617.7, no significant impact on the environment is known and the adoption of the zoning ordinance amendment will not have a significant effect on the environment.
2. The Mayor of the City of Watertown is authorized to execute the Environmental Assessment Form to the effect of the City Council is issuing a “negative declaration” under SEQRA.
3. This resolution shall take effect immediately.

Seconded by

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
City of Watertown City Council			
Name of Action or Project: Fence Ordinance Amendment 2019			
Project Location (describe, and attach a location map): City of Watertown			
Brief Description of Proposed Action: The project is an amendment to the Zoning Ordinance of the City of Watertown. The project would amend Sections 310-26.1 Fences and 310-27, Visibility at Corners. The intent of the zoning ordinance amendment is to clarify certain sections of the existing fence ordinance, including clarifying the required open space ratios for fences within a certain distance from the street line, limiting the ability to place a fence within a triangular shaped area on either side of a driveway and adding a paragraph to address ornamental landscaping features. The amendment would also include a change that would prohibit a fence over three feet in height in all zoning districts in a triangular shaped area near corners.			
Name of Applicant or Sponsor: Michael A. Lumbis, Planning and Community Development Director		Telephone: 315-785-7734 E-Mail: mlumbis@watertown-ny.gov	
Address: 245 Washington Street, Room 304			
City/PO: Watertown		State: NY	Zip Code: 13601
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation services available at or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
<input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO <input type="checkbox"/>	YES <input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO <input type="checkbox"/>	YES <input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO <input type="checkbox"/>	YES <input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	<input type="checkbox"/>	<input type="checkbox"/>

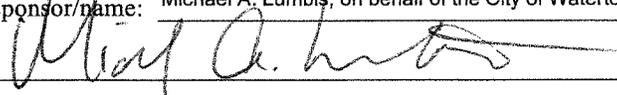
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO <input type="checkbox"/>	YES <input type="checkbox"/>

19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO <input type="checkbox"/>	YES <input type="checkbox"/>

20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO <input type="checkbox"/>	YES <input type="checkbox"/>

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE

Applicant/sponsor/name: Michael A. Lumbis, on behalf of the City of Watertown City Council Date: April 29, 2019

Signature:  Title: Planning & Community Development Director

Project:

Date:

**Short Environmental Assessment Form
Part 2 - Impact Assessment**

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input type="checkbox"/>	<input type="checkbox"/>

Project:

Date:

Short Environmental Assessment Form
Part 3 Determination of Significance

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Name of Lead Agency	Date
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

Proposed Local Law No. 1 of 2019

April 16, 2019

To: Richard M. Finn, City Manager
From: James E. Mills, City Comptroller
Subject: Property Tax Cap Override Legislation

The Proposed Fiscal Year 2019-20 property tax levy does NOT exceed the allowable tax levy per the tax cap. However, if during budget deliberations City Council decides it needs to exceed the allowable tax levy limit, it must have adopted a local law to override the limit prior to adoption of the FY 2019-20 General Fund budget pursuant to General Municipal Law §3-c (the Property Tax Cap). Initiating this procedure not only provides City Council with budget flexibility, it provides the public with an opportunity to be heard on the topic.

Staff is recommending a public hearing be set for Monday, May 20th at 7:30 p.m. to hear public comments.

ACTION: City Manager recommends setting the public hearing.

A handwritten signature in black ink, appearing to read "R. Finn", is written over the end of the ACTION line.

LOCAL LAW

Page 1 of 2

A Local Law Overriding the Tax Levy Limit Established by New York General Municipal Law §3-c

Council Member COMPO, Sarah V.
Council Member HENRY-WILKINSON, Ryan J.
Council Member HORBACZ, Cody J.
Council Member RUGGIERO, Lisa A.
Mayor BUTLER, Jr., Joseph M.
Total

Table with 2 columns: YEA, NAY. It contains 6 empty rows for recording votes.

Introduced by

A local law to override the tax levy limits established by New York General Municipal Law §3-c.

WHEREAS, the City Council of the City of Watertown desires to override the limit on the amount of real property taxes that may be levied by the City of Watertown pursuant to General Municipal Law §3-c, and to allow the City of Watertown to adopt a budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law §3-c; and

WHEREAS, such override is authorized by the provisions of subdivision 5 of General Municipal Law §3-c, which expressly authorizes the City Council to override the tax limit by adoption of a local law approved by a vote of at least sixty percent (60%) of the City Council.

WHEREAS a public hearing on this was held on May 20, 2019, at 7:30 p.m. in the City Council Chambers;

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF WATERTOWN, NEW YORK AS FOLLOWS:

Tax Levy Limit Override: The City Council of the City of Watertown, County of Jefferson is hereby authorized to adopt a budget for the fiscal year 2019-2020 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

Severability: If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, individual, firm or corporation, or circumstance, shall be adjudicated by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

LOCAL LAW

Page 2 of 2

A Local Law Overriding the Tax Levy Limit Established by New York General Municipal Law §3-c

- Council Member COMPO, Sarah V.
- Council Member HENRY-WILKINSON, Ryan J.
- Council Member HORBACZ, Cody J.
- Council Member RUGGIERO, Lisa A.
- Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Effective Date: This local law shall take effect immediately upon filing with the Secretary of State.

Seconded by Council

Public Hearing – 7:30 p.m.

April 29, 2019

To: Richard M. Finn, City Manager
From: Michael A. Lumbis, Planning and Community Development Director
Subject: City of Watertown 2017 Community Development Block Grant Annual Action Plan Amendment Public Hearing

A Public Hearing has been scheduled for 7:30 p.m. on May 6, 2019, as part of the effort to gather public input on the proposed amendment to the City's Community Development Block Grant (CDBG) 2017 Annual Action Plan.

On July 17, 2017, the City Council adopted the City's 2017 Community Development Block Grant (CDBG) Annual Action Plan. The plan included various projects for the 2017-2018 fiscal year including an owner occupied housing rehabilitation program, a rental housing rehabilitation program, a homebuyer program, a sidewalk and ADA ramp project, fair housing education and the ADA Transition Plan - Existing Conditions Data Collection and Analysis. Many of the projects have been completed or are near completion; however, there are a few proposed changes in the scope and cost of several projects that necessitate an amendment to the plan.

The ADA Transition Plan - Existing Conditions Data Collection and Analysis had a budget of \$30,700 and consisted of hiring student interns from Clarkson University to perform data collection on sidewalk ramps located throughout the City during the summer months of 2017. The project only used half of its allotted budget, and Staff would like to re-program the remainder to hire new interns from Clarkson to complete the next phase of data collection for our ADA Transition Plan: City Buildings and Facilities.

In addition, the Bus Shelter Installation and Replacement 2017 Project went over its original \$10,200 budget, with a final actual cost of \$14,993.11. The City must make up this \$4,793.11 overrun by reducing line items elsewhere in the CDBG PY 2017 budget. To make up the funding shortfall in the bus shelter project, Staff proposes to reprogram funds from the ADA Accessible Ramp Construction Project Phase 3, which came in \$8,000 under budget.

Changing the project scope of the ADA Transition Plan - Existing Conditions Data Collection and Analysis Project and amending the budget for the Bus Shelter Installation and Replacement 2017 Project both require amending the 2017

Annual Action Plan. Amending an Annual Action Plan requires several steps including drafting a narrative that describes the amendment, making it available for the public to review during a 30-day public comment period, and holding a public hearing.

The draft amendment to the 2017 Annual Action Plan has been completed and is available for review on the City's website at <https://www.watertown-ny.gov/index.asp?NID=726> On April 5, 2019, the City advertised in the *Watertown Daily Times* that the plan was available for public review and comment. The 30-day public comment period is currently underway and the City will be accepting comments on the proposed amendment through May 8, 2019.

After the conclusion of the public comment period, Staff will incorporate any comments that are received into the final draft of the plan amendment and will present a resolution to adopt the amendment for City Council consideration at the May 20, 2019 meeting.

A handwritten signature in black ink, appearing to be 'R. A.', with a long horizontal stroke extending to the right.

Public Hearing – 7:30 p.m.

May 1, 2019

To: Richard M. Finn, City Manager
From: James E. Mills, City Comptroller
Subject: Authorizing Spending of Funds from the Capital Reserve Fund

The City Council has scheduled a public hearing on the above subject for 7:30 p.m. on Monday, May 6, 2019.

The City transferred \$3,100,000 into a Capital Reserve Fund in FY 2012-13 due to the acceptance of the City to a proposal from the State to change the timing of the State AIM payments. Included in the Adopted Fiscal Year 2018-19 Capital Budget and General Fund Budget was the refurbishment of the Fire Engine 3 at an estimated cost of \$115,000.

The estimated ending FY 2018-19 balance of the Capital Reserve Fund will be \$427,000, which has been included as a future funding source in the City's multi-year financial and capital plans contained in the FY 2018-19 adopted budget.

Prior to any funds being spent from the Capital Reserve Fund on these projects, a public hearing must be held.

City Council may consider the Resolution in tonight's agenda after the public hearing.

ACTION: City Manager recommends approval.



RESOLUTION

Page 1 of 1

Authorizing Spending
From Capital Reserve Fund

- Council Member COMPO, Sarah V.
- Council Member HENRY-WILKINSON, Ryan J.
- Council Member HORBACZ, Cody J.
- Council Member RUGGIERO, Lisa L.
- Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

Council Member Ryan J. Henry-Wilkinson

WHEREAS on June 19, 2006, the City Council approved establishing a Capital Reserve Fund pursuant to Section 6-c of the General Municipal Law to finance future capital improvements, and

WHEREAS the Re-Adopted 2018-19 Capital Fund Budget and General Fund Budget included the refurbishment of Fire Engine 3 at an estimated cost of \$115,000, and

WHEREAS the City Council desired to fund this equipment refurbishment from the Capital Reserve Fund, and

WHEREAS on Monday, May 6, 2019 at 7:30 p.m., the City Council of the City of Watertown held a public hearing to discuss the expenditure of funds from this capital reserve fund, and

WHEREAS it has been determined that the expenditure of these funds is in keeping with the purpose for the capital reserve fund,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby authorizes the appropriating of Capital Reserve funds in an amount not to exceed \$115,000 to pay for the cost of the refurbishment of Fire Engine 3.

Seconded by Council Member Lisa A. Ruggiero

Public Hearing – 7:30 p.m.

April 30, 2019

To: Richard M. Finn, City Manager
From: Michael A. Lumbis, Planning and Community Development Director
Subject: Amending the Code of the City of Watertown, Sections 310-26.1, Fences and 310-27, Visibility at Corners

The City Council has scheduled a public hearing on the attached Ordinance for 7:30 p.m. on Monday, May 6, 2019.

