



**CITY OF WATERTOWN, NEW YORK  
AGENDA  
Monday, April 10, 2017**

This shall serve as notice that an **Adjourned** City Council meeting will be held on Monday, April 10, 2016, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

**RESOLUTIONS**

Resolution No. 8 - Accepting the Bid for Installation of Playground Equipment at Thompson Park

**NEW BUSINESS**

**ADJOURNMENT**

**NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY,  
APRIL 17, 2017**

**WORK SESSION AGENDA**

**Discussion Item:**

Sewall's Island Project Update

- Zachary Russo, P.E., Project Manager  
NYS Department of Environmental Conservation  
Division of Environmental Remediation
- James Hayward, P.E., Senior Engineer  
EA Engineering, P.C.
- Megan Miller, Engineer  
EA Engineering, P.C.

Res No. 8

April 6, 2017

To: The Honorable Mayor and City Council  
From: Sharon Addison, City Manager  
Subject: Accepting Bid for Playground Installation

The City Purchasing Department has again advertised and received sealed bids for the installation of Playground Equipment at Thompson Park, per our specifications.

Invitations to bid were issued to three (3) area plan houses and twenty-two (22) prospective bidders with five (5) sealed bids received and publicly opened and read in the City Purchasing Department on Wednesday, April 5, 2017, at 11:00 a.m.

City Purchasing Manager Amy Pastuf reviewed the bids received with Parks and Recreation, Planning and Engineering Departments, and it is their recommendation that the City Council accept the bid submitted by Terlouw Construction, Inc. in the amount of \$67,400 as the lowest qualifying bidder meeting City specifications. This bid includes Alternate 1 of \$100 for the installation of the Cozy Dome piece. The other bids received are detailed in the attached report of Mrs. Pastuf.

Funding to support this project is included in the 2016-2017 FY Budget, and City Council approved a Bond Ordinance in the amount of \$385,000 on November 16, 2016.

A Resolution accepting the bid from Terlouw Construction Inc. for the installation of Playground Equipment at Thompson Park, per our specifications, has been prepared for City Council consideration.

# RESOLUTION

Page 1 of 1

Accepting the Bid for Installation of  
Playground Equipment at Thompson Park

***Introduced by***

Council Member HORBACZ, Cody J.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Council Member WALCZYK, Mark C.  
 Mayor BUTLER, Jr., Joseph M.

Total .....

YEA	NAY

WHEREAS the City Purchasing Department has advertised and received sealed bids for the installation of Playground Equipment at Thompson Park, per our specifications, and

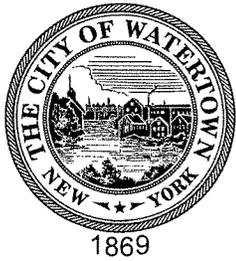
WHEREAS invitations to bid were issued to three (3) area plan houses and twenty-two (22) prospective bidders with five (5) sealed bids received and publicly opened and read in the City Purchasing Department on Wednesday, April 5, 2017, at 11:00 a.m., and

WHEREAS City Purchasing Manager Amy Pastuf reviewed the bids received with Parks and Recreation, Planning, and Engineering Departments, and it is their recommendation that the City Council accept the bid submitted by Terlouw Construction, Inc. as the lowest qualifying bidder meeting City specifications,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid submitted by Terlouw Construction, Inc. in the amount of \$67,400 for the installation of Playground Equipment at Thompson Park as the lowest qualifying bidder meeting our specifications, to include Alternate 1, and

BE IT FURTHER RESOLVED that City Manager Sharon Addison is hereby authorized and directed to sign all contracts associated with implementing the award to Terlouw Construction, Inc.

**Seconded by**



# CITY OF WATERTOWN, NEW YORK

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Amy M. Pastuf  
 Purchasing Manager

## MEMORANDUM

**TO:** Sharon Addison, City Manager  
**FROM:** Amy M. Pastuf, Purchasing Manager  
**SUBJECT:** Bid 2017-09 – Playground Installation – REBID II - Bid Recommendation  
**DATE:** 4/6/2017

The City's Purchasing Department advertised in the Watertown Daily Times on March 29, 2017, calling for sealed bids for the installation of purchases playground equipment at the Thompson Park Playground site. The Purchasing Department bid this project two times previously without award.

The City of Watertown issued Invitations to Bid to three (3) area plan houses and twenty-two (22) prospective bidders. The Purchasing Department received five (5) sealed bids. The Purchasing Department opened and read the sealed bids April 5, 2017, 11:00 am, local time. The bid tabulation is shown below:

Description	DB Construction, Inc.	Terlouw Construction, Inc.	Powis Contracting, Inc.	Titan Development, Inc.	James Watts
	Marcy, NY	Newfield, NY	Copenhagen, NY	Gasport, NY	Watertown, NY
	Total Price	Total Price	Total Price	Total Price	Total Price
Base Price	\$72,000.00	<b>\$67,300.00</b>	\$72,000.00	\$84,750.00	\$100,000.00
Alternate 1	NA	<b>\$100.00</b>	\$4,000.00	\$800.00	\$1,500.00
Total	\$72,000.00	<b>\$67,400.00</b>	\$76,000.00	\$85,550.00	\$101,500.00

A committee comprised of staff from Parks and Recreation, Engineering, Planning and Purchasing reviewed the responses to confirm that they conform to the City's bid specifications. The Purchasing Department also confirmed the provided references. Staff recommends that City Council award the contract for the installation of playground equipment at the Thompson Park Playground awarded to Terlouw Construction, Inc. as the lowest responsive responsible bidder. If there are any questions concerning this recommendation, please contact me at your convenience.

FISCAL YEAR 2016-2017  
 CAPITAL BUDGET  
 FACILITY IMPROVEMENTS  
 MUNICIPAL BUILDING

PROJECT DESCRIPTION	COST
<p>Thompson Park Playground</p> <p>This funding supports the replacement of the Children's Playground at Thompson Park. City staff interviewed numerous playground companies and has selected Parkitects to assist with the design and installation of a brand new playground. The \$385,000 will be used to cover the demolition, equipment, installation of equipment, and surfacing. The City did receive a \$50,000 grant from NYS Senator Patty Ritchie for the new playground.</p> <div style="text-align: center;">  </div> <p>Funding to support this project will be through the issuance of a 10 year serial bond with projected FY 2017-18 debt service of \$43,550.</p>	<p>\$385,000</p>
<b>TOTAL</b>	<b>\$385,000</b>