



CITY OF WATERTOWN, NEW YORK

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SHARON ADDISON
CITY MANAGER

August 21, 2013

To: Planning Board Members

From: Kenneth A. Mix, Planning and Community Development Coordinator

Subject: September 3, 2013 Planning Board Meeting

The Chair of the Planning Board has called a meeting of the Planning Board for Tuesday, September 3, 2013 at 3:00 p.m. in the City Council Chamber of City Hall.

At that meeting, the following agenda will be discussed:

1. Reading of the Minutes of the August 6, 2013 Planning Board meeting.
2. Special Use Permit – Request by Scott Gerni to operate an auto sales lot in a Neighborhood Business District at 816 Coffeen Street, parcel 8-21-306.
3. Zone Change – Request by Charlie Allen to amend PDD #3 to allow construction of a community building at Maple Court Apartments, 591 Weldon Drive, parcel 14-49-102.
4. Site Plan Amendment – Request submitted by Wendy Ferrie, RA to enlarge and relocate the drive-through window for the proposed Express Mart at 1268 Arsenal Street, parcel 8-53-102.100.
5. Site Plan Amendment – Request submitted by Terry Wood to remove fencing along the southern property line from the approved site plan for North Country Neurology, 1340 Washington Street, parcel 14-21-102.

*239-m County Planning Board review required.

NOTE: All applicants (or an authorized representative) involved in the above requests must attend this meeting. If no one is present, the Planning Board will not act upon that request.

Cc: City Council Members
Robert J. Slye, City Attorney
Scott Gerni, 451 W. 4th St, Fulton NY 13065
Wendy Ferrie, 487 Main St, Suite 600, Buffalo NY 14203
Terry Wood, 35794 NYS Route 126, Carthage NY 13619
Charlie Allen, 29 N. Main St, Ipswich MA 01938
Property Owners within 100 feet of 816 Coffeen St
Property Owners within 100 feet of Maple Court Apts