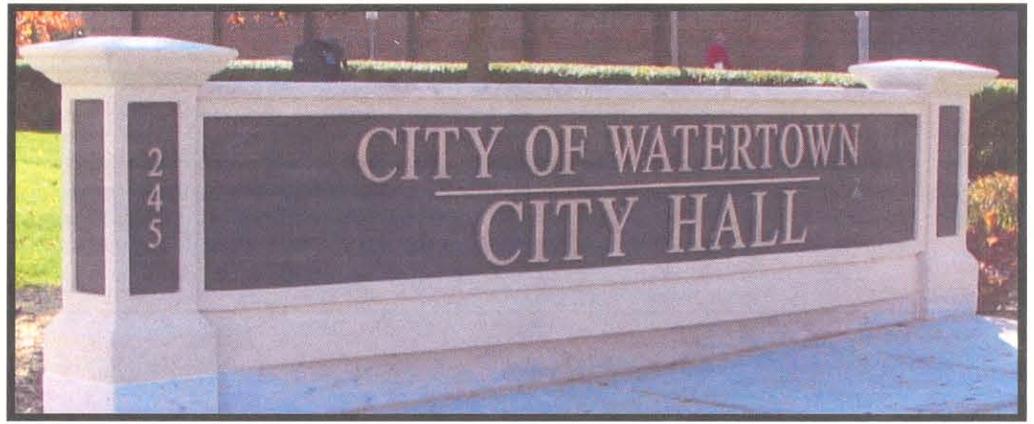


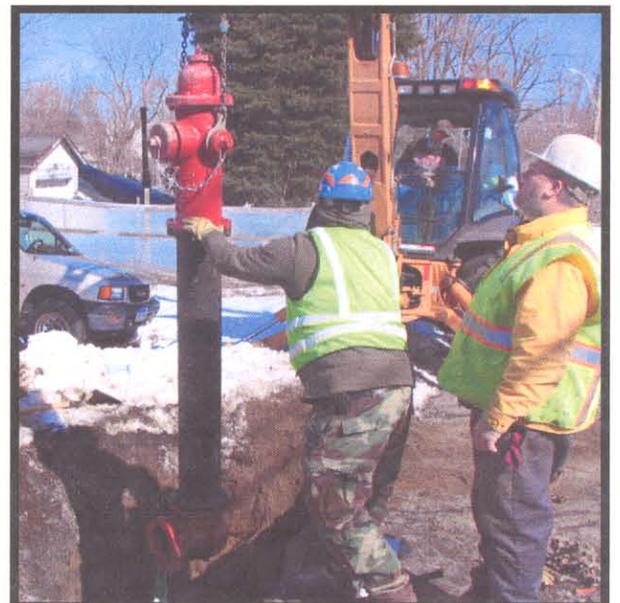
1869



City of
Watertown

2007-2008

Adopted
Budget



Working Together For A Better Tomorrow

**CITY OF WATERTOWN
NEW YORK**

**ADOPTED BUDGET
2007-08**

CITY COUNCIL

JEFFREY E. GRAHAM, MAYOR

STEPHEN J. BRADLEY

PETER L. CLOUGH

TIMOTHY R. LABOUF

JEFFREY M. SMITH

CITY MANAGER

MARY M. CORRIVEAU

ADMINISTRATIVE STAFF

Donna Dutton	City Clerk
James Mills	City Comptroller
Kurt Hauk	City Engineer
Joseph Goss	Police Chief
Daniel Gaumont	Fire Chief
Eugene Hayes	Superintendent of Public Works
Gary Pilon	Superintendent of Water
Kenneth Mix	Planning and Community Development Coordinator
Peter Keenan	Information Technology Manager
Brian Phelps	City Assessor
Robert Cleaver	Purchasing Agent
Barbara Wheeler	Library Director
Elizabeth Morris	Executive Sec. Civil Service
Slye & Burrows	City Attorney

Mission Statement

The City of Watertown, New York fosters an environment that ensures the health, safety and general welfare of the community and its visitors by providing responsive services.

Our city government provides leadership to enhance the quality of life while preserving our heritage.

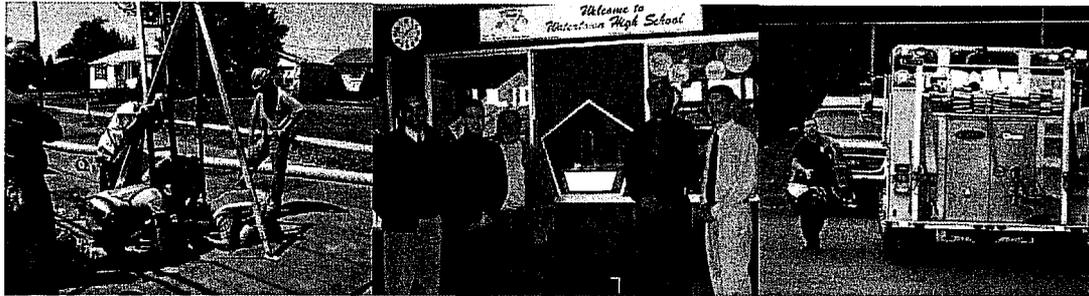
Vision Statement

The City of Watertown, New York aspires to be a vibrant, attractive community of rich, recreational, cultural and economic opportunity that maintains a small town appeal.

Guiding Principles

To succeed in our mission, we believe that:

- Integrity is non negotiable.
- Trust is a two-way street.
- Everyone will be treated with respect and dignity.
- Disagreement does not equal disrespect.
- All employees are accountable.
- Communication is critical to success.
- Safety will not be compromised.
- Quality counts.
- Innovation is encouraged.
- Service with pride.

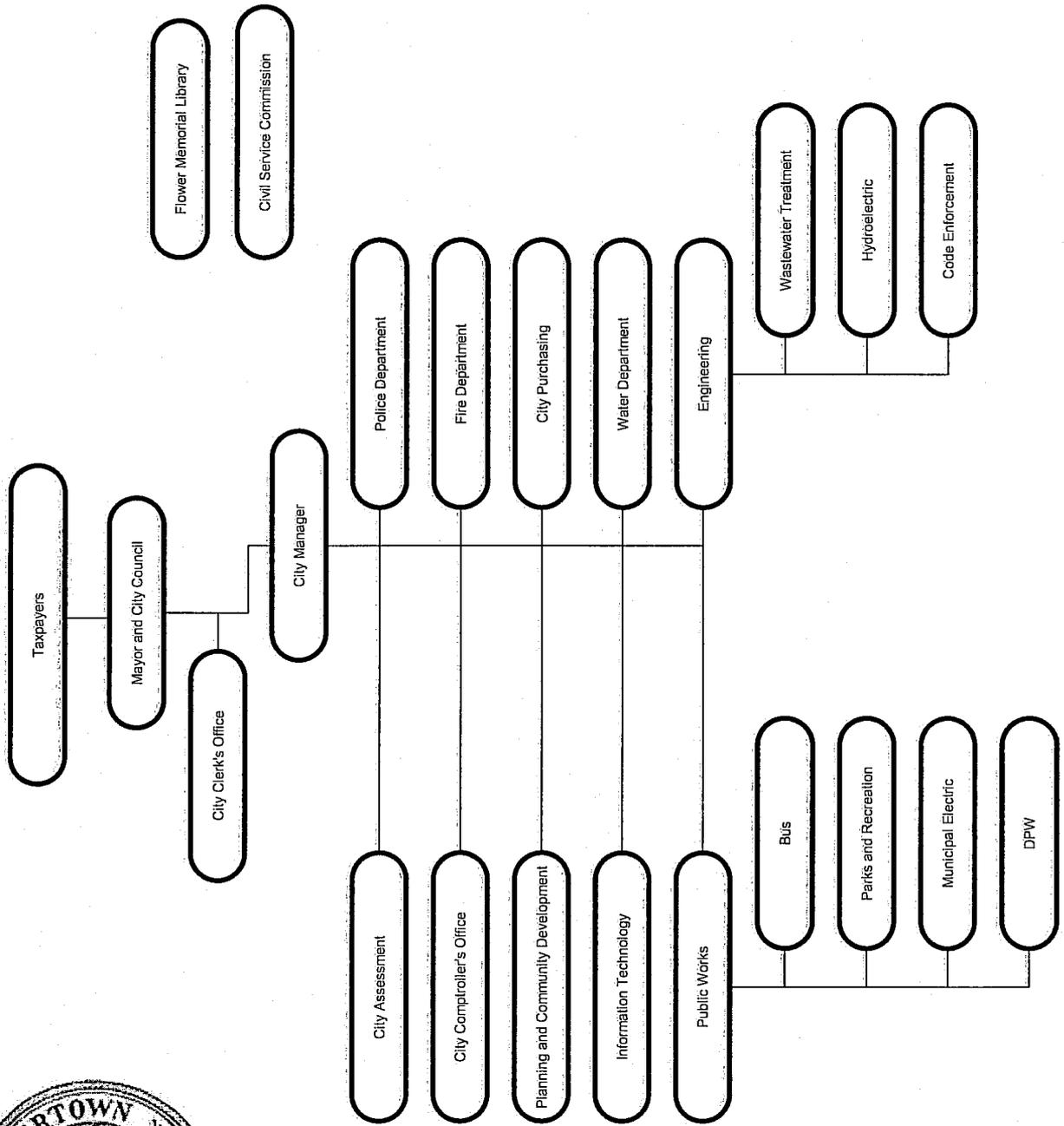


City Profile

Date of Incorporation	1869
Form of Government	Council-Manager
Current Populations Estimate (2000 Census)	26,705
Population Density (per acre)	4.5
Land Area (square miles)	9.3
Unemployment Rate (county) January 2007	6.8%
Total Real Property Values (2007)	\$1,404,870,517
Median Household Income (2000)	\$28,429
Building/Maintenance Permits Issued (2006)	552 Permits - \$29,940,699 value
Miles of Street	100
Number of Acres of Parks and Playgrounds	574
Number of Streetlights	2,639
Public Utilities (number of accounts)	
Water	8,294
Sewer	
Bond Rating (General Obligation Bonds)	Moody's Investor Services A3
Number of Employees	367



1869





City of Watertown

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City of Watertown

Proposed Budget Fiscal Year 2007-08

April 2, 2007

Honorable Mayor and City Council:

Over the past two years, the City of Watertown has been at the center of what has been the fastest growing county in New York State. With this kind of growth comes both opportunities and challenges.

In developing this year's budget, the biggest challenge was assessing how the changes in this community, the state and the nation will impact the financial well being of this community. Over the past year, we have seen continued sales tax growth, increases in state aid, while at the same time the cost of fuel has seen record highs, and health insurance costs have increased dramatically. All of these factors have played a role in the development of this financial plan. At this point, this budget reflects the best estimates of both revenues and expenses for the City. However, future sales tax increases, state aid, energy costs and health insurance costs remain uncertain. My focus remains on the future financial stability of the organization, its employees and the community.

This year's budget maintains current service levels, proposes a tax levy decrease, holds water and sewer rates at their current level and includes a capital plan to address our aging facilities and infrastructure, provide quality of life improvements and at the same time preserve fiscally responsible fund balances.

Our capital plan is realistic and focuses our funding and capacity on supporting the continued development, both inside and outside the City. Our focus is on being able to meet the short and long terms demands associated with this growth. This year we will see the City's largest health care provider begin a capital project that will provide improved health care services for the north country and double the size of it's existing facility in the heart of our City. We will also see the rehabilitation of State Street draw to a close, the construction phase of our Local Waterfront Revitalization Plan begin, the development of three new baseball fields, \$500,000 in CHIPS funds being spent on street repairs, and the beginning of year two of the Downtown Streetscape project.

During budget reviews, we kept our focus on our ability to execute the plan, both operationally and financially. This process allowed us to review proposed projects, set priorities, discuss community needs and establish realistic and achievable objectives for the upcoming years.

Combined City Budget

Total recommended appropriations for Fiscal Year 2007-08 are \$46,948,817. This is a 4.45% increase over the adopted Fiscal Year 2006-07 budget.

Fund	2007-08	2006-07	Change	% Change
General	\$ 36,839,221	\$ 34,250,168	\$ 2,589,053	7.56%
Water	\$ 4,796,100	\$ 4,973,576	\$ (177,476)	-3.57%
Sewer	\$ 4,163,385	\$ 4,640,352	\$ (476,967)	-10.28%
Library	\$ 1,027,611	\$ 982,669	\$ 44,942	4.57%
Tourism	\$ 122,500	\$ 100,000	\$ 22,500	22.50%
Total	\$ 46,948,817	\$ 44,946,765	\$ 2,002,052	4.45%

As I indicated above, the most significant factors affecting the Proposed Budget for Fiscal Year 2007-08 are increasing sales tax revenues, increasing state aid and the growing costs associated with health insurance, fuel, and in some funds, debt expenses. If you read my budget message for the past three years, you would find that the FY 2004-05, FY 2005-06 and FY 2006-07 budgets were impacted by many of these same factors.

Negotiated wage increases for C.S.E.A., Police and Fire employees along with their associated fringe benefits, are contained in the individual department budgets. Inasmuch as the contract with I.B.E.W. has not been finalized as of the drafting of this document, proposed salary adjustments for those employees and management employees are contained in the contingent account in each fund.

The Proposed FY 2007-08 Budget contains retirement rates of 9.2% for CSEA and Management employees and a 14.8% rate for Police and Fire. These rates have dropped slightly since last year. This budget contains a 14.8% increase in rates budgeted for health insurance. The expenses associated with providing health insurance to our active and retired employees continues to grow and over the coming year one of the major financial decisions we must address is how the City will fund the liability for this post-employment benefit.

General Fund Budget

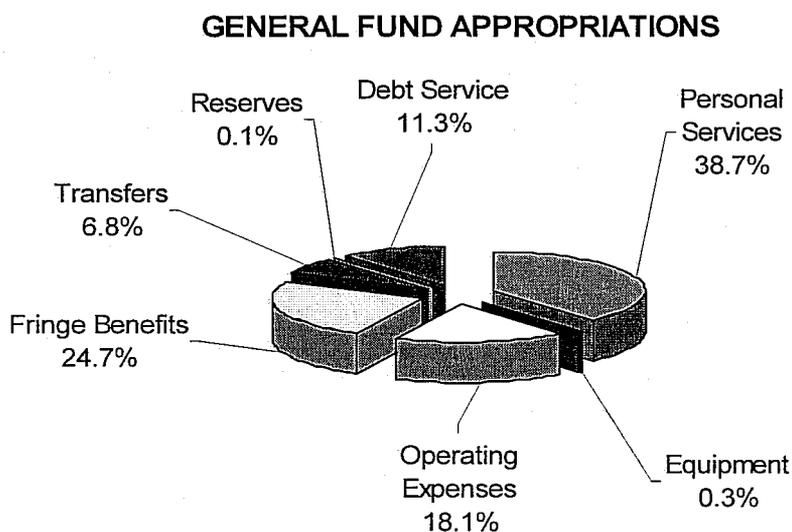
Appropriations:

My proposed Fiscal Year 2007-08 General Fund budget calls for an appropriation of \$36,839,221 which is an increase of \$2,589,053. This represents a 7.56% increase over FY 2006-07. This includes appropriations for wages and fringe benefit increases for all employees.

Over the past three years, my budgets have tried to reduce the City's higher than average debt burden. In the past, many of what I would consider operational items needed to be borrowed for, as we did not have the means to pay for them from current operations. Over the past three years, the City has appropriated more than \$2,500,000 to buy down these types of projects, and this year's budget continues that trend by appropriating \$1,565,500 for these types of initiatives.

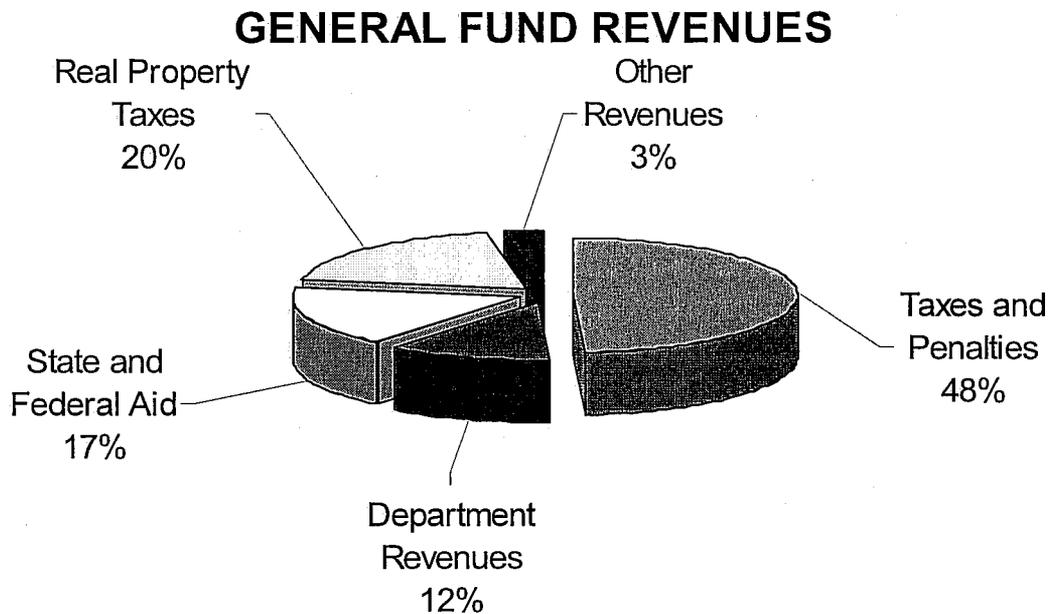
Over the past six month's the City and the School District have discussed the hiring of a School Resource Officer. This position and four others have been added to this year's spending plan. Two additional positions have been added to the Police Department, one Sergeant and one Detective; the Sergeant for shift supervision and the Detective to help address the growth in overall crime. A position has been added to Information Technology to address the growing demands of the City's GIS needs. This is the first time I have had a group of department heads request the addition of a position, and this position will provide the resources needed to continue to build our geographic information system. A Civil Engineer has been added to the City Engineer's office to provide the support needed to respond to the growing demands associated with regulatory compliance with the City's sanitary and storm water collection systems.

Once again, department heads have held increases in operating costs to a minimum. We continue to deal with increased costs related to gasoline, diesel, pipe, asphalt, natural gas and heating oil. As you can see from the chart listed below, the costs associated with employees' salaries and fringes represent 63.4 % of the overall budget, this is up from 62.9% last year.



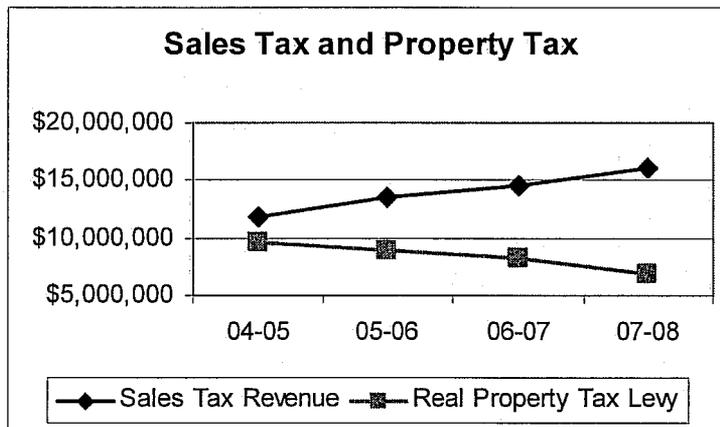
Revenues:

This budget contains \$28,016,545 in revenues other than real property taxes. This is a \$3,208,607 increase over the current year's budget. This represents a 12.93% increase over last year's budget. The largest increases in revenues this year are in Sales Tax, Hydro Electric revenues and State Aid. The City's General Fund continues to rely heavily on Sales Tax revenue to meet its budgetary needs. Sales Tax continues to be the largest revenue for the City of Watertown, followed by Real Property Taxes.



The north country has seen sales tax revenue grow dramatically over the past three years, both with the $\frac{3}{4}$ % increase in sales tax rate, and the increase in population and local development. Forecasting annual increases in sales tax over the past two years has been somewhat problematic because of the rapid growth. Given this increased reliance upon sales tax, our multi-year plan provides what we believe is a realistic forecast and also maintains an adequate fund balance to temper the unpredictability of this revenue source compared to the that of real property taxes.

The increase in sales tax locally has worked to decrease the real property tax levy for residents of the City of Watertown. The following graph readily depicts these diverging trends in revenue sources.



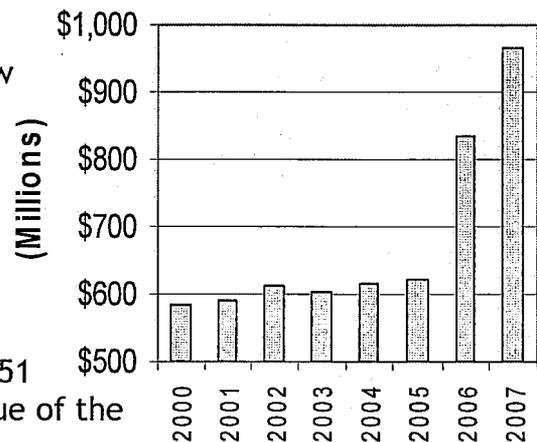
The 2006-07 Budget contained an appropriation of \$13,315,000 for sales tax, while the 2007-08 Budget appropriates \$16,000,000, an increase of \$2,685,000 or 20.2%. We anticipate Sales Tax receipts for the current year to exceed our budget by \$1,275,000; which means next year's Sales tax is projected to increase over projected revenues by 9.7%. The 2007-08 sales tax revenue projections take into account the redeployment of two brigades of the 10th Mountain Division this summer, along with the deployment of the 1st Brigade Combat Team in June.

This year's budget contains \$4,757,175 in State Aid, an increase of 7.0% over last year's budget. Enacted in 2005-06, the Aid and Incentives for Municipalities (AIM) program combined multiple local unrestricted aid categories within a single funding stream designed to minimize property tax growth while enhancing local fiscal performance.

My proposed General Fund budget requires a real property tax levy of \$6,922,676. This is a decrease of \$1,309,554 from FY 2006-07 and represents a 15.91% decrease over last year's budget. This year, real property taxes represent 20.0% of the General Fund Revenue which is a decrease from 25.0% in FY 2006-07.

Taxable Assessed Value

The City's taxable assessed value continues to see growth. This year, the taxable assessed value grew by more than \$132,184,000 or 15.85%. Trends in the City's tax base are displayed in the following chart.



The residential tax burden has increased to 62.75%, a ten year high. At the same time, the average assessment for a single-family home increased this year to \$103,000 compared to \$85,951 in FY 2006-07 this represents a 20% increase in value of the average single family home.

	Residential	Vacant	Commercial	Industrial	Utility
2000	57.16%	1.45%	30.84%	1.79%	8.76%
2001	56.95%	1.45%	32.57%	1.48%	7.55%
2002	54.79%	1.41%	33.90%	1.13%	8.77%
2003	57.32%	1.36%	31.44%	1.27%	8.60%
2004	57.90%	1.32%	31.35%	1.08%	8.34%
2005	57.78%	1.32%	31.39%	1.05%	8.45%
2006	60.11%	1.47%	30.38%	1.00%	7.04%
2007	62.75%	1.24%	29.00%	0.89%	6.13%

This year's budget proposes a tax rate of \$7.138 per \$1,000 of assessed value, down \$2.682 over this year's rate. This is a tax rate decrease of 27.31%; for the average single family home this translates into a 12.45% decrease in taxes.

	Average Single Family Home			
	04-05	05-06	06-07	07-08
Assessed Value	58,834	61,419	85,951	103,518
Tax Burden	\$ 893.04	\$ 883.33	\$844.07	\$ 738.95

Water Fund Budget

Last year at this time, I was projecting an 11.0% increase in rates for FY 2007-08. The total appropriations for the fund are \$4,796,100. This is a decrease of \$177,476 or 3.58% over the current year. Projected Water Fund revenues are \$4,796,100 which represents a \$323,824 increase from the FY 2006-07 budget. I am happy to say that there will be no tax rate increase this year. This year's budgetary revenue projections have increased primarily because of the increased demand for service at Fort Drum as their water supply wells are temporarily out of service.

The City continues to monitor the trend of decreased consumption. Over the past year, the rate increase implemented by the City Council has been somewhat offset by decreased consumption system wide. Our ability to present the budget without a rate increase for the current year is due mainly because of the timing of budgeted capital projects and Fort Drum's increased demands. Our multi year projections show increases projected over the next four years. These projections take into account known developments that will be served by the City.

This year's budget contains funding to the buy down of \$22,000 in capital items that would normally have been bonded and also provides a \$35,000 appropriation to hire a

firm to assist City staff with the review of the City's water and sewer rate structure. Staff will begin developing the RFP for this so that we can make a selection for City Council consideration in early July.

Sewer Fund Budget

The total appropriations for the fund are \$4,163,385. This is a decrease of \$476,967 or 10.3% over the current year. Debt expense in this fund has dropped off significantly this year. This year's revenues are actually projected to exceed expenses by \$56,615, however until the rate review is completed staff is not recommending any adjustment in the sewer rates.

This year's budget contains an appropriation of \$125,000 for items that normally would have been bonded. It also provides a \$35,000 appropriation to hire a firm to assist City staff with the review of the City's sewer and water rate structure. Multi Year plan predicts only modest increases in sewer rates over the next three years. As development continues throughout the region that is directly connected to the city's collection system or to the DANC line, we should see increases in revenues. I am hopeful that anticipated increases will exceed our projections.

Library Fund Budget

The total appropriations for the fund are \$1,027,611. This is an increase of \$44,942 or 4.57% over the current year. Projected Library Fund revenues include an appropriation from the General Fund in the amount of \$931,747. This is a \$9,853 increase in appropriation over the current year.

Last year we appropriated \$25,000 for the purchase of books. This year, the Library Director has recommended that the appropriation be \$28,000 to accommodate her efforts to more update the collection to meet the growing needs within the community.

Self-Insurance Fund

The total appropriations for the fund are \$6,872,200. This is an increase of 19.2% over the current year. Using the contractual formula for calculating the premium rate, this year's Health Insurance premium will increase by 14.8% over last year. Many of the contractual changes we have seen over the last couple of years continue to help reduce the increases we were seeing in prescriptions. However, we have had an unusual number of large, greater than \$25,000, claims this year. Over the next couple of months we will continue to monitor this fund and if necessary make recommendations for adjustments in rates.

Staff is continually looking for ways to mitigate the growing impact of health insurance on the overall well being of the community. Over the next year, the City will embark on two significant projects associated with the self insurance fund. The first is the hiring of a firm to determine the value of the long term liability associated with the provision of health insurance benefits to retired employees. The second is an RFP for the City's third-party administrator.

As we look toward future negotiations, we will continue to look for changes to the plan that will provide positive long-term benefits and cost mitigation to both active and retired employees, and look at the benefits of offering optional benefit plan for employees. Like every employer across the country, the City of Watertown is continually looking for ways to reduce our health insurance expenses and the burden of those expenses on the property owners, while at the same time not unfairly burdening our active and retired employees.

Capital Fund

As I said in the beginning of this message, during the development stage of the capital budget, Staff used a systematic process that included rigorous discussion about our capacity to do the projects put on the table. We reviewed and prioritized the projects in this year's capital budget, we talked about our capabilities, and made sure there was a linkage between our strategy and our operational ability, we reviewed proposed development projects to assess their impact on our existing infrastructure, we had the people at the table that are responsible for implementing this plan and made sure that we did not exceed our fiscal or operational ability. I believe this Capital Budget sets priorities that meet the community needs, and establishes realistic and achievable objectives.

This Five Year Capital Fund Budget contains approximately \$54,000,000 in projects. This year's portion of the budget contains only \$5,166,000 in projects. With Streetscape, Phases I and II of TenEyck St., Western Blvd., the river parks developments slated for construction this year, and \$500,000 in CHIPS funds, only Riggs Ave. was added to the street reconstruction list. A number of facility rehabilitations will be found in this year's plan including the replacement of the Arena roof and the Thompson Park Conservancy Administration and Animal Clinic roof; replacement of the windows in City Hall, rehabilitation of the Town Clock, and the development of three new baseball fields.

While for the fourth year in a row, all five years of the proposed Capital Budget remain under the City's self-imposed debt cap, we will, over the upcoming year, continue to aggressively pursue alternative funding sources to assist with as many capital projects as possible to lessen the burden on City taxpayers.

As you look through the Capital Budget you will find that this year's projects detail sheets shows the total project cost, with the City cost defined in the narrative. These

write-ups also include the number of years over which the project will be bonded and the FY 2007-08 cost associated with the project. For those projects that will be paid for by an appropriation from the operating fund, the summary sheets will reflect this.

Multi year Financial Forecast

This section was added to the budget last year and expands the five year financial plans for the community. This document provides the City Council with a five year outlook as required under the Aid and Incentives for Municipalities (AIM) program. It is a guide to where the community's finances are headed, based on certain assumptions. During budget review, Staff is prepared to discuss this document and the community's financial outlook with the City Council.

Summary

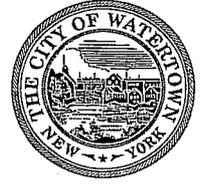
All of the budgets presented were formulated with an eye towards the long term stability of the City's operating funds. Current service levels have been maintained in this budget and the Capital Fund presents an executable plan for the community's future. I hope the design and layout of the budget gives the City Council an opportunity to look at the expense and revenue history by account and makes the decision making process run more smoothly.

As with everything to do as an organization, the development of the budget is a team effort. The City Manager's Office develops the final budget with the assistance of many other individuals in city government. I want to thank all of those involved in the preparation of this spending plan. The departmental budgets presented were fiscally sound and made the development of the overall budget plan a much easier task. City Comptroller James Mills deserves a special thanks for sharing his time, talents and professional insights as we worked together to develop this spending plan for the City. He missed watching, and instead listened on the radio, to a number of SU basketball games to assist with the development of this plan.

Sincerely,

Mary M. Corriveau
City Manager

General
Fund
Budget

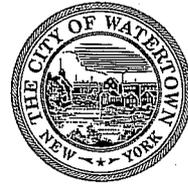


CALCULATION OF PROPERTY TAX RATE

	<u>2006-07</u>	<u>2007-08</u>	<u>CHANGE</u>	<u>% CHANGE</u>
Appropriations	\$34,250,168	\$36,731,196	\$2,481,028	7.24%
Less Revenues	\$24,807,938	\$27,716,545	\$2,908,607	11.72%
Less Fund Balance	\$1,460,000	\$2,000,000	\$540,000	36.99%
Less Capital Reserve	\$0	\$205,000	\$205,000	N/A
Plus Tax Reserve	\$250,000	\$100,000	-\$150,000	-60.00%
Real Property Taxes	\$8,232,230	\$6,909,651	-\$1,322,579	-16.07%
Taxable Assessed Valuation	\$833,804,521	\$965,989,335	\$132,184,814	15.85%
Tax Rate per 1000	\$9.820	\$7.125	-\$2.695	-27.45%

CONSTITUTIONAL TAX LIMIT

Fiscal Year 2007-08



FIVE YEAR TOTAL FULL VALUATION	<u>\$ 3,322,989,210</u>
FIVE YEAR AVERAGE FULL VALUATION	<u>\$ 664,597,842</u>
CONSTITUTIONAL TAX LIMIT - 2% OF 5 YEAR AVERAGE	<u>\$ 13,291,957</u>
CITY LEVY	\$ 6,909,651
LESS TOTAL EXCLUSIONS	<u>\$ 6,625,998</u>
TAX LEVY SUBJECT TO TAX LIMIT	<u>\$ 283,541</u>
PERCENTAGE OF TAX LIMIT EXHAUSTED	<u>2.13%</u>
CONSTITUTIONAL TAX MARGIN	<u>\$ 13,008,304</u>

Fiscal Year: 2007-08
Department: General Fund
Account Code: Revenues
Function: General Fund Revenue Summary



	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Revenues				
Taxes and Penalties	\$13,241,739	\$14,858,185	\$14,612,000	\$16,841,500
Departmental Revenues	3,627,126	3,600,356	3,735,000	4,013,950
Intergovernmental Revenues	346,582	519,523	37,965	98,230
Use of Money and Property	250,421	431,924	394,400	472,880
Licenses and Permits	63,609	83,865	67,625	71,150
Fines and Other Revenues	328,317	222,505	183,100	161,600
Interfund Transfers	168,263	238,549	114,500	162,600
State and Federal Aid	<u>5,584,899</u>	<u>4,967,939</u>	<u>5,663,348</u>	<u>5,894,635</u>
Other Revenues Sub-Total	23,610,956	24,922,846	24,807,938	27,716,545
Beginning Fund Balance	5,684,710	7,982,229		
Appropriated Fund Balance			1,460,000	2,000,000
Appropriated Capital Reserve			0	205,000
Real Property Taxes	<u>9,493,111</u>	<u>9,032,160</u>	<u>7,982,230</u>	<u>6,809,651</u>
Total Revenues	\$38,788,777	\$41,937,235	\$34,250,168	\$36,731,196

Fiscal Year: 2007-08
Department: General Fund
Account Code: Taxes and Penalties
Function: Revenues



	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Taxes and Penalties				
A1070 Excess on County Tax Levy	149,650	149,108	150,000	0
A1080 Fed. Pymt's in Lieu of Taxes	29,387	27,385	24,000	25,000
A1081 Other Pymt's in Lieu of Taxes	399,125	420,896	393,000	376,500
A1090 Interest/Penalties Property Tax	176,668	163,502	150,000	75,000
A1110 State Admin. Sales & Use Tax	11,897,681	13,454,172	13,315,000	15,570,000
A1130 Utilities Gross Receipts Tax	417,569	457,929	400,000	465,000
A1170 Franchises	<u>171,659</u>	<u>185,193</u>	<u>180,000</u>	<u>330,000</u>
Taxes and Penalties	13,241,739	14,858,185	14,612,000	16,841,500

A1070 - Excess on County Tax - Section 115 of the City Charter allows the City to collect an additional amount of county tax to cover expenses to the City for preparing and collecting this tax.

A1080 - Federal Payments in Lieu of Taxes - Payments in lieu of taxes paid by the Watertown Housing Authority.

A1081 - Other Payments in Lieu of Taxes - Payments in lieu of taxes paid on various properties that are exempt from property taxes. They include the 801 Housing Projects, various apartment projects, and properties being financed through the Jefferson County Industrial Development Agency.

A1090 - Interest & Penalties on Real Property Taxes - Property owners who do not pay their taxes on time are assessed interest and penalties.

A1110 - State Administered Sales & Use Tax - Per agreement with Jefferson County, the City receives 28% of the three percent county sales tax collected within the County.

A1130 - Utilities Gross Receipts Tax - Under General Municipal Law the City imposes a 1% tax on the gross receipts of utility company sales for gas, electric and telephone.

A1170 - Franchises - The City receives 3% of the gross revenue earned by the cable TV company from its subscribers in the City.

Fiscal Year: 2007-08
Department: General Fund
Account Code: Departmental Revenues
Function: Revenues



Departmental Revenues	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
A1235 Tax Sale Advertising	9,359	12,641	9,000	7,500
A1240 Comptroller's Fees	7,886	9,264	9,000	9,500
A1250 Assessor's Fees	577	267	500	250
A1255 Clerk Fees	96,962	90,209	90,000	95,000
A1260 Civil Service Fees	1,127	1,090	1,000	1,500
A1520 Police Fees	3,676	3,097	3,000	7,500
A1710 Public Works Fee	68,341	75,522	70,000	70,000
A1715 DPW Charges - Fuel	14,547	21,872	20,000	20,000
A1750 Bus Fares	87,562	88,005	85,000	90,000
A1751 Bus Advertising	0	4,923	5,000	6,000
A1770 Airport Fees and Rentals	45,306	28,928	0	0
A2001 Park & Recreation Charges	4,421	2,654	4,000	5,000
A2012 Recreation Concessions	37,752	39,643	35,000	38,000
A2025 Special Rec. Fac. Charges	10,000	10,659	10,000	10,000
A2026 Pool Fees	818	325	1,000	500
A2030 Arena Fees	130,139	114,498	90,000	100,000
A2065 Skating Rink Charges	42,873	53,456	50,000	51,200
A2110 Zoning Fees	1,175	2,300	2,500	2,000
A2130 Refuse and Garbage Charges	501,106	493,140	500,000	500,000
A2135 Refuse and Garbage Totes	66,307	98,825	100,000	125,000
A2150 Sale of Surplus Power	<u>2,497,192</u>	<u>2,449,038</u>	<u>2,650,000</u>	<u>2,875,000</u>
Departmental Revenues	3,627,126	3,600,356	3,735,000	4,013,950

A1235 - Tax Sale Advertising - Advertising and lien search fees paid by property owners with delinquent taxes.

A1240 - Comptroller's Fees - The revenue derived is received from the fee the City is allowed to charge for processing returned checks.

A 1250 - Assessor's Fees - Fees for copies of property record cards and sales reports.

A1255- Clerk Fees - Fees for certified copies of birth certificates, death certificates and marriage licenses.

A1260 - Civil Service Fees - City share of Civil Service exam fees

A1520 - Police Fees - The Police Department charges fees for copies of accident reports and for fingerprinting. A fee is charged to anyone, other than a city police officer, who is receiving formal training at the City's Police Academy.

A1589 - Fire Department Fees - Charges for fire suppression, hazardous material response, technical rescues and code enforcement.

A1710 - Public Works Services - Charges for services such as mowing and refuse clean-up performed by DPW, at properties whose owner is in violation of the municipal code.

A1715 - DPW Charges - Fuel - Charges to the school district for purchase of fuel.

A1750 - Bus Fares - Passengers riding the City bus system pay a fee each time they ride, or may purchase a book of passes.

A1770 - Airport Fees and Rentals - Revenue consist of rental fees paid for the use of space at the airport by the Fixed Base Operator, car rental agencies, and the FAA, landing fees, commissions from fuel sales and concessions.

A2001 - Park and Recreation Charges - The Recreation Department charges roster fees for men's and women's softball leagues, and there is a parking fee paid by patrons attending professional baseball and other events at the Fairgrounds.

A2012 - Recreation Concessions - The revenue consists of fees paid by professional baseball to use the Fairgrounds, lease of the Arena concession stand, and skate sharpening and rentals at the Ice Arena.

A2025 - Special Rec. Facility Charges - Lease payments from Ultimate Goal.

A2026 - Pool Fees - Fee paid by non-residents to use the City pools.

A2030 - Arena Fees - The Recreation Department charges for rental of ice time at the arena and for rental of the arena and Fairground facilities.

A2065 - Skating Rink Charges - This is the charge for public skating at the Fairgrounds Ice Arena

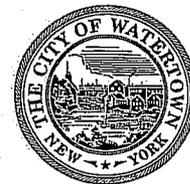
A2110 - Zoning Fees - The Municipal Code provides for fees to be charged for matters brought before the Zoning Board of Appeal.

A2130 - Refuse and Garbage Charges - This is the revenue derived from the sale of the City's refuse bag stickers.

A2135 - Refuse and Garbage Totes - This is the revenue derived from the rental of the City's tote bins for refuse and garbage disposal.

A2150 - Sale of Surplus Power - Under the terms of a 40 year agreement with Niagara Mohawk, the power company purchases all of the excess power the City produces at its hydroelectric power plant.

Fiscal Year: 2007-08
 Department: General Fund
 Account Code: Intergovernmental Revenues
 Function: Revenues



	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Intergovernmental Revenues				
A2210 Taxes/ Assesst. Srv Other Gov.	4,524	4,526	4,215	4,230
A2220 Civil Service Charge School Dist.	14,847	19,850	15,000	17,000
A2260 Police Services	10,786	10,586	10,000	77,000
A2300 Transportation, Other Governments	316,425	384,561	0	0
A2389 Misc. Revenues, Other Govts	<u>0</u>	<u>100,000</u>	<u>8,750</u>	<u>0</u>
Intergovernmental Revenues	346,582	519,523	37,965	98,230

A2210 - Tax preparation & Assessment Services for Other Governments - The City Assessor's Department prepares the tax roll and tax bills for the Watertown City School District. The District pays a fee for this service.

A2220 - Civil Service Charges for School District - Based upon the ratio of total employees at the City, and the School District, the District reimburses the City for its share of operating the Civil Service Department.

A2260 - Police Services - Jefferson County reimburses the City for expenses incurred by the Police Department (salary, overtime, fuel, maintenance) for participating in the STOP-DWI program.

A2389 - Misc. Revenues, Other Governments - Revenue received from the Development Authority of the North Country in support of the Cloverdale demolition costs

Fiscal Year: 2007-08
Department: General Fund
Account Code: Uses of Money and Property
Function: Revenues



	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Use of Money and Property				
A2401 Interest and Earnings	220,722	404,117	365,000	445,000
A2410 Rental of Real Property	<u>29,699</u>	<u>27,807</u>	<u>29,400</u>	<u>27,880</u>
Use of Money and Property	250,421	431,924	394,400	472,880

A2401 - Interest and Earnings - Revenue derived from the investment of city funds through certificates of deposits, savings accounts and the purchase of government securities.

A2410 - Rentals of Real Property - Revenue is received from the rental of land to the Watertown Golf Course, rental of office space to the Watertown Wizards, the City's health insurance administrator, and water and sewer administration at City Hall.

Fiscal Year: 2007-08
 Department: General Fund
 Account Code: Licenses and Permits
 Function: Revenues



Licenses and Perrnits	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
A2501 Business/Occupational Lic.	4,351	4,861	5,000	6,000
A2530 Games of Chance Licenses	126	109	125	150
A2540 Bingo Licenses	3,907	4,329	4,000	4,500
A2555 Building & Alteration Permits	35,566	70,698	55,000	55,000
A2560 City Permits	2,323	263	1,000	1,500
A2565 Plumbing Permit	13,036	250	0	0
A2590 Sanitary Sewer Permit	4,075	3,045	2,000	3,000
A2591 Storm Sewer Permit	<u>225</u>	<u>310</u>	<u>500</u>	<u>1,000</u>
Licenses and Permits	63,609	83,865	67,625	71,150

A2501 - Business and Occupation Licenses - The City receives revenue from the sale of bicycle, taxi cab and plumbing licenses.

A2530 - Games of Chance Licenses - The City's share of the profit and license fee.

A2540 - Bingo Licenses - The City's share of the profit and license fee.

A2542 - Dog Licenses - The City's share of the license fee.

A2555 - Building & Alterations Permits - As provided by the Municipal Code the Code Enforcement Officer requires payment for the issuance of permits for new construction and remodeling, etc.

A2560 - City Permits - The Municipal Code allows the City to charge a fee for curb and pavement cuts.

A2565 - Plumbing Permits - The plumbing permit fee and fixture fee for inspecting internal plumbing.

A2590 - Sanitary Sewer Permits - The administrative fee and connection and disconnect fee for sanitary sewer hook-ups.

A2591 - Storm Sewer Permits - The administrative fee and connection and disconnect fee for storm sewer hook-ups.

Fiscal Year: 2007-08
 Department: General Fund
 Account Code: Fines and Other Revenues
 Function: Revenues



Fines and Other Revenues	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
A2610 Fines & Forfeited Bail	121,821	104,186	105,000	100,000
A2650 Scrap & Excess Material Sale	3,886	3,661	2,000	3,000
A2655 Minor Sales	144	153	100	100
A2660 Sale of Real Property	126,722	40,238	35,000	15,000
A2665 Sale of Equipment	0	12,649	0	0
A2680 Insurance Recoveries	32,013	32,564	25,000	30,000
A2690 Other Compensation for Loss	0	8,760	0	0
A2701 Refund of Prior Year Expense	9,565	6,929	5,000	5,000
A2705 Gifts & Donations	24,069	6,245	10,000	7,500
A2770 Other Unclassified Revenues	<u>10,097</u>	<u>7,120</u>	<u>1,000</u>	<u>1,000</u>
Fines and Other Revenue	328,317	222,505	183,100	161,600

A2610 - Fines and Forfeited Bail - Parking ticket revenue and City Court fines.

A2650 - Scrap & Excess Material Sales - Bicycle auctions and sale of excess scrap provide the revenue for this account.

A2655 - Minor Sales - The sale of engineering maps and items sold by departments.

A2660 - Sale of Real Property - This account is credited with the revenue received from the sale of city owned property.

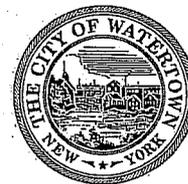
A2680 - Insurance Recoveries - Damages to City property and vehicles is reimbursed by the insurance company of those at fault.

A2701 - Refund of Prior Years Expense - On occasion the City receive a refund for an expenditure that was paid for in a prior year.

A2705 - Gifts and Donations - Gifts and donations received by the City.

A2770 - Other Unclassified Revenues - Recorded in this account are revenues from sources that a specific code has not been provided.

Fiscal Year: 2007-08
 Department: General Fund
 Account Code: Interfund Transfers
 Function: Revenues



	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Interfund Transfers				
A2802 Central Printing and Mailing	2,546	2,310	2,500	2,500
A2803 Central Garage	63,019	71,374	59,500	75,000
A5031 Interfund Transfers	<u>102,698</u>	<u>164,865</u>	<u>52,500</u>	<u>85,100</u>
Interfund Revenues	168,263	238,549	114,500	162,600

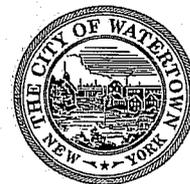
A2801 Interfund Revenues - Revenues derived from goods and services provided by the General Fund to other funds of the City

A2802 Central Printing & Mailing Interfund Charges - Charges to funds, other than the General Fund, for postage and office supplies used.

A2803 - Central Garage - Interfund billing to the Water and Sewer Funds.

A5031- Interfund Transfers - Contributions from the Debt Service and Mandatory Reserve Funds.

Fiscal Year: 2007-08
 Department: General Fund
 Account Code: State and Federal Aid
 Function: Revenues



State and Federal Aid	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
A3001 State Aid, Per Capita	4,696,904	3,582,234	4,445,959	4,757,175
A3004 State Aid, RPTL	42,105	0	42,150	42,295
A3005 State Aid, Mortgage Tax	360,238	565,311	300,000	425,000
A3040 State Aid, STAR	7,026	4,814	4,000	5,000
A3088 State Aid, Other	0	1,560	0	2,265
A3089 State Reimb. Workers' Comp.	67,066	78,402	45,000	75,000
A3330 State Reimb. Court Security	31,887	27,512	26,000	25,000
A3331 State Reimb. Court Postage	6,695	6,699	7,000	7,000
A3589.3 State Mass. Trans. Assist.	161,079	172,424	158,000	155,000
A3820 State Aid, Youth Program	13,100	12,128	11,460	12,000
A3821 State Aid, Juvenile Program	7,632	7,308	7,179	7,000
A3989 State Aid, Home & Community Service	2,440	16,702	310,400	106,900
A3995 State Aid, Code Enforcement	0	300,000	0	0
A4089 Fed Aid, Other	91,221	52,180	0	0
A4389 Fed Aid, Police Block Grant	0	39,104	0	0
A4510 Fed. Aid, Highway Safety	4,506	5,761	7,500	7,000
A4589.4 Federal Transportation Assist.	93,000	95,800	98,700	98,700
A4989 Fed. Aid-Home & Community Service	<u>0</u>	<u>0</u>	<u>200,000</u>	<u>169,300</u>
State & Federal Aid	5,584,899	4,967,939	5,663,348	5,894,635

A3001 - State Aid, Per Capita - This is general revenue sharing provided to localities by the State of New York.

A3004 - State Aid, Real Prop. Tax Law - New York State provides maintenance aid to localities meeting state requirements for assessment administration.

A3005 - State Aid, Mortgage Tax - For each mortgage recorded on property located within the City we receive 1/2% tax as our share.

A3040 - State Aid, STAR - Maintenance aid received to offset the cost of administering the State Tax Relief Program.

A3089 - State Reimb., Worker's Compensation - The State reimburses the City for certain worker's compensation expenses incurred by the City.

A3330 - State Reimb., Court Security - The City is reimbursed for security provided as well as facility aid for the space provided to the State Court system.

A3331 - State Reimb., Court Postage - The Court system reimburses the City for office materials supplied and for telephone expense.

A3389 - State Aid, Other Public Safety - Grant for police equipment.

A3589.3 - State Mass Transportation Assist. - The City receives operating assistance from the NYS - DOT for the City bus system and para-transit system. Reimbursement is based on number of passengers carried and miles driven.

A3820 - State Aid, Youth Program - The State Division for Youth provides assistance for the Recreation Department based on services they provide.

A3821 - State Aid, Juvenile Program - The State Division for Youth provides assistance for the Police Department based on services they provide.

A3989 State Aid, Other Home & Community Service - Grant proceeds from the New York State Department of State for Brownfield related project costs

A3995 - State Aid, Code Enforcement - Cloverdale demolition costs

A4089 Federal Aid, Other - FAA Reimbursement for LEO services as Airport

A4389 - Fed. Aid, Police Block Grant - Computer grant for Police Dept.

A4589.4 - Federal Transportation Assistance - The City receives a lump sum amount from the federal government for the City bus system and paratransit system. The funds are for operating assistance or for capital expenditures.

A4989 - Fed. Aid - Other Home & Community Service - Grant funds received from the Environmental Protection Agency for Brownfield project costs

Fiscal Year: 2007-08
Department: General Fund
Account Code: Real Property Taxes
Function: Revenues



	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Real Property Taxes				
A1001 Real Property Taxes	9,531,079	8,959,898	8,232,230	6,909,651
A1050 Real Property Tax Reserve	<u>(37,968)</u>	<u>72,262</u>	<u>(250,000)</u>	<u>(100,000)</u>
Real Property Taxes	9,493,111	9,032,160	7,982,230	6,809,651

A1001 - Real Property Taxes - Real property taxes are assessed on all residential, commercial and industrial property located within the City. Under the law certain properties are tax exempt, ie: school, churches, government buildings.

A1050 - Real Property Tax Reserve - Deferred tax revenue to be collected at a later date is recorded in this account.

Fiscal Year: 2007-08
Department: General Fund
Account Code: Expenses
Function: General Fund Expense Summary



EXPENDITURES	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Legislative Board	38,065	37,095	38,641	43,867
City Court	1,752	176	1,950	-
Mayor	17,690	18,963	25,997	26,287
Municipal Executive	486,174	513,387	506,271	549,088
Comptroller Department	399,397	411,977	435,493	491,073
Purchasing Department	118,852	115,586	106,134	111,964
Assessment Department	208,556	233,083	243,888	250,062
Tax Advertising Expenses	19,935	13,312	14,500	14,000
Exp. Property Acquired	47,913	642,914	55,500	55,000
Fiscal Agent Fees	7,136	6,321	5,000	4,300
Clerk	172,961	181,932	203,416	184,539
Law	190,078	200,694	189,250	194,600
Civil Service	52,934	54,675	56,157	59,628
Engineering	411,442	642,924	572,335	776,046
Elections	13,393	23,249	-	-
DPW Summary	4,214,420	4,230,422	4,493,652	4,779,763
City Municipal Building	163,990	170,095	166,632	287,536
Central Printing & Mailing	65,106	76,173	88,144	93,400
Information Technology	216,141	261,555	344,085	415,558
Judgments & Claims	13,174	-	10,000	10,000
Purchase of Land	-	-	-	40,000
Real Property Taxes	54,886	54,704	30,700	31,950
Contingent	-	-	545,000	277,365
Police Department	5,990,962	6,095,195	6,262,253	6,845,726
Fire Department	6,906,163	6,841,265	7,084,763	7,512,927
Control of Animals	89,895	85,457	85,382	85,382
Code Enforcement	234,580	265,742	470,352	494,074
Hydroelectric Production	254,228	276,847	281,300	296,600
Traffic Control and Lighting	616,759	729,171	785,312	796,487
Airport	439,889	356,143	-	-
Bus Operations	500,240	591,136	611,133	649,571
City Parking Facilities	32,671	34,460	48,971	87,456
CAPC	40,000	45,000	45,000	50,000
Publicity	500	422	5,000	5,000
Economic Development	30,000	30,000	30,000	15,000
Parks & Recreation	1,028,393	1,026,549	1,102,694	1,218,429
Historian	1,287	570	2,500	1,000

Fiscal Year: 2007-08
Department: General Fund
Account Code: Expenses
Function: General Fund Expense Summary



	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Zoning	351	2,196	4,000	4,000
Planning	47,556	45,986	627,700	345,150
Workers' Compensation	83,447	97,069	70,000	100,000
Unemployment Insurance	12,505	9,043	9,000	9,150
Health Insurance, Retirees	2,077,084	2,299,213	2,499,933	2,966,520
Compensated Absences	41,258	6,654	-	-
General Liability Reserve	10,000	50,000	25,000	25,000
Transfer to Library	719,575	804,036	921,894	931,747
Transfer to Capital Reserve	-	300,000	300,000	-
Compensation Reserve	-	-	-	-
Transfer Capital Fund	709,088	968,666	807,800	1,430,500
Black River Trust Reserve	10,000	10,000	10,000	10,000
Debt	<u>4,026,179</u>	<u>3,830,392</u>	<u>4,027,436</u>	<u>4,155,451</u>
Total Expenditures	30,816,605	32,690,449	34,250,168	36,731,196

Fiscal Year: 2007-08
Department: Legislative Board
Account Code: A1010
Function: General Government Support



Description: The City Council is responsible for establishing the overall policies of the City, enactment of Ordinances, Local Laws and Resolutions governing the City including the annual adoption of the Budget. The Council deals with legislative matters as a body and its policy decisions are implemented through the office of the City Manager. The general goals of the City Council are to establish legislative policies of the City, adopt and amend the City Code as necessary for the proper management of the City Government, and appropriate municipal resources and set tax and utility rates for the provision of public services.

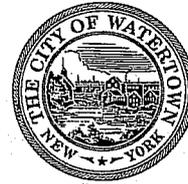
2006-07 Accomplishments

- ✓ Supported the development of new housing within community and worked with neighbors to address the impact of development their neighborhood.
- ✓ Work with Downtown business owners, DBA leadership and City Staff to develop open dialogue, promote active participation in downtown planning and encourage private investment in downtown.
- ✓ Supported and enhanced the community's quality of life facilities including Thompson Park, the NYS Zoo, Fairgrounds and promoted recreational use of Black River. Worked with Advantage Watertown and the River Committee to implement LWRP program initiatives.
- ✓ Develop partnership with city residents through to address neighborhood needs, such as Iroquois Avenue initiative.
- ✓ Continued to invest in and improve City infrastructure.

2007-08 Goals and Objectives

- Work with City staff and local economic development agencies on the rehabilitation and reuse of Downtown properties.
- Support the Water/Sewer rate development team by defining legislative objectives associated with the rate development.
- Work proactively with Jefferson County and the Town of Watertown to define meaningful areas for cooperative initiatives and/or consolidations.
- Support continuing efforts to address housing needs and quality of life issues, so that Watertown becomes the "community of choice" for new and existing residents, i.e. infill housing, adaptive reuse, recreational facility development, childcare needs, infrastructure and public safety.
- Continue supporting efforts that focus on the development of the Black River.

Fiscal Year: 2007-08
 Department: Legislative Board
 Account Code: A1010
 Function: General Government Support



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	30,000	30,000	30,000	30,000
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	30,000	30,000	30,000	30,000
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	219	284	350	5,750
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	2,515	1,858	3,500	3,500
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	22	-	250	250
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	2,756	2,142	4,100	9,500
Fringe Benefits				
810 New York State Retirement	3,358	3,220	2,246	2,072
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	1,951	1,733	2,295	2,295
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	5,309	4,953	4,541	4,367
Department Total	38,065	37,095	38,641	43,867

Legislative Board

City of Watertown

A1010

Personnel Services

2007-08
Budget

110	Salaries		
	Council members		<u>\$30,000</u>
	Total Personnel Services		\$30,000

Operating Expenses

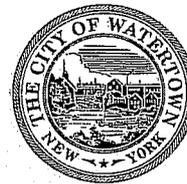
430	Contracted Services		
	Broadcasting of Meetings	5,400	
	Watertown Daily Times Ads	350	\$5,750
450	Miscellaneous		
	Travel and Training	3,000	
	Membership Dues	500	\$3,500
460	Materials and Supplies		
	Resolutions/Ordinances, Business Cards, Letterhead		<u>\$250</u>
	Total Operating Expenses		\$9,500

Fringe Benefits

810	New York State Retirement		\$2,072
830	Social Security Expense		<u>\$2,295</u>
	Total Fringe Benefits		\$4,367

TOTAL BUDGET **\$43,867**

Fiscal Year: 2007-08
Department: General Fund
Account Code: A1110, A1362, A1380, A1930,
 A1940, A1950, A1990, A6310
Function: General Government Support



	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 PROPOSED
A1110 City Court	1,752	176	1,950	0
A1362 Tax Advertising Exp.	19,935	13,312	14,500	14,000
A1380 Fiscal Agent Fees	7,136	6,321	5,000	4,300
A1930 Judgments and Claims	13,174	0	10,000	10,000
A1940 Purchase of Land	0	0	0	40,000
A1950 Real Property Taxes	54,886	54,704	30,700	31,950
A1990 Contingent	0	0	545,000	277,365
A6310 CAPC	<u>40,000</u>	<u>45,000</u>	<u>45,000</u>	<u>50,000</u>
TOTAL BUDGET	\$136,883	\$119,513	\$652,150	\$427,615

A1110 - City Court - Represents the telephone expenses charged to the City Court. Reimbursement is received from NY State.

A1362 Tax Advertising Expenses - Expenses related to Tax Sale procedure. Expenses include lien searches, filing fees and advertising fees.

A1380 Fiscal Agent Fees - Expenses associated with payment of serial bond principal and interest to bond holders.

A1930 Judgments and Claims - Expenses associated with settlements in certiorari cases.

A1940 Purchase of Land- Expenses associated with the purchase of real property.

A1950 Real Property Taxes - Taxes on City owned property located outside corporate limits of the City.

A1990 Contingent - Projected salary increases for Management, Police and Fire employees and a budgetary contingent amount.

A6310 Community Action Planning Council - Funding to CAPC for services provided to residents of the City.

Fiscal Year: 2007-08
Department: Mayor
Account Code: A1210
Function: General Government Support



Description

The Mayor is the head of the City Government and presides at all meetings of the City Council. A voting member of the Council, the Mayor represents the City at civic events and private-public occasions throughout the year.

The general goals of the Mayor are to provide leadership and promote teamwork by assisting the Council in establishing policies and coordinating Council activities. The Mayor also represents the City at local and state level events and private and public occasions with professionalism and dignity.

