



CITY OF WATERTOWN, NEW YORK
OFFICE OF PLANNING & COMMUNITY DEVELOPMENT

SUITE 304, CITY HALL
245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601-3362
TEL. (315) 785-7740
FAX (315) 785-7829

KENNETH A. MIX
PLANNING & COMMUNITY
DEVELOPMENT COORDINATOR

November 25, 2015

To: Planning Board Members
From: Michael A. Lumbis, Planner
Subject: December 1, 2015 Planning Board Meeting

The Chair of the Planning Board has called a meeting of the Planning Board for Tuesday, December 1, 2015 at 3:00 p.m. in the City Council Chamber of City Hall.

At that meeting, the following agenda will be discussed:

1. Call to order and reading of the Minutes of the November 3, 2015 Planning Board meeting.
2. Waiver of Site Plan Approval – Request submitted by Jason Gilmore for the construction of a 1,200 square foot pre-fabricated cold storage building at 241 Coffeen Street, Parcel Number 7-04-124.000.
3. Waiver of Site Plan Approval – Request submitted by Edward G. Olley Jr., AIA, of GYMO, Architecture, Engineering & Land Surveying, D.P.C. on behalf of the New York State Zoo at Thompson Park for the construction of a 579 square foot building addition to the Otter Exhibit Building located at 1 Thompson Park, Parcel Number 12-30-101.000.
4. *Site Plan Approval – Request submitted by Andrew F. Jackson, AIA, of Bernier Carr & Associates on behalf of the Northern New York Community Foundation for the construction of an approximately 4,266 square foot, three-story addition and a 14-space parking lot located at 131 Washington Street, Parcel Number 11-01-213.000.

*239-m review by the Jefferson County Planning Board required

NOTE: All applicants (or an authorized representative) involved in the above requests must attend this meeting. If no one is present, the Planning Board will not act upon that request.

cc: City Council Members
Robert J. Slye, City Attorney
Jason Gilmore, 241 Coffeen St., Watertown, NY 13601
Edward G. Olley Jr., AIA, GYMO, D.P.C., 220 Sterling St., Watertown, NY 13601
Andrew F. Jackson, AIA, Bernier Carr & Associates, 327 Mullin St., Watertown, NY 13601
Rande Richardson, NNY Community Foundation, 120 Washington St, Watertown, NY 13601