

**CITY COUNCIL MEETING  
CITY OF WATERTOWN  
February 22, 2011  
7:00 P.M.**

**MAYOR JEFFREY E. GRAHAM PRESIDING**

**PRESENT:**           **COUNCIL MEMBER ROXANNE M. BURNS  
COUNCIL MEMBER TERESA R. MACALUSO  
MAYOR GRAHAM**

**ALSO PRESENT:**   **MARY M. CORRIVEAU, CITY MANAGER  
ROBERT J. SLYE, CITY ATTORNEY**

**ABSENT:**           **COUNCIL MEMBER JOSEPH M. BUTLER, JR.  
COUNCIL MEMBER JEFFREY M. SMITH**

**City staff present: Ken Mix, Elliott Nelson, Chief Dale Herman, Capt. Todd DeMar,  
Deputy Chief Randall**

The City Manager presented the following reports to Council:

- 1 - Performance Review of City Manager, Mary M. Corriveau
- 2 - Performance Review of City Clerk, Donna M. Dutton
- 3 - Approving Employee Assistance Program Service Agreement, Northern Employee Assistance Services
- 4 - Amending City Municipal Code §293, Vehicles and Traffic, Sterling Street
- 5 - Amending City Municipal Code §293-58, Schedule X, Stop Intersections
- 6 - Laid Over Under the Rules - Local Law No. 1 of 2011 Amending City Code of the City of Watertown, §205, Noise
- 7- Sales Tax Revenue – January 2011
- 8 - Signage Issues
- 9 - LWRP Zoning

**COMPLETE REPORTS ON FILE IN THE OFFICE OF THE CITY CLERK**

Meeting opened with a moment of silence.

Pledge of Allegiance was given.

The reading of the minutes of the regular meeting of February 7, 2011 was dispensed and accepted as written by motion of Council Member Burns, seconded by Council Member Macaluso and carried with all voting in favor thereof.

**COMMUNICATIONS**

No communications were received.

Mayor Graham interrupted the regular course of business to allow for the honoring of Fire Capt. Todd R. DeMar for his completion of executive fire officer training. He completed the four year training through the U.S. Fire Administration and the Federal Emergency Management Agency in Emmitsburg, MD.

Mrs. Corriveau explained that this course of study and research framework examines how senior authority figures can exercise leadership when difficult adaptive problems occur within their organization. She also advised that Capt. DeMar is only the second officer in the history of the department to attain this honor.

Capt. DeMar credited his accomplishments to fellow firefighters. He commented that he accepted the honor on behalf of the whole department because it really does take a community.

### **PRIVILEGE OF THE FLOOR**

**Evelyn Brand**, College Heights, addressed the chair concerning the fact that there is no sidewalk in the block where the Chamber of Commerce is located on Coffeen Street. She explained that she walks from her apartment to the bus stop and must cross the Gaffney Drive intersection to do so. She further explained that this intersection is used by many college students walking to JCC and there is no pedestrian buttons to stop the flow of traffic. She asked that the City put sidewalks in this block so that people don't have to walk in the roadway, especially when the snow banks are so high. She also asked that the City look at the intersection with an eye toward pedestrian safety.

Mayor Graham asked that the City Manager look into this.

Mrs. Corriveau advised that, in regards to the sidewalks, the area is private property.

Mayor Graham advised Mrs. Brand that the City can look into this as well as the advisability of a traffic devise at the Gaffney Drive intersection.