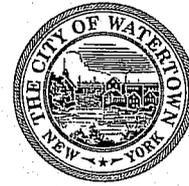
2006-07 Accomplishments

- ✓ Focused City resources on cleaning and redeveloping blighted and abandoned industrial sites, specifically Sewalls Island.
- ✓ Developed plans and sought funding to support rehabilitation of city's infrastructure to meet demand of increased population and traffic, specifically Arsenal to Coffeen connector at west-end of Stateway Plaza.
- ✓ Promoted City as best site for new development. Supported Summitt Woods development and addressed neighborhood concerns.

2007-08 Goals and Objectives

- Identify and make use of State initiatives regarding municipal consolidation and streamlining. Identify and implement common ground projects with adjacent municipalities.
- Identify and seek funding for road projects to meet growing concerns about condition and strain placed on city streets being the regional hub.
- Work on neighborhood quality of life projects like in-fill housing, river cleanup, ball fields, downtown development, School Resource Officer, etc.
- Work with the County on a resolution of the issues regarding emergency dispatch, in particular the double billing of city residents for what is a county-provided service.
- Demonstrate to the citizens the value of an expanding economy, by reducing the property tax burden.

Fiscal Year: 2007-08
Department: Mayor
Account Code: A1210
Function: General Government Support



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	10,000	10,000	15,300	15,606
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	<u>10,000</u>	<u>10,000</u>	<u>15,300</u>	<u>15,606</u>
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Operating Expenses				
410 Utilities	355	37	450	-
420 Insurance	-	-	-	-
430 Contracted Services	-	-	-	-
440 Fees Non Employees	-	650	-	-
450 Miscellaneous	5,834	6,836	7,350	7,550
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	-	-	200	500
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	<u>6,189</u>	<u>7,523</u>	<u>8,000</u>	<u>8,050</u>
Fringe Benefits				
810 New York State Retirement	1,119	1,058	1,527	1,437
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	382	382	1,170	1,194
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	<u>1,501</u>	<u>1,440</u>	<u>2,697</u>	<u>2,631</u>
Department Total	<u>17,690</u>	<u>18,963</u>	<u>25,997</u>	<u>26,287</u>

Mayor

City of Watertown

A1210

Personnel Services

2007-08
Budget

110	Salaries		
	Mayor		<u>\$15,606</u>
	Total Personnel Services		\$15,606

Operating Expenses

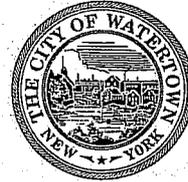
450	Miscellaneous		
	Fees	100	
	NYCOM Membership	6,000	
	Travel Expenses	1,450	\$7,550
460	Materials and Supplies		
	Office Supplies		<u>\$500</u>
	Total Operating Expenses		\$8,050

Fringe Benefits

810	NYS Retirement		\$1,437
830	Social Security Expense		<u>\$1,194</u>
	Total Fringe Benefits		\$2,631

TOTAL BUDGET			\$26,287
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Fiscal Year: 2007-08
Department: City Manager's Office
Account Code: A1230
Function: General Government Support



Description: The City Council appoints the City Manager who is responsible for the implementation of policies established by the Council and the general administration of City operations. In addition, the City Manager's office is responsible for labor relations, insurance and risk management, budgeting, financial analysis, grant management and inter-municipal relations. The City Manager, Planning and Community Development Coordinator, two Planners, Downtown Development Specialist, Confidential Assistant to the City Manager and one and a half Secretaries support this department's efforts. The goals of the City Manager are to direct and supervise the activities of the City, manage municipal resources for efficient operation of public services, present plans, reports and analyses to City Council and maintain the financial affairs of the City in both long term and short term perspectives.

2006-07 Accomplishments

- ✓ Worked with DANC, WLDC, FDRLO to fostered interest in housing initiatives that benefited the City and the region.
- ✓ Pursued and obtained designation of Sewalls Island in State's Environmental Restoration program.
- ✓ Worked with DANC on joint Water and Sewer capacity study, and also storm and sanitary water study of City in high development areas.
- ✓ Continued blight reduction and community beautification initiatives.
- ✓ Initiated RFP for employee classification and compensation review, worked with School District on School Resource Officer.

2007-08 Goals and Objectives

- Work with OEA, FDRLO and DANC on funding to provide for a rewrite of the City's zoning, development of a plan for trail networks to improve quality of life, and downtown development of housing.
- Continue to work on initiatives that provide City and organization with long term stability i.e. review of the City's water and sewer rates, employee classification and compensation review and Strategic Plan development.
- Partner with other local governments on initiatives that will provide needed services and long term savings to taxpayers, i.e. redundant water supplies to Towns, SRO with School District and joint fiber network with County.
- Complete updates to City's website which will provide taxpayers with better access to City services, departments and information.
- Continue to work with our Economic Development agencies to create a climate in Watertown that promotes development.

Fiscal Year: 2007-08
Department: City Manager's Office
Account Code: A1230
Function: General Government Support



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	274,431	296,640	314,990	331,065
120 Clerical	40,246	41,432	40,815	42,450
130 Wages	-	-	-	-
140 Temporary	20,976	21,371	17,000	24,000
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	335,653	359,443	372,805	397,515
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	4,237	373	4,300	-
420 Insurance	-	-	-	-
430 Contracted Services	-	4,372	150	13,225
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	17,845	27,692	18,800	22,500
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	668	1,113	1,000	1,000
465 Equipment < \$5,000	60	799	-	-
Total Operating Expenses	22,810	34,349	24,250	36,725
Fringe Benefits				
810 New York State Retirement	51,018	52,162	36,742	34,400
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	24,254	26,293	28,520	30,486
840 Workers' Compensation	60	-	-	-
850 Health Insurance	52,379	41,140	43,954	49,962
Total Fringe Benefits	127,711	119,595	109,216	114,848
Department Total	486,174	513,387	506,271	549,088

Municipal Executive
City of Watertown

A1230

Personnel Services

**2007-08
Budget**

110	Salaries		
	City Manager	95,000	
	Planning and Community Development Coordinator	58,000	
	Planner(2)	89,805	
	Downtown Development Spec.	44,130	
	Conf. Asst. to City Manager	44,130	\$331,065
120	Clerical		
	Confidential Secretary City Mgr.		\$42,450
140	Temporary		
	Stenographic Secretary (part time)	18,000	
	Intern	6,000	<u>\$24,000</u>
	Total Personnel Services		\$397,515

Operating Expenses

430	Contracted Services		
	Federal Express Services	150	
	WebQA Hosting Fee	4,500	
	USDA Crow Dispersal	8,575	\$13,225
450	Miscellaneous		
	Travel and Training, Seminars	9,500	
	City-Wide Training	4,000	
	Membership/Organizational Dues	3,500	
	Organizational Dues	2,000	
	Publications	1,750	
	Miscellaneous Travel	1,750	\$22,500
460	Materials and Supplies		
	Letterhead, Envelopes, Forms		<u>\$1,000</u>
	Total Operating Expenses		\$36,725

Fringe Benefits

810	New York State Retirement		\$34,400
830	Social Security Expense		\$30,486
850	Health Insurance		<u>\$49,962</u>
	Total Fringe Benefits		\$114,848

TOTAL BUDGET

\$549,088

Fiscal Year: 2007-08
Department: Comptroller's Department
Account Code: A1315
Function: General Government Support



Description: The City Comptroller is the Chief Fiscal Officer of the City; the custodian of all City funds. The Comptroller's Office is responsible for general accounting functions, which includes processing of all revenues, accounts payable, payroll and financial reporting to state and federal agencies. This office is in charge of investing City funds, borrowing for debt, and the parking violations bureau. The City Comptroller is charged with collection of all City, County and delinquent School property taxes, special assessments, and water and sewer charges. Annually the Comptroller is required to conduct a Tax Sale to allow for collection of delinquent property taxes. The office is currently staffed with a total of seven employees. The Comptroller's Office is highly utilized by the taxpayers of the City, and the public in general. Continuing to provide all of our customers with professional and courteous service is the main objective.

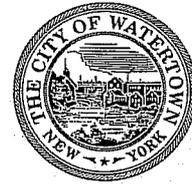
2006-07 Accomplishments

- ✓ Began analysis and planning for the implementation of GASB Statement No. 45 – "Financial Reporting for Post-employment Benefits Other Than Pension Plans.
- ✓ Supported departmental initiatives and City Council requests for fiscal input on issues, i.e. water and sewer rate review, and a new traffic ticket system.
- ✓ Continued to monitor banking services to compare revenues earned on City funds and service charges imposed.

2007-08 Goals and Objectives

- Continue to analyze and plan for the implementation of GASB Statement No. 45 – "Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pension Plans."
- Monitor any Governmental Accounting Standards Board (GASB) technical bulletins, exposure drafts or statements for effect on the City's financial reporting.
- Upgrade KVS Financial Management System to Enterprise edition for general ledger, budget preparation, purchase order and accounts payable modules.

Fiscal Year: 2007-08
 Department: Comptroller's Department
 Account Code: A1315
 Function: General Government Support



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	116,720	134,652	132,035	139,635
120 Clerical	135,908	134,354	136,297	135,114
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	1,304	809	2,000	4,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	<u>253,932</u>	<u>269,815</u>	<u>270,332</u>	<u>278,749</u>
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	39,000
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	<u>-</u>	<u>-</u>	<u>-</u>	<u>39,000</u>
Operating Expenses				
410 Utilities	2,779	254	2,800	-
420 Insurance	3,659	3,659	4,000	1,030
430 Contracted Services	13,547	13,558	14,950	10,100
440 Fees Non Employees	26,266	21,765	21,450	39,000
450 Miscellaneous	10,513	11,545	20,600	20,950
455 Dept. Vehicle Expense	-	55	-	50
460 Materials and Supplies	3,021	2,067	3,650	3,675
465 Equipment < \$5,000	538	1,903	2,500	2,500
Total Operating Expenses	<u>60,323</u>	<u>54,806</u>	<u>69,950</u>	<u>77,305</u>
Fringe Benefits				
810 New York State Retirement	29,787	26,792	26,980	25,673
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	18,533	19,658	20,718	21,324
840 Workers' Compensation	-	-	-	-
850 Health Insurance	<u>36,822</u>	<u>40,906</u>	<u>47,513</u>	<u>49,022</u>
Total Fringe Benefits	<u>85,142</u>	<u>87,356</u>	<u>95,211</u>	<u>96,019</u>
Department Total	399,397	411,977	435,493	491,073

Comptroller's Department
City of Watertown

A1315

Personnel Services

**2007-08
Budget**

110	Salaries		
	City Comptroller	74,260	
	Accounting Supervisor	46,975	
	Accountant (Part time)	18,400	\$139,635
120	Clerical		
	Principal Account Clerk	35,677	
	Sr. Account Clerk Typist (3)	99,437	\$135,114
150	Overtime		<u>\$4,000</u>
	Total Personnel Services		<u>\$278,749</u>

Equipment

220	Office Equipment		
	Financial Mgmt Upgrade (KVS)	20,000	
	Parking Ticket Hard/Software	17,000	
	VersaSeal Machine (1/4)	2,000	<u>\$39,000</u>
	Total Equipment		<u>\$39,000</u>

Operating Expenses

420	Insurance		\$1,030
430	Contracted Services		
	Repairs, Office Equip.	850	
	Advertising - Tax Collection	200	
	NES - unemployment services	1,800	
	KVS services	1,000	
	Parking Ticket Management	5,000	
	Fixed asset software maintenance	1,250	\$10,100
440	Fees, Non Employees		
	Single Audit	24,000	
	Actuarial Services	15,000	\$39,000
450	Miscellaneous		
	Travel and Training, Seminars	8,200	
	Dues and Publications	2,700	
	Bank Fees	10,000	
	Shipping	50	\$20,950

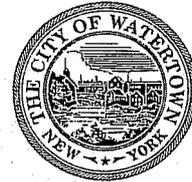
455	Vehicle Expenses		
	Central Garage gas charges		\$50
460	Materials and Supplies		
	Letterhead, Envelopes	1,500	
	Checks, 1099s, W-2s	2,175	\$3,675
465	Equipment < \$5,000		
	Miscellaneous Office Equipment		<u>\$2,500</u>
	Total Operating Expenses		\$77,305

Fringe Benefits

810	New York State Retirement		\$25,673
830	Social Security Expense		\$21,324
850	Health Insurance		<u>\$49,022</u>
	Total Fringe Benefits		\$96,019

TOTAL BUDGET **\$491,073**

Fiscal Year: 2007-08
Department: Purchasing Department
Account Code: A1345
Function: General Government Support



Description: The Purchasing Department consists of the Purchasing Agent and one Account Clerk Typist. Its primary role is to operate and maintain a Decentralize Purchasing Program with the various City departments in accordance with the rules and guidelines as set forth under NYSGML 103. The objective of the department is to support the various services provided by the City's departments as well as to ensure the prudent and economical use of the public's money for the purchase of maximum quality at the most economical cost, and to guard against favoritism, improvidence, fraud and corruption. This Department administers the bidding process and in the past fiscal year oversaw 19 public bids, reviewed 7300 request for purchase, and solicited numerous request for proposals / quotations.

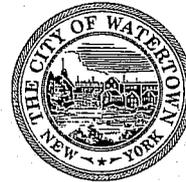
2006-07 Accomplishments:

- ✓ Set up telephone usage reports for online monthly monitoring by Departments with expansion into natural gas consumption.
- ✓ Participated with SAMPO to initiate training program to inform Purchasing staff GML 103 requirements.
- ✓ Inquired with NYSERDA regarding requirements for City's application for projects and facility upgrades.

2007-08 Goals and Objectives:

- Develop criteria for the disposal of surplus equipment through public auction, donation, or trade-in.
- Implement telephone rate structure to utilize city's new call accounting system for proper allocation of departmental telephone expense.
- Survey other municipal agency's policies and procedures for their credit card use.

Fiscal Year: 2007-08
 Department: Purchasing Department
 Account Code: A1345
 Function: General Government Support



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	57,795	59,500	57,955	60,275
120 Clerical	28,685	27,297	25,392	27,330
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	86,480	86,797	83,347	87,605
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	1,071	105	1,500	-
420 Insurance	-	-	-	-
430 Contracted Services	-	60	-	-
440 Fees Non Employees	-	150	-	-
450 Miscellaneous	746	1,215	1,750	1,700
455 Dept. Vehicle Expense	-	28	-	-
460 Materials and Supplies	665	464	500	500
465 Equipment < \$5,000	-	56	-	-
Total Operating Expenses	2,482	2,078	3,750	2,200
Fringe Benefits				
810 New York State Retirement	9,335	9,225	8,318	8,068
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	6,293	6,473	6,376	6,702
840 Workers' Compensation	-	-	-	-
850 Health Insurance	14,262	11,013	4,343	7,389
Total Fringe Benefits	29,890	26,711	19,037	22,159
Department Total	118,852	115,586	106,134	111,964

Purchasing Department
City of Watertown

A1345

Personnel Services

**2007-08
Budget**

110	Salaries		
	Purchasing Agent		\$60,275
120	Clerical		
	Account Clerk Typist		<u>\$27,330</u>
	Total Personnel Services		\$87,605

Operating Expenses

450	Miscellaneous		
	Association Fees	200	
	Education/Travel & Training	1,500	\$1,700
460	Materials and Supplies		
	Office Supplies		<u>\$500</u>
	Total Operating Expenses		\$2,200

Fringe Benefits

810	New York State Retirement		\$8,068
830	Social Security Expense		\$6,702
850	Health Insurance		<u>\$7,389</u>
	Total Fringe Benefits		\$22,159

TOTAL BUDGET

\$111,964

Fiscal Year: 2007-08
Department: Assessment Department
Account Code: A1355
Function: General Government Support



Description: The primary function of the City Assessment Department is to provide on an annual basis equitable tax rolls along with City, School and County tax bills for all real property located within the City of Watertown. The office maintains inventory and values for over 9,000 parcels. The office processes over 800 property transfers annually requiring the review of deeds, and transfer documents. The office administers over 2,600 escrow accounts and 6,700 real property tax exemptions. 25,300 tax invoices are prepared annually, including special districts and omitted taxes. Inventory data is collected and updated using building permit data and periodic area-wide inspections. This department also assists in the sale of vacant City owned parcels and contracts with the Watertown City School District to print their tax bills and rolls. The department is comprised of a staff of three; City Assessor, Real Property Appraiser and Real Property Tax Service Aide. The goals of the Assessment Department are to continue to produce an equitable assessment roll and provide quality resources for our community.

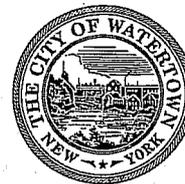
2006-07 Accomplishments:

- ✓ Completed year two of our six-year annual reassessment plan to maintain assessment equity and qualify for maintenance aid.
- ✓ Applied for and received preliminary approval for a \$29,900 grant to enhance our real property information website.
- ✓ Implemented arraignment with our largest escrow company to automate the maintenance of over 1500 escrow accounts.
- ✓ Automated and enhanced our sales verification / new STAR exemption application / prorated taxes procedure.

2007-08 Goals and Objectives:

- Establish a plan to maintain equity in light of our withdrawal from the annual assessment program.
- Facilitate the improvements to our real property information website as required by our grant.
- Develop and implement a strategy to minimize the amount of personal information collected as part of our exemption processes and to better safeguard that information that we currently possess.
- Automate exemption renewals by use of bar codes and scanning.

Fiscal Year: 2007-08
 Department: Assessment Department
 Account Code: A1355
 Function: General Government Support



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	50,829	53,057	53,000	55,120
120 Clerical	-	-	-	-
130 Wages	80,290	83,327	86,651	90,142
140 Temporary	-	-	-	4,260
150 Overtime	-	-	4,250	2,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	131,119	136,384	143,901	151,522
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	2,000
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	2,000
Operating Expenses				
410 Utilities	1,715	166	1,700	-
420 Insurance	-	-	-	-
430 Contracted Services	675	1,483	820	3,570
440 Fees Non Employees	21,695	38,453	37,300	35,000
450 Miscellaneous	5,780	9,658	10,300	7,170
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	2,285	3,759	4,550	1,600
465 Equipment < \$5,000	-	149	-	1,240
Total Operating Expenses	32,150	53,668	54,670	48,580
Fringe Benefits				
810 New York State Retirement	17,763	14,170	14,360	13,563
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	9,707	10,173	11,008	11,591
840 Workers' Compensation	-	-	-	-
850 Health Insurance	17,817	18,688	19,949	22,806
Total Fringe Benefits	45,287	43,031	45,317	47,960
Department Total	208,556	233,083	243,888	250,062

Assessment Department
City of Watertown

A1355

Personnel Services

**2007-08
Budget**

110	Salaries		
	City Assessor		\$55,120
130	Wages		
	Real Property Appraiser	51,289	
	Real Property Tax Service Aide	38,853	\$90,142
140	Temporary		\$4,260
150	Overtime		<u>\$2,000</u>
	Total Personnel Services		\$151,522

EQUIPMENT

220	Office Equipment		
	VersaSeal Machine (1/4)		<u>\$2,000</u>
	Total Equipment		\$2,000

Operating Expenses

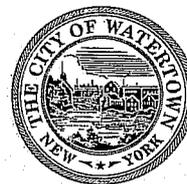
430	Contracted Services		
	Advertising Expenses	150	
	Repairs to Equipment	670	
	SDG link Maintenance	1,000	
	Data Processing Service (RPS)	1,750	\$3,570
440	Fees, Non Employees		
	Legal and Appraisals Services		\$35,000
450	Miscellaneous		
	Travel, Training, Dues	1,770	
	Postage	4,500	
	Mileage	500	
	Manuals	400	\$7,170
460	Materials and Supplies		
	Tax Bills & Notices	1,500	
	Office Supplies	100	\$1,600
465	Equipment < \$5,000		
	Apex IV Sketching Software	1,100	
	Barcode Reader	140	<u>\$1,240</u>
	Total Operating Expenses		\$48,580

Fringe Benefits

810	New York State Retirement	\$13,563
830	Social Security Expense	\$11,591
850	Health Insurance	<u>\$22,806</u>
	Total Fringe Benefits	\$47,960

TOTAL BUDGET \$250,062

Fiscal Year: 2007-08
Department: Expenses on Property Acquired
Account Code: A1364
Function: General Government Support



Description: Charged to this account are expenses incurred in the managing of property taken over by foreclosure for delinquent real property taxes. Expenses include maintenance, repairs, insurance and demolition.

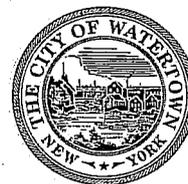
2006-07 Accomplishments:

- ✓ Identified and completed demolition of blighted properties acquired by the City in 2006.

2007-08 Goals and Objectives:

- Continue to work aggressively to mitigate blight within the community through aggressive code enforcement, property acquisition and revitalization efforts and, as a final resort, demolition of properties acquired for non-payment of taxes.

Fiscal Year: 2007-08
Department: Expenses on Property Acquired
Account Code: A1364
Function: General Government Support



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	883	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	883	-	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	4,916	1,051	3,000	3,000
430 Contracted Services	38,154	638,706	50,000	49,500
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	3,507	2,787	-	-
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	387	370	2,500	2,500
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	46,964	642,914	55,500	55,000
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	66	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	66	-	-	-
Department Total	47,913	642,914	55,500	55,000

Expenses on Property Acquired

City of Watertown

A1364

Personnel Services

2007-08

Budget

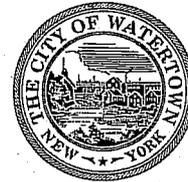
Operating Expenses

420	Insurance	\$3,000
430	Contracted Services Asbestos Surveys, Demolition Disposal Cost, Equipment Rental	\$49,500
460	Materials and Supplies	<u>\$2,500</u>
	Total Operating Expenses	\$55,000

TOTAL BUDGET

\$55,000

Fiscal Year: 2007-08
Department: City Clerk's Office
Account Code: A1410
Function: General Government Support



Description: As prescribed by City Charter, the City Clerk serves as the custodian of the City Seal, the Registrar of vital statistics and the Clerk of the City Council. As such, the Clerk's office is responsible for recording all births and deaths which occur within the City limits, issuing various licenses such as marriage, bingo, games of chance, dog, etc., issuing certified copies of various records and disbursing license and permit fees to various government agencies. In addition, the office is a Passport Acceptance Agency. The City Clerk and both Deputy Clerks are authorized to perform marriages at City Hall. The City Clerk is also the City Historian and is responsible for the material housed in the Historian's Office. The Clerk's office is also responsible for the preparation and distribution of City Council meeting minutes and periodic revision of the Municipal Code, as authorized by Council. Besides the City Clerk, the office is staffed by two Deputy City Clerks. The City Clerk's Office will continue to operate in a highly professional and accurate manner. The staff will strive to provide quality service to the customers we serve, be it citizens of the area, other government agencies or departments within our City government structure.

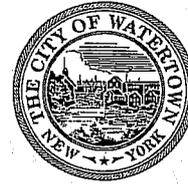
2006-07 Accomplishments:

- ✓ Alleviated the lack of storage space by installing a vault shelving system that will adequately hold government documents and vital records from the early 1800's to well in to the future.
- ✓ Created an area off of the Historian's Room to accommodate larger weddings during inclement weather.
- ✓ Increased Clerk fee revenues by performing 360 marriage ceremonies, selling wedding photo packages and selling passport photos
- ✓ Issued 848 marriage licenses; 1,561 original birth certificates; 495 death certificates; 8,000 certified copies; answered 500 genealogy requests; and issued 1,774 dog licenses
- ✓ Prepared 1,128 pages of City Council Minutes

2007-08 Goals and Objectives

- Continue to expand and improve on our e-government services with the development of the City's new website.
- Expand on records retention program in all City Departments

Fiscal Year: 2007-08
 Department: City Clerk's Office
 Account Code: A1410
 Function: General Government Support



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	54,416	56,020	54,565	56,750
120 Clerical	64,364	64,913	62,000	66,560
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	118,780	120,933	116,565	123,310
Equipment				
210 Furniture and Furnishings	-	-	27,000	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	27,000	-
Operating Expenses				
410 Utilities	1,654	156	2,000	-
420 Insurance	375	300	300	302
430 Contracted Services	10,080	12,115	10,000	9,730
440 Fees Non Employees	1,470	500	-	-
450 Miscellaneous	300	2,040	1,000	1,300
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	2,445	715	1,000	500
465 Equipment < \$5,000	130	112	-	-
Total Operating Expenses	16,454	15,938	14,300	11,832
Fringe Benefits				
810 New York State Retirement	12,695	12,677	11,633	11,357
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	8,682	8,823	8,917	9,433
840 Workers' Compensation	-	-	-	-
850 Health Insurance	16,350	23,561	25,001	28,607
Total Fringe Benefits	37,727	45,061	45,551	49,397
Department Total	172,961	181,932	203,416	184,539

City Clerk

City of Watertown

A1410

Personnel Services

**2007-08
Budget**

110	Salaries		
	City Clerk		\$56,750
120	Clerical		
	Deputy City Clerk (2)		<u>\$66,560</u>
	Total Personnel Services		\$123,310

Operating Expenses

420	Insurance		\$302
430	Contracted Service		
	Copier Maintenance & Lease	4,500	
	Clerk Software Updates	2,230	
	Code Supplements	3,000	\$9,730
450	Miscellaneous		
	Education/Staff Training	1,000	
	Membership Dues/Travel	300	\$1,300
460	Materials and Supplies		
	Office Supplies		<u>\$500</u>
	Total Operating Expenses		\$11,832

Fringe Benefits

810	New York State Retirement		\$11,357
830	Social Security Expense		\$9,433
850	Health Insurance		<u>\$28,607</u>
	Total Fringe Benefits		\$49,397

TOTAL BUDGET

\$184,539

Fiscal Year: 2007-08
Department: Law
Account Code: A1420
Function: General Government Support



Description: Corporation Counsel is retained by the City Council to serve as legal advisor to the Mayor, the City Council, staff and any board or officer of the City, as well as defending and prosecuting all actions and proceedings brought by or against the city or by or against any of its officers. All contracts, legal documents and instruments are reviewed and/or prepared by the Corporation Counsel. Counsel provides interpretation of City Code, State and Federal laws. Legal opinions are provided as required. The City employs specialized counsel as the need occurs.

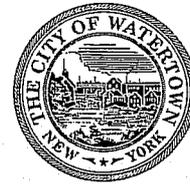
2006-07 Accomplishments:

- ✓ Aggressively defended claims against the City's Self Insured defense fund.
- ✓ Assisted City Staff with their application to participate in the NYS ERP for the clean-up and redevelopment of brownfield sites within the community.
- ✓ Support the Manager's Office in the resolution of personnel issues and provided mandated training to full-time, part-time and seasonal City employees in their duties and responsibilities as employees.
- ✓ Supported the City Assessor by actively defending tax certiorari cases.

2007-08 Goals and Objectives:

- To be responsive to Legislative and Administrative requests for legal opinions, advice and assistance.
- Maintain an aggressive stance in defending claims against the City's Self Insured defense fund.
- Continue to provide legal support for all City initiatives.
- Monitor changes in state laws in order to provide the City of Watertown with advice on impact of changes.

Fiscal Year: 2007-08
Department: Law
Account Code: A1420
Function: General Government Support



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	-	-	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	-	-	-	-
440 Fees Non Employees	185,782	196,720	184,750	190,600
450 Miscellaneous	4,296	3,974	4,500	4,000
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	-	-	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	190,078	200,694	189,250	194,600
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	-	-	-	-
Department Total	190,078	200,694	189,250	194,600

Law

City of Watertown

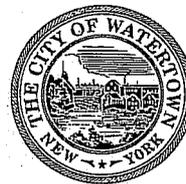
A1420

Operating Expenses

**2007-08
Budget**

440	Fees, Non Employees		
	Slye and Burrows	181,000	
	Bond Schoneck & King	4,000	
	Lemery Greisler LLC	3,600	
	Arbitrators, Stenographers, etc.	2,000	\$190,600
450	Miscellaneous		
	Updates; Law Books		<u>\$4,000</u>
	Total Operating Expenses		<u>\$194,600</u>
	TOTAL BUDGET		\$194,600

Fiscal Year: 2007-08
Department: Civil Service
Account Code: A1430
Function: General Government Support



Description: The City of Watertown Civil Service Commission performs legislative, executive, and judicial functions: legislative when establishing rules having the force and effect of law; executive when administering the merit system, determining general policy, and establishing internal procedures; and judicial when considering and resolving appeals of Civil Service Law. The Civil Service Commission serves the City of Watertown, the Watertown City School District, and the Watertown Housing Authority. The department is staffed with a full-time Executive Secretary. In the first half of the 2006-07 fiscal year, 17 exams were offered and 603 applications for competitive exams were reviewed. During the second half of the fiscal year, at least 16 competitive exams will be offered.

2006-07 Accomplishments

- ✓ In collaboration with City Police Department, recruitment efforts for qualified candidates for the Police Officer examination resulted in 380 applications being received. Also with assistance of the City PD, application was made to the VA for approval of the City's Police Academy training program to allow GI Bill benefits be paid to eligible recipients.
- ✓ In collaboration with Department Heads and Appointing Authorities, continued review of job specifications as positions became vacant.
- ✓ Began review and revision of Civil Service Rules for administration of the merit and fitness system. The rules are an extension of and supplement to the Civil Service Law.
- ✓ Assisted City Manager with personnel related reviews and analyses.

2007-08 Goals and Objectives:

- Hold public hearings to present revisions of Civil Service Rules and send revisions and resolutions to the State Commission for final approval. Provide Internet access to Rules.
- Develop automated personnel forms for use by Payroll and Civil Service. Hold training sessions for completion of these forms.
- Continue to enhance and expand information on Civil Service link on City's website.

Fiscal Year: 2007-08
 Department: Civil Service
 Account Code: A1430
 Function: General Government Support



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	31,289	32,977	32,860	34,175
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	639	921	400	800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	<u>31,928</u>	<u>33,898</u>	<u>33,260</u>	<u>34,975</u>
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Operating Expenses				
410 Utilities	1,290	115	1,400	-
420 Insurance	-	-	-	-
430 Contracted Services	31	3,038	3,100	3,845
440 Fees Non Employees	180	640	600	950
450 Miscellaneous	3,592	1,063	1,175	1,775
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	374	413	400	400
465 Equipment < \$5,000	180	-	100	-
Total Operating Expenses	<u>5,647</u>	<u>5,269</u>	<u>6,775</u>	<u>6,970</u>
Fringe Benefits				
810 New York State Retirement	3,462	3,457	3,279	3,148
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	2,249	2,403	2,514	2,676
840 Workers' Compensation	-	-	-	-
850 Health Insurance	9,648	9,648	10,329	11,859
Total Fringe Benefits	<u>15,359</u>	<u>15,508</u>	<u>16,122</u>	<u>17,683</u>
Department Total	52,934	54,675	56,157	59,628

Civil Service

City of Watertown **A1430**

Personnel Services	2007-08 Budget
110 Salaries	
Executive Secretary to Civil Service Commission	\$34,175
170 Out of Code - Exam Monitors	<u>\$800</u>
Total Personnel Services	\$34,975

Operating Expenses

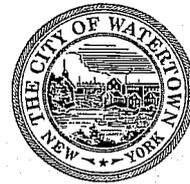
430 Contracted Services		
Advertising	150	
Software Maintenance Agrmnt	3,695	\$3,845
440 Fees, Non Employees		
Monitors for exams		\$950
450 Miscellaneous		
Mileage reimbursement	300	
Membership Dues	125	
Travel and Training	700	
Business Fair and Career Fair	500	
Hall Rental	150	\$1,775
460 Materials and Supplies		
Printed Forms, Letterhead		<u>\$400</u>
Total Operating Expenses		\$6,970

Fringe Benefits

810 New York State Retirement		\$3,148
830 Social Security Expense		\$2,676
850 Health Insurance		<u>\$11,859</u>
Total Fringe Benefits		\$17,683

TOTAL BUDGET	\$59,628
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Fiscal Year: 2007-08
Department: Engineering Department
Account Code: A1440
Function: General Government Support



Description: The City Engineering Department provides support to other City departments, including capital design (in-house or outside consultant), project management, property surveys, and management of hydroelectric generation and development. The department is currently staffed by a City Engineer, two Civil Engineers II positions, two Civil Engineers I positions, a Computer Aided Design Technician, one Engineering Technician and a Secretary I. The goals of the department are to continue our practice of prompt response to inter-departmental needs, maximize in-house design effort, perform project management work on capital projects and serve the public as promptly and efficiently as possible.

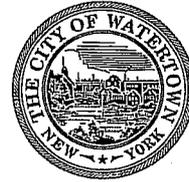
2006-07 Accomplishments

- ✓ Major capital initiatives supported in 2006-2007: Public Square Reconstruction, State Street Reconstruction Project, and coordination with the NYSDOT on the Arsenal St./I-81 Reconstruction Project.
- ✓ Initiated the second and third phases of the sidewalk special assessment.
- ✓ Initiated the Combined Sewer Overflow monitoring and modeling project.
- ✓ Purchased and initiated use of a new Total Station survey instrument and survey grade GIS unit. These items greatly enhance the capabilities of the department, i.e. single person and reflector less surveying.

2007-08 Goals and Objectives

- Capital Project Design and construction oversight of and coordination with consultants, contractors, utilities, regulatory agencies, and funding agencies. 2007-2008 Capital Projects include: State Street, Public Square, Western Blvd., Ten Eyck St., Butterfield WOTS, projects in support of DPW and proposed developments.
- Continuation of the Sidewalk Replacement Program using TRANSMAP and other GIS data to assist in selection of areas with the greatest need.
- Implement the sewer extension and sewer permit management system.
- Assist developers with submittals and follow-up on Planning Board submittals for site plan review and zoning requests. Assist with variances and other actions for the Zoning Board of Appeals.
- Complete initial phase of the CSO monitoring and modeling project.
- Develop and initiate a City-wide traffic count program to establish baseline counts and begin the development of trends within the City.
- Continue coordination with the NYSDOT on the Arsenal St./I-81 Reconstruction Project.

Fiscal Year: 2007-08
Department: Engineering Department
Account Code: A1440
Function: General Government Support



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	158,949	347,214	186,357	257,200
120 Clerical	22,985	22,452	24,056	25,887
130 Wages	47,355	63,746	177,842	233,916
140 Temporary	16,350	222	-	-
150 Overtime	910	8,975	10,000	10,300
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	(74)	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	246,475	442,609	398,255	527,303
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	5,063	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	17,744	-	-
Total Equipment	5,063	17,744	-	-
Operating Expenses				
410 Utilities	3,578	1,047	2,500	2,150
420 Insurance	-	-	-	-
430 Contracted Services	5,419	12,126	22,975	27,300
440 Fees Non Employees	2,255	6,164	500	500
450 Miscellaneous	4,077	10,699	9,800	13,400
455 Dept. Vehicle Expense	1,388	1,127	1,800	1,800
460 Materials and Supplies	3,513	15,175	3,200	2,800
465 Equipment < \$5,000	15,595	6,397	5,500	20,000
Total Operating Expenses	35,825	52,735	46,275	67,950
Fringe Benefits				
810 New York State Retirement	55,947	53,573	42,266	52,884
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	18,320	32,800	30,467	40,338
840 Workers' Compensation	-	47	-	-
850 Health Insurance	49,812	43,416	55,072	87,571
Total Fringe Benefits	124,079	129,836	127,805	180,793
Department Total	411,442	642,924	572,335	776,046

Engineering Department
City of Watertown

A1440

Personnel Services

**2007-08
Budget**

110	Salaries		
	City Engineer	81,040	
	Civil Engineer II (3)	176,160	\$257,200
120	Clerical		
	Secretary I		\$25,887
130	Wages		
	Civil Engineer I (3)	153,705	
	Engineering Technician	31,435	
	CAD Technician	48,776	\$233,916
150	Overtime		<u>\$10,300</u>
	Total Personnel Services		\$527,303

Operating Expenses

410	Utilities		
	Telephone	950	
	GPS Data Service	1,200	\$2,150
430	Contracted Services		
	Equipment Service/Repair	500	
	Auto Cad Tech Support	5,300	
	Legal Advertisements	300	
	Pre-Design Engineering Insp.	20,000	
	Maintenance Agreements	1,200	\$27,300
440	Fees, Non Employee		
	Filing Fees for Deeds/Easements		\$500
450	Miscellaneous		
	Travel	3,500	
	Training	4,000	
	Mileage Reimbursement	3,700	
	Professional Memberships	1,200	
	Texts/Reference Materials	1,000	\$13,400
455	Dept. Vehicle Expense		
	Insurance	800	
	Fuel & Oil	400	
	Maintenance/Repairs	600	\$1,800

460	Materials & Supplies		
	CAD/Drafting Supplies	1,000	
	Field Supplies	1,000	
	Office Supplies	800	\$2,800
465	Other Equipment < \$5,000		
	Lateral Office Files - Grant	7,000	
	Total Station - misc. equipment	2,000	
	Computer needs, misc.	11,000	<u>\$20,000</u>
	Total Operating Expenses		\$67,950

Fringe Benefits

810	New York State Retirement		\$52,884
830	Social Security Expense		\$40,338
850	Health Insurance		<u>\$87,571</u>
	Total Fringe Benefits		\$180,793

TOTAL BUDGET **\$776,046**

Fiscal Year: 2007-08
Department: Elections
Account Code: A1450
Function: General Government Support



Description: The City Clerk's Office has been responsible for the Election Program in the City of Watertown. The Election process is under the auspices of the Jefferson County Board of Elections. The responsibility of elections is now completely with the County of Jefferson. The objective of the Election process is to ensure proper set up of voting machines for primaries and general elections and to ensure that election inspectors and custodians correctly perform their duties.

2006-07 Accomplishments:

- ✓ Provided for a smooth transfer of election responsibilities and equipment to Jefferson County.

Fiscal Year: 2007-08
Department: Elections
Account Code: A1450
Function: General Government Support



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	4,000	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	612	1,163	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	612	5,163	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	343	725	-	-
440 Fees Non Employees	11,954	16,688	-	-
450 Miscellaneous	133	-	-	-
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	-	280	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	12,430	17,693	-	-
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	351	393	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	351	393	-	-
Department Total	13,393	23,249	-	-

Fiscal Year: 2007-08
Department: Public Works Department
Account Code: General Fund
Function: Public Works Summary



	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Public Works Admin.	594,607	532,945	606,190	643,033
Central Garage	499,232	593,096	652,725	671,353
Buildings/Grounds Maint.	449,294	427,034	467,207	531,361
Maintenance of Roads	632,911	603,953	547,508	634,858
Snow Removal	912,396	933,270	984,951	1,062,351
Storm Sewer	427,974	357,390	415,337	441,007
Refuse & Garbage	<u>698,006</u>	<u>782,734</u>	<u>819,734</u>	<u>795,800</u>
Public Works Total	4,214,420	4,230,422	4,493,652	4,779,763

Fiscal Year: 2007-08
Department: Public Works Administration
Account Code: A1490
Function: General Government Support



Description: There are a total of eight full time employees within this account, consisting of the following: the Superintendent, Assistant Superintendent, two Maintenance Supervisors, Sr. Engineering Technician, Office Manager, and two Account Clerks. These employees are responsible for the administrative and operational supervision and coordination of a multi-tasked, full service traditional Department of Public Works as well as the CitiBus Public Transit System, Electric, Central Garage and Parks & Recreation departments, having a cumulative 2006-2007 budget in excess of \$7,500,000. The office clerical staff provides full accounting, billing, payroll calculations and personnel record keeping for all full time employees. This account is also responsible for operations and maintenance of the Newell Street Facility.

2006-07 Accomplishments

- ✓ Reconstruction of the Plow Storage Building following the fire of April 2, 2006. (90 % of the structure was destroyed leaving only the concrete floor and steel framing structure intact.)
- ✓ Transmap GPS based photometric inventory of 210 lane miles of City streets and facilities capturing all asset and pavement surface condition.
- ✓ Commissioned the new Ice Arena Ice Sheet Refrigeration Physical Plant.
- ✓ Implemented CarteGraph Public Works Work Director data base management system into our daily operations.

2007-08 Goals and Objectives

- Continue to expand CarteGraph management database system through the implementation of the Sanitary and Storm Sewer Modules.
- Support the Summit Woods/Iroquois Avenue Capital Construction Project.
- Support the numerous River Walk Development Construction Projects.
- Continue to support the State Street and Public Square Streetscape reconstruction projects.
- Commence the implementation of Pavement Management Operational Protocol via CarteGaph's Pavement View Plus software module.

Fiscal Year: 2007-08
Department: Public Works Administration
Account Code: A1490
Function: General Government Support



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	235,628	191,729	187,034	194,520
120 Clerical	66,852	62,233	64,999	96,144
130 Wages	17,395	35,043	60,843	35,893
140 Temporary	18,321	2,556	10,000	10,000
150 Overtime	2,288	1,209	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	103	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	340,587	292,770	322,876	336,557
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	43,639	50,260	78,700	67,180
420 Insurance	1,475	1,166	1,280	1,776
430 Contracted Services	16,275	19,949	33,408	48,498
440 Fees Non Employees	3,693	2,270	4,000	3,000
450 Miscellaneous	6,198	5,479	8,950	8,950
455 Dept. Vehicle Expense	4,444	6,167	5,760	5,922
460 Materials and Supplies	25,378	31,915	28,500	33,250
465 Equipment < \$5,000	18,410	6,048	1,750	4,900
Total Operating Expenses	119,512	123,254	162,348	173,476
Fringe Benefits				
810 New York State Retirement	47,983	44,349	33,062	31,500
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	25,435	21,924	24,700	25,747
840 Workers' Compensation	4,940	4,940	5,000	5,000
850 Health Insurance	56,150	45,708	58,204	70,753
Total Fringe Benefits	134,508	116,921	120,966	133,000
Department Total	594,607	532,945	606,190	643,033

Public Works Administration

City of Watertown

A1490

Personnel Services

2007-08
Budget

110	Salaries		
	Superintendent of Public Works	73,175	
	Asst. Super.Public Works (20%)	12,505	
	Street/Sewer Maintenance Super.	54,420	
	Parks/Rec Maintenance Super.	54,420	\$194,520
120	Clerical		
	Office Manager	37,583	
	Account Clerk/Typist (2)	58,561	\$96,144
130	Wages		
	Senior Engineer Technician		\$35,893
140	Temporary		<u>\$10,000</u>
	Total Personnel Services		\$336,557

Operating Expenses

410	Utilities		
	Water/Sewer/Electric	4,400	
	Natural Gas	55,700	
	Westelcom Broadband Phone/Data	5,580	
	Cellular Phone Service	1,500	\$67,180
420	Insurance		\$1,776
430	Contracted Services		
	Janitorial Services	3,500	
	Rug/Mat Rentals	700	
	GIS Software Service/Maintenance	1,512	
	Cartegraph Subscription Renewal	5,816	
	Weather Forecast Service	800	
	Storage Building		
	Roof Coating	4,000	
	Natural Gas Piping	1,800	
	Masonry Wall Repair	4,000	
	Fire Alarm Systems (2)	3,600	
	Windows Former Central Garage	4,000	
	Elevator Maintenance/Repair	3,500	

	Wireless Networking	900	
	Building, Heating, Phone, etc.	4,000	
	Sprinkler System Maintenance	3,000	
	Annual Fire Alarm Monitoring (2)	720	
	Generator Maintenance	650	
	Various Overhead Door Repairs	1,000	
	Various Fence and Gate Repairs	1,000	
	Security Entrance Maintenance	1,000	
	Office Equipment Maint./Repair	1,800	
	Small Equipment Repairs	1,200	\$48,498
440	Fees, Non-Employees		
	CDL Mandated Random Testing		\$3,000
450	Miscellaneous		
	Subscriptions & Memberships	350	
	Seminars	1,500	
	Training Admin. Employees	5,000	
	PESH Training	1,000	
	Reference Manuals	500	
	Safety Shoes/Related Equipment	600	\$8,950
455	Dept. Vehicle Expense		
	Vehicle Maintenance	1,800	
	Routine Preventive Maintenance	160	
	Vehicle Fuel & Lubricants	1,600	
	Insurance	2,362	\$5,922
460	Materials and Supplies		
	Public Works Administration:		
	Building/Grounds Maintenance		
	& Repair Materials	7,400	
	Janitorial/Restroom Supplies	2,750	
	Office Equipment Supplies	750	
	Carpenter Tools/Supplies	1,500	
	Small Tools & Materials	2,000	
	Safety Clothing & Equipment	850	
	Central Storeroom Materials:		
	Barricade Parts/Batteries	3,500	
	Lumber & Materials	4,500	
	Small Hand Tools/Equip.	3,000	
	Safety Vests, Gloves etc.(Stock)	4,000	
	Miscellaneous Supplies	3,000	\$33,250

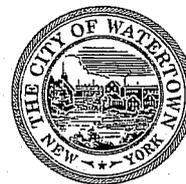
465	Equipment <\$5,000		
	Digital Camera	400	
	Survey & Design Equipment	500	
	Office Equipment Replacement	1,500	
	Conference Room Chairs (6)	1,500	
	Office Shelving	1,000	<u>\$4,900</u>
	Total Operating Expenses		\$173,476

Fringe Benefits

810	New York State Retirement		\$31,500
830	Social Security Expense		\$25,747
840	Workers' Compensation		\$5,000
850	Health Insurance		<u>\$70,753</u>
	Total Fringe Benefits		\$133,000

TOTAL BUDGET **\$643,033**

Fiscal Year: 2007-08
Department: Central Garage
Account Code: A1640
Function: General Government Support



Description: This Division is responsible for the maintenance and repair of all City owned equipment and fleet rolling stock of approximately 300 units. There are presently eight employees in this department consisting of the Assistant Superintendent of Public Works, six (6) Motor Equipment Mechanics and a Senior Account Clerk/Typist.

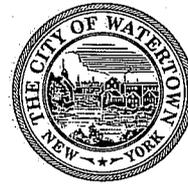
2006-07 Accomplishments

- ✓ Initiated a comprehensive inventory of parts, returning obsolete items for credit, and stocking essential parts for specialized machines to avert critical equipment down time.
- ✓ Developed an engine and transmission oil-sampling program for new vehicles to monitor power train life cycle and to identify minor problems before they become catastrophic failures.
- ✓ Continued to work through the commissioning of the new maintenance facility to make the operation as efficient as possible.

2007-08 Goals and Objectives

- Participate with the new United States Environmental Protection Agency's Department of Public Works Environmental Compliance Initiative via voluntary inclusion into their "Self Audit" program to determine what actions need to be taken to reduce or remediate adverse impacts on the environment originating from our fleet management practices.
- Participate in RTA training opportunities in order to gain greater understanding and efficiencies with our Fleet Management Software.
- Investigate the impact that the introduction of Bar Code Management might have on our inventory and work order control protocol.
- Using our CarteGraph Work Order System, initiate a Fleet Problem Statement Reporting Form that will allow the individual Supervisors to report vehicle and equipment problems directly to the Fleet Manager in such a format that will allow better trouble shooting and reduce overall fleet downtime.

Fiscal Year: 2007-08
Department: Central Garage
Account Code: A1640
Function: General Government Support



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	30,295	30,175	30,060	31,263
120 Clerical	203,531	32,640	33,838	34,853
130 Wages	-	225,569	232,566	241,088
140 Temporary	-	-	-	-
150 Overtime	1,432	2,232	2,000	2,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	607	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	<u>235,865</u>	<u>290,616</u>	<u>298,464</u>	<u>309,704</u>
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	15,300	-
Total Equipment	<u>-</u>	<u>-</u>	<u>15,300</u>	<u>-</u>
Operating Expenses				
410 Utilities	22,865	45,511	34,400	40,680
420 Insurance	3,066	4,153	3,704	4,946
430 Contracted Services	10,999	15,943	28,855	30,360
440 Fees Non Employees	85	65	-	-
450 Miscellaneous	1,431	1,333	3,700	4,850
455 Dept. Vehicle Expense	11,453	5,446	6,204	7,998
460 Materials and Supplies	107,298	128,019	138,500	131,950
465 Equipment < \$5,000	<u>5,758</u>	<u>3,600</u>	<u>6,750</u>	<u>9,750</u>
Total Operating Expenses	<u>162,955</u>	<u>204,070</u>	<u>222,113</u>	<u>230,534</u>
Fringe Benefits				
810 New York State Retirement	28,568	24,344	30,700	28,524
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	17,765	21,988	22,832	23,692
840 Workers' Compensation	10,620	211	2,500	3,000
850 Health Insurance	<u>43,459</u>	<u>51,867</u>	<u>60,816</u>	<u>75,899</u>
Total Fringe Benefits	<u>100,412</u>	<u>98,410</u>	<u>116,848</u>	<u>131,115</u>
Department Total	499,232	593,096	652,725	671,353

Central Garage

City of Watertown

A1640

Personnel Services

2007-08
Budget

110	Salaries		
	Assistant Superintendent (50%)		\$31,263
120	Clerical		
	Senior Account Clerk/Typist		\$34,853
130	Wages		
	Motor Equip. Mechanic (6)		\$241,088
150	Overtime		<u>\$2,500</u>
	Total Personnel Services		\$309,704

Operating Expenses

410	Utilities		
	Gas	36,000	
	Fire Service Water	230	
	Water and Sewer (metered)	2,900	
	Westelcom Telephone/Broadband	500	
	NYSI Phone Line & Calls	550	
	Cell Phone	500	\$40,680
420	Insurance		\$4,946
430	Contracted Services		
	Janitorial Services	4,500	
	Uniforms / Rug Rental	3,600	
	Part Machine Servicing	2,000	
	Annual Sprinkler Inspection	700	
	Oil, Filters & Antifreeze Disposal	1,200	
	Overhead Door Repair	750	
	Heating/Plumbing Maint./Repairs	2,000	
	HVAC Service Agreement	2,400	
	STAT Communications Monitoring	360	
	Light & Heavy Equipment		
	Diagnostic System Upgrades	1,000	
	Fuel Master Maintenance	2,500	
	Car Wash Maintenance	1,000	
	Vehicle Lift Maintenance	1,500	
	Fork Lift Maintenance	500	
	Pressure Washer Maintenance	300	

	OTC Truck Scanner Software Update	1,000	
	Fuel Master Software Update	800	
	Fleet Maintenance RTA Software	700	
	Copier / FAX Maint. Contract	600	
	Crane Inspection & Certification	1,000	
	Lift Inspection (Onsyr)	750	
	Cylinder Rental	1,200	\$30,360
450	Miscellaneous		
	Safety Shoes (7)	1,200	
	Training/PESH	1,000	
	Mechanics Training	1,500	
	Repair Manuals	1,000	
	Licensing/Subscriptions	150	\$4,850
455	Dept. Vehicle Expense		
	Equipment Maint/Repair	1,300	
	Body Work 1-47 & 1-75	2,500	
	Preventive Maintenance	140	
	Gasoline (2 Vehicles)	2,400	
	Insurance (2 Vehicles)	1,658	\$7,998
460	Materials and Supplies		
	* Gas & Diesel Fuel	63,500	
	* Lubricants	3,000	
	Synthetic Trans Fluid 55gal	1,450	
	Fuel Additive Bulk Tank	5,000	
	Car Wash Soap	2,500	
	Shop Tool Replacements	5,000	
	Welding Gas	1,000	
	Mechanics Supplies	6,500	
	Shop Towels	1,000	
	Fuel Farm Maintenance	1,000	
	* Misc. Parts for Maint./ Repair	17,000	
	Unanticipated Repairs	25,000	\$131,950
465	Equipment < \$5,000		
	Parts Shelving	1,750	
	Bulk Oil Tank w/Pump & Nozzle (2)	3,500	
	Sand Blast Cabinet	1,250	
	Impact Wrench 1"	1,000	
	Garage Intercom	2,000	
	Book Shelf for Vehicle Manuals	250	\$9,750
	Total Operating Expenses		\$230,534

Fringe Benefits

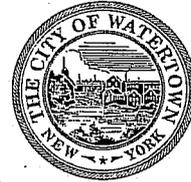
810	New York State Retirement	\$28,524
830	Social Security Expense	\$23,692
840	Workers' Compensation	\$3,000
850	Health Insurance	<u>\$75,899</u>
	Total Fringe Benefits	\$131,115

TOTAL BUDGET

\$671,353

*Expenditure estimates for funds needed to pay current expenses before charge back to Water and Sewer funds and City School District. These billings are reflected in General Fund revenues.

Fiscal Year: 2007-08
Department: Building and Grounds Maintenance
Account Code: A5010
Function: Transportation



Description: This is a six-month account, having a total of 12 full time employees responsible for the repair and maintenance of all departmental owned buildings, grounds and facilities. Staffed by former Municipal Maintenance and Parks & Recreation personnel, this unit is responsible for turf management ranging from semi-professional to youth playing fields, downtown parks and playgrounds to abandoned parcels acquired from tax sale deeds, to the City's 78 acre landfill. This group is also responsible for the trimming, removal and replacement of all City owned trees. In terms of building maintenance, this group is responsible for the outdoor swimming pools, restrooms, athletic facilities including fences, playground apparatus as well as numerous other tasks assigned, ranging from fountain maintenance to placing holiday decorations to erecting review stands for parades. In 2006, this division responded to 202 Code Enforcement orders ranging from mowing yards, to shoveling sidewalks, to private tree removal, to boarding up windows and doors, removing infested/contaminated/unsanitary personal affects, refuse and debris from private homes.

2006-07 Accomplishments:

- ✓ Completed construction of a new neighborhood play area on Jefferson Street and City of Watertown entrance sign at Starbuck Avenue.
- ✓ Grubbed and cleared approximately 450 linear feet of sewer right of way on LeRay Street.
- ✓ Cleared trees on the north side of City Center Drive in preparation of construction of new Veteran's Memorial access.
- ✓ Grubbed and cleared approximately 1,100 linear feet in preparation for the construction of the Waterworks Park Trail Extension Project.

2007-08 Goals and Objectives:

- Implement SOP for maintenance of Black River site development, the Huntington Street Walkway Project, and the Downtown Streetscape.
- Implement CarteGraph, Public Works Facility's Maintenance Program, into the Department's Property Management and Standard Operating Practices.
- Grub and clear a new sanitary sewer easement, approximately 1,500 feet in length, to service the residential units along the west side of Washington Street south of Algonquin Avenue.

Fiscal Year: 2007-08
Department: Building and Grounds Maintenance
Account Code: A5010
Function: Transportation



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	176,186	164,001	174,141	182,397
140 Temporary	50,846	52,476	72,000	87,000
150 Overtime	5,400	6,472	3,800	3,800
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	1,233	3,907	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	233,665	226,856	249,941	273,197
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	2,778	1,791	2,245	3,300
420 Insurance	2,120	1,302	1,340	1,316
430 Contracted Services	4,212	1,468	4,000	2,000
440 Fees Non Employees	1,747	2,129	2,000	2,000
450 Miscellaneous	4,400	5,936	7,800	7,800
455 Dept. Vehicle Expense	53,819	50,554	47,100	52,016
460 Materials and Supplies	27,305	26,240	27,450	28,000
465 Equipment < \$5,000	7,055	12,395	19,300	27,250
Total Operating Expenses	103,436	101,815	111,235	123,682
Fringe Benefits				
810 New York State Retirement	20,768	27,090	18,108	17,149
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	18,260	16,991	19,120	20,900
840 Workers' Compensation	10,802	14,348	18,000	28,300
850 Health Insurance	62,363	39,934	50,803	68,133
Total Fringe Benefits	112,193	98,363	106,031	134,482
Department Total	449,294	427,034	467,207	531,361

Building and Grounds Maintenance

City of Watertown A5010

Personnel Services		2007-08
		Budget
130	Wages	
	Crew Chief (2) *	34,889
	Motor Equipment Operator (1) *	16,659
	Municipal Worker I (4) *	52,707
	Tree Trimmer (1) *	16,526
	Park/Rec.Maintenance Worker (4)**	61,616
		\$182,397
140	Temporary	\$87,000
150	Overtime	<u>\$3,800</u>
	Total Personnel Services	\$273,197

Operating Expenses

410	Utilities		
	Water/Sewer/Electric	900	
	Monument & Sign Lighting	1,300	
	Cell Phone	1,100	\$3,300
420	Insurance		\$1,316
430	Contracted Services		
	Repairs/Maintenance on Equip.	1,500	
	Misc.Equipment Rental	500	\$2,000
440	Fees - Non Employee		
	Employee Testing		\$2,000
450	Miscellaneous		
	Safety Shoes and Related Equipt.	1,800	
	Pest Control Certification	500	
	Tree Trimmer Certification (2)	4,000	
	Safety Training/Seminars /PESH	1,500	\$7,800
455	Dept. Vehicle Expense		
	Insurance	10,316	
	Vehicle Maintenance & Repairs	23,000	
	Routine Preventive Maintenance	3,000	
	Bucket Truck Certification	1,200	
	Gas and Diesel Fuel	14,500	\$52,016

460	Materials and Supplies		
	Top Soil, Crusher Run etc.	7,000	
	Fountain Maintenance	500	
	Ropes and Related Equipment	1,000	
	Annual Tree Replacement Program	11,000	
	Replacement Parts/Supplies for		
	Mowers, Trimmers, Chainsaws etc.	3,500	
	Park Bench Backs & Seats	1,000	
	Flowers and Bulbs	1,500	
	Miscellaneous Fencing Tools	500	
	Small Hand Tools	500	
	Miscellaneous Supplies	1,500	\$28,000
465	Equipment < \$5,000		
	Weedwackers	1,000	
	Hand Mowers	1,000	
	Chain Saws	1,000	
	Airblower	500	
	Handheld Radios (2)	900	
	Equipment Trailer	3,200	
	Digital Camera	400	
	Security Camera - Veteran's W.W.	2,500	
	500' Chain Link Fence, Posts	5,000	
	Pressure Washer (1/2)***	1,750	
	Christmas Decorations	10,000	\$27,250
	Total Operating Expenses		\$123,682

Fringe Benefits

810	New York State Retirement	\$17,149
830	Social Security Expense	\$20,900
840	Workers' Compensation	\$28,300
850	Health Insurance	\$68,133
	Total Fringe Benefits	\$134,482

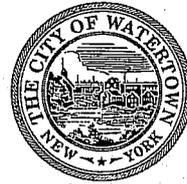
TOTAL BUDGET **\$531,361**

* 50% 5142

** 50% 7265

*** 50% 7110

Fiscal Year: 2007-08
Department: Maintenance of Roads
Account Code: A5110
Function: Transportation



Description: This is a six-month account, having a total of 12 full time employees responsible for in-house maintenance, overlay and rebuilding of 100 miles of accepted City streets, all associated concrete curbing and sidewalk/crosswalk construction as well as the demolition of unsafe structures on properties acquired by the City. Funding for street maintenance and repair is primarily provided through the Consolidated Highway Improvement Program (CHIPS) administered by NYS DOT. Capital Project CHIPS funding for this fiscal year is expected to be approximately \$380,000. This account is also responsible for street sweeping, which includes the initial removal of the accumulated winter ice control road mix from the City streets, public parking lots and numerous City owned facilities. Following the initial cleanup, scheduled sweeping continues throughout the season with the average street being swept up to seven times, while the downtown business district is serviced weekly. An average of 8,000 miles of travel ways are swept annually.

