CITY OF WATERTOWN, NEW YORK

MUNICIPAL CIVIL SERVICE COMMISSION
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COMMISSION

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AMIE L. DAVIS
EXECUTIVE SECRETARY

PLEASE POST CONSPICUOUSLY

CITY OF WATERTOWN

ANNOUNCES

APPLICATIONS ARE BEING ACCEPTED FOR THE POSITION OF

MUNICIPAL WORKER I

DATE POSTED:	**December 19, 2016**
CLOSING DATE:	**January 3, 2017**
LOCATION:	**Department of Public Works**
GRADE:	**10**
SALARY:	**$13.50 - $16.82**

Interested persons should complete a civil service application and submit to:

Civil Service Commission
Room 201B, Municipal Building
245 Washington Street
Watertown, New York 13601

A complete job description is attached.

Amie L. Davis
Executive Secretary

MUNICIPAL WORKER I

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for performing various municipal maintenance activities, some of which involve the use and operation of a variety of self-propelled and stationary municipal equipment. The sophistication of the equipment is dependent on the skill level of the individual employee. When not operating equipment an employee will perform various laboring duties. This class differs from Motor Equipment Operator in that an employee spends less time operating equipment and more time performing other duties. The work is performed under the direct supervision of a Crew Chief or higher-ranking employee. The incumbent does related work as required.

EXAMPLES OF WORK ACTIVITIES: (Illustrative only)

- Assists in the repair and maintenance of municipal projects including snow removal;
- Operates various pieces of motor equipment used in municipal projects;
- Performs general clean-up work such as removing debris, raking leaves, trimming trees, cutting grass and weed, shoveling snow, and assisting in the collection of rubbish and litter from public lands and facilities;
- Performs a variety of manual tasks such as cutting trees, road patching, painting, and snow shoveling when not operating equipment;
- Operates power driven tools and equipment such as saws, compressors, drills, mixers, pumps, and mowers;
- Fills sections of streets with hot and cold patch;
- Uses hand tools such as shovels, scythes, forks, and rakes in grounds maintenance and beautification work;
- Helps to build and repair curbs, sidewalks, culverts, and retaining walls;
- Performs minor mechanical repairs and routine maintenance of automotive equipment;
- Loads and unloads vehicles.

FULL PERFORMANCE KNOWLEDGE, SKILLS, AND ABILITIES: Good knowledge of the operation of municipal equipment; good knowledge of City geography; ability to understand and carry out oral and written instructions; good knowledge of safety procedures for equipment use; ability to service and make minor repairs to assigned equipment; ability to read and understand assigned equipment operational and servicing information; mechanical aptitude; willingness to respond to emergencies and work under adverse weather conditions; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of a high school equivalency diploma preferred.

SPECIAL REQUIREMENT: Possession of a valid New York State operator's license appropriate for the vehicles operated. May be required to obtain a CDL within one (1) year of appointment.