

November 18, 2015

City of Watertown  
Planning Board  
245 Washington Street  
Watertown, NY 13601



RE: Proposed cold storage building  
241 Coffeen Street  
Watertown NY, 13601

Dear Sir/Madam

The proposed project for 241 Coffeen Street, Watertown NY is to put up a cold storage building. The dimensions are 30ft X 40ft. It is a pre-fabricated building.

Should you require any additional information, please do not hesitate to contact me at (315) 771-6858.

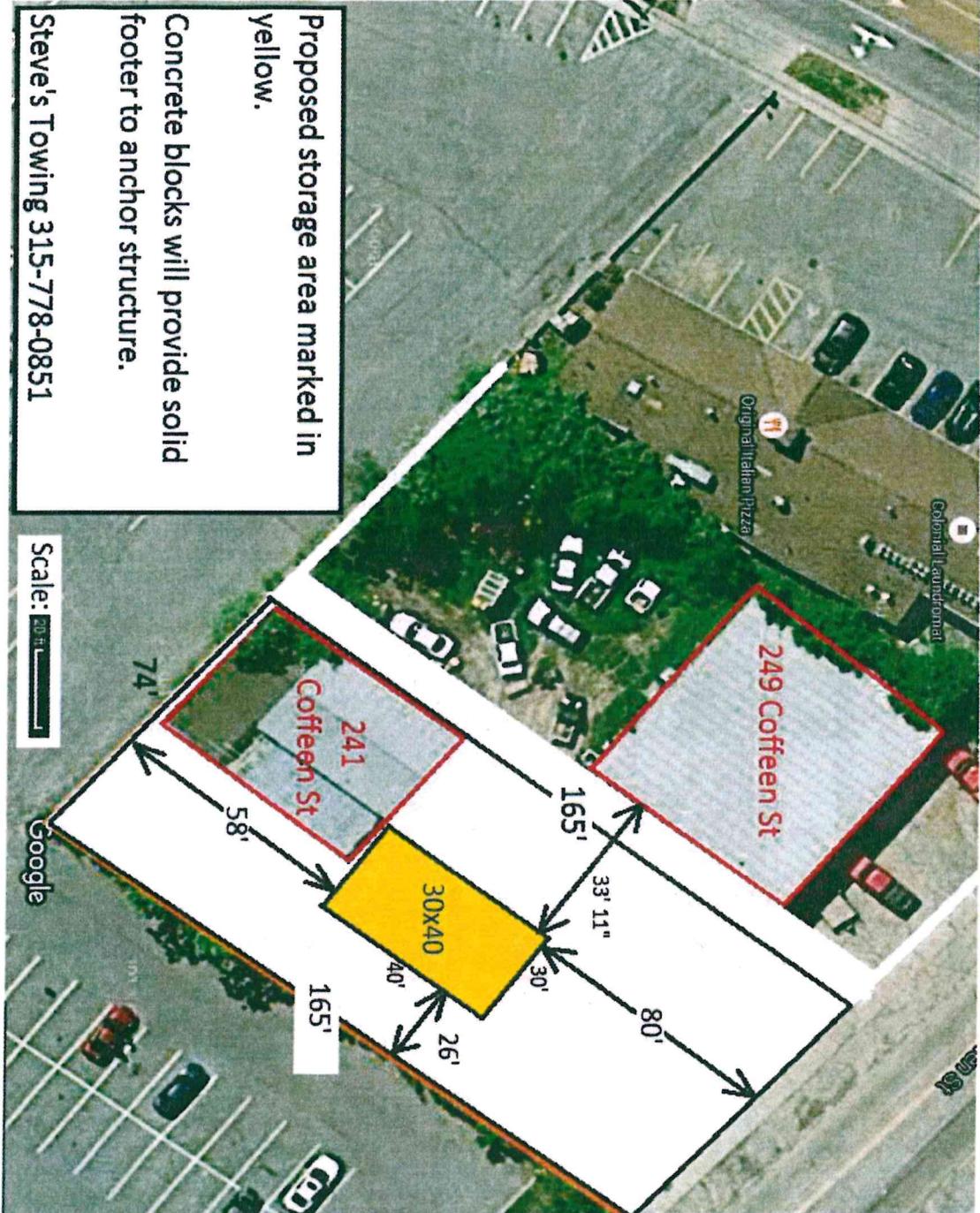
Respectfully submitted

A handwritten signature in blue ink that reads "Jason Gilmore".