2006-07 Accomplishments:

- ✓ Completed the construction of a new 42 car (21,000 sq.ft.) parking lot for Multi-Purpose Field #1 located at the Fairgrounds and an overlay of the 267 car (144,000 sq.ft.) parking lot located north of Court Street.
- ✓ Reconstructed State Place including the installation of concrete curbing and sidewalks as part of the federally funded project.
- ✓ Paved 22,600 ft (4.30 miles) of City streets and installed 7,200 linear feet of "pin-on" curbing, placing approximately 10,300 tons of asphalt and 190 cubic yards of concrete.
- ✓ Collected a GIS-based roadway inventory of all point, linear and intersection infrastructure along with the pavement distresses within the City for pavement management.

2007-08 Goals and Objectives:

- Combine the GIS-based roadway inventory data with CarteGraph, Public Works Asset Management Program, to develop pavement management and standard operating practices.
- Install approximately 1,500 linear feet of concrete sidewalk to service the pedestrian traffic along the west side of Washington Street south of Algonquin Avenue to the new traffic signal servicing Summit Wood.
- Continue Street Paving and Pin-On Curb Construction Program as detailed in our Capital Budget Schedule.

Fiscal Year: 2007-08
 Department: Maintenance of Roads
 Account Code: A5110
 Function: Transportation



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	268,799	255,373	209,130	210,384
140 Temporary	13,031	4,752	6,500	18,600
150 Overtime	2,688	17,090	11,000	18,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	25,210	9,600	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	309,728	286,815	226,630	247,484
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	10,500
Total Equipment	-	-	-	10,500
Operating Expenses				
410 Utilities	265	293	485	280
420 Insurance	3,917	2,890	3,432	3,463
430 Contracted Services	921	1,932	6,250	31,250
440 Fees Non Employees	582	197	600	600
450 Miscellaneous	1,257	2,928	3,500	3,500
455 Dept. Vehicle Expense	111,248	121,371	97,959	105,058
460 Materials and Supplies	75,543	42,733	78,200	91,400
465 Equipment < \$5,000	4,881	2,512	5,500	3,700
Total Operating Expenses	198,614	174,856	195,926	239,251
Fringe Benefits				
810 New York State Retirement	29,805	33,146	21,825	21,080
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	23,285	21,662	17,337	18,933
840 Workers' Compensation	32,044	33,901	33,000	37,000
850 Health Insurance	39,435	53,573	52,790	60,610
Total Fringe Benefits	124,569	142,282	124,952	137,623
Department Total	632,911	603,953	547,508	634,858

Maintenance of Roads

City of Watertown

A5110

Personnel Services

2007-08
Budget

130	Wages		
	Crew Chief (3) *	59,331	
	Heavy Equipment Oper (2)*	39,379	
	Motor Equipment Oper (6)*	97,741	
	Municipal Worker I	13,933	\$210,384
140	Temporary		\$18,600
150	Overtime		<u>\$18,500</u>
	Total Personnel Services		\$247,484

Equipment

250	Other Equipment > \$5,000		
	Hydraulic Breaker w/Nail Point	5,500	
	Vibratory Compactor Attachment (1/2)**	5,000	<u>\$10,500</u>
	Total Equipment		\$10,500

Operating Expenses

410	Utilities		
	Walkway Lights		\$280
420	Insurance		\$3,463
430	Contracted Services		
	Bridge Inspection/Repair Materials	25,000	
	Misc. Equipment Repairs	3,750	
	Outside Equipment Rentals	2,500	\$31,250
440	Fees, Non-Employee		
	Employee Testing		\$600
450	Miscellaneous		
	Safety Shoes, & Related Materials	2,500	
	Training/PESH	1,000	\$3,500
455	Dept. Vehicle Expense		
	Maintenance & Repairs	40,000	
	Routine Preventive Maintenance	4,000	
	Gas & Diesel Fuel	36,000	
	Tires 1-74 Loader	3,000	
	Sweeper/Paver Maintenance	8,000	
	Insurance	14,058	\$105,058

460	Materials and Supplies		
	Small Tools	3,500	
	Blacktop & Related Materials (road patching only)	39,500	
	Top Soil, Crusher Run, etc.	11,000	
	Readymix Concrete	20,000	
	Materials for Concrete Forms	1,200	
	Polymer Concrete Patch	2,500	
	Milling Machine Bits	700	
	ADA Truncated Sidewalk Domes	3,500	
	Concrete Sealant	2,500	
	Roadsaver Sealant (Crack Sealer)	4,500	
	Miscellaneous Supplies	2,500	\$91,400
465	Equipment < \$5,000		
	Plate Tamper	2,000	
	Gomaco Curb Mold	800	
	Portable Radios (2)	900	<u>\$3,700</u>
	Total Operating Expenses		\$239,251

Fringe Benefits

810	New York State Retirement	\$21,080
830	Social Security Expense	\$18,933
840	Workers' Compensation	\$37,000
850	Health Insurance	<u>\$60,610</u>
	Total Fringe Benefits	\$137,623

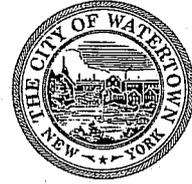
TOTAL BUDGET

\$634,858

* 50% A5142

** 50% A8140

Fiscal Year: 2007-08
Department: Snow Removal
Account Code: A5142
Function: Transportation



Description: The twenty five (25) employees in this account are responsible for the seasonal sanding, plowing and snow removal from 100 center lane miles of City Streets, Municipal Parking Lots and City Owned Sidewalks, as well as the placement and re-supply of approximately 100 sand barrels located throughout the City. Equipment assigned includes 3 sanders, 3 sander/plow combination units, 7 full sized plows, 2 rotary blowers, 5 utility plows, 2 bobcats and 4 front-end loaders. Overtime, Contract Hauling, Fuel and Road Salt figures in this account are based upon the 100-year average of 100 inches of snow. During the winter of 2005-2006 approximately 125 inches of snow fell, as compared to approximately 75 inches received during the 2004-2005 season.

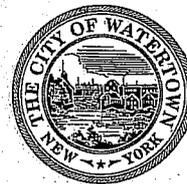
2006-07 Accomplishments:

- ✓ Worked with City Manager's Office and IT Department in developing the new web page designed to incorporate a link dedicated to Snow & Ice Control Operations to address questions about our standard sanding and snow removal operations.
- ✓ Established temporary signage protocol alerting both drivers and snow removal contractors about actions that may impact the City's current or planned operational schedule.
- ✓ Classified our sidewalk snow removal equipment by their maneuverability and ability to handle different types of snow as well as their unique limitations to better allow us to respond to specific snow removal events.

2007-08 Goals and Objectives:

- Complete the preliminary design and determine the final location for the construction of the new Salt Storage Structure.
- Install GPS units on our snow removal equipment to allow for tracking review of storm response and operator actions.
- Investigate alternative snow storage and disposal operations.

Fiscal Year: 2007-08
 Department: Snow Removal
 Account Code: A5142
 Function: Transportation



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	272,574	266,475	414,537	453,142
140 Temporary	-	17	-	-
150 Overtime	68,408	95,922	80,000	80,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	77,892	77,554	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	418,874	439,968	494,537	533,142
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	1,119	1,199	1,250	1,550
420 Insurance	2,323	2,923	3,552	3,582
430 Contracted Services	9,710	16,270	13,000	16,410
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	195	5,394	-	-
455 Dept. Vehicle Expense	143,284	146,229	112,000	110,450
460 Materials and Supplies	129,227	141,035	155,300	154,900
465 Equipment < \$5,000	2,814	5,223	12,900	8,200
Total Operating Expenses	288,672	318,273	298,002	295,092
Fringe Benefits				
810 New York State Retirement	58,233	44,227	49,355	49,100
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	31,433	33,151	37,832	40,785
840 Workers' Compensation	-	777	-	1,000
850 Health Insurance	115,184	96,874	105,225	143,232
Total Fringe Benefits	204,850	175,029	192,412	234,117
Department Total	912,396	933,270	984,951	1,062,351

Snow Removal

City of Watertown

A5142

Personnel Services

**2007-08
Budget**

130	Wages		
	Crew Chief (2) * (3)** (1)***	115,710	
	Heavy Equipment Oper (2)**	39,379	
	Motor Equipment Oper (1)* (6)** (2)*****	143,212	
	Sign Maintenance Worker (2)*****	32,315	
	Tree Trimmer (1)*	16,526	
	Park&Rec.Maint.Worker (2)***	28,335	
	Municipal Worker I (4)* (1)**(1)****	77,665	\$453,142
150	Overtime		<u>\$80,000</u>
	Total Personnel Services		<u>\$533,142</u>

Operating Expenses

410	Utilities		
	Water/Fire Service	250	
	Electric	350	
	Cellular phone service	950	1,550
420	Insurance		3,582
430	Contracted Services		
	Annual Fire Alarm Monitoring	360	
	Sprinkler Inspection	600	
	Heat System Annual Maint Inspection	200	
	Heat System Repair	250	
	Private Haulers for Snow Removal	12,000	
	Small Engine Repair	500	
	Snow Dump Facility Maint./ Repair	2,500	\$16,410
455	Dept. Vehicle Expense		
	Plow Tires (2)	3,000	
	Rebuild Sanders (2)	4,000	
	Relocate Hyd Tank On Plow 1-16	2,700	
	Repair Trip-Edge Moldboards (4)	6,400	
	Equipment Maint. & Repair	40,000	
	Gas and Diesel Fuel	31,000	
	Preventive Maintenance	4,000	
	Insurance	19,350	\$110,450

460	Materials and Supplies		
	Road Salt, Abrasives, and De-icers	130,000	
	Patching Materials	5,000	
	Top Soil for Margin Repairs	2,500	
	Cutting Edges & Bolts	6,000	
	Wing Cable	1,500	
	Wing Braces	2,400	
	Wing Savers (Plows)	6,000	
	Miscellaneous Hand Tools/Supplies	1,500	\$154,900
465	Equipment <\$5,000		
	Vehicle GPS Units (6)	1,500	
	Snow Pusher for Parking Lots	4,500	
	Salter/Sander Kubota Tractor / 1-9	2,200	<u>\$8,200</u>
	Total Operating Expenses		\$295,092

Fringe Benefits

810	New York State Retirement		\$49,100
830	Social Security Expense		\$40,785
840	Workers' Compensation		\$1,000
850	Health Insurance		<u>\$143,232</u>
	Total Fringe Benefits		\$234,117

TOTAL BUDGET

\$1,062,351

- * A5010 50%
- ** A5110 50%
- *** A7110 50%
- **** F8340 50%
- ***** A5186 50%
- ***** A8160 50%

Fiscal Year: 2007-08
Department: Storm Sewers
Account Code: A8140
Function: Home and Community Services



Description: This division of Public Works is responsible for the repair and maintenance of the City's 46 miles of storm sewer mains, 3,300 catch basins and 3,200 manholes. This department is staffed with one Working Crew Chief, two Motor Equipment Operators and three Municipal Workers. Supervision is provided by the Street and Sewer Maintenance Supervisor whose position is funded half in this account and half in the Sanitary Sewer Account. The employees within this account routinely repair and replace storm water catch basins and manholes, clean storm water culverts and swales, clean and video inspect storm water pipelines and install new storm water infrastructure.

2006-07 Accomplishments:

- ✓ Constructed first phase of surface water drainage at the rear of the Municipal Ice Arena.
- ✓ Installed surface water drainage infrastructure adjacent to the Horse Arena at the Alex Duffy Fairgrounds.
- ✓ Installed surface water drainage infrastructure along portions of Huntington Street to alleviate persistent flooding issues.
- ✓ Integrated Work Order software into day to day operations.
- ✓ Installed alternative catch basin structures, designed to minimize pavement failures.

2007-08 Goals and Objectives:

- Perform maintenance on the storm water outlet swale from Iroquois Avenue.
- Construct a storm water settling structure at the South Massey Street storm water outlet. Perform related clearing and chanelization to improve drainage flow.
- Stabilize bank erosion at storm sewer outfall # 07 along Veterans Memorial Walkway.
- Work with the IT Department to develop procedures and procure equipment to allow for remote access to the city-wide Geographic Information System.

Fiscal Year: 2007-08
Department: Storm Sewers
Account Code: A8140
Function: Home and Community Services



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	26,091	26,860	26,162	27,210
120 Clerical	-	-	-	-
130 Wages	117,487	137,129	182,185	190,053
140 Temporary	1,697	-	-	9,600
150 Overtime	5,545	5,093	6,300	6,300
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	18,696	545	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	169,516	169,627	214,647	233,163
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	13,000	10,500
Total Equipment	-	-	13,000	10,500
Operating Expenses				
410 Utilities	210	230	200	540
420 Insurance	1,056	1,227	1,264	1,063
430 Contracted Services	9,709	27,780	13,600	15,100
440 Fees Non Employees	66	642	1,600	1,600
450 Miscellaneous	475	1,368	2,200	2,200
455 Dept. Vehicle Expense	19,608	23,446	24,200	22,850
460 Materials and Supplies	29,360	54,138	40,850	42,650
465 Equipment < \$5,000	838	4,379	-	-
Total Operating Expenses	61,322	113,210	83,914	86,003
Fringe Benefits				
810 New York State Retirement	24,612	16,472	21,422	20,590
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	12,637	12,559	16,420	17,837
840 Workers' Compensation	89,472	3,099	5,000	3,000
850 Health Insurance	70,415	42,423	60,934	69,914
Total Fringe Benefits	197,136	74,553	103,776	111,341
Department Total	427,974	357,390	415,337	441,007

Public Works - Storm Sewer

City of Watertown

A8140

Personnel Services		2007-08 Budget
110	Salaries Sewer Maintenance Supervisor (1/2)*	\$27,210
130	Wages Crew Chief (1)	39,203
	Motor Equipment Operator (2)	68,384
	Municipal Worker I (3)	82,466
140	Temporary	\$9,600
150	Overtime	<u>\$6,300</u>
	Total Personnel Services	\$233,163

Equipment

250	Other Equipment > \$5,000 Vibratory Compactor Attachment (1/2)**	5,000
	Sewer Lateral Inspection Camera-Replace (1/2)*	5,500
	Total Equipment	<u>\$10,500</u> \$10,500

Operating Expenses

410	Utilities Cellular Phone (1/2)*	\$540
420	Insurance	\$1,063
430	Contracted Services Long Arm Excavator Rental	8,000
	Wireless Networking	900
	Core Bit Re-Conditioning	1,200
	Small Equipment Repairs	5,000
440	Fees, Non-Employee Employee Testing	350
	Employee Vaccinations	1,250
450	Miscellaneous Public Safety Emp Training /PESH	1,225
	Safety Shoes	975
455	Dept. Vehicle Expense Maintenance & Repairs	10,000
	Preventive Maintenance	900
	Gas and Diesel Fuel	8,500
	Insurance	3,450
		\$22,850

460	Materials and Supplies		
	Manholes & Catch Basins	10,000	
	Pipes & Fittings	7,500	
	Castings & Grates	12,500	
	Crusher Run & Stone Products	6,500	
	Sewer Vac Hose, 500LF (1/2)*	900	
	Work Zone Safety Devices	1,000	
	Sewer Camera Supplies (1/2)*	1,750	
	Small Hand Tools, Related Supplies	2,500	<u>\$42,650</u>
	Total Operating Expenses		\$86,003

Fringe Benefits

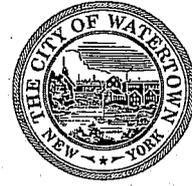
810	New York State Retirement		\$20,590
830	Social Security Expense		\$17,837
840	Workers' Compensation		\$3,000
850	Health Insurance		<u>\$69,914</u>
	Total Fringe Benefits		\$111,341

TOTAL BUDGET **\$441,007**

*50% G8120

**50% A5110

Fiscal Year: 2007-08
Department: Refuse and Recycling
Account Code: A8160
Function: Home and Community Services



Description: There are a total of 9 employees in this department who are responsible for the scheduled weekly curbside collection of refuse and garbage from the City's 8000 residential units as well as bi-weekly collection of recycles and yard waste. Also included in this account are the maintenance and environmental monitoring of the City's 78-acre landfill that was closed in 1993.

In 2006, City crews collected approximately 3,000 tons of refuse and an additional 675 tons of recyclable materials. It is estimated that approximately 1,000 tons of yard waste comprised of brush, leaves and grass clippings are collected annually. The semi-annual, spring/fall, Residential Bulk Item Drop Off Programs, held in response to the community's request for an economical alternative for bulk item disposal, captured 65 tons of rubbish as well as 20 tons of scrap metal and white goods.

2006-07 Accomplishments:

- ✓ Bid and commissioned two new side load refuse packers.
- ✓ Converted tote billing into a single quarterly cycle schedule.
- ✓ With the assistance of the City Manager's Office submitted an application for a NYS Funding Grant for the replacement of our Yard Waste Collection Vehicles.

2007-08 Goals and Objectives:

- Network with new housing developments to promote a complete understanding of City services through brochures and resident presentations, to explain collection schedules, options, and pricing.
- Review our present collection routes in order to anticipate and plan for expansion requirements to address the needs of the new residential housing developments.
- Review present operational costs and revenues to determine whether or not we need to update our service prices schedules.
- Investigate our Business District Trash Can Placement and Emptying Protocol to ensure that we are meeting the needs of the community.

Fiscal Year: 2007-08
Department: Refuse and Recycling
Account Code: A8160
Function: Home and Community Services



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	-	18,105	18,036	18,758
120 Clerical	-	-	-	-
130 Wages	217,781	209,930	283,761	267,191
140 Temporary	12,822	6,763	-	-
150 Overtime	13,675	14,821	14,000	14,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	11,329	3,692	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	255,607	253,311	315,797	299,949
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	659	334	400	400
420 Insurance	-	-	-	-
430 Contracted Services	162,009	203,063	196,150	203,810
440 Fees Non Employees	12,632	13,347	13,500	13,500
450 Miscellaneous	1,086	2,207	2,500	4,200
455 Dept. Vehicle Expense	71,897	69,092	66,100	64,019
460 Materials and Supplies	3,465	28,807	17,250	25,250
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	251,748	316,850	295,900	311,179
Fringe Benefits				
810 New York State Retirement	42,215	34,364	31,517	27,625
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	19,278	18,972	24,158	22,946
840 Workers' Compensation	45,326	66,759	60,000	35,000
850 Health Insurance	83,832	92,478	92,362	99,101
Total Fringe Benefits	190,651	212,573	208,037	184,672
Department Total	698,006	782,734	819,734	795,800

Refuse and Recycle

City of Watertown

A8160

Personnel Services

**2007-08
Budget**

110	Salaries		
	Assistant Superintendent (30%)*		\$18,758
130	Wages		
	Crew Chief (1)	37,855	
	Refuse Motor Equipment Oper (8) (2)**	229,336	\$267,191
150	Overtime		<u>\$14,000</u>
	Total Personnel Services		\$299,949

Operating Expenses

410	Utilities		
	Water/ Sewer and Electric		\$400
430	Contracted Services		
	Tipping Fees (Regular)	165,000	
	Fees (Fall/Spring Drop Off)	12,000	
	Education/Public Awareness/Ads	2,500	
	Brush Chipping At Quarry	10,000	
	Employee Uniform Rental	1,650	
	Fire Alarm System	1,800	
	Annual Fire Alarm Monitoring	360	
	Install Tote Tipper On Packer	6,500	
	Mowing of Closed Landfill	4,000	\$203,810
440	Fees Non Employee		
	Landfill Monitoring Fees		\$13,500
450	Miscellaneous		
	Safety Shoes & Equipment	2,000	
	Safety Training / PESH	2,000	
	Permits & Miscellaneous	200	\$4,200
455	Dept. Vehicle Expense		
	Vehicle Maint.& Repairs	17,500	
	Preventive Maintenance	2,200	
	Recycle Truck Bodywork	5,000	
	Gas & Diesel Fuels	29,100	
	Insurance	10,219	\$64,019

460	Materials and Supplies		
	Refuse Bag Stickers	6,750	
	Totes (200 Estimate)	14,000	
	Landfill Drainage/Ground Materials	3,000	
	Miscellaneous Supplies	1,500	<u>\$25,250</u>
	Total Operating Expenses		\$311,179

Fringe Benefits

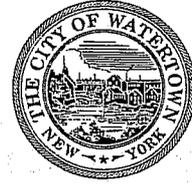
810	New York State Retirement		\$27,625
830	Social Security Expense		\$22,946
840	Workers' Compensation		\$35,000
850	Health Insurance		<u>\$99,101</u>
	Total Fringe Benefits		\$184,672

TOTAL BUDGET **\$795,800**

* Assistant Superintendent A8160 (30%), A1490 (20%) A1640 (50%)

** A5142

Fiscal Year: 2007-08
Department: Municipal Building
Account Code: A1620
Function: General Government Support



Description: This Department is staffed with three full-time employees and is responsible for the operation and maintenance of the Municipal Building and the Flower Memorial Library. The staff responsibilities extend to the leased areas of the building, including POMCO and the NYS Unified Court Administration for the City Court facilities pertaining to cleaning, maintenance, minor repairs and renovation projects.

2006-07 Accomplishments:

- ✓ Revitalized City Hall's building street frontage, including sidewalks and building signage.
- ✓ Completed Phase I of Flower Memorial Library's renovation project.
- ✓ Revitalized City Hall's interior with fresh paint on trim and in stairwells.
- ✓ Replaced floor covering in break room for the City Court personnel.

2007-08 Goals and Objectives

- Continue to respond to City Hall tenant requests in order to minimize discomfort and make timely repairs.
- Maintain the exterior landscaping in the warmer months, as well as keeping the walkways safe in the winter months.
- Upgrade City Council Chambers with new carpet, public seating and paint.
- Review possible energy saving through the replacement of entrance door and all windows.
- Monitor Phase II of the Library Restoration Project.

Fiscal Year: 2007-08
Department: Municipal Building
Account Code: A1620
Function: General Government Support



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	43,968	37,232	44,068	45,284
140 Temporary	-	2,317	-	-
150 Overtime	2,246	2,172	3,000	3,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	46,214	41,721	47,068	48,284
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	34,647	65,507	42,100	72,732
420 Insurance	8,206	8,102	8,750	10,129
430 Contracted Services	43,006	18,848	26,800	106,200
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	25	5,234	15,000	2,500
455 Dept. Vehicle Expense	44	88	650	650
460 Materials and Supplies	8,810	15,283	12,000	13,970
465 Equipment < \$5,000	2,206	1,419	1,150	18,150
Total Operating Expenses	96,944	114,481	106,450	224,331
Fringe Benefits				
810 New York State Retirement	5,225	4,858	4,697	4,447
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	3,469	3,234	3,600	3,694
840 Workers' Compensation	-	-	-	-
850 Health Insurance	12,138	5,801	4,817	6,780
Total Fringe Benefits	20,832	13,893	13,114	14,921
Department Total	163,990	170,095	166,632	287,536

Municipal Building

City of Watertown

A1620

Personnel Services

2007-08
Budget

130	Wages		
	Custodial and Maintenance Spvr.	20,315	
	Laborer I (2)	24,969	\$45,284
150	Overtime		<u>\$3,000</u>
	Total Personnel Services		\$48,284

Operating Expenses

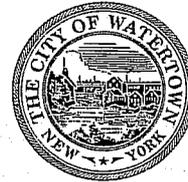
410	Utilities		
	Phone System	\$30,000	
	Water and Sewer	\$6,132	
	Electric	\$4,800	
	Electric (Town Clock)	\$1,800	
	Gas	\$30,000	\$72,732
420	Insurance		\$10,129
430	Contracted Services		
	Duct Cleaning	50,000	
	Seimen's Contract	7,000	
	HVAC Maintenance	10,000	
	Remodel Customer Service Area 2nd Flr	15,000	
	Grounds & Bldg, Repairs, carpet, tile, etc.	22,000	
	Elevator Maintenance	1,400	
	Equipment Repair	800	\$106,200
450	Miscellaneous		
	Building Signage and Sidewalk Repairs		\$2,500
455	Department Vehicle Expense		
	Small Engine repair	500	
	Gasoline	150	\$650
460	Materials and Supplies		
	Cleaning Supplies, Filters, Mops, Wax, Light Bulbs, Paint		\$13,970
465	Equipment < \$1,000		
	Rugs and Runners	800	
	Council Chamber Chair Replacements	15,000	
	Small Expense Items	350	
	2 Lawn Mowers	500	
	Lock Sets	1,000	
	Thermostats	500	<u>\$18,150</u>
	Total Operating Expenses		\$224,331

Fringe Benefits

810	New York State Retirement	\$4,447
830	Social Security Expense	\$3,694
850	Health Insurance	\$6,780
	Total Fringe Benefits	\$14,921

TOTAL BUDGET **\$287,536**

Fiscal Year: 2007-08
Department: Central Printing and Mailing
Account Code: A1670
Function: General Government Support



Description: It is the responsibility of Central Printing & Mailing to operate and maintain the Kyocera Mita 6200 & 5530 copiers, Pitney Bowes DM400 Mailing machine and the electronic mail scale located in the Municipal Building for use by all departments. All fees associated with maintenance, copy charges, stationery supplies and postage are charged to this account. This department maintains a centralized inventory of office supplies for use by all of the departments within the City. Through the use of State Contract pricing, blanket order purchasing this account has minimized the need for departmental inventorying of miscellaneous office supplies thus reducing the overall inventory expense to the City. This account is charged to advise all departments of current postal regulations and to assist each of them in determining the most economic means for mailing their parcels.

2006-07 Accomplishments:

- ✓ Utilized State and County contracts for economic quantity ordering.
- ✓ Worked with IT to analyze City's printing requirements.
- ✓ Coordinated with departments to determine their need in developing economic order purchases.

2007-08 Goals and Objectives:

- Investigate bar coding of mailing and its impact on our postal rates.
- Replace copier for City Hall, 3rd floor.
- Investigate the consolidation of copier maintenance contracts under one contract plan.

Fiscal Year: 2007-08
Department: Central Printing and Mailing
Account Code: A1670
Function: General Government Support



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	-	-	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	8,864	15,000
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	8,864	15,000
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	6,996	5,550	8,280	8,400
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	26,459	32,019	32,000	30,000
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	31,618	38,604	39,000	40,000
465 Equipment < \$5,000	33	-	-	-
Total Operating Expenses	65,106	76,173	79,280	78,400
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	-	-	-	-
Department Total	65,106	76,173	88,144	93,400

Central Printing and Mailing
City of Watertown

A1670

2007-08

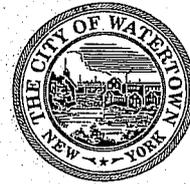
Equipment

220 Office Equipment		
Copier Replacement (3rd Floor)		<u>\$15,000</u>
Total Equipment		<u>\$15,000</u>

Operating Expenses

430 Contracted Services		
Postage Meter Rental	1,400	
Copier Maintenance (2nd Floor)	3,200	
Copier Maintenance (3rd Floor)	3,800	\$8,400
450 Miscellaneous		
Postage		\$30,000
460 Materials and Supplies		
Office Supplies		<u>\$40,000</u>
Total Operating Expenses		<u>\$78,400</u>
TOTAL BUDGET		\$93,400

Fiscal Year: 2007-08
Department: Information Technology
Account Code: A1680
Function: General Government Support



Description: The Information Technology Manager serves as the City's Chief Information Officer with responsibility for providing information technology and telecommunications services and protecting the City's information security. The IT Department is responsible for strategic technology planning, budgeting, operational support, and coordination of technology requirements and uses within and between all departments to achieve the business objectives of City. The Information Technology department's two staff members operate the City's data and voice network; manage its servers, workstations, data and software. The department's GIS staff member plan, implements and support information technologies specifically related to geographical data for all departments. In 2007-2008 a new staff member is requested to support the existing and growing GIS workload and to expand the capabilities and uses of the current system into more departments.

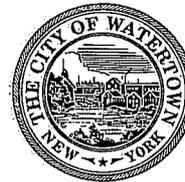
2006-07 Accomplishments

- ✓ Redesign of the City's website including improved menu navigation, a more consistent look-and-feel, a visual style unique to the City, integration of a Downtown Watertown site. As part of the redesign two vendors have been selected to provide improved on-line Real Property information and a Citizen interaction portal for service request and tracking.
- ✓ Server consolidation and physical relocation for security.
- ✓ Storage area network implementation providing 1.5 TB of shared storage.
- ✓ Fiber interconnection with the City's Internet service provider.
- ✓ City wide upgrade to current Microsoft email and productivity platform (2007)
- ✓ Implementation of Fire Dept Mobile Data (Partnering with Jefferson County CAD)
- ✓ Integration of Transmap data with DPW and GIS data systems.

2007-08 Goals and Objectives

- Provide Internet based services: Citizen Service Request and Tracking, Parks and Recreation Scheduling, GIS data repository, Bill Payments, City Council Meeting agenda and minutes subscription service.
- Convert AutoCAD based tax mapping process to GIS based.
- Provide Mobile wireless computer capability for DPW and Codes Depts.
- Integrate City Public Safety data systems with Jefferson County Computer Aided Dispatch for improved data sharing.
- Expand infrastructure inventory in GIS system: water, signs, and roadway.
- Complete fiber projects between City Hall, Fire, Water and Public Works.
- Security enhancements – 24X7 monitoring and remediation of network and computer security events.

Fiscal Year: 2007-08
Department: Information Technology
Account Code: A1680
Function: General Government Support



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	55,407	58,349	56,835	59,110
120 Clerical	-	-	-	-
130 Wages	56,428	72,508	107,085	149,620
140 Temporary	-	-	-	-
150 Overtime	292	184	500	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	<u>112,127</u>	<u>131,041</u>	<u>164,420</u>	<u>208,730</u>
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Operating Expenses				
410 Utilities	16,947	18,143	22,800	35,000
420 Insurance	-	-	-	-
430 Contracted Services	33,082	52,903	71,850	78,000
440 Fees Non Employees	-	-	1,000	1,000
450 Miscellaneous	4,005	6,998	9,300	9,300
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	4,838	1,248	4,500	4,500
465 Equipment < \$5,000	4,067	6,375	4,500	3,000
Total Operating Expenses	<u>62,939</u>	<u>85,667</u>	<u>113,950</u>	<u>130,800</u>
Fringe Benefits				
810 New York State Retirement	13,324	10,977	16,410	19,224
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	8,227	9,640	12,580	15,968
840 Workers' Compensation	-	-	-	-
850 Health Insurance	19,524	24,230	36,725	40,836
Total Fringe Benefits	<u>41,075</u>	<u>44,847</u>	<u>65,715</u>	<u>76,028</u>
Department Total	<u>216,141</u>	<u>261,555</u>	<u>344,085</u>	<u>415,558</u>

Information Technology

City of Watertown

A1680

Personnel Services

**2007-08
Budget**

110	Salaries		
	Information Technology Manager		\$59,110
130	Wages		
	Computer Coordinator	40,979	
	GIS Coordinator	41,017	
	GIS Technician	34,853	
	Computer Support Technician	32,771	
	Total Personnel Services		<u>\$149,620</u> \$208,730

Operating Expenses

410	Utilities		
	Network Fees		\$35,000
430	Contracted Services		
	Software Updates	45,000	
	Telephone System Maintenance	15,000	
	Equipment Maintenance	18,000	\$78,000
440	Fees, Non Employees		
	Technical Support Services		\$1,000
450	Miscellaneous		
	Travel and Training	8,000	
	Mileage	500	
	Publications	800	\$9,300
460	Materials and Supplies		
	Tapes and Supplies	3,000	
	Webcast Fees - Training	1,500	\$4,500
465	Equipment < \$5,000		
	Misellaneous Equipment		<u>\$3,000</u>
	Total Operating Expenses		\$130,800

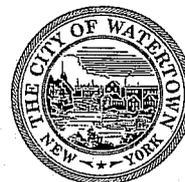
Fringe Benefits

810	New York State Retirement		\$19,224
830	Social Security Expense		\$15,968
850	Health Insurance		<u>\$40,836</u>
	Total Fringe Benefits		\$76,028

TOTAL BUDGET

\$415,558

Fiscal Year: 2007-08
Department: Police Department
Account Code: A3120
Function: Public Safety



Description: The City of Watertown Police Department provides protection and services to the citizens of and visitors to the City. The department is staffed with 65 sworn officers and three clerical personnel. It is divided into three divisions; Administration, Investigations and Patrol. The Watertown Police Department, in the year 2006, received 25,432 calls for service. Of those, 1,273 were motor vehicle accidents. In 2006, WPD officers arrested 1,919 adults, 83 juveniles, issued 3,210 Uniform traffic tickets and issued 5,085 parking citations.

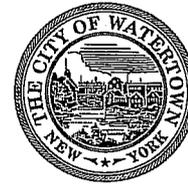
2006-07 Accomplishments:

- ✓ In July, put management team in place, by appointing a new Captain, three Lieutenants and three Sergeants. Since July, hired eight new officers, with 4 currently enrolled in WPD's Police Academy which is being held at the State Office Building.
- ✓ Developed a comprehensive policy titled "Domestic Involving a Police Officer" in response to the NYS Commission of Investigation July 2006 report. Team members included the City Manager, City Attorney, Police Chief, Captain, CID Lieutenant, Training Sergeant and Police Union. Policy reviewed by District Attorney and local Victim's Assistance Agency.
- ✓ Worked with Civil Service to recruit 328 candidates to take the December 2006 Police Officer Test.

2007-08 Goals and Objectives:

- Work towards reducing drug trafficking problem in Watertown and Jefferson County.
- Provide platoons with Supervision, reducing the number of times that the shifts have a patrol officer in command.
- Work with Watertown School District to develop an effective School Resource Officer program beginning September 2007.
- To encourage physically fit and healthy police officers, work with the City Manager's Office and Union to implement Physical Fitness standards
- Continue to aggressively seek external grants and funding sources to enhance the department's equipment and the services Police Department provides the citizens of Watertown.
- Sponsor a Fall 2007 Police Academy here in Watertown for potential new hires in the tri-county area.

Fiscal Year: 2007-08
Department: Police Department
Account Code: A3120
Function: Public Safety



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	759,614	719,225	774,130	858,879
120 Clerical	79,124	82,323	84,810	82,026
130 Wages	2,390,877	2,392,786	2,449,299	2,737,917
140 Temporary	29,105	37,300	39,500	44,000
150 Overtime	326,833	342,976	314,000	300,000
155 Holiday Pay	44,238	52,323	46,000	49,840
160 Out of Rank	-	-	-	-
170 Out of Code	37	-	-	-
180 Roll Call Pay	81,451	83,146	84,000	84,000
185 On Call Pay	10,000	9,828	10,000	11,000
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	4,500	5,000	4,500	4,000
Total Personnel	3,725,779	3,724,907	3,806,239	4,171,662
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	36,382	42,095	5,400
Total Equipment	-	36,382	42,095	5,400
Operating Expenses				
410 Utilities	34,599	28,081	23,890	25,750
420 Insurance	551	914	940	1,028
430 Contracted Services	679,205	735,089	713,463	699,185
440 Fees Non Employees	4,445	10,159	3,125	6,500
450 Miscellaneous	51,801	80,174	67,750	72,925
455 Dept. Vehicle Expense	138,314	109,132	104,760	113,860
460 Materials and Supplies	38,580	28,125	35,550	41,050
465 Equipment < \$5,000	9,668	14,983	4,250	51,500
Total Operating Expenses	957,163	1,006,657	953,728	1,011,798
Fringe Benefits				
810 New York State Retirement	12,619	8,164	10,875	9,830
820 Police/Fire Retirement	439,077	506,078	546,837	586,022
830 Social Security Expense	277,672	277,205	291,177	320,660
840 Workers' Compensation	26,856	29,158	20,000	50,000
850 Health Insurance	551,796	506,644	591,302	690,354
Total Fringe Benefits	1,308,020	1,327,249	1,460,191	1,656,866
Department Total	5,990,962	6,095,195	6,262,253	6,845,726

Police Department

City of Watertown

A3120

Personnel Services

**2007-08
Budget**

110	Salaries		
	Police Chief	82,160	
	Police Captain	67,450	
	Police Lieutenant (4)	288,445	
	Police Sergeant (7)	420,824	\$858,879
120	Clerical		
	Secretary I	26,003	
	Senior Clerk	30,189	
	Clerk	25,834	\$82,026
130	Wages		
	Detectives (8)	456,443	
	Police Officer (45)	2,255,452	
	Parking Enforcement	26,022	\$2,737,917
140	Temporary		
	School Crossing Guards		\$44,000
150	Overtime		\$300,000
155	Holiday Pay		\$49,840
180	Roll Call Pay		\$84,000
185	On Call Pay		\$11,000
195	Clothing/Cleaning Allowance		\$4,000
	Total Personnel Services		\$4,171,662

EQUIPMENT

250	Other Equipment		
	Impact Mapping System		<u>\$5,400</u>
	Total Equipment		\$5,400

OPERATING EXPENSES

410	Utilities		
	Cellular Telephones	10,000	
	Emergency Sirens	1,350	
	Westelcom/broadband	2,400	
	Wireless Communication	12,000	\$25,750

420	Insurance		\$1,028
430	Contracted Services		
	Software Maintenance	22,950	
	Net motion security contract	750	
	Frame Relay	3,380	
	Commnetex H/W & S/W Maint.	3,471	
	Onondaga Live Scan Maint.	1,000	
	Copier Lease	6,125	
	Ambulance Service	1,700	
	NYSPIN Terminal Service	3,216	
	Datamaster/Video Maintenance	1,500	
	Lightbar/Radio Maintenance	7,500	
	Advertising	500	
	Towing Service	1,000	
	PSB Dispatch, Rent, Gas, Phone	415,000	
	PSB Capital	227,293	
	Copier Maintenance - C.I.D.	400	
	Radar Recertifications	2,100	
	Portable Toilets	600	
	Laser Printer Maintenance	700	\$699,185
440	Fees, Non Employee		
	Veterinary Care Expenses	1,000	
	New Hires Physicals	2,400	
	New Hires Psychologicals	2,400	
	Crossing Guard Physicals	700	\$6,500
450	Miscellaneous		
	Tuition Assistance	1,000	
	Training Schools	12,500	
	Quartermaster Program	40,000	
	Shipping Expenses	500	
	Travel Reimbursements	3,000	
	Investigation Funds	10,000	
	Dickman Directories	425	
	K9 Boarding	500	
	Printed Materials/Brochures	5,000	\$72,925
455	Dept. Vehicle Expenses		
	Vehicle Leasing - Unmarked	18,600	
	Replacement Tires	8,000	
	Auto Liability Insurance	38,360	
	General & Collision Repairs	38,000	
	Patrol Equipment Change Over	2,500	
	Preventive Maintenance	6,000	
	Vehicle Marking Materials	2,400	\$113,860

460	Materials and Supplies		
	Training Ammo	7,000	
	Service Ammo	2,500	
	Range Supplies	1,500	
	Safety Flares	2,000	
	Identification Materials	7,500	
	K-9 Dog Food	1,000	
	Parking Tickets	1,500	
	Digital ID System Supplies	300	
	General Office Supplies	3,500	
	Printed Forms	2,750	
	DARE Supplies	2,500	
	SRO Supplies	1,000	
	Crossing Guard Supplies	500	
	General Police Supplies	7,500	\$41,050
465	Equipment < \$5,000		
	Harden Laptop replacements	20,000	
	Entry team vest, helmets, shield *	15,000	
	Heart Start Defibrillators (10)*	14,000	
	Laptop Computer - SRO	2,500	<u>\$51,500</u>
	Total Operating Expenses		\$1,011,798

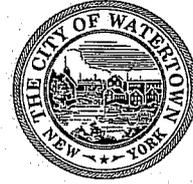
Fringe Benefits

810	New York State Retirement		\$9,830
820	Police Retirement System		\$586,022
830	Social Security Expense		\$320,660
840	Workers' Compensation		\$50,000
850	Health Insurance		<u>\$690,354</u>
	Total Fringe Benefits		\$1,656,866

TOTAL BUDGET **\$6,845,726**

* Grant related purchase

Fiscal Year: 2007-08
Department: Fire Department
Account Code: A3410
Function: Public Safety



Description: The City of Watertown Fire-Rescue Department provides fire suppression, EMS, technical rescue, fire prevention, code enforcement, and fire education services to the citizens of and visitors to the City. The Department is staffed with 82 well-trained sworn members and one clerical person. The Fire Rescue Department is comprised of two divisions; Operations, the largest, and Support which includes Administration, Fire Prevention/Code Enforcement and Training. In 2006, the department received 2,478 calls for service. Of those, 552 were for fires and hazardous conditions, and 1,280 were EMS/Rescue related. The Department conducted 7,542 occupied building inspections, issued 159 written violations, trained 3,712 civilian personnel, counseled 36 juvenile fire setters, and distributed 506 smoke alarms.

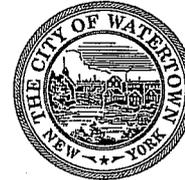
2006-07 Accomplishments

- ✓ The Department has improved its response, occupant's safety and reduced property damage through expanded use of the "Knox Box" building access system throughout the City. 40 units installed to date.
- ✓ Upgraded the Department's emergency and support vehicle fleet by purchasing 1 Engine, 1 Rescue Vehicle and 1 Command Vehicle.
- ✓ Received grants for 400 smoke alarms from NY State Public Health and for HazMat Team training from the National Fire Protection Association.
- ✓ Conducted a full-scale emergency exercise that included other City agencies, mutual aid agencies, as well as State and Federal to practice and test emergency plans.
- ✓ Currently evaluating emergency response policies, procedures, and technologies to improve fire fighter and citizen safety while reducing the City's risk.

2007-08 Goals and Objectives

- Conduct a City-wide emergency exercise to test the City's emergency plan and comply with NIMS requirements.
- Evaluate current Department procedures and equipment to ensure safety for fire fighters and citizens including identifying buildings with truss construction and reducing liability risks while meeting national requirements and mandates.
- Complete the Fire Accreditation Process.
- Seek continued upgrade of the Department's support vehicle fleet to meet Community and City agencies needs and demands.
- Continue to seek external grant funding such as the "Assistance to Firefighters" grant and other Federal and State funding opportunities to augment Department operational needs.

Fiscal Year: 2007-08
Department: Fire Department
Account Code: A3410
Function: Public Safety



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	1,605,384	1,613,677	1,604,875	1,694,783
120 Clerical	27,825	28,626	29,340	30,189
130 Wages	2,224,969	2,321,733	2,355,986	2,515,700
140 Temporary	-	-	-	-
150 Overtime	221,528	347,203	325,000	325,000
155 Holiday Pay	147,676	151,829	154,000	154,000
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	7,900	1,000	2,000	9,000
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	<u>4,235,282</u>	<u>4,464,068</u>	<u>4,471,201</u>	<u>4,728,672</u>
Equipment				
210 Furniture and Furnishings	-	-	1,000	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	8,115	7,600
Total Equipment	-	-	<u>9,115</u>	<u>7,600</u>
Operating Expenses				
410 Utilities	51,165	63,425	64,100	71,000
420 Insurance	5,915	4,530	4,644	6,875
430 Contracted Services	226,882	225,733	256,000	215,500
440 Fees Non Employees	6,304	1,035	2,500	7,700
450 Miscellaneous	30,228	41,087	39,700	37,050
455 Dept. Vehicle Expense	91,936	90,237	96,600	99,018
460 Materials and Supplies	31,192	32,328	35,250	37,000
465 Equipment < \$5,000	<u>33,540</u>	<u>43,133</u>	<u>37,000</u>	<u>74,200</u>
Total Operating Expenses	<u>477,162</u>	<u>501,508</u>	<u>535,794</u>	<u>548,343</u>
Fringe Benefits				
810 New York State Retirement	3,091	2,978	2,928	2,780
820 Police/Fire Retirement	932,611	773,291	863,645	929,470
830 Social Security Expense	314,843	331,941	343,960	361,743
840 Workers' Compensation	119,490	66,275	50,000	55,000
850 Health Insurance	<u>823,684</u>	<u>701,204</u>	<u>808,120</u>	<u>879,319</u>
Total Fringe Benefits	<u>2,193,719</u>	<u>1,875,689</u>	<u>2,068,653</u>	<u>2,228,312</u>
Department Total	6,906,163	6,841,265	7,084,763	7,512,927

Fire Department
City of Watertown

A3410

Personnel Services

**2007-08
Budget**

110	Salaries		
	Fire Chief	\$75,735	
	Deputy Fire Chief	\$70,770	
	Battalion Fire Chief (5)	\$343,097	
	Fire Captain (21)	\$1,205,181	\$1,694,783
120	Clerical		
	Secretary		\$30,189
130	Wages		
	Firefighter(54)		\$2,515,700
150	Overtime		\$325,000
155	Holiday Pay		\$154,000
190	EMT Incentive		<u>\$9,000</u>
	Total Personnel Services		<u>\$4,728,672</u>

Equipment

250	Other Equipment		
	Washer/Dryer Station #2		<u>\$7,600</u>
	Total Equipment		<u>\$7,600</u>

Operating Expenses

410	Utilities		
	Telephone	18,000	
	Westelcom	14,500	
	Gas	29,000	
	Water and Sewer	6,000	
	Electric	3,500	\$71,000
420	Insurance		\$6,875
430	Contracted Services		
	Advertising, Copy Machine Serv.	3,000	
	Repairs, Tools, Equip.	6,000	
	Miscellaneous Bldg. Repairs	7,500	
	Paint and Seal Massey St.	6,000	
	Electric, Plumbing/HVAC Repairs	7,500	
	Radio Repair & Service	3,000	

	Testing/Repair SCBA Equipment	1,500	
	Hardware/Software Maintenance	11,000	
	SCBA Compressor Maint.	5,000	
	PSB Dispatch Expenses	165,000	\$215,500
440	Fees, Non Employee		
	Physicals, OSHA Testing		\$7,700
450	Miscellaneous		
	Dues, Memberships	1,300	
	NFPA Subscriptions	1,000	
	Fire Chiefs Conference	2,000	
	Arson Seminars (Fire/Police)	500	
	Fire Training	12,500	
	Fire Accreditation Fee	3,000	
	Books & Publications	1,250	
	Shipping	1,000	
	Travel Reimbursement	5,500	
	NYS Code Subscription	1,500	
	Hats, Badges, Clothing	7,500	\$37,050
455	Dept. Vehicle Expenses		
	Fire Apparatus Parts	24,500	
	Testing Fire Appatatus/OSHA	3,500	
	Vehicle Preventive Maintenance	6,500	
	DPW Charges, Gas, Oil	15,000	
	Automobile Parts, Repairs	10,000	
	Diesel Motor Oil	900	
	Diesel Fuel	16,800	
	Insurance	21,818	\$99,018
460	Materials and Supplies		
	Office Supplies	3,500	
	Maint. and Cleaning Supplies	10,750	
	Training Supplies	5,000	
	Chemicals for Extinguishers	4,000	
	Medical Supplies	4,000	
	Air Filters HVAC Units	750	
	FPB Publications/Supplies	9,000	\$37,000
465	Equipment < \$5,000		
	Turnout Gear (4)	6,500	
	Boots	2,500	
	Gloves, Face Pieces, Hoods	3,500	

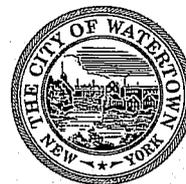
Life Rope, Hose, Nozzles, Ropes	8,000	
Wellness/Fitness Equipment	2,000	
LDH Hose and Connections	2,500	
Spare SCBA Bottles (15)	13,500	
Computer Hardware (Replamnts)	16,300	
Portable Radios (6)	5,400	
Rescue Truck Equipment	3,000	
Confined Space	3,000	
Water/River Rescue	2,000	
Pumper Tools	3,000	
Truck Tools	3,000	<u>\$74,200</u>
Total Operating Expenses		\$548,343

Fringe Benefits

810 New York State Retirement	\$2,780
820 Fire Retirement System	\$929,470
830 Social Security Expense	\$361,743
840 Worker's Compensation	\$55,000
850 Health Insurance	<u>\$879,319</u>
Total Fringe Benefits	\$2,228,312

TOTAL BUDGET **\$7,512,927**

Fiscal Year: 2007-08
Department: Animal Control
Account Code: A3510
Function: Public Safety



Description: Control of Animals is provided to enforce the City Code, answer animal complaints, control stray dogs, handle animal bites and dispose of unclaimed and/or dead animals. The general objectives of Animal Control are to enforce the City Dog Control ordinance, the Agricultural Market Law and provide a shelter. Residents are advised of animal control and licensing requirements for dogs. The City also works with the Jefferson County Public Health Department on rabies control and animal bites. Effective April 1, 1999 the City contracted with the County of Jefferson to provide Animal Control services.

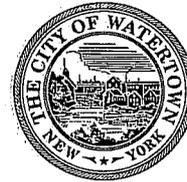
2006-07 Accomplishments:

- ✓ Continued to work with Jefferson County to ensure that the service levels provided under the terms of the 1999 Agreement meet the needs of City residents.

2007-08 Goals and Objectives:

- Work with the Town of Watertown and Jefferson County to find alternative ways to deal with the growing deer population in the City.

Fiscal Year: 2007-08
Department: Animal Control
Account Code: A3510
Function: Public Safety



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	-	-	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	85,382	85,382	85,382	85,382
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	4,513	75	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	89,895	85,457	85,382	85,382
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	-	-	-	-
Department Total	89,895	85,457	85,382	85,382

Control of Animals

City of Watertown

A3510

Personnel Services

2007-08
Budget

Operating Expenses

430 Contracted Services
Contract with Jefferson County
Total Operating Expenses

\$85,382
\$85,382

TOTAL BUDGET

\$85,382

Fiscal Year: 2007-08
Department: Bureau of Code Enforcement
Account Code: A3620
Function: Public Safety



Description: The Bureau of Code Enforcement deals with Local and State regulations pertaining to life safety and the general welfare of the public. The Code Enforcement staff consists of the Supervisor, two officers, two fire personnel and one aide. This department works continually with all City departments, as well as County and State agencies and private organizations in the interest of health, safety and the general progress of quality of life in the City of Watertown. 614 Building Permits were issued last year, ranging from fences to minor repairs to complete building projects, having an approximate construction value of \$29,000,000. Additionally, this office processed approximately 50 Sign Permits, 186 Heating Permits, 37 Certificates of Occupancy, and 56 Certificates of Compliance, generating total permit revenue of about \$55,100. This office fielded over 1,300 complaints throughout the City concerning a range of issues, each requiring inspection to ensure validity, follow-up, and closure.

2006-07 Accomplishments:

- ✓ Worked in cooperation with commercial developers to further completion of commercial projects.
- ✓ Continued working with contractors on the development of residential projects, both individual and larger projects, such as Starwood.
- ✓ Utilized the new software program and increased communication with the public through the use of its reporting capabilities.

2007-08 Goals and Objectives:

- Utilize improved data tracking and reporting through advanced use of the Hansen system.
- In each area of development in the City from dwelling units rehabilitated; or business revitalized, to the new residential and commercial construction surge, this office endeavors to ensure that work performed represents an improvement in the overall building stock within the City.
- Develop for City Council approval, local ordinances required by the mandates and revisions of New York State Building Codes.
- To meet the requirements of New York State, modify code inspection forms to be utilized by Fire Department personnel to collect inspection information and track data, with the most efficient use of our work force
- Meet the requirements of New York State Department of State for in-service training and stay updated on the latest technological advances in the construction industry.
- Make every effort to address responsibility of blight removal taking into consideration potential developments by working with the City Assessor, Planning office, Engineering office, and City Manager's office.

Fiscal Year: 2007-08
Department: Bureau of Code Enforcement
Account Code: A3620
Function: Public Safety



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	52,865	54,423	53,010	55,130
120 Clerical	28,917	28,797	29,089	31,443
130 Wages	54,935	68,767	84,045	88,279
140 Temporary	4,872	-	-	-
150 Overtime	5,683	11,425	1,500	7,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	2,102	5,126	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	149,374	168,538	167,644	182,352
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	4,636	2,277	3,080	1,500
420 Insurance	-	-	-	-
430 Contracted Services	2,513	16,760	213,800	215,100
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	8,653	6,529	6,175	6,175
455 Dept. Vehicle Expense	3,911	3,242	4,600	6,180
460 Materials and Supplies	1,786	2,755	2,500	2,500
465 Equipment < \$5,000	718	383	300	500
Total Operating Expenses	22,217	31,946	230,455	231,955
Fringe Benefits				
810 New York State Retirement	18,680	17,140	16,731	16,795
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	10,907	12,383	12,825	13,950
840 Workers' Compensation	-	-	-	-
850 Health Insurance	33,402	35,735	42,697	49,022
Total Fringe Benefits	62,989	65,258	72,253	79,767
Department Total	234,580	265,742	470,352	494,074

Code Enforcement

City of Watertown

A3620

Personnel Services

**2007-08
Budget**

110	Salaries		
	Code Enforcement Supervisor		\$55,130
120	Clerical		
	Code Enforcement Aide		\$31,443
130	Wages		
	Sr. Code Enforcement Officer	49,021	
	Code Enforcement Officer	39,258	\$88,279
150	Overtime		<u>\$7,500</u>
	Total Personnel Services		\$182,352

Operating Expenses

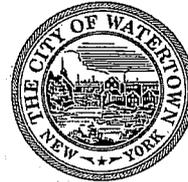
410	Utilities		
	Cell Phones		\$1,500
430	Contracted Services		
	Health Officer	6,000	
	Printing	300	
	Exterminating Services	150	
	Blight Removal/Demolitions	200,000	
	Title Searches	1,500	
	Asbestos Surveys	2,500	
	Hansen Software Maintenance	4,500	
	Tire Disposal	150	\$215,100
450	Miscellaneous		
	Travel and Training	5,100	
	Publications	500	
	Dues	425	
	Safety Gear/Supplies	150	\$6,175
455	Vehicle Expense		
	Gasoline	2,500	
	Insurance	1,680	
	Maintenance	2,000	\$6,180
460	Materials and Supplies		
	Property Securing Materials		\$2,500
465	Equipment < \$5,000		
	Small Tools		<u>\$500</u>
	Total Operating Expenses		\$231,955

Fringe Benefits

810	New York State Retirement	\$16,795
830	Social Security Expense	\$13,950
850	Health Insurance	<u>\$49,022</u>
	Total Fringe Benefits	\$79,767

TOTAL BUDGET **\$494,074**

Fiscal Year: 2007-08
Department: Hydroelectric Production
Account Code: A5184
Function: Home and Community Services



Description: This account covers costs associated with daily operation and maintenance of the City's Hydroelectric facility. The operation and maintenance of the hydro plant is a service provided under contract by Mercer Construction. Mercer is responsible for the day-to-day operation of the plant in conformance with our FERC permit and maintenance of the generators, switchgear, relays, bypass pumps, computers, monitoring equipment (both in the plant and on the river), and all other facilities required to produce electricity for City use and resale. The goal for this department is to monitor operations to maximize power production from plant within the limits imposed by the requirements of the FERC permit. During the Jul 05-Jun 06 year, generation totaled 23,447,526-kilowatt hours.

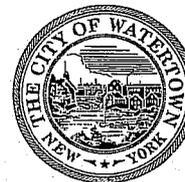
2006-07 Accomplishments:

- ✓ Upgraded telephone line for pond level control with new wireless connection to reduce outages.
- ✓ Inspected plant safety and recreational signage and replaced missing or illegible signs.
- ✓ Completed Biennial FERC Inspection with no outstanding deficiencies.
- ✓ Ensured that all FERC and DOE reporting requirements are met in a timely manner.

2007-08 Goals and Objectives:

- Replace two doors at east façade of building and repair the sliding doors on the north façade.
- Assess condition of wood framed windows that were repaired, re-glazed, and painted in Summer 2001
- Develop a project scope to install a system to allow routine cleaning of the intake gate to maximize generation.
- Review and consider options for improving operating procedures that might increase annual power production.

Fiscal Year: 2007-08
Department: Hydroelectric Production
Account Code: A5184
Function: Home and Community Services



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	338	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	-	338	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	5,000	-
Total Equipment	-	-	5,000	-
Operating Expenses				
410 Utilities	1,985	2,500	1,900	2,200
420 Insurance	14,863	7,034	7,400	8,400
430 Contracted Services	198,340	222,812	220,500	226,500
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	840	-	-
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	-	-	7,500	7,500
465 Equipment < \$5,000	-	-	-	6,000
Total Operating Expenses	215,188	233,186	237,300	250,600
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	-	26	-	-
840 Workers' Compensation	39,040	43,297	39,000	46,000
850 Health Insurance	-	-	-	-
Total Fringe Benefits	39,040	43,323	39,000	46,000
Department Total	254,228	276,847	281,300	296,600

Hydroelectric Production

City of Watertown

A5184

**2007-08
Budget**

Operating Expenses

410	Utilities		
	Telephone	1,900	
	Electric (Huntington Dam)	300	\$2,200
420	Insurance		\$8,400
430	Contracted Services		
	Operations & Maintenance	211,000	
	Additional Services	12,000	
	FERC License Fee	3,500	\$226,500
460	Materials & Supplies		
	Repair Parts & Spares		\$7,500
465	Equipment < \$5,000		
	Door Replacement & Repair		<u>\$6,000</u>
	Total Operating Expenses		\$250,600

Fringe Benefits

840	Workers' Compensation		<u>\$46,000</u>
	Total Fringe Benefits		\$46,000

TOTAL BUDGET **\$296,600**

Fiscal Year: 2007-08
Department: Traffic Control and Lighting
Account Code: A5186
Function: Transportation



Description: Responsible for the care and maintenance of the traffic signage and roadway markings as well as the signal devices at the City's 39 controlled intersections. This division consists of three IBEW employees; the Line Crew Chief who is a time served Journeyman Lineman and Wireman as well as an International Municipal Signal Association (IMSA) Level II Traffic Signal Technician, two Line Workers II who are presently classified as Apprentice Lineman and two CSEA Traffic Sign Maintenance Workers. This sub-division is also assigned the maintenance of the lighting systems at the City owned parking lots and recreational facilities, including the Fairground's baseball and multipurpose field lighting. In addition, the IBEW employees maintain all external and internal lighting and electrical requirements at City owned facilities.

2006-07 Accomplishments:

- ✓ Completed the installation of the new ornamental street lighting system on State Place.
- ✓ Installed new electrical service, circuits and lighting in the renovated snow plow storage building.
- ✓ Continued participation in our "shared service agreement" for construction and repair opportunities with the surrounding municipal jurisdictions.
- ✓ Completed electrical installation of the new ice sheet physical plant at the Municipal Arena.