The City Planning Board reviewed the proposed fence ordinance revisions at its April 2, 2019 meeting and adopted a motion recommending that the City Council approve the amendments as proposed, with the recommendation that Staff include illustrations regarding allowed fence placement and required spacing as part of the City's Fence Permit Application. Attached is a report on the Zoning Ordinance amendment prepared for the Planning Board, along with an excerpt from its minutes.

The County Planning Board reviewed the proposed Ordinance pursuant to General Municipal Law Section 239-m on April 30, 2019, and adopted a motion that the Ordinance does not have any significant county-wide or inter-municipal issues and is of local concern only.

The City Council must hold the public hearing and adopt the related SEQRA Resolution before voting on this Ordinance.

ACTION: The City Manager recommends approval.

A handwritten signature in black ink, appearing to read 'R. Finn', is written over the 'ACTION' line.

ORDINANCE

Page 1 of 2

Amending the Code of the City of Watertown, Sections 310-26.1, Fences and 310-27, Visibility At Corners

Council Member COMPO, Sarah V.
 Council Member HENRY-WILKINSON, Ryan J.
 Council Member HORBACZ, Cody J.
 Council Member RUGGIERO, Lisa A.
 Mayor BUTLER, Jr., Joseph M.
 Total

YEA	NAY

Introduced by Council Member Lisa A. Ruggiero

WHEREAS the City Council has proposed amending Section 310-26.1, Fences and Section 310-27, Visibility at Corners, of the Zoning Ordinance of the City of Watertown, and

WHEREAS the Planning Board of the City of Watertown reviewed the proposed amendments to Section 310-26.1 and Section 310-27 of the Zoning Ordinance at its April 2, 2019 meeting and adopted a motion recommending that City Council approve the amendments as proposed, with the recommendation that Staff include illustrations regarding allowed fence placement and required spacing as part of the City’s Fence Permit Application, and

WHEREAS the Jefferson County Planning Board reviewed the proposed amendments at its April 30, 2019 meeting pursuant to New York State General Municipal Law Section 239-m, and

WHEREAS a public hearing was held on the proposed amendments on May 6, 2019, after due public notice, and

WHEREAS the City Council has determined, pursuant to the State Environmental Quality Review Act (SEQRA), that there will not be any significant environmental impacts caused by the adoption of this ordinance, and

WHEREAS the City Council deems it in the best interest of the citizens of the City of Watertown to approve the requested amendments,

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Watertown that the following replaces the current § 310-26.1. **Fences, Paragraphs F, G and H**, in their entirety:

F. The height of a fence shall not include post finials extending above the fence.

ORDINANCE

Page 2 of 2

Amending the Code of the City of Watertown, Sections 310-26.1, Fences and 310-27, Visibility At Corners

Council Member COMPO, Sarah V.
 Council Member HENRY-WILKINSON, Ryan J.
 Council Member HORBACZ, Cody J.
 Council Member RUGGIERO, Lisa A.
 Mayor BUTLER, Jr., Joseph M.
 Total

YEA	NAY

G. Fences located less than twenty (20) feet from a street line shall be of an open design such as ornamental iron, split rail or picket where the ratio between space and fence material is at least 1:1, except as otherwise restricted below.

H. Fences shall not be located within a triangular shaped area on either side of a driveway, which is delineated and measured starting from a point located at the intersection of the driveway edge and the sidewalk (or street line in the absence of a sidewalk), a distance of ten (10) feet along the sidewalk (or street line) and ten (10) feet along the driveway and a line connecting the end points of the two lines, except for fences having a ratio between space and fence material of greater than or equal to 4:1 and as otherwise restricted below. (Also see Section 310-27, Visibility at Corners)

BE IT FURTHER ORDAINED that the following paragraph is added to § 310-26.1.

Fences:

N. Ornamental landscaping features, such as stone walls, retaining walls and planters, less than thirty-six (36) inches in height shall be considered decorative features and not fences.

BE IT FURTHER ORDAINED that the following replaces the current § 310-27.

Visibility at Corners, in its entirety:

No structure, fence or shrubbery over three feet in height shall be maintained on any corner lot within a triangular shaped area which is formed and measured starting from a point located at the intersection of the two street lines to the points on such lines a distance of forty (40) feet from their intersection and a line connecting such points.

BE IT FURTHER ORDAINED this Amendment to the City Code of the City of Watertown shall take effect as soon as it is published once in the official newspaper of the City of Watertown, or otherwise printed as the City Manager directs.

Seconded by Council Member Sarah V. Compo



MEMORANDUM

CITY OF WATERTOWN, NEW YORK

OFFICE OF PLANNING AND COMMUNITY DEVELOPMENT

245 WASHINGTON STREET, ROOM 304, WATERTOWN, NY 13601

PHONE: 315-785-7740 – FAX: 315-785-7829

TO: Planning Board Members

FROM: Michael A. Lumbis, Planning and Community Development Director *ML*

SUBJECT: Fence Ordinance Amendment

DATE: March 28, 2019

The City Council has been discussing several revisions to Section 310-26.1 Fences, of the Zoning Ordinance. Attached for your review is a copy of the proposed revisions to the fence ordinance with the proposed deletions shown in red strikethrough and the proposed additions shown in bold. The draft is the result of two meetings with the City Council.

The City Council has referred the draft amendment to the Planning Board for review and recommendation. After review by the Planning Board, the City Council will schedule a public hearing prior to taking action on the proposed amendments.

As background information, memorandums to the City Council dated November 9, 2018, March 16, 2019 and March 28, 2019 are attached for your review.

This proposal to amend the fence ordinance was prompted by an issue with a recent fence installation at 409 Franklin Street. The primary problem was the interpretation of Paragraph H related to fence transparency. The amendment attempts to clarify that issue and increase safety for front yard fences near driveways and sidewalks.

cc: Justin L. Wood, City Engineer
Shawn R. McWayne, Code Enforcement Supervisor

November 9, 2018

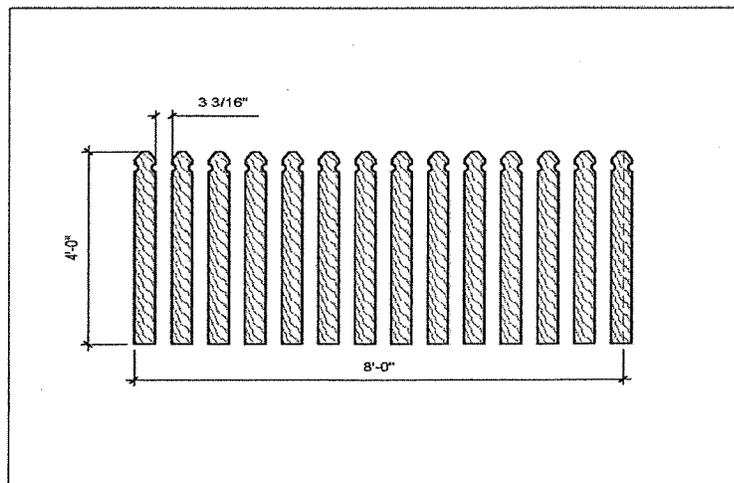
To: Richard M. Finn, City Manager
From: Michael A. Lumbis, Planning and Community Development Director
Subject: Section 326.1 of the Zoning Ordinance

As you are aware, an issue has recently arisen regarding the installation of a fence at a property located at 409 Franklin Street, owned by Brett Belfield. Mr. Belfield applied for and obtained a fence permit on May 15, 2018 and began installing a fence on his property. During the installation process, Code Enforcement inspected the fence and noted that it was not installed in conformance with Section 310-26.1 of the Zoning Ordinance, hereafter referred to as the Fence Ordinance.

At issue is the interpretation of the language in Paragraph H of the Fence Ordinance. Paragraph H reads as follows:

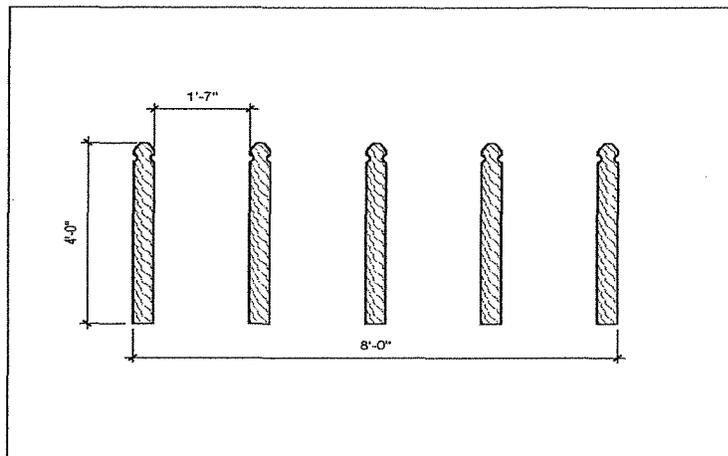
“Fences located less than five feet from a street line shall have the open spaces equal to at least 80% of the area of each panel”

When installing the fence, Mr. Belfield interpreted this section to mean that the open spaces between the fence pickets or slats had to be 80% of the size of the actual picket. He considered a panel as an individual fence board, slat or picket. With his interpretation, a 4” picket would require a 3 3/16” open space (4” x 80%) between pickets. This can be best illustrated in the drawing below:



Drawing 1

However, the Code Enforcement Bureau interprets this section of the code differently. In the fencing industry, a fence panel is commonly referred to as the entire section of fence that is located between two fence posts. This is how Codes interprets the word “panel” in this section of the ordinance. With this interpretation, a 4’ x 8’ panel, which is 4,608 square inches in size, has to be 80% open. This means that only 921 square inches can be covered in the 4’ x 8’ panel. Using 4” x 48” pickets, a property owner would only be able to have approximately 5 pickets per 8’ panel. This can be best illustrated in the drawing below:



Drawing 2

A picket fence as illustrated in drawing 2 would not be very functional as the open spaces would not provide much privacy or provide any real means to enclose an area or keep pets or small children in a yard. A split rail fence or wrought iron fence would likely meet the 80% open space requirement but as you can see, it is not practical for a typical wooden picket fence that is commonly found in the City.

The problem primarily hinges on the word panel. As you can see, it can be interpreted in two different ways which has led to this issue.

If the City Council feels that the transparency shown in Drawing 1 is adequate, Staff would propose amending the fence ordinance in order to solve the problem for this property owner and to avoid similar issues in the future. The amendment could involve the addition of a definition of panel, changing the word panel to something else and/or clearly defining how the transparency requirement is calculated.

The process to amend the ordinance would start with Staff drafting proposed revisions and presenting them to the Planning Board for their review and recommendation to the City Council. The City Council would then be required to set a public hearing, after which the City Council could consider the proposed change.