### **RESOLUTIONS**

#### **INTRODUCED BY COUNCIL MEMBER ROXANNE M. BURNS**

WHEREAS the Charter of the City of Watertown under Title III, §20-8 requires a performance review of the City Manager, and

WHEREAS the City Manager, Mary M. Corriveau, submitted to Council on January 10, 2011 a list of accomplishments for the past year, and

WHEREAS City Council met in Executive Session on January 10, 2011 to discuss her performance, make observations and establish goals for the coming year, and

WHEREAS after considering a summary of that meeting, Council met again in Executive Session on February 14, 2011 with Mrs. Corriveau in attendance, and

WHEREAS Council reviewed with her the observations and issues raised at the previous meeting and discussed goals for the coming year, and

WHEREAS those observations included the Manager's able and diligent administration of City operations and finances; the Manager's recruitment of appropriate staff including the hiring of an Assistant to the City Manager; and the Manager's continued strong work ethic and dedication to the community, and

WHEREAS the goals identified for the year ahead include continued good communication to Council Members, formulation of a plan to deal with Mercy Healthcare and continued sound financial oversight and supervision of staff,

NOW THEREFORE BE IT RESOLVED that after appropriate study and deliberation, the Council has determined it met its obligation to review the performance of the City Manager and places its findings in the record by means of this Resolution. It is determined the City Manager, Mary M. Corriveau, performed in a manner consistent with the expectations of this body, and

BE IT FURTHER RESOLVED that the list of accomplishments for the past year as provided by Mrs. Corriveau are attached and made part of this resolution.

**SECONDED BY COUNCIL MEMBER TERESA R MACALUSO AND CARRIED WITH ALL VOTING YEA**

**INTRODUCED BY COUNCIL MEMBER ROXANNE M. BURNS**

WHEREAS the Charter of the City of Watertown under Title III, §20-8 requires a performance review of the City Clerk, and

WHEREAS the City Clerk, Donna M. Dutton, submitted to Council on January 10, 2011 a list of accomplishments for the past year, and

WHEREAS City Council met in Executive Session on January 10, 2011 to discuss her performance, make observations and establish goals for the coming year, and

WHEREAS after considering a summary of that meeting, Council met again in Executive Session on February 7, 2011 with Mrs. Dutton in attendance, and

WHEREAS Council reviewed with her the observations and issues raised at the previous meeting and discussed goals for the coming year, and

WHEREAS those observations included her proactive and efficient management of the transition of dog licensing from the State to City control, as well as working with other municipalities. It was determined Mrs. Dutton continues to be a hard worker and is responsive to requests from Council Members. It was determined the Clerk and her staff take great care to be friendly and helpful to the public, particularly the attention given to making weddings a special occasion. It was determined the Clerk's office is mindful of its role in maintaining historical archives for the City. Goals for the coming year include a continuation of keeping accurate Minutes for the Council Meetings. Council discussed with the Clerk improving online search capabilities and Clerk Dutton said she would try to work with the Information Technology Department achieving that goal,

NOW THEREFORE BE IT RESOLVED that after appropriate study and deliberation, the Council has determined it met its obligation to review the performance of the City Clerk and places its findings in the record by means of this Resolution. It is determined the City Clerk, Donna M. Dutton, performed in a manner consistent with the expectations of this body.

BE IT FURTHER RESOLVED that the list of accomplishments for the past year as provided by Mrs. Dutton are attached and made part of this resolution.

**SECONDED BY COUNCIL MEMBER TERESA R. MACALUSO AND CARRIED WITH ALL VOTING YEA**

Council Members Burns and Macaluso presented the City Manager and City Clerk boxes of "Crows" (licorice flavored gumdrops).

Mayor Graham explained that since they have had so much fun debating about the crows, he felt that in the "spirit of the season", this candy, which was first made in the 1800's, could become the official candy of the City of Watertown,

**INTRODUCED BY COUNCIL MEMBER TERESA R. MACALUSO**

WHEREAS Employee Assistance Programs are designed to assist employees and their families with difficult economic issues such as home ownership, bankruptcy, financial difficulties, stresses at home and in the workplace, and

WHEREAS the City wishes to provide this program for its employees, which is also an effective and supportive management tool aimed at helping employees develop healthy behaviors at home and at work, and

WHEREAS the City of Watertown wishes to enter into a Service Agreement with the Northern Employee Assistance Services, 167 Polk Street, Watertown NY, for a one year term,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves the Employee Assistance Program Service Agreement between the City of Watertown and the Northern Employee Assistance Services, a copy of which is attached and made a part of this resolution, and

BE IT FURTHER RESOLVED that the City Manager, Mary M. Corriveau, is hereby authorized and directed to execute the Agreement on behalf of the City.