2007-08 Goals and Objectives:

- Install semi-actuated traffic signal assembly on outer Washington Street to service both the Samaritan/Orthopedic Medical Campus and the new Summit Wood housing project.
- Continue construction support for the IT communication system, as it relates to the State Street, Public Square, City Hall, Public Safety, and Massey Street Fire Station corridors.
- Continue construction support for the traffic signal installations associated with both the State Street and the Public Square Streetscape Projects.
- Implement CarteGraph Sign and Traffic Signal Modules to document assets and track maintenance schedules.

Fiscal Year: 2007-08
 Department: Traffic Control and Lighting
 Account Code: A5186
 Function: Transportation



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	52,083	53,073	54,434	54,434
120 Clerical	-	-	-	-
130 Wages	82,649	115,058	118,070	119,633
140 Temporary	840	1,350	6,500	4,400
150 Overtime	17,820	20,049	18,500	20,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	242	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	<u>153,392</u>	<u>189,772</u>	<u>197,504</u>	<u>198,467</u>
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	1,008	-	-	-
Total Equipment	<u>1,008</u>	-	-	-
Operating Expenses				
410 Utilities	350,410	402,643	402,800	420,800
420 Insurance	51	45	48	133
430 Contracted Services	2,084	3,230	9,750	10,250
440 Fees Non Employees	60	95	250	300
450 Miscellaneous	2,240	1,513	5,500	5,750
455 Dept. Vehicle Expense	16,875	14,835	15,625	17,397
460 Materials and Supplies	22,723	47,343	59,000	57,250
465 Equipment < \$5,000	4,095	4,610	17,750	6,700
Total Operating Expenses	<u>398,538</u>	<u>474,314</u>	<u>510,723</u>	<u>518,580</u>
Fringe Benefits				
810 New York State Retirement	17,158	16,103	17,164	17,910
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	11,275	14,070	15,110	15,183
840 Workers' Compensation	-	137	-	-
850 Health Insurance	35,388	34,775	44,811	46,347
Total Fringe Benefits	<u>63,821</u>	<u>65,085</u>	<u>77,085</u>	<u>79,440</u>
Department Total	616,759	729,171	785,312	796,487

Municipal Traffic Control and Lighting

City of Watertown

A5186

Personnel Services		2007-08 Budget
110	Salaries	
	Line Crew Chief	\$54,434
130	Wages	
	Lineworker II (2)	87,318
	Sign Maintenance Worker (2)*	32,315
140	Temporary	\$4,400
150	Overtime	<u>\$20,000</u>
	Total Personnel Services	\$198,467

Operating Expenses

410	Utilities		
	Cellular Phone	800	
	Traffic Signals - Electric	17,500	
	Street Lighting - Electric	389,000	
	Electric for Christmas Decorations	1,500	
	Natural Gas/Electric (EngineSt)	10,000	
	Telecommunication Signals	1,200	
	Water and Sewer	800	\$420,800
420	Insurance		\$133
430	Contracted Services		
	Janitorial Services	1,500	
	Control Traffic Count	4,000	
	Equipment Rentals	1,500	
	Electrical Inspection Fees	250	
	Building Maintenance	1,000	
	Tool Repairs	1,500	
	Welding/Cylinder Supplies/Rental	500	\$10,250
440	Fees, Non Employee		
	Employment Related Testing		\$300
450	Miscellaneous		
	Professional Certification/Testing	4,500	
	Personnel and Vehicular Safety	1,250	\$5,750

455	Dept. Vehicle Expense		
	Maintenance & Repairs	5,000	
	Routine Preventive Maintenance	600	
	Gas and Diesel Fuel	4,600	
	Vehicle Safety Inspection (4)	2,500	
	Insurance	4,697	\$17,397
460	Materials and Supplies		
	Electrical: Electrical Supplies	6,500	
	Loop Wire & Sealant	3,500	
	Traffic Signal Wire	1,500	
	Signal Maintenance/Repair	3,000	
	Building Maintenance/Repair	2,000	
	Hand Tools & Supplies	3,750	
	Personal Protective Gear	1,500	
	Electrical Hardware & LED Arrows	7,500	
	Miscellaneous Supplies	4,000	
	Sign and Paint Crew:		
	Aluminum Sign Blanks	4,500	
	Hardware and Sign Faces	4,500	
	Reflective Sheeting	5,000	
	Channel Posts	3,000	
	Road Paint	2,500	
	Paint Stencils	1,000	
	Reflective Cones - 18"	1,500	
	Miscellaneous Supplies	2,000	\$57,250
465	Equipment <\$5,000		
	Traffic Signal Design Software	4,200	
	Hydraulic Tailgate E-4	2,500	\$6,700
	Total Operating Expenses		\$518,580

Fringe Benefits

810	New York State Retirement	\$17,910
830	Social Security Expense	\$15,183
840	Workers' Compensation	\$0
850	Health Insurance	\$46,347
	Total Fringe Benefits	\$79,440

TOTAL BUDGET

\$796,487

* 50% A5142

Fiscal Year: 2007-08
Department: Watertown International Airport
Account Code: A5610
Function: Transportation

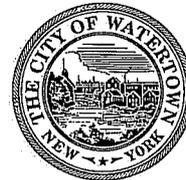


Description: The Watertown International Airport is a certified "FAR Part 139" full service airport located in the Town of Hounsfield. This airport was formerly owned and operated by the City of Watertown. The Instrument Runway, 7-25, measures 150 ft. by 5,000 ft. and is equipped with ILS, VOR, and PAPI. The Visual Runway, 10-28, measures 150 ft. by 5,000 ft. and is equipped with PAPI and the FAA maintained RIEL system.

2006-07 Accomplishments:

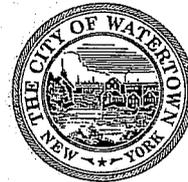
- ✓ Supported a smooth transfer of operations of the Watertown International Airport to the County of Jefferson.

Fiscal Year: 2007-08
Department: Watertown International Airport
Account Code: A5610
Function: Transportation



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	50,969	34,761	-	-
120 Clerical	-	-	-	-
130 Wages	125,847	86,581	-	-
140 Temporary	-	-	-	-
150 Overtime	17,394	28,468	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	146	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	<u>194,356</u>	<u>149,810</u>	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	<u>-</u>	<u>-</u>	-	-
Operating Expenses				
410 Utilities	63,508	53,116	-	-
420 Insurance	13,040	8,419	-	-
430 Contracted Services	19,815	15,278	-	-
440 Fees Non Employees	87	2,950	-	-
450 Miscellaneous	3,986	1,384	-	-
455 Dept. Vehicle Expense	29,039	24,770	-	-
460 Materials and Supplies	34,890	25,984	-	-
465 Equipment < \$5,000	2,117	238	-	-
Total Operating Expenses	<u>166,482</u>	<u>132,139</u>	-	-
Fringe Benefits				
810 New York State Retirement	10,709	20,450	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	14,699	11,183	-	-
840 Workers' Compensation	11,087	11,556	-	-
850 Health Insurance	42,556	31,005	-	-
Total Fringe Benefits	<u>79,051</u>	<u>74,194</u>	-	-
Department Total	439,889	356,143	-	-
	124			

Fiscal Year: 2007-08
Department: Citibus
Account Code: A5630
Function: Transportation



Description: : The City of Watertown provides a fixed route public transportation system complete with ADA complementary Paratransit Service operating Monday through Friday 7:00 a.m. until 6:15 p.m. and on Saturdays from 9:40 a.m. until 5:35 p.m. Ridership on the fixed route service saw a slight drop of approximately 4% over the past year while Paratransit actually increased by 43%, resulting in an overall increase in total revenues of nearly \$3,000. (It is thought that this drop in ridership was a result of problems associated with the major street construction projects along the State Street corridor, Arsenal Street and the Public Square Streetscape.) The fare structure has remained unchanged; \$1.00 for adults, \$0.50 for children 12 and under, \$0.75 for students with an ID; transfers are free. 20 ticket coupon books are available to all passengers at a discounted rate of \$16.00, or at the additionally discounted rate of \$10.00 to both senior citizens and disabled persons. Paratransit fares are \$2.00 one-way. During the last fiscal year revenues of \$88,000 were generated from passenger sales. Approximately 40-45% of the funding for bus operations comes from State and Federal Programs, 15-20 % comes from users of the system through fares and the remaining cost is supported through the property tax levy.

2006-07 Accomplishments:

- ✓ NYSDOT funded the Opening of the Transit and Maintenance Facility.
- ✓ Provided Special Services for Senior Fair, Northern Choral Society and First Night Shuttle.
- ✓ FEMA Training for all employees, Refresher courses for 19A Certification Examiners, Capital Application and Drug and Alcohol MIS Reports.
- ✓ Secured Funding for Transit Projects and Computer Equipment .

2007-08 Goals and Objectives:

- Respond to the expanding mobility demands of individuals and the community
- Network with local DOT officials as it relates to anticipated traffic diversions and bus scheduling during the Arsenal Street/I-81 Bridge Reconstruction Project.
- Support and execute transportation network and transportation planning process that is responsive to Federal, State and local needs, regulations, and laws

Fiscal Year: 2007-08
Department: Citibus
Account Code: A5630
Function: Transportation



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	222,122	235,470	243,130	258,686
140 Temporary	30,243	32,094	38,000	38,000
150 Overtime	9,580	7,623	11,000	11,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	261,945	275,187	292,130	307,686
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	10,096	12,762	16,600	15,690
420 Insurance	70	1,221	1,048	1,708
430 Contracted Services	49,661	57,049	63,295	71,410
440 Fees Non Employees	903	1,385	2,000	2,500
450 Miscellaneous	5,625	7,555	9,100	9,100
455 Dept. Vehicle Expense	92,687	105,750	111,205	109,247
460 Materials and Supplies	7,062	4,939	8,450	8,450
465 Equipment < \$5,000	300	2,954	800	-
Total Operating Expenses	166,404	193,615	212,498	218,105
Fringe Benefits				
810 New York State Retirement	30,773	27,805	29,155	26,588
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	19,615	20,722	22,348	23,538
840 Workers' Compensation	10,787	33,136	13,000	19,900
850 Health Insurance	10,716	40,671	42,002	53,754
Total Fringe Benefits	71,891	122,334	106,505	123,780
Department Total	500,240	591,136	611,133	649,571

CitiBus

City of Watertown

A5630

Personnel Services

**2007-08
Budget**

130	Wages		
	Transit Supervisor	54,773	
	Head Bus Driver	39,203	
	Bus Driver (5)	164,710	\$258,686
140	Temporary		38,000
150	Overtime		<u>11,000</u>
	Total Personnel Services		\$307,686

Operating Expenses

410	Utilities		
	Water/Sewer	1,800	
	Electric	2,640	
	Gas	10,800	
	Cellular Phone	450	\$15,690
420	Insurance		\$1,708
430	Contracted Services		
	Paratransit Contract	60,000	
	Janitorial Services	6,000	
	Yellow Page Listing	100	
	Alarm System Monitoring	360	
	Overhead Door Maintenance/Repair	1,000	
	Semi Annual Sprinkler Inspections	600	
	Heating System Maintenance	1,350	
	Miscellaneous Services	2,000	\$71,410
440	Fees, Non Employee		
	Employment Related Testing		\$2,500
450	Miscellaneous		
	Uniforms	1,500	
	Safety Shoes	600	
	Reference Books	100	
	Miscellaneous Postage	100	
	Mileage Reimbursements	1,000	
	Seminars (Reimbursed by NYS)	5,000	
	NY Public Transit Dues	300	
	Driver Safety Training	500	\$9,100

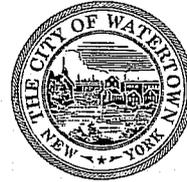
455	Dept. Vehicle Expense		
	Insurance for Buses	11,607	
	Insurance for Paratransit	3,040	
	Tires	3,900	
	Fuel for Buses	52,000	
	Fuel for Paratransits	6,700	
	Repairs and Maintenance	30,000	
	Repairs and Maintenance Paratransit	2,000	\$109,247
460	Materials and Supplies		
	Landscape/Streetscape	750	
	Weather Gear	200	
	Office Supplies	500	
	Cleaning / Supplies	3,250	
	Printing (tickets, transfers, stationary)	3,750	<u>\$8,450</u>
	Total Operating Expenses		\$218,105

Fringe Benefits

810	New York State Retirement		\$26,588
830	Social Security Expense		\$23,538
840	Workers' Compensation		\$19,900
850	Health Insurance		<u>\$53,754</u>
	Total Fringe Benefits		\$123,780

TOTAL BUDGET **\$649,571**

Fiscal Year: 2007-08
Department: City Parking Facilities
Account Code: A5650
Function: Transportation



Description: Expenses incurred for the maintenance of the following off street parking areas are charged to this account:

1. J.B. Wise Parking Lot
2. Clinton/Stone Street Parking Lot
3. Arsenal Street Parking including Deck and covered parking.
4. Court Street Parking Lot.
5. State Street Parking Lot.
6. Arcade Street Parking Lot.

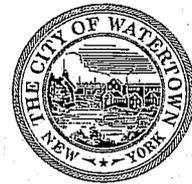
2006-07 Accomplishments:

- ✓ Assisted Stream Inc. in their reconfiguration design and implementation of their primary facility's main entrance driving and parking lane.
- ✓ Seal coated and striped the State Street Parking Lot.
- ✓ Completed the installation and landscaping of the pedestrian access walk and green space margins servicing the North County Children's Clinic and Upper Arsenal Street Parking Lot's.

2007-08 Goals and Objectives:

- Assist Engineering and Planning with operational input and considerations as they progress with the design of both the J.B. Wise Parking Lot and the State Street Parking Lots.
- Seal and Stripe the Arsenal Street Upper Deck Parking Lot.
- Record lot specific illumination data to determine whether or not the present lighting adequately meets current lighting industry standards.
- Conduct a comprehensive GPS survey of all of the major physical attributes of the individual City Parking Lots to allow us to track all work orders and billings through the CarteGraph system.
- Renegotiate the Stone Street Parking Lot lease.

Fiscal Year: 2007-08
 Department: City Parking Facilities
 Account Code: A5650
 Function: Transportation



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	-	-	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	6,903	7,263	8,800	10,800
420 Insurance	2,008	1,121	1,260	1,747
430 Contracted Services	22,878	23,657	36,411	71,909
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	882	2,419	2,500	3,000
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	32,671	34,460	48,971	87,456
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	-	-	-	-
Department Total	32,671	34,460	48,971	87,456

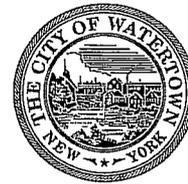
City Parking Facilities

City of Watertown

A5650

		2007-08 Budget
410	Utilities	
	Electric	\$10,800
420	Insurance	\$1,747
430	Contracted Services	
	Stone Street Lease Payments	22,500
	State Street Parking Lot Lease	1,900
	State Street Lot Tax Reimbursement	1,509
	Arsenal Street Upper Deck Sealing	45,000
	Arsenal Street Lot Striping	1,000
		\$71,909
460	Materials and Supplies	
	Painting & Striping Road Markings	500
	Routine Maintenance of Lights, Signs and Facilities	2,500
		<u>\$3,000</u>
	Total Operating Expenses	\$87,456
	TOTAL BUDGET	\$87,456

Fiscal Year: 2007-08
Department: General Fund
Account Code: A6410, A6989, A7510, A8010,
Function: General Government Support



	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
A6410 Publicity	500	422	5,000	5,000
A6989 Economic Development	30,000	30,000	30,000	15,000
A7510 Historian	1,287	570	2,500	1,000
A8010 Zoning	351	2,196	4,000	4,000

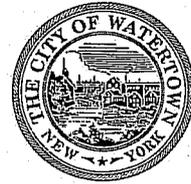
A6410 Publicity - Expenses associated with repairs, installation and removal of Christmas decorations and other publicity functions.

A6989 Economic Development - City Support of economic development activities within the community.

A7510 Historian - Expenses for travel and training and supplies for the Historian.

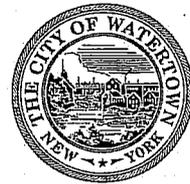
A8010 Zoning - Costs associated with the Zoning Board of Appeals.

Fiscal Year: 2007-08
Department: Parks and Recreation Department
Account Code: General Fund
Function: Parks and Recreation Summary



	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Administration	187,739	144,539	138,434	152,649
Thompson Park	215,691	239,372	232,785	287,037
Playgrounds	52,285	65,527	64,558	75,521
Fairgrounds	102,087	99,608	98,310	127,083
Outdoor Winter Activities	2,201	0	0	0
Athletic Program	53,737	36,652	62,048	45,754
Outdoor Pools	130,337	135,851	154,540	164,779
Ice Arena	<u>284,316</u>	<u>305,000</u>	<u>352,019</u>	<u>365,606</u>
Parks & Recreation	1,028,393	1,026,549	1,102,694	1,218,429

Fiscal Year: 2007-08
Department: Recreation Administration
Account Code: A7020
Function: Culture and Recreation



Description: Recreation Administration provides for the financial management, personnel management, planning and support services for the Parks and Recreation Departments. There are 2 year round employees and 7 full time employees for a six month period dedicated to Parks and Recreation along with 79 seasonal employees. The Department continually works with organizations throughout the City to meet Community needs. Daily inquiries regarding scheduling and reservations are handled by this department. In 2006, the department generated \$254,269 in revenue, including arena fees, concession fees, advertisement, parking fees, athletic fees, state aid, lease agreements and fairgrounds usage fees and other charges.

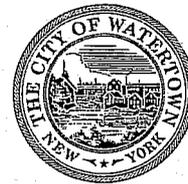
2006-07 Accomplishments:

- ✓ Assisted YMCA transition into the former Ultimate Goal facility, which also included programs they acquired and created at the Fairgrounds Complex.
- ✓ Recognized for 15 years of Youth Bureau service and continue with active support of community activities such as Communities that Care, DBA, the Watertown Teen Center, Jefferson County Youth Bureau, annual Kayak event, and FDRLO – Operation Yellow Ribbon.
- ✓ Automated arena phone line for listing of public skating hours and to take messages for improved customer service.
- ✓ Assisted in website company selection and investigated scheduling software that will compliment the web design and serve our needs.

2007-08 Goals and Objectives:

- Assist with recent grants that will enhance river front entrance as well as Parks and Recreation leisure opportunities.
- Develop a brochure to promote Parks and Recreation activities and facilities.
- Implement use of Public Work's CarteGraph system for Parks and Recreation facilities and services.
- Active involvement and assistance with Community groups such as Communities that Care, DBA, the Watertown Teen Center, Jefferson County Youth Bureau, FDRLO – Yellow Ribbon Events, First Night and other Community Events like the Annual Black River Recreational events.

Fiscal Year: 2007-08
 Department: Recreation Administration
 Account Code: A7020
 Function: Culture and Recreation



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	55,618	57,257	55,770	58,000
120 Clerical	33,442	34,412	34,888	35,903
130 Wages	-	-	-	-
140 Temporary	163	760	800	1,500
150 Overtime	608	1,368	1,500	500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	<u>89,831</u>	<u>93,797</u>	<u>92,958</u>	<u>95,903</u>
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	7,900	-	7,000
Total Equipment	<u>-</u>	<u>7,900</u>	<u>-</u>	<u>7,000</u>
Operating Expenses				
410 Utilities	1,137	2,328	2,200	1,800
420 Insurance	-	-	-	-
430 Contracted Services	1,478	1,432	1,630	2,155
440 Fees Non Employees	-	160	390	335
450 Miscellaneous	880	578	1,050	925
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	932	1,369	1,950	1,550
465 Equipment < \$5,000	390	823	750	1,500
Total Operating Expenses	<u>4,817</u>	<u>6,690</u>	<u>7,970</u>	<u>8,265</u>
Fringe Benefits				
810 New York State Retirement	10,019	9,614	9,277	9,897
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	6,573	6,811	7,111	7,337
840 Workers' Compensation	-	-	-	-
850 Health Insurance	<u>76,499</u>	<u>19,727</u>	<u>21,118</u>	<u>24,247</u>
Total Fringe Benefits	<u>93,091</u>	<u>36,152</u>	<u>37,506</u>	<u>41,481</u>
Department Total	187,739	144,539	138,434	152,649

Recreation Administration

City of Watertown

A7020

Personnel Services

**2007-08
Budget**

110	Salaries		
	Superintendent of Parks and Rec.		58,000
120	Clerical		
	Senior Account Clerk Typist		35,903
140	Temporary		\$1,500
150	Overtime		<u>\$500</u>
	Total Personnel Services		\$95,903

Equipment

250	Equipment > \$5,000		
	Scheduling Software		<u>\$7,000</u>
	Total Equipment		\$7,000

Operating Expenses

410	Utilities		
	DSL Service		\$1,800
430	Contracted Services		
	Copier Maintenance	900	
	HVAC Maintenance	250	
	Misc. Office Equip.Repairs/rentals	100	
	Radio Repairs	75	
	Cartegraph Subscription Renewal	650	
	Monitoring of Alarm System	180	\$2,155
440	Fees, Non-Employee		
	CPR/1st Aid Instructions	150	
	Red Cross Fee	90	
	Physicals	95	\$335
450	Miscellaneous		
	NYS Rec. & Park Membership	375	
	Nat. Inst. Parks & Recreation	175	
	Mileage Reimbursements	50	
	Books and Pamphlets	75	
	Uniforms and Protective Clothing	100	
	Seminars/ Professional Courses	150	\$925

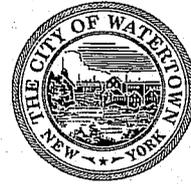
460	Materials and Supplies		
	City Directory	350	
	Copier Supplies	400	
	Paper & Poster Board	250	
	Janitorial/cleaning Supplies	100	
	Maintenance Supplies	150	
	Misc. Office Supplies	300	\$1,550
465	Equipment < \$5,000		
	Computer Replacement		<u>\$1,500</u>
	Total Operating Expenses		\$8,265

Fringe Benefits

810	State Retirement		\$9,897
830	Social Security Expense		\$7,337
850	Health Insurance		<u>\$24,247</u>
	Total Fringe Benefits		\$41,481

TOTAL BUDGET			\$152,649
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Fiscal Year: 2007-08
Department: Thompson Park
Account Code: A7110
Function: Culture and Recreation



Description: The John C. Thompson Park, given as a gift to Watertown, was designed by the country's preeminent landscape architectural firm, the Olmsted Brothers, at the turn of the century. The 355 acre park contains sweeping meadows, a children's creative playground, tennis courts, picnic areas, pavilion, exercise trails, a modern habitat zoo, seasonal swimming, cross country ski trails, sledding areas and a private golf course. The Park is open year round from 7:00 am to 9:00 pm. For a period of 6 months three full-time and a staff of five seasonal employees maintain the Park. Full time employees also assist with Public Works snow removal during the winter months. The City works closely with the Thompson Park Conservancy, which operates the Zoo. There were over 287 reservations made for 21,716 people, 6 charity walks, concerts and fireworks display which drew an estimated 10,000 people, 270 buses that carried 8,100 passengers, 20 weddings, antique car cruise in, YMCA Day Camp, Boy and Girl Scout Camps, Y Fun Run and several other events that totaled 39,816 in reservations at the park. This figure does not include daily activity.

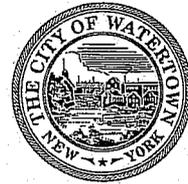
2006-07 Accomplishments:

- ✓ Very successful Syracuse Symphony Event combined with Yellow Ribbon event provided largest crowd ever for event.
- ✓ Recently repaired bandstand provided more requests for uses such as weddings, music & dancing for picnics, religious services and a fun place for kids to play.
- ✓ Children's zoo roof and tennis court rehab projects completed.
- ✓ Children's playground inspection completed in November provided valuable recommendations.

2007-08 Goals and Objectives:

- Investigate with IT Department assistance computerized connection to Administration for reservations and events scheduled.
- Assist with Park promotion and events such as Syracuse Symphony Summer Concert, Thompson Park Conservancy Fragile Wilderness and other authorized activities.
- Investigate and evaluate recent problems with the Conservancy's Administration Building's roof and determine whether or not it will need replacement.
- Overlay the main Park/Zoo Parking Lot.
- Implement Inspection recommendations by Leather's and Associates.

Fiscal Year: 2007-08
 Department: Thompson Park
 Account Code: A7110
 Function: Culture and Recreation



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	48,320	49,095	49,948	48,112
140 Temporary	19,666	19,868	25,000	29,295
150 Overtime	4,034	4,519	4,200	4,200
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	51	77	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	72,071	73,559	79,148	81,607
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	41,398	47,138	42,430	97,750
420 Insurance	4,766	3,700	3,420	4,059
430 Contracted Services	26,662	27,957	39,435	30,445
440 Fees Non Employees	314	414	475	570
450 Miscellaneous	537	540	785	835
455 Dept. Vehicle Expense	18,959	31,670	20,900	26,318
460 Materials and Supplies	9,280	19,556	11,345	14,100
465 Equipment < \$5,000	2,159	6,359	4,695	5,125
Total Operating Expenses	104,075	137,334	123,485	179,202
Fringe Benefits				
810 New York State Retirement	5,860	7,975	7,900	4,761
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	5,492	5,607	6,055	6,243
840 Workers' Compensation	2,847	2,566	3,000	3,500
850 Health Insurance	25,346	12,331	13,197	11,724
Total Fringe Benefits	39,545	28,479	30,152	26,228
Department Total	215,691	239,372	232,785	287,037

Thompson Park

City of Watertown

A7110

Personnel Services

**2007-08
Budget**

130	Wages		
	Crew Chief (1/2) *	19,777	
	Parks & Rec. Maint Wkr (2) *(1/2)	28,335	\$48,112
140	Temporary		29,295
150	Overtime		<u>4,200</u>
	Total Personnel Services		\$81,607

Operating Expenses

410	Utilities		
	Water and Sewer	67,000	
	Electric - City	3,000	
	Natural Gas - City	5,400	
	Electric - Conservancy	4,800	
	Natural Gas - Conservancy	16,500	
	DSL Internet Connection	1,050	\$97,750
420	Insurance		\$4,059
430	Contracted Services		
	Cartegraph Subscription Renewal	650	
	Alarm Systems Monitoring	545	
	Install Fire Alarm System - Quonset	1,800	
	Stone Work Repairs	750	
	Maintenance Service and Repairs	2,000	
	Small Engine Maintenance	800	
	Fence Repairs	500	
	Special Events-Porta Johns, 1st Aid	1,200	
	Ambulance	300	
	Welding Lease and Supplies	250	
	Solid Waste Disposal	1,200	
	Generator Maintenance/Repair	450	
	Conservancy Funding	20,000	\$30,445
440	Fees, Non Employee		
	Employment Related Testing		\$570
450	Miscellaneous		
	Safety Equipment	250	
	Uniforms and protective clothing	150	
	Safety Shoes	435	\$835

455	Dept. Vehicle Expenses		
	Outside Vehicle Maintenance	7,500	
	Vehicle Maintenance	2,800	
	Preventive Vehicle Maintenance	500	
	Fuel	10,200	
	Insurance	5,318	\$26,318
460	Materials and Supplies		
	Miscellaneous Equipment Supplies	1,800	
	Hardware Materials & Supplies	500	
	Sledding Hill Hay/Fencing	850	
	Lumber, Paint & Stain	1,200	
	Cleaning Supplies	1,800	
	Rakes, Shovels, Lawn Care	200	
	Grass Seed/ Top Soil	750	
	Safety Supplies/Uniforms	400	
	Roadway & Walkway Materials	1,500	
	Signage Materials	500	
	Plumbing/Electric Supplies	1,200	
	Playground Sealant Material	900	
	Playground Repairs & Maintenance	2,500	\$14,100
465	Other Equipment < \$5,000		
	Grills (3)	1,200	
	Weedeaters (3)	675	
	Computer	1,500	
	Pressure Washer (1/2)**	1,750	<u>\$5,125</u>
	Total Operating Expenses		\$179,202

Fringe Benefits

810	State Retirement		\$4,761
830	Social Security Expense		\$6,243
840	Workers' Compensation		\$3,500
850	Health Insurance		<u>\$11,724</u>
	Total Fringe Benefits		\$26,228

TOTAL BUDGET **\$287,037**

* 50% 5142

** 50% 5010

Fiscal Year: 2007-08
Department: Playgrounds
Account Code: A7140
Function: Culture and Recreation



Description: Ten playgrounds are maintained throughout the City. Each area is open for a seven-week period in the summer months and is staffed by a male and female supervisor. Supervisors receive training from YMCA, Jefferson County Youth Bureau and in house services by the City. The playgrounds offer a safe place, with structured activities, for neighborhood youngsters. Arts and crafts, athletic activities, games and special events are some of the opportunities available at each playground. The playgrounds received 2,924 total daily visits this season, with 75 attending special events. Total attendance was down due to Knickerbocker being closed and sporadic weather. Over 86% of the Playground Staff were City residents. The majority of the directors are high school graduates or college students pursuing an interest in education or recreational fields. The playground program teamed up with ASAC this season to administer a drug awareness and prevention program.

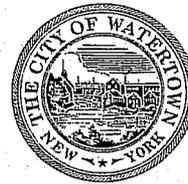
2006-07 Accomplishments:

- ✓ Opened Jefferson Playground to a very thankful neighborhood.
- ✓ Negotiations underway to purchase Sacred Heart ball property in order to maintain green space in that neighborhood.
- ✓ Swings ordered for Kostyk Playground as recommended by playground inspection with a spring installation scheduled.
- ✓ Grant application for playground equipment at Bi-Centennial and Marble Street Park submitted.

2007-08 Goals and Objectives:

- Assist in the acquisition of Sacred Heart Playground from the Missionaries of Sacred Heart to the City and collaborate with DPAO as they construct a respite center next to the playground property.
- Reopen Knickerbocker Playground this season after school construction prohibited use last season.
- Replace Hamilton and Taylor playground swings as recommended by annual playground inspection.
- Initiate a comprehensive signage replacement program for all of our City playground sites.
- Investigate, with the help of community outreach, the possibility of consolidating a number of our sites in order to improve both the services and opportunities presently offered.

Fiscal Year: 2007-08
Department: Playgrounds
Account Code: A7140
Function: Culture and Recreation



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	30,669	33,174	37,000	46,765
150 Overtime	49	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	30,718	33,174	37,000	46,765
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	94	83	149	105
420 Insurance	-	-	-	-
430 Contracted Services	2,843	2,311	3,550	250
440 Fees Non Employees	2,531	2,507	2,079	2,550
450 Miscellaneous	2,133	548	1,350	1,400
455 Dept. Vehicle Expense	3,410	2,483	3,100	2,724
460 Materials and Supplies	6,506	17,864	8,650	11,950
465 Equipment < \$5,000	1,700	4,019	5,850	6,200
Total Operating Expenses	19,217	29,815	24,728	25,179
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	2,350	2,538	2,830	3,577
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	2,350	2,538	2,830	3,577
Department Total	52,285	65,527	64,558	75,521
	143			

Playgrounds

City of Watertown

A7140

Personnel Services

2007-08
Budget

140	Temporary		
	Temporary	43,565	
	Intern	3,200	<u>\$46,765</u>
	Total Personnel Services		\$46,765

Operating Expenses

410	Utilities		
	Electric		\$105
430	Contracted Services		
	Equipment Repairs	200	
	Solid Waste Disposal	50	\$250
440	Fees, Non Employee		
	Physicals		\$2,550
450	Miscellaneous		
	Education/Training (NPSI) (1)	750	
	Mileage Reimbursements	650	\$1,400
455	Department Vehicle Expense		
	Fuel	1,100	
	Repairs & Preventive Maintenance	300	
	Small Equipment	500	
	Insurance	824	2,724
460	Materials and Supplies		
	Prizes, Special Events	400	
	Arts & Crafts Supplies	1,200	
	Athletic Equipment	1,500	
	1st Aid Supplies	500	
	Tools	300	
	Uniforms & Equipment	600	
	Playground Equipment Materials	2,400	
	Fencing	2,000	
	Misc. Maintenance Supplies	300	
	Grass Seed/Topsoil	750	
	Hardware Supplies	400	
	Sand & Wood Chips	1,600	11,950

465	Other Equipment < \$5,000		
	Hamilton/Taylor Swing Replacement	5,000	
	Weedeaters (2)	450	
	Signage	750	<u>6,200</u>
	Total Operating Expenses		\$25,179

Fringe Benefits

830	Social Security Expense		<u>\$3,577</u>
	Total Fringe Benefits		\$3,577

TOTAL BUDGET			\$75,521
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Fiscal Year: 2007-08
Department: Fairgrounds
Account Code: A7141
Function: Culture and Recreation



Description: The Fairgrounds facilities support the athletic and recreation programs of the Parks and Recreation Department and other community organizations. It also enhances the quality of life and tourism within the community. The Fairgrounds is the City's busiest year round facility with well over 150,000 people attending events or using the facilities. The 63 acres includes a lighted professional baseball facility, a lighted basketball court, 2 new lighted softball fields, a horse ring, 5 multi-purpose fields - two lighted (football, lacrosse, soccer), a picnic area with a playground, the Fair building, an arena, swimming pool, and The Fairgrounds YMCA. The three multi-use fields are used extensively by high schools, college and community teams. The local college and both high schools use the Fairgrounds as their home sites for many sports. The youth lacrosse league merged with the YMCA and again expanded their programs. The main baseball field continues to house a collegiate baseball team with Watertown serving as a halfway point for collegiate teams. The baseball field hosted a major community concert attended by 8,000 people. The lighted multi-use athletic field is used by the Red and Black semi professional football team for their home games and other community teams. The Jefferson County Agricultural Society, Watertown Pop Warner, Fairgrounds YMCA, Saturday morning Farmer's Market, Black River Valley Horse Association and many local charity organizations use the facilities during the year. The access road to JCC through the Fairgrounds proves valuable in hosting large events such as concerts for additional parking and exits.

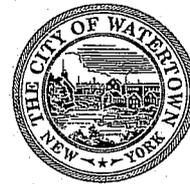
2006-07 Accomplishments:

- ✓ Initiated ground leveling operation for anticipated ball field expansion.
- ✓ Grandstand improvements to restrooms, PA systems and parking areas.
- ✓ Purchased and installed temporary fencing to protect athletic fields and they proved effective in protecting fields from vehicles.

2007-08 Goals and Objectives:

- Construct an additional youth baseball field between the river and W. T. Field Drive where drainage ditch was filled in.
- Monitor Fairgrounds users to gather more detailed information in the areas of attendance figures for events, tourism and usage.
- Assist with Fairgrounds improvements: West Side parking and relocations of basketball court and skate park; and moving multi-purpose field #2 away from the road.

Fiscal Year: 2007-08
 Department: Fairgrounds
 Account Code: A7141
 Function: Culture and Recreation



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	26,000	23,560	24,860	26,290
150 Overtime	2,906	6,366	3,200	3,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	600	60	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	29,506	29,986	28,060	29,790
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	4,998	-	-	-
Total Equipment	4,998	-	-	-
Operating Expenses				
410 Utilities	7,237	8,614	12,350	10,280
420 Insurance	1,367	960	1,064	1,474
430 Contracted Services	18,111	13,067	11,740	19,590
440 Fees Non Employees	254	190	400	345
450 Miscellaneous	-	-	350	250
455 Dept. Vehicle Expense	3,933	8,837	3,700	6,374
460 Materials and Supplies	30,448	33,392	27,100	48,000
465 Equipment < \$5,000	4,018	2,283	11,400	8,700
Total Operating Expenses	65,368	67,343	68,104	95,013
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	2,215	2,279	2,146	2,280
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	2,215	2,279	2,146	2,280
Department Total	102,087	99,608	98,310	127,083

Fairgrounds

City of Watertown

A7141

Personnel Services

2007-08
Budget

140	Temporary		\$26,290
150	Overtime		<u>\$3,500</u>
	Total Personnel Services		\$29,790

Operating Expenses

410	Utilities		
	Water / Sewer	4,800	
	Telephone/Security	780	
	Electric	4,000	
	National Grid / UGI-Gas	700	10,280
420	Insurance		1,474
430	Contracted Services		
	Small Equipment Repair	1,200	
	All Pests Control	100	
	Fairgrounds Building Rental	4,500	
	Bleacher Repairs	750	
	Athletic Field Work	1,200	
	Audio Repairs/adjustments	250	
	Solid Waste Disposal	150	
	Facility Building Repairs	1,000	
	Backstop FG Ballfield #3	7,500	
	Alarm Monitor Fees	240	
	Annual Fire Inspection & repairs	400	
	Carpet Cleaning	300	
	Fence Upgrades and Repairs	2,000	\$19,590
440	Fees, Non-Employees		
	Employment Related Testings		\$345
450	Miscellaneous		
	Education-Grounds Maintenance	150	
	Safety Equipment / Shipping	100	\$250
455	Department Vehicle Expense		
	Fuel	2,550	
	Maintenance	3,000	
	Insurance	824	\$6,374

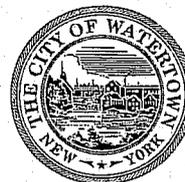
460	Materials and Supplies		
	Bases, Slab, Home Plate	300	
	Mound Covers	750	
	Soil/Top Dressing for Main Field	3,000	
	Sport Clay	3,200	
	Stone Dust For Warning Track	500	
	Sod Main Field Repairs	1,200	
	Fairgrounds Ballfield #3	6,200	
	Fairgrounds MultiPurpose #2	14,200	
	Sand/Topsoil Secondary Fields	2,000	
	Marking Chalk and Paint	2,400	
	Lawn Materials All Fields	5,000	
	Turf for Fields	2,500	
	Paint Supplies	600	
	Janitorial Products	750	
	Rakes, Shovels, Rollers	300	
	Landscaping and Flowers	500	
	Lumber and Hardware	800	
	Mowing Equipment & Supplies	1,000	
	Plumbing	400	
	Electrical	2,400	\$48,000
465	Other Equipment < \$5,000		
	Field Cover	3,200	
	Weedeaters (2)	450	
	Hand Mower	300	
	Riding Mower	1,800	
	Security Camera	2,500	
	Scorer's Table w/Bench	450	<u>8,700</u>
	Total Operating Expenses		\$95,013

Fringe Benefits

830	Social Security Expense	<u>\$2,280</u>
	Total Fringe Benefits	\$2,280

TOTAL BUDGET **\$127,083**

Fiscal Year: 2007-08
Department: Outdoor Winter Activities
Account Code: A7142
Function: Culture and Recreation

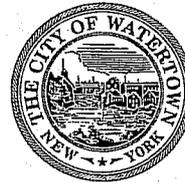


Description: This budget provides for outdoor winter activities and opportunities. Outdoor skating opportunities were consolidated to provide and enhanced area at Thompson Park. The rink is flooded and maintained as weather permits. A warming shelter is provided at the renovated Park Pool for the skaters' comfort. Parks and Recreation employees staff and supervise the winter recreation shelter when open.

Note: The expenses associated with this account are based primarily upon the operation of the Thompson Park Pool House and the adjacent outdoor ice-skating rink. We have been able to offer skating in Thompson Park.

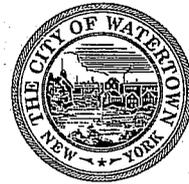
Based on lack of community participation in outdoor winter activities and recreational opportunities provided by the City of Watertown, staff recommended the elimination of this account after the 2003-04 season.

Fiscal Year: 2007-08
Department: Outdoor Winter Activities
Account Code: A7142
Function: Culture and Recreation



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	-	-	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	356	-	-	-
430 Contracted Services	-	-	-	-
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	94	-	-	-
465 Equipment < \$5,000	1,574	-	-	-
Total Operating Expenses	2,024	-	-	-
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	177	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	177	-	-	-
Department Total	2,201	-	-	-

Fiscal Year: 2007-08
Department: Athletic Programs
Account Code: A7143
Function: Culture and Recreation



Description: During the Spring and Summer months, Parks and Recreation sponsors 4 baseball/softball leagues. The leagues include T-Ball, Midget, Grasshopper and Men's Slow Pitch softball. This program provides for approximately 60 teams with about 1,200 participants. T-Ball's evening session is successful and popular choice for parents and midget league had to create another team for this year due to interest. Parks and Recreation crews maintain 12 baseball/softball fields, nine of which are City owned, two outdoor basketball courts, 8 multi-purpose fields and a tennis court. With the development of the 3 multi-purpose fields at the Fairgrounds, recreational opportunities are conveniently located for community use with some new programs busting at the seams. A skate park is located in the parking lot adjacent to the Fairgrounds pool.

2006-07 Accomplishments:

- ✓ Initiate Communities that Care drug prevention handbook for youth sports into Grasshopper Baseball Program.
- ✓ Girl's softball tournament started this year, showcasing City fields and offering the opportunity for area girls to play softball.
- ✓ Applied for a grant to build additional baseball fields in response to the community's vocal request for more athletic field opportunities.
- ✓ Assisted Fairgrounds YMCA with new and additional programs they took on at the Fairgrounds facility that used City athletic fields.

2007-08 Goals and Objectives:

- Continue partnership with CTC to promote drug awareness and prevention through youth programs.
- Initiate construction of 1 to 2 baseball fields at the Marble Street Hydro Facility Park for the community and structured recreation programs.
- Assist in the acquisition of Sacred Heart Field and defining the property for the best possible future use.
- Assist with weekend softball tournament for girls in hopes that it becomes an annual event, bringing teams in from all over NYS while offering local girls a chance to play.

Fiscal Year: 2007-08
Department: Athletic Programs
Account Code: A7143
Function: Culture and Recreation



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	3,129	1,594	2,200	2,410
150 Overtime	2,774	2,675	3,000	2,200
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	5,903	4,269	5,200	4,610
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	4,998	-	7,700	-
Total Equipment	4,998	-	7,700	-
Operating Expenses				
410 Utilities	4,450	2,231	3,988	2,500
420 Insurance	1,499	1,510	2,400	2,584
430 Contracted Services	5,356	1,853	4,600	5,000
440 Fees Non Employees	3,955	4,459	3,700	5,375
450 Miscellaneous	2,159	379	910	700
455 Dept. Vehicle Expense	4,648	6,025	4,400	3,582
460 Materials and Supplies	17,401	15,606	18,200	16,785
465 Equipment < \$5,000	2,927	-	10,553	4,265
Total Operating Expenses	42,395	32,063	48,751	40,791
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	441	320	397	353
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	441	320	397	353
Department Total	53,737	36,652	62,048	45,754

Athletic Programs

City of Watertown

A7143

Personnel Services

2007-08

Budget

140	Temporary		\$2,410
150	Overtime		<u>\$2,200</u>
	Total Personnel Services		\$4,610

Operating Expenses

410	Utilities - Electric		
	Electric	2,000	
	Water & Sewer	500	\$2,500
420	Insurance		
	Facility and Contents	684	
	Youth Baseball Insurance	1,900	\$2,584
430	Contracted Services		
	Small Equipment Repairs	600	
	Solid Waste Disposal	900	
	Baseball Fencing Repairs/Replacement	2,000	
	Equipment Rental	300	
	Equipment Repairs	1,200	\$5,000
440	Fees, Non Employee		
	Physicals & Random Testing	125	
	Umpire Service Agreement	300	
	Officials Fees	4,950	\$5,375
450	Miscellaneous		
	NYSTA	350	
	Training	200	
	Mileage Reimbursements	150	\$700
455	Dept. Vehicle Expense		
	Fuel	1,500	
	Repairs & Preventive Maintenance	1,200	
	Insurance	882	\$3,582

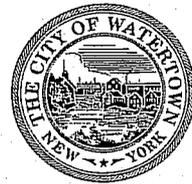
460	Materials and Supplies		
	Field Soil / Top Dress Sand	1,800	
	Fertilizer, Grass Seed	2,000	
	Athletic Equipment (Balls, Bats, Bases, Home Plates, Pitching Slabs)	1,200	
	Marking Chalk & Paint	1,400	
	Drag Mats Replacement (1)	300	
	Drag Mats Replacement (1)	200	
	T-League Shirts (18 Teams)	1,000	
	Turface	3,000	
	Outfield fencing (2)	685	
	Awards, Ribbon & Trophies	1,000	
	Sport Clay for North Side Fields	3,000	
	Misc. Equipment & Supplies	1,200	\$16,785
465	Other Equipment < \$5,000		
	Field Line Marker Replacement (1)	265	
	Utility Trailer For Field Marker	750	
	Reciprocator	450	
	Hand Mower	300	
	Spreader Replacement	2,500	<u>\$4,265</u>
	Total Operating Expenses		\$40,791

Fringe Benefits

830	Social Security Expense		<u>\$353</u>
	Total Fringe Benefits		\$353

TOTAL BUDGET **\$45,754**

Fiscal Year: 2007-08
Department: Swimming Pools - Outdoor
Account Code: A7180
Function: Culture and Recreation



Description: The City provides three outdoor pools (Thompson Park, Alteri Pool at Fairgrounds and Flynn Pool at the North side) during the summer months. The pools are open for a 9 ½ week period with the Fairgrounds Pool opening in early June until Labor Day. The pools recorded 16,285 visits from patrons throughout the hot summer season. All pool personnel are certified and meet New York State requirements for life guarding with 62% being City residents. The City offers learn to swim program in the mornings for a four-week period with over 100 youths attending. The Fairground's pool also offers noon time lap swimming. The City's pools are maintained by Parks and Recreation Maintenance Workers who are certified pool operators' as required under New York State Health Department guidelines.

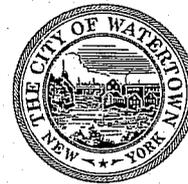
2006-07 Accomplishments:

- ✓ Adjustments in lifeguard rotations and schedules resulting in more consistent hours of operations this past season.
- ✓ Evaluated lifeguard rates with other areas to make adjustments to coincide with the raise in minimum wage.
- ✓ Started recruitment of lifeguards through area schools and job fairs which we hope will be successful this coming season.

2007-08 Goals and Objectives:

- Gather pool policies, procedures and schedules from adjacent regional facilities to compare operational protocols.
- Work with Administration to develop a detailed plan for the future of Thompson Park Pool.
- Monitor security protocol at all of our pools to ensure a family friendly, family safe environment.
- Recruit guards through the various schools and agencies that teach lifeguarding classes as we did with South Jefferson schools new pool which produced 4 excellent new lifeguards this past season.

Fiscal Year: 2007-08
Department: Swimming Pools - Outdoor
Account Code: A7180
Function: Culture and Recreation



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	61,333	61,639	72,675	79,000
150 Overtime	4,671	4,317	4,000	4,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	<u>66,004</u>	<u>65,956</u>	<u>76,675</u>	<u>83,500</u>
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Operating Expenses				
410 Utilities	13,304	15,735	16,300	15,700
420 Insurance	5,051	1,751	1,232	1,499
430 Contracted Services	3,220	5,865	5,450	6,800
440 Fees Non Employees	2,939	2,602	2,500	2,740
450 Miscellaneous	-	466	575	550
455 Dept. Vehicle Expense	359	184	400	400
460 Materials and Supplies	30,251	33,724	37,150	38,750
465 Equipment < \$5,000	<u>4,181</u>	<u>2,833</u>	<u>8,392</u>	<u>8,440</u>
Total Operating Expenses	<u>59,305</u>	<u>63,160</u>	<u>71,999</u>	<u>74,879</u>
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	5,028	5,033	5,866	6,400
840 Workers' Compensation	-	1,702	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	<u>5,028</u>	<u>6,735</u>	<u>5,866</u>	<u>6,400</u>
Department Total	<u>130,337</u>	<u>135,851</u>	<u>154,540</u>	<u>164,779</u>

Swimming Pools - Outdoor

City of Watertown

A7180

Personnel Services

2007-08

Budget

140	Temporary		\$79,000
150	Overtime		<u>\$4,500</u>
	Total Personnel Services		\$83,500

Operating Expenses

410	Utilities		
	Fuel Oil	3,700	
	Water and Sewer	6,000	
	Electric	1,800	
	Cell Phones 2 x 6 months	200	
	National Grid / UGI - Gas	4,000	\$15,700
420	Insurance		\$1,499
430	Contracted Services		
	Building Repairs/Maint.	1,800	
	Fence Repairs/Replacement	2,000	
	Pool Pump Repairs	1,500	
	Pool Filter Repairs	1,000	
	Pool Surface Repairs	500	\$6,800
440	Fees, Non Employee		
	Employment Related Testing		\$2,740
450	Miscellaneous		
	Mileage Reimbursements	50	
	CPO Course	500	\$550
455	Fuel		\$400
460	Materials and Supplies		
	Chemicals	22,000	
	Pool Supplies	7,500	
	Maintenance Supplies	1,800	
	1st Aid Supplies	1,000	
	Lifeguard Equipment	1,500	
	Paint and Hardware	1,000	
	Pool Repairs	1,200	
	Electrical/Plumbing Supplies	2,000	
	Signage	750	\$38,750

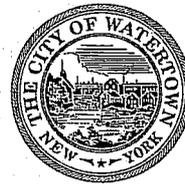
465	Other Equipment < \$5,000		
	Gas Vacuum Pump (1)	1,200	
	Lifeguard chair replacements	510	
	Ladder - 4 ft.	600	
	Ladder - 5 ft.	700	
	Umbrellas (4)	280	
	Security camera for Flynn Pool	2,500	
	Concrete picnic table	450	
	Float valve Flynn Pool	1,000	
	Pool Feeder Pumps (2)	1,200	<u>8,440</u>
	Total Operating Expenses		\$74,879

Fringe Benefits

830	Social Security Expense		<u>\$6,400</u>
	Total Fringe Benefits		\$6,400

TOTAL BUDGET **\$164,779**

Fiscal Year: 2007-08
Department: Ice Arena
Account Code: A7265
Function: Culture and Recreation



Description: The Municipal Arena, built in 1975 provides the community with a variety of services. The Arena generated \$193,240 in yearly revenue. During the six winter months an ice surface is maintained. Combined public attendance totaled 22,316 patrons and hosted 47 birthday parties. There were 11,601 pairs of skates rented this past season. There were 986 pairs of skates sharpened for the public. The Arena rents ice time to the Minor Hockey Association, the Figure Skating Club, the Catholic high school, adult hockey groups and private groups. Rock N Skate and Slip, Slide & Skate have been a success. Rock N Skate attendance was 8,579 skaters this past season. The event is offered weekly and brought in \$36,191 in admission and skate rental revenue last season. Attendance for the current season is about the same as these figures.

During the remaining 6 months the Arena is used for community events. The Arena is a popular site and the only facility in this area that can seat 3,000 people for concerts. Some events have been held annually since the late 70's. A total of \$25,214 was collected in arena rental and revenue for the 2005-2006 seasons. The Arena hosted 3 new events this past year and turned away 6 events.

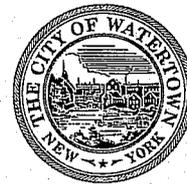
2006-07 Accomplishments:

- ✓ Replaced ice sheet refrigeration system with zero impact to the Arena's schedule of booked events.
- ✓ Provided positive reinforcement of Rock N Skate Program when necessary. Environment has improved to the point where incidents are rare.
- ✓ Working with IT department improved customer service as Arena phone now has recorded message and call back capabilities.

2007-08 Goals and Objectives:

- Work with our architects to develop a long term facility and future development plan.
- Gather information from community youth events and facilities to use for expansion purposes with the City's Rock N Skate Program.
- Examine ways to fill last minute voids in scheduling that occur with cancellations.
- Assist IT Department establish a computer station for maintenance area.

Fiscal Year: 2007-08
Department: Ice Arena
Account Code: A7265
Function: Culture and Recreation



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	54,420	56,715	58,795	61,179
140 Temporary	38,833	45,317	50,722	56,296
150 Overtime	32,858	26,418	32,000	31,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	<u>126,111</u>	<u>128,450</u>	<u>141,517</u>	<u>148,475</u>
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	5,000	-	9,500	7,000
Total Equipment	<u>5,000</u>	<u>-</u>	<u>9,500</u>	<u>7,000</u>
Operating Expenses				
410 Utilities	38,307	57,949	56,565	58,725
420 Insurance	4,003	3,909	4,476	5,602
430 Contracted Services	34,018	30,390	35,572	36,190
440 Fees Non Employees	773	760	1,218	1,900
450 Miscellaneous	2,466	2,629	2,794	2,805
455 Dept. Vehicle Expense	9,823	9,060	8,750	8,966
460 Materials and Supplies	27,349	25,052	28,450	31,700
465 Equipment < \$5,000	9,375	7,077	8,150	9,610
Total Operating Expenses	<u>126,114</u>	<u>136,826</u>	<u>145,975</u>	<u>155,498</u>
Fringe Benefits				
810 New York State Retirement	10,231	12,098	14,123	8,500
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	8,584	9,546	10,826	11,358
840 Workers' Compensation	8,276	9,117	8,500	10,000
850 Health Insurance	-	8,963	21,578	24,775
Total Fringe Benefits	<u>27,091</u>	<u>39,724</u>	<u>55,027</u>	<u>54,633</u>
Department Total	<u>284,316</u>	<u>305,000</u>	<u>352,019</u>	<u>365,606</u>

Ice Arena

City of Watertown

A7265

Personnel Services

**2007-08
Budget**

130	Wages	
	Parks and Rec. Maint Wrks (4)(1/2)*	61,179
140	Temporary	56,296
150	Overtime	<u>31,000</u>
	Total Personnel Services	\$148,475

Equipment

250	Equipment > \$5,000	
	Automatic Floor Scrubber	<u>\$7,000</u>
	Total Equipment	\$7,000

Operating Expenses

410	Utilities	
	Water / Sewer / Electric	13,525
	National Grid / UGI - Gas	39,000
	National Grid - Electric	6,200
		\$58,725
420	Insurance	\$5,602
430	Contracted Services	
	Outside Equipment Rentals	500
	Facility Maintenance and Repairs	7,500
	Cash Register Maintenance	200
	Pest Control	320
	Zamboni Blades Sharpening	1,800
	Public Skating Schedules	250
	Maintenance/Repairs to Floor	1,200
	Sprinkler Maintenance/Inspection	1,500
	Rock N Skate - DJ Service	3,900
	Heating Maintenance	3,000
	Floor Cleaner Equipment Rental	720
	Replace Lobby Door	3,300
	Refrigeration System	12,000
		\$36,190
440	Fees, Non Employee	
	Program Instructions	1,140
	Physicals for Employees	760
		\$1,900

450	Miscellaneous		
	Safety Shoes	580	
	Mileage Reimbursement	150	
	Safety Equipment, Jackets, Gloves	550	
	ISI	325	
	NEISMA	200	
	ASCAP & SESAC & BMI Charges	700	
	Uniforms and Protective Clothing	300	\$2,805
455	Dept. Vehicle Expenses		
	Zamboni Repairs	750	
	Zamboni Supplies	2,000	
	Vehicle Parts	900	
	Insurance	1,716	
	Forklift Repair	900	
	Fuel	2,700	\$8,966
460	Materials and Supplies		
	Skate Supplies	1,000	
	Refrigeration Supplies	1,200	
	Edger Supplies	400	
	Lamp Replacement	1,000	
	Ballast Replacement	1,000	
	Ice Paint	1,500	
	Maintenance of Small Equipment	1,000	
	Building/Maintenance/Janitorial	7,500	
	Dasher Board Maintenance	2,000	
	Emergency Lights	2,500	
	Hardware, Lumber, Paint	1,800	
	Electrical/Plumbing Supplies	2,400	
	First Aid Supplies	1,000	
	Miscellaneous Supplies	2,500	
	Propane, Oil	1,500	
	Chair Cart Material	1,600	
	Concrete for Sidewalks Repairs	1,800	\$31,700
465	Other Equipment < \$5,000		
	8' Tables (8)	1,680	
	Chairs (144)	2,160	
	Security cameras	2,500	
	Rental Skates	2,520	
	Drinking Fountain Replacement	750	\$9,610
	Total Operating Expenses		\$155,498

Fringe Benefits

810	State Retirement	\$8,500
830	Social Security Expense	\$11,358
840	Workers' Compensation	\$10,000
850	Health Insurance	<u>\$24,775</u>
	Total Fringe Benefits	\$54,633

TOTAL BUDGET **\$365,606**

* (1/2) 5142

Fiscal Year: 2007-08
Department: Planning Office
Account Code: A8020
Function: Home and Community Services



Description: The Planning Office was created in 1984 as a component of the City Manager's Office. The goal of the Planning Office is to implement programs, projects and legislation that will have a positive effect on the development of the City of Watertown as a community. It is involved in a wide variety of issues that effect the development of this community including zoning, downtown revitalization, riverfront development, tree planting, historic preservation, housing programs and economic development. Many of the projects and programs within those categories involve writing grant applications and contract administration. The office also provides staff support to the Planning Board and Zoning Board of Appeals.

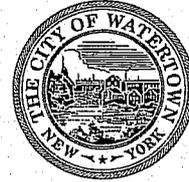
2006-07 Accomplishments:

- ✓ Downtown Streetscape Project construction is underway.
- ✓ Completed 2003 and 2004 Community Development Block Grants.
- ✓ Awarded 2006 Community Development Block Grant.
- ✓ Awarded an Environmental Restoration Program grant for Sewall's Island.
- ✓ Awarded 2006/07 HOME Consortium Grant
- ✓ Reviewed 11 site plans, 14 subdivisions, 8 zone changes, 3 special use permits and 8 variances in 2006.

2007-08 Goals and Objectives:

- Complete 2005 Community Development Block Grant.
- Implement 2006 and 2007 (if awarded) CDBG.
- Complete environmental investigations on Sewall's Island.
- Implement Brownfield Opportunity Area Grant Program.
- Implement EPA Brownfields Grant Program.
- Construct Waterworks Park extension and Black River parks project.
- Rewrite Zoning Ordinance.
- Complete Downtown Streetscape Project.