If the City Council concurs with this approach, Staff will begin work on the revisions in the next two weeks and will present them to the Planning Board at their December 4, 2018 meeting.

March 16, 2019

To: Richard M. Finn, City Manager
From: Michael A. Lumbis, Planning and Community Development Director
Subject: Fence Ordinance

At the request of the City Council, Staff has been researching fence regulations from communities from across the State to determine common practices for regulating fences on private property. Fence regulations from approximately 20 communities were reviewed and evaluated with a specific focus on front yard height restrictions, front property line setback requirements and opacity requirements for fences in front yards.

Our research indicated that most of the communities restrict the height of fences in the front yard area, with the height limit set at four feet. Most communities do not require a setback from the front property line, although two require an eight foot setback for solid fences and one requires an 8' setback for fences that are greater than 3' in height and are within 5' of a driveway. Five of the communities surveyed have opacity requirements for fences in front yards, with three requiring fences to be 50% open and two to be 60% open.

Using not only the fence ordinance examples that we found, but the guidance from the City Council as well as input from Engineering and Code Enforcement, Planning Staff has drafted several modifications to the City's fence ordinance for consideration by the City Council.

As you will see in the attached, paragraphs G and H have been modified and a new paragraph "N" is proposed. The intent of the changes to paragraph G is to clarify how the open space in the fence is defined. The current ordinance states that for fences located less than 20' from the street line, there must be open spaces equal to 50% of the area of each panel. The proposed change states that the ratio between space and fence material has to be 1:1. It also eliminates the word panel, which was a source of confusion. Even with the change, the result will still be a fence that is 50% transparent.

Staff is also proposing to delete paragraph H in its entirety and replace it with a new paragraph. The current language requires fences located less than 5' from the street line to have open spaces equal to 80% of the area of the panel. The 80% transparency requirement limits the type of fencing that is allowed to just a few styles of fencing such as split rail and wrought iron. Property owners have also complained that the 80% transparency requirement is not practical for providing privacy or providing any real means to enclose an area or keep pets or small children in a yard.

The new language proposed for paragraph H would limit the placement of a fence within a triangular shaped area on either side of a driveway, which is delineated and measured starting from a point located at the intersection of the driveway edge and the sidewalk a distance of ten (10) feet along the sidewalk and ten (10) feet along the driveway and a line connecting the end points of the two lines. The rationale for limiting the placement of a fence in this area is that it would provide greater visibility for drivers backing out of their driveways. While we are proposing to allow a less transparent fence by eliminating the 80% transparency requirement for fences located less than 5' from the street line, we are requiring a larger and angled setback from any driveway that would provide even better visibility, as the visibility and safety for pedestrians was a major concern of the Council that we have addressed through this proposal.

The new paragraph "N" was added to address ornamental landscaping features such as stone walls, retaining walls and planters. Currently, there is nothing contained in the fence ordinance that addresses these features so Codes has to treat them as fences. The new paragraph states that these types of features shall be considered decorative features and not fences, provided that they are less than thirty-six (36) inches in height.

Finally, the changes proposed above necessitate a change to Section 310-27, Visibility at Corners. The proposed change to this section will prohibit a fence (as well as a structure or shrubbery) over three feet in height on any corner lot within a triangular shaped area which is measured starting from a point located at the intersection of the two street lines to the points on such lines a distance of forty (40) feet from their intersection and a line connecting such points. This section of the code is meant to provide adequate visibility at intersections for drivers.

Attached for your review is a copy of the fence ordinance with the proposed deletions shown in blue strikethrough and the proposed additions shown in bold. Staff will have maps available for the meeting that will illustrate how the proposed revisions will change how a fence can be installed on a typical property.

March 28, 2019

To: Richard M. Finn, City Manager
From: Michael A. Lumbis, Planning and Community Development Director
Subject: Fence Ordinance Revisions

At the March 25, 2019 Work Session, the City Council asked Staff to make a few additional edits to the proposed revisions to the fence ordinance. Revisions were made to Paragraphs F and H. For Paragraph F, the word “panels” has been deleted from the end of the sentence as requested. For Paragraph H, Council members asked if it would be possible to include language that would allow fences in the proposed triangular shaped “no build” area near driveways, provided that the fence to be installed had at least 80% transparency. A phrase has been added to the end of Paragraph H that states that fences that have a ratio between space and fence material of greater than or equal to 4:1 would be allowed in the triangular shaped “no build” area.

Council Members also asked about modifying Section 310-27, Visibility at Corners, to reduce the required 40’ setback. After consulting with City Engineer Justin Wood, Staff is recommending that the required 40’ setback from the intersection remain, which would keep this area free of fences, shrubs, and structures greater than 3’ in height. The 40’ sight triangle, in a perpendicular intersection with common margin widths, will, in most cases, provide an adequate sight distance of 200-250’, which is the minimum stopping sight distance for vehicles traveling at 30-35 mph. Any reduction of the clear zone triangle could limit sight distance and potentially create a traffic safety hazard.

It is important to note that the geometry of intersections, including the angle formed by the two streets, the margin width, and sidewalk width, all play a role in sight distance. Maintaining a 40’ clear zone at intersections will allow us to err on the side of safety. In certain situations, an applicant may seek relief from the Zoning Board of Appeals (ZBA) if the geometry and circumstances of their specific property and intersection allows a reduction of the clear zone without impacting sight distance.

The attached copy of the fence ordinance shows the proposed deletions in red strikethrough and the proposed additions in bold text. The changes made since the Work Session are highlighted in yellow.

EXCERPT FROM APRIL 2, 2019 PLANNING BOARD MEETING MINUTES

PROPOSED FENCE ORDINANCE AMENDMENT

Mr. Lumbis then said that he would present some proposed amended language to the City's Fence Ordinance. Ms. Capone asked if the Planning Board would need to make a recommendation to City Council. Mr. Lumbis answered in the affirmative.

Ms. Capone then asked how this issue got to this point. Mr. Lumbis replied that the Zoning Ordinance never contained fence language until 2003. He said that the first amendment to it came in 2006, but he could not recall the reason. He said that another amendment occurred in 2011, and it dealt with a property where the neighbor put up a fence to the property line along driveway and there was a concern about visibility. Mr. Lumbis explained that the 2011 amendment included changes to provide sufficient setbacks to allow car doors to open and to allow motorists backing out of their driveways to see pedestrians.

Mr. Lumbis then said that for the last eight years, those changes worked, but there was a recent issue with the property at 409 Franklin Street that had to do with the property owner's interpretation of a provision that stated that within five feet of the street line, there must be open space equal to at least 80 percent of each panel. The property owner interpreted the 80 percent rule to mean, that out of a standard four-inch picket, 3 and 1/16 inches must be open, as that would be 80 percent of a four-inch picket. Code Enforcement interpreted the code differently and said that 80 percent of each *panel* must be open space, and interpreted a panel as the entire section of fence between fence posts. Mr. Lumbis then displayed visual illustrations of both of the above interpretations, so the Planning Board could see the difference.

Ms. Capone then asked if a property owner could put rails across the bottom of a fence. Mr. Lumbis replied that you could, but that they must be included in calculating the non-transparent part, and would count against that limit.

Mr. Lumbis said that one of Staff's recommendations to City Council was to change the wording in the code to define "panel" and "transparent" more clearly. He said that Staff proposed to re-word Paragraph G to give an example of an open-design fence, and rather than say that open space should be 50 percent of the panel, instead write that the ratio of fence material to open space should be 1:1.

Mr. Lumbis then said that for fences closer to the sidewalk, rather than requiring 80% transparency, Staff proposed addressing the safety issue where a driveway intersects a sidewalk by providing a triangular shaped setback. The setback area would be measured ten feet back from that point along the driveway and the sidewalk. Then, you would draw the hypotenuse connecting those two points to complete the triangle within which would be a no-build area. He said that this would solve the safety problem by enabling a motorist backing out of his or her driveway to see pedestrians on the sidewalk.

Mr. Johnson asked if the triangle rule would apply to both sides of the driveway. Mr. Lumbis answered in the affirmative. Mr. Lumbis then explained that in cases of a shared driveway, both neighbors must abide.

Mr. Katzman then asked what if there was no driveway. Mr. Lumbis replied that in that case, a fence could come right to the property line and the property owner could square it off at a right angle.

Ms. Fields then asked about chain link fences. Mr. Lumbis replied that chain link fences were not a permitted fence style in the front yard. She then asked about wrought iron fences. Mr. Lumbis replied that they were allowed if they met the transparency requirement.

Ms. Capone said that the proposed code measured from the sidewalk, but in some neighborhoods, there was quite a bit of grass between the sidewalk and the street. Mr. Lumbis replied by reiterating the City Council's desire to place an emphasis on pedestrian safety.

Mr. Lumbis further explained that when Staff presented this to City Council, the Council said that if a property owner wanted to install an 80 percent transparent fence, why should he or she be punished when you can see through an 80 percent transparent fence? He said that Council asked for another change to the proposed ordinance that would allow fences to be built right up to the edge of the owner's driveway, provided that they are 80% transparent. He said that a phrase was added to Paragraph H, to address this.

Ms. Capone then asked if the City would provide examples. Mr. Lumbis replied that illustrations would be part of the fence permit application. Mr. Katzman said that he agreed there was need for pictures, noting the recent controversy with the house at the corner of Paddock and Holcomb Streets. Mr. Lumbis noted that the property owners in that case obtained an interpretation from the Zoning Board of Appeals (ZBA), that that was a decorative feature, and therefore it was legal. He also said that the proposed addition of Paragraph N would alleviate a controversy such as that in the future.

Ms. Fields asked if nonconforming fences would enjoy grandfathered status, and noted that she has had a chain link fence for the last ten years, and if she needed to repair damage to it, would the code allow for that? Mr. Lumbis replied that if she needed to repair a break in the chain link fabric, she could do that. Mr. Lumbis added that the Zoning Ordinance contained a section addressing nonconforming uses. Ms. Fields asked if such language would specifically be in the fence code. Mr. Lumbis replied that it would not, but it was all contained within Zoning.

Ms. Fields then said that she agreed with Mr. Katzman that pictures were necessary. Ms. Capone agreed that the City needed to provide examples to prevent confusion and asked if Staff could include more drawings. Mr. Katzman then moved that the Planning Board recommend that City Council approve the amendment to Sections 310-26.1 and 310-27 of the Zoning Ordinance as proposed, with the recommendation that Staff include illustrations regarding allowed fence placement and required spacing as part of the City's Fence Permit Application.

Ms. Capone then said that she thought it might be better to put illustrations in the code itself. Mr. Lumbis said that the permit application had most of this language on it and Staff could include drawings and illustrations as an attachment to that. Ms. Fields then seconded Mr. Katzman's motion.