Jason Gilmore  
Property owner

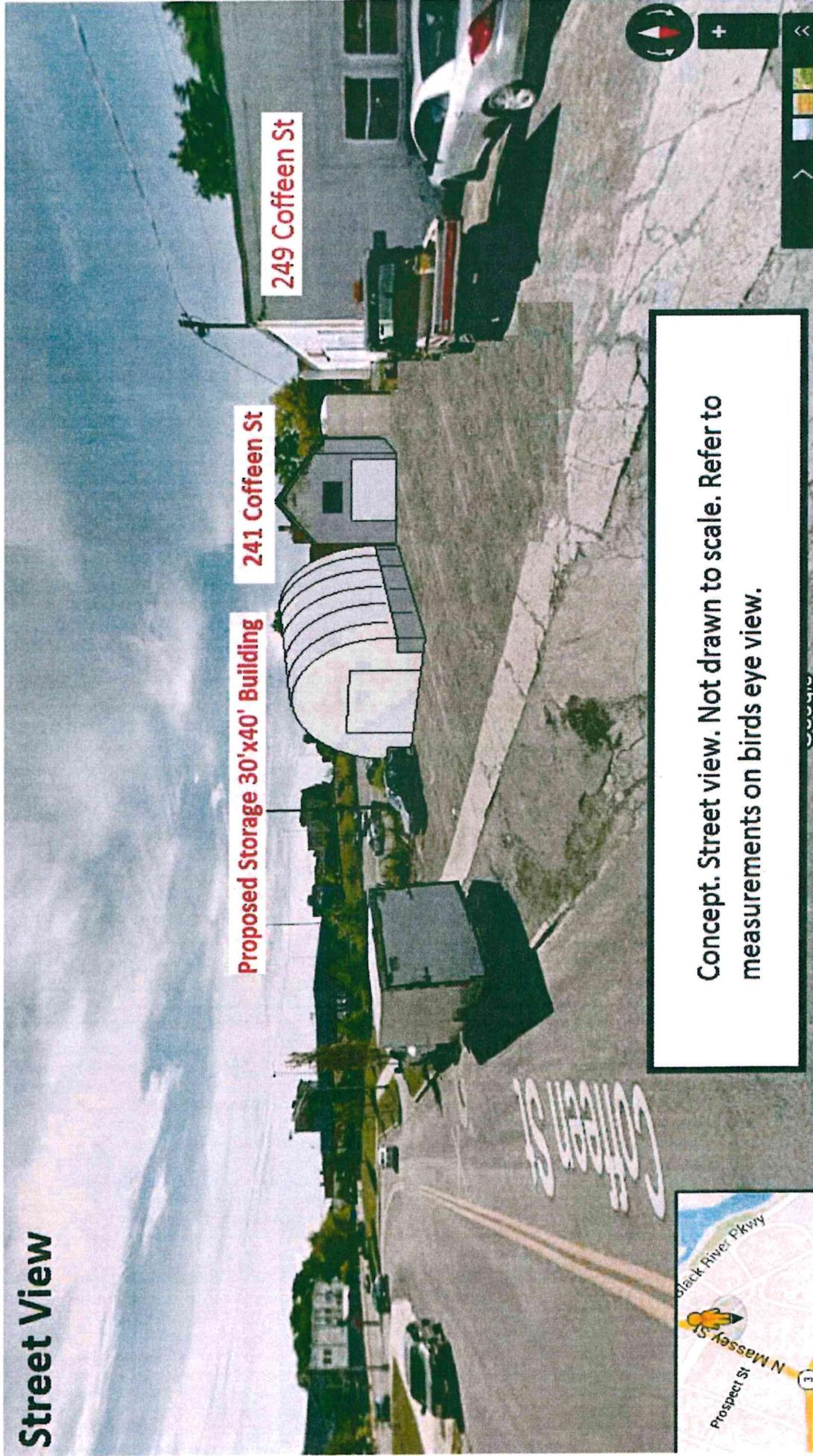
Proposed storage area marked in yellow.  
 Concrete blocks will provide solid footer to anchor structure.