Fiscal Year: 2007-08
 Department: Planning Office
 Account Code: A8020
 Function: Home and Community Services



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	-	-	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	21,657	29,190	627,700	336,600
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	25,899	16,740	-	8,550
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	-	-	-	-
465 Equipment < \$5,000	-	56	-	-
Total Operating Expenses	47,556	45,986	627,700	345,150
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	-	-	-	-
Department Total	47,556	45,986	627,700	345,150

Planning

City of Watertown **A8020**

Operating Expenses **2007-08
Budget**

430	Contracted Services		
	Grant Applications	30,000	
	Downtown Awareness *	50,000	
	Brownfield Opportunity Area **	56,000	
	EPA Brownfield Pilot Program ***	137,600	
	Black River Erosion Control Plan****	48,000	
	Black River Marketing*****	15,000	\$336,600
450	Miscellaneous		
	Subscriptions/Memberships	\$3,500	
	Software License	\$550	
	Training	\$4,500	<u>\$8,550</u>
	Total Operating Expenses		\$345,150
	TOTAL BUDGET		\$345,150
	Off-setting Revenue		
	* Downtown Awareness Grant (State)	\$25,000	
	* Tourism Fund (City)	\$25,000	
	** Brownfield Opportunity Area Grant (State)	\$50,400	
	** EPA Brownfield Grant (Federal)	\$5,600	
	*** EPA Brownfield Grant (Federal)	\$137,600	
	**** EPF Grant (State)	\$24,000	
	***** EPF Grant (State)	\$7,500	
	***** Tourism Fund (City)	\$7,500	
	Total Revenue		\$282,600

Fiscal Year: 2007-08
Department: General Fund
Account Code: A9040, A9050, A9060, A9070,
A9501, A9512, A9940, A9945,
A9950, A9960



Function: Fringe Benefits and Interfund Transfers

	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
A9040 Workers' Compensation	83,447	97,069	70,000	100,000
A9050 Unemployment	12,505	9,043	9,000	9,150
A9060 Health Insurance - Retirees	2,077,084	2,299,213	2,499,933	2,966,520
A9070 Compensated Absences	41,258	6,654	0	0
A9501 General Liability Reserve	10,000	50,000	25,000	25,000
A9512 Library Fund Transfer	719,575	804,036	921,894	931,747
A9940 Compensation Reserve	0	0	0	0
A9945 Capital Fund Reserve	0	300,000	300,000	0
A9950 Capital Fund Transfer	709,088	968,666	807,800	1,430,500
A9960 Black River Trust Reserve	10,000	10,000	10,000	10,000

Accounts A9040, A9050, A9060 and A9070 represent fringe benefit expenses that are not charged directly to detail operating accounts.

A9501 General Liability Reserve - This represents the annual transfer to support the costs associated with defending claims against the City.

A9512 Transfer to Library - This represents the operating support of the Flower Memorial Library.

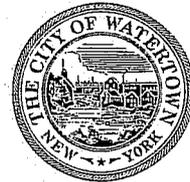
A9940 Compensation Reserve - Transfer to replenish this fund.

A9945 Capital Fund Reserve - Transfer to establish Capital Fund Reserve

A9950 Transfer to Capital Funds - Represents the City's operating support of capital equipment purchases and capital projects.

A9960 Transfer to Black River Trust Reserve - Represents the City's annual commitment to the Black River Reserve Trust as required in our FERC license.

Fiscal Year: 2007-08
Department: Debt Service
Account Code: A9710. - A9780.
Function: Debt Service



Debt Service	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Serial Bonds				
A9710.6 Principal	\$2,147,293	\$2,585,288	\$2,566,539	\$2,308,488
A9710.7 Interest	1,099,797	1,215,690	1,240,343	1,085,513
Bond Anticipation Notes				
A9730.6 Principal	614,375	0	46,154	577,900
A9730.7 Interest	135,623	0	144,000	152,750
Loan				
A9780.6 Principal	26,396	25,829	26,100	26,000
A9780.7 Interest	<u>2,695</u>	<u>3,585</u>	<u>4,300</u>	<u>4,800</u>
Total Budget	\$4,026,179	\$3,830,392	\$4,027,436	\$4,155,451

Fiscal Year: 2007-08
Department: Debt Service
Account Code: General Fund
Function: Debt Service Detail



SERIAL BONDS

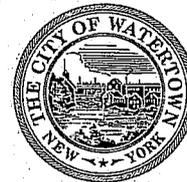
DATE OF ISSUE	RATE	DATE OF MATURITY	2007-08 PRINCIPAL	2007-08 INTEREST	2007-08 TOTAL	OUTSTANDING BALANCE
12/1/83	9.60%	12/1/2017	45,000	34,800	79,800	340,000
10/15/91	6.30 - 6.37%	10/15/2011	61,700	17,703	79,403	246,800
9/15/92	5.50 - 5.70%	10/15/2011	135,000	32,918	167,918	510,000
9/15/92	5.30 - 5.70%	10/15/2010	130,000	9,806	139,806	107,000
3/15/96	4.60 - 5.25%	3/15/2013	125,000	14,045	139,045	155,000
11/15/97	5.00 - 7.10%	11/15/2025	265,000	494,806	759,806	7,595,000
3/15/98	3.50 - 4.85%	7/15/2010	305,000	44,269	349,269	660,000
4/15/00	5.125 - 5.50%	6/15/2020	271,317	83,401	354,718	1,331,460
5/15/2002	4.00 - 7.50%	5/15/2021	91,500	36,734	128,234	669,250
8/27/2002	2.50 - 4.00%	3/1/2012	111,065	18,653	129,718	408,535
1/15/2005	2.75 - 4.25%	1/15/2024	568,406	198,235	766,641	4,928,896
11/15/2005	4.00 - 4.375%	11/15/2020	174,500	89,799	264,299	2,106,500
5/1/2006	4.50 - 7.50%	11/1/2015	25,000	10,344	35,344	200,000
		TOTAL	2,308,488	1,085,513	3,394,001	19,258,441

LOAN -HVAC			2007-08 PRINCIPAL	2007-08 INTEREST	2007-08 TOTAL	OUTSTANDING BALANCE
6/1/2002	3.71%	6/1/2012	26,000	4,800	30,800	113,729

BOND ANTICIPATION NOTES			2007-08 PRINCIPAL	2007-08 INTEREST	2007-08 TOTAL	OUTSTANDING BALANCE
2/27/2007	4.09%	2/28/2008	577,900	152,750	730,650	3,736,060

Water
Fund
Budget

Fiscal Year: 2007-08
 Department: Water Fund
 Account Code: Summary
 Function: Water Fund Summary



Revenues	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Water Rents	3,175,026	3,381,674	3,630,026	3,755,000
Unmetered Water	10,494	14,249	12,000	12,000
Outside User Fees	614,807	505,978	587,000	717,000
Water Srv. Charges	55,258	100,836	60,000	60,000
Int. & Pen. On Water Rents	52,541	55,112	53,000	58,000
Interest Earnings	20,484	23,976	27,000	45,000
Sale of Scrap	610	890	0	0
Sale of Equipment	0	630	0	0
Insurance Rec.	1,334	5,001	0	0
Refund of Prior Year Exp.	1,099	76	0	0
Unclassified Revenues	2,958	2,563	3,000	3,100
Metered Water Sales Other Funds	88,783	100,554	100,000	142,300
Interfund Transfer	<u>3,633</u>	<u>6,807</u>	<u>250</u>	<u>3,700</u>
Sub-Total	4,027,027	4,198,346	4,472,276	4,796,100
Actual Beginning Fund Balance	<u>1,878,374</u>	<u>1,415,019</u>		
Appropriated Fund Balance			<u>501,300</u>	<u>0</u>
Total Revenues	\$5,905,401	\$5,613,365	\$4,973,576	\$4,796,100

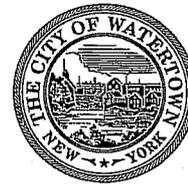
Expenditures	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Administration	250,844	105,104	230,453	247,302
Source, Supply, Power & Pumping	406,806	407,334	567,950	458,900
Water Purification	1,116,190	1,176,176	1,285,116	1,355,212
Water Distribution	945,326	885,241	1,025,935	1,114,861
General	228,631	169,683	219,600	258,450
Debt	<u>1,542,585</u>	<u>1,499,972</u>	<u>1,644,522</u>	<u>1,361,375</u>
Total Expenditures	\$4,490,382	\$4,243,510	\$4,973,576	\$4,796,100

Fiscal Year: 2007-08
Department: Water Fund
Account Code: Revenues
Function: Revenue Summary



	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
F2140 Water Rents	\$3,175,026	\$3,381,674	\$3,630,026	\$3,755,000
F2142 Unmetered Water	10,494	14,249	12,000	12,000
F2143 Outside User Fees	614,807	505,978	587,000	717,000
F2144 Water Srv. Charges	55,258	100,836	60,000	60,000
F2148 Int. & Pen. On Water Rents	52,541	55,112	53,000	58,000
F2401 Interest Earnings	20,484	23,976	27,000	45,000
F2650 Sale of Scrap	610	890	0	0
F2665 Sale of Equipment	0	630	0	0
F2680 Insurance Rec.	1,334	5,001	0	0
F2701 Refund of Prior Year Exp.	1,099	76	0	0
F2770 Unclassified Revenues	2,958	2,563	3,000	3,100
F2830 Metered Water Sales Funds	88,783	100,554	100,000	142,300
F5031 Interfund Transfer	<u>3,633</u>	<u>6,807</u>	<u>250</u>	<u>3,700</u>
Sub-Total	4,027,027	4,198,346	4,472,276	4,796,100
Actual Beginning Fund Balance	<u>1,878,374</u>	<u>1,415,019</u>		
Appropriated Fund Balance			<u>501,300</u>	<u>0</u>
Total Revenues	\$5,905,401	\$5,613,365	\$4,973,576	\$4,796,100

Fiscal Year: 2007-08
Department: Water Fund
Account Code: Revenues
Function: Revenue Descriptions



F2140 – Water Rents - Sales of water to other governments, and all residential, commercial, industrial users.

F2142 - Unmetered Water Sales - Bulk sales of water at the Water Treatment Plant are recorded in this account.

F2143 - Outside User Fees - Water sold to the Development Authority of the North County.

F2144 - Water Service Charges - Charges for frozen meters, meter replacement, connection fees, repairs and line renewals.

F2148 - Interest & Penalties on Water Rents - The City charges a 10% penalty for late water payments.

F2401 - Interest and Earnings - Revenue derived from the investment of City funds through certificates of deposit, savings accounts and the purchase of government securities.

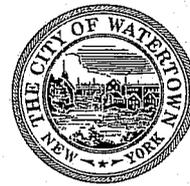
F2701 - Refund of Prior Years Expense - On occasion the City receives a refund for an expenditure that was previously paid for in a prior year.

F2770 - Other Unclassified Revenues - Recorded in this account are revenues from sources that a specific code has not been provided, such as shut - off fees.

F2830 - Metered Water Sales Other Funds - Reimbursement from the other funds, for water used.

F5301 – Interfund Transfers – Contributions from other funds.

Fiscal Year: 2007-08
Department: Water Administration
Account Code: F8310
Function: Water Administration



Description: The Water Department administrative staff is responsible for processing 8,500 water and sewer bills along with 300 related service accounts. Staffing includes the Superintendent, a Principal Account Clerk, a Senior Account Clerk/Typist and two Meter Readers. Staff collects, compiles and maintains data to produce water and sewer bills. In addition, all paperwork associated with departmental personnel, payroll and purchases are handled by this staff. Permits and billings for water service installations, repairs and renewals are issued through this office. This office coordinates services with other City departments, other Water Fund personnel, and with outside agencies including the NYS Dept. of Health, NYSDEC, NYSDOT, DANC, and civilian personnel at Fort Drum. The Superintendent coordinates with engineers, architects, and developers in the development of new construction.

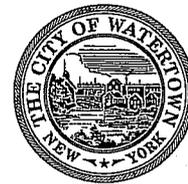
2006-07 Accomplishments:

- ✓ Began implementation of automated meter reading and billing system.
- ✓ Finished informational booklet on the Water Department including topics on billing, service data, new account set-up and a variety of other useful information.

2007-08 Goals and Objectives:

- Continued integration of automated billing with current system.
- Continue to review large user accounts for metering accountability.
- Foster improved public relations by establishing customer protocol.
- Perform Rate and Rate Structure Analysis in conjunction with the City Comptroller's Office.
- Continue to work with DANC and surrounding municipalities relative to meeting the needs for new development.

Fiscal Year: 2007-08
Department: Water Administration
Account Code: F8310
Function: Water Administration



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Proposed
Personnel Services				
110 Salaries	71,831	(35,133)	73,490	74,960
120 Clerical	35,745	41,668	38,083	39,199
130 Wages	28,825	28,680	30,620	31,508
140 Temporary	4,042	5,297	4,850	4,480
150 Overtime	755	712	1,000	1,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	141,198	41,224	148,043	151,147
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	2,000
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	10,921	-	-	-
Total Equipment	10,921	-	-	2,000
Operating Expenses				
410 Utilities	1,688	336	1,000	990
420 Insurance	-	-	-	-
430 Contracted Services	14,349	13,183	14,995	13,675
440 Fees Non Employees	-	7,250	-	-
450 Miscellaneous	10,554	11,348	11,100	16,180
455 Dept. Vehicle Expense	2,440	1,798	1,950	1,642
460 Materials and Supplies	1,880	1,794	2,950	2,150
465 Equipment < \$5,000	50	161	-	50
Total Operating Expenses	30,961	35,870	31,995	34,687
Fringe Benefits				
810 New York State Retirement	27,387	3,461	16,140	21,587
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	10,416	2,772	11,325	11,563
840 Workers' Compensation	-	394	-	-
850 Health Insurance	29,961	21,383	22,950	26,318
Total Fringe Benefits	67,764	28,010	50,415	59,468
Department Total	250,844	105,104	230,453	247,302

Water Fund Administration

City of Watertown

F8310

Personnel Services		2007-08 Budget
110	Salaries	
	Water Superintendent	\$74,960
120	Clerical	
	Principal Account Clerk *	21,422
	Senior Account Clerk Typist *	17,777
130	Wages	
	Water Meter Reader (2) *	\$31,508
140	Temporary *	\$4,480
150	Overtime *	<u>\$1,000</u>
	Total Personnel Services	\$151,147

Equipment

220	Office Equipment	
	Sealing Machine** (4-way split)	<u>\$2,000</u>
	Total Equipment	\$2,000

Operating Expenses

410	Utilities	
	Telephone*	\$990
430	Contracted Services	
	Office Rental *	6,000
	Software Update Fees*	2,300
	Repairs to Equipment *	50
	Fee for Paying Agent	1,800
	KVS Program Modifications*	1,000
	Consumer Confidence Report	2,200
	Equip Maintenance Contracts*	325
		\$13,675
450	Miscellaneous	
	Uniforms, Meter Readers *	500
	Membership AWWA	1,650
	Tuition Reimbursements	3,300
	Travel and Training	1,200
	Postage Expenses *	7,680
	Postage Expense	1,750
	Text/Reference Materials	100
		\$16,180

455	Dept. Vehicle Expense		
	Fuel *	650	
	Maintenance & Repairs *	350	
	Insurance *	642	\$1,642
460	Materials and Supplies		
	Printed Forms, Bills *	1,500	
	Office Supplies *	650	\$2,150
465	Equipment < \$5,000		
	Calculator*		<u>\$50</u>
	Total Operating Expenses		\$34,687

Fringe Benefits

810	New York State Retirement		\$21,587
830	Social Security Expense		\$11,563
840	Workers' Compensation		\$0
850	Health Insurance		<u>\$26,318</u>
	Total Fringe Benefits		\$59,468

TOTAL BUDGET **\$247,302**

* 1/2 expense shared with Sewer Fund G8110
 ** 4-way Split - F8310, G8110, A1315, and A1355

Fiscal Year: 2007-08
Department: Source of Supply, Power and Pumping
Account Code: F8320
Function: Water Operations



Description: Primary facilities supported by this account include the Dosing Station, Coagulation Basin and Low Lift Pump Station, all of which are located adjacent to NYS Rte. 3, east of the City, and the Main Pump Station on Huntington Street. Raw river water flows through the Dosing Station where chemicals are added to settle out organic matter and silt in the 66,000,000-gallon Coagulation Basin. The settled water is then pumped through the Low Lift Station to the Water Treatment Plant. The Main Pump Station pumps the finished potable water through the distribution system to the customers. The cost of power for the treatment facilities is covered under this account.

The pre-treatment facilities provide settled water to the Water Treatment Plant that can be treated and polished more readily than raw river water to provide a high quality finished product. The Main Pump Station transfers quality potable water to the distribution system.

2006-07 Accomplishments:

- ✓ Completed shoreline enhancements on the north side of the basin.
- ✓ Removed dried sludge from freeze dry beds in preparation for dredging.
- ✓ Continued work on Vulnerability Assessment recommendations.
- ✓ Performed dredging to remove accumulated sludge from coagulation basin.
- ✓ Assisted with installation of telemetry for the new Thompson Park pump house.

2007-08 Goals and Objectives:

- Perform sampling in April '08 for Long-Term Enhanced Water Treatment Rule.
- Perform Engineering evaluation and specifications for replacement of the variable frequency drives (VFD's) for the high-lift pumps.
- Explore possible uses for freeze-dry bed sludge after it has become solid.

Fiscal Year: 2007-08
Department: Source of Supply, Power and Pumping
Account Code: F8320
Function: Water Operations



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	-	-	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	380,768	376,398	418,550	389,500
420 Insurance	-	-	-	-
430 Contracted Services	8,098	13,805	128,400	29,900
440 Fees Non Employees	1,625	-	-	20,000
450 Miscellaneous	-	-	-	-
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	4,007	6,142	8,000	9,500
465 Equipment < \$5,000	12,308	10,989	13,000	10,000
Total Operating Expenses	406,806	407,334	567,950	458,900
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	-	-	-	-
Department Total	406,806	407,334	567,950	458,900

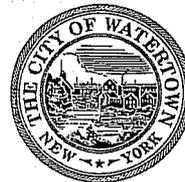
Source of Supply, Power and Pumping
City of Watertown **F8320**

Equipment **2007-08**
Budget

Operating Expenses

410	Utilities		
	Electric	364,200	
	Natural Gas	24,400	
	Water & Sewer (Town Pamela)	900	\$389,500
430	Contracted Services		
	Maintenance Contracts Generators	6,500	
	Repairs to Equipment	8,000	
	Electric Repairs & Service	12,000	
	Boiler Repairs	2,000	
	Rental of Propane Tank	400	
	Crane Inspection-Annual	1,000	\$29,900
440	Fees, Non-Employee		
	Consultant-VFD Upgrade		\$20,000
460	Materials and Supplies		
	Grease and Oil	500	
	Fuel Oil, Generator	2,500	
	Propane, Small Generator	1,500	
	Mechanical Repair Parts	2,000	
	Miscellaneous Hardware	3,000	\$9,500
465	Other Equipment < \$5,000		
	Mechanical Parts	5,000	
	Electronic Repair Parts	5,000	<u>\$10,000</u>
	Total Operating Expenses		\$458,900
TOTAL BUDGET			\$458,900

Fiscal Year: 2007-08
Department: Water Purification
Account Code: F8330
Function: Water Operations



Description: The City's 15 MGD Water Plant purified and delivered more than 1.7 billion gallons of high quality potable water last year. An average of 4.8 million gallons per day (MGD) was processed for domestic and industrial use by the citizens of the City of Watertown, neighbors in the Towns of Watertown, Pamela, Leray, Champion, and personnel at Fort Drum in 2006. The plant is staffed with a Chief Operator, six WTP operators, a Lab Technician, and a four-member maintenance crew. This is a 24-hour a day operation, requiring at least one operator on duty at all times. All but one staff member is certified and licensed by NYS Dept of Health to operate a community water system.

A strong emphasis on maintenance training enables the staff to perform the majority of maintenance tasks required to keep the high tech equipment functioning properly. In addition to the main plant, staff maintains several off-site facilities. The goal of the Water Treatment Plant staff is to provide the highest quality potable water, meeting all applicable standards of the NYSDOH and the USEPA, at the lowest reasonable cost, and to properly maintain the plant, service the equipment and improve plant processes.

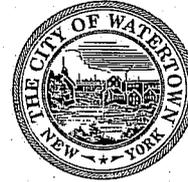
2006-07 Accomplishments:

- ✓ Began implementation of EPA Stage II Disinfection Byproducts Rule for distribution system sampling.
- ✓ Prepared sampling plan for EPA Long Term 2 Enhanced Surface Water Treatment Rule.
- ✓ Cleared visual obstructions from remote sites, repaired fences along Rte. 3 and road to low lift station as recommended in the Vulnerability Assessment.

2007-08 Goals and Objectives:

- Continue implementation of Stage II Disinfection Byproducts Rule for distribution system.
- Continue work associated with EPA Long Term 2 Enhanced Surface Water Treatment Rule.
- Certify an additional pesticide technician through NYSDEC to apply copper sulfate at coagulation basin.

Fiscal Year: 2007-08
Department: Water Purification
Account Code: F8330
Function: Water Operations



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Budget
Personnel Services				
110 Salaries	63,628	55,362	53,925	56,080
120 Clerical	-	-	-	-
130 Wages	357,551	403,385	419,638	434,823
140 Temporary	-	-	-	-
150 Overtime	20,419	18,267	22,500	22,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	1,000	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	441,598	477,014	497,063	513,403
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	198,027	177,190	220,230	174,360
420 Insurance	17,255	12,213	14,160	18,326
430 Contracted Services	13,131	11,369	19,500	55,500
440 Fees Non Employees	4,551	-	1,000	950
450 Miscellaneous	5,400	3,765	6,150	7,150
455 Dept. Vehicle Expense	8,839	8,602	12,000	9,246
460 Materials and Supplies	228,781	247,190	286,569	343,300
465 Equipment < \$5,000	9,292	40,395	18,500	14,500
Total Operating Expenses	485,276	500,724	578,109	623,332
Fringe Benefits				
810 New York State Retirement	47,261	43,930	48,825	46,652
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	33,077	35,677	38,025	39,275
840 Workers' Compensation	9,209	19,926	12,000	5,000
850 Health Insurance	99,769	98,905	111,094	127,550
Total Fringe Benefits	189,316	198,438	209,944	218,477
Department Total	1,116,190 183	1,176,176	1,285,116	1,355,212

Water Purification

City of Watertown

F8330

Personnel Services

**2007-08
Budget**

110	Salaries	
	Chief WTP Operator	\$56,080
130	Wages	
	WTP Maintenance Supv.	49,021
	Laboratory Technician	47,211
	WTP Maint. Mechanic (2)	80,558
	Building Maint. Worker	32,902
	WTP Operator (6)	225,131
		\$434,823
150	Overtime	<u>\$22,500</u>
	Total Personnel Services	<u>\$513,403</u>

Operating Expenses

410	Utilities	
	Sewer Charges	120,000
	Natural Gas	48,500
	Telephone	5,860
		\$174,360
420	Insurance	\$18,326
430	Contracted Services	
	AC Boiler Repair & Maintenance	2,000
	Rate Study	35,000
	Electric Repair & Maintenance	2,000
	Repairs to Equipment	3,000
	Advertising	300
	Chemical Testing	10,500
	Physical Exams & Testing	1,200
	Inspection of Fire/Intrusion Alarms	1,000
	Miscellaneous	500
		\$55,500
440	Fees, Non Employee	
	License and Permit Fees	\$950
450	Miscellaneous	
	Travel, Training, & Textbooks	5,150
	Boots, Helmets, Goggles	1,000
	Miscellaneous	1,000
		\$7,150
455	Dept. Vehicle Expense	
	Maintenance & Repairs	3,500
	Fuel	2,900
	Insurance	2,846
		\$9,246

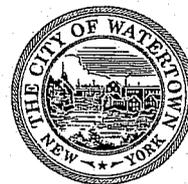
460	Materials and Supplies		
	Process Chemicals	\$321,700	
	Materials and Supplies	21,600	\$343,300
465	Other Equipment <\$5000		
	Repair Parts; Mechanical,Electrical	9,000	
	Mechanical Tools	2,000	
	Laboratory Equipment	2,000	
	Doors,Windows, Gates,etc.	1,500	<u>\$14,500</u>
	Total Operating Expenses		\$623,332

Fringe Benefits

810	New York State Retirement		\$46,652
830	Social Security Expense		\$39,275
840	Workers' Compensation		\$5,000
850	Health Insurance		<u>\$127,550</u>
	Total Fringe Benefits		\$218,477

TOTAL BUDGET **\$1,355,212**

Fiscal Year: 2007-08
Department: Transmission and Distribution
Account Code: F8340
Function: Water Operations



Description: The Maintenance and Distribution section consists of 16 employees. This section is responsible for the operation and maintenance of the water distribution network with over 100 miles of water mains ranging in size from 4" to 24", more than 800 fire hydrants, 2600 gate valves and 8,500 service lines. These employees respond to thousands of service calls, water main breaks, and they install, repair and replace over 100 water services annually. Additionally, these employees install, replace and extend water mains, maintain the two water reservoirs (eight million gallons), and the 750,000 gallon elevated water tank. Layout and design assistance is also provided for construction and maintenance projects. Departmental records and maps are compiled and maintained by an Engineering Technician who is also responsible for providing layout and locations for contractors and other utility companies. Employees of this division also maintain a fleet of service trucks, backhoes and dump trucks.

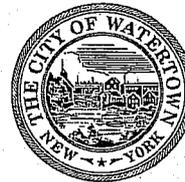
2006-07 Accomplishments:

- ✓ Continued implementation of objectives identified in Vulnerability Assessment.
- ✓ Monitored and assisted with water main and service installations being performed by private contractors and developers.
- ✓ Oversaw water main upgrades and replacements on State Street and Public Square.
- ✓ Coordinated with the Planning Department on infrastructure for future housing development needs including Starwood project.

2007-08 Goals and Objectives:

- Provide daily guidance and assistance to the contractor with final segment of water main replacement on Public Square and NYSDOT project on Arsenal St.
- Coordinate with developers and contractors with installation of water mains on proposed development projects throughout the City.
- Drain, clean and perform routine maintenance on second reservoir.
- Install water main in the 300 block of Sterling Street.
- Create Meter Service Database for records currently on cards.

Fiscal Year: 2007-08
 Department: Transmission and Distribution
 Account Code: F8340
 Function: Water Operations



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Budget
Personnel Services				
110 Salaries	98,101	91,016	101,699	105,261
120 Clerical	-	-	-	-
130 Wages	368,630	380,610	376,996	430,251
140 Temporary	9,369	3,800	10,000	12,000
150 Overtime	33,663	23,131	35,000	35,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	<u>509,763</u>	<u>498,557</u>	<u>523,695</u>	<u>582,512</u>
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	7,248	-	22,800	-
240 Highway and Street	-	-	-	-
250 Other	<u>18,252</u>	-	<u>6,000</u>	<u>15,000</u>
Total Equipment	<u>25,500</u>	-	<u>28,800</u>	<u>15,000</u>
Operating Expenses				
410 Utilities	15,857	18,061	19,620	21,320
420 Insurance	1,423	1,176	1,050	1,500
430 Contracted Services	9,371	4,243	8,900	5,700
440 Fees Non Employees	4,569	1,009	1,000	1,000
450 Miscellaneous	5,156	4,920	11,350	13,250
455 Dept. Vehicle Expense	43,332	42,741	53,000	62,813
460 Materials and Supplies	36,570	27,793	31,900	35,400
465 Equipment < \$5,000	<u>49,570</u>	<u>72,442</u>	<u>112,500</u>	<u>127,400</u>
Total Operating Expenses	<u>165,848</u>	<u>172,385</u>	<u>239,320</u>	<u>268,383</u>
Fringe Benefits				
810 New York State Retirement	54,539	50,415	56,893	52,123
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	38,214	37,291	40,063	44,562
840 Workers' Compensation	34,442	16,467	20,000	15,000
850 Health Insurance	<u>117,020</u>	<u>110,126</u>	<u>117,164</u>	<u>137,281</u>
Total Fringe Benefits	<u>244,215</u>	<u>214,299</u>	<u>234,120</u>	<u>248,966</u>
Department Total	945,326	885,241	1,025,935	1,114,861

Transmission and Distribution

City of Watertown

F8340

Personnel Services		2007-08 Budget
110	Salaries	
	Supervisor Water Dist. Systems	56,240
	Water Distribution System Oper.	49,021
		\$105,261
130	Wages	
	Crew Chief (2)	78,406
	Engineering Technician	33,708
	Water Meter Srv. Mechanic (2) *	35,222
	Stock Attendant	33,252
	Motor Equipment Operator (2)	68,384
	Water Maintenance Mechanic (5)	157,274
	Laborer I	24,005
		\$430,251
140	Temporary	\$12,000
150	Overtime	<u>\$35,000</u>
	Total Personnel Services	\$582,512

Equipment

250	Other Equipment	
	Air Compressor (Replacement)	<u>\$15,000</u>
	Total Equipment	\$15,000

Operating Expenses

410	Utilities	
	Natural Gas	18,000
	Cell Phones	600
	Telephone	2,720
		\$21,320
420	Insurance	\$1,500
430	Contracted Services	
	Advertising Expenses	250
	Equipment Repair & Maintenance	1,000
	Equipment Rental	500
	Facility Maintenance	2,000
	Annual Audiograms (OSHA)	200
	CAD Maintenance Annual Fee	500
	Radio Repairs	1,000
	Maintenance Contract on Copier	250
		\$5,700
440	Fees, Non Employees	
	Drug Testing for CDLs	\$1,000

450	Miscellaneous		
	Travel & Training	4,000	
	OSHA Physicals & Training	500	
	Safety Items	4,000	
	Protective Clothing	3,200	
	Meter Service Uniforms (1/2 x 700)*	350	
	AWWA Dues & Manuals	1,200	\$13,250
455	Dept. Vehicle Expense		
	Fuel	18,000	
	Maintenance & Repairs	28,000	
	Utility Box- Replacement	7,000	
	Insurance	9,813	\$62,813
460	Materials and Supplies		
	Stationary Stores	400	
	Cleaning & Mechanical	5,500	
	Hand Tools	2,000	
	Redi-mix Concrete	2,000	
	Top Soil	2,000	
	Crushed Stone	8,000	
	Black Top-Road Repair	5,000	
	Fire Hydrant Antifreeze	1,500	
	Facility Repair Supplies	8,000	
	Cold Patch	1,000	\$35,400
465	Other Equipment <\$5000		
	Computer Equipment Upgrades	2,000	
	2" Trash Pump replacement	1,500	
	2200w Generator Replacement	1,600	
	Tapping Saddles	800	
	Tools & Accessories	4,500	
	Air Hoses & Fittings	200	
	Oxygen/Acetylene Torches & Parts	100	
	Fire Hydrants	9,000	
	Fire Hydrant Repair Parts	15,000	
	Curb Boxes, Repair Lids, Extensions	4,000	
	Valve Boxes, Covers, Risers	6,000	
	Copper Pipe & Brass Fittings	20,000	
	Repair Clamps & Sleeves	7,000	
	Water Meters & Parts*	39,000	
	Portable Radios (1 Replacement)	700	
	Safety Equipment	1,000	
	Ductile Iron Pipe & Fittings	8,000	
	Gate Valves	3,500	
	Tapping Sleeves & Valves	3,500	\$127,400
	Total Operating Expenses		\$268,383

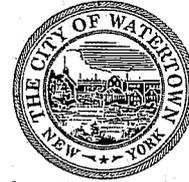
Fringe Benefits

810	New York State Retirement	\$52,123
830	Social Security Expense	\$44,562
840	Workers' Compensation	\$15,000
850	Health Insurance	<u>\$137,281</u>
	Total Fringe Benefits	\$248,966

TOTAL BUDGET **\$1,114,861**

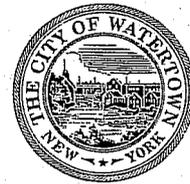
*1/2 expense shared with G8120

Fiscal Year: 2007-08
Department: Water Fund General Accounts
Account Code: Water Fund
Function: General Government Support and Debt Service



General	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
F1950 Taxes on Real Property	\$143	\$687	\$700	\$650
F1990 Contingent	\$0	\$0	\$7,500	\$15,000
F9040 Workers' Compensation	3,830	4,868	3,900	7,500
F9050 Unemployment Ins.	874	0	0	0
F9060 Health Insurance	139,448	128,204	155,000	165,800
F9070 Compensated Absences	6,193	-1,699	5,000	5,000
F9501 General Liability Reserve	7,500	7,500	7,500	7,500
F9930 Coagulation Reserve	60,000	30,000	40,000	35,000
F9950 Transfer to Capital Fund	<u>10,643</u>	<u>123</u>	<u>0</u>	<u>22,000</u>
Total Budget	\$228,631	\$169,683	\$219,600	\$258,450
Serial Bonds	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
F9710.6 Principal	\$1,082,933	\$1,163,482	\$1,254,684	997,598
F9710.7 Interest	387,752	336,490	347,171	250,697
Bond Anticipation Notes				
F9730.6 Principal	64,100	0	26,000	76,270
F9730.7 Interest	<u>7,800</u>	<u>0</u>	<u>16,667</u>	<u>36,810</u>
Total Budget	\$1,542,585	\$1,499,972	\$1,644,522	\$1,361,375

Fiscal Year: 2007-08
Department: Debt Service
Account Code: Water Fund
Function: Debt Service Detail



**SERIAL
BONDS**

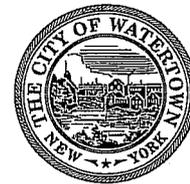
DATE OF ISSUE	RATE	DATE OF MATURITY	2007-08 PRINCIPAL	2007-08 INTEREST	2007-08 TOTAL	OUTSTANDING BALANCE
4/1/1989	7.40 - 7.60%	4/1/2009	225,000	34,200	259,200	225,000
5/1/1990	6.90 - 7.10%	5/1/2010	75,000	15,975	90,975	150,000
10/15/1991	6.30 - 6.375%	10/15/2011	299,700	86,284	385,984	1,203,600
9/15/1992	5.25 - 5.70%	10/15/2011	115,000	26,253	141,253	408,000
4/15/2000	5.125 - 5.50%	6/15/2020	12,500	7,146	19,646	122,000
5/15/2002	4.00 - 5.00%	5/15/2020	15,500	8,060	23,560	167,000
8/27/2002	2.50 - 4.00%	3/1/2012	99,855	13,601	113,456	283,075
1/15/2005	2.75 - 4.25%	1/15/2024	64,043	11,314	75,357	268,026
11/15/2005	4.00 - 4.37%	11/15/2020	91,000	47,864	138,864	1,118,000
		TOTAL	997,598	250,697	1,248,295	3,944,701

BOND ANTICIPATION NOTES

DATE OF ISSUE	RATE	DATE OF MATURITY	2007-08 PRINCIPAL	2007-08 INTEREST	2007-08 TOTAL	OUTSTANDING BALANCE
2/27/2007	4.09%	2/27/2008	76,270	36,810	113,080	900,340

Sewer
Fund
Budget

Fiscal Year: 2007-08
Department: Sewer Fund
Account Code: Summary
Function: Sewer Fund Summary



Revenues	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Sewer Rents	2,215,644	2,217,010	2,548,472	2,615,000
Sewer Charges	286,886	428,004	325,000	400,000
Interest & Penalties On Sewer Rents	43,749	46,920	45,000	50,000
Sewer Rents - Other Governments	1,553,645	1,450,631	1,521,160	962,300
Interest Earnings	14,326	9,501	4,720	2,000
Permit Fees	24,500	25,465	25,000	25,500
Sale of Equipment	-	457	-	-
Insurance Recovery	-	-	-	-
Refund of Prior Year Exp.	71	-	-	-
Unclassified Revenues	-	-	-	-
Interfund Revenues	180,161	141,728	170,000	161,400
Interfund Transfer	11,369	10,589	1,000	3,800
Sub-Total	4,330,351	4,330,305	4,640,352	4,220,000
Beginning Fund Balance	<u>343,246</u>	<u>418,469</u>		
Appropriated Fund Balance			<u>-</u>	<u>(56,615)</u>
Total Revenues	4,673,597	4,748,774	4,640,352	4,163,385
<hr/>				
Expenditures				
Administration	129,022	133,083	128,885	130,056
Sanitary Sewer	386,729	365,779	516,274	528,865
Sewage Treatment	2,225,885	2,219,547	2,417,445	2,634,308
General	78,373	67,447	79,800	223,000
Debt	1,435,116	1,388,998	1,497,948	647,156
Total Expenses	4,255,125	4,174,854	4,640,352	4,163,385

Fiscal Year: 2007-08
 Department: Sewer Fund
 Account Code: Revenues
 Function: Revenue Summary



	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
G2120 Sewer Rents	2,215,644	2,217,010	2,548,472	2,615,000
G2122 Sewer Charges	286,886	428,004	325,000	400,000
G2128 Int. & Pen. On Sewer Rents	43,749	46,920	45,000	50,000
G2370 Sewer Rents - Governments	1,553,645	1,450,631	1,521,160	962,300
G2401 Interest Earnings	14,326	9,501	4,720	2,000
G2590 Permit Fees	24,500	25,465	25,000	25,500
G2665 Sale of Equipment	-	457	-	-
G2680 Insurance Recovery	-	-	-	-
G2701 Refund of Prior Yr; Exp.	71	-	-	-
G2770 Unclassified Revenues	-	-	-	-
G2810 Interfund Revenues	180,161	141,728	170,000	161,400
G5031 Interfund Transfers	11,369	10,589	1,000	3,800
Sub-Total	<u>4,330,351</u>	<u>4,330,305</u>	<u>4,640,352</u>	<u>4,220,000</u>
Actual Beginning Fund Balance	<u>343,246</u>	<u>418,469</u>		
Appropriated Fund Balance			<u>-</u>	<u>(56,615)</u>
Total Revenues	\$4,673,597	\$4,748,774	\$4,640,352	\$4,163,385

Fiscal Year: 2007-08
Department: Sewer Fund
Account Code: Revenues
Function: Revenue Descriptions



G2120 - Sewer Rents - The fee is based on water consumption and is charged to all users connected to the sewerage system.

G2122 - Sewer Charges - The City charges a fee for accepting tanker hauled sludge and leachate originating from outside of the City.

G2128 - Interest & Penalties on Sewer Rents - The City charges a 10% penalty for late sewer payments.

G2370 - Sewer Rents from Other Governments - Fees received from the Town of Watertown, the Development Authority of the North Country and all other governments.

G2401 - Interest and Earnings - Revenue derived from the investment of City funds through certificates of deposit, savings accounts and the purchase of government securities.

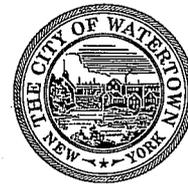
G2590 - Permit Fees- Revenue derived from issuance of permits to outside haulers

G2770 - Other Unclassified Revenues - Recorded in this account are revenues from sources that a specific code has not been provided.

G2810 - Interfund Revenues - Reimbursement from the other funds for sewer use.

G5031- Interfund Transfers - Contributions from other funds.

Fiscal Year: 2007-08
Department: Sewer Fund
Account Code: Revenues
Function: Revenue Descriptions



G2120 - Sewer Rents - The fee is based on water consumption and is charged to all users connected to the sewerage system.

G2122 - Sewer Charges - The City charges a fee for accepting tanker hauled sludge and leachate originating from outside of the City.

G2128 - Interest & Penalties on Sewer Rents - The City charges a 10% penalty for late sewer payments.

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G2810 - Interfund Revenues - Reimbursement from the other funds for sewer use.

G5031- Interfund Transfers - Contributions from other funds.

Fiscal Year: 2007-08
Department: Sewer Administration
Account Code: G8110
Function: Sewer Administration



Description: The Water Department administrative staff provides administrative support to the Sewer Fund and is responsible for processing 8,500 water and sewer bills along with 300 related service accounts. One half of the salary expense of the Water Administration staff is charged to this account. Staffing includes a Principal Account Clerk, a Senior Account Clerk/Typist and two Meter Readers. Staff collects, compiles and maintains data to produce bills and record revenue receipts. In addition, all paperwork associated with departmental personnel, payroll and purchasing are handled by this staff.

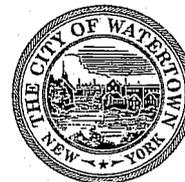
2006-07 Accomplishments:

- ✓ Began implementation of automated meter reading and billing system.
- ✓ Finished informational booklet on the Water Department including topics on billing, service data, new account set-up and a variety of other useful information.

2007-08 Goals and Objectives:

- Continued integration of automated billing with current system.
- Continue to review large user accounts for metering accountability.
- Foster improved public relations by establishing customer protocol.
- Perform Rate and Rate Structure Analysis in conjunction with the City Comptroller's Office.
- Continue to work with DANC, etc. relative to meeting needs for new development.

Fiscal Year: 2007-08
 Department: Sewer Administration
 Account Code: G8110
 Function: Sewer Administration



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	35,744	41,667	38,082	39,199
130 Wages	28,825	28,680	30,620	31,508
140 Temporary	4,042	5,297	4,850	4,480
150 Overtime	755	713	1,000	1,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	69,366	76,357	74,552	76,187
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	2,000
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	2,000
Operating Expenses				
410 Utilities	-	225	1,000	990
420 Insurance	-	-	-	-
430 Contracted Services	15,709	13,598	14,770	11,675
440 Fees Non Employees	-	7,250	-	-
450 Miscellaneous	6,978	7,566	7,650	8,180
455 Dept. Vehicle Expense	2,376	1,794	1,950	1,642
460 Materials and Supplies	1,880	1,085	2,950	2,150
465 Equipment < \$5,000	50	161	-	50
Total Operating Expenses	26,993	31,679	28,320	24,687
Fringe Benefits				
810 New York State Retirement	7,058	7,272	7,440	6,866
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	5,099	5,647	5,703	5,828
840 Workers' Compensation	-	394	250	-
850 Health Insurance	20,506	11,734	12,620	14,488
Total Fringe Benefits	32,663	25,047	26,013	27,182
Department Total	129,022	133,083	128,885	130,056

Sewer Fund Administration

City of Watertown

G8110

Personnel Services		2007-08 Budget
120	Clerical	
	Principal Account Clerk *	21,422
	Account Clerk Typist *	17,777
		\$39,199
130	Wages	
	Water Meter Reader (2) *	\$31,508
140	Temporary *	\$4,480
150	Overtime *	<u>\$1,000</u>
	Total Personnel Services	\$76,187

Equipment		
	220 Sealing Machine** 4 way split	<u>\$2,000</u>
	Total Equipment	\$2,000

Operating Expenses		
410	Utilities	
	Telephones*	\$990
430	Contracted Services	
	Office Rental *	6,000
	Equip Maintenance Contracts*	325
	Software Update Fees*	2,300
	KVS Program Modifications*	1,000
	Repairs to Equipment*	50
	Fee for Paying Agent	2,000
		\$11,675
450	Miscellaneous	
	Uniforms, Meter Readers *	500
	Postage Expenses *	7,680
		\$8,180
455	Dept. Vehicle Expense	
	Fuel *	650
	Maintenance & Repairs *	350
	Insurance *	642
		\$1,642
460	Materials and Supplies	
	Printed Forms, Bills *	1,500
	Office Supplies*	650
		\$2,150
465	Equipment < \$5,000	
	Calculator*	<u>\$50</u>
	Total Operating Expenses	\$24,687

Fringe Benefits

810	New York State Retirement *	\$6,866
830	Social Security Expense *	\$5,828
840	Workers' Compensation *	\$0
850	Health Insurance *	<u>\$14,488</u>
	Total Fringe Benefits	<u>\$27,182</u>

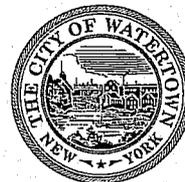
TOTAL BUDGET

\$130,056

* 1/2 expense shared with Water Fund F8310

**4-way split-F810,G8110,A1315, and A1355

Fiscal Year: 2007-08
Department: Sanitary Sewers
Account Code: G8120
Function: Sewer Operations



Description: This Department is responsible for the repair and maintenance of the City's 69 miles of sanitary sewer mains, 30 miles of combined sewer mains and 2,300 sewer manholes. This department is assigned one Street and Sewer Maintenance Supervisor who is also responsible for the Storm Sewer's A8140 Account, one Working Crew Chief, three Equipment Operators, and a Municipal Worker I. In 2006, the City responded to 1,609 requests for mandatory underground utility locations. Work activities include the inspection and repair of sanitary sewer laterals, cleaning, inspection, repair and replacement of sanitary sewer mains and manholes, relieving sanitary sewer main blockages, and installing new sanitary sewer infrastructure.

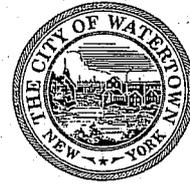
2006-07 Accomplishments:

- ✓ Replaced the existing 8" sanitary sewer on State Place.
- ✓ Performed 46 inspections and 15 repairs to residential sanitary sewer laterals.
- ✓ Constructed three new home sewer lateral installations.
- ✓ Implemented the CarteGraph Work Order System into day to day activities.

2007-08 Goals and Objectives:

- Construct 1,100 linear feet of new 8" Sanitary Sewer along the Algonquin Avenue Right of Way from Washington Street to Iroquois Avenue.
- Finalize initial data acquisition and establishment of bi-directional communication between the CarteGraph Work Management System and the Cities' Geographic Information System.
- Assist City Engineering with data collection and inspection of the Western Outfall Trunk Sewer, with an emphasis on identifying sources of inflow and infiltration.
- Provide technical assistance for the State Street and Public Square Reconstruction projects.

Fiscal Year: 2007-08
 Department: Sanitary Sewers
 Account Code: G8120
 Function: Sewer Operations



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Budget
Personnel Services				
110 Salaries	26,091	26,860	26,162	27,210
120 Clerical	-	-	-	-
130 Wages	112,731	125,476	197,575	198,269
140 Temporary	-	-	-	-
150 Overtime	9,906	7,913	8,000	8,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	15,166	4,539	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	<u>163,894</u>	<u>164,788</u>	<u>231,737</u>	<u>233,479</u>
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	5,446	-	6,000	5,500
Total Equipment	<u>5,446</u>	<u>-</u>	<u>6,000</u>	<u>5,500</u>
Operating Expenses				
410 Utilities	248	230	200	540
420 Insurance	2,422	1,939	2,028	1,939
430 Contracted Services	12,927	6,308	14,700	15,700
440 Fees Non Employees	95	-	-	-
450 Miscellaneous	3,671	3,410	5,371	5,400
455 Dept. Vehicle Expense	40,256	71,626	53,450	58,136
460 Materials and Supplies	39,070	33,268	57,850	57,650
465 Equipment < \$5,000	6,876	5,669	42,650	40,500
Total Operating Expenses	<u>105,565</u>	<u>122,450</u>	<u>176,249</u>	<u>179,865</u>
Fringe Benefits				
810 New York State Retirement	22,771	17,061	23,125	21,247
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	12,216	12,293	17,728	17,861
840 Workers' Compensation	1,160	916	500	1,000
850 Health Insurance	75,677	48,271	60,935	69,913
Total Fringe Benefits	<u>111,824</u>	<u>78,541</u>	<u>102,288</u>	<u>110,021</u>
Department Total	<u>386,729</u>	<u>365,779</u>	<u>516,274</u>	<u>528,865</u>

Sanitary Sewer

City of Watertown

G8120

Personnel Services

**2007-08
Budget**

110	Salaries		
	Sewer Maintenance Supervisor (1/2)**		\$27,210
130	Wages		
	Crew Chief (1)	39,203	
	Water Meter Service Mechanic (2)*	35,222	
	Motor Equipment Oper. (3)	94,705	
	Municipal Worker I (1)	29,139	\$198,269
150	Overtime		<u>\$8,000</u>
	Total Personnel Services		\$233,479

Equipment

250	Equipment > \$5,000		
	Sewer Lateral Inspection Camera-Replace (1/2) **		<u>\$5,500</u>
	Total Equipment		\$5,500

Operating Expenses

410	Utilities		
	Cellular Phone (1/2) **		\$540
420	Insurance		\$1,939
430	Contracted Services		
	Small Equipment Repair	2,500	
	Manhole Rehabilitation	10,000	
	Pest Control	3,200	\$15,700
450	Miscellaneous		
	Employee Safety Training (Trenching)	1,600	
	DEC Permits	1,500	
	Miscellaneous Postage	300	
	CSX (4) (Pipeline Sewer Easement)	800	
	Safety Shoes and (Uniforms*****)	1,200	\$5,400
455	Dept. Vehicle Expense		
	Maintenance & Repairs	32,000	
	Preventive Maintenance	3,500	
	Fuel	16,000	
	Tires 1-70 Backhoe	1,000	
	Insurance	5,636	\$58,136

460	Materials and Supplies		
	Manholes	5,000	
	Manhole Frames & Covers	7,000	
	Piping and Pipe Fittings	14,000	
	Crusher Run and Related Materials	5,000	
	Grease Removal Additive	3,500	
	Sewer Camera Supplies (1/2) **	1,750	
	Sewer Vac Hose,500LF (1/2)**	900	
	Replacement Sewer Cleaning Tools	1,000	
	Residential Lateral Repair Program	15,000	
	Work Zone Safety Devices	1,000	
	Miscellaneous Supplies	3,500	\$57,650
465	Other Equipment < \$5,000		
	Meter and Meter Parts (1/2)*	39,000	
	Pipe Saw	1,500	<u>\$40,500</u>
	Total Operating Expenses		\$179,865

Fringe Benefits

810	New York State Retirement		\$21,247
830	Social Security Expense		\$17,861
840	Workers' Compensation		\$1,000
850	Health Insurance		<u>\$69,913</u>
	Total Fringe Benefits		\$110,021

TOTAL BUDGET

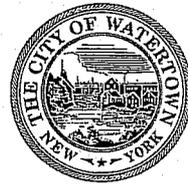
\$528,865

* (1/2) F8340.250, *** F8340.465 ****F8340.460

*****F8340.450

** (1/2) A8140

Fiscal Year: 2007-08
Department: Sewage Treatment and Disposal
Account Code: G8130
Function: Sewer Operations



Description: The William T. Field Memorial Pollution Control Plant is a 16.0 MGD secondary facility. During CY 2006, the facility treated an average 10.9 MGD. The Plant removed 3,277 tons of total solids from the waste stream (average of 9.0 tons per day), a 5.9% increase over the previous year. The facility operates 24 hours per day, 7 days per week, and is staffed with 17 City employees.

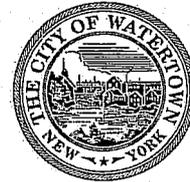
2006-07 Accomplishments:

- ✓ Received NYSDEC approval of the Characterization, Monitoring and Modeling Plan for the City's storm sewer basins with active combined sewer overflows. Contracted with Stearns & Wheeler for the modeling phase.
- ✓ Submitted the Final Report for Federally mandated comprehensive "headworks analysis" of pollutant loadings on the STP. Negotiations with the USEPA continue. The final product will be used to conduct an evaluation of the City's Sewer Use Ordinance.
- ✓ Acquired Incinerator Heat Exchanger and Scrubber Assembly which will be installed by the end of this current fiscal year.
- ✓ Installed new roof on Digester and Sludge Disposal Buildings.
- ✓ Completed the process of reclassifying 11 of the 17 positions at the Pollution Control Plant.

2007-08 Goals and Objectives:

- Complete the characterization, monitoring and modeling of the City's storm sewer basins with active combined sewer overflows and draft the Phase I, Long Term Control Plan (submission due to the NYSDEC October 1, 2008).
- Upon completion of the negotiations with the USEPA in response to the Federally mandated "headworks analysis" of pollutant loadings, rewrite and obtain approval of City's Sewer Use Ordinance
- Acquire equipment and materials, and execute installations and rebuilds consistent with the capital plan (settling tank chain and sprocket assemblies, filter press power packs and large motor with driver assembly).

Fiscal Year: 2007-08
 Department: Sewage Treatment and Disposal
 Account Code: G8130
 Function: Sewer Operations



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Budget
Personnel Services				
110 Salaries	110,792	113,450	112,633	116,555
120 Clerical	-	-	-	-
130 Wages	536,841	552,320	582,034	596,202
140 Temporary	7,333	-	-	-
150 Overtime	20,028	22,141	17,000	21,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	77	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	<u>675,071</u>	<u>687,911</u>	<u>711,667</u>	<u>733,757</u>
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	8,790	26,600	159,600
Total Equipment	-	<u>8,790</u>	<u>26,600</u>	<u>159,600</u>
Operating Expenses				
410 Utilities	764,391	779,667	796,000	761,950
420 Insurance	40,248	29,592	30,744	34,273
430 Contracted Services	78,017	41,499	101,500	146,500
440 Fees Non Employees	14,817	29,735	20,460	26,307
450 Miscellaneous	7,313	2,539	2,730	5,660
455 Dept. Vehicle Expense	17,115	19,388	17,100	20,350
460 Materials and Supplies	280,838	289,257	354,725	362,150
465 Equipment < \$5,000	44,375	61,661	89,904	91,000
Total Operating Expenses	<u>1,247,114</u>	<u>1,253,338</u>	<u>1,413,163</u>	<u>1,448,190</u>
Fringe Benefits				
810 New York State Retirement	87,582	77,692	72,130	76,236
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	51,180	52,473	54,443	56,132
840 Workers' Compensation	26,984	28,212	25,000	28,000
850 Health Insurance	137,954	111,131	114,442	132,393
Total Fringe Benefits	<u>303,700</u>	<u>269,508</u>	<u>266,015</u>	<u>292,761</u>
Department Total	<u>2,225,885</u>	<u>2,219,547</u>	<u>2,417,445</u>	<u>2,634,308</u>

Sewage Treatment and Disposal

City of Watertown

G8130

Personnel Services

**2007-08
Budget**

110	Salaries		
	Chief WWTP Operator	60,825	
	WWTP O & M Supv.	55,730	\$116,555
130	Wages		
	Industrial Pretreatment		
	Laboratory Technician (2)	89,956	
	WWTP Lab. Technician (1)	47,211	
	WWTP Process Worker III (2)	93,722	
	WWTP Process Worker II (2)	80,908	
	WWTP Process Worker I (7)	254,293	
	Municipal Worker I (1)	30,112	\$596,202
150	Overtime		<u>\$21,000</u>
	Total Personnel Services		\$733,757

Equipment

250	Other Equipment		
	Clarifiers Equipment Replacement	93,000	
	Influent Gates Hydraulic Rebuild	40,000	
	Equipment; Mechanical, Elect.,	26,600	<u>\$159,600</u>
	Total Equipment		\$159,600

Operating Expenses

410	Utilities		
	Water	62,000	
	Electric	670,000	
	Natural Gas	21,200	
	Telephone	8,750	\$761,950
420	Insurance		\$34,273
430	Contracted Services		
	Uniform Rental	6,000	
	Rate Study	35,000	
	Contract Lab	15,000	
	Ash Tipping Fees/Hauling	40,000	
	Welding Mach Shop Srv	22,000	
	Factory Repair Srv. Elec/Mech	15,000	
	Boiler Maint./Contract Maint.	13,000	
	Maintenance Contract Copier	500	\$146,500

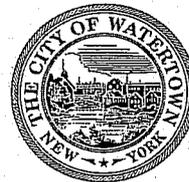
440	Fees		\$26,307
450	Miscellaneous		
	Travel and Training	4,580	
	Membership Dues WPCF	180	
	Books and Periodicals	900	\$5,660
455	Dept. Vehicle Expense		
	Maintenance, Repairs, Gas, Insurance		\$20,350
460	Materials and Supplies		
	Process Chemicals	120,000	
	Boots, Helmets, Gloves	3,500	
	Supplies; Mech., Control, Safety	85,250	
	Grease & Oil	9,900	
	Office Supplies	700	
	Cleaning Supplies	3,000	
	Lab Chemicals & Filter	5,500	
	Building & Grounds Supplies	15,000	
	Misc. Personal Supplies	1,500	
	Fuel Oil	117,800	\$362,150
465	Equipment < \$5,000		
	Tools - Mech, B&G	3,000	
	Repair Parts - Mech, Elec, Ctr	15,000	
	Equipment - Mech, Elec, Ctr, B&G	73,000	<u>\$91,000</u>
	Total Operating Expenses		\$1,448,190

Fringe Benefits

810	New York State Retirement		\$76,236
830	Social Security Expense		\$56,132
840	Workers' Compensation		\$28,000
850	Health Insurance		<u>\$132,393</u>
	Total Fringe Benefits		\$292,761

TOTAL BUDGET **\$2,634,308**

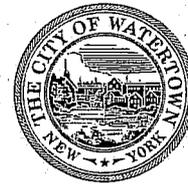
Fiscal Year: 2007-08
Department: General and Debt Service
Account Code: Sewer Fund
Function: General Government Support and Debt Service



General	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
G1990 Contingent	\$0	\$0	\$3,500	\$7,000
G9040 Workers' Compensation	3,362	4,167	3,300	6,000
G9060 Health Insurance	51,526	68,353	73,000	85,000
G9070 Compensated Absences	9,683	-5,073	0	0
G9950 Transfer to Capital	<u>13,802</u>	<u>0</u>	<u>0</u>	<u>125,000</u>
Total Budget	\$78,373	\$67,447	\$79,800	\$223,000

Debt Service Serial Bonds	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
G9710.6 Principal	1,087,105	1,158,944	1,257,805	339,806
G9710.7 Interest	264,938	227,891	238,043	138,750
Bond Anticipation Notes				
G9730.6 Principal	69,300	-	-	128,900
G9730.7 Interest	11,978	-	-	37,600
Loan				
G9780.6 Principal	1,628	1,905	1,800	1,800
G9780.7 Interest	<u>167</u>	<u>258</u>	<u>300</u>	<u>300</u>
Total Budget	\$1,435,116	\$1,388,998	\$1,497,948	\$647,156

Fiscal Year: 2007-08
 Department: Debt Service
 Account Code: Sewer Fund
 Function: Debt Service Detail



SERIAL BONDS

DATE OF ISSUE	RATE	DATE OF MATURITY	2007-08 PRINCIPAL	2007-08 INTEREST	2007-08 TOTAL	OUTSTANDING BALANCE
12/1/83	9.60%	12/1/2017	30,000	28,800	58,800	285,000
10/15/91	6.30 - 6.375%	10/15/2011	33,800	9,698	43,498	135,200
9/15/92	5.25 - 5.70%	7/15/2010	35,000	5,729	40,729	83,000
4/15/00	5.125 - 5.50%	12/15/2016	18,875	4,375	23,250	65,000
5/15/2002	4.00 - 7.50%	5/15/2020	30,500	11,473	41,973	233,000
8/27/2002	2.50 - 4.00%	3/1/2012	9,080	1,525	10,605	33,390
1/15/2005	2.75 - 4.25%	1/15/2024	86,051	27,220	113,271	675,578
11/15/2005	4.00 - 4.375%	11/15/2020	<u>96,500</u>	<u>49,930</u>	<u>146,430</u>	<u>1,169,500</u>
TOTAL			339,806	138,750	478,556	2,679,668

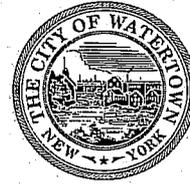
LOAN -HVAC			2007-08 PRINCIPAL	2007-08 INTEREST	2007-08 TOTAL	OUTSTANDING BALANCE
6/1/2002	3.71%	6/1/2012	1,800	300	2,100	7,696

BOND ANTICIPATION NOTES

DATE OF ISSUE	RATE	DATE OF MATURITY	2007-08 PRINCIPAL	2007-08 INTEREST	2007-08 TOTAL	OUTSTANDING BALANCE
2/27/2007	4.09%	2/27/2008	128,900	37,600	166,500	918,600

Library
Fund
Budget

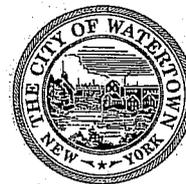
Fiscal Year: 2007-08
Department: Library Fund
Account Code: Summary
Function: Library Fund Summary



	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Revenues				
Library Fines	15,627	14,803	15,000	15,000
Refund of Prior Year Expense	424	0	0	0
Library Grant	45,243	26,203	45,250	48,364
Unclassified Revenues	465	970	500	500
General Fund Transfer	719,575	804,036	921,894	931,747
Interfund Transfer	<u>1,477</u>	<u>4,122</u>	<u>25</u>	<u>0</u>
Sub-Total	782,811	850,134	982,669	995,611
Actual Fund Balance	<u>63,469</u>	<u>-4,652</u>		
Appropriated Fund Balance			<u>0</u>	<u>32,000</u>
Total Revenues	\$846,280	\$845,482	\$982,669	\$1,027,611

	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Expenditures				
Public Library	694,903	666,197	702,962	722,046
Contingent	0	0	4,750	6,000
Workers' Compensation	1,422	1,764	1,500	1,800
Unemployment Insurance	0	0	0	0
Health Insurance	101,484	123,287	131,500	148,500
Compensated Absences	5,355	-6,939	0	0
Transfer to Capital	0	0	20,000	47,000
Debt	<u>47,767</u>	<u>49,046</u>	<u>121,957</u>	<u>102,265</u>
Total Expenditures	\$850,931	\$833,355	\$982,669	\$1,027,611

Fiscal Year: 2007-08
 Department: Library Fund
 Account Code: Revenues
 Function: Revenue Summary



	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Revenues				
L2082 Library Fines	15,627	14,803	15,000	15,000
L2701 Refund Prior Year Exp.	424	0	0	0
L2760 Library Grant	45,243	26,203	45,250	48,364
L2770 Unclassified Revenues	465	970	500	500
L5031 General Fund Transfer	719,575	804,036	921,894	931,747
L5031.1 Interfund Transfer	<u>1,477</u>	<u>4122</u>	<u>25</u>	<u>0</u>
Sub-Total	782,811	850,134	982,669	995,611
Actual Fund Balance	<u>63,469</u>	-4,652		
Appropriated Fund Balance		<u>0</u>	<u>0</u>	<u>32,000</u>
Total Revenues	\$846,280	\$845,482	\$982,669	\$1,027,611

L2082 - Library Fines - Fees charged for over-due and lost books.