**SECONDED BY COUNCIL MEMBER ROXANNE M. BURNS AND CARRIED WITH ALL VOTING YEA**

**ORDINANCES**

**INTRODUCED BY COUNCIL MEMBER TERESA R. MACALUSO**

BE IT ORDAINED that the City Council of the City of Watertown hereby amends the City Municipal Code § 293, Vehicles and Traffic to delete the following:

§ 293-61. Schedule XIII. Parking Prohibited at All Times

<u>Name of Street</u>	<u>Side</u>	<u>Location</u>
Sterling Street	North	From Washington Street to Goodale Street

and,

BE IT FURTHER ORDAINED that Chapter 293 of the City Code of the City of Watertown is amended to add the following:

§ 293-61. Schedule XIII. Parking Prohibited at All Times

<u>Name of Street</u>	<u>Side</u>	<u>Location</u>
Sterling Street	North	From Washington Street to a point 239 feet east thereof
Sterling Street	North	From a point 304 feet east of Washington Street to a point 120 feet east of Goodale Street

and,

BE IT FURTHER ORDAINED that Chapter 293 of the City Code of the City of Watertown is amended to add the following:

§ 293-63. Schedule XV. No Standing

<u>Name of Street</u>	<u>Side</u>	<u>Location</u>
Sterling Street	North	From Washington Street to a point 239 feet east thereof
Sterling Street	North	From a point 304 feet east of Washington Street to Goodale Street

and,

BE IT FURTHER ORDAINED that Chapter 293 of the City Code of the City of Watertown is amended to delete the following:

§ 293-67. Schedule XIX. Restricted Time Limit Parking

<u>Name of Street</u>	<u>Side</u>	<u>Hours/Days</u>	<u>Location</u>
Sterling Street	North	1 hr.; 9:00 a.m. to 8:00 p.m.	From Goodale Street to Franklin Street

and,

BE IT FURTHER ORDAINED that Chapter 293 of the City Code of the City of Watertown is amended to add the following:

§ 293-67. Schedule XIX. Restricted Time Limit Parking

<u>Name of Street</u>	<u>Side</u>	<u>Hours/Days</u>	<u>Location</u>
Sterling Street	North	1 hr.; 9:00 a.m. to 8:00 p.m.	From a point 120 feet east of Goodale Street to Franklin Street

and,

BE IT FURTHER ORDAINED that Chapter 293 of the City Code of the City of Watertown is amended to add the following:

§ 293-71. Schedule XXIII. Loading Zones

<u>Name of Street</u>	<u>Side</u>	<u>Hours/Days</u>	<u>Location</u>
Sterling Street	North	All times and all days	Police Vehicle loading zone only; From a point 263 feet east of Washington Street to a point 41 feet east thereof
Sterling Street	North	7:00 a.m. to 6:00 p.m./Mon. through Friday	Municipal Building delivery/service loading zone only; From a point 239 feet east of Washington Street to a point 23 feet east thereof

And,

BE IT FURTHER ORDAINED that this amendment shall take effect as soon as it is published once in the official newspaper of the City of Watertown, or printed as the City Manager directs.

**THERE WAS NO SECOND TO THIS ORDINANCE**

**LAI D OVER UNDER THE RULES**

**INTRODUCED BY COUNCIL MEMBER ROXANNE M. BURNS**

BE IT ORDAINED that Chapter 293-58. Schedule X: Stop Intersections of the City Code of the City of Watertown is amended to add the following:

§ A293-58. Schedule X. Stop Intersections.

Stop Sign On	Direction of Travel	At Intersection Of
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Line Drive	West	Rand Drive
Line Drive	East	W.T. Field Drive
Rand Drive	Both	Line Drive
Riggs Avenue	West	Arlington St.
Riggs Avenue	East	Hamilton St. South

and,

BE IT FURTHER ORDAINED that this amendment shall take effect as soon as it is published once in the official newspaper of the City of Watertown, or printed as the City Manager directs.