Mr. Johnson then said that the Planning Board had no way of knowing what the pictures would look like. Ms. Capone said that they would look like the examples that Mr. Lumbis brought to this meeting. Mr. Johnson replied that the Planning Board had no way of knowing that. Ms. Fields then asked Mr. Johnson if he wanted this to come before the Planning Board a second time. Mr. Johnson replied in the affirmative. Mr. Katzman said that he could modify his motion.

Mr. Babcock then said that the proposed amendment made sense to him, but it also made sense to add pictures. He also said that there was nothing that said fences had to be aesthetically pleasing either. Mr. Katzman then said that aesthetics were subjective anyway.

Ms. Capone reiterated that Staff needed to demonstrate the spacing visually by showing people a picture. Mr. Katzman then discussed that a fence with a 1:1 open space ratio with one-inch panels and one-inch open spaces would essentially be a privacy fence and demonstrated his point with ballpoint pens. Mr. Babcock said that was fine because what was the point of seeing into someone's yard? Mr. Babcock then asked for confirmation that the new code would not allow solid panels in the front yard. Ms. Capone and Mr. Lumbis both replied in the affirmative.

Mr. Johnson then asked why the Planning Board was concerned about spacing. He said that they had the required setback and spacing was irrelevant. Ms. Fields said that she recalled a fear around two decades ago, that people would hide behind fences and attack pedestrians. Whether that was relevant today, she did not know.

Mr. Katzman then asked about backing out of a driveway at a four-way stop and referenced the corners at Flower and Sherman, noting that it was blind there due to natural landscaping, and it was dangerous. He said that the fence ordinance should have regulations to prevent similar situations. Mr. Lumbis replied that you would not be allowed to have a fence, shrubbery or a structure over three feet in height within a 40-foot triangle of an intersection in any district, with the proposed amendment to Section 310-27. Further discussion then ensued about hedges and driveway line of sight.

Following that discussion, the Planning Board voted 5-1 in favor of the motion with Mr. Johnson casting the dissenting vote.

Mr. Katzman then moved to adjourn the meeting. Mr. Johnson seconded the motion and all voted in favor. The meeting was adjourned at 3:45 p.m.

April 16, 2019

To: Richard M. Finn, City Manager
From: James E. Mills, City Comptroller
Subject: Public Hearings for 2019-20 Operating Budgets and 2019-20 through
2023-24 Capital Budget

As part of the Budget review process, the City provides the public with an opportunity to voice their opinions about the Proposed Budgets, both Operating and Capital. Staff is recommending that the City Council make a motion to set Public Hearings on the Proposed Budgets as follows:

Monday, May 20, 2019

7:30 p.m. 2019-20 Operating Budgets

7:30 p.m. 2019-20 through 2023-24 Capital Budget

ACTION: City Manager recommends setting the public hearings.



April 30, 2019

To: Richard M. Finn, City Manager
From: James E. Mills, City Comptroller
Subject: Quarterly Financial Report

Attached for City Council review is the Financial Report for the quarter ended March 31, 2019.

A handwritten signature in black ink, appearing to be "J.E. Mills", with a stylized flourish at the end.

**CITY OF WATERTOWN
FY 2018/19 FINANCIAL REPORT (UNAUDITED)
THROUGH THE QUARTER ENDING MARCH 31, 2019**

GENERAL FUND SUMMARY

General Fund Summary	2018-19 Adopted Budget	YTD Actual	%	Prior YTD Actual	2017-18 Actual
Revenues	\$ 42,335,245	\$ 29,646,474	70.03%	\$ 29,573,787	\$ 41,761,336
Expenditures (1)	\$ 44,721,667	\$ 30,822,718	68.92%	\$ 30,269,774	\$ 42,657,120
Net Change in Fund Balance	\$ (2,386,422)	\$ (1,176,244)		\$ (695,987)	\$ (895,784)

(1) Expenditure budget amount includes \$164,652 of encumbrances carried over from FY 2018/19. The original FY 2018/19 Adopted Budget appropriated \$2,204,483 of reserves and fund balance. Subsequent budget re-adoptions appropriated an additional \$17,287 of fund balance for the City's share of the new para-transit contract less Federal funding.

GENERAL FUND REVENUES

General fund revenues are up \$72,686 or 0.25% compared to last year due mostly to increases in property taxes (\$212,935), sales tax (\$371,854), interest earnings (\$142,461), CHIPs (\$231,585) and building permits (\$48,105). Offsetting the revenue increases are the sale of excess hydro-electricity (\$1,347,044) and mortgage tax (\$91,977). The 10 largest general fund budgeted revenues account for nearly 92% of the total general fund revenues. A summary of general fund revenues is as follows:

GENERAL FUND REVENUES	2018-19 Adopted Budget	YTD Actual	Y-T-D % of Budget	Prior Y-T-D	2017-18 Actual
State Admin. Sales & Use Tax	\$ 18,510,000	\$ 13,969,343	75.47%	\$ 13,597,490	\$ 18,424,974
Real Property Tax Items	\$ 9,315,619	\$ 9,315,616	100.00%	\$ 9,103,764	\$ 8,998,254
State Aid, Per Capita	\$ 4,703,208	\$ 83,452	1.77%	\$ 83,452	\$ 4,703,208
Sale of Surplus Power	\$ 4,106,000	\$ 2,083,351	50.74%	\$ 3,430,395	\$ 4,803,579
Refuse and Garbage Charges	\$ 861,000	\$ 741,002	86.06%	\$ 720,662	\$ 870,171
State Aid, Mortgage Tax	\$ 310,000	\$ 117,176	37.80%	\$ 209,153	\$ 303,280
Utilities Gross Income Tax	\$ 267,000	\$ 194,725	72.93%	\$ 186,311	\$ 291,913
Interfund Transfers	\$ 376,000	\$ 320,866	85.34%	\$ 174,685	\$ 336,475
State Mass Transportation Assistance	\$ 286,000	\$ 247,029	86.37%	\$ 240,878	\$ 282,165
Bus Fares	\$ 135,000	\$ 96,242	71.29%	\$ 102,160	\$ 133,058
Subtotal	\$ 38,869,827	\$ 27,168,801	69.90%	\$ 27,848,949	\$ 39,147,077
All Other General Fund Revenues	\$ 3,465,418	\$ 2,477,673	71.50%	\$ 1,724,838	\$ 2,614,259
Total	\$ 42,335,245	\$ 29,646,474	70.03%	\$ 29,573,787	\$ 41,761,336

Real Property Taxes: Gross property tax revenue for FY 18-19 is \$9,312,206 which represents an increase of \$212,935 or 2.34% over FY 17-18.

Interest and Penalties on Property Taxes: Revenue is down compared to last year by \$6,234 or 7.92%.

Sales Tax Revenue: The City's sales tax collections is up compared to last year by \$371,854 or 2.73%. Compared to the adopted budget revenue is up by \$309,105 or 2.26%.

Sale of Surplus Power: The City's sale of surplus power is down \$1,347,044 or 39.27% compared to last year due to the time the facility was down for repairs. Compared to budget revenue is down \$421,803 or 16.84%.

Utilities Gross Income Tax Revenue: Under General Municipal Law, the City imposes a 1% tax on the gross income from every utility doing business in the City. Revenue is up compared to last year by \$8,414 or 3.15%.

Mortgage Tax Revenue: The City receives 1/2% tax for each mortgage recorded on property located within the City. Revenue from the first semi-annual payment is down significantly by \$91,977 or 43.98% compared to last year's first payment.

NYS Unrestricted Aid and AIM funding: The City's revenue from the NYS Aid and Incentives to Municipalities (AIM) program has remained at the same level since FY 2011-12 with the exception of the one-time spin-up of \$3,100,000 received in FY 2012/13 that was placed into a Capital Reserve Fund.

**CITY OF WATERTOWN
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GENERAL FUND EXPENDITURES

The following 10 departments / categories represent nearly 83% of the General Fund budgeted expenditures. General fund expenditures increased by \$552,944 or 1.83% compared to last year mostly due to the increased cost of health insurance premiums (\$448,649).

	2018-19				2017-18
GENERAL FUND EXPENDITURES	Adopted Budget	YTD Actual	Y-T-D % of Budge	Prior Y-T-D	Actual
Fire	\$ 8,871,800	\$ 6,779,790	76.42%	\$ 6,779,013	\$ 9,602,040
Police	\$ 8,680,516	\$ 6,954,507	80.12%	\$ 6,413,361	\$ 8,555,490
Department of Public Works	\$ 5,711,512	\$ 3,785,180	66.27%	\$ 3,812,930	\$ 4,995,019
Health Insurance-Retirees	\$ 4,705,697	\$ 3,566,934	75.80%	\$ 3,213,691	\$ 4,298,415
Debt Service	\$ 2,810,059	\$ 1,672,569	59.52%	\$ 1,836,193	\$ 2,996,516
Parks and Recreation	\$ 2,126,827	\$ 1,550,764	72.91%	\$ 1,338,916	\$ 1,932,368
Library Transfer	\$ 1,375,144	\$ 910,569	66.22%	\$ 921,428	\$ 1,399,839
Bus	\$ 1,106,720	\$ 711,094	64.25%	\$ 669,272	\$ 934,948
Traffic Control & Lighting	\$ 955,816	\$ 629,409	65.85%	\$ 598,187	\$ 874,929
Transfer to Capital Projects	\$ 641,500	\$ 183,702	28.64%	\$ 469,379	\$ 1,249,614
SUBTOTAL	\$ 36,985,592	\$ 26,744,518	72.31%	\$ 26,052,370	\$ 36,839,178
All Other Departments/Transfers	\$ 7,736,075	\$ 4,078,200	52.72%	\$ 4,217,404	\$ 5,817,942
TOTAL	\$ 44,721,667	\$ 30,822,718	68.92%	\$ 30,269,774	\$ 42,657,120

GENERAL FUND - PERSONAL SERVICES

Personal service expenditures account for nearly 38% of the general fund budgeted expenditures. The following table presents the 10 largest departmental budgeted personal services. These 10 departments represent over 78% of the budgeted general fund personal service expenditures. Fire department overtime increased compared to last year by \$146,838 or 28.37%. Police department overtime increased by \$44,454 or 16.89%.