L2701 - Refund of Prior Years Expense - On occasion the City receive a refund for an expenditure that was paid for in a prior year.

L2760 - Library System Grant- Funds received from the North Country Library System.

L2770 - Other Unclassified Revenues - Recorded in this account are revenues from sources that a specific code has not been provided.

L5031 - Transfer from General Fund - The contribution from the General Fund that is needed to fund the expenditures of the library.

L5031.1 - Interfund Transfer - Contribution from the Debt Service Fund and Capital Projects Fund.

Fiscal Year: 2007-08
Department: Library
Account Code: L7410
Function: Culture and Recreation



Description: The Roswell P. Flower Memorial is the chartered public library for the City of Watertown. As the Central Library for the North Country Library System, it receives a significant amount of NY State Aid, in return for which it must meet certain expanded minimum standards of services, and provide open access to the residents of the NCLS service area. The Library provides the community with a wide variety of services by building and maintaining a collection of carefully selected materials, print and otherwise, for the use of the general public. As a repository of culture and a locus for information, instruction and personal and public improvement efforts, the library is a dynamic force for members of this generation and future generations. It is committed to the expansion and improvement of its services and facility for the community of the future.

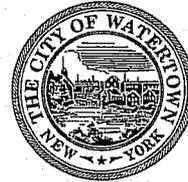
2006-2007 Goals and Objectives:

- ✓ The number of regularly scheduled children's programs has increased as well as the number of programs held during the summer reading program. Our summer reading program included a focus on older children, including teenagers, using a highly successful *Battle of the Books* program. This year, we saw an overall increase in attendance in the children's department of 51%.
- ✓ We also increased awareness of the new children's department with our 2006 Appleumpkin Festival which drew more families than last year. Due to a power outage, this year's Snowflake Festival attendance was lower than anticipated, we still feel that these festivals are beneficial to the community and bring new families to the library.
- ✓ During the past year, worked with the North Country Library System to develop a technology plan and with the Board developed a long range plan for the library.

2007-2008 Goals and Objectives:

- Develop a plan to market the library to tourists and area newcomers: creating brochures for distribution and more attractive in-house signage for the fine arts items. A possible audio walking tour will be developed to inform users about artwork and historic portions of the library.
- Target more programming toward school-aged children: 10 more programs will be planned and implemented for that age group in a year.
- Redesign the Library Web Page, including a page that will allow patrons to ask references questions electronically and receive answers through the use of basic email communication or instant messenger programs.
- Develop and implement a plan for better directional signage in the building. Plan will also include a brochure/map for patrons with relevant department and collection locations.

Fiscal Year: 2007-08
 Department: Library
 Account Code: L7410
 Function: Culture and Recreation



Budget Summary	2004-05 Actual	2005-06 Actual	2006-07 Budget	2007-08 Budget
Personnel Services				
110 Salaries	194,258	192,252	201,621	194,027
120 Clerical	153,519	162,150	168,915	178,423
130 Wages	43,968	37,322	44,067	45,284
140 Temporary	6,049	3,913	4,000	5,000
150 Overtime	2,267	1,420	2,000	2,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	<u>400,061</u>	<u>397,057</u>	<u>420,603</u>	<u>424,734</u>
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	25,000	-
Total Equipment	-	-	<u>25,000</u>	-
Operating Expenses				
410 Utilities	69,621	74,289	76,475	76,290
420 Insurance	10,546	10,405	10,140	11,478
430 Contracted Services	6,010	9,748	10,250	7,640
440 Fees Non Employees	-	350	350	350
450 Miscellaneous	6,095	8,834	7,700	9,200
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	12,337	14,393	12,000	12,500
465 Equipment < \$5,000	<u>27,332</u>	<u>30,445</u>	-	<u>33,040</u>
Total Operating Expenses	<u>131,941</u>	<u>148,464</u>	<u>116,915</u>	<u>150,498</u>
Fringe Benefits				
810 New York State Retirement	50,630	46,016	41,500	41,522
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	30,091	30,234	32,176	32,492
840 Workers' Compensation	-	729	-	-
850 Health Insurance	<u>82,180</u>	<u>43,697</u>	<u>66,768</u>	<u>72,800</u>
Total Fringe Benefits	<u>162,901</u>	<u>120,676</u>	<u>140,444</u>	<u>146,814</u>
Department Total	694,903	666,197	702,962	722,046

Library

City of Watertown

L7410

2007-08

Budget

Personnel Services

110	Salaries		
	Library Director	66,200	
	Librarian III	50,000	
	Librarian II	41,365	
	Librarian I	36,462	\$194,027
120	Clerical		
	Secretary	33,252	
	Senior Library Clerk	31,507	
	Library Clerk (4)	113,664	\$178,423
130	Wages		
	Custodial and Maintenance Supervisor	20,315	
	Laborer (2) (1/2)	24,969	\$45,284
140	Temporary		\$5,000
150	Overtime		<u>\$2,000</u>
	Total Personnel Services		\$424,734

Operating Expenses

410	Utilities		
	Water and Sewer	1,740	
	Electric	60,990	
	Telephone	1,560	
	Gas	12,000	\$76,290
420	Insurance		\$11,478
430	Contracted Services		
	Telephone/elevator/fire alarm system	1,500	
	Monthly mop rental	400	
	Postage meter lease	850	
	Computer Reservation System Maint	390	
	Heat Pump and other Main. Services	4,500	\$7,640
440	Fees Non-Employees		\$350
450	Miscellaneous		
	Postage	4,300	
	Membership Dues	150	
	Programming/Promotional	2,000	
	Travel & Training	2,000	
	Miscellaneous Expenses	750	\$9,200

460	Materials and Supplies		
	Library supplies	3,500	
	Office supplies	4,000	
	Maintenance supplies	5,000	\$12,500
465	Equipment < \$5,000		
	Books	28,000	
	Carpet Protectors	995	
	Light Fixtures (30)	1,050	
	Rug Cleaner	2,995	<u>\$33,040</u>
	Total Operating Expenses		\$150,498

Fringe Benefits

810	New York State Retirement		\$41,522
830	Social Security Expense		\$32,492
850	Health Insurance		<u>\$72,800</u>
	Total Fringe Benefits		\$146,814

TOTAL BUDGET **\$722,046**

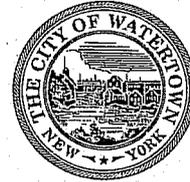
Fiscal Year: 2007-08
Department: Library Fund General Accounts
Account Code: Library Fund
Function: General Government Support and Debt Service



	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
L1990 Contingent	\$0	\$0	\$4,750	\$6,000
L9040 Workers' Compensation	1,422	1,764	1,500	1,800
L9050 Unemployment Insurance	0	0	0	0
L9060 Health Insurance	101,484	123,287	131,500	148,500
L9070 Compensated Absences	5,355	-6,939	0	0
L9950 Transfer to Capital	<u>0</u>	<u>0</u>	<u>20,000</u>	<u>47,000</u>
General Expenses Total	108,261	118,112	157,750	203,300

	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Debt Expenses				
L9710.6 Serial Bond Principal	\$18,083	\$24,583	\$62,584	\$57,584
L9710.7 Serial Bond Interest	5,984	5,757	39,673	25,181
L9730.6 BAN Principal	5,000	0	0	0
L9730.7 BAN Interest	405	0	0	0
L9780.6 Loan Principal	16,600	16,429	17,000	16,500
L9780.7 Loan Interest	<u>1,695</u>	<u>2,277</u>	<u>2,700</u>	<u>3,000</u>
Debt Expenses Total	47,767	49,046	121,957	102,265

Fiscal Year: 2007-08
Department: Debt Service
Account Code: Library Fund
Function: Debt Service Detail



DATE OF ISSUE	RATE	DATE OF MATURITY	2007-08 PRINCIPAL	2007-08 INTEREST	2007-08 TOTAL	OUTSTANDING BALANCE
4/15/2000	5.125 - 5.20%	12/15/2012	13,084	3,373	16,457	52,336
1/15/2005	2.75 - 4.25%	1/15/2009	6,500	270	6,770	2,500
11/15/2005	4.00 - 4.375%	11/15/2020	<u>38,000</u>	<u>21,538</u>	<u>59,538</u>	<u>506,000</u>
TOTAL			57,584	25,181	82,765	560,836

			2007-08	2007-08	2007-08	OUTSTANDING
LOAN -HVAC						
6/1/2002	3.71%	6/1/2012	16,500	3,000	19,500	71,928

Reserve
Funds
Budget

Fiscal Year: 2007-08
Department: Mandatory Reserve Fund
Account Code: CM
Function: Debt Service Reserve Fund



Description: This fund was established in 1991 when the City sold its electrical distribution system to Niagara Mohawk. Debt related to the electrical distribution system will be retired in FY 06/07. General Municipal Law allows the City to invest the monies in this fund and to expend the interest earned for any lawful purpose.

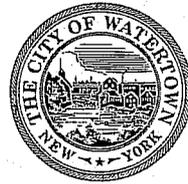
On March 1, 2006 the City transferred ownership of the Watertown International Airport to Jefferson County. At the time of transfer, the City had various serial bonds outstanding related to past airport capital projects. The total principal and interest outstanding was \$414,136. The principal and interest outstanding at the end of the fiscal year ending June 30, 2008 will be \$252,586. An amount equal to the present value of the principal and interest was paid by the County to the City. The City then purchased State and Local Government Series securities to provide for the future debt service payments. Debt related to the airport will be retired in the fiscal year ending June 30, 2020.

At June 30, 2006 the balance in the fund was \$337,342. Debt related to the airport will be retired in fiscal year ending June 30, 2020.

	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Revenues				
CM2300 Transportation, Other Govts.	\$0	\$354,047	\$0	\$0
CM2401 Interest and Earning	<u>\$5,159</u>	<u>\$3,292</u>	<u>\$15,295</u>	<u>\$1,000</u>
Sub-Total	5,159	357,339	15,295	1,000
Actual Fund Balance	<u>264,907</u>	<u>146,916</u>		
Appropriated Fund Balance			<u>78,307</u>	<u>52,655</u>
Total Revenues	\$270,066	\$504,255	\$93,602	\$53,655

	2003-04 ACTUAL	2004-05 ACTUAL	2005-06 BUDGET	2006-07 BUDGET
Expenditures				
CM9510 Transfer to General Fund	4,825	3,676	2,500	0
CM9710.6 Serial Bond Principal	104,286	146,403	75,588	41,725
CM9710.7 Serial Bond Interest	<u>14,039</u>	<u>16,833</u>	<u>15,514</u>	<u>11,930</u>
Total Expenditures	\$123,150	\$166,912	\$93,602	\$53,655

Fiscal Year: 2007-08
Department: Compensation Reserve Fund
Account Code: CR
Function: Reserve Fund



Description: In accordance with New York State guidelines, the City has established this reserve fund for payment of large Workers' Compensation settlement claims. Due to the diligent work of the City Attorney, Department Heads and our contracted TPA we have been successful at returning employees to work and reducing the number of long term injury claims. In accordance with New York State guidelines, the City has established this reserve fund for Workers' Compensation claims. As of June 30, 2006 the balance in the fund was \$282,016.

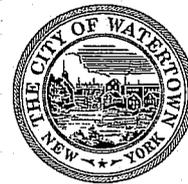
2006-07 Accomplishments:

- ✓ Processed and adjudicated City's Workers' Compensation and 207 a/c claims.
- ✓ Represented City in Workers' Compensation Court.
- ✓ Developed RFQ for the provision of Workers' Compensation and 207 a/c claims processing services.

2007-08 Goals and Objectives:

- Complete the State mandated workplace violence assessment and develop plan for addressing workplace security related issues.
- Research Safety Management Programs established by other communities and work to develop a program to fit the City's need to promote safety awareness and education.
- Review funding levels and determine future course of action for this reserve fund.
- Continue to actively pursue lump sum settlements of qualified cases.

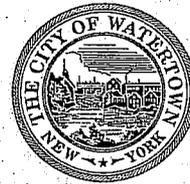
Fiscal Year: 2007-08
 Department: Compensation Reserve Fund
 Account Code: CR
 Function: Reserve Fund



	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Revenues				
CR2401 Interest and Earnings	\$4,319	\$10,023	\$11,900	\$14,500
CR5031 Interfund Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total	4,319	10,023	11,900	14,500
Actual Fund Balance	<u>267,674</u>	<u>271,993</u>		
Appropriated Fund Balance			<u>0</u>	<u>0</u>
Total Revenues	\$271,993	\$282,016	\$11,900	\$14,500

	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Expenditures				
CR 1930 Compensation Settlement	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$0	\$0	\$0	\$0

Fiscal Year: 2007-08
Department: Risk Retention Fund
Account Code: CS
Function: Reserve Fund



Description: The City is self insured for general liability claims and in accordance with In accordance with New York State guidelines, the City has established this reserve fund to pay claims and judgments for the City's general liability. At June 30, 2006 the balance in the reserve fund was \$615,162.

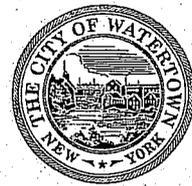
2006-07 Accomplishments:

- ✓ Defended the City against all general liability claims filed.

2007-08 Goals and Objectives:

- Maintain an aggressive stance in defending claims against the City's Self Insured defense fund.

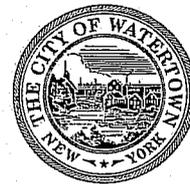
Fiscal Year: 2007-08
 Department: Risk Retention Fund
 Account Code: CS
 Function: Reserve Fund



	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Revenues				
CS2401 Interest and Earnings	11,738	17,211	19,000	25,000
CS2770 Unclassified Earnings	0	821	0	0
CS5031 Interfund Transfers	<u>17,500</u>	<u>57,500</u>	<u>32,500</u>	<u>32,500</u>
Sub-Total	29,238	75,532	51,500	57,500
Actual Fund Balance	<u>596,375</u>	<u>566,024</u>		
Appropriated Fund Balance			<u>0</u>	<u>0</u>
Total Revenues	\$625,613	\$641,556	\$51,500	\$57,500

	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Expenditures				
CS1740 Administration	54,616	23,412	35,000	40,000
CS 1930 Judgments & Claims	<u>4,973</u>	<u>2,982</u>	<u>5,000</u>	<u>5,000</u>
Total Expenditures	\$59,589	\$26,394	\$40,000	\$45,000

Fiscal Year: 2007-08
 Department: Debt Service Fund
 Account Code: V
 Function: Debt Service



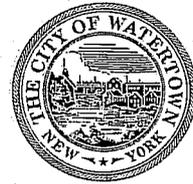
Description: The Debt Service Fund is used to record premiums received from the issuance of bond anticipation notes and serial bonds for capital projects. The revenue credited to this fund is then transferred to the fund ultimately responsible for paying the debt borrowed to finance the capital project.

	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Revenues				
V2401 Interest and Earning	\$1,268	\$686	\$0	\$800
V2701 Premium and Accrued Interest on Obligations	<u>42,036</u>	<u>325</u>	<u>0</u>	<u>0</u>
Sub-Total	43,304	1,011	0	800
Appropriated Fund Balance	<u>0</u>	<u>0</u>	<u>217</u>	<u>21,800</u>
Total Revenues	\$43,304	\$1,011	\$217	\$22,600

	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Expenditures				
V9510 Transfer to General Fund	47,397	35,659	93	15,100
V9920 Transfer to Water Fund	2,720	2,535	50	3,700
V9925 Transfer to Sewer Fund	4,192	5,033	52	3,800
V9930 Transfer to Library Fund	<u>142</u>	<u>117</u>	<u>22</u>	<u>0</u>
Total Expenditures	\$54,451	\$43,344	\$217	\$22,600

Self-Funded
Health
Insurance
Budget

Fiscal Year: 2007-08
Department: Self Funded Health Insurance
Account Code: MS
Function: Employee Fringe Benefits



Description: The City self insures its Health Insurance benefits for its eligible active and retired employees. A third party administrator, POMCO, administers the program for a fee. To insure against catastrophic losses, the City purchases "stop-loss" insurance for losses exceeding \$100,000. Fiscal Year 2005-06 ended with a fund balance of \$60,922.

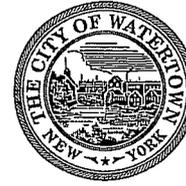
2006-07 Accomplishments:

- ✓ Completed work with consultant for year two attestation to certify that the City of Watertown has insurance is a creditable plan for the City to be eligible for reimbursement on Part D from CMS.
- ✓ Successfully enrolled City in Medicare Part D reimbursement program and reported retirees prescription usage and obtained first reimbursements.
- ✓ Continued work on modifying our health insurance booklet to incorporate Federal mandates and to make it more "user friendly" for our employees

2007-08 Goals and Objectives:

- Begin RFP process for Third Party Administrator for Health and Prescriptions.
- Finalize the work on City's new health insurance booklet. Meet with Union's to discuss updates required due to State and Federal mandates.
- Provide more insurance information for active and retired employees on the City's new website.

Fiscal Year: 2007-08
Department: Self Funded Health Insurance
Account Code: MS
Function: Employee Fringe Benefits

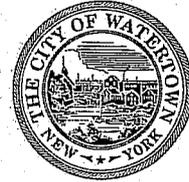


	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Revenues				
MS1270 Shared Service Charges	\$4,995,596	\$4,814,521	\$5,331,409	\$6,116,540
MS2401 Interest and Earnings	0	0	0	0
MS2709 Employee Contributions	385,584	404,678	434,076	525,660
MS 2700 Medicare Part D Reimb.	0	0	0	145,000
MS 2770 Stop Loss Reimbursement	30,572	221,686	0	50,000
MS2771 Prescription Reimbursement	<u>23,703</u>	<u>28,398</u>	<u>0</u>	<u>35,000</u>
Sub-Total	5,435,455	5,469,283	5,765,485	6,872,200
Beginning Fund Balance	<u>49,161</u>	<u>623,078</u>		
Appropriated Fund Balance		<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	\$5,484,616	\$6,092,361	\$5,765,485	\$6,872,200

	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Expenditures				
MS1710 Administration	138,201	155,450	137,775	159,200
MS 1711 City Administration	20,797	19,970	27,000	27,000
MS 1722 Stop Loss Insurance	209,305	240,355	281,327	274,000
MS9060 Claims	<u>4,394,914</u>	<u>5,615,664</u>	<u>5,319,383</u>	<u>6,412,000</u>
Total Expenditures	\$4,763,217	\$6,031,439	\$5,765,485	\$6,872,200

Tourism
Fund
Budget

Fiscal Year: 2007-08
Department: Tourism Fund
Account Code: CT
Function: Economic Development



Description: In 1988, the County implemented legislation enacting a 3% Bed Tax. Based on revenue generated from hotel rooms in the City, the County receives 2% for administration and the City and County each receive 50% of the remaining balance. Funds must be used to promote and develop tourism in the City of Watertown.

2006-07 Accomplishments:

- ✓ Development of 'look' for Downtown with the help of Graphic Designer.
- ✓ With the assistance of the Thousand Islands International Tourism Council, updated destination marketing materials for the City of Watertown.

2007-08 Goals and Objectives:

- Work with contractor on development of City website and downtown links.
- Upon receipt of wayfinding signage plan from Clough Harbor, complete development signage for Downtown
- Work on developing streaming video of Watertown attractions for City's website.

Fiscal Year: 2007-08
 Department: Tourism
 Account Code: CT
 Function: Economic Development



	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Revenues				
CT 1113 Occupancy Tax	\$89,401	\$96,783	\$100,000	\$120,000
CT2401 Interest and Earnings	0	208	0	2,500
CT3989 State Aid	<u>0</u>	<u>10,000</u>	<u>0</u>	<u>0</u>
Sub-Total	89,401	106,991	100,000	122,500
Actual Fund Balance	<u>30,549</u>	<u>57,275</u>		
Appropriated Fund Balance			<u>0</u>	<u>0</u>
Total Revenues	\$119,950	\$164,266	\$100,000	\$122,500

	2004-05 ACTUAL	2005-06 ACTUAL	2006-07 BUDGET	2007-08 BUDGET
Expenditures				
CT6410 Publicity	27,675	48,850	30,000	52,500
CT9510 Transfer to General Fund	<u>35,000</u>	<u>35,000</u>	<u>70,000</u>	<u>70,000</u>
Total Expenditures	\$62,675	\$83,850	\$100,000	\$122,500

In 1988 the County implemented legislation enacting a 3% Bed Tax. Based on revenue generated from hotel rooms in the City, the County receives 2% for administration and the City and County each receive 50% of the remaining balance. Funds must be used to promote tourism in the City of Watertown. Focus for 2007-08 continues to be Downtown Awareness Campaign, promotion of recreational use of Black River and Thompson Park Zoo. Ending Fund Balance 2005-06 was \$80,400

Capital
Project
Budget

COMPUTATION OF DEBT LIMIT

As of March 31, 2007



Five Year Average full Valuation of Taxable Real Property	\$	664,597,842
Debt Limit - 7% thereof	\$	46,521,849

Inclusions:

Outstanding Bonds	\$	39,820,000
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Exclusions:

Self-liquidating Debt	\$	8,619,650
Water Debt	\$	5,437,299
Sewer Debt	\$	1,536,220
Cash on Hand in Man. Res.	\$	332,266
Refunded Bonds	\$	2,166,200
Appropriations	\$	<u>452,037</u>
	\$	18,543,672

Total Net Indebtedness	\$	21,276,328
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Net Debt Contracting Margin	\$	25,245,521
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The percent of debt contracting power exhausted is	45.73%
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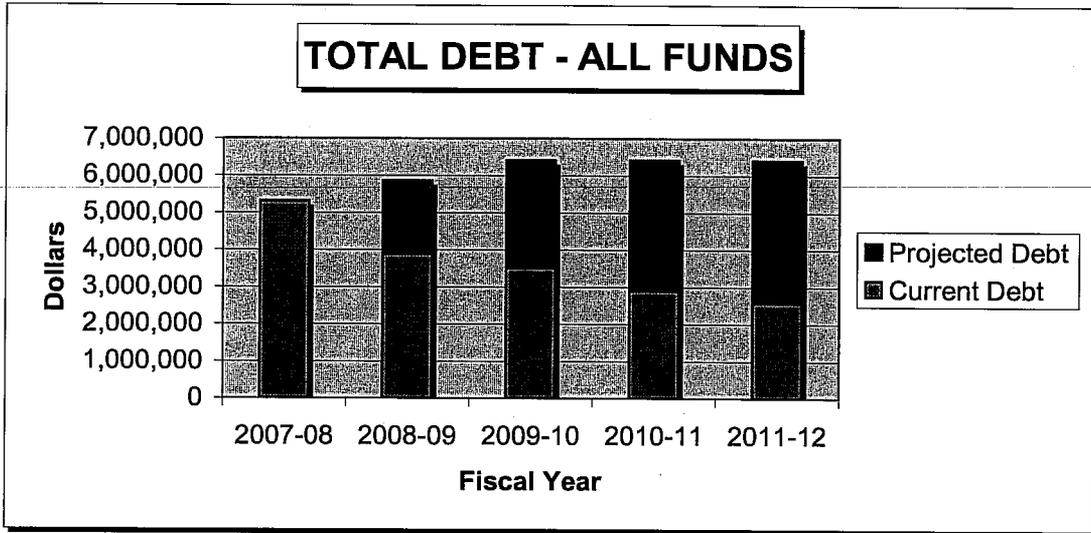
**CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN 2007/08 - 2011/12**

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
GENERAL FUND					
FACILITY IMPROVEMENTS	1,351,000	1,635,000	1,020,000	1,065,000	3,105,000
VEHICLES AND EQUIPMENT	1,096,000	1,791,500	1,173,000	1,015,000	904,000
BRIDGE CONSTRUCTION	-	-	300,000	-	-
SIDEWALK CONSTRUCTION	243,000	1,141,081	360,000	200,000	839,000
STORM SEWER/DRAINAGE	145,000	2,468,056	1,915,000	1,136,000	2,233,000
STREET CONSTRUCTION	<u>945,000</u>	<u>7,559,398</u>	<u>1,576,000</u>	<u>2,848,000</u>	<u>4,617,000</u>
TOTAL GENERAL FUND	3,780,000	14,595,035	6,344,000	6,264,000	11,698,000
WATER FUND					
FACILITY IMPROVEMENTS	500,000	700,000	600,000	-	-
WATER MAIN REPLACEMENT	86,000	1,182,163	320,000	768,000	1,424,000
VEHICLES AND EQUIPMENT	<u>22,000</u>	<u>58,000</u>	<u>140,000</u>	<u>85,000</u>	<u>80,000</u>
TOTAL WATER FUND	608,000	1,940,163	1,060,000	853,000	1,504,000
SEWER FUND					
SANITARY SEWER	421,000	1,909,800	325,000	548,000	1,753,000
VEHICLES AND EQUIPMENT	100,000	147,000	85,000	107,000	13,000
WASTEWATER PLANT	<u>-</u>	<u>70,000</u>	<u>100,000</u>	<u>-</u>	<u>-</u>
TOTAL SEWER FUND	521,000	2,126,800	510,000	655,000	1,766,000
LIBRARY FUND					
FACILITY IMPROVEMENTS	<u>47,000</u>	<u>14,000</u>	<u>10,000</u>	<u>14,000</u>	<u>-</u>
TOTAL LIBRARY FUND	47,000	14,000	10,000	14,000	-
TOTAL CAPITAL FUND	4,956,000	18,675,998	7,924,000	7,786,000	14,968,000

DEBT

ALL FUNDS

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
Current Debt **	5,305,477	3,877,943	3,502,114	2,892,210	2,564,925
Projected New Debt	<u>0</u>	<u>1,983,589</u>	<u>2,905,135</u>	<u>3,524,194</u>	<u>3,838,866</u>
TOTAL	5,305,477	5,861,532	6,407,249	6,416,404	6,403,791



**Current debt is net of Hydro & DANC debt & EFC bond interest expense, which will be offset by a like amount of revenue.

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
	(983,936)	(973,242)	(909,041)	(857,945)	(845,424)

**CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN 2007/08 - 2011/12**

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
GENERAL FUND:					
FACILITY IMPROVEMENTS:					
Arena	125,000	200,000	300,000	350,000	375,000
Property Remediations	-	1,000,000	-	-	-
DPW Facilities	75,000	-	125,000	-	-
Fairgrounds	-	50,000	80,000	225,000	1,700,000
Fire Department	77,000	-	-	200,000	500,000
Municipal Buildings	-	-	-	-	-
Municipal Maintenance	160,000	-	-	-	-
Outdoor Pools	-	50,000	325,000	-	30,000
Parking Lots	-	65,000	75,000	-	65,000
Recreation	112,000	60,000	-	-	70,000
River Parks Development	672,000	-	-	-	-
Thompson Park	130,000	150,000	50,000	225,000	300,000
Traffic Control & Lighting	-	60,000	65,000	65,000	65,000
TOTAL FACILITY IMPROVEMENTS	1,351,000	1,635,000	1,020,000	1,065,000	3,105,000
VEHICLES AND EQUIPMENT:					
Information Technology	110,000	180,000	410,000	260,000	60,000
Arena	-	-	-	-	32,000
Bus	65,000	-	-	-	150,000
DPW Administration	-	-	-	-	26,000
DPW Municipal Maintenance	139,000	-	-	-	-
DPW Maintenance of Roads	148,000	38,000	258,000	140,000	-
DPW Snow Removal	120,000	195,000	120,000	95,000	280,000
Central Garage	-	-	-	25,000	-
Police	124,500	103,500	105,000	105,000	108,000
Electric	45,000	-	-	-	-
Refuse & Recycle	125,000	125,000	-	280,000	150,000
Recreation	-	65,000	-	60,000	33,000
Thompson Park	-	50,000	30,000	-	32,000
Engineering	-	225,000	-	-	20,000
Storm Sewers	-	240,000	70,000	-	13,000
Fire	219,500	570,000	180,000	50,000	-
TOTAL VEHICLES & EQUIPMENT	1,096,000	1,791,500	1,173,000	1,015,000	904,000
BRIDGE CONSTRUCTION:					
Cayuga Avenue	-	-	300,000	-	-
TOTAL BRIDGE CONSTRUCTION	-	-	300,000	-	-

**CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN 2007/08 - 2011/12**

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
SIDEWALK CONSTRUCTION:					
Citywide Sidewalk Construction	200,000	200,000	200,000	200,000	200,000
Riggs Avenue	43,000	-	-	-	-
Stone Street lot to Arcade	-	36,000	-	-	-
Barben Ave	-	200,000	-	-	-
Western Boulevard	-	537,081	-	-	-
Breen Avenue	-	168,000	-	-	-
Central Street	-	-	160,000	-	-
Phelps Street	-	-	-	-	75,000
Factory Street	-	-	-	-	468,000
Colorado Avenue	-	-	-	-	96,000
TOTAL SIDEWALK CONSTRUCTION	243,000	1,141,081	360,000	200,000	839,000
STORM SEWER/DRAINAGE:					
CSO Project	25,000	-	-	-	-
Riggs Avenue	75,000	-	-	-	-
Gaffeny Drive	45,000	-	-	-	-
Bronson St	-	200,000	-	-	-
Cooper St outlet	-	225,000	-	-	-
Barben Ave	-	350,000	-	-	-
Western Boulevard	-	1,514,056	-	-	-
CSO Project	-	25,000	-	-	-
Breen Avenue	-	154,000	-	-	-
Central Street	-	-	280,000	-	-
Flower Avenue	-	-	930,000	-	-
Barben Ave. - Washington Street	-	-	680,000	-	-
CSO Project	-	-	25,000	-	-
Washington St	-	-	-	511,000	-
Haney Street	-	-	-	275,000	-
Morrison Ave (Burdick to Kelsey Creek)	-	-	-	350,000	-
Phelps Street	-	-	-	-	148,000
Factory Street	-	-	-	-	916,000
Clinton Street	-	-	-	-	350,000
Pratt Street	-	-	-	-	140,000
Colorado Avenue	-	-	-	-	168,000
Harrison Street (Riggs Ave. Phase II)	-	-	-	-	236,000
Outfall reconstruction	-	-	-	-	275,000
TOTAL STORM SEWER	145,000	2,468,056	1,915,000	1,136,000	2,233,000

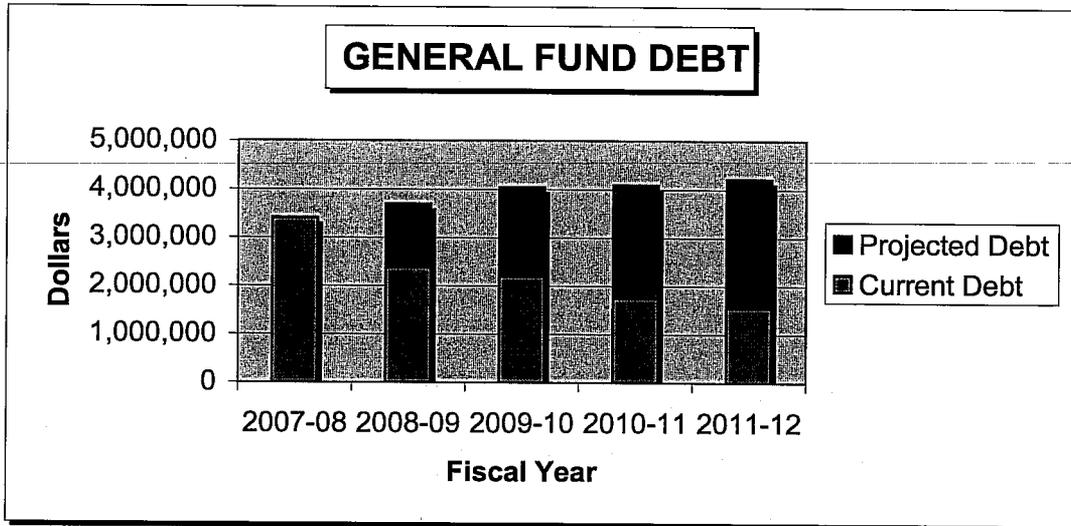
**CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN 2007/08 - 2011/12**

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
STREET CONSTRUCTION:					
CHIPS	500,000	500,000	500,000	500,000	500,000
Riggs Avenue	290,000	-	-	-	-
Gaffney Drive	155,000	-	-	-	-
Barben Avenue	-	1,345,000	-	-	-
Western Boulevard	-	4,687,398	-	-	-
Breen Avenue	-	1,027,000	-	-	-
Central Street	-	-	1,076,000	-	-
Washington St	-	-	-	2,348,000	-
Phelps Street	-	-	-	-	286,000
Factory Street	-	-	-	-	1,221,000
Clinton Street	-	-	-	-	1,193,000
Colorado Avenue	-	-	-	-	652,000
Harrison Street (Riggs Ave. Phase II)	-	-	-	-	765,000
TOTAL STREET CONSTRUCTION	945,000	7,559,398	1,576,000	2,848,000	4,617,000
TOTAL GENERAL FUND	3,780,000	14,595,035	6,344,000	6,264,000	11,698,000

DEBT

GENERAL FUND

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
Current Debt **	3,403,876	2,378,185	2,192,949	1,755,535	1,552,544
Projected New Debt	<u>0</u>	<u>1,308,922</u>	<u>1,847,607</u>	<u>2,329,892</u>	<u>2,654,640</u>
TOTAL	3,403,876	3,687,107	4,040,556	4,085,427	4,207,184

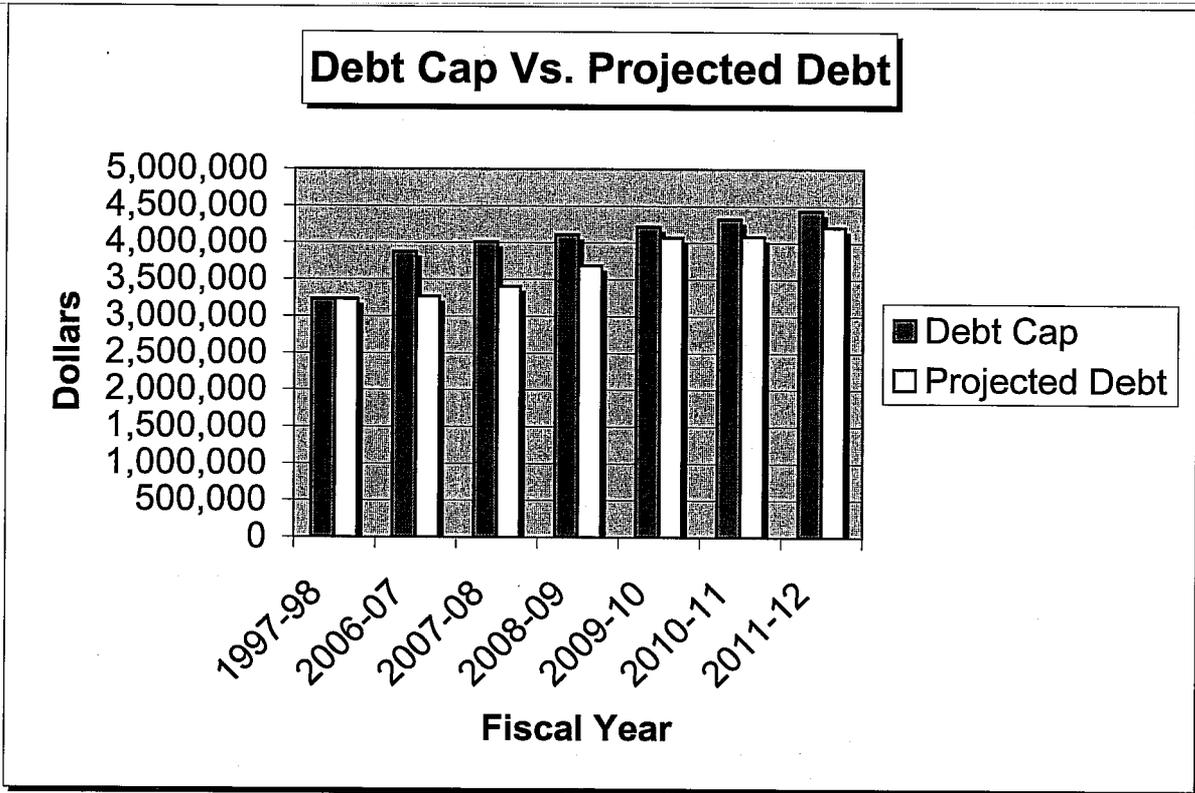


**Current debt is net of Hydro debt & EFC bond interest expense, which will be offset by a like amount of revenue

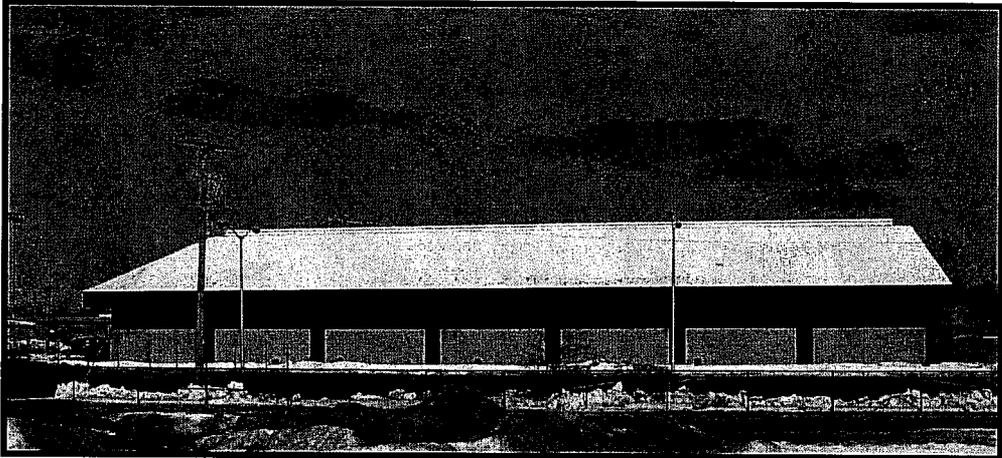
<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
(755,765)	(750,128)	(739,483)	(732,498)	(731,899)

GENERAL FUND DEBT CAP

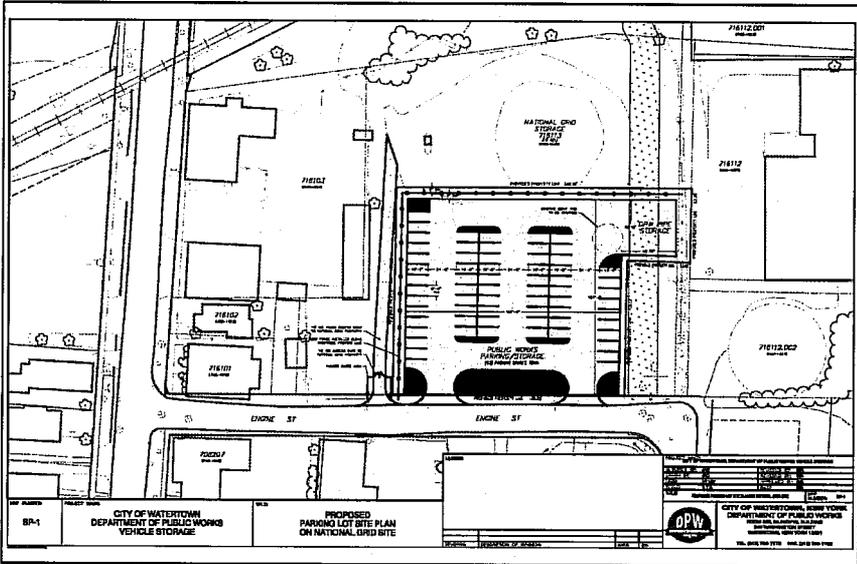
Fiscal Year		Estimated Debt Cap	Projected Debt
1997-98	base year	3,231,475	3,231,475
2006-07	actual	3,877,383	3,266,476
2007-08		4,009,990	3,403,876
2008-09		4,111,843	3,687,107
2009-10		4,216,284	4,072,041
2010-11		4,323,378	4,085,427
2011-12		4,433,192	4,207,184



**FISCAL YEAR 2007-2008
CAPITAL BUDGET
FACILITY IMPROVEMENTS
ARENA**

PROJECT DESCRIPTION	COST
<p>Watertown Municipal Arena Roof Rehabilitation. In 2000, a multi coat, elastomeric liquid coating system was installed over the arena's 40,000 sq. ft., 25-year old metal roof. This system, carrying a 10-year manufacturer's warranty, was designed to form an impenetrable, continuous, elastomeric 40-dry mil, watertight membrane over the entire roof area. At the time of installation the contractor included a 1-inch layer of foam insulation sandwiched between the metal roof and the multi-coat waterproofing system. Unfortunately the roof system is showing signs of failure in the delamination of the protective multi-coat waterproofing system from the foam insulation. We propose stabilizing the present system and then applying a new composite system directly over the old.</p> <div style="text-align: center;">  </div> <p>Funding to support this project will be through a transfer from the Capital Reserve Fund.</p>	<p>\$125,000</p>
TOTAL	\$125,000

FISCAL YEAR 2007-2008 CAPITAL BUDGET FACILITY IMPROVEMENTS DPW FACILITIES

PROJECT DESCRIPTION	COST
<p>Engine Street Parking Lot Paving: We are proposing constructing a 65 space parking lot on the National Grid property located at 327 Engine Street. This lot will serve primarily as an employee parking lot although it can also be used for seasonal vehicle and materials storage. The proposed lease agreement with National Grid will allow the City to make improvements on this property as long as they do not substantially interfere or impact the ongoing environmental monitoring and/or future cleanup of this site. The need for this lot is being driven by the planned development of the south shore river walk and the Hole Brothers Kayak Park.</p> <div style="text-align: center; margin: 10px 0;">  </div>	<p>\$75,000</p>
TOTAL	\$75,000

Funding to support this project will be through a transfer from the General Fund.

**FISCAL YEAR 2007-2008
CAPITAL BUDGET
FACILITY IMPROVEMENTS
FIRE DEPARTMENT**

PROJECT DESCRIPTION	COST
<p>Replace Fire Alarms Systems in Fire Stations: The fire alarm systems in all fire stations are in excess of 12 years old and need to be replaced. Smoke alarms have a life expectancy of approximately 10 years after which their reliability is questionable. The detectors currently installed in all three fire stations were manufactured in 1989, and are well past the 10 year life expectancy. Additionally, the new systems would include carbon monoxide detection and new alarm panels.</p>  <p>Funding to support this project will be through a transfer from the General Fund.</p>	<p>\$12,000</p>
Total	\$12,000

FISCAL YEAR 2007-2008
 CAPITAL BUDGET
 FACILITY IMPROVEMENTS
 FIRE DEPARTMENT

PROJECT DESCRIPTION	COST
<p>Replace Breathing Air System: The Department will replace the breathing air system currently housed at the S. Massey Street Fire Station. The current system is approximately 18 years old, is becoming less reliable and recently failed an air purity test. The Department would submit this item as part of the Fire Act Grant which requires a 10 percent match if selected. This project would not be completed if not selected for the grant.</p>  <p>Funding to support the grant's local share will be through a transfer from the General Fund.</p>	<p>\$65,000</p>
<p>Total:</p>	<p>\$65,000</p>

**FISCAL YEAR 2007-2008
CAPITAL BUDGET
FACILITY IMPROVEMENTS
MUNICIPAL MAINTENANCE**

PROJECT DESCRIPTION	COST
<p>Rehabilitation of the City's Town Clock located in the First Baptist Church bell tower. The four-face, iron dial clock from E. Howard & Co. of Boston was installed in 1901. Since that time very little has been done in terms of rehabilitation other than the motion works being electrified in November, 1947. A recent inspection of the entire clock assembly has indicated the need for a complete restoration/replacement of the motion works and bell striker as well as replacement of all four of the eight foot diameter clock dials.</p>  <p>This project is contingent upon receiving 100% grant funding.</p>	<p>\$160,000</p>
TOTAL	\$160,000

FISCAL YEAR 2007-2008 CAPITAL BUDGET FACILITY IMPROVEMENTS PARKS AND RECREATION

PROJECT DESCRIPTION	COST
<p>Design and construction of two baseball fields at Marble Street Park. These fields will supplement the facilities that will be going in as part of the Environmental Protection Fund grant, which includes restrooms, water and electric services, a multi-use pavilion and family picnic area. These fields will help fill a gap in the number of available fields versus the number of requests to use the existing fields in the City.</p> <div style="text-align: center; margin: 10px 0;"> </div> <p>Funding to support this project will be through a transfer from the General Fund.</p>	<p>\$45,000</p>
TOTAL	\$45,000

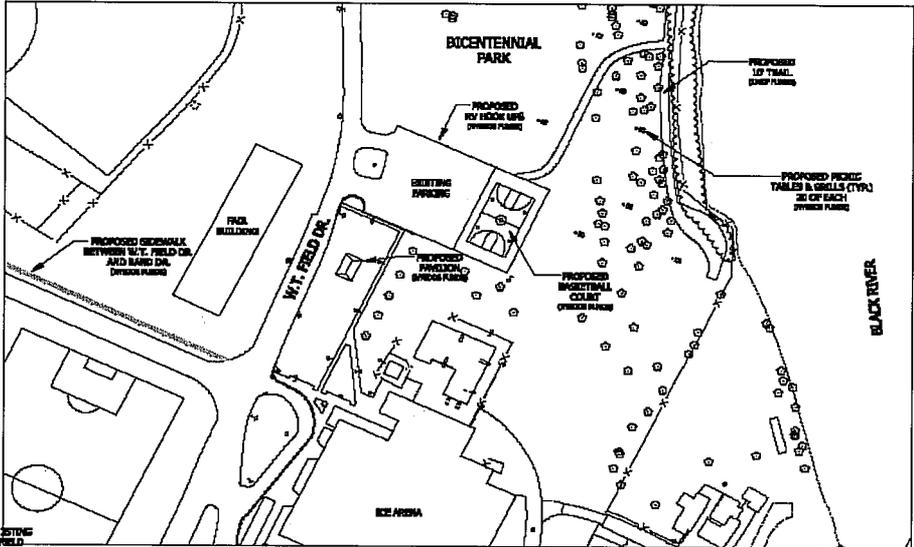
**FISCAL YEAR 2007-2008
CAPITAL BUDGET
FACILITY IMPROVEMENTS
PARKS AND RECREATION**

PROJECT DESCRIPTION	COST
<p>Bicentennial Park is adjacent to the Black River in the northwestern part of the City, and consists of open green space. The current lack of recreational facilities makes the area unattractive and unusable for families, residents and visitors. The proximity to the arena and pool area, make it a natural place to add outdoor recreation facilities, such as this playground system. Bicentennial Park will also receive upgrades in the way of trails, picnic tables, grills, river viewing areas, and new sidewalks through an Environmental Protection Fund grant.</p> <div style="text-align: center;">  </div> <p>Funding to support this project will be through a transfer from the General Fund.</p>	<p>\$67,000</p>
TOTAL	\$67,000

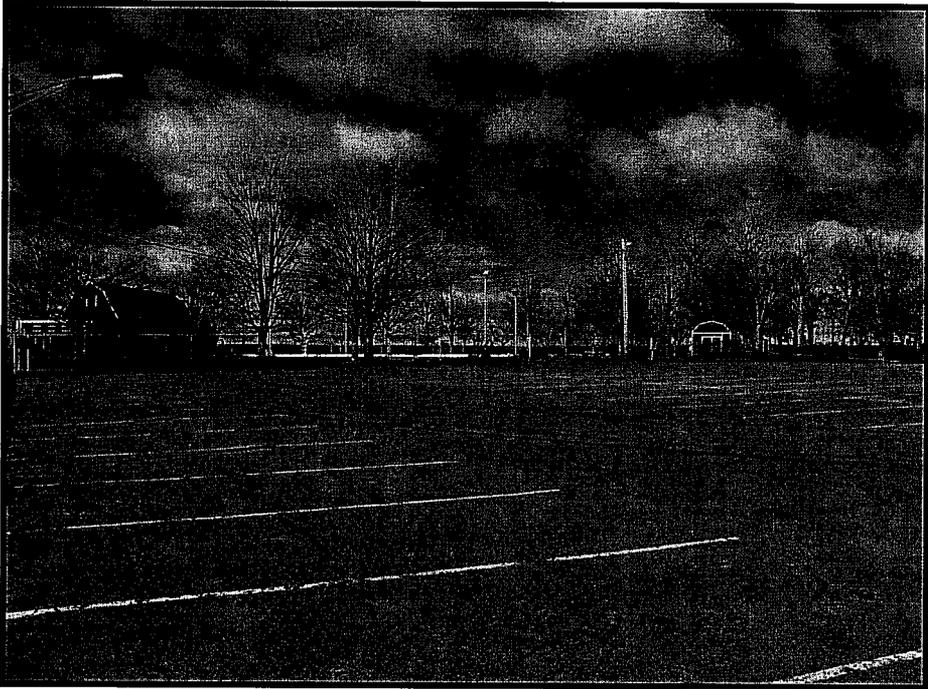
FISCAL YEAR 2007-2008 CAPITAL BUDGET FACILITY IMPROVEMENTS RIVER PARKS DEVELOPMENT

PROJECT DESCRIPTION	COST
<p>Design and construction of infrastructure and recreational facilities at Marble Street Park adjacent to the "Route 3 Wave" water feature. The facilities will include restrooms, water and electric services, multi-use pavilion and family picnic area, and a traffic control system to provide access to the Route 3 bridge for major kayak events.</p> <div style="text-align: center;"> </div> <p>This project received an Environmental Protection Fund Grant, which will pay \$173,000 toward the project.</p> <p style="text-align: right;">5 years - \$43,683</p>	<p>\$346,000</p>
TOTAL	\$346,000

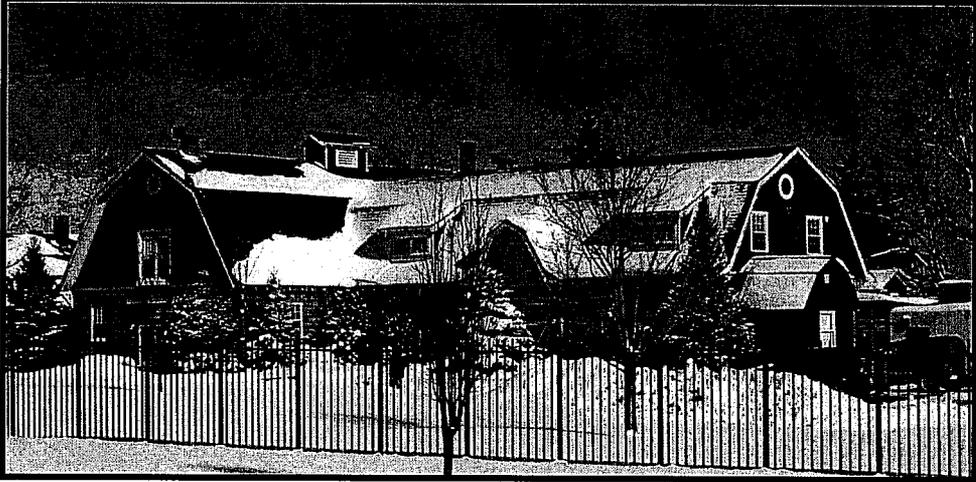
FISCAL YEAR 2007-2008 CAPITAL BUDGET FACILITY IMPROVEMENTS RIVER PARKS DEVELOPMENT

PROJECT DESCRIPTION	COST
<p>Design and construction of riverfront improvements at Bicentennial Park to create pedestrian access to the river and provide amenities to encourage family use of the park and its riverfront, including a multi-purpose pavilion, up-graded picnic areas, trails and sidewalks to link the river with other facilities at this site, and potable water, wastewater, and electric hook-ups for campers and RV's.</p> <div style="text-align: center; margin: 10px 0;">  </div> <p>This project received an Environmental Protection Fund Grant, which will pay \$163,000 toward the project.</p> <p style="text-align: right;">5 years - \$41,158</p>	<p>\$326,000</p>
TOTAL	\$326,000

**FISCAL YEAR 2007-2008
CAPITAL BUDGET
FACILITY IMPROVEMENTS
THOMPSON PARK**

PROJECT DESCRIPTION	COST
<p>Thompson Park Parking Lot---This project will allow the paving and striping of the Pool/Park/Zoo parking lot in Thompson Park. The scope of the paving operations will include the primary parking area as well as both entrance roadways.</p>  <p>Funding to support this project will be through a transfer from the General Fund.</p>	<p>\$50,000</p>
TOTAL	\$50,000

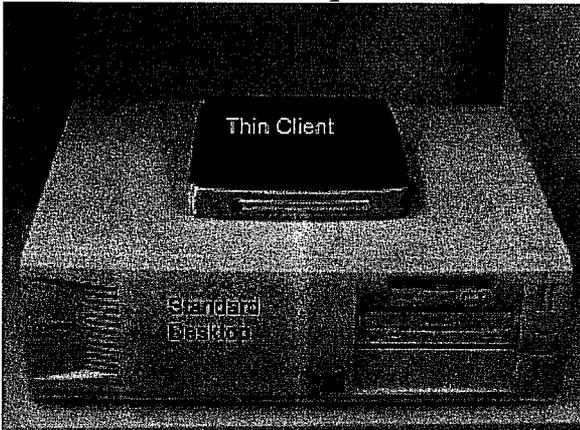
**FISCAL YEAR 2007-2008
CAPITAL BUDGET
FACILITY IMPROVEMENTS
THOMPSON PARK**

PROJECT DESCRIPTION	COST
<p>Thompson Park Conservancy Administration/Animal Clinic Building Roof Rehabilitation. In 1988, the city installed a new 25-year, 3-Tab, Asphalt Single roof system on what was then called the Hay Barn/Dog Pound's Main Gambrel Roof. Responding to complaints about a leaking roof and ice-dam buildup we were advised that flashing needed to be installed along the entire edge drain perimeter. It was also pointed out that excessive weathering appears to have occurred on the roof making it a candidate for replacement within the next couple of years. Rather than proceeding with intermediate repairs we are recommending that we proceed with the entire roof rehabilitation at this time.</p>  <p>Funding to support this project will be through a transfer from the Capital Reserve Fund.</p>	<p>\$80,000</p>
TOTAL	\$80,000

FISCAL YEAR 2007-2008 CAPITAL BUDGET VEHICLES AND EQUIPMENT INFORMATION TECHNOLOGY

PROJECT DESCRIPTION	COST
<p>Fiber Network Extension to Public Safety Building</p> <p>Funding for fiber installation between the Massey Street Fire Station and the Public Safety Building, providing an interconnection to the City data network and to Jefferson County. This project will provide an opportunity to cooperate with Jefferson County to improve Public Safety Services and the reliability the City's and County's data connections to the Public Safety Building. This funding includes materials, construction cost, network equipment and fiber certification.</p>  <p>The City will review the AIM grant requirements when released and if applicable for Joint Cooperation Grant, make an application. It is anticipated that Jefferson County will either share in the capital cost associated with this project, or pay the City for the service provided.</p> <p>Funding to support this project will be through a transfer from the General Fund.</p>	<p>\$50,000</p>
TOTAL	\$50,000

**FISCAL YEAR 2007-2008
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
INFORMATION TECHNOLOGY**

PROJECT DESCRIPTION	COST
<p>Hardware Replacement of 24 City Hall computers with standard desktop computers or with Thin Client Computers.</p> 	<p>\$26,000</p>
<p>Software Software Deployment and Management</p>	
Citrix Presentation Server	\$17,000
Helpdesk	
Altiris Helpdesk Solution	\$ 3,000
Altiris Carbon Copy	\$ 5,000
Identity Management	
Sun Identity Management	\$ 9,000
Funding to support this project will be through a transfer from the General Fund.	
TOTAL	\$60,000

**FISCAL YEAR 2007-2008
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
CITIBUS**

PROJECT DESCRIPTION	COST
<p>PT-500 will be a new, additional van to our paratransit fleet. The proposed unit will be a 2007 FORD, Model E-450 wheelchair accessible, Type III, transit bus equipped with three wheelchair stations and a hydraulic lift assembly. The City's federally mandated Complementary Paratransit Service has experienced increase demand requiring us to operate two buses daily. Funding for this unit, which will allow us to rotate our vehicles in order to ensure proper and timely maintenance, will be through a federal/state/local grant program where the cost is shared 80/10/10. The proposed unit will be purchased off the existing New York State OGS contract. This request is to cover the city's share of approximately \$6,500 when the acquisition grant is finally approved.</p> <div data-bbox="266 1140 1078 1671" data-label="Image"> </div> <p>Funding to support this project will be through a transfer from the General Fund.</p>	<p>\$65,000</p>
TOTAL	\$65,000