Scale: 20' = 1"



CITY ENGINEER'S OFFICE  
 RECEIVED  
 NOV 19 2015  
 WATER TOWN, NEW YORK

# Street View



Proposed Storage 30'x40' Building

241 Coffeen St

249 Coffeen St

Concept. Street view. Not drawn to scale. Refer to measurements on birds eye view.



**CITY OF WATERTOWN  
SITE PLAN WAIVER**

1869

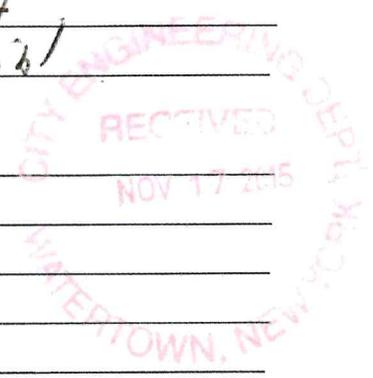
\*\* Provide responses for all sections. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED. Failure to submit required information by the submittal deadline will result in **not** making the agenda for the upcoming Planning Board meeting.

**PROPERTY LOCATION**

Proposed Project Name: Storage Building  
Tax Parcel Number: \_\_\_\_\_  
Property Address: 241 Coffeen St  
Existing Zoning Classification: Commercial

**OWNER OF PROPERTY**

Name: Jason J Gilmore  
Address: 24200 Peach Lake Rd  
Watertown NY 13601  
Telephone Number: (315) 771-6858  
Fax Number: \_\_\_\_\_



**APPLICANT**

Name: Jason Gilmore  
Address: ~~2420~~ 241 Coffeen Street  
Telephone Number: (315) 771-6858  
Fax Number: \_\_\_\_\_  
Email Address: shannonnuli@aol.com

**ENGINEER / ARCHITECT / LAND SURVEYOR**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Fax Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

**REQUIRED DRAWINGS:**

\*\* The following drawings with the listed information **ARE REQUIRED, NOT OPTIONAL**. If the required information is not included and/or addressed, the Site Plan Application will **not** be processed.

- ELECTRONIC COPY OF ENTIRE SUBMISSION** (PDF preferred)
- COMPLETED PART I OF ENVIRONMENTAL ASSESSMENT FORM**
- SITE PLAN SKETCH**
  - Pertinent existing above ground features are shown and labeled including, but not limited to, buildings, parking spaces, driveways, sidewalks, streets etc.
  - All proposed above ground features are shown and clearly labeled "proposed".
  - Land use, zoning, & tax parcel number are shown.
  - The Plan is adequately dimensioned including radii.
  - All vehicular & pedestrian traffic circulation is shown.
  - Proposed parking & loading spaces including ADA accessible spaces are shown and labeled.
  - Refuse Enclosure Area (Dumpster), if applicable, is shown. Section 161-19.1 of the Zoning Ordinance states, "No refuse vehicle or refuse container shall be parked or placed within 15 feet of a party line without the written consent of the adjoining owner, if the owner occupies any part of the adjoining property".
  - The north arrow & graphic scale are shown.

**GENERAL INFORMATION**

- Signage will not be approved as part of this submission. It requires a sign permit from the Codes Department. See Section 310-52.2 of the Zoning Ordinance.
- Plans have been collated and properly folded.
- Explanation for any item not checked in the Site Plan Waiver Checklist.  
(Attach separate sheet with explanation and comments)

**SIGNATURE**

I certify that the information provided above is true to the best of my knowledge.

Applicant (please print) Jason Gilmore

Applicant Signature Jason Gilmore Date: 11-6-15