Department	2018-19				2017-18
	Adopted Budget	YTD Actual	Y-T-D % of Budge	Prior Y-T-D	Actual
Fire	\$ 5,156,280	\$ 3,860,563	74.87%	\$ 3,853,285	\$ 5,353,346
Police	\$ 5,150,110	\$ 4,061,181	78.86%	\$ 3,637,218	\$ 4,717,896
DPW Snow Removal	\$ 523,462	\$ 586,546	112.05%	\$ 511,149	\$ 588,197
Engineering	\$ 413,318	\$ 297,719	72.03%	\$ 301,331	\$ 419,158
Municipal Executive	\$ 249,579	\$ 176,936	70.89%	\$ 181,230	\$ 406,724
DPW Central Garage	\$ 358,959	\$ 202,492	56.41%	\$ 249,646	\$ 358,444
Comptroller	\$ 362,625	\$ 230,200	63.48%	\$ 246,554	\$ 344,816
DPW Refuse & Garbage	\$ 344,648	\$ 181,768	52.74%	\$ 195,559	\$ 270,835
Bus	\$ 423,906	\$ 281,307	66.36%	\$ 284,297	\$ 292,204
DPW Administration	\$ 297,010	\$ 244,436	82.30%	\$ 185,494	\$ 251,183
SUBTOTAL	\$ 13,279,897	\$ 10,123,148	76.23%	\$ 9,645,764	\$ 13,002,803
All Other Departments	\$ 3,595,973	\$ 2,452,003	68.19%	\$ 2,305,394	\$ 2,879,651
TOTAL	\$ 16,875,870	\$ 12,575,151	74.52%	\$ 11,951,158	\$ 15,882,453

**CITY OF WATERTOWN
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WATER FUND

Revenues increased compared to last year by \$151,555 or 4.40% due primarily to the rate increase of 5%. Revenues received from other governments has increased \$67,696. Expenditures decreased by \$120,897 or 3.35% compared to last year mostly due to a decrease in utility costs (\$123,236).

	2018-19				2017-18
Water Fund Summary	Adopted Budget	Y-T-D Actual	Y-T-D % of Budget	Prior Y-T-D	Actual
Revenues	\$ 5,800,734	\$ 3,592,914	61.94%	\$ 3,441,359	\$ 5,377,508
Expenditures (1)	\$ 5,933,979	\$ 3,484,790	58.73%	\$ 3,605,686	\$ 5,140,360
Net Change in Fund Balance	\$ (133,245)	\$ 108,124		\$ (164,327)	\$ 237,148

(1) Expenditure budget amount includes \$17,295 of encumbrances carried over from FY 2017/18. FY 2018/19 Adopted Budget appropriated \$115,950 of fund balance.

SEWER FUND

Revenues decreased compared to last year by \$124,806 or 2.71% mostly due to increased revenues from leachate and sludge haulers (\$138,932) being offset by decreased inside the City sewer rents due to the 5% rate reduction (\$87,723) and other governments (\$179,156) such as the Town of Watertown. Expenditures were up by \$52,607 or 1.39% primarily due to increases in plant equipment purchases (\$143,664) and supplies (\$122,299) and a decrease in plant utility costs (\$134,797).

	2018-19				2017-18
Sewer Fund Summary	Adopted Budget	Y-T-D Actual	Y-T-D % of Budget	Prior Y-T-D	Actual
Revenues	\$ 6,270,103	\$ 4,485,273	71.53%	\$ 4,610,079	\$ 6,627,051
Expenditures (1)	\$ 6,799,952	\$ 3,829,803	56.32%	\$ 3,777,196	\$ 5,722,702
Net Change in Fund Balance	\$ (529,849)	\$ 655,470		\$ 832,884	\$ 904,349

(1) Expenditure budget amount includes \$73,302 of encumbrances carried over from FY 2017/18. FY 2018/19 Adopted Budget appropriated \$456,547 of fund balance.

LIBRARY FUND

Excluding the transfer from the General Fund, revenues decreased compared to last year by \$11,682 or 25.56% mostly due to a the receipt (\$2,099) of a construction grant and a serial bind issuance premium (\$9,298) in FY 2017/18. Otherwise late fine revenues increased \$285. Expenditures increased compared to last year by \$32,214 or 3.32% due to the increase in health insurance premiums of \$13,873.

	2018-19				2017-18
Library Fund Summary	Adopted Budget	Y-T-D Actual	Y-T-D % of Budget	Prior Y-T-D	Actual
Revenues	\$ 1,443,171	\$ 944,587	65.45%	\$ 967,127	\$ 1,477,422
Expenditures	\$ 1,491,228	\$ 1,003,541	67.30%	\$ 971,327	\$ 1,424,363
Net Change in Fund Balance	\$ (48,057)	\$ (58,955)		\$ (4,200)	\$ 53,059

(1) Expenditure budget amount includes (\$1,943) of encumbrances carried over from FY 2017/18. FY 2018/19 Adopted Budget appropriated \$50,000 of fund balance.

The majority of the Library revenues shown in this fund are a result of the library transfer expense (\$658,883) shown up above in the General Fund Expenditures section. All available library revenues such as fines and grants are utilized prior to any transfer from the General Fund.

SELF-INSURANCE FUND

Revenues increased compared to last year by \$559,685 or 7.29% due to the 9.42% increase in premiums. Expenditures have decreased compared to last year at this time by \$1,159,964 or 15.20%.

	2018-19				2017-18
Self-Insurance Fund Summary	Adopted Budget	Y-T-D Actual	Y-T-D % of Budget	Prior Y-T-D	Actual
Revenues	\$ 11,096,130	\$ 8,235,043	74.22%	\$ 7,675,358	\$ 11,911,879
Expenditures	\$ 11,096,130	\$ 6,470,528	58.31%	\$ 7,630,492	\$ 11,503,873
Net Change in Fund Balance	\$ -	\$ 1,764,516		\$ 44,866	\$ 408,006

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	2018-19	YTD Actual	Y-T-D % of Budget	Prior Y-T-D	2017-18	Current YTD vs. Prior YTD	
	Adopted Budget				Actual	Variance	%
General Fund Revenues							
Real Property Taxes	\$ 9,312,182	\$ 9,312,206	100.00%	\$ 9,099,271	\$ 9,099,271	\$ 212,935	2.34%
Special Assessments (sidewalks)	\$ 3,437	\$ 3,410	99.22%	\$ 4,494	\$ 5,141	\$ (1,083)	-24.11%
Real Property Tax Reserve	\$ -	\$ -	0.00%	\$ -	\$ (106,158)	\$ -	0.00%
Federal Payments in Lieu of Taxes	\$ 55,000	\$ 55,834	101.52%	\$ 49,744	\$ 49,744	\$ 6,090	12.24%
Other Payments in Lieu of Taxes	\$ 125,500	\$ 226,319	180.33%	\$ 124,082	\$ 86,687	\$ 102,238	82.40%
Interest/Penalties on Property Taxes	\$ 170,000	\$ 72,440	42.61%	\$ 78,674	\$ 200,632	\$ (6,234)	-7.92%
State Admin. Sales & Use Tax	\$ 18,510,000	\$ 13,969,343	75.47%	\$ 13,597,490	\$ 18,424,974	\$ 371,853	2.73%
Utilities Gross Income Tax	\$ 267,000	\$ 194,725	72.93%	\$ 186,311	\$ 291,913	\$ 8,414	4.52%
Franchises	\$ 355,000	\$ 208,849	58.83%	\$ 213,947	\$ 365,200	\$ (5,098)	-2.38%
Tax Sale Advertising	\$ 19,000	\$ 95	0.50%	\$ 185	\$ 18,440	\$ (90)	-48.65%
Comptroller's Fees	\$ 10,000	\$ 7,482	74.82%	\$ 8,366	\$ 10,329	\$ (885)	-10.57%
Assessor's Fees	\$ 500	\$ 153	30.50%	\$ 177	\$ 591	\$ (25)	-13.84%
Clerk Fees	\$ 128,000	\$ 93,968	73.41%	\$ 92,648	\$ 127,822	\$ 1,320	1.43%
Civil Service Fees	\$ 2,650	\$ 2,088	78.77%	\$ 1,320	\$ 1,320	\$ 768	58.14%
Police Fees	\$ 12,000	\$ 999	8.33%	\$ 25,215	\$ 27,836	\$ (24,216)	-96.04%
Demolition Charges	\$ -	\$ -	0.00%	\$ 21,348	\$ 21,348	\$ (21,348)	-100.00%
Public Works Fees	\$ 75,000	\$ 97,126	129.50%	\$ 49,551	\$ 82,281	\$ 47,575	96.01%
DPW Charges - Fuel	\$ 22,600	\$ 17,535	77.59%	\$ 15,960	\$ 20,642	\$ 1,574	9.86%
Bus Fares	\$ 135,000	\$ 96,242	71.29%	\$ 102,160	\$ 133,058	\$ (5,918)	-5.79%
Bus Advertising	\$ 15,000	\$ 10,944	72.96%	\$ 11,715	\$ 14,025	\$ (772)	-6.59%
Parks & Recreation Charges	\$ 41,000	\$ 34,496	84.14%	\$ 31,945	\$ 48,010	\$ 2,551	7.99%
Field Use Charges	\$ 67,000	\$ 36,523	54.51%	\$ 40,213	\$ 42,347	\$ (3,690)	-9.18%
Recreation Concessions	\$ 150,000	\$ 143,701	95.80%	\$ 128,431	\$ 158,545	\$ 15,269	11.89%
Stadium Charges	\$ 18,800	\$ 17,585	93.54%	\$ 17,990	\$ 16,904	\$ (405)	-2.25%
Arena Fees	\$ 29,000	\$ 29,950	103.28%	\$ 18,308	\$ 28,933	\$ 11,642	63.59%
Skating Rink Charges	\$ 255,000	\$ 229,174	89.87%	\$ 227,406	\$ 235,010	\$ 1,768	0.78%
Zoning Fees	\$ 5,000	\$ 2,450	49.00%	\$ 2,850	\$ 3,810	\$ (400)	-14.04%
Refuse and Garbage Charges	\$ 440,000	\$ 339,077	77.06%	\$ 339,772	\$ 453,340	\$ (695)	-0.20%
Toter Fees	\$ 421,000	\$ 401,925	95.47%	\$ 380,890	\$ 416,831	\$ 21,035	5.52%
Sale of Surplus Power	\$ 4,106,000	\$ 2,083,351	50.74%	\$ 3,430,395	\$ 4,803,579	\$ (1,347,044)	-39.27%
Taxes/Assessment Svcs. Other Govt.	\$ 5,185	\$ 5,182	99.95%	\$ 5,185	\$ 5,185	\$ (3)	-0.06%
Civil Service Charges-School District	\$ 25,250	\$ 23,238	92.03%	\$ 24,055	\$ 24,055	\$ (817)	-3.40%
Police Services	\$ 106,016	\$ 62,379	58.84%	\$ 63,531	\$ 94,947	\$ (1,152)	-1.81%
Transportation Services, Other Govts.	\$ 5,600	\$ -	0.00%	\$ -	\$ 5,600	\$ -	0.00%
Interest and Earnings	\$ 173,000	\$ 165,456	95.64%	\$ 22,994	\$ 51,092	\$ 142,461	619.56%
Rental of Real Property	\$ 77,325	\$ 72,016	93.13%	\$ 71,241	\$ 76,551	\$ 775	1.09%
Business and Occupational Licenses	\$ 9,000	\$ 545	6.06%	\$ 2,835	\$ 7,405	\$ (2,290)	-80.78%
Games of Chance Licenses	\$ 8,600	\$ 8,844	102.84%	\$ 80	\$ 80	\$ 8,764	10954.85%
Bingo Licenses	\$ 2,500	\$ 1,561	62.43%	\$ 1,770	\$ 2,291	\$ (210)	-11.85%
Building & Alterations Permits	\$ 75,000	\$ 101,233	134.98%	\$ 53,128	\$ 75,876	\$ 48,105	90.55%
City Permits	\$ 10,000	\$ 3,720	37.20%	\$ 6,070	\$ 6,325	\$ (2,350)	-38.72%
Sanitary Sewer Permits	\$ 5,000	\$ 3,500	70.00%	\$ 2,975	\$ 2,975	\$ 525	17.65%
Storm Sewer Permits	\$ 2,000	\$ 3,340	167.00%	\$ 1,400	\$ 2,950	\$ 1,940	138.57%
Fines & Forfeited Bail	\$ 100,000	\$ 76,073	76.07%	\$ 60,975	\$ 94,796	\$ 15,098	24.76%
Scrap & Excess Materials Sale	\$ 10,000	\$ 10,602	106.02%	\$ 4,171	\$ 13,188	\$ 6,432	154.22%
Sale of Real Property	\$ 25,000	\$ -	0.00%	\$ 2,194	\$ 2,458	\$ (2,194)	-100.00%
Sale of Equipment	\$ 15,000	\$ 15,721	104.81%	\$ 28,167	\$ 32,592	\$ (12,446)	-44.19%
Insurance Recoveries	\$ 25,000	\$ 54,054	216.22%	\$ 16,175	\$ 33,245	\$ 37,879	234.18%
Refund of Prior Year Expense	\$ 5,000	\$ 84,900	1698.00%	\$ 4,103	\$ 37,743	\$ 80,797	1969.27%
Gifts & Donations	\$ 6,000	\$ 4,999	83.32%	\$ 3,150	\$ 6,750	\$ 1,849	58.70%
Other Unclassified Revenues	\$ 1,000	\$ 665	66.45%	\$ 704	\$ 1,549	\$ (39)	-5.55%
Payment Processing Fees	\$ 11,000	\$ 8,469	76.99%	\$ 7,543	\$ 10,141	\$ 926	12.28%
Central Printing & Mailing	\$ 5,500	\$ 3,919	71.25%	\$ 4,007	\$ 5,548	\$ (88)	-2.20%
Central Garage	\$ 75,000	\$ 56,967	75.96%	\$ 59,782	\$ 86,028	\$ (2,815)	-4.71%
State Aid, Per Capita	\$ 4,703,208	\$ 83,452	1.77%	\$ 83,452	\$ 4,703,208	\$ -	0.00%
State Aid, Mortgage Tax	\$ 310,000	\$ 117,176	37.80%	\$ 209,153	\$ 303,280	\$ (91,977)	-43.98%
State Aid, Other	\$ 1,000	\$ -	0.00%	\$ -	\$ 775	\$ -	0.00%
State Reimbursement-Worker's Comp.	\$ 27,500	\$ -	0.00%	\$ 18,762	\$ 18,762	\$ (18,762)	-100.00%
State Reimbursement-Court Security	\$ 33,000	\$ -	0.00%	\$ -	\$ 30,961	\$ -	0.00%
State Reimbursement-Court Postage	\$ 1,752	\$ 1,314	75.00%	\$ 1,314	\$ 1,752	\$ -	0.00%
State Reimbursement-CHIPs	\$ 163,000	\$ 323,757	198.62%	\$ 92,172	\$ 212,415	\$ 231,585	251.25%
State Mass Transportation Assistance	\$ 286,000	\$ 247,029	86.37%	\$ 240,878	\$ 282,165	\$ 6,151	2.55%