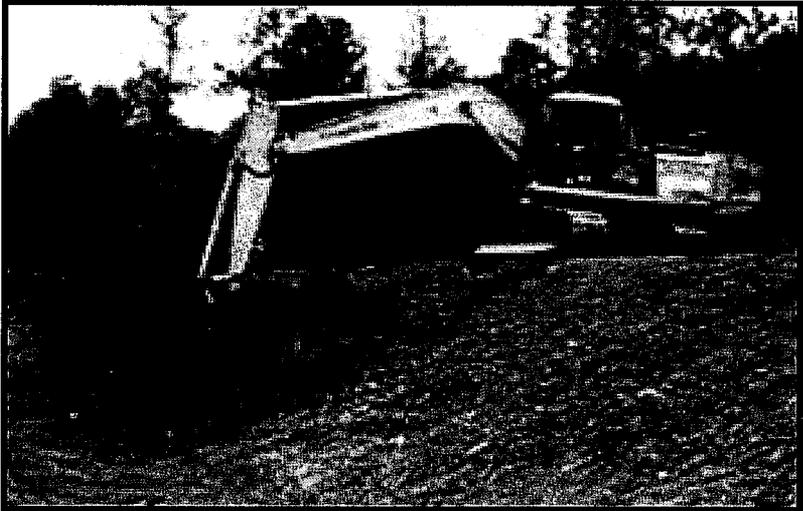
**FISCAL YEAR 2007-2008
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
PARKS & RECREATION**

PROJECT DESCRIPTION	COST
<p>Unit 4-3 is a twelve year old, 1995 JACOBSON, Model HR-5111 51 HP hydraulic grounds mower with a 134 inch cutting width unit currently assigned to the Thompson Park. This unit, used by both our Building & Grounds and Parks & Recreation Departments from early May through October, has approximately 2,100 hours. The new replacement unit will be one size up in classification and come equipped with a 90 HP diesel engine and a 192 inch cutting width. The existing unit will be retired from the fleet. The replacement unit will be purchased from the current New York State OGS contract.</p> <div data-bbox="221 997 1127 1596" data-label="Image"> </div> <p>Funding to support this project will be through a transfer from the General Fund.</p>	<p>\$60,000</p>
TOTAL	\$60,000

**FISCAL YEAR 2007-2008
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
BUILDING & GROUNDS**

PROJECT DESCRIPTION	COST
<p>Vehicle 1-46 is a 10 year old, 1997 FORD F-350, six person pickup truck currently assigned to the Buildings and Grounds Division. This unit, which is used daily, has approximately 78,000 miles. The new replacement unit will be a 4x4 chassis equipped with a utility tool body. There is a need for this crew to be able to store tools in a secure situation that is not available with a standard pickup box, hence the need for an 8' utility tool storage body. The existing unit will be retired from the fleet. The replacement unit will most likely be purchased from the New York State OGS contract</p> <div style="text-align: center;">  </div> <p>Funding to support this project will be through a transfer from the General Fund.</p>	<p>\$34,000</p>
TOTAL	\$34,000

**FISCAL YEAR 2007-2008
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
BUILDING & GROUNDS**

PROJECT DESCRIPTION	COST
<p>Tree and Brush Mauler. This is a new piece of equipment that will be added to our existing attachment inventory. This unit will be sized and equipped to be quick mounted onto our 1996 KOMATSU PC-200 hydraulic excavator. A similar unit was used in clearing the 1,100 ft walkway trail extension at Waterworks Park. In this particular application, a job that would have taken 2 weeks with a standard ground crew was completed in just one day. This unit will be used in overgrowth trimming and removal on such projects as sewer main right of way clearing, landfill cutback maintenance, walkway trail establishment, as well as being used to clear building and exhibit sites and embankments at Thompson Park, the Fairgrounds, etc.</p> 	\$45,000
<p>Funding to support this project will be through a transfer from the General Fund.</p>	
TOTAL	\$45,000

**FISCAL YEAR 2007-2008
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
MAINTENANCE OF ROADS**

PROJECT DESCRIPTION	COST
<p>Vehicle 1-83 is a fourteen year old 1993 Ford F250 pickup with utility tool body. It is used by the sign maintenance/road painting crew. It is proposed that we replace this vehicle with a one ton dual wheel chassis with a utility body set up for pulling a trailer with a small roller. This new unit will then be assigned to the Maintenance of Roads Division who in turn will transfer their vehicle 1-82, a 1997 Ford F350 pickup of similar design, to the Sign Maintenance/Road Painting Division. This unit should provide many additional years of good service. The paint crew usually takes a used truck from the fleet as painting tends to be messy and an older vehicle is better suited for their mission.</p> <div style="text-align: center;">  </div> <p>Funding to support this project will be through a transfer from the General Fund.</p>	<p>\$38,000</p>
TOTAL	\$38,000

**FISCAL YEAR 2007-2008
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
MAINTENANCE OF ROADS**

PROJECT DESCRIPTION	COST
<p>Vehicle 1-76 is a 20 year old, 1987 CATERPILLAR, Model G-936, 30,000 pound, 160 HP, 2.5-yd³, front end loader equipped with a multi-purpose “clam” bucket for picking up brush and other bulky objects. This unit has over 14,000 operating hours. All major components were overhauled at the midpoint of its life cycle and are now again in need of extensive replacement. Recent problems experienced with both the electrical and power train systems are making dependability an issue. Upon commissioning, the new unit will become a primary unit for snow removal operations. These units are currently available under NYSOGS contract. This unit will be removed from the fleet and traded towards the replacement.</p> <div style="text-align: center;">  </div> <p>Funding to support this project will be through a transfer from the General Fund.</p>	\$110,000
TOTAL	\$110,000

**FISCAL YEAR 2007-2008
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
SNOW REMOVAL**

PROJECT DESCRIPTION	COST
<p>Having seen continuous service for the past 20 years, vehicle 1-13 is a 1987 International Model S4600, heavy duty, tandem axle dump truck equipped with a sixteen foot dump box. This vehicle has approximately 13,200 operating hours. It is used for paving and street maintenance operations in the summer and snow removal in the winter. The truck has severe corrosion to the cab. Replacement body panels are no longer available and power train repair parts are getting difficult to obtain. The new replacement vehicle will be purchased off the New York State OGS contract. The present vehicle will be removed from the fleet and either sold at auction or traded towards the replacement.</p>  <p>Funding to support this project will be through a transfer from the General Fund.</p>	<p>\$120,000</p>
TOTAL	\$120,000

**FISCAL YEAR 2007-2008
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
POLICE DEPARTMENT**

PROJECT DESCRIPTION	COST
<p>Vehicle Replacement –To effectively maintain the Department’s fleet in a cost effective manner, four marked patrol vehicles are replaced each year. This process removes the oldest cars with highest mileage during each cycle. This year the Department proposes ordering two patrol cars and two four wheel drive vehicles.</p>  <p>Funding to support this project will be through a transfer from the General Fund.</p>	<p>\$103,500</p>
TOTAL	\$103,500

**FISCAL YEAR 2007-2008
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
POLICE DEPARTMENT**

PROJECT DESCRIPTION	COST
<p>The Police Department maintains and ID unit. The unit processes all crime scenes. The vehicle assigned to the unit is a 1998 Ford van with 103,000 plus miles on it. It is showing sign of age with mechanical problems as well as body rust. It has become unreliable causing prolonged “down time”. The ID unit routinely carries equipment to each scene. This includes cameras, lenses, fingerprint supplies, external lighting, packaging items, ladders, tools, etc. The ID van is an office on wheels for the ID technicians.</p>  <p>Funding to support this project will be through a transfer from the General Fund.</p>	<p>\$21,000</p>
TOTAL	\$21,000

**FISCAL YEAR 2007-2008
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
TRAFFIC CONTROL & LIGHTING**

PROJECT DESCRIPTION	COST
<p>E-1 is a 12 year old, Traffic Signal Maintenance/Bucket Truck complete with 37-ft working height bucket and fiberglass utility body mounted on a 1996 FORD F-450 Superduty chassis. The chassis has approximately 8,000 hours on the engine and drive train. Showing signs of advanced wear it is becoming undependable. We propose replacing the truck chassis only. The replacement unit will most likely be purchased from the New York State OGS contract. Upon delivery it will be retrofitted with the existing bucket truck/utility body and we will expect another 10 to 12 years of service from this assembly.</p>  <p>Funding to support this project will be through a transfer from the General Fund.</p>	<p>\$45,000</p>
TOTAL	\$45,000

**FISCAL YEAR 2007-2008
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
REFUSE AND RECYCLING**

PROJECT DESCRIPTION	COST
<p>Having seen 20 years of continuous service, 1-5 is a 1987, 20-yd³, PAK-MOR, rear load packer mounted on a 1994, Ford, dual drive chassis. While this unit is used primarily for green waste collection it can be used as a back-up to the refuse vehicles if needed. The packer body is in extremely poor condition, both mechanically and due to severe rust corrosion. The floors are extremely poor. The replacement vehicle with packer will be purchased off the New York State OGS contract. The present vehicle will be removed from our fleet and traded or sold at auction. As with the purchase of our recycling vehicles, the City is hopeful of success in our 50% matching grant application to the NYSDEC.</p> <div style="text-align: center;">  </div> <p>Funding to support the grant's local share will be through a transfer from the General Fund.</p>	<p>\$125,000</p>
TOTAL	\$125,000

**FISCAL YEAR 2007-2008
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
FIRE DEPARTMENT**

PROJECT DESCRIPTION	COST
<p>Replace Utility Vehicle: The Department is proposing to replace a 1989 utility pick-up truck with a Ford F-450 light truck with utility body. This vehicle is required as the primary tow vehicle for the 15,000 lb confined space trailer due to the weight of the trailer. The new tow vehicle will allow the trailer to be transported safely to the scene of confined space rescue incidents. In addition, this vehicle is proposed with a utility body to allow for a redundancy and to be a reserve rescue vehicle when the primary rescue is out of service. This vehicle would replace the 1989 utility that is at the end of its useful life and is being sent to the bone yard to await disposal. This vehicle will be purchased from the NY State Bid and will include accessories such as emergency lights and siren, two-way radios, and reflective markings and striping.</p>  <p>Funding to support this project will be through a transfer from the General Fund.</p>	<p>\$34,500</p>
TOTAL	\$34,500

**FISCAL YEAR 2007-2008
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
FIRE DEPARTMENT**

PROJECT DESCRIPTION	COST
<p>Replace Staff Vehicle: The Department is proposing to replace a staff vehicle a 1993 Chevy Blazer (formerly DPW) with a new multi-attribute utility vehicle. The vehicle would be used by the Department's administrative staff as a command vehicle. The new vehicle would replace this vehicle that is at the end of its life expectancy, and requires considerable maintenance (\$7,800), due to severe corrosion, on a 14 year old vehicle to continue to operate. This new vehicle will be purchased from the NY State Bid and will include accessories such as emergency lights and siren, two-way radios, and reflective markings and striping.</p>	\$30,000
	
<p>Funding to support this project will be through a transfer from the General Fund.</p>	
TOTAL	\$30,000

**FISCAL YEAR 2007-2008
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
FIRE DEPARTMENT**

PROJECT DESCRIPTION	COST
<p>Purchase New Fire Fighter Protective Gear: This project would provide funding to replace one-half of the current fire fighter personal protective equipment. The turnout gear has a 5 to 7 years useful life. Additionally based upon recent scientific research fire fighters require two sets of turnout gear so that they can wash their turnout gear after every fire due to carcinogen contamination. The project would replace 1/2 the entire Department's turnout gear this year and the other half next year which would ensure all fire fighters are using state of the art gear that meets NFPA 1971 and OSHA requirements, and that all fire fighters have a reserve set of turnout gear to use when the gear becomes soiled and requires washing. This overall project would purchase 90 sets of turnout gear, 90 pairs of boots, and 90 helmets. The department attempted to fund this project with Assistance to Firefighter Grant funding last year but was unsuccessful and will reapply in the coming year. Purchasing the new protective gear is contingent upon receiving a grant to fund 90% of the cost.</p>  <p>Funding to support the grant's local share will be through a transfer from the General Fund.</p>	<p>\$90,000</p>
TOTAL	\$90,000

**FISCAL YEAR 2007-2008
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
FIRE DEPARTMENT**

PROJECT DESCRIPTION	COST
<p>Refurbish Engine #3: This project would refurbish Engine #3, a 1996 Ferrara pumper before it is reassigned to reserve status. The 1996 Ferrara would be sent out before the 1986 E-1 engine is sold. The refurbishment would include repair of cracks in the body, repair of extensive corrosion on the body, painting of the vehicle, updating the reflective striping, updating the emergency lighting, and overhaul the engine, transmission and pump. This will allow the City to maintain this vehicle for another 10-15 years of service.</p>  <p>Funding to support this project will be through a transfer from the General Fund.</p>	<p>\$65,000</p>
TOTAL	\$65,000

**FISCAL YEAR 2007-08
CAPITAL BUDGET
SIDEWALK CONSTRUCTION**

PROJECT DESCRIPTION	COST
<p>Annual City Sidewalk Replacement Program:</p> <p>This funding supports the continuation of the City's annual Sidewalk replacement program during the 2007-08 fiscal year through the use of a Special Assessment District. Areas to be included in this special assessment district have been defined during the fall and winter of 2006. Property owners have been notified that they have been included in the district and that their sidewalk is scheduled for replacement.</p> <p>Funding to support this program will be through a transfer from the General fund and special assessment billings.</p>	<p>\$200,000</p>
TOTAL	\$200,000

FISCAL YEAR 2007-2008 CAPITAL BUDGET STORM SEWERS

PROJECT DESCRIPTION	COST
<p>CSO (Combined sewer Overflow) Project</p> <p>This is for necessary funding of the Federally mandated program, which requires us to catalog and collect data to study the combined sewer systems and combined sewer overflows (CSO's) and to develop a plan for future action. This project is funded equally through the General Fund and Sewer Fund.</p> <p>STORM SEWER \$25,000</p> <p>SANITARY SEWER \$25,000</p> <p>Funding to support this project will be through transfers from the General Fund and Sewer Fund.</p>	<p>\$ 50,000</p>
Total	\$ 50,000

FISCAL YEAR 2007-2008 CAPITAL BUDGET STREET CONSTRUCTION

PROJECT DESCRIPTION	COST																
<p>RIGGS AVENUE</p> <p>Reconstruction of approximately 550 LF of street, to include sidewalk, curbs, replacement of approximately 600 l.f. of 6" water main with 8" D.I.P., storm and sanitary sewer. The project is required to remove large amounts of stormwater infiltration into the sanitary sewer. The storm sewer is located directly above the sanitary sewer.</p>	<p>\$ 575,000</p>																
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WATER MAIN	\$ 86,000	15 years -	\$ 9,653														
Total				\$ 575,000													



FISCAL YEAR 2007-2008 CAPITAL BUDGET REQUEST STREET AND STORM SEWER CONSTRUCTION

PROJECT DESCRIPTION	COST
<p>Gaffney Drive</p> <p>Reconstruction of approximately 550 LF of street, to include curbs, and storm sewer. The project will improve the section of street from Faichney Dr. to Commerce Park Drive.</p> <p>STREET \$155,000 STORM SEWER <u>45,000</u> GENERAL FUND \$200,000</p>	<p>\$200,000</p>
	
<p>Funding to support this project will be through a grant administered by DANC.</p>	
Total	\$200,000

**FISCAL YEAR 2007-2008
CAPITAL BUDGET
CHIPS - STREET PAVING PROGRAM - 2007**

STANDARD STREET PAVING BY CITY CREWS			
STREET	FROM	TO	COST
Nellis Street	Flower Ave E.	Brainard Street	\$29,000
New York Ave	Superior Street	<i>Dead End</i>	\$27,000
Pearl Street	Main Street E.	City Limits	\$93,000
Snell Street	Leray Street	Morrison Street	\$35,000
Total:			\$184,000

STANDARD STREET PAVING w/ CURBING BY CITY CREWS			
STREET	FROM	TO	COST
Pawling Street	Franklin Street	Dead End	\$40,000
Total:			\$40,000

SURFACE MILLING AND PAVING BY CITY CREWS			
STREET	FROM	TO	COST
Bishop Street	Washington Street	Myrtle Ave	\$40,000
Cosgrove Street	Iroquois Ave W.	Butterfield Ave	\$27,000
Iroquois Ave W.	Washington Street	Dead End	\$29,000
Knowlton Ave	Cosgrove Street	Dead End	\$8,000
Pearl Street	Bridge	Main Street E.	\$35,000
Sherman Street	Iroquois Ave W.	Brook Drive	\$22,000
Sterling Street	Washington Street	Franklin Street	\$37,000
Washington Street	Flower Ave	Public Square	\$78,000
Total:			\$276,000

**FISCAL YEAR 2007-2008
CAPITAL BUDGET
CHIPS - STREET PAVING PROGRAM - 2008**

STANDARD STREET PAVING BY CITY CREWS			
STREET	FROM	TO	COST
Marra Drive	Barben Ave	Holcomb Street	\$38,000
Merline Ave	Bradley Street	Dead End	\$24,000
Mill Street	Haven Street	<i>City Limits</i>	\$28,000
Total:			\$90,000

STANDARD STREET PAVING w/ CURBING BY CITY CREWS			
STREET	FROM	TO	COST
Ives Street	Massey Street S.	Barben Ave	\$110,000
Mill Street	Division Street	Haven Street	\$12,000
Superior Street	Cayuga Ave	New York Ave	\$14,000
Total:			\$136,000

BASE RECONSTRUCTION AND PAVING BY CITY CREWS			
STREET	FROM	TO	COST
Girard Street	Olmstead Drive	State Street	\$50,000
Total:			\$50,000

SURFACE MILLING AND PAVING BY CITY CREWS			
STREET	FROM	TO	COST
Addison Street	Main Street W.	St. Mary Street	\$18,000
Arcade Street	Stone Street	Arsenal Street	\$10,000
Rutland Street N.	State Street	Huntington Street	\$48,000
Rutland Street S.	Boyd Street	Academy Street	\$16,000
Sherman Street	Mullin Street	Stone Street	\$42,000
Stone Street	Washington Street	Massey Street S.	\$45,000
Superior Street	Bradley Street	Cayuga Ave	\$45,000
Total:			\$224,000

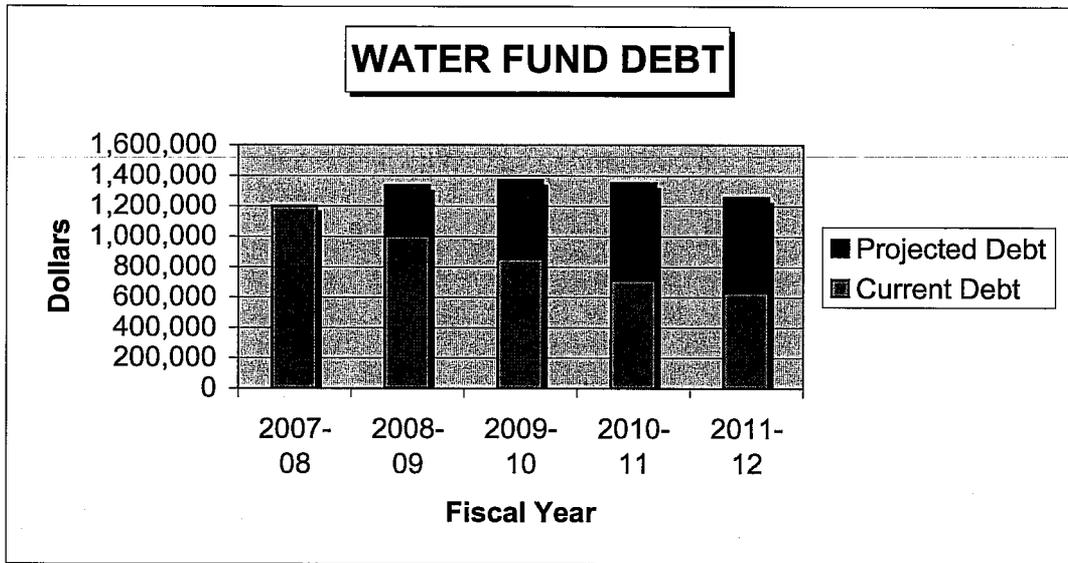
**CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN 2007/08 - 2011/12**

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
WATER FUND:					
FACILITY IMPROVEMENTS:					
Motor drives in main pump station pumps	500,000	-	-	-	-
Reservoir main-parallel line installation	-	700,000	-	-	-
Dam repairs	-	-	600,000	-	-
TOTAL FACILITY IMPROVEMENTS	500,000	700,000	600,000	-	-
WATER MAIN REPLACEMENT:					
Riggs Avenue	86,000	-	-	-	-
Western Boulevard	-	446,163	-	-	-
Barben Avenue	-	400,000	-	-	-
Breen Avenue	-	336,000	-	-	-
Central Street	-	-	320,000	-	-
Washington St	-	-	-	768,000	-
Phelps Street	-	-	-	-	286,000
Factory Street	-	-	-	-	578,000
Clinton Street	-	-	-	-	368,000
Colorado Avenue	-	-	-	-	192,000
TOTAL WATER MAIN REPLACEMENT	86,000	1,182,163	320,000	768,000	1,424,000
VEHICLES/EQUIPMENT/TECHNOLOGY					
Vehicles & Equipment	22,000	30,000	140,000	85,000	80,000
Computer Hardware/Software	-	28,000	-	-	-
TOTAL VEHICLES AND EQUIPMENT	22,000	58,000	140,000	85,000	80,000
TOTAL WATER FUND	608,000	1,940,163	1,060,000	853,000	1,504,000

DEBT

WATER FUND

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
Current Debt **	1,199,102	1,004,581	854,309	712,966	631,270
Projected New Debt	0	330,696	515,383	636,415	623,421
TOTAL	1,199,102	1,335,277	1,369,692	1,349,381	1,254,691

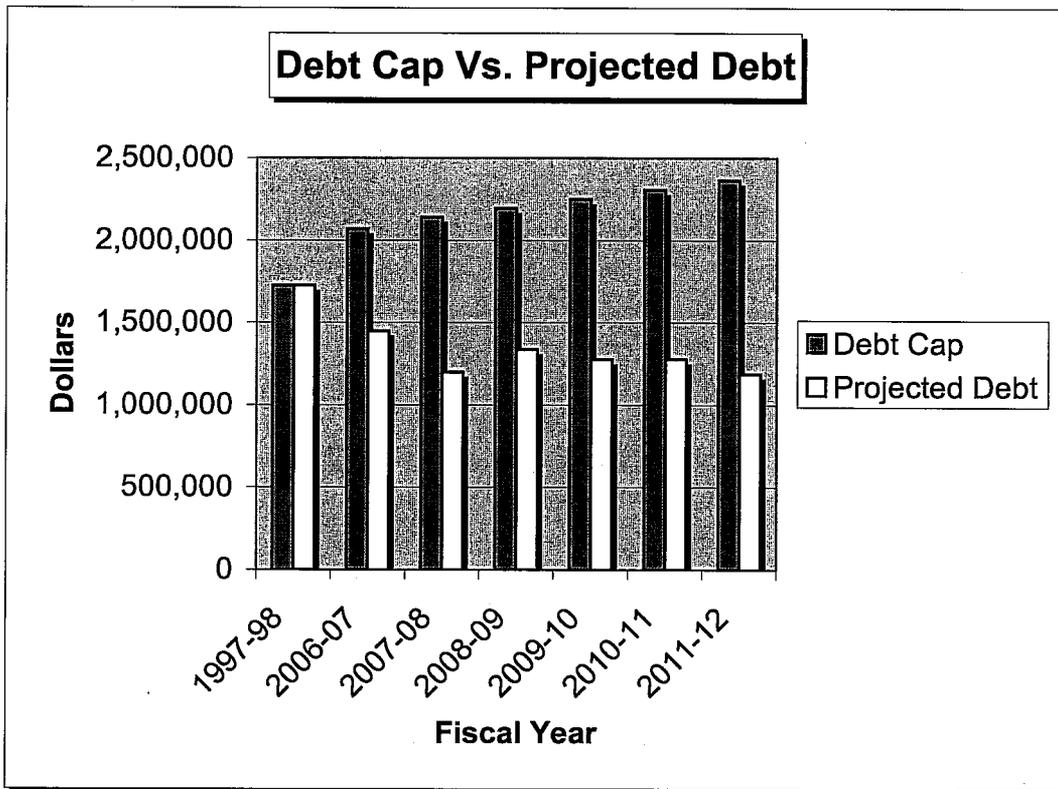


**Current debt is net of DANC debt, which will be offset by a like amount of revenue.

<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
(162,252)	(153,333)	(94,544)	(70,938)	(67,817)

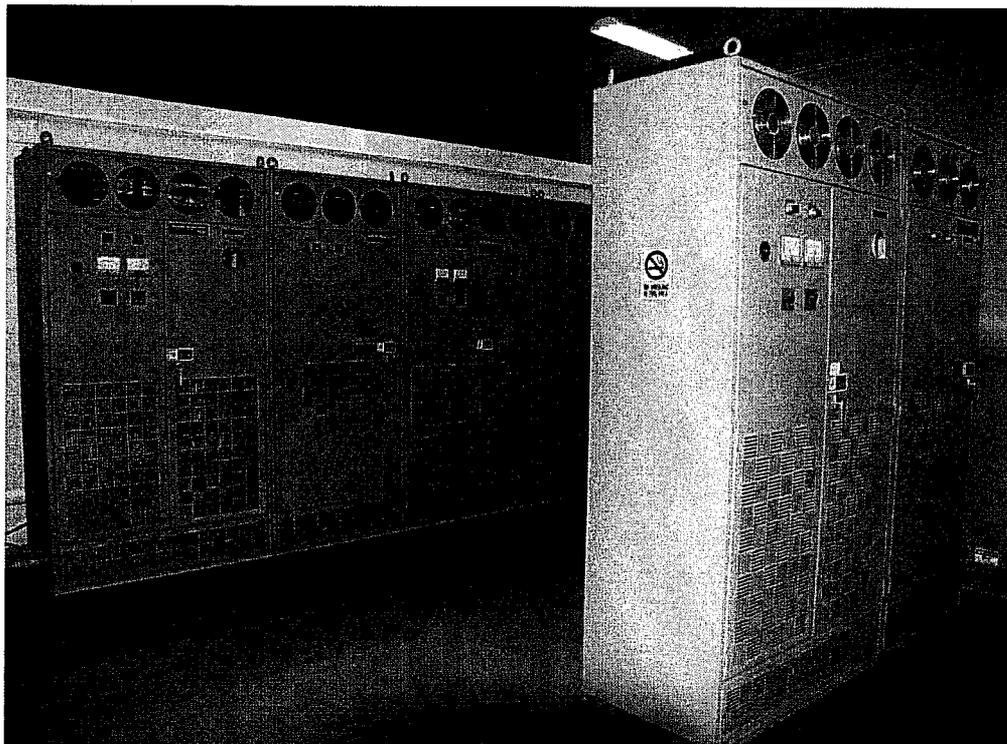
WATER FUND DEBT CAP

Fiscal Year		Estimated Debt Cap	Projected Debt
1997-98	base year	1,724,127	1,724,127
2006-07	actual	2,068,746	1,447,613
2007-08		2,139,497	1,199,102
2008-09		2,193,840	1,335,277
2009-10		2,249,564	1,275,148
2010-11		2,306,703	1,278,443
2011-12		2,365,293	1,186,874



FISCAL YEAR 2007-2008
CAPITAL BUDGET
FACILITY IMPROVEMENTS
WATER TREATMENT PLANT

PROJECT DESCRIPTION	COST
WATER TREATMENT PLANT MOTOR DRIVES REPLACEMENT OR REHABILITATION	\$500,000
<p>Replacement or rehabilitation of water pump station motor drives at the water treatment plant.</p> <div style="text-align: right; margin-top: 20px;"> <p>15 years - \$59,583</p> </div>	
TOTAL	\$500,000



FISCAL YEAR 2007-2008 CAPITAL BUDGET WATER MAIN CONSTRUCTION

PROJECT DESCRIPTION	COST																												
<p>RIGGS AVENUE Reconstruction of approximately 550 LF of street, to include sidewalk, curbs, replacement of approximately 600 l.f. of 6" water main with 8" D.I.P., storm and sanitary sewer. The project is required to remove large amounts of stormwater infiltration into the sanitary sewer. The storm sewer is located directly above the sanitary sewer.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">STREET</td> <td style="width: 15%; text-align: right;">\$290,000</td> <td style="width: 15%;">15 years -</td> <td style="width: 30%; text-align: right;">\$34,588</td> </tr> <tr> <td>STORM SEWER</td> <td style="text-align: right;">75,000</td> <td>15 years -</td> <td style="text-align: right;">\$ 8,938</td> </tr> <tr> <td>SIDEWALKS</td> <td style="text-align: right;"><u>43,000</u></td> <td>15 years -</td> <td style="text-align: right;">\$ 5,124</td> </tr> <tr> <td>GENERAL FUND</td> <td style="text-align: right;">\$ 408,000</td> <td></td> <td></td> </tr> <tr> <td colspan="4"> </td> </tr> <tr> <td>SANITARY SEWER</td> <td style="text-align: right;">\$ 81,000</td> <td>15 years -</td> <td style="text-align: right;">\$10,248</td> </tr> <tr> <td>WATER MAIN</td> <td style="text-align: right;">\$ 86,000</td> <td>15 years -</td> <td style="text-align: right;">\$ 9,653</td> </tr> </table>	STREET	\$290,000	15 years -	\$34,588	STORM SEWER	75,000	15 years -	\$ 8,938	SIDEWALKS	<u>43,000</u>	15 years -	\$ 5,124	GENERAL FUND	\$ 408,000							SANITARY SEWER	\$ 81,000	15 years -	\$10,248	WATER MAIN	\$ 86,000	15 years -	\$ 9,653	<p>\$ 575,000</p>
STREET	\$290,000	15 years -	\$34,588																										
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Total	\$ 575,000																												



**FISCAL YEAR 2007-2008
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
WATER DEPARTMENT**

PROJECT DESCRIPTION	COST
<p>VEHICLE REPLACEMENT</p> <p>New and unused van type vehicle to replace the 1999 Chevrolet Astro Van used for water meter service work.</p> <div style="text-align: center;">   </div> <p>Funding to support this project will be through a transfer from the Water Fund.</p>	<p>\$22,000</p>
TOTAL	\$22,000

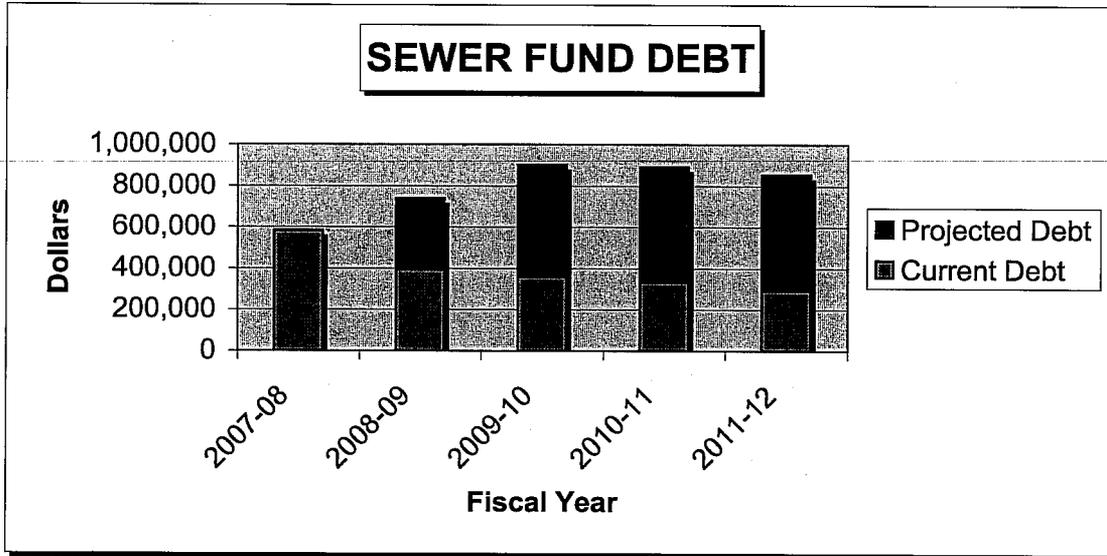
**CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN 2007/08 - 2011/12**

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
SEWER FUND:					
SANITARY SEWER:					
Riggs Avenue	81,000	-	-	-	-
Greensview / Ives Hill	315,000	-	-	-	-
CSO Project	25,000	-	-	-	-
Cooper Street Outfall Replacement	-	225,000	-	-	-
Barben Avenue	-	375,000	-	-	-
WOTS: Chestnut St. to Ives St.	-	830,000	-	-	-
Western Boulevard	-	289,800	-	-	-
CSO Project	-	25,000	-	-	-
Breen Avenue	-	165,000	-	-	-
Central Street	-	-	300,000	-	-
CSO Project	-	-	25,000	-	-
Washington St	-	-	-	548,000	-
Phelps Street	-	-	-	-	286,000
Factory Street	-	-	-	-	659,000
Clinton Street	-	-	-	-	375,000
Colorado Avenue	-	-	-	-	180,000
Harrison Street (Riggs Ave. Phase II)	-	-	-	-	253,000
TOTAL SANITARY SEWER:	421,000	1,909,800	325,000	548,000	1,753,000
VEHICLES/EQUIPMENT/TECHNOLOGY					
Sanitary Sewer Vehicles	70,000	125,000	85,000	85,000	13,000
Wastewater Plant Vehicles	30,000	22,000	-	22,000	-
TOTAL VEHICLES AND EQUIPMENT	100,000	147,000	85,000	107,000	13,000
WASTEWATER PLANT:					
Lift pump replacement	-	42,000	-	-	-
Filter Press Hydraulic Power Packs (2)	-	28,000	-	-	-
Roof replacement - trickling filter pump station	-	-	100,000	-	-
TOTAL WASTEWATER PLANT	-	70,000	100,000	-	-
TOTAL SEWER FUND	521,000	2,126,800	510,000	655,000	1,766,000

DEBT

SEWER FUND

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
Current Debt **	581,080	393,251	359,316	332,934	292,527
Projected New Debt	<u>0</u>	<u>343,971</u>	<u>542,145</u>	<u>557,887</u>	<u>560,805</u>
TOTAL	581,080	737,222	901,461	890,821	853,332

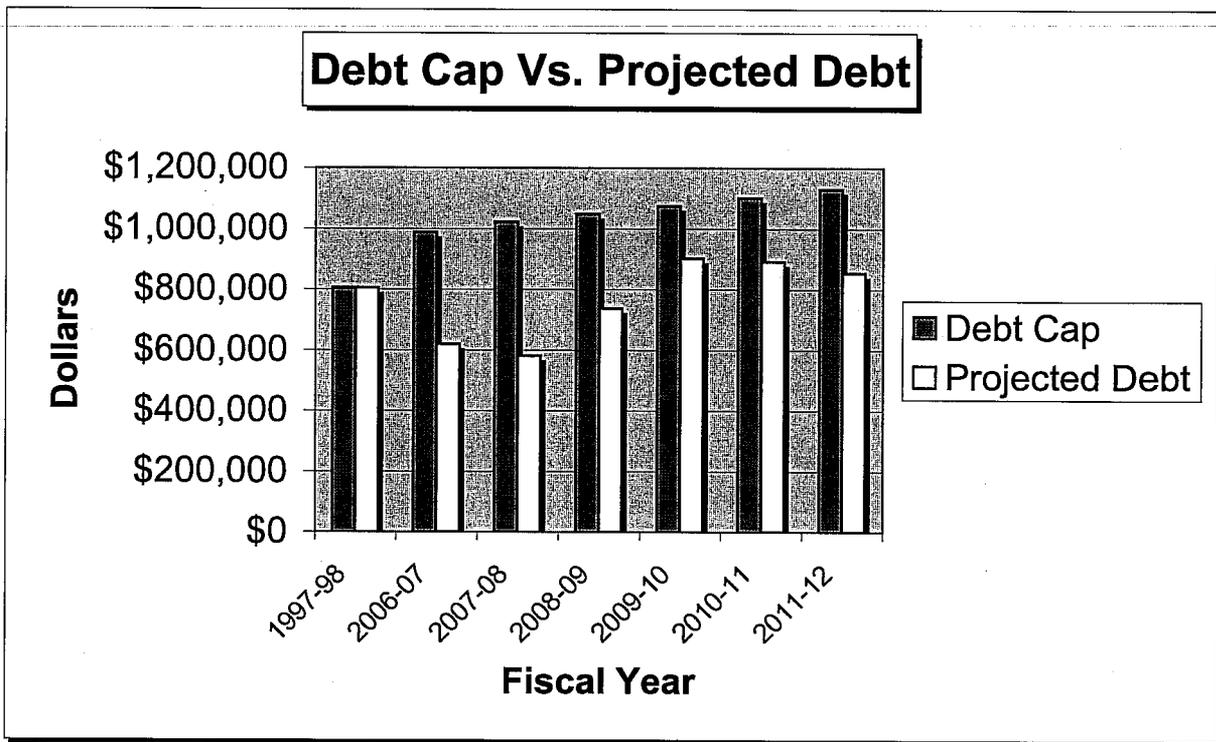


**Current debt is net of DANC debt & EFC bond interest expense which will be offset by a like amount of revenue.

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
	(65,919)	(64,144)	(64,369)	(47,524)	(45,109)

SEWER FUND DEBT CAP

Fiscal Year		Estimated Debt Cap	Projected Debt
1997-98	base year	\$803,836	\$803,836
2006-07	actual	988,079	619,899
2007-08		1,021,871	581,080
2008-09		1,047,827	737,222
2009-10		1,074,441	901,461
2010-11		1,101,732	890,822
2011-12		1,129,716	853,332



FISCAL YEAR 2007-2008 CAPITAL BUDGET SANITARY SEWER MAIN CONSTRUCTION

PROJECT DESCRIPTION	COST																												
<p>RIGGS AVENUE Reconstruction of approximately 550 LF of street, to include sidewalk, curbs, replacement of approximately 600 l.f. of 6" water main with 8" D.I.P., storm and sanitary sewer. The project is required to remove large amounts of stormwater infiltration into the sanitary sewer. The storm sewer is located directly above the sanitary sewer.</p>	<p>\$ 575,000</p>																												
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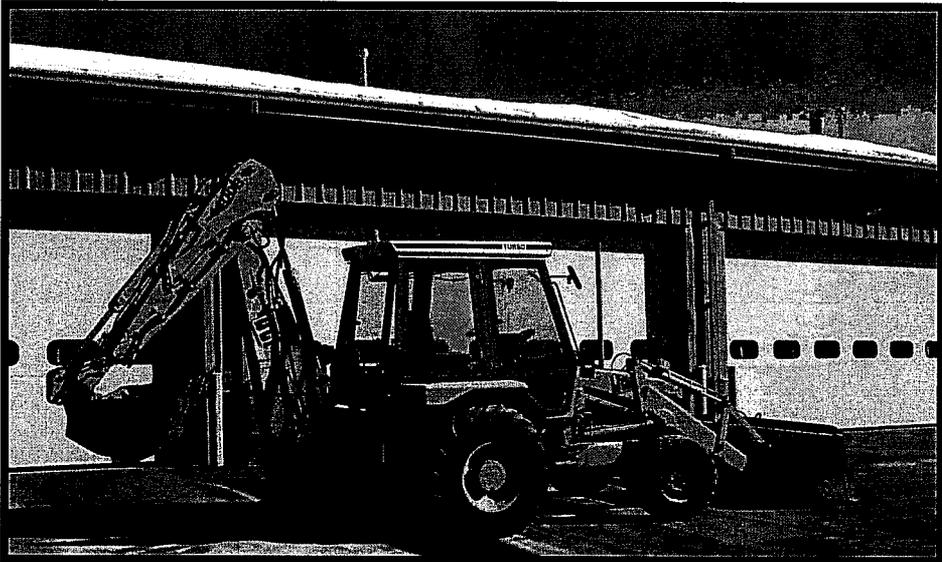
FISCAL YEAR 2007-2008 CAPITAL BUDGET SANITARY SEWERS

PROJECT DESCRIPTION	COST
<p>CSO (Combined sewer Overflow) Project</p> <p>This is for necessary funding of the Federally mandated program, which requires municipalities to catalog and collect data to study the combined sewer systems and combined sewer overflows (CSO's) and to develop a plan for future action. This project is funded equally through the General Fund and Sewer Fund.</p> <p>STORM SEWER \$25,000</p> <p>SANITARY SEWER \$25,000</p> <p>Funding to support this project will be through transfers from the General Fund and Sewer Fund.</p>	<p>\$ 50,000</p>
Total	\$ 50,000

FISCAL YEAR 2007-2008 CAPITAL BUDGET SANITARY SEWERS

PROJECT DESCRIPTION	COST
<p>Greensview/Ives Hill San. Sewer Reconstruction</p> <p>This project involves the upgrade of approximately 940 LF of an existing 8" sanitary sewer to 10". The project area is comprised of Kieff Dr., Weldon Dr., and portions of the Ives Hill Golf Course. This project will increase sanitary capacity but also re-direct flows to enter the WOTS at point further down stream where greater receiving capacity exists in the WOTS.</p> <div style="text-align: center;">  </div> <p style="text-align: right;">15 years - \$ 37,538</p>	<p>\$315,000</p>
Total	\$315,000

**FISCAL YEAR 2007-2008
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
SANITARY SEWER**

PROJECT DESCRIPTION	COST
<p>E-7 is an 18 year old 1989 JCB tractor loader backhoe equipped with a side dump bucket and a hydraulic breaker. With more than 10,000 of operating hours it is in poor mechanical condition. We are requesting that this unit, which was transferred from the Water Department in 2004, be replaced with one of similar design to be purchased from the current New York State OGS contract. Upon delivery the new replacement unit will be assigned to our Sanitary Sewer Division and in turn, their 1995 tractor backhoe, 1-70, with approximately 5,500 operating hours, will be transferred to the Electric Department. E-7 will be traded towards the purchase or sold at auction.</p>  <p>Funding to support this project will be through a transfer from the Sewer Fund.</p>	<p>\$70,000</p>
TOTAL	\$70,000

**FISCAL YEAR 2007-2008
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
WASTE WATER TREATMENT PLANT**

PROJECT DESCRIPTION	COST
<p>The 4X4 Utility Pickup w/ Power Tailgate is employed in both operations and maintenance functions. The vehicle will have a standard front single blade plow with appropriate inner cab hydraulic control and would be utilized in the clearing of all onsite parking areas and facility access roads. The power tailgate is essential in the movement of heavy motors, pumps and assorted pieces of equipment from storage facilities to installation locations and vice versa. The requested vehicle would replace the current 1990 utility pickup which is well beyond its useful life.</p>  <p>Funding to support this project will be through a transfer from the Sewer Fund.</p>	<p>\$30,000</p>
TOTAL	\$30,000

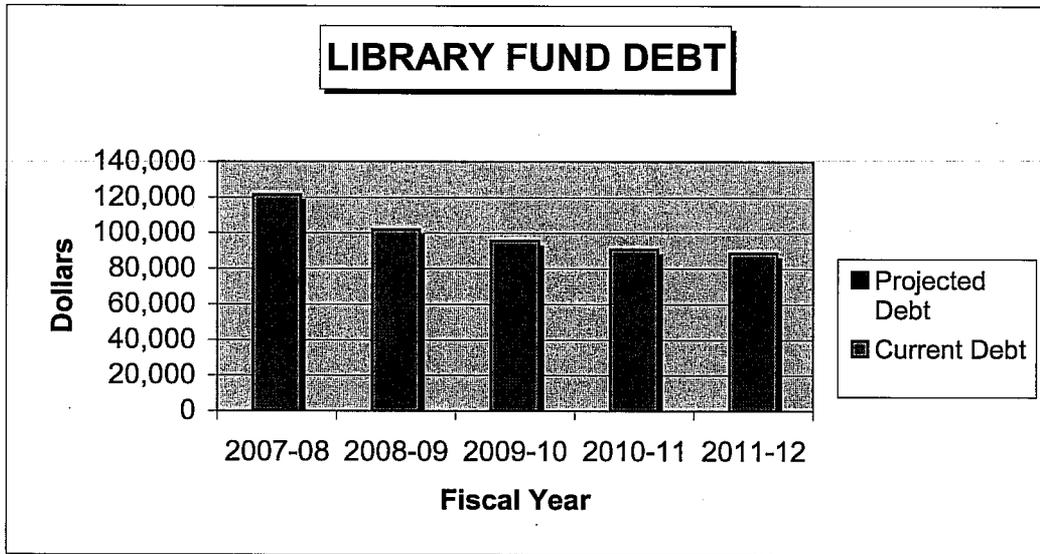
**CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN 2007/08 - 2011/12**

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
LIBRARY FUND:					
FACILITY IMPROVEMENTS:					
Self-check equipment	17,000	-	-	-	-
Security system	30,000	-	-	-	-
Microfilm readers/printers	-	14,000	-	-	-
Update meeting room	-	-	10,000	-	-
Elevator	-	-	-	14,000	-
TOTAL FACILITY IMPROVEMENTS	47,000	14,000	10,000	14,000	-
TOTAL LIBRARY FUND	47,000	14,000	10,000	14,000	-

DEBT

LIBRARY FUND

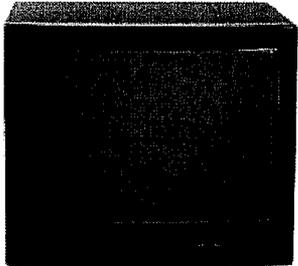
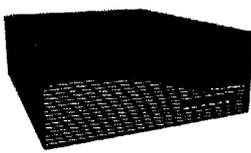
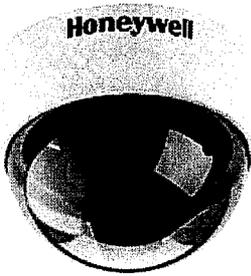
	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
Current Debt	121,419	101,926	95,540	90,775	88,584
Projected New Debt	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	121,419	101,926	95,540	90,775	88,584



**FISCAL YEAR 2007-2008
CAPITAL BUDGET
FACILITY IMPROVEMENTS
FLOWER MEMORIAL LIBRARY**

PROJECT DESCRIPTION	COST
<p>Many libraries are moving to this method of patron service because of budgetary concerns over hiring additional personnel. A self-check machine in the library will free up the circulation staff to do other tasks that would involve more patron services that are currently being neglected—programs, one-on-one instruction on the library’s computer catalog, helping patrons find materials (rather than just pointing in the general direction), etc. Patrons without any kind of problem on their card (overdue materials, fines, etc.) would be able to check out their items and be on their way, saving themselves a wait during busy times at the circulation desk. To aid people in the self-check process, the I-Circ system provides a continuous running video, which guides patrons through the whole procedure.</p> <div data-bbox="453 1130 827 1627" data-label="Image"> </div> <p>Funding to support this project will be through a transfer from the Library Fund.</p>	<p>\$ 17,000</p>
Total	\$ 17,000

**FISCAL YEAR 2007-2008
CAPITAL BUDGET
FACILITY IMPROVEMENTS
FLOWER MEMORIAL LIBRARY**

PROJECT DESCRIPTION	COST
<p>A camera system will be installed throughout all three floors of the library to protect valuable artwork and to discourage vandalism and theft. Thirty-two motion sensory cameras will record only when there is activity in the area. A DVR (Digital Video Recorder) and monitor will be located in a secure area where staff can remotely view activities. The system will record all the cameras at the same time but also offers the capability of viewing any one of the cameras without affecting the recording. The DVR will store camera activity for two weeks, allowing any suspicious activity to be recorded to a DVD for a police report. The cameras are three-inch indoor color, high resolution, dome-type cameras which have a varifocal lens with auto iris—allowing for adjustment to the camera picture for the best picture possible in each location.</p> <div style="display: flex; justify-content: space-around; align-items: center; margin-top: 20px;"> <div style="text-align: center;">  <p>MONITOR</p> </div> <div style="text-align: center;">  <p>DVR</p> </div> <div style="text-align: center;">  <p>CAMERA</p> </div> </div> <p>Funding to support this project will be through a transfer from the Library Fund.</p>	<p>\$ 30,000</p>
Total	\$ 30,000

Multí Year
Financíal
Forecast

CITY OF WATERTOWN, NEW YORK
FINANCIAL FORECAST
FISCAL YEARS 2007-2008 THROUGH 2011-2012

Prepared by: Office of the City Comptroller
James E. Mills, City Comptroller
March 30, 2007

Disclaimer

Although this document was prepared under the highest professional standards, the City of Watertown, New York, including its officers, employees, and agents, does not guarantee the accuracy or completeness of any information contained herein.

The City of Watertown, New York, including its officers, employees, and agents, specifically disclaims all warranties, expressed or implied, with respect to the use of this information or any results with respect thereto.

This multi-year financial plan consists of management's assumptions, estimates, forecasts, and analyses. Management makes no representation to the fitness, merchantability, or use of such information for any purpose.

The information contained herein shall in no way be construed to represent an offer, ability, or willingness on the part of the City of Watertown, including its officers, employees, and agents, to enter into or provide funding for a contract with any person or organization including but not limited to, vendors and employees.

The information contained herein shall in no way be construed to constitute a recommendation, or be relied upon, with respect to any personal or business decision, including but not limited to, the purchase or sale of debt issued by the City.

Introduction

The *City of Watertown Financial Forecast 2007-08 through 2011-12* was prepared to comply with the requirements set forth by New York State in connection with the distribution of revenue sharing through its Aid and Incentives for Municipalities (AIM) program. The AIM funding is contingent upon the City preparing a multi-year financial plan (minimum of three years) that includes at a minimum:

- Projected employment levels
- Projected annual expenditures for personal services, fringe benefits, non-personal services and debt service
- Appropriate reserve fund amounts
- Estimated annual revenues including projection of property tax rates, the value of taxable real property and resulting tax levy
- Annual growth in sales tax and non-property tax revenues
- Proposed use of one-time revenue sources

In addition to completing this financial plan, under the proposed 2007-08 Governor's Budget, distressed municipalities that receive over \$100,000 in additional aid would be required to use the AIM funding to (i) minimize or reduce the real property tax burden, (ii) invest in economic development or infrastructure to achieve economic revitalization and generate real property tax base growth; or (iii) support investments in technology or other reengineering initiatives that permanently minimize or reduce operating expenses.

This report uses the 2007-08 Adopted Budget as the base year from which forecasts were calculated. The report also includes actual financial data for the four prior fiscal years (2003-04 through estimated 2006-07). This financial forecast was developed using the General, Water, and Sewer funds as the major funds of the City. In addition, information was obtained relative to future capital projects from the five year Capital budget included in the 2007-08 Adopted Budget.

It is important to note that forecasted information contained in this report cannot be relied upon for accuracy and/or as a projection of the City's fiscal well being; and in no event should it be used in making investment decisions. It is also important to note the following limitations with forecasting:

- There will always be uncertainty about the future
- There will always be factors unknown at the time the forecast is developed that will influence fiscal and operating conditions
- Forecasts are based upon current knowledge, trends, expectations, and policies, any and all of which may change, affecting the accuracy of the forecast

Assumptions

Some of the assumptions made in developing the financial forecast included:

Estimated 2006-07

The amounts presented as the 2006-07 estimated figures were based on the actual revenue and expenditure amounts as of February 28, 2007 projected to June 30, 2007 based upon our current knowledge, trends and expectations.

Cost of Living Increase

Wherever a cost of living increase was calculated into an estimate, the percentage used (2.92%) was the historical average of the annual changes in the consumer price index (CPI), not seasonally adjusted, for all urban consumers, all items, base period 1967=100. The same CPI factor was used for all four years. The CPI information was obtained from the U.S. Department of Labor web site.

Property Tax Levy

The property tax levy was held constant in the initial surplus/deficit forecast for fiscal years 2008-09 through 2011-12. Only after all of the other revenue and expenditure forecasts were made, did this model then consider increasing the tax levy as a possible solution to any deficit forecasted.

Sales Tax Revenue

Sales tax revenue was increased by two factors: (1) an increased distribution percentage from the revised sales tax agreement with Jefferson County for the first half of FY 08/09, after then the distribution percentage remains constant and (2) 6% annual growth although the average annual growth for the last 4 fiscal years is over 10%.

Taxable Assessed Valuation

Due to the continued housing shortage in the Jefferson County area, taxable assessed values for fiscal year 2008-09 through 2011-12 were increased between 7.5% annually based upon discussion with the City Assessor. In FY 2008-09, the three 801 apartment complexes are expected to add nearly \$24 million dollars in taxable assessed values to the tax roll.

State Aid Revenue Sharing

State Aid revenue sharing for the fiscal years 2008-09 through 2011-12 was increased 5% annually based on the current proposed AIM program in the Governor's proposed 2007-08 New York State Budget.

Personal Services

For any year in which there was no collective bargaining agreement in place for a union, personal service costs were forecasted at 3%. Otherwise personal service costs for all unions were forecasted at the current collective bargaining agreement rates. No increases or decreases to current staffing levels are planned at this time.

Employee Benefits

The retirement rate used in fiscal year 2008-09 was 9.5% for those employees in the New York State Employees Retirement System. The retirement rate used for the remaining years was 10.13% which represents the four year average. The retirement rate used in all of the fiscal years for those employees in the New York State Police and Fire Retirement System was 14.80% which represents the four year average.

Health insurance costs were forecasted to increase 10% in fiscal year 2008-09 and then 9% for all other years.

Debt Service

Debt Service costs were obtained from the City's debt schedules plus projected debt service costs related to the five year capital budget.

Cost Savings Initiatives

The City continues to explore any opportunity to that may provide cost savings within existing City operations as well as through shared service agreements, consolidations or mergers. Some examples of this are:

- The City Department of Public Works continues to participate in shared service agreements with New York State Department of Transportation and Jefferson County Highway Department.
- The City is developing a fiber network that connects the Massey Street Fire Station and the Public Safety Building, providing an interconnection to the City data network and to Jefferson County. This project will provide an opportunity to cooperate with Jefferson County to improve Public Safety Services and the reliability the City's and County's data connections to the Public Safety Building.
- The City is looking to replace the windows and doors at City Hall to become more energy efficient and therefore save on future utility costs.
- The City and Watertown City School District are working cooperatively on providing a jointly funded School Resource Officer at the high school and middle school.

