



**MEMO  
PLANNING AND COMMUNITY  
DEVELOPMENT DEPARTMENT**

DATE: October 19, 2018  
TO: Samuel Thomas, ZBA Chairperson  
FROM: Jennifer L. Voss, Senior Planner  
SUBJECT: ZBA Meeting change of date- November 14, 2018

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Please be advised that the date of the November meeting of the Zoning Board of Appeals has been changed. The meeting will be held on **Wednesday, November 14, 2018.**

cc: ZBA Members  
Christina Stone, City Attorney  
Sandy Dillon, Court Reporter  
Justin Wood, City Engineer