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	2018-19			Prior Y-T-D	2017-18		Current YTD vs. Prior YTD	
	Adopted Budget	YTD Actual	Y-T-D % of Budget		Actual	Variance	%	
State Aid-Bus Projects	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	
State Aid, Other Home & Community Service	\$ 204,884	\$ 693	0.00%	\$ -	\$ 102,507	\$ -	0.00%	
Federal Aid Police Block Grant	\$ 168,966	\$ 96,688	57.22%	\$ 2,772	\$ 4,004	\$ 93,916	3388.03%	
Federal Aid Highway Safety	\$ 7,144	\$ (1)	-0.01%	\$ 3,487	\$ 3,257	\$ (3,488)	-100.02%	
Federal Transportation Assistance	\$ 519,146	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	
Interfund Transfers	\$ 376,000	\$ 320,866	85.34%	\$ 174,685	\$ 336,475	\$ 146,181	83.68%	
Total Revenue	\$ 42,335,245	\$ 29,646,474	70.03%	\$ 29,573,787	\$ 41,761,336	\$ 72,686	0.25%	
Appropriated Fund Balance	\$ 2,386,422	\$ 1,176,244	49.29%	\$ 695,987	\$ 895,784	\$ 480,258	69.00%	
Revenue and Fund Balance	\$ 44,721,667	\$ 30,822,718	68.92%	\$ 30,269,774	\$ 42,657,120	\$ 552,944	1.83%	

General Fund Expenditures

Legislative Board	\$ 73,613	\$ 60,680	82.43%	\$ 59,759	\$ 93,391	\$ 921	1.54%
Mayor	\$ 41,495	\$ 35,434	85.39%	\$ 24,912	\$ 30,388	\$ 10,521	42.23%
Municipal Executive	\$ 404,295	\$ 290,645	71.89%	\$ 470,643	\$ 569,066	\$ (179,999)	-38.25%
Comptroller	\$ 604,653	\$ 424,591	70.22%	\$ 441,631	\$ 580,564	\$ (17,040)	-3.86%
Purchasing	\$ 170,502	\$ 117,652	69.00%	\$ 110,570	\$ 144,681	\$ 7,081	6.40%
Assessment	\$ 221,753	\$ 157,659	71.10%	\$ 228,152	\$ 295,170	\$ (70,493)	-30.90%
Tax Advertising	\$ 19,000	\$ 8,387	44.14%	\$ 7,618	\$ 19,425	\$ 769	10.09%
Property Acquired for Taxes	\$ 15,850	\$ 1,675	10.57%	\$ 2,722	\$ 2,722	\$ (1,047)	-38.47%
Fiscal Agent Fees	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Clerk	\$ 225,553	\$ 164,498	72.93%	\$ 143,907	\$ 194,346	\$ 20,591	14.31%
Law	\$ 289,000	\$ 305,995	105.88%	\$ 319,887	\$ 460,158	\$ (13,891)	-4.34%
Civil Service	\$ 92,415	\$ 42,799	46.31%	\$ 44,782	\$ 60,738	\$ (1,982)	-4.43%
Engineering	\$ 775,140	\$ 482,254	62.22%	\$ 492,208	\$ 654,821	\$ (9,954)	-2.02%
DPW Administration	\$ 591,122	\$ 410,221	69.40%	\$ 363,174	\$ 512,051	\$ 47,047	12.95%
Buildings	\$ 205,619	\$ 162,096	78.83%	\$ 124,000	\$ 168,961	\$ 38,095	30.72%
Central Garage	\$ 898,257	\$ 461,558	51.38%	\$ 549,467	\$ 749,489	\$ (87,909)	-16.00%
Central Printing & Mailing	\$ 64,980	\$ 36,394	56.01%	\$ 42,588	\$ 57,690	\$ (6,193)	-14.54%
Information Technology	\$ 646,727	\$ 372,004	57.52%	\$ 336,898	\$ 427,972	\$ 35,106	10.42%
Judgements & Claims	\$ 10,000	\$ 16,172	161.72%	\$ -	\$ -	\$ 16,172	#DIV/0!
Taxes on Property	\$ 21,200	\$ 20,552	96.94%	\$ 21,125	\$ 21,125	\$ (573)	-2.71%
Contingency	\$ 1,318,000	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Police	\$ 8,680,516	\$ 6,954,507	80.12%	\$ 6,413,361	\$ 8,555,490	\$ 541,146	8.44%
Fire	\$ 8,871,800	\$ 6,779,790	76.42%	\$ 6,779,013	\$ 9,602,040	\$ 777	0.01%
Control of Animals	\$ 100,897	\$ -	0.00%	\$ -	\$ 94,366	\$ -	0.00%
Safety Inspection	\$ 558,638	\$ 306,535	54.87%	\$ 378,451	\$ 493,397	\$ (71,916)	-19.00%
DPW Municipal Maintenance	\$ 588,963	\$ 359,506	61.04%	\$ 414,929	\$ 545,431	\$ (55,423)	-13.36%
DPW Road Maintenance	\$ 997,380	\$ 582,225	58.38%	\$ 513,928	\$ 695,172	\$ 68,297	13.29%
DPW Snow Removal	\$ 1,292,108	\$ 1,237,771	95.79%	\$ 1,149,492	\$ 1,355,286	\$ 88,279	7.68%
Hydro Electric Production	\$ 382,055	\$ 307,929	80.60%	\$ 258,974	\$ 439,390	\$ 48,955	18.90%
Traffic Control & Lighting	\$ 955,816	\$ 629,409	65.85%	\$ 598,187	\$ 874,929	\$ 31,223	5.22%
Bus	\$ 1,106,720	\$ 711,094	64.25%	\$ 669,272	\$ 934,948	\$ 41,823	6.25%
Off Street Parking	\$ 116,700	\$ 46,032	39.45%	\$ 49,308	\$ 68,782	\$ (3,276)	-6.64%
Community Action	\$ 15,000	\$ 15,000	100.00%	\$ 15,000	\$ 15,000	\$ -	0.00%
Publicity	\$ 2,000	\$ 1,686	84.28%	\$ 1,808	\$ 4,789	\$ (122)	-6.77%
Recreation Administration	\$ 301,016	\$ 218,588	72.62%	\$ 210,219	\$ 293,048	\$ 8,369	3.98%
Thompson Park	\$ 442,439	\$ 269,808	60.98%	\$ 278,743	\$ 404,256	\$ (8,935)	-3.21%
Recreation Playgrounds	\$ 57,195	\$ 39,883	69.73%	\$ 38,367	\$ 53,453	\$ 1,516	3.95%
Recreation Fairgrounds	\$ 410,665	\$ 261,093	63.58%	\$ 67,588	\$ 191,274	\$ 193,505	286.30%
Recreation Outdoor Winter Activities	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Recreation Athletic Programs	\$ 1,257	\$ -	0.00%	\$ 83,713	\$ 138,352	\$ (83,713)	-100.00%
Recreation Swimming Pools	\$ 233,317	\$ 159,029	68.16%	\$ 111,540	\$ 173,111	\$ 47,489	42.58%
Recreation Ice Arena	\$ 680,939	\$ 602,363	88.46%	\$ 548,746	\$ 678,874	\$ 53,616	9.77%
Zoning	\$ 4,000	\$ 2,139	53.48%	\$ 3,022	\$ 4,991	\$ (883)	-29.21%
Planning	\$ 520,681	\$ 281,801	54.12%	\$ 210,240	\$ 321,054	\$ 71,561	34.04%
DPW Storm Sewer	\$ 398,561	\$ 218,639	54.86%	\$ 236,532	\$ 308,971	\$ (17,894)	-7.56%
DPW Refuse & Garbage	\$ 945,122	\$ 515,259	54.52%	\$ 585,407	\$ 828,619	\$ (70,147)	-11.98%
Worker's Compensation	\$ 90,000	\$ 35,013	38.90%	\$ 64,142	\$ 106,008	\$ (29,129)	-45.41%
Unemployment Insurance	\$ 5,000	\$ 3,502	70.05%	\$ 1,591	\$ 4,691	\$ 1,911	120.10%
Health Insurance-Retirees	\$ 4,705,697	\$ 3,566,934	75.80%	\$ 3,213,691	\$ 4,298,415	\$ 353,243	10.99%
Medicare Reimbursements	\$ 450,309	\$ 332,003	73.73%	\$ 293,911	\$ 401,210	\$ 38,093	12.96%
Compensated Absences	\$ -	\$ -	0.00%	\$ -	\$ (6,354)	\$ -	0.00%

CITY OF WATERTOWN
FY 2018/19 FINANCIAL REPORT (UNAUDITED)
THROUGH THE QUARTER ENDING MARCH 31, 2019

	2018-19			Prior Y-T-D	2017-18		Current YTD vs. Prior YTD	
	Adopted Budget	YTD Actual	Y-T-D % of Budget		Actual		Variance	%
Other Employee Benefits	\$ 5,000	\$ 3,323	66.47%	\$ 3,306	\$ 4,400	\$ 17	0.52%	
General Liability Reserve Transfer	\$ 45,000	\$ 33,750	75.00%	\$ 56,250	\$ 75,000	\$ (22,500)	-40.00%	
Library Transfer	\$ 1,375,144	\$ 910,569	66.22%	\$ 921,428	\$ 1,399,839	\$ (10,858)	-1.18%	
Serial Bonds - Principal	\$ 2,202,713	\$ 1,345,229	61.07%	\$ 1,469,947	\$ 2,322,200	\$ (124,718)	-8.48%	
Serial Bonds-Interest	\$ 607,346	\$ 327,340	53.90%	\$ 366,246	\$ 674,316	\$ (38,907)	-10.62%	
Bond Anticipation Notes - Principal	\$ 177,000	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	
Bond Anticipation Notes-Interest	\$ 54,000	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	
Capital Fund Transfer	\$ 641,500	\$ 183,702	28.64%	\$ 469,379	\$ 1,249,614	\$ (285,677)	-60.86%	
Black River Trust Fund Transfer	\$ 10,000	\$ 10,000	100.00%	\$ 10,000	\$ 10,000	\$ -	0.00%	
TOTAL	\$ 44,721,667	\$ 30,822,718	68.92%	\$ 30,269,774	\$ 42,657,120	\$ 552,944	1.83%	

Water Fund Revenues

Water Rents	\$ 3,782,919	\$ 2,255,038	59.61%	\$ 2,289,311	\$ 3,708,425	\$ (34,273)	-1.50%
Unmetered Water	\$ 10,000	\$ 10,345	103.45%	\$ 1,973	\$ 4,728	\$ 8,372	424.25%
Outside User Fees	\$ 1,386,000	\$ 1,033,034	74.53%	\$ 965,338	\$ 1,313,038	\$ 67,696	7.01%
Water Service Charges	\$ 60,000	\$ 42,923	71.54%	\$ 35,120	\$ 40,338	\$ 7,803	22.22%
Interest & Penalties on Water Rents	\$ 55,000	\$ 44,442	80.80%	\$ 42,002	\$ 55,780	\$ 2,440	5.81%
Interest Earnings	\$ 15,000	\$ 36,680	244.53%	\$ 4,127	\$ 12,868	\$ 32,553	788.83%
Sale of Scrap	\$ 3,000	\$ 10,452	348.38%	\$ 3,857	\$ 4,476	\$ 6,594	170.95%
Sale of Equipment	\$ -	\$ 6,125	0.00%	\$ 3,520	\$ 6,134	\$ 2,605	74.01%
Insurance Recoveries	\$ 1,000	\$ 1,533	153.27%	\$ 79	\$ 79	\$ 1,453	1835.45%
Refund of Prior Years Expenditure	\$ -	\$ 787	0.00%	\$ 1,904	\$ 24,655	\$ (1,117)	-58.65%
Premium on Obligations	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Unclassified Revenues	\$ 1,000	\$ 81	8.11%	\$ 1,892	\$ 1,899	\$ (1,810)	-95.72%
Payment Processing Fees	\$ 6,000	\$ 5,393	89.88%	\$ 4,353	\$ 5,972	\$ 1,040	23.89%
Metered Water Sales Funds	\$ 176,000	\$ 120,275	68.34%	\$ 87,883	\$ 137,493	\$ 32,392	36.86%
State Aid - Home & Community	\$ 303,815	\$ 25,806	8.49%	\$ -	\$ 17,081	\$ -	0.00%
Interfund Transfers	\$ 1,000	\$ -	0.00%	\$ -	\$ 44,542	\$ -	0.00%
Total Revenue	\$ 5,800,734	\$ 3,592,914	61.94%	\$ 3,441,359	\$ 5,377,508	\$ 151,555	4.40%
Appropriated Fund Balance	\$ 115,950	\$ -	0.00%	\$ 164,327	\$ -	\$ (164,327)	-100.00%
Revenue and Fund Balance	\$ 5,916,684	\$ 3,592,914	60.73%	\$ 3,605,686	\$ 5,377,508	\$ (12,772)	-0.35%

Water Fund Expenditures

Taxes on Property	\$ 825	\$ 812	98.41%	\$ 796	\$ 796	\$ 16	2.01%
Contingency	\$ 30,622	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Water Administration	\$ 285,787	\$ 209,433	73.28%	\$ 177,633	\$ 237,001	\$ 31,801	17.90%
Source of Supply, Power and Pump	\$ 669,505	\$ 376,160	56.18%	\$ 439,214	\$ 584,509	\$ (63,055)	-14.36%
Water Purification	\$ 2,027,908	\$ 1,377,865	67.95%	\$ 1,440,917	\$ 1,924,140	\$ (63,052)	-4.38%
Transmission and Distribution	\$ 1,409,043	\$ 878,084	62.32%	\$ 881,120	\$ 1,257,888	\$ (3,036)	-0.34%
Worker's Compensation	\$ 8,000	\$ 2,918	36.47%	\$ 5,373	\$ 8,870	\$ (2,455)	-45.70%
Unemployment Insurance	\$ 500	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Health Insurance	\$ 280,143	\$ 178,499	63.72%	\$ 159,765	\$ 212,040	\$ 18,734	11.73%
Medicare Reimbursements	\$ 24,853	\$ 14,954	60.17%	\$ 13,504	\$ 18,615	\$ 1,450	10.74%
Compensated Absences	\$ -	\$ -	0.00%	\$ -	\$ 3,976	\$ -	0.00%
Other Employee Benefits	\$ 400	\$ 242	60.50%	\$ 256	\$ 331	\$ (14)	-5.55%
General Liability Transfer	\$ 15,000	\$ 11,250	75.00%	\$ 11,250	\$ 15,000	\$ -	0.00%
Serial Bonds - Principal	\$ 702,090	\$ 357,557	50.93%	\$ 389,843	\$ 735,479	\$ (32,286)	-8.28%
Serial Bonds - Interest	\$ 122,303	\$ 77,016	62.97%	\$ 86,015	\$ 141,116	\$ (8,999)	-10.46%
Bond Anticipation Notes - Principal	\$ 111,000	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Bond Anticipation Notes-Interest	\$ 33,000	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Transfer to Capital	\$ 213,000	\$ -	0.00%	\$ -	\$ 599	\$ -	0.00%
TOTAL	\$ 5,933,979	\$ 3,484,790	58.73%	\$ 3,605,686	\$ 5,140,360	\$ (120,897)	-3.35%

CITY OF WATERTOWN
FY 2018/19 FINANCIAL REPORT (UNAUDITED)
THROUGH THE QUARTER ENDING MARCH 31, 2019

	2018-19			Prior Y-T-D	2017-18		Current YTD vs. Prior YTD	
	Adopted Budget	YTD Actual	Y-T-D % of Budget		Actual	Variance	%	
Sewer Fund Revenues								
Sewer Rents	\$ 2,278,103	\$ 1,393,042	61.15%	\$ 1,480,765	\$ 2,411,350	\$ (87,723)		-5.92%
Sewer Charges	\$ 1,103,000	\$ 1,074,922	97.45%	\$ 935,990	\$ 1,405,594	\$ 138,932		14.84%
Interest & Penalties on Sewer Rents	\$ 55,000	\$ 35,951	65.36%	\$ 37,472	\$ 49,970	\$ (1,522)		-4.06%
Sewer Rents-Governments	\$ 2,320,000	\$ 1,601,218	69.02%	\$ 1,780,374	\$ 2,198,029	\$ (179,156)		-10.06%
Interest Earnings	\$ 30,000	\$ 41,950	139.83%	\$ 5,364	\$ 13,190	\$ 36,586		682.11%
Permit Fees	\$ 20,000	\$ 21,000	105.00%	\$ 19,375	\$ 19,625	\$ 1,625		8.39%
Sale of Scrap	\$ 1,000	\$ 499	49.87%	\$ 530	\$ 587	\$ (31)		-5.84%
Sale of Equipment	\$ -	\$ -	0.00%	\$ -	\$ 2,614	\$ -		0.00%
Premium on Obligations	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -		0.00%
Payment Processing Fees	\$ 6,000	\$ 5,396	89.93%	\$ 4,356	\$ 5,975	\$ 1,040		23.87%
Interfund Revenues	\$ 451,000	\$ 310,921	68.94%	\$ 345,854	\$ 467,774	\$ (34,933)		-10.10%
State Aid - CHIPSS	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -		0.00%
Interfund Transfer	\$ 1,000	\$ 345	34.47%	\$ -	\$ 12,028	\$ 345		#DIV/0!
Total Revenue	\$ 6,270,103	\$ 4,485,273	71.53%	\$ 4,610,079	\$ 6,627,051	\$ (124,806)		-2.71%
Appropriated Fund Balance	\$ 456,547	\$ -	0.00%	\$ -	\$ -	\$ -		0.00%
Total Revenue	\$ 6,726,650	\$ 4,485,273	66.68%	\$ 4,610,079	\$ 6,627,051	\$ (124,806)		-2.71%

Sewer Fund Expenditures								
Sewer Administration	\$ 249,054	\$ 191,479	76.88%	\$ 170,247	\$ 229,330	\$ 21,233		12.47%
Sanitary Sewer	\$ 499,021	\$ 307,040	61.53%	\$ 341,036	\$ 459,032	\$ (33,995)		-9.97%
Sewage Treatment and Disposal	\$ 3,804,994	\$ 2,658,598	69.87%	\$ 2,530,814	\$ 3,435,809	\$ 127,784		5.05%
Contingency	\$ 30,000	\$ -	0.00%	\$ -	\$ -	\$ -		0.00%
Worker's Compensation	\$ 7,000	\$ 2,813	40.18%	\$ 5,264	\$ 8,660	\$ (2,451)		-46.56%
Unemployment Insurance	\$ 2,500	\$ -	0.00%	\$ -	\$ -	\$ -		0.00%
Health Insurance- Retirees	\$ 234,663	\$ 193,476	82.45%	\$ 182,939	\$ 244,691	\$ 10,538		5.76%
Medicare Reimbursements	\$ 12,720	\$ 8,970	70.52%	\$ 9,814	\$ 13,527	\$ (844)		-8.60%
Compensated Absences	\$ -	\$ -	0.00%	\$ -	\$ (2,306)	\$ -		0.00%
Other Employee Benefits	\$ 150	\$ 100	66.67%	\$ 97	\$ 128	\$ 3		3.61%
General Liability Transfer	\$ 15,000	\$ 11,250	75.00%	\$ 11,250	\$ 15,000	\$ -		0.00%
Serial Bonds - Principal	\$ 866,298	\$ 342,714	39.56%	\$ 380,210	\$ 901,664	\$ (37,496)		-9.86%
Serial Bonds - Interest	\$ 212,553	\$ 113,362	53.33%	\$ 131,226	\$ 234,812	\$ (17,864)		-13.61%
Bond Anticipation Notes-Interest	\$ 15,000	\$ -	0.00%	\$ -	\$ -	\$ -		0.00%
Transfer to Capital Fund	\$ 505,000	\$ -	0.00%	\$ 14,300	\$ 182,355	\$ (14,300)		-100.00%
TOTAL	\$ 6,799,952	\$ 3,829,803	56.32%	\$ 3,777,196	\$ 5,722,702	\$ 52,607		1.39%

Library Fund Revenues								
Library Fines	\$ 21,000	\$ 10,504	50.02%	\$ 11,250	\$ 14,964	\$ (746)		-6.63%
Library Grant	\$ 47,027	\$ 23,514	50.00%	\$ 23,052	\$ 46,566	\$ 461		2.00%
Unclassified Revenues	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -		0.00%
State Aid, Library Construction Grant	\$ -	\$ -	0.00%	\$ 2,099	\$ 2,925	\$ (2,099)		-100.00%
Interfund Transfer	\$ 1,375,144	\$ 910,569	66.22%	\$ 930,726	\$ 1,409,137	\$ (20,157)		-2.17%
Total Revenue	\$ 1,443,171	\$ 944,587	65.45%	\$ 967,127	\$ 1,477,422	\$ (22,541)		-2.33%
Appropriated Fund Balance	\$ 50,000	\$ 58,955	117.91%	\$ 4,200	\$ -	\$ 54,755		1303.64%
Revenue and Fund Balance	\$ 1,493,171	\$ 1,003,541	67.21%	\$ 971,327	\$ 1,477,422	\$ 32,214		3.32%

Library Fund Expenditures								
Contingency	\$ 5,000	\$ -	0.00%	\$ -	\$ -	\$ -		0.00%
Library Fund Expenditures	\$ 1,139,802	\$ 822,229	72.14%	\$ 802,909	\$ 1,095,537	\$ 19,320		2.41%
Worker's Compensation	\$ 3,500	\$ 1,314	37.55%	\$ 2,369	\$ 3,929	\$ (1,055)		-44.52%
Health Insurance	\$ 159,279	\$ 120,570	75.70%	\$ 106,698	\$ 143,089	\$ 13,873		13.00%
Medicare Reimbursements	\$ 16,354	\$ 13,632	83.35%	\$ 11,669	\$ 16,159	\$ 1,963		16.82%
Other Employee Benefits	\$ 100	\$ 64	64.00%	\$ 64	\$ 84	\$ (0)		-0.53%
Serial Bonds - Principal	\$ 145,149	\$ 34,500	23.77%	\$ 35,000	\$ 140,657	\$ (500)		-1.43%
Serial Bonds - Interest	\$ 22,044	\$ 11,233	50.96%	\$ 12,619	\$ 24,908	\$ (1,387)		-10.99%
TOTAL	\$ 1,491,228	\$ 1,003,541	67.30%	\$ 971,327	\$ 1,424,363	\$ 32,214		3.32%

**CITY OF WATERTOWN
 FY 2018/19 FINANCIAL REPORT (UNAUDITED)
 THROUGH THE QUARTER ENDING MARCH 31, 2019**

	2018-19	YTD Actual	Y-T-D % of Budget	Prior Y-T-D	2017-18	Current YTD vs. Prior YTD	
	Adopted Budget				Actual	Variance	%
Self-Insurance Fund Revenues							
Shared Service Charges	\$ 9,543,195	\$ 7,150,462	74.93%	\$ 6,611,999	\$ 8,779,216	\$ 538,463	8.14%
Interest and Earnings	\$ 300	\$ 398	132.54%	\$ 233	\$ 325	\$ 165	70.57%
Insurance Recoveries	\$ 150,000	\$ -	0.00%	\$ 48,552	\$ 1,658,878	\$ (48,552)	-100.00%
Medicare Part D reimbursement	\$ 220,000	\$ 95,132	43.24%	\$ 105,938	\$ 246,673	\$ (10,806)	-10.20%
Refund of Prior Years Expenditure	\$ -	\$ 12,347	0.00%	\$ 39,783	\$ 48,046	\$ (27,436)	-68.96%
Employee Contributions	\$ 882,635	\$ 637,727	72.25%	\$ 578,434	\$ 782,885	\$ 59,293	10.25%
Prescription Reimbursements	\$ 300,000	\$ 338,977	112.99%	\$ 290,419	\$ 395,856	\$ 48,559	16.72%
Total Revenue	\$ 11,096,130	\$ 8,235,043	74.22%	\$ 7,675,358	\$ 11,911,879	\$ 559,685	7.29%
Appropriated Fund Balance	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Revenue and Fund Balance	\$ 11,096,130	\$ 8,235,043	74.22%	\$ 7,675,358	\$ 11,911,879	\$ 559,685	7.29%

Self-Insurance Fund Expenditures							
Administration	\$ 541,130	\$ 388,478	71.79%	\$ 369,801	\$ 493,351	\$ 18,676	5.05%
Medical Claims	\$ 7,230,000	\$ 3,853,173	53.29%	\$ 5,038,384	\$ 7,794,232	\$ (1,185,211)	-23.52%
Pharmacy Claims	\$ 3,325,000	\$ 2,228,877	67.03%	\$ 2,222,306	\$ 3,216,290	\$ 6,571	0.30%
TOTAL	\$ 11,096,130	\$ 6,470,528	58.31%	\$ 7,630,492	\$ 11,503,873	\$ (1,159,964)	-15.20%

May 1, 2019

To: The Honorable Mayor and City Council

From: Richard M. Finn, City Manager



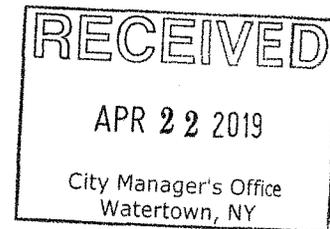
Subject: Request for Abate – 615-617 Boyd Street

I received a request to abate the surcharge from the City of Watertown on the cost of removing trash at the above address.

I have reviewed the facts of this request and have decided to abate the \$250.00 fee in accordance with §320-10 approved by City Council November 4, 2013. Please note my approval to waive the Administrative Fee is made contingent upon the landlord registering this property in the Rental Registration Program. The fee is not waived until we have confirmation that it has been done.

No action required.

**Yasmin Habib
23889 Swan Rd.
Watertown, NY 13601
(315) 788-6381**



April 16, 2019

Dear Mr. Finn,

After I received a notice from the code enforcement office dated 3/12/19, I immediately had the property at 615-617 Boyd St. inspected and contacted my tenants. The tenant who occupies #615 assured me that the 2 bags of garbage on her side would be removed immediately by a family member as she was in the hospital. Much to my surprise and hers, I received an invoice for \$280.80 dated 4/5/19 referencing charges for pick-up of 2 bags and a surcharge.

As you will find in the records for the last 24 years the taxes are always paid on time for this property and any notices from codes over the years are addressed immediately without further concerns. I would like to request a one-time forgiveness for the charges for the most recent mishap based on the history of past compliance. Thanking you in advance for your consideration to this matter.

Sincerely,

Yasmin Habib
Yasmin Habib

Re: invoice # 2019/40/0066733
Invoice date 4/5/19

CITY OF WATERTOWN INVOICE

Customer Id DPW00008005

Invoice Number 2019/40/0066733
Invoice Date 4/05/2019
Invoice Due Date 5/06/2019

LANZAR RICHARD & HABIB YASMIN
23889 SWAN RD
WATERTOWN NY 13601

Mail Remittance To:
CITY COMPTROLLER'S OFFICE
ROOM 203, CITY HALL
245 WASHINGTON STREET
WATERTOWN NY 13601
(315) 785-7754

Desc: TRASH PICK UP 615 BOYD ST

Prop Loc: 615 BOYD ST



Muni/Sbl: 221800 12-0005-214.000

Service	Quantity	Unit	Unit Price	Amount
3/21/2019 PICK UP TRASH LABOR	2.00		5.00	10.00 tx
CODE ENFORCEMENT SURCHARGE	1.00		250.00	250.00 tx
SALES TAX: DPW				20.80

10.00
.80 tax
10.80

Total Amount Due

280.80

Please Make Check Payable To: CITY COMPTROLLER

Please Reference Invoice Numbers On All Remittance