**City of Watertown
Five Year Financial Plan, Fiscal Years 2007/08 through 2011/12
Major Fund Summary**

	Actual			Estimated		Forecast			
	2003-04	2004-05	2005-06	2006-07	Adopted 2007-08	2008-09	2009-10	2010-11	2011-12
General Fund									
Revenues	\$30,245,086	\$33,104,066	\$33,955,006	\$34,474,877	\$34,526,196	\$36,674,314	\$36,857,363	\$38,409,449	\$40,047,641
Expenditures	\$28,408,015	\$30,814,752	\$32,390,452	\$33,757,980	\$36,731,196	\$37,640,132	\$39,262,130	\$40,633,206	\$42,358,927
Surplus (Deficit)	\$1,837,071	\$2,289,314	\$1,564,554	\$716,897	(\$2,205,000)	(\$965,818)	(\$2,404,767)	(\$2,223,757)	(\$2,311,286)
Water Fund									
Revenues	\$4,028,372	\$4,027,052	\$4,199,893	\$4,174,864	\$4,796,100	\$4,856,937	\$4,677,293	\$4,661,804	\$4,668,210
Expenditures	\$4,220,454	\$4,430,381	\$4,213,509	\$4,766,488	\$4,796,100	\$5,096,488	\$5,249,326	\$5,285,267	\$5,336,770
Surplus (Deficit)	(\$192,082)	(\$403,329)	(\$13,616)	(\$591,624)	\$0	(\$239,550)	(\$572,034)	(\$623,463)	(\$668,561)
Sewer Fund									
Revenues	\$3,907,105	\$4,330,352	\$4,330,305	\$4,514,012	\$4,220,000	\$4,344,087	\$4,389,373	\$4,434,652	\$4,483,390
Expenditures	\$4,129,103	\$4,255,128	\$4,170,392	\$4,599,477	\$4,163,485	\$4,428,112	\$4,722,290	\$4,851,524	\$4,861,605
Surplus (Deficit)	(\$221,998)	\$75,224	\$159,913	(\$85,465)	\$56,515	(\$84,025)	(\$332,917)	(\$416,872)	(\$378,215)
All Major Funds									
Revenues	\$38,180,563	\$41,461,470	\$42,485,204	\$43,163,753	\$43,542,296	\$45,875,339	\$45,924,029	\$47,505,905	\$49,199,241
Expenditures	\$36,757,572	\$39,500,261	\$40,774,353	\$43,123,945	\$45,690,781	\$47,164,732	\$49,233,747	\$50,769,997	\$52,557,303
Surplus (Deficit)	\$1,422,991	\$1,961,209	\$1,710,851	\$39,808	(\$2,148,485)	(\$1,289,393)	(\$3,309,718)	(\$3,264,092)	(\$3,358,062)

City of Watertown
 Five Year Financial Plan, Fiscal Years 2007/08 through 2011/12
 General Fund Revenues

Revenues	Actual		Estimate		Adopted		Forecast					Average Annual Increase 2003-2011		Assumptions 2008/09 - 2011/12		Description
	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2008-09	2009-10	2010-11	2011-12	2010-11	2011-12	
Real Property Taxes*	\$9,005,185	\$9,493,110	\$9,032,160	\$8,125,100	\$6,809,651	\$6,809,651	\$6,809,651	\$6,809,651	\$6,809,651	0%	0%	0%	0%	0%	0%	0% Held constant
Sales and Use Tax*	777,486	754,830	760,891	512,649	476,500	1,976,500	225,700	225,700	225,700	-89%	-89%	0%	0%	0%	0%	0% FY 08/09 801 housing PILOT payment, all others remain cons
Other Non-Prop Taxes	560,628	589,228	643,122	655,000	795,000	16,073,457	17,527,057	18,578,680	19,693,401	3%	3%	3%	3%	3%	3%	6% Increased 6% annually
Departmental Income	3,798,431	3,627,126	3,600,356	4,240,650	4,013,950	825,083	849,185	873,991	899,522	4%	4%	4%	4%	4%	4%	3% CPI
Other Local Revenue	491,647	988,929	1,257,817	889,216	803,860	4,169,623	4,332,247	4,499,827	4,674,410	4%	4%	4%	4%	4%	4%	4% CPI or held constant depending on revenue item
State Aid*	3,822,377	5,396,172	4,773,534	5,182,787	5,617,370	5,733,739	6,012,751	6,305,891	6,613,876	12%	2%	2%	2%	2%	2%	1% CPI or held constant depending on revenue item
Federal Aid*	163,361	188,727	192,845	112,400	275,000	108,788	111,965	115,236	118,602	30%	3%	3%	3%	3%	3%	5% FY 07/08; increased AIM 5% annually
Interfund Transfers	274,373	168,263	238,849	164,800	162,600	164,864	167,194	169,592	172,060	-7%	1%	1%	1%	1%	1%	3% FY 08/09 decrease due to loss of EPA grant in FY 07/08; then
Total Revenues	\$30,245,086	\$33,104,066	\$33,953,446	\$34,473,942	\$34,523,931	\$36,674,314	\$36,857,263	\$38,409,449	\$40,047,641	3%	6%	4%	4%	4%	4%	1% CPI or held constant depending on revenue item
Property Tax Worksheet																
Levy*	\$9,164,282	\$9,349,725	\$8,949,009	\$8,187,961	\$6,909,651	\$6,909,651	\$6,909,651	\$6,909,651	\$6,909,651	0%	0%	0%	0%	0%	0%	0% Levy held constant to determine financial effect
Assessed Value (000's)*	\$603,747,154	\$615,964,181	\$622,236,617	\$833,804,521	\$965,989,335	\$1,062,387,535	\$1,140,270,423	\$1,223,994,532	\$1,313,997,947	13%	10%	7%	7%	7%	7%	FY 08/09 801 housing units become taxable (previously
Tax Rate per \$1000*	\$15,179	\$15,179	\$14,382	\$9,820	\$7,125	\$6,504	\$6,060	\$5,645	\$5,258	-16%	-9%	-7%	-7%	-7%	-7%	PILOT's), then 7.5% annual growth per discussion with City
Constitutional Property Tax Limit (if applicat)	\$11,915,471	\$11,994,536	\$12,049,127	\$12,323,585	\$13,291,957	\$16,401,529	\$18,498,754	\$20,905,785	\$22,826,559	3%	23%	13%	13%	13%	13%	-7% Assessor
Nonrecurring Revenues Included in Revenue, Above (List):*																9% Based on 2% of 5 previous years' average assessed value
Misc. Revenues, other govts.	-	316,425	484,561	-	-	-	-	-	-	-	-	-	-	-	-	
801 housing PILOT balloon payment	-	-	-	-	-	1,500,000	-	-	-	-	-	-	-	-	-	
State Aid - Unrestricted Aid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
State Aid-Home & Community Service	30,830	-	16,702	-	106,900	-	-	-	-	-	-	-	-	-	-	
State Aid - Code Enforcement	-	-	300,000	-	-	-	-	-	-	-	-	-	-	-	-	
Fed Aid, Police Block Grant	23,333	-	-	-	26,100	-	-	-	-	-	-	-	-	-	-	
Fed. Aid, Home & Community Services	-	-	-	-	143,200	-	-	-	-	-	-	-	-	-	-	
Nonrecurring Revenues	\$54,163	\$1,292,991	\$801,263	\$0	\$276,200	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Recurring Revenues	\$30,190,923	\$31,811,075	\$33,152,183	\$34,473,942	\$34,247,731	\$35,174,314	\$36,857,263	\$38,409,449	\$40,047,641							

City of Watertown
 Five Year Financial Plan, Fiscal Years 2007/08 through 2011/12
 Sewer Fund

Revenues	Assumptions 2008/09 - 2011/12										Description			
	Actual					Forecast						Average Annual Increase		
	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2008-09			2009-10	2010-11
.. Sewer Rents and Charges	\$ 3,642,303	\$ 4,056,175	\$ 4,095,645	\$ 4,305,885	\$ 3,977,300	\$ 4,101,387	\$ 4,146,673	\$ 4,191,952	\$ 4,240,690	\$ 4,240,690	2%	1%	1%	1% Sewer rents held constant, DANC adjusted for debt service
.. Other (Interest, Penalties, Misc.)	\$ 89,850	\$ 82,646	\$ 81,886	\$ 83,459	\$ 77,500	\$ 77,500	\$ 77,500	\$ 77,500	\$ 77,500	\$ 77,500	-4%	0%	0%	0% Incremental changes
.. Interfund Revenues	\$ 138,809	\$ 180,161	\$ 141,728	\$ 124,668	\$ 161,400	\$ 161,400	\$ 161,400	\$ 161,400	\$ 161,400	\$ 161,400	6%	0%	0%	0% CPI
.. Interfund Transfers	\$ 36,143	\$ 11,370	\$ 10,589	\$ -	\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800	#DIV/0!	0%	0%	0% Held constant
.. Total Revenues	\$ 3,907,105	\$ 4,330,352	\$ 4,329,448	\$ 4,514,012	\$ 4,220,000	\$ 4,344,087	\$ 4,389,373	\$ 4,434,652	\$ 4,483,390	\$ 4,483,390	2%	1%	1%	1%
Expenditures														
.. Administration	\$ 121,220	\$ 129,023	\$ 128,620	\$ 130,999	\$ 130,056	\$ 135,334	\$ 140,997	\$ 146,257	\$ 151,768	\$ 151,768	2%	4%	4%	4% CPI
.. Sanitary Sewer	\$ 379,711	\$ 386,731	\$ 365,779	\$ 448,104	\$ 528,865	\$ 550,510	\$ 573,896	\$ 596,106	\$ 619,442	\$ 619,442	9%	4%	4%	4% CPI
.. Sewage Treatment	\$ 2,082,914	\$ 2,225,885	\$ 2,219,548	\$ 2,439,187	\$ 2,634,508	\$ 2,716,572	\$ 2,814,019	\$ 2,908,741	\$ 3,007,314	\$ 3,007,314	6%	4%	4%	3% CPI
.. Debt Service	\$ 1,497,155	\$ 1,435,116	\$ 1,388,998	\$ 1,497,852	\$ 647,256	\$ 801,391	\$ 965,853	\$ 938,369	\$ 898,456	\$ 898,456	-14%	21%	21%	-4% Per actual debt schedule + projected capital projects
.. Other	\$ 48,103	\$ 78,373	\$ 67,447	\$ 83,935	\$ 223,000	\$ 224,304	\$ 227,525	\$ 252,051	\$ 184,626	\$ 184,626	60%	1%	1%	-10% CPI
.. Total Expenditures	\$ 4,129,103	\$ 4,255,128	\$ 4,170,392	\$ 4,599,477	\$ 4,163,485	\$ 4,428,112	\$ 4,722,290	\$ 4,851,524	\$ 4,861,605	\$ 4,861,605	0%	7%	3%	3%
Surplus (Deficit)	\$ (221,998)	\$ 75,224	\$ 159,456	\$ (85,465)	\$ 56,515	\$ (84,025)	\$ (332,917)	\$ (416,873)	\$ (378,215)	\$ (378,215)				

Potential Strategies to Promote Fiscal Balance	Assumptions 2008/09 - 2011/12										Description			
	Actual					Forecast						Average Annual Increase		
	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2008-09			2009-10	2010-11
Describe Local Actions														
Increase sewer rates (FY08/09=2.7%)						\$ 84,025	\$ 84,025	\$ 84,025	\$ 84,025	\$ 84,025				
Increase sewer rates (FY09/10 = 6.9%)						\$ 248,892	\$ 248,892	\$ 248,892	\$ 248,892	\$ 248,892				
Increase sewer rates (FY 10/11 = 2.2%)								\$ 83,956	\$ 83,956	\$ 83,956				
Increase sewer rates (FY 11/12 =)										\$ (38,658)				
Describe State Actions														
Describe Other Actions														
Total Effect of Strategies to Promote Fiscal Balance						\$ 84,025	\$ 332,917	\$ 416,873	\$ 416,873	\$ 378,215				

Budgetary Reserves and Other Net Assets	Assumptions 2008/09 - 2011/12										Description			
	Actual					Forecast						Average Annual Increase		
	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2008-09			2009-10	2010-11
Fund Equity, Beg. of Year	\$ 565,244	\$ 343,246	\$ 418,470	\$ 577,926	\$ 492,462	\$ 548,977	\$ 464,952	\$ 132,035	\$ (284,838)	\$ (284,838)				
Fund Equity, End of Year	\$ 343,246	\$ 418,470	\$ 377,926	\$ 492,462	\$ 548,977	\$ 464,952	\$ 132,035	\$ (284,838)	\$ (663,053)	\$ (663,053)				
Reserved Fund Balance	\$ 50,908	\$ 148,053	\$ 8,632	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000				
Unreserved Fund Balance	\$ 292,338	\$ 270,417	\$ 569,294	\$ 442,462	\$ 498,977	\$ 414,952	\$ 82,035	\$ (334,838)	\$ (713,053)	\$ (713,053)				
Fiscal Condition After Adjusting for Effects of All Strategies to Promote Fiscal Balance														
New Surplus (Deficit)	\$ 56,515	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
Fund Equity, Beg. of Year	\$ 492,462	\$ 492,462	\$ 492,462	\$ 492,462	\$ 492,462	\$ 492,462	\$ 492,462	\$ 492,462	\$ 492,462	\$ 492,462				
Fund Equity, End of Year	\$ 498,977	\$ 548,977	\$ 548,977	\$ 548,977	\$ 548,977	\$ 548,977	\$ 548,977	\$ 548,977	\$ 548,977	\$ 548,977				
Reserved Fund Balance	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000				
Unreserved Fund Balance	\$ 498,977	\$ 498,977	\$ 498,977	\$ 498,977	\$ 498,977	\$ 498,977	\$ 498,977	\$ 498,977	\$ 498,977	\$ 498,977				

**City of Watertown
 Five Year Financial Plan, Fiscal Years 2007/08 through 2011/12
 Capital Projects Plan - General Fund Only*****

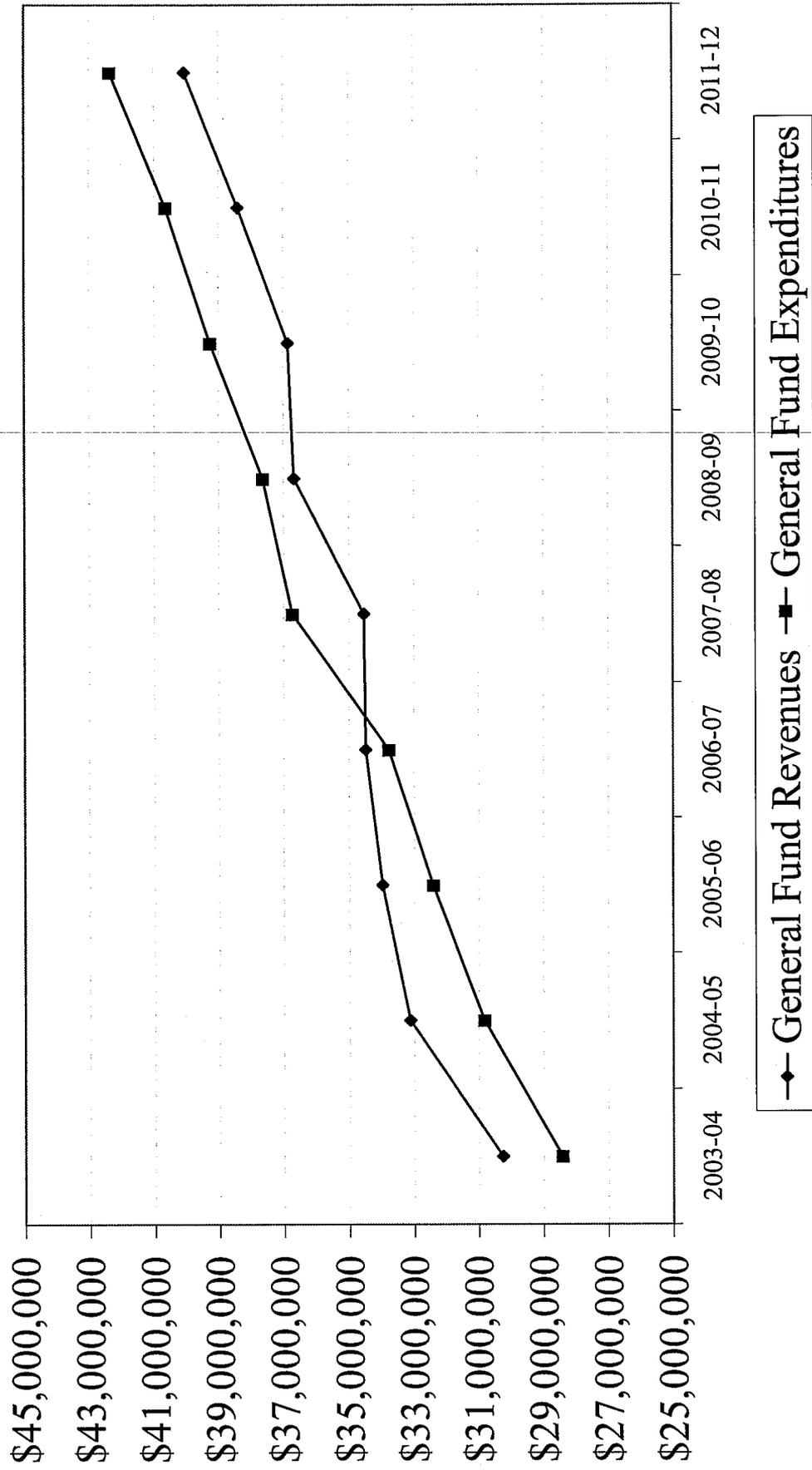
Projected Net Cost of Project							Project Life	Interest	Fund	Source of		
							(years)	Rate		Financing		
							2011-12					
							2010-11					
							2009-10					
							2008-09					
Bonded Projects (net City cost after applicable Federal / State reimbursements):												
Facility Improvements	\$	100,000	\$	450,000	\$	775,000	\$	1,950,000	10-15	5.5% - 6.50%	General	Taxes
Vehicles and Equipment	\$	855,000	\$	350,000	\$	200,000	\$	-	5-10	5.5% - 6.50%	General	Taxes
Bridge Reconstruction	\$	-	\$	300,000	\$	-	\$	-	15	5.5% - 6.50%	General	Taxes
Sidewalk Construction	\$	468,540	\$	160,000	\$	168,000	\$	194,400	15	5.5% - 6.50%	General	Taxes
Storm Sewer / Drainage	\$	1,532,028	\$	1,890,000	\$	804,550	\$	1,362,800	15	5.5% - 6.50%	General	Taxes
Street Construction	\$	3,688,699	\$	1,076,000	\$	1,144,400	\$	2,957,050	15	5.5% - 6.50%	General	Taxes
Pay-As-You-Go Projects:												
Vehicles and Equipment	\$	752,500	\$	661,000	\$	675,000	\$	694,000	N/A		General	Taxes
Facility Improvements	\$	575,000	\$	505,000	\$	150,000	\$	240,000	N/A		General	Taxes
Infrastructure	\$	171,000	\$	240,000	\$	215,000	\$	215,000	N/A		General	Taxes
Subtotal: Value of Projects Financed Through Bonding												
Subtotal: Pay-As-You-Go		\$6,644,267		\$4,226,000		\$3,091,950		\$6,464,250				
Total		\$1,498,500		\$1,406,000		\$1,040,000		\$1,149,000				
		\$8,142,767		\$5,632,000		\$4,131,950		\$7,613,250				
Additional Debt Service Payments:												
Additional Pay-as-You-go Payments		\$1,308,922		\$1,876,092		\$2,329,892		\$2,654,640				
Total Additional Capital Payments		\$1,498,500		\$1,406,000		\$1,040,000		\$1,149,000				
		\$2,807,422		\$3,282,092		\$3,369,892		\$3,803,640				

**City of Watertown
 Five Year Financial Plan, Fiscal Years 2007/08 through 2011/12
 Employment / Salary Negotiations**

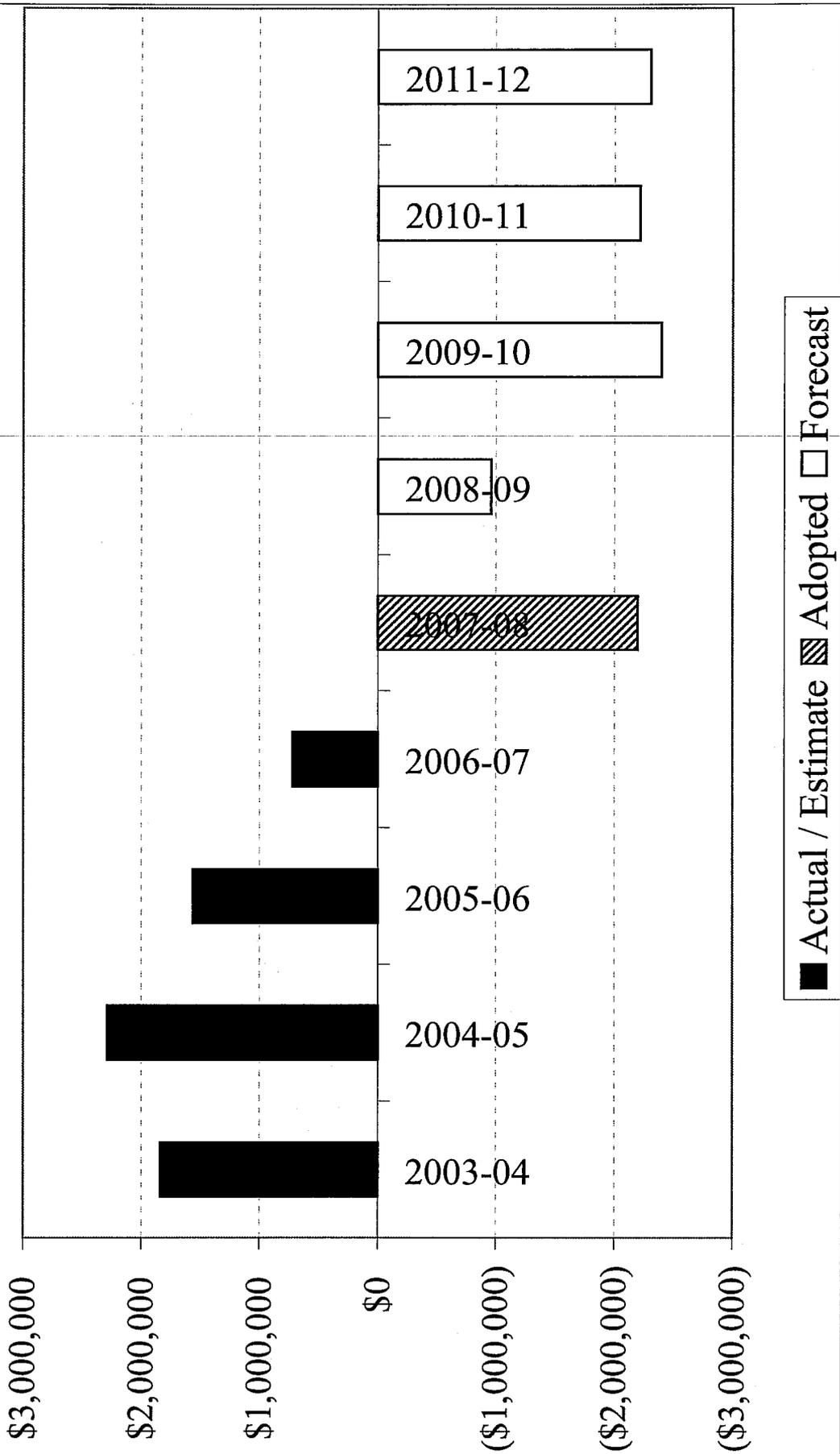
Bargaining Unit	Date of Contract	Length of Contract	Actual / Projected Increases				
			2007-08	2008-09	2009-10	2010-11	2011-12
Police	7/1/2006	3 years	4.00%	3.50%	3.00%	3.00%	3.00%
Fire	7/1/2003	3 years	3.50%	3.50%	3.00%	3.00%	3.00%
CSEA	7/1/2005	3 years	3.00%	3.00%	3.00%	3.00%	3.00%
IBEW	7/1/2005	2 years	3.00%	3.00%	3.00%	3.00%	3.00%
Number of Employees*							
Total			437	437	437	437	437
Full-time			327	327	327	327	327
Part-time			32	32	32	32	32
Seasonal			78	78	78	78	78
Full-time equivalents (FTE's)			343	343	343	343	343

* Required by new State multiyear planning requirements for cities.

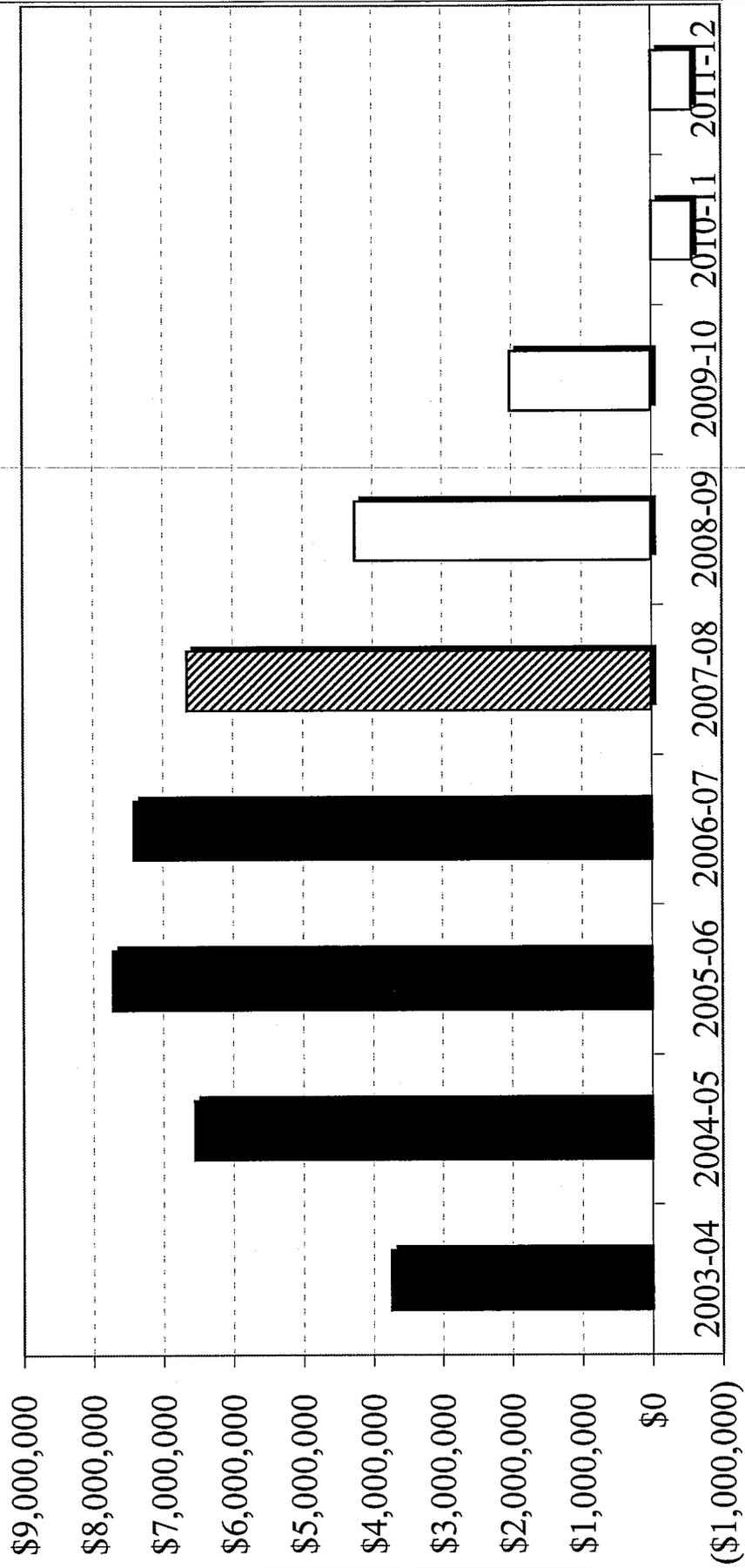
General Fund: Revenues and Expenditures (Actual and Forecasted)



General Fund: Operating Surplus/(Deficit) (Revenues - Expenses)

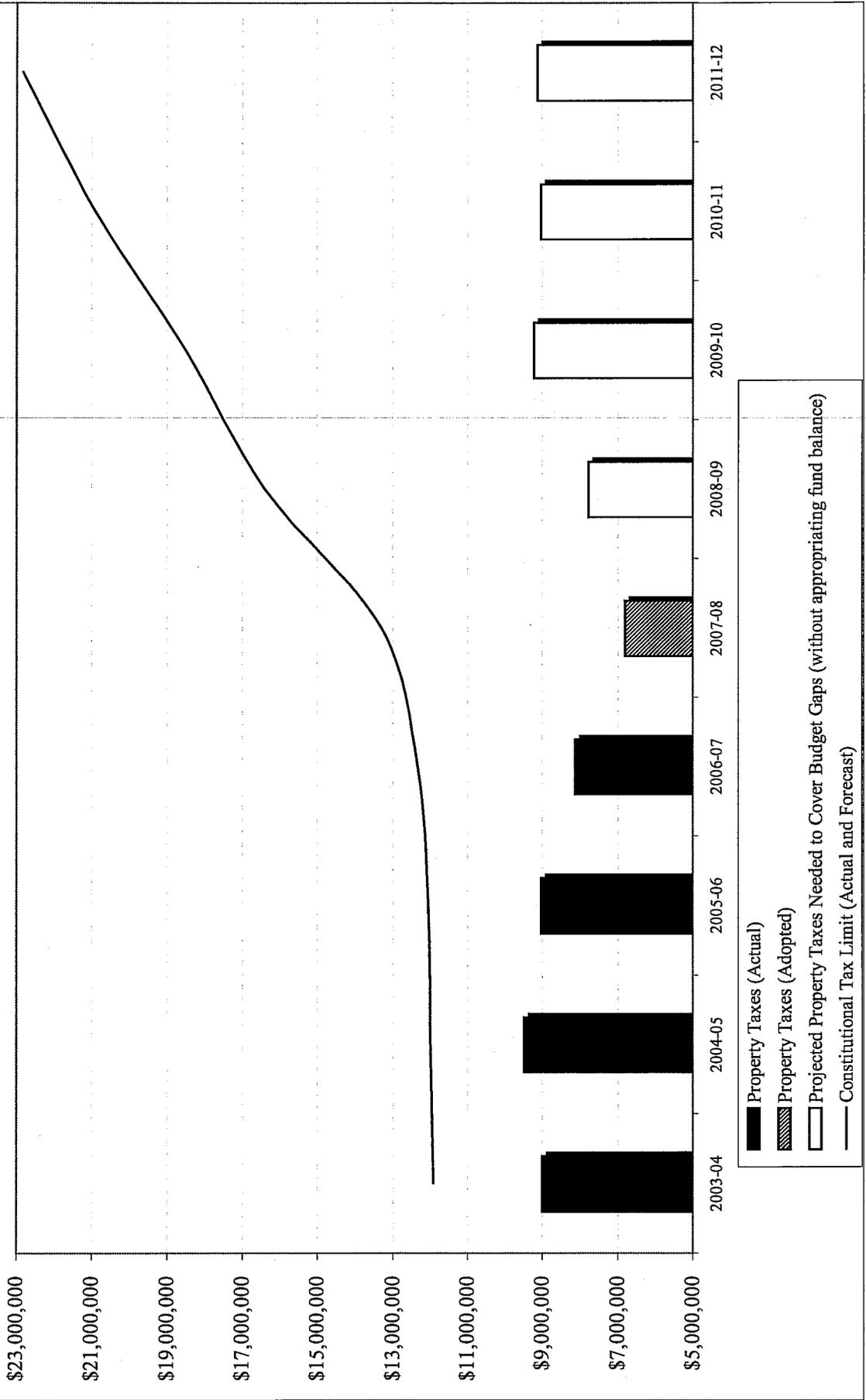


General Fund: Unreserved Ending Fund Balance (Actual and Projected)

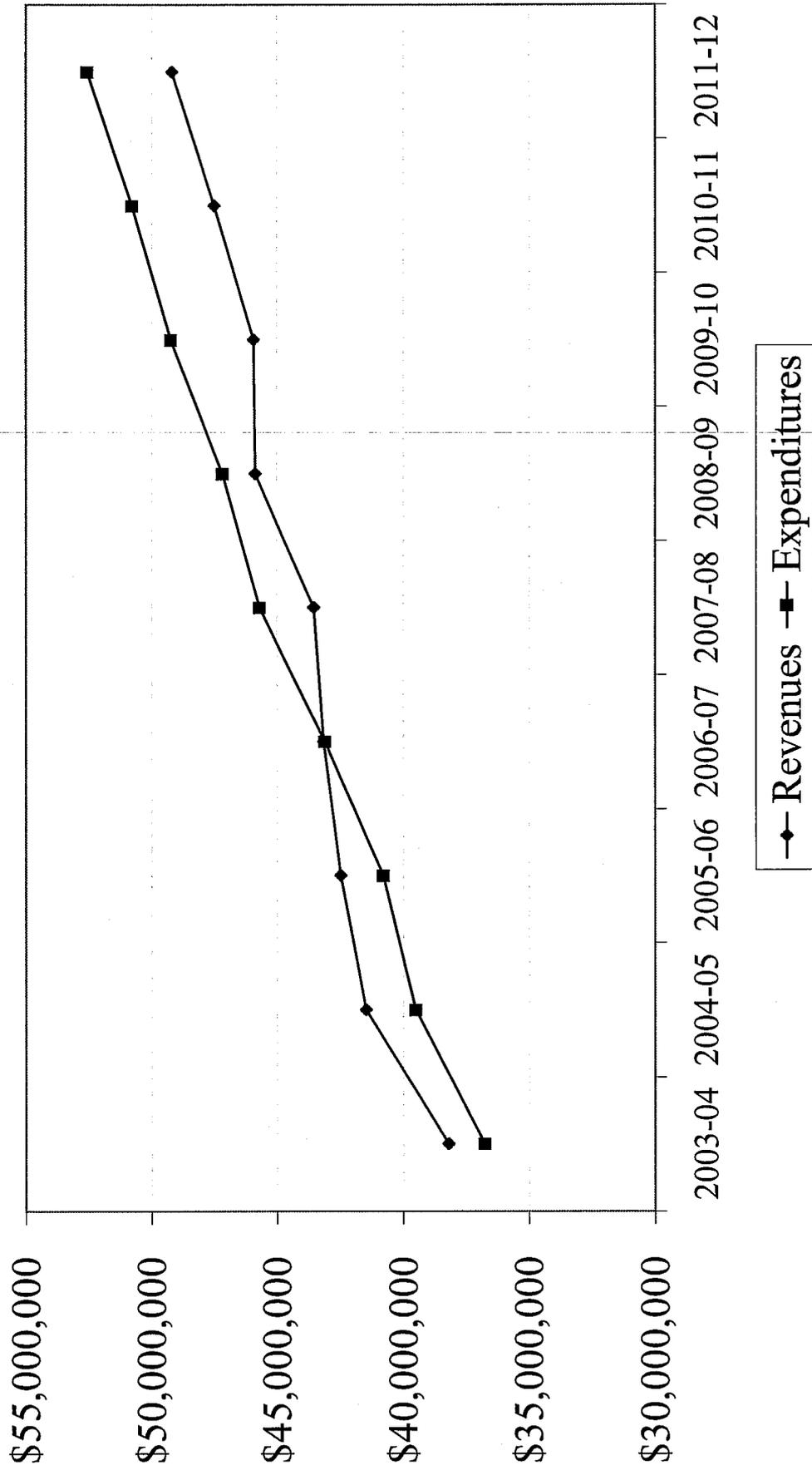


Actual / Estimate
 Adopted Forecast

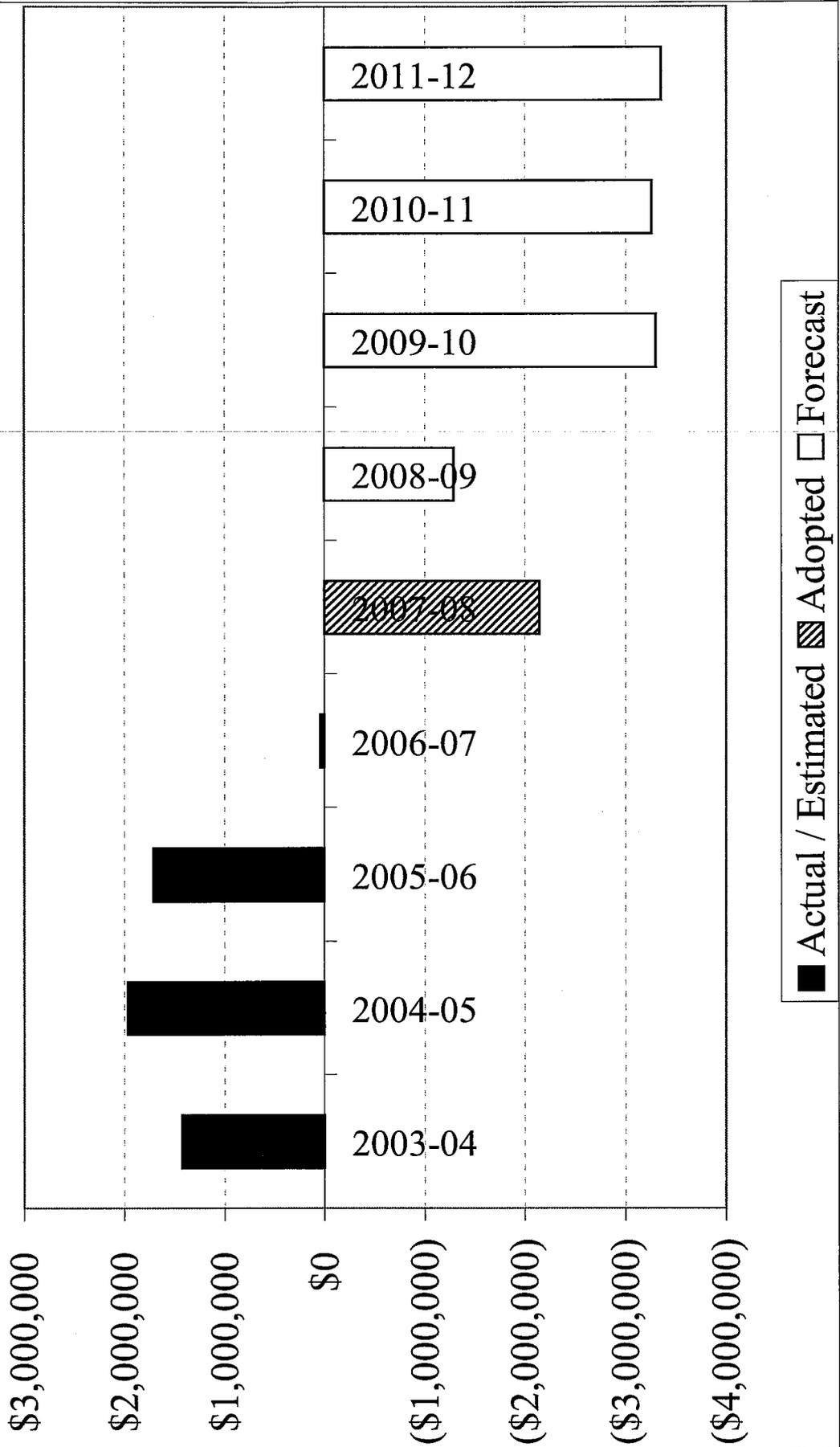
Property Tax Revenue Necessary to Cover Projected General Fund Budget Gaps

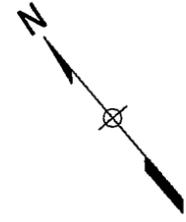
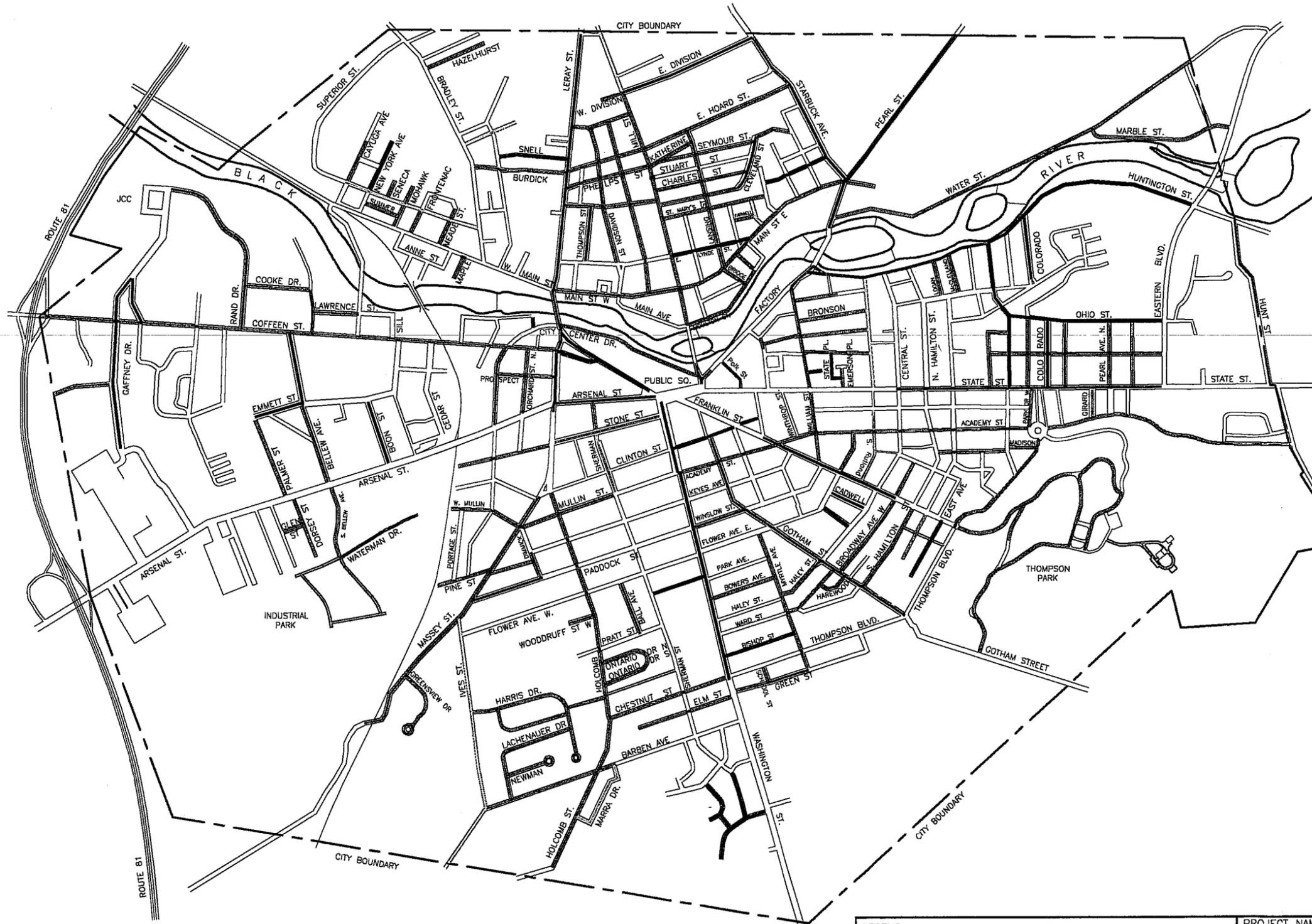


Major Funds: Revenues and Expenditures (Actual and Forecasted)



Major Funds: Operating Surplus/(Deficit) (Revenues - Expenses)





MAP NUMBER: PROJECT NAME:
**CITY OF WATERTOWN
 PUBLIC WORKS DEPARTMENT**

TITLE:
**1989-2008 STREET OVERLAY AND
 RECONSTRUCTION PROJECTS**

LEGEND:

	PROJECTS COMPLETED 1989 - 2005
	PROJECTS COMPLETED 2006
	PROJECTS TO BE COMPLETED 2007
	PROJECTS TO BE COMPLETED 2008

REVISION:	DESCRIPTION OF REVISION:	DATE:	BY:

PROJECT NAME: CITY OF WATERTOWN PUBLIC WORKS DEPARTMENT	
DESIGNED BY: JAC	APPROVED BY:
DRAWN BY: JAC	DATE:
DATE: 3/27/07	SCALE: N.T.S
TITLE: 1989-2008 STREET OVERLAY PROJECTS	MAP NUMBER:



**CITY OF WATERTOWN, NEW YORK
 DEPARTMENT OF PUBLIC WORKS**
 ROOM 206, MUNICIPAL BUILDING
 245 WASHINGTON STREET
 WATERTOWN, NEW YORK 13601
 TEL: (315) 785-7770 FAX: (315) 785-7752

CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN

GENERAL FUND:	FY 2007-08 projects	FY 2008-09 projects	FY 2009-10 projects	FY 2010-11 projects	FY 2011-12 projects
FACILITY IMPROVEMENTS:					
Arena	Roof rehabilitation \$ 125,000	Paint Internal Steel Structure \$ 125,000 Front entrance \$ 75,000	Dressing/locker room \$ 150,000 Rear parking lot reconstruction \$ 150,000	Floor replacement \$ 350,000	Bleacher replacement \$ 375,000
Property Remediations		Brownfield Cleanup \$ 1,000,000			
DPW Facilities	Parking lot paving (NIMO lot) \$ 75,000		Salt/Winter Road Mix Storage Building \$ 125,000		
Fairgrounds		Multi-purpose field #1 parking lot(west side) \$ 50,000	Basketball courts \$ 80,000	Vehicle storage garage \$ 225,000	Artificial turf field/lighting/bleachers \$ 1,700,000
Fire Department	Fire Station alarm systems \$ 12,000 Breathing air system - S. Massey St. station \$ 65,000			Storage Building \$ 200,000	Construct a training area \$ 500,000
Municipal Buildings					
Municipal Maintenance	Town clock \$ 160,000				
Outdoor Pools		Flynn pool entrance road and parking lot overlay \$ 50,000	Thompson Park spray pool \$ 325,000		Flynn pool heating system replacement \$ 30,000
Parking Lots		Arsenal St lot (upper) \$ 65,000	Arsenal St. lot (lower mud lot) \$ 75,000		State Street parking lot overlay \$ 65,000
Recreation	Marble St. ball fields \$ 45,000 Bi-Centennial Park playground \$ 67,000	Thompson Street interactive playground \$ 60,000			Kostyck Field tennis / basketball court construction \$ 70,000
River Parks Development	Marble Street \$ 346,000 Bi-Centennial Park \$ 326,000				
Thompson Park	Parking lot \$ 50,000 Conservancy administration building roof \$ 80,000	Roadway Paving \$ 50,000 Playground cushion replacement \$ 100,000	Roadway Paving \$ 50,000	Walkway Paving \$ 25,000 Stone work rehab maintenance \$ 150,000 Roadway Paving \$ 50,000	Walkway Paving \$ 25,000 Equipment Storage Barn \$ 225,000 Roadway Paving \$ 50,000
Traffic Control & Lighting		Factory Square \$ 60,000	Mill and Hoard \$ 65,000	Holcomb and Clinton \$ 65,000	Mill and Main \$ 65,000
TOTAL FACILITY IMPROVEMENTS	\$ 1,351,000	\$ 1,635,000	\$ 1,020,000	\$ 1,065,000	\$ 3,105,000

CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN

	FY 2007-08 projects	FY 2008-09 projects	FY 2009-10 projects	FY 2010-11 projects	FY 2011-12 projects
VEHICLES / EQUIPMENT / TECHNOLOGY:					
Information Technology	Fiber installation \$ 50,000	ESS System (redundant telephony) \$ 120,000	Hardware/Software \$ 60,000	IVR System \$ 200,000	Hardware/Software \$ 60,000
	Hardware/Software \$ 60,000	Hardware/Software \$ 60,000	Comptroller - Financial Management System \$ 350,000	Hardware/Software \$ 60,000	
Arena					4x4 pickup truck w/plow \$ 32,000
Bus	Paratransit bus \$ 65,000				Paratransit buses (2) \$ 150,000
DPW Administration					Supervisor's Compact pickup truck \$ 26,000
DPW Municipal Maintenance	Field mower \$ 60,000				
	6 person pick-up truck w/lift gate \$ 34,000				
	Hydraulic Tree Mauler \$ 45,000				
DPW Maintenance of Roads	Dual wheel pick-up truck w/utility body \$ 38,000	Dual wheel pick-up truck w/utility body \$ 38,000	Dual wheel pick-up truck w/utility body \$ 38,000	Front end loader \$ 110,000	
	Front end loader \$ 110,000		6 person single axle dump truck \$ 70,000	Skid steer loader \$ 30,000	
			Mechanical sweeper \$ 150,000		
DPW Snow Removal	Tandem Axle Dump Truck \$ 120,000	Double wing 4x4 snowplow \$ 195,000	Skid steer loader \$ 25,000	Single axle dump truck w/plow \$ 95,000	Single wing snowplow \$ 185,000
			Single axle dump truck w/plow \$ 95,000		Single axle dump truck w/reversible plow \$ 95,000
Central Garage				Compact pick-up truck \$ 25,000	
Police	2 Marked Vehicles \$ 51,750	4 Marked Vehicles \$ 103,500	4 Marked Vehicles \$ 105,000	4 Marked Vehicles \$ 105,000	4 Marked Vehicles \$ 108,000
	2 Marked 4wd vehicles \$ 51,750				
	Identification van \$ 21,000				
Electric	Bucket truck chassis replacement \$ 45,000				
Refuse & Recycle	Yard waste collection vehicle \$ 125,000	Yard waste collection vehicle \$ 125,000		Yard waste collection vehicle \$ 130,000	Recycling Vehicle \$ 150,000
				Recycling Vehicle \$ 150,000	
Recreation		Mobile stage \$ 65,000		4x4 pick-up truck w/plow and stake rack \$ 30,000	4X4 Pickup truck w/utility body \$ 33,000
				Fairgrounds - 4x4 pick-up truck w/plow \$ 30,000	
Thompson Park		Field mower \$ 50,000	4x4 pick-up truck w/plow and stake rack \$ 30,000		4X4 Pickup truck w/plow \$ 32,000
Engineering		Hydr-electric Gantry project \$ 225,000			Van \$ 20,000
Storm Sewers		Sewer vacuum/jetter (50%) \$ 125,000	4x4 Backhoe \$ 70,000		Supervisor's pickup truck (1/2) \$ 13,000
		Single axle dump truck \$ 80,000			
		Mini-excavator \$ 35,000			
Fire	Pickup Truck with utility body \$ 34,500	Replace Engine 5 \$ 435,000	Upgrade river rescue equipment \$ 45,000	Replace thermal imaging cameras \$ 50,000	
	Staff vehicle \$ 30,000	Turnout gear \$ 90,000	Upgrade confined space equipment \$ 135,000		
	Turnout gear \$ 90,000	Replace portable radios \$ 45,000			
	Refurbish Engine 3 \$ 65,000				
TOTAL VEHICLES / EQUIPMENT / TECHNOLOGY	\$ 1,096,000	\$ 1,791,500	\$ 1,173,000	\$ 1,015,000	\$ 904,000

CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN

	FY 2007-08 projects		FY 2008-09 projects		FY 2009-10 projects		FY 2010-11 projects		FY 2011-12 projects	
MAINTENANCE OF BRIDGES:										
BRIDGE					Cayuga Avenue	\$ 300,000				
TOTAL MAINTENANCE OF BRIDGES		\$ -		\$ -		\$ 300,000		\$ -		\$ -
SIDEWALK CONSTRUCTION:										
Sidewalk Construction	Citywide Sidewalk Construction	\$ 200,000	Citywide Sidewalk Construction	\$ 200,000	Citywide Sidewalk Construction	\$ 200,000	Citywide Sidewalk Construction	\$ 200,000	Citywide Sidewalk Construction	\$ 200,000
	Riggs Avenue	\$ 43,000	Stone Street lot to Arcade	\$ 36,000	Central Street	\$ 160,000			Phelps Street	\$ 75,000
			Barben Ave	\$ 200,000					Factory Street	\$ 468,000
			Western Boulevard	\$ 537,081					Colorado Avenue	\$ 96,000
			Breen Avenue	\$ 168,000						
TOTAL SIDEWALK CONSTRUCTION		\$ 243,000		\$ 1,141,081		\$ 360,000		\$ 200,000		\$ 839,000
STORM SEWER/DRAINAGE:										
Storm Sewer	CSO Project	\$ 25,000	Bronson St	\$ 200,000	Central Street	\$ 280,000	Washington St	\$ 511,000	Phelps Street	\$ 148,000
	Riggs Avenue	\$ 75,000	Cooper St outlet	\$ 225,000	Flower Avenue	\$ 930,000	Haney Street	\$ 275,000	Factory Street	\$ 916,000
	Gaffney Drive	\$ 45,000	Barben Ave	\$ 350,000	Barben Ave. - Washington Street	\$ 680,000	Morrison Ave (Burdick to Kelsey Creek)	\$ 350,000	Clinton Street	\$ 350,000
			Western Boulevard	\$ 1,514,056	CSO Project	\$ 25,000			Prairie Street	\$ 140,000
			CSO Project	\$ 25,000					Colorado Avenue	\$ 168,000
			Breen Avenue	\$ 154,000					Harrison Street (Riggs Ave. Phase II)	\$ 236,000
									Outfall reconstruction	\$ 275,000
TOTAL STORM SEWERS		\$ 145,000		\$ 2,468,056		\$ 1,915,000		\$ 1,136,000		\$ 2,233,000
STREET CONSTRUCTION:										
Street Construction	CHIPS	\$ 500,000	CHIPS	\$ 500,000	CHIPS	\$ 500,000	CHIPS	\$ 500,000	CHIPS	\$ 500,000
	Riggs Avenue	\$ 290,000	Barben Avenue	\$ 1,345,000	Central Street	\$ 1,076,000	Washington St	\$ 2,348,000	Phelps Street	\$ 286,000
	Gaffney Drive	\$ 155,000	Western Boulevard	\$ 4,687,398					Factory Street	\$ 1,221,000
			Breen Avenue	\$ 1,027,000					Clinton Street	\$ 1,193,000
									Colorado Avenue	\$ 652,000
									Harrison Street (Riggs Ave. Phase II)	\$ 765,000
TOTAL STREET CONSTRUCTION		\$ 945,000		\$ 7,559,398		\$ 1,576,000		\$ 2,848,000		\$ 4,617,000
TOTAL GENERAL FUND		\$ 3,780,000		\$ 14,595,035		\$ 6,344,000		\$ 6,264,000		\$ 11,698,000
GENERAL FUND										
	2007-08		2008-09		2009-10		2010-11		2010-11	
FACILITY IMPROVEMENTS	\$ 1,351,000		\$ 1,635,000		\$ 1,020,000		\$ 1,065,000		\$ 3,105,000	
VEHICLES AND EQUIPMENT	\$ 1,096,000		\$ 1,791,500		\$ 1,173,000		\$ 1,015,000		\$ 904,000	
MAINTENANCE OF BRIDGES	\$ -		\$ -		\$ 300,000		\$ -		\$ -	
SIDEWALK RECONSTRUCTION	\$ 243,000		\$ 1,141,081		\$ 360,000		\$ 200,000		\$ 839,000	
STORM SEWER/DRAINAGE	\$ 145,000		\$ 2,468,056		\$ 1,915,000		\$ 1,136,000		\$ 2,233,000	
STREET CONSTRUCTION	\$ 945,000		\$ 7,559,398		\$ 1,576,000		\$ 2,848,000		\$ 4,617,000	
TOTAL GENERAL FUND	\$ 3,780,000		\$ 14,595,035		\$ 6,344,000		\$ 6,264,000		\$ 11,698,000	

CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN

WATER FUND	FY 2007-08 projects	FY 2008-09 projects	FY 2009-10 projects	FY 2010-11 projects	FY 2011-12 projects
FACILITY IMPROVEMENTS:					
Facility Improvements	Replace motor drives in Main pump Station pumps \$ 500,000	Reservoir Main-Parallel line Installation \$ 700,000	Dam Repairs \$ 600,000		
TOTAL FACILITY IMPROVEMENTS	\$ 500,000	\$ 700,000	\$ 600,000	\$ -	\$ -
WATER MAIN REPLACEMENT:					
Water Mains	Riggs Avenue \$ 86,000	Western Boulevard \$ 446,163 Barben Avenue \$ 400,000 Breen Avenue \$ 336,000	Central Street \$ 320,000	Washington St \$ 768,000	Phelps Street \$ 286,000 Factory Street \$ 578,000 Clinton Street \$ 368,000 Colorado Avenue \$ 192,000
TOTAL WATER MAIN REPLACEMENTS	\$ 86,000	\$ 1,182,163	\$ 320,000	\$ 768,000	\$ 1,424,000
VEHICLES / EQUIPMENT / TECHNOLOGY					
VEHICLES / EQUIPMENT / TECHNOLOGY	Meter service van \$ 22,000	Computer hardware/software \$ 30,000 Utility service truck \$ 28,000	Single Axle Dump Truck \$ 85,000 Meter Reader Car \$ 25,000 Utility Truck \$ 30,000	4WD Pick-up with plow and lift gate \$ 30,000 Utility service truck \$ 30,000 Pick-up truck (supervisor) \$ 25,000	Pick-up truck \$ 25,000 Pick-up truck (supervisor) \$ 25,000 Utility service truck \$ 30,000
TOTAL VEHICLES / EQUIPMENT / TECHNOLOGY	\$ 22,000	\$ 58,000	\$ 140,000	\$ 85,000	\$ 80,000
TOTAL WATER FUND	\$ 608,000	\$ 1,940,163	\$ 1,060,000	\$ 853,000	\$ 1,504,000
WATER FUND					
FACILITY IMPROVEMENTS	\$ 500,000	\$ 700,000	\$ 600,000	\$ -	\$ -
WATER MAIN REPLACEMENT	\$ 86,000	\$ 1,182,163	\$ 320,000	\$ 768,000	\$ 1,424,000
VEHICLES AND EQUIPMENT	\$ 22,000	\$ 58,000	\$ 140,000	\$ 85,000	\$ 80,000
TOTAL WATER FUND	\$ 608,000	\$ 1,940,163	\$ 1,060,000	\$ 853,000	\$ 1,504,000

CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN

SEWER FUND:	FY 2007-08 projects	FY 2008-09 projects	FY 2009-10 projects	FY 2010-11 projects	FY 2011-12 projects
SANITARY SEWER:					
Sanitary Sewers					
	Riggs Avenue \$.....81,000	Cooper Street Outfall Replacement \$.....225,000	Central Street \$.....300,000	Washington St \$.....548,000	Phelps Street \$.....286,000
	Greensview / Ives Hill \$.....315,000	Barben Avenue \$.....375,000	CSO Project \$.....25,000		Factory Street \$.....659,000
	CSO Project \$.....25,000	WOTS: Chestnut St. to Ives St. \$.....830,000			Clinton Street \$.....375,000
		Western Boulevard \$.....289,800			Colorado Avenue \$.....180,000
		CSO Project \$.....25,000			Harrison Street (Riggs Ave. Phase II) \$.....253,000
		Breen Avenue \$.....165,000			
TOTAL SANITARY SEWER:	\$ 421,000	\$ 1,909,800	\$ 325,000	\$ 548,000	\$ 1,753,000
VEHICLES / EQUIPMENT / TECHNOLOGY					
VEHICLES/EQUIPMENT/TECHNOLOGY					
	4x4 Backhoe loader \$.....70,000	Sanitary sewers - Sewer jet rodder/cleaner (50%) \$.....125,000	Sanitary sewers - Single axle dump truck \$.....85,000	Sanitary sewers - Single axle dump truck \$.....85,000	Sanitary supervisors pickup truck (1/2) \$.....13,000
	Wastewater Plant Vehicle Replacement \$.....30,000	Treatment Plant vehicle replacement \$.....22,000		Treatment Plant vehicle replacement \$.....22,000	
TOTAL VEHICLES / EQUIPMENT / TECHNOLOGY	\$ 100,000	\$ 147,000	\$ 85,000	\$ 107,000	\$ 13,000
WASTEWATER PLANT:					
WASTEWATER PLANT					
		Lift pump replacement \$.....42,000	Roof replacement - trickling filter pump station \$.....100,000		
		Filter Press Hydraulic Power Packs (2) \$.....28,000			
TOTAL WASTEWATER PLANT	\$ -	\$ 70,000	\$ 100,000	\$ -	\$ -
TOTAL SEWER FUND	\$ 521,000	\$ 2,126,800	\$ 510,000	\$ 655,000	\$ 1,766,000
SEWER FUND					
SANITARY SEWER	\$ 421,000	\$ 1,909,800	\$ 325,000	\$ 548,000	\$ 1,753,000
VEHICLES AND EQUIPMENT	\$ 100,000	\$ 147,000	\$ 85,000	\$ 107,000	\$ 13,000
WASTEWATER PLANT	\$ -	\$ 70,000	\$ 100,000	\$ -	\$ -
TOTAL SEWER FUND	\$ 521,000	\$ 2,126,800	\$ 510,000	\$ 655,000	\$ 1,766,000

CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN

LIBRARY FUND	FY 2007-08 projects	FY 2008-09 projects	FY 2009-10 projects	FY 2010-11 projects	FY 2011-12 projects
FACILITY IMPROVEMENTS:					
FACILITY IMPROVEMENTS			Update meeting room \$.....10,000	Elevator \$.....14,000	
TOTAL FACILITY IMPROVEMENTS	\$ -	\$ -	\$ 10,000	\$ 14,000	\$ -
VEHICLES / EQUIPMENT / TECHNOLOGY					
VEHICLES / EQUIPMENT / TECHNOLOGY	Self-check equipment \$.....17,000 Security system \$ 30,000	Microfilm readers/printers \$.....14,000			
TOTAL VEHICLES / EQUIPMENT / TECHNOLOGY	\$ 47,000	\$ 14,000	\$ -	\$ -	\$ -
TOTAL LIBRARY FUND	\$ 47,000	\$ 14,000	\$ 10,000	\$ 14,000	\$ -
LIBRARY FUND					
FACILITY IMPROVEMENTS	\$ -	\$ -	\$ 10,000	\$ 14,000	\$ -
VEHICLES AND EQUIPMENT	\$ 47,000	\$ 14,000	\$ -	\$ -	\$ -
TOTAL LIBRARY FUND	\$ 47,000	\$ 14,000	\$ 10,000	\$ 14,000	\$ -