**SECONDED BY COUNCIL MEMBER TERESA R. MACALUSO**

**LAI D OVER UNDER THE RULES**

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**COUNCIL DISCUSSED THE FOLLOWING TOPICS:**

**Sales Tax Revenue – January 2011**

Council received the memo regarding this. In comparison to January 2010, the January 2011 sales tax numbers are up \$109,910 or 9.96%, actual to actual.

**Signage Issues**

Council Member Macaluso commented that she couldn't find the 2009 edition of the Federal Manual and asked if the City Manager could get it for her.

Mrs. Corriveau responded that she would do so.

**LWRP**

Mayor Graham advised that he and Mr. Mix had been on a conference call with the Department of State last week. He explained that the Dept. of State is insistent that the city had to make the major zoning changes before they would approve the LWRP.

Mr. Mix explained that the state didn't have a problem with the text of the plan, just the fact that the City didn't want to immediately include the zoning changes.

Council Member Burns asked if the state understood how much the zoning changes would affect city property owners. She commented that she couldn't believe that they wouldn't understand the apprehension of the property owners buying into this as it would put constrictions on what could be built and could devalue property that is now zoned industrial.

Council Member Macaluso asked if the state is saying that we can't change the zone.

Mr. Mix explained that at a future date, it would be legislative prerogative and nothing would prevent Council from changing things down the road.

Council Member Burns commented that it sounds like the state does want the City to implement the zone change prior to any state approval.

Mayor Graham commented that this is the case. However, he did express to them the pitfalls of changing the zoning for these non-conforming parcels.

Mr. Mix explained that the latest version of the draft is attached to the memo which Council received. If Council agrees, this will be referred to the Planning Board to start the formal review and adoption process.

There was a general consensus among Council Members present.

Mayor Graham asked that Mr. Mix communicate Council's apprehensions to the Planning Board.

Council Member Burns thanked Mayor Graham for working with Mr. Mix and the Planning Board on the LWRP.

### **City Banners**

Mrs. Corriveau advised that full restitution for the city banners had been received from Sign-Tech. She thanked Ms. Nelson of the Attorney General's Office for bringing this matter to full restitution.

### **Airport Survey**

Mrs. Corriveau gave Council airport survey forms from the Chamber of Commerce and asked that they complete them.

**Session with 3rd BCT**

Mrs. Corriveau explained that the City management team hosted the 3<sup>rd</sup> BCT for Government 101 a few months ago. Now, they have been invited to spend March 3<sup>rd</sup> at Fort Drum as guests of the 3<sup>rd</sup> BCT for Government 201.

**Drum Country Business**

Mrs. Corriveau reminded Council that this will be held on March 4<sup>th</sup> from 10-11:30 a.m. at JCC.

**Franklin Bldg. Ribbon Cutting**

Mrs. Corriveau advised that the ribbon cutting and tours of this building will be held on March 4<sup>th</sup> beginning at noon.

**National Geographic Documentary**

Council Member Burns invited all to attend a showing of the documentary. The film centers on theories that Abraham Lincoln suffered from ailments that would have taken his life had he not been assassinated. DNA samples were tested from Lincoln's blood which was on the dress of one of the actresses who was in the play the evening of the assassination at Ford's Theater.

The event begins with refreshments at 5, followed by the film at 5:30 p.m. It is free for members of the historical society and \$6 for non-members.

**ADJOURNMENT**

**AT THE CALL OF THE CHAIR MEETING WAS DULY ADJOURNED AT 7:30 P.M. BY MOTION OF COUNCIL MEMBER BURNS, SECONDED BY COUNCIL MEMBER MACALUSO AND CARRIED WITH ALL VOTING IN FAVOR THEREOF.**

*Donna M. Dutton*

City